

Regular Board Meeting
Independent School District 564 – Board of Education
June 10, 2019.
5:00 p.m.
DSC Board Room

A Regular Meeting of Independent School District #564 Board of Education was held Monday, June 10, 2019, beginning at 5:00 p.m. in the LHS Training Center. The following board members were present: Chris Melbye, Mike Spears, Craig Mattson, Misty Hempel, Michelle Westerman and Wayne Nomeland. Absent: Ryan Walseth.

Staff members present were: Renee Olson, Bradley D. Bergstrom, Tanya Monson-Ek, Patrick Marolt, Scott Brekke, Kelly Weets and Cindy Sanden.

Student Council members present were: none.

Also present were: Dave Hill and Marlene Anderson.

The Pledge of Allegiance was recited.

Chair Wayne Nomeland called the meeting to order at 5:00 p.m. and Clerk Craig Mattson confirmed that a quorum was present.

A motion was made by Michelle Westerman and seconded by Mike Spears to approve the June 10, 2019 agenda as presented. Motion carried unanimously.

A motion was made by Craig Mattson and seconded by Misty Hempel to approve the minutes of the May 28 2019 Regular Board Meeting as presented. Motion carried unanimously.

A motion was made by Mike Spears and seconded by Wayne Nomeland to approve the bills as submitted and on file in the School District Business Office. Motion carried unanimously.

Public Comment: None.

Superintendent's Report - Superintendent Bradley Bergstrom congratulated the Class of 2019 and the LHS staff and administration for a great graduation ceremony.

This past fall the board did a board self-evaluation in October. Superintendent Bergstrom asked the board if this is something that they would like to do again at the end of October? The board agreed to do a self evaluation that would take place in September 2019. MSBA will follow up at the end of October with a summary and discuss the results with you.

A reminder that we will be moving our July 22nd board meeting to July 23rd due to the Education Foundation Tournament happening on the 22nd. Time will be 6:00 PM and it will be at the DSC.

Summer School started today at CES, FMS, and NwALC. We have a number of different programs taking place in order to help support the needs of students around the district. A note that there has been a change in Summer School offerings at Challenger and Franklin. There will be a two week session in June followed by a break and then a two week session in July. In the past, we have done three weeks in June. The intent is to provide some instruction later in the summer to help reduce what is called "Summer Slide" for students and their learning.

We are looking at the possibility of providing families with the option of enrolling their students online vs paper. The online enrollment would take the place of the paper packets that have normally been sent out in late July. There will be more information coming as we finalize the details of what this may look like for families.

Congrats to boys tennis, girls softball, and track and field participants and their coaches on a job well done at their state tournaments. They represented themselves, and Lincoln High School, very well. Congrats to the coaches as well.

Committee Reports:

- A. Finance Board Committee - Mike Spears gave an update on the 2019 - 2020 Budget will include a 2% increase from the State. GASB84 now requires all student and activity account funds be run through the school district business office. The workers comp rates are going up 5% mostly due to Mod Rate change. Food Service has a good fund balance and the state is only requiring a rate change of .05 increase to the adult meal price. The copier lease will have a savings of \$708 per month. The city is looking to purchase turf for the Huck. We would lease for 20 years at \$4500 per year. The city would purchase the turf and take care of it along with storage.

Student Reports:

Recognitions:

- A. Congratulations to the Boys Tennis team on a wonderful State Tournament. Despite losing in the Consolation Championship, the boys played very well. Wishing individual players the best of luck as well.
- B. Congratulations to the Prowler Softball Girls team who will be playing for third place in the MSHSL 2019 State Girls Softball Class AA on Friday, June 7, 2019.
- C. Congratulations to Jerzie Finstad and Carley Johnson as they compete at the Track & Field State Tournament.

Presentations:

- A. Summer Meals - Cindy Sanden presented on the summer meal program.

Guaranteed & Viable Curriculum (*Strategic Direction A*):

Technology, Innovative Learning & Partnerships (*Strategic Direction B*):

- A. A motion was made by Misty Hempel and seconded by Craig Mattson to approve the contract for services with Soliant Health for Speech Language Pathology Assistant services for the 2019-20 school year. Motion carried unanimously.

Families (*Strategic Direction C*):

- A. A motion was made by Mike Spears and seconded by Misty Hempel to approve the changes to the 2019-20 Challenger Elementary School Handbook as presented. Motion carried unanimously.
- B. A motion was made by Chris Melbye and seconded by Michelle Westerman to approve the changes to the 2019-20 Franklin Middle School Handbook as presented. Motion carried unanimously.
- C. A motion was made by Craig Mattson and seconded by Misty Hempel to approve the changes to the 2019-20 Lincoln High School Handbook as presented. Motion carried unanimously.

Safety (*Strategic Direction D*):

Workforce (Strategic Direction E):

- A. A motion was made by Michelle Westerman and seconded by Misty Hempel to approve the Consent Agenda and as appropriate, per negotiated contract, salary and benefits and an acceptable background check. Motion carried unanimously.

Personnel:

1. Approve the employment of **Chad Stromlund**, Science Teacher, LHS, effective August 27, 2019.
 2. Approve the employment of **Margaret Miller**, Elementary Teacher, CES, effective August 27, 2019.
 3. Approve the employment of **Mary Sieckert**, Summer Cleaner, effective June 10 - August 23, 2019 - 6 hours/day.
 4. Approve to extend leave of absence for **Carmine Trulson**, Cleaner, from June 3, 2019 - August 23, 2019.
 5. Accept the resignation of **Scott Hetherington**, Science Teacher, LHS, effective June 4, 2019.
 6. Accept the resignation of **Melissa Bushy**, Paraprofessional, FMS, effective June 4, 2019.
 7. Accept the resignation of **Melissa Bushy**, Summer Cleaner, effective June 5, 2019.
 8. Approve the employment of **Melissa Bushy**, Payroll and Benefits Director, effective June 17, 2019.
- B. A motion was made by Chris Melbye and seconded by Mike Spears to approve Memorandum of Agreement with Minnesota School Employees Association to offer Bus Driver Signing Bonus through 2019-2020 school year. Motion carried unanimously.
- C. A motion was made by Michelle Westerman and seconded by Craig Mattson to approve the employment of the following 2019 Summer Positions. Motion carried unanimously.

1. Transportation:

a. Booster Club

- i. Up to four (4) Bus Drivers - **Mary Bruggeman, Gerald Gonsorowski, Merton Hutchinson**
June 10 - August 2, 2019
5 days/week; 2 hours/day

b. Special Education Summer School

- i. One (1) Transportation Assistant - **Vicky Breiland**
July 30 - August 21, 2019
3 days/week (2 hours/day)

c. Special Education Summer School

- i. One (1) Bus Driver - **Mary Bruggeman**
- ii. One (1) Transportation Assistant - **Marsha Kezar**
August 19 - 21, 2019
2 hours/day

d. Three (3) Summer Transportation Assistant/Bus Washers - Vicky Breiland, Gerald Gonsorowski, Mert Hutchinson, Marsha Kezar

Dates and hours to be determined by Transportation Supervisor
20 hours/week

Finances (Strategic Direction F):

- A. Presentation - Tanya Monson-Ek

A motion was made by Mike Spears and seconded by Chris Melbye to approve the original 2019-20 Original Budget as presented (Appendix). Motion carried unanimously.

- B. A motion was made by Craig Mattson and seconded by Misty Hempel to approve the Minnesota Department of Education (MDE) requirement that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends to the Board to authorize Superintendent Bradley Bergstrom to act as the Identified Official with Authority (IOwA) to authorize access of MDE secure websites and Renee Olson as the IOwA to add and remove names only for the Thief River Falls School District 0564-01, effective July 1, 2019, through June 30, 2020. Motion carried unanimously.
- C. A motion was made by Mike Spears and seconded by Michelle Westerman to approve renewing our workers compensation insurance coverage with SFM Mutual Insurance Company through North Risk Partners, Thune Division for the period from July 1, 2019 through June 30, 2020, at an estimated premium of \$119,471. Motion carried unanimously.
- D. A motion was made by Misty Hempel and seconded by Wayne Nomeland to approve the food service prices for the 2019-20 School Year. Motion carried unanimously.

Breakfast

1. K-5 \$1.50
2. 6-8 \$1.60
3. 9-12 \$1.65
4. Adult \$2.60
5. Milk/Juice

Lunch

- \$2.80
- \$2.85
- \$2.95
- \$4.05 (only change)
- \$.55 each

- E. A motion was made by Chris Melbye and seconded by Craig Mattson to approve to authorize the Food Service Director to adjust the Ala Carte prices as necessary. Motion carried unanimously.
- F. A motion was made by Mike Spears and seconded by Chris Melbye to approve the lease agreement with MARCO for a 36 month contract for copier and print management services totaling 7,122.12 per month. Motion carried unanimously.
- G. A motion was made by Mike Spears and seconded by Craig Mattson to approve the Resolution Regarding Board Control of Extracurricular Activities. Motion carried upon a roll call vote. The following voted in favor of: M. Spears, M. Hempel, C. Melbye, C. Mattson, M. Westerman and W. Nomeland. Absent: R. Walseth.

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Thief River Falls Public Schools, Independent School District No. 564, directs the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 .

Other Items:

A. Policies:

Policy Board Committee - Michelle Westerman

1. A motion was made by Craig Mattson and seconded by Misty Hempel to approve to repeal TRF 756 Media/Audio-Visual Policy. Motion carried unanimously.
2. A motion was made by Misty Hempel and seconded by Michelle Westerman to approve TRF 757 Instrument Rental Policy with changes. Motion carried unanimously.
3. A motion was made by Misty Hempel and seconded by Craig Mattson to approve to adopt MSBA 203 Operation Of The School Board - Governing Rules Policy. Motion carried unanimously.
4. A motion was made by Chris Melbye and seconded by Misty Hempel to approve to adopt MSBA 203.1 School Board Procedures; Rules of Order Policy. Motion carried unanimously.
5. A motion was made by Craig Mattson and seconded by Michelle Westerman to approve to adopt MSBA 203.2 Order of the Regular School Board Meeting Policy. Motion carried unanimously.
6. A motion was made by Misty Hempel and seconded by Chris Melbye to approve to adopt MSBA 203.5 School Board Meeting Agenda Policy. Motion carried unanimously.
7. A motion was made by Michelle Westerman and seconded by Wayne Nomeland to approve to adopt MSBA 203.6 Consent Agendas Policy. Motion carried unanimously.

B. Other:

1. Superintendent Evaluation with MSBA - Sandy Gundlach walked the board through a review of the superintendent surveys they completed. Discussion was held regarding identifying two to three performance goals, along with two to three standards. The board also identified goals for the board for the coming year. Sandy will compile the data and return on June 24, 2019 with a Standards-Based Superintendent Evaluation designed specifically for Thief River Falls Public Schools.

The meeting adjourned at 8:22 p.m.

Wayne Nomeland, Chair
/s/

Craig Mattson, Clerk
/s/