

Regular Board Meeting
Independent School District 564 – Board of Education
September 13, 2021
6:00 p.m.
DSC Board Room

A Regular Meeting of Independent School District #564 Board of Education was held Monday, September 13, 2021, beginning at 6:00 p.m. in the DSC Board Room. The following board members were present: Mike Spears, Wayne Nomeland, Michelle Westerman, Chris Melbye, Craig Mattson, Misty Hempel, and Ryan Walseth. Absent: none.

Staff members present were: Melissa Bushy, Donita Stepan, Scott Brekke, Bob Wayne, Josh Watne, and Tanya Monson-Ek.

Also present were: Daniella Niebuhr, Kaden Mostrom, Marlene Anderson, Dave Hill, Jillian Neibaur, Kendra Hackney, Robert Finstad, and Stephanie Finstad.

The Pledge of Allegiance was recited.

Chairman Wayne Nomeland called the meeting to order at 6:00 p.m. and Clerk Mike Spears confirmed that a quorum was present.

A motion was made by Misty Hempel and seconded by Mike Spears to approve the September 13, 2021 agenda as amended. Motion carried unanimously.

A motion was made by Craig Mattson and seconded by Ryan Walseth to approve the minutes of the August 23, 2021 Regular Board Meeting as presented. Motion carried unanimously.

A motion was made by Chris Melbye and seconded by Mike Spears to approve the bills as submitted and on file in the School District Business Office. Motion carried unanimously.

Public Comment: None.

Superintendent's Report:

Shout out to our staff for getting our school year off to a great start.

COVID reminder - if students wear a mask or get vaccinated (or have had COVID in the past 90 days), do not have to quarantine if they are a close contact. Let's keep our students in school and safe.

Shout out to Danielle Schantz and her team for getting the NW Online Learning Academy off the ground and running.

Committee Reports:

Ryan Walseth gave a recap from the September 8, 2021 MEC meeting.

Student Reports:

LHS Seniors, Daniella Niebuhr and Kaden Mostrom were in attendance and provided an update on LHS and Homecoming festivities coming up the week of September 27, 2021.

Recognitions:

- A. Congratulations to Ryan Walseth for being selected to serve as Delegate for the MSBA Delegate Assembly for MSBA Area 29.
- B. Congratulations to former LHS student, Avery Malone, for being selected as this year's winner of the 2021 TZD Emerging Leader Award.

Presentations:

Superintendent Stepan gave a presentation on Strategic Plan Vision Cards.

Real World Authentic Opportunities:

Voice and Choice:

A motion was made by Misty Hempel and seconded by Ryan Walseth to approve the RESOLUTION relating to establishing the location for absentee voting for school district elections not held on the day of a statewide election. Motion carried unanimously.

Equitable Experiences:

A motion was made by Michelle Westerman to approve the use of Challenger Elementary School on Sunday, September 26, 2021 from 1-4 pm for the Grand Challenger Book Fair. Motion carried unanimously.

Safety (Strategic Direction D):

Staff Growth:

- A. A motion was made by Craig Mattson and seconded by Misty Hempel to approve the Consent Agenda and as appropriate, per negotiated contract, salary and benefits and an acceptable background check. Motion carried unanimously.

Personnel:

1. Approve the employment of **Diane Paulson**, Communication Arts Teacher (Long-Term Substitute), FMS, effective August 30, 2021 - November 5, 2021.
2. Approve the employment of **Terry Hunt**, Bus Driver, effective September 7, 2021.
3. Approve the employment of **Nels Brown**, Transportation Assistant, effective September 7, 2021.
4. Approve the employment of **Kiana Peralta**, Kitchen Helper, CES, effective September 7, 2021.
5. Approve the employment of **Amy Jelle**, Kitchen Helper, CES, effective September 9, 2021.
6. Approve the employment of **Amaya Ortiz**, Special Education Paraprofessional, effective September 7, 2021.
7. Approve the employment of **Zachary Guillemette**, Transportation Assistant, effective September 7, 2021.
8. Approve the employment of **Lori Lindholm**, Administrative Support-Food Service, effective September 20, 2021.
9. Approve the employment of **Maria Schommer**, Social Studies Teacher, LHS, effective August 31, 2021.
10. Approve the employment of **Blake Kuznia**, Construction Careers Teacher, LHS, effective August 31, 2021 - June 6, 2022.
11. Approve the employment of **Lealand Vettleson**, Lifeguard, effective September 13, 2021.
12. Approve the employment of **Janaka Erickson**, Latch Key Coordinator, effective August 30, 2021.

13. Approve the employment of **Deyton Nyre**, Latch Key Student Assistant, effective September 7, 2021.
 14. Approve the employment of **Naomi Johnston**, Latch Key Student Assistant, effective September 7, 2021.
 15. Approve the employment of **Abigayle Bieganek**, Latch Key Student Assistant, effective September 7, 2021.
 16. Approve the employment of **Leah Dalzell**, Latch Key Student Assistant, effective September 7, 2021.
 17. Approve the employment of **Kylee Little**, Latch Key Adult Assistant, effective August 30, 2021.
 18. Approve the employment of **Rachel Kloety**, Latch Key Adult Assistant, effective August 20, 2021.
 19. Approve the employment of **Chad Smith**, Cleaner, effective September 7, 2021.
 20. Approve the assignment of **Tara Lynch**, Head Cook, CES, effective August 23, 2021.
 21. Approve the assignment of **Amy Purcell**, Visual Arts Teacher, FMS, effective August 31, 2021 - June 6, 2022.
 22. Accept the resignation of **Deanna DuChamp**, Kitchen Helper, CES, effective August 23, 2021.
 23. Approve the leave of absence for **Tevia Strand**, Teacher, CES, until approximately October 15, 2021.
 24. Approve the leave of absence for **Jackie Kuznia**, Behavioral Interventionist, FMS, until approximately November 5, 2021.
- B. A motion was made by Mike Spears and seconded by Michelle Westerman to accept the retirement of Karin Hanson after 43.5 years as Buildings and Grounds Administrative Support, effective October 29, 2021. Motion carried unanimously.
- C. A motion was made by Mike Spears and seconded by Craig Mattson to re-establish and post Administrative Support - Buildings and Grounds/Purchasing. Motion carried unanimously.
- D. A motion was made by Michelle Westerman and seconded by Misty Hempel to approve the request for lane changes effective September 1, 2021. Motion carried unanimously.
1. Dalia Englund - MA20/Step 4
 2. Megan Largis - BA50/Step 9
 3. Natasha Olsonawski - BA50/Top
 4. Tanya Syvertson - MA20/Step 12
 5. Danielle Schantz - MA20/Step 15
 6. Dale Rystad - BA30/Step 9
 7. Jill Johnson - BA50/Top
 8. Rick Johnson - BA40/Top
 9. Maragaret Bartz - MA10/Step 12
 10. Matt McGlynn - MA10/Top
 11. Diana Marquart - MA10/Step 16
- E. A motion was made by Chris Melbye and seconded by Craig Mattson to approve the 2021-23 Master Agreement with the Thief River Falls Education Association as negotiated. Motion carried unanimously.

Strong Fiscal Management:

- A. A motion was made by Ryan Walseth and seconded by Misty Hempel to approve to certify the preliminary 2021 payable 2022 proposed levy to the maximum amount. Note that the Truth in Taxation Hearing portion

will be held on Monday, December 13, 2021 at the end of the regular school board meeting, starting at 6:00 pm at the District Service Center. Motion carried unanimously.

- B. A motion was made by Mike Spears and seconded by Ryan Walseth to approve the renewal of insurance coverage with Employers Mutual Insurance Company (EMC) at a premium of \$148,130 through North Risk Partners, Thune Division, for the period of October 1, 2021 through September 30, 2022. The insurance coverage includes the following areas: Real & Personal Property, Casualty Insurance, Cyber Liability, School Leaders Legal Liability, Business Auto, Commercial Umbrella and Crime Coverage. Motion carried unanimously.

Other Items:

A. Policies:

1. First reading of MSBA 616 School District System Accountability policy w/ changes. This policy will be approved for renewal at the September 27, 2021 board meeting.
2. A motion was made by Michelle Westerman and seconded by Misty Hempel to approve the renewal of the following policies w/ no changes. Motion carried unanimously.
 - A. **MSBA 806 Crisis Management** policy.
 - B. **MSBA 806 Form**
 - C. **MSBA 903 Visitors to School District Buildings and Sites** policy.

Adjournment:

Board Chair Nomeland adjourned the meeting at 6:41 pm.

/s/

Wayne Nomeland, Chair

/s/

Mike Spears, Clerk