

Regular Board Meeting
Independent School District 564 – Board of Education
January 10, 2022
6:00 p.m.
DSC Board Room

A Regular Meeting of Independent School District #564 Board of Education was held Monday, January 10, 2022 beginning at 6:00 p.m. in the DSC Board Room. The following board members were present: Mike Spears, Misty Hempel, Ryan Walseth, Wayne Nomeland, and Craig Mattson. Members absent: Michelle Westerman and Chris Melbye.

Staff members present were: Melissa Bushy, Scott Brekke, Sara Olson, Courtney Skjerven, Margaret Bartz, Sherri Miller, Meg Kolden, Mary Fran Twistol, Tony Greene, Julie K. Olson, and Patrick Marolt.

Also present were: Todd Netzke (via Zoom), Marlene Anderson, Dave Hill, and Jillian Niebaur.

The Pledge of Allegiance was recited.

Board Chair Ryan Walseth called the meeting to order at 6:00 p.m. It was confirmed that a quorum was present.

A motion was made by Misty Hempel and seconded by Mike Spears to approve the January 10, 2022 agenda as presented. Motion carried.

A motion was made by Craig Mattson and seconded by Wayne Nomeland to approve the minutes of the December 13, 2021 Regular Board Meeting as presented. Motion carried.

A motion was made by Mike Spears and seconded by Craig Mattson to approve the minutes of the January 4, 2022 Organizational Meeting, as presented. Motion carried.

A motion was made by Mike Spears and seconded by Ryan Walseth to approve the bills as submitted and on file in the School District Business Office. Motion carried.

Public Comment: None.

Superintendent's Report:

Congratulations to Courtney Skjerven! He is the first recipient of our new "TRF Prowler Chip" given to any educator in TRFPS who goes above and beyond and helps make the Strategic Plan come alive. Students, as young as 5, are gaining knowledge and experience with technologies involving robotics, engineering, graphic design, electricity, unmanned aviation and autonomous vehicles, computer assisted milling resources, programming, and microchips to name a few.

Superintendent Stepan gave a shout out to our District leaders who are stepping up and helping out in buildings when needed. We are dealing with staff shortages just as everyone else across the state is.

As you may know, the CDC came out with some new guidance. This new guidance shortens the quarantine for positive cases. We have revised the COVID Matrix to reflect the changes from the CDC and are currently implementing. We are waiting for MDH to provide their guidelines before it comes to the board for full approval at which time we'll make any necessary recommendations.

On January 3, an Emergency Temporary Standard (ETS) (federal and state law) was adopted that requires employers 100+ staff to adopt one of the following two policies: MSBA Model Policy 490 requires all employees to be vaccinated and MSBA Model Policy 491 requires that all unvaccinated employees wear a mask and test weekly. Superintendent Stepan shared that her recommendation would be to approve Policy 491 and allow staff to do weekly testing. Full implementation of the testing portion of this requirement doesn't need to be in place until February 9, however, full masking for unvaccinated staff needs to be in place starting on Tuesday, January 11. Nicole Wienen will start collecting the vaccination information.

Committee Reports:

Ryan Walseth gave a recap of the Facilities Committee meeting on December 13.

Mike Spears gave a recap from the Finance Committee meeting on December 15.

Recognitions:

- A. Recognize the donation from the Fraternal Order of Eagles to the Prowler Pack totaling \$1,000.

Presentations:

- A. Todd Netzke, School Management Services, presented the mid-year budget.
- B. CES Principal, Patrick Marolt, gave a presentation on the CES Building Vision Card.
- C. Community Education Director, Meg Kolden, reviewed the Community Ed winter brochure.

Real World Authentic Opportunities:

Voice and Choice:

Equitable Experiences:

A motion was made by Misty Hempel and seconded by Wayne Nomeland to approve the updated CTSS contract with Sanford Health through June 22, 2022. Motion carried.

Safety (*Strategic Direction D*):

Staff Growth:

- A. A motion was made by Mike Spears and seconded by Craig Mattson to approve the Consent Agenda and as appropriate, per negotiated contract, salary and benefits and an acceptable background check. Motion carried unanimously.

Personnel:

1. Accept the resignation of **Robert Foster**, Special Education Paraprofessional, effective December 22, 2021.
2. Accept the resignation of **Mark Paulson**, Head Mechanic, effective January 7, 2022.
3. Accept the resignation of **Stacy Poole**, Little Brother Little Sister Coordinator, effective January 21, 2022.
4. Approve the leave of absence for **Donald Balmer**, Special Education Paraprofessional, from approximately January 14, 2022 - March 1, 2022.
5. Approve the leave of absence for **Amy Jelle**, Kitchen Helper, from December 4, 2021 - January 17, 2022.
6. Approve the leave of absence for **Kylee Little**, Special Education Paraprofessional, from January 4, 2022 - approximately January 20, 2022.
7. Approve the termination of **Derek Lian**, Cleaner, effective December 13, 2021.

8. Approve the employment of **Anndrea Heatherington**, Paraprofessional/Playground Aide, CES, effective January 4, 2022.
9. Approve the employment of **Aaron Hustad**, Special Education Paraprofessional, effective January 4, 2022.
10. Approve the employment of **Jacob Laird**, Bus Driver, effective January 4, 2022.
11. Approve the employment of **Erica Hanson**, Kitchen Helper, FMS, effective January 25, 2022.
12. Approve the employment of **Ann Ulrich**, Student Services/Library Aide, FMS, effective January 25, 2022.
13. Approve the employment of **Shelby Rostad**, Elementary Teacher (Long-Term Substitute), CES, effective January 10, 2022 - March 4, 2022.

Strong Fiscal Management:

- A. A motion was made by Misty Hempel and seconded by Mike Spears to approve the Contract Services Agreements with School Management Services (SMS) for the 2021-22 school year. Motion carried.
- B. A motion was made by Mike Spears and seconded by Craig Mattson to approve the mid-year budget as presented. Motion carried.
- C. A motion was made by Mike Spears and seconded by Wayne Nomeland to approve the Financial Condition of the District Resolution. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Walseth, Nomeland, and Mattson. Absent: Melbye and Westerman. Motion carried.
- D. A motion was made by Wayne Nomeland and seconded by Mike Spears to approve a depository agreement with Northern State Bank for a period of January 10, 2022, through January 10, 2024. Motion carried.
- E. A motion was made by Mike Spears and seconded by Craig Mattson to approve the Resolution in Support of the Congressional IDEA Full Funding Act reintroduced on November 16, 2021. Upon a roll call vote, the following voted in favor of: Walseth, Spears, Hempel, Mattson, and Nomeland. Absent: Melbye and Westerman. Motion carried.
- F. A motion was made by Wayne Nomeland and seconded by Misty Hempel to approve the Resolution to accept the donations received for the benefit of the district as designated. Upon a roll call vote, the following voted in favor of: Walseth, Spears, Hempel, Mattson, and Nomeland. Absent: Melbye and Westerman. Motion carried.

Policies:

- A. Discussion took place regarding OSHA ETS policy and MSBA Model Policy 490 & 491. The superintendent's recommendation is to adopt Policy 491.
- B. A motion was made by Mike Spears and seconded by Misty Hempel to approve MSBA Model Policy 491 Mandatory COVID-19 Vaccination or Testing and Face Coverings policy. Motion carried.
- C. A motion was made by Craig Mattson and seconded by Wayne Nomeland to approve the renewal of the following policies w/ changes: Motion carried.
 - a. **MSBA 515 Protection and Privacy of Pupil Records** policy
 - b. **MSBA 524 Internet Acceptable Use and Safety** policy
 - c. **MSBA 534 Unpaid Meal Charges** policy

Adjournment:

The meeting was adjourned at 7:26 pm.

/s/
Ryan Walseth, Chair

/s/
Michelle Westerman, Clerk