

**Special Organizational Meeting
Independent School District 564 – Board of Education
January 7, 2019.
5:30 p.m.
DSC Board Room**

A Special Organizational Meeting of Independent School District #564 was held on Monday, January 7, 2019, in the DSC Board Room. Chairperson Mike Spears called the meeting to order at 4:30 p.m.

The following Board members were present: Michelle Westerman, Ryan Walseth, Misty Hempel, Craig Mattson, Chris Melbye, Wayne Nomeland, & Mike Spears. Staff members in attendance were – Bradley Bergstrom, Tanya Monson-Ek, Renee Olson, Becky Rogalla, Sara Olson, Tim Vagle, Danny Christensen, Reed Froiland, Darla Hegge, Christine Bjornstad, Sandy Fladeland, and Kelly Weets. Also in attendance was Kevin Ballard, Stephanie Walseth and Dave Hill.

A motion was made by Misty Hempel and seconded by Ryan Walseth to approve the agenda. Motion carried unanimously.

Superintendent Bergstrom led the Board of Education in administering the School Board Member Oath of Office. This oath affirms their commitment to supporting the Constitution of the United States and the State of Minnesota and to faithfully discharge their duties as members of the School Board of ISD #564.

Superintendent Bergstrom reviewed Policy 202- Nominations and Election Procedures with the School Board.

Chairperson Spears called for nominations for the position of Chairperson. Mike Spears, and Wayne Nomeland and Ryan Walseth were nominated. The board voted on the nominations with a majority vote to accept the election of **Wayne Nomeland** as Chair. **In favor of Mike Spears:** Mike Spears and Chris Melbye; **In favor of Wayne Nomeland:** Ryan Walseth, Wayne Nomeland, Misty Hempel, and Craig Mattson; **In favor of Ryan Walseth:** Michelle Westerman.

Chairman Nomeland called for nominations for the position of Vice Chairperson. Misty Hempel, and Chris Melbye were nominated for Vice Chair. The board voted on the nominations with a majority vote to accept the election of **Misty Hempel** as Vice Chair. **In favor of Misty Hempel:** Mike Spears, Misty Hempel, Wayne Nomeland, Ryan Walseth, Michelle Westerman and Chris Melbye; **In favor of Chris Melbye:** Craig Mattson.

Chairman Nomeland called for nominations for the position of Treasurer. Chris Melbye was nominated. The board voted on the nomination with a majority vote to accept the election of **Chris Melbye** as Treasurer. **In favor of Chris Melbye:** Mike Spears, Misty Hempel, Wayne Nomeland, Craig Mattson, Chris Melbye, Michelle Westerman, and Ryan Walseth.

Chairman Nomeland called for nominations for the position of Clerk. Mike Spears, and Craig Mattson were nominated. The board voted on the nominations. The board voted on the nominations with a majority vote to accept the election of **Craig Mattson** as Clerk. **In favor of Mike Spears:** Misty Hempel, Wayne Nomeland and Craig Mattson; **In favor of Craig Mattson:** Ryan Walseth, Chris Melbye, Michelle Westerman and Mike Spears.

MSBA Officers' Workshop will be held on February 7, 2019 in Thief River Falls, MN, 9:00 a.m. - 3:30 p.m.

A motion was made by Misty Hempel and seconded by Chris Melbye authorizing to designate the authorizing to designate the Clerk duties. Motion carried upon a roll call vote the following voted in favor of: M. Spears, C.

Mattson, M. Hempel, M. Westerman, C. Melbye, R. Walseth and W. Nomeland.

WHEREAS, Minnesota Statutes §123B.14, Subd. 1. empowers the School Board to assign the duties of the office of Clerk of the School Board to one person in the Office of Business Affairs of the School District.

WHEREAS, the School District has decided to assign the duties of the Clerk to one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT Executive Assistant to the School Board & Superintendent of the School District is designated by the School Board of Independent School District No. 564 to perform the duties of Clerk of the District.

A motion was made by Misty Hempel and seconded by Chris Melbye authorizing to designate the Treasurer duties. Motion carried upon a roll call vote the following voted in favor of: M. Spears, C. Mattson, M. Hempel, M. Westerman, C. Melbye, R. Walseth and W. Nomeland.

WHEREAS, Minnesota Statutes §123B.14, Subd. 1. empowers the School Board to assign the duties of the office of Treasurer of the School Board to one person in the Office of Business Affairs of the School District.

WHEREAS, the School District has decided to assign the duties of the Treasurer to one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT Business Manager of the School District is designated by the School Board of Independent School District No. 564 to perform the duties of Treasurer of the District.

A motion was made by Misty Hempel and seconded by Chris Melbye authorizing Superintendent Bradley Bergstrom to employ legal counsel for the school district. Motion carried upon a roll call vote the following voted in favor of: M. Spears, C. Mattson, M. Hempel, M. Westerman, C. Melbye, R. Walseth and W. Nomeland.

Recommendation: Approve the following resolution:

WHEREAS, from time to time problems arise which require consultation with legal counsel;

WHEREAS, the School Board may not have time to meet specifically to hire legal counsel for a particular circumstance that has arisen and, therefore, a general authorization to contract legal counsel is necessary;

WHEREAS, the School Board reserves the right to hire any legal counsel of its choice for any particular matter;

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District #564 as follows: That the Superintendent or School Board designee be and hereby is authorized to contact legal counsel as needed.

A motion was made by Mike Spears and seconded by Ryan Walseth to designate the **THIEF RIVER FALLS TIMES** as the official newspaper for School Board business for 2019. Motion carried unanimously.

A motion was made by Misty Hempel and seconded by Michelle Westerman to schedule the following Regular Board Meetings in 2019, unless changed by formal action, with a suggested starting time of 6:00 p.m. with Special Board

Meetings scheduled by Board action as necessary. If a School Board Meeting is cancelled the make up date will be the following day, same location and time. Motion carried unanimously.

January 14 & 28
February 11 & 25
March 11 & 25
April 8 & 22
May 13 & 28*
June 10

July 8 & 22
August 12 & 26
September 9 & 23
October 15* & 28
November 12* & 25
December 9

*Please be aware of the months with five Mondays: May 27 (Memorial Day), July 31 and October 30. The following moved due to meeting restrictions: * Memorial Day, * Columbus Day Observation and *Veterans Day Observation.*

A motion was made by Mike Spears and seconded by Chris Melbye to approve the following procedure as outlined by MSBA. An amended motion was made by Mike Spears and seconded by Chris Melbye to include the word “not” in the following sentence “This does not include board and negotiator's salaries.” Motion carried unanimously.

M.S. 123B.195 BOARD MEMBERS' RIGHT TO EMPLOYMENT

Notwithstanding section 471.88, subdivision 5, a school board member may be newly employed or may continue to be employed by a school district as an employee only if there is a reasonable expectation at the beginning of the fiscal year or at the time the contract is entered into or extended that the amount to be earned by that officer under that contract or employment relationship will not exceed \$8,000 in that fiscal year. (This does include board and negotiator's salaries). Notwithstanding section 122A.40 or 122A.41 or other law, if the officer does not receive majority approval to be initially employed or to continue in employment at a meeting at which all board members are present, that employment is immediately terminated and that officer has no further rights to employment while serving as a school board member in the district.

A motion was made by Misty Hempel and seconded by Chris Melbye to approve the resolution to designate the following depositories: Associated Bank, Border State Bank, Northern State Bank, MN Liquid Asset Fund, PMA Financial Network, US Bank. Motion carried unanimously.

A motion was made by Misty Hempel and seconded by Mike Spears to approve the 2019 School Board salaries. Motion carried unanimously.

Chairperson - \$4,545
Vice Chairperson - \$3,951
Clerk - \$3,679
Treasurer - \$3,679
Directors - \$3,463
Lead Negotiator - \$842
Negotiators - \$740

The 2019 Proposed Board Assignments were reviewed. Superintendent Bergstrom presented a recommendation from MSBA to separate and define our current committees. Chairperson Nomeland will review the requests of the board and will suggest board member placement to each of the following committees, groups and outreach.

Board Committees	School District Advisory Groups	Community Outreach
Facilities Committee	Activities Advisory Group	NWSC Outreach
Finance Committee	CTE Advisory Group	Meet and Confer Outreach
Negotiations Committee	Crisis Management Advisory Group	MEC Outreach
Strategic Planning Committee	Wellness Advisory Group	MSBA Outreach
Transportation Committee	Multicultural Advisory Group	MSHSL Outreach
Policy Committee	NwALC Advisory Group	
	Curriculum Advisory Group	
	Staff Development Advisory Group	
	Technology Advisory Group	
	Community Education Advisory Group	
	Early Childhood Advisory Group	
	Continuing Education Group	

The Organizational Meeting adjourned at 5:17 p.m.

Wayne Nomeland, Chair
/s/

Craig Mattson, Clerk
/s/