

Regular Board Meeting
Independent School District 564 – Board of Education
May 28, 2019.
6:00 p.m.
LHS Training Center

A Regular Meeting of Independent School District #564 Board of Education was held Tuesday, May 28, 2019, beginning at 6:00 p.m. in the LHS Training Center. The following board members were present: Mike Spears, Craig Mattson, Misty Hempel, Ryan Walseth, Michelle Westerman and Wayne Nomeland. Absent: Chris Melbye.

Staff members present were: Renee Olson, Bradley D. Bergstrom, Tanya Monson-Ek, Bob Wayne, Patrick Marolt, Scott Brekke, Kelly Weets, Brian Loe, Kim Johnson, Sara Rogalla, Amber Neadeau, Kristin Buckley, Katie Hahn, Amanda Shultz and Sara Olson.

Student Council members present were: none.

Also present were: Dave Hill.

The Pledge of Allegiance was recited.

Chair Wayne Nomeland called the meeting to order at 6:00 p.m. and Clerk Craig Mattson confirmed that a quorum was present.

A motion was made by Misty Hempel and seconded by Mike Spears to approve the May 28, 2019 agenda as presented. Motion carried unanimously.

A motion was made by Craig Mattson and seconded by Mike Spears to approve the minutes of the May 14, 2019 Regular Board Meeting as presented. Motion carried unanimously.

A motion was made by Michelle Westerman and seconded by Wayne Nomeland to approve the bills as submitted and on file in the School District Business Office. Motion carried unanimously.

Public Comment: None.

Superintendent's Report - Superintendent Bradley Bergstrom mentioned as we get ready to wrap up May, he reminded the board that there is only one regular board meeting in June on the 10th at 6:00 PM. The next regular board meeting will be on Monday, July 8, 2019.

1. The Special Legislative Session wrapped up on Saturday. During the 21 hour session, new funding was approved for education including:
 - a. 2% each year on the general education formula
 - b. Freeze the cross-subsidy for special education in 2020 - 2021, 2022 - 2023, and a reduction in paperwork.
 - c. \$30 million for safe schools grants, contingent on closing balance for FY 2019 exceeding February forecast
 - d. CTE: Maintain and expand rural CTE
 - e. Ag2School on school facility bonds from 40% to 50% in FY 20 and possible up to 70% based upon future state budgets.
 - f. Tier 2 Equalization. More to come with this.
2. July 22, 2019 school board meeting is the same day as the Education Foundation Tournament. The Foundation does so much to support the district and Superintendent Bergstrom would like to propose that we move our July

meeting to Tuesday the 23rd at 6:00 PM. This is what we did last year as well. The board agreed to move the meeting.

3. Enrollment information was shared with the board members last week. A couple of things to be aware of include:
 - a. Beginning to end of year we dropped 29 students K - 12
 - i. ALC and ESCE grew by 29 over the year
 - b. A drop in enrollment is normal.
 - c. Reminder: we have approximately 129 K students enrolled for next year. This is about 15 students less than what we normally have and our second year of below average class size for kindergarten.
4. We will be having a professional development day around the topic of social - emotional learning for staff on Monday, June 3, 2019 beginning at 8:00 AM. This is the makeup day for Monday, April 22, 2019. Specific topics include ACEs (Adverse Childhood Experiences) and their impact on student learning as well as representatives from Sanford Behavioral Health sharing strategies to support students and their families. All trainings will be held in the Auditorium at Lincoln High School.
5. Graduation is this Friday, May 31, 2019 at 6:00 PM. The ceremony will be taking place at Ralph Engelstad Arena. Superintendent Bergstrom asked if the board members could be there by 5:30 PM in the Dakota Room. We will take a group picture for the web page.
6. Sandy Gundlach is here from MSBA and will be introducing a superintendent evaluation tool that MSBA has developed to the board. If the board chooses to move forward with the tool, MSBA will be back on June 10th to do a deeper dive with the board on the tool. They will need between 2.5 - 3 hours of time. With that in mind, the board agreed to move the meeting to a 5:00 PM start.

Committee Reports:

Student Reports:

Recognitions:

- A. Congratulations to the 2019 Lincoln High School Graduates!! Commencement ceremonies take place on Friday, May 31st at 6:00 p.m. at the Ralph Engelstad Arena.
- B. The Northern Minnesota Robotics Conference (NMRC) is pleased to announce their 2019 Conference All-Academic Team.
Team 3277 - ProDigi
 1. Seniors: Caleb Dyrud, Ava Leighton and Cooper Olsonawski
 2. Junior: Ethan Weixel

Presentations:

- A. Band Program - Kristin Buckley and Katie Hahn presented on changes with the band program.
- B. ADSIS - Bob Wayne and Patrick Marolt presented on the Alternative Delivery of Specialized Instructional Services (ADSI) and the opportunities this will allow for Challenger and Franklin schools.
- C. Native American Student Services - Kim Johnson, Brian Loe, Sara Rogalla and Amber Neadeau presented a year in review of the Native American Student Services that were provided this past year.
- D. Superintendent Evaluation - Sandy Gundlach and Dave Thompson presented on a new MSBA pilot project of a Goals and Standards-Based Superintendent Evaluation process.

Guaranteed & Viable Curriculum (*Strategic Direction A*):

Technology, Innovative Learning & Partnerships (*Strategic Direction B*):

Families (*Strategic Direction C*):

- A. A motion was made by Mike Spears and seconded by Craig Mattson to approve the Minnesota State High School League 2019-2020 Resolution for Membership as attached. Motion carried upon a roll call vote. The following voted in favor of: M. Spears, M. Hempel, R. Walseth, C. Mattson, M. Westerman and W. Nomeland. Absent: C. Melbye.

RESOLVED, that the Governing Board of School District #564, Lincoln High School, County of Pennington, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Children, Families and Learning as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Lincoln High School is authorized by this, the Governing Board of said school district, to renew its membership in the Minnesota State High School League and participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulation of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

- B. A motion was made by Michelle Westerman and seconded by Ryan Walseth to approve the Preliminary Roster of 2019 Lincoln High School Graduates. Motion carried unanimously.

Safety (Strategic Direction D):

Workforce (Strategic Direction E):

- A. A motion was made by Misty Hempel and seconded by Ryan Walseth to approve the Consent Agenda and as appropriate, per negotiated contract, salary and benefits and an acceptable background check. Motion carried unanimously.

Personnel:

1. Approve the employment of **Amanda Shultz**, Band Teacher, FMS, effective August 27, 2019.
 2. Approve the employment of **Ella Budish**, Latch Key Student Assistant, effective June 3, 2019.
 3. Approve the employment of **Stephanie Kainz**, Communication Arts Teacher, FMS, effective August 27, 2019.
 4. Approve the employment of **Marites Senum**, Kitchen Helper, FMS, effective May 20, 2019.
 5. Approve the employment of **Anna Barth**, Student and Family Support Coordinator, District-wide, effective August 5, 2019 - June 30, 2020.
 6. Approve the employment of **Kristal Molstad**, Cleaner, effective May 28, 2019.
 7. Approve the employment of **Adam Rybakowski**, Cleaner, effective May 28, 2019.
 8. Accept the resignation of **Jacklyn Norton**, Educational Interpreter, effective June 4, 2019.
 9. Approve the leave of absence of **Erika Kahlhamer**, Science Teacher, LHS, effective August 27, 2019 - June 1, 2020.
- B. A motion was made by Mike Spears and seconded by Craig Mattson to approve the following 2018-19 Extra-Curricular Assignments. Motion carried unanimously.

1. **Chuck Walrath** – M.S. Asst Coach B&G Track
- C. A motion was made by Michelle Westerman and seconded by Mike Spears to approve the Phased Retirement Option contract for Jodi Bergman, Payroll & Benefits Director, as amended, effective June 1, 2019 through October 4, 2019. Motion carried unanimously.
- D. A motion was made by Mike Spears and seconded by Michelle Westerman to approve the 2019-2020 contract on the following individual as negotiated. Motion carried unanimously.
 1. **Kelly Weets** - Assistant Principal at Lincoln High School
- E. A motion was made by Misty Hempel and seconded by Craig Mattson to Establish and Post for the following Summer Positions. Motion carried unanimously.
 1. **Building & Grounds:**
 - a. Up to Fourteen (14) Summer Cleaners
Building and shift time to be determined at a later date. Sharon Olson, Owen Misson, David Klein, David Rosencrans, Christopher Dillman, Robert Flick, Kerry Melin, Wayon Tarvestad, Kristal Molstad, Derek Naslund, Freida Fineday, Adam Rybakowski, Elisha Molitor, Melissa Bushy
 2. **Summer Food Service:**
Effective June 10 - August 16, 2019.
Serving Site assigned as needed.
 - a. One (1) Lead Cook at 7 hrs/day serving and clean up - Shelly Olson
 - b. Two (2) Kitchen helpers at 5 hrs/day for prep, serving and clean up Tara Lynch, Sherry Koop
 - c. Four (4) Kitchen helpers at 4 hrs/day for prep and serving Sarah Larson, DeAnna DuChamp, Melissa Fawcett, Patricia Wolf
 3. **LHS:**
 - a. One (1) Summer Agricultural Education Teacher (up to a total of 24 days) - Katie Shaw
 4. **Targeted Services - CES**
 - a. One (1) Coordinator - May 1, 2019- April 30, 2020- Up to 200 hours Ken Wiggs
 - b. Up to Eleven (11) Gr. 1-5 Teachers - June 10, 2019- April 30, 2020- Up to 120 hours each - Jamie Bakken, Susan Finger, Marcy Helling, Jill Johnson, Rhonda Johnson, Megan Largis, Denice Nelson, Karlyn Norlin, Julie D. Olson, Paula Praska
 - c. Three (3) Educational Assistants - June 10, 2019 - April 30, 2020 - up to 120 hours each - Jodi Anderson, Kristy Hanson, Marcia Peterson
 5. **Targeted Services - FMS**
 - a. One (1) Coordinator - May 1, 2019 - April 30, 2020 - Up to 100 hours Co-Coordinators Darci Geiser, Mary Anderson up to 50 hours each
 - b. Two (2) Teachers - June 10, 2019 - April 30, 2020 - Up to 120 hours each Darci Geiser, Mary Anderson
 - c. One (1) Summer Teacher - June 10, 2019 - June 28, 2019 - Up to 80 hours Co-Teachers Brenda Leier, Christine Bjornstad up to 40 hours each
 - d. One (1) Summer Paraprofessional - June 10, 2019 - June 28, 2019 - up to 80 hours Gabriel Hanson

6. Freshman Booster

- a. One (1) Summer Social Studies/Communications Teacher for students moving from FMS to LHS June 10, 2019- July 12, 2019 – Up to 60 hours Leslie Fisher

7. ALC

- a. ALC Coordinator up to total of 200 hours effective May 1, 2019 - April 30, 2020 Loren Leake

8. ALC Session 1: Effective June 10 - July 3, 2019

- a. One (1) Communications Teacher; 4 weeks (60 hours) Kurt Reynolds
- b. One (1) Social Studies Teacher; 4 weeks (60 hours) Kenny Geiser
- c. One (1) Math Teacher; 4 weeks (40-60 hours determined by need) Angie Hoglo
- d. One (1) Physical Science/Biology Teacher; 4 weeks (40-60 hours determined by need) Amber Murry

9. ALC Session 2: Effective July 8 - August 1, 2019

- a. One (1) Communications Teacher; 4 weeks (60 hours) Kurt Reynolds
- b. One (1) Social Studies Teacher; 4 weeks (60 hours) Kenny Geiser
- c. One (1) Math Teacher; 4 weeks (40-60 hours determined by need) Angie Hoglo
- d. One (1) Physical Science/Biology Teacher; 4 weeks (40-60 hours determined by need) Amber Murry

10. Special Education:

- a. Two (2) Speech Therapists up to 50 hours combined Jennifer Olson, Kylie Olson
- b. One (1) Special Education Teacher up to 40 hours Amy Tabatt
- c. One (1) Special Education Teacher up to 13 hours JoyAnn Dahl
- d. One (1) Educational Interpreter up to 60 hours Jean Craigmile
- e. Two (2) Early Childhood Special Education Teachers up to 125 hours combined - Melissa Kautzman, Kylie Olson
- f. Three (3) ESY Paraprofessionals up to 36 hours each Dena Halsa, Loraine Spink-Fallon, Debbie Wappula
- g. Two (2) ESY Paraprofessionals up to 9 hours each Janika Erickson, Taylor Kalisch

11. Technology

- a. Building LAN Managers (total hours determined by Coordinator based upon need) Jane Thibert, Mary Almquist, and Lynn Dyer

Finances (Strategic Direction F):

- A. A motion was made by Misty Hempel and seconded by Mike Spears to the following Resolution for Committing Fund Balance. Motion carried upon a roll call vote. The following voted in favor of: M. Spears, M. Hempel, R. Walseth, C. Mattson, M. Westerman and W. Nomeland. Absent: C. Melbye.

Whereas, board action is required to formalize the commitment of fund balance to specified purposes.

Now, therefore, be it resolved by the Board of Education of Independent School District No. 564, that effective June 30, 2019, the fund balance and the specific purposes for which they are committed are as follows:

<u>Fund</u>	<u>Specific Purpose</u>	<u>Amount or Calculation</u>
General	Separation/Retirement Benefits	To Be Calculated

Other Items:

A. Policies:

1. Second reading to adopt MSBA 203 Operation Of The School Board - Governing Rules Policy for review. The policy will be presented for final approval at the June 10, 2019 board meeting.
2. Second reading to adopt MSBA 203.1 School Board Procedures; Rules of Order Policy for review. The policy will be presented for final approval at the June 10, 2019 board meeting.
3. Second reading to adopt MSBA 203.2 Order of the Regular School Board Meeting Policy for review. The policy will be presented for final approval at the June 10, 2019 board meeting.
4. Second reading to adopt MSBA 203.5 School Board Meeting Agenda Policy for review. The policy will be presented for final approval at the June 10, 2019 board meeting.
5. Second reading to adopt MSBA 203.6 Consent Agendas Policy for review. The policy will be presented for final approval at the June 10, 2019 board meeting.

B. Updates:

1. Curriculum Advisory Council- Sara Olson presented an update on the Curriculum Advisory Council.

The meeting adjourned at 7:50 p.m.

Wayne Nomeland, Chair

/s/

Craig Mattson, Clerk

/s/