

Regular Board Meeting
Independent School District 564 – Board of Education
January 28, 2019.
6:00 p.m.
DSC Board Room

A Regular Meeting of Independent School District #564 Board of Education was held Monday, January 28, 2019, beginning at 6:00 p.m. in the DSC Board Room. The following board members were present: Mike Spears, Misty Hempel, Wayne Nomeland, Craig Mattson, Michelle Westerman, Ryan Walseth and Chris Melbye. Absent: none.

Staff members present were: Renee Olson, Bradley D. Bergstrom, Tanya Monson-Ek, Becky Rogalla, Patrick Marolt, Sara Olson, Jason Hruby, Mike Biermaier, Julie Skjerven, Mary Holthusen, Kim Johnson, Bob Wayne, Scott Brekke and Jeff Loe.

Student Council members present were: Elaina Knott.

Also present were: Marlene Anderson and Dave Hill.

The Pledge of Allegiance was recited.

Chairman Wayne Nomeland called the meeting to order at 6:00 p.m. and Clerk Craig Mattson confirmed that a quorum was present.

A motion was made by Misty Hempel and seconded by Mike Spears to approve the January 28, 2019 agenda as presented. Motion carried unanimously.

A motion was made by Michelle Westerman and seconded by Mike Spears to approve the minutes of the January 14, 2019 Regular Board Meeting as presented. Motion carried unanimously.

A motion was made by Craig Mattson and seconded by Mike Spears to approve the bills as submitted and on file in the School District Business Office. Motion carried unanimously.

Public Comment: None.

Superintendent's Report - Superintendent Bradley Bergstrom mentioned he attended the MSBA Conference on January 16 - 18, 2019, along with five board members in the Twin Cities. It was another great conference.

NWSC Regional PD Conference was held on Monday, January 21, 2019. There has been lots of positive feedback and thank you to everyone who helped make it a success.

At the last board meeting we discussed a few options on how to utilize the back side of the business cards. A sample was displayed with telephone numbers from the following locations: Preschool, CES, FMS, LHS, ALC, Activities, DSC and Transportation. The options are to either add a statement, add the telephone numbers or leave it blank. The board has chosen to move forward with adding the phone numbers to the back of the card.

Superintendent Bergstrom updated the school board on the modifications to the website for the school board. The board provided feedback and modifications will be made and presented at the next meeting.

The weather is continuing to make things challenging. With the wind chills nearing mid 50's to low 60's below zero we have cancelled school on both Tuesday and Wednesday. Because school is cancelled, a reminder that on day one, no one has to make up the missed time. With day two, students do not have to make it up but staff will need to make up eight hours. If we need to get to days three and four, those days will need to be made up by both students and staff. Day three will be on April 18th and day four on April 22nd.

Latchkey has remained open when we start late. This year we also offer all day latchkey during a school closing or early dismissal. It appears as if keeping Latchkey open has been a good decision for families.

Upcoming Event Postponed:

1. Cabinet Meeting - Tuesday, January 29, 2018 at 9 am. We will be looking at rescheduling the meeting at a later date.

Committee Reports:

- A. Finance Committee - Chris Melbye gave an update on the Mid-Year Budget to Actual, 2018-19 Mid-Year Budget Updates, 2019-20 Preliminary Budget Projections, REA Lease Agreement, NW Mental Health Agreement, Future Retirements, Operating Levy Renewal, Electronic Payments for Accounts Payable and LHS Commons Project with Scott Brekke and Tim Vagle.
- B. Facility Committee - Craig Mattson gave an update on FMS: Storm water piping, Cafeteria floor CES: Cafeteria flooring and noise reduction Area A flooring: Music, Media center, classrooms Bathroom partitions? Roofing: LHS, FMS, DSC Items may be added. CES: Cafeteria flooring and noise reduction Area A flooring: Music, Media center, classrooms Bathroom partitions?

Student Reports:

Elaina Knott is a Junior at LHS and shared with the board that Snofest competitions are underway. This year "There's A Little Broadway In All Of Us!" Monday is Broadway Barks, Tuesday is Decade Day, Wednesday is Wicked Wednesday, Thursday is Pride Day and Friday is Prowler Pride Day. Thursday Activity Fest begins at 2:00 pm and Friday Coronation will also begin at 2 pm. The Snofest Dance will be on Friday from 9:00 pm - 12:00 am.

Recognitions:

- A. Congratulations to Mike Spears for 20 years of dedication to the Thief River Falls Public Schools. Mike Spears was presented with a certificate for 20 years of service as a school board member at the 2019 MSBA Leadership Conference during the Recognition Luncheon on January 17, 2019.
- B. Recognize the anonymous donation to the Prowler Pantry totaling \$1,000.
- C. Congratulations to the 2019 SnoFest candidates:
 - a. **9th Grade:** Landon Lovejoy & Jenae Johnson
 - b. **10th Grade:** Blake Biermaier & Maizy Kraemer
 - c. **11th Grade:** Andrew Anderson & Ava Yuska
 - d. **12th Grade:** Travis Barth & Alexa Rogalla

Presentations:

- A. Mentorship Update - Jeff Loe & Mike Biermaier presented an update on how the mentorship program is working within our district.
- B. Where Are We Now - Strategic Plan Update - Mike Biermaier presented the Where Are We Now Site Plan for 2018-2019.

Guaranteed & Viable Curriculum (*Strategic Direction A*):

Technology, Innovative Learning & Partnerships (Strategic Direction B):

- A. A motion was made by Misty Hempel and seconded by Craig Mattson to approve the following Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement Resolution. (appendix) Motion carried unanimously.
- B. A motion was made by Michelle Westerman and seconded by Ryan Walseth to approve the 2018-19 service agreement with Northwestern Mental Health Center. (appendix) Motion carried unanimously.

Families (Strategic Direction C):

Safety (Strategic Direction D):

Workforce (Strategic Direction E):

- A. A motion was made by Misty Hempel and seconded by Mike Spears to approve the Consent Agenda and as appropriate, per negotiated contract, salary and benefits and an acceptable background check. Motion carried unanimously.
Personnel:
 - 1. Accept the resignation of **Melora Bergee**, Little Brother/Little Sister Coordinator, effective February 4, 2019.
 - 2. Approve the leave of absence of **Anna Allen**, Elementary Teacher, CES, effective approximately April 1, 2019 - June 3, 2019.
- B. A motion was made by Mike Spears and seconded by Ryan Walseth to accept the retirement of Cheri Benter after 34 years as a teacher of the Blind and Visually Impaired and Special Education. Motion carried unanimously.
- C. A motion was made by Michelle Westerman and seconded by Misty Hempel to approve the following mid-year lane changes effective February 1, 2019, for the following individuals per Article X. Employment Rates and Conditions, Section 10, Subd. 4 of the Master Agreement with the Thief River Falls Education Association. Motion carried unanimously.

	<u>Name</u>	<u>From</u>	<u>To</u>
1.	Dane Broome	BA20 Lane/Step 5	MA Lane/Step 5
2.	Jim Foss	BA20 Lane/Step 6	MA Lane/Step 6
3.	Reid Froiland	MA Lane/Step top	MA 10 Lane/Step top
4.	Jesse Hickman	BA Lane/Step 14	BA 10 Lane/Step 14
5.	Katie Shaw	MA 20 Lane/Step 10	MA 30 Lane/Step 10
6.	Justin Skjerven	BA30 Lane/Step 10	MA Lane/Step 10
7.	Joshua Watne	BA 20 Lane/Step 5	MA Lane/Step 5
8.	Denise Yonke	BA 40 Lane/Step 6	MA Lane/Step 6

- D. A motion was made by Mike Spears and seconded by Chris Melbye to approve the following Mid-Year Step Increment changes effective February 1, 2019, per Article X, section 17 of the negotiated TRFEA Master Agreement. Motion carried. C. Mattson Abstained.

	<u>Name</u>	<u>From</u>	<u>To</u>
1.	Ashley Beito	BA/4 years	BA/5 years
2.	Kirsten Jansen	MA/10 years	MA/11 years
3.	Erica Larson	MA/11 years	MA/12 years
4.	Carley Nelson	BA/4 years	BA/5 years

- E. A motion was made by Misty Hempel and seconded by Ryan Walseth to approve the request of Julie Skjerven, Paraprofessional, CES, for 6 days unpaid leave effective February 11 - 20, 2019. Motion failed pursuant with the memorandum regarding "Notice Termination of Past Practice" to Teamsters Local 320

dated April 26, 2018. The following voted in favor of M. Westerman; voted against M. Spears, C. Mattson, M. Hempel, C. Melbye, R. Walseth and W. Nomeland.

Finances (Strategic Direction F):

- A. A motion was made by Mike Spears and seconded by Misty Hempel to approve the mid-year 2018-19 Budget as presented. (appendix) Motion carried unanimously.
- B. A motion was made by Mike Spears and seconded by Craig Mattson to accept the anonymous donation to the Prowler Pantry totaling \$1,000. Motion carried unanimously.

Other Items:

- 1. MSBA Leadership Conference - Board members Mike Spears, Michelle Westerman, Chris Melbye, Wayne Nomeland and Misty Hempel were able to attend this years leadership conference. Each member expressed their gratitude along with highlights from the event.
- 2. Superintendent Bergstrom expressed his thanks to Cheri Benter for her 34 years of service to the Thief River Falls School District. Also, thanks to Melora Bergee for her work as the Little Brother/Little Sister Coordinator. Chairperson Nomeland expressed his thanks to the Pro Digi 3277 Robotics team for their excellent craftsmanship on the new name plates for the board.

The meeting adjourned at 7:30 p.m.

Wayne Nomeland, Chair
/s/

Craig Mattson, Clerk
/s/