

Go Center Memorandum of Understanding

This Memorandum of Understanding is between the **University of North Texas**, on behalf of the UNT Office of Outreach (UNT) and **Sanger High School**. The G-Force/Go Center Outreach Initiative (Work-Study Mentorship Grant Program) is designed to bring college access and financial aid information to students and parents in grades 9-12 and assist in generating a college-going culture among high school students. UNT G-Force Students will provide services to students at Sanger High School in a designated location at the high school to be known as the *Go Center*. The G-Force/Go Center Outreach Initiative is funded by the Texas Higher Education Coordinating Board's (THECB) *Work-Study Mentorship Grant* and UNT.

Mutual Understanding - Both Parties will:

UNT and Sanger High School agree to work together and work with the THECB to support the following common Goals:

- To encourage students to pursue post-secondary education.
- To provide students and parents with the college access and financial aid information they need to plan and prepare for college and career.
- To provide information and data needed by both parties to best serve students and parents, and to demonstrate the effectiveness of the GO Center project.
- To maintain a shared calendar of events/activities which promote college and career pathways.
- To collaborate to the extent possible with faith-based and community-based organizations and business leaders in order to promote college and career pathways and successful outcomes for the GO Center.
- Develop a method of communication needs and challenges; and

UNT will:

- Assign G-Force Students (also known as Work-Study Mentors) to the designated GO Center for academic engagement activities to promote college and career awareness and participation among students and parents at Sanger High School during academic semesters.
- Train UNT G-Force Students on college enrollment.
- Train UNT G-Force Students to spread the college-going message among students and parents.
- Recruit, screen, deploy and monitor G-Force Students to guide students through the Go Center or school activities.
- Assist the school's designated GO Center Sponsor in academic engagement activities to promote college and career awareness and participation among students and parents.
- Assist in training of GO Center Sponsor and school personnel on how to utilize students (both high school and G-Force) and other community volunteers to provide the college-going message among students and parents that college is affordable, possible and desirable.
- At least once per academic year will provide college admission and college application materials for GO Centers as well as admissions and financial aid personnel for student workshops and parent sessions.
- Monitor the activities of the project through monthly reports from school GO Center Sponsors and reports to THECB.
- Ensure G-Force Students complete a criminal background check.
- Assist the school's designated GO Center sponsors for program years in academic engagement activities to promote college awareness and participation among students and parents.

- Collect data to evaluate Work-Study Mentorship Program (G-Force Program) through GO Center Participation.
- In collaboration with the schools, evaluate GO Center program success and effectiveness by conducting student and staff program evaluations, analyze data collected, and report evaluation findings to, the school district and the THECB. However, the high school student participation in the data collection portion would be limited to students with signed parent consent form to participate (in compliance with FERPA).

The School will:

- Designate an adult GO Center sponsor to oversee the operation and supervision of the GO Center. This sponsor must be a school employee or either a guidance counseling position or a College Readiness Specialist authorized by the school to have access to students and facilities of the school.
- Establish and maintain a student-led center (GO Center) with high school and/or UNT G-Force Students or other volunteers to maximize a college-going culture.
- Establish a physical location for Sanger High School GO Center to be used by UNT during program year.
- Provide access to 2 computers and internet in the GO Center, and it must be clearly identified using markings and materials available through the THECB. Appropriate office desks, phone, and other necessary materials and equipment for operations must be provided. The GO Center must be in a prominent, well trafficked area of the school that is easily accessible by all students including those with disabilities.
- Assure that volunteers, G-Force Students and other GO Center staff will complete a criminal background check investigation.
- Operate the Sanger High School's Go Center as part of the statewide GO Center Initiative.
- Display college readiness materials including FAFSA forms, Texas Common Application, Community College Application and other items.
- Be able to provide technical assistance.
- Utilize a tracking system provided and maintained by UNT or Sanger High School/School District. Teachers, guidance counselors, and school staff may choose to infuse curriculum with activities fostering an expectation of college attendance by reinforcing the knowledge that a postsecondary education is affordable, possible and is desirable.
- Encourage students, parents, and the school community to use Sanger High School's GO Center.

The Go Center Sponsor will:

- Provide supervision of Sanger High School's GO Center and volunteers, mentors, other staff.
- Provide reports to UNT and the school principal on a monthly basis documenting the extent to which the Sanger High School Go Center is used by students, teachers, and parents.
- Provide reports to UNT and the school principal on a monthly basis documenting the number of hours which High School and/or G-Force Students and other volunteer at the GO Center.
- Support UNT with collecting data for monthly and/or semester reports, as needed.
- Complete and follow the requirements of a GO Center
- Communicate regularly with all stakeholders to provide feedback on the progress of Sanger High School's GO Center program, through an e-newsletter or other easy electronic format.
- Meet regularly with UNT Go Center Coordinator, G-Force Students to plan and coordinate GO Center activities.
- Provide the scheduling of students for one-on-one mentoring at the GO Center.

PERIOD OF AGREEMENT

The participating parties agree to the term outlined above for the **2022-2023** academic year.

APPROVAL

I have read and agree to the terms and conditions outlined above.

DocuSigned by:

Mike Rondelli
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4/24/2023

University of North Texas

Date

By: Michael Rondelli, Associate Vice President, RCA

Jennie Glenn SUSD ASST. Superintendent

4/24/23

Sanger High School

Date

By: