

Regular Board Meeting
Independent School District 564 – Board of Education
April 24, 2023
6:00 p.m.
DSC Board Room

A Regular Meeting of Independent School District #564 Board of Education was held on Monday, April 24, 2023, beginning at 6:00 p.m. in the DSC board room. The following board members were present: Misty Hempel, Chris Melbye, Wayne Nomeland, Michelle Westerman, and Mike Spears. Absent: Ryan Walseth and Kayla Lian.

Staff members present were: Dr. Paula Henry, Melissa Bushy, Scott Brekke, Sara Olson, Dane Broome, Tanya Monson-Ek, Holly Ward, and Amber Lindgren.

Also present were: Teri Averill, Tim Benedict, Marlene Anderson, Stephanie Dagg, Brylee Lingen, Coby Skjerven, and Dave Hill.

The Pledge of Allegiance was recited.

Vice-Chair Hempel called the meeting to order at 6:00 p.m. The pledge of allegiance was recited. Clerk Melbye confirmed that a quorum was present.

A motion was made by Michelle Westerman and seconded by Mike Spears to approve the April 24, 2023 agenda, as presented. Motion carried.

A motion was made by Wayne Nomeland and seconded by Chris Melbye to approve the minutes of the April 10, 2023 regular school board meeting, as presented. Motion carried.

A motion was made by Mike Spears and seconded by Chris Melbye to approve the bills as submitted and on file in the School District Business Office. Motion carried.

Public Comment: None.

Presentations:

- A. LTPAC update - Teri Averill and Tim Benedict
- B. Recap of 2022 International Travel Club trip to Costa Rica - Dane Broome and Stephanie Dagg
- C. Proposed 2024 International Travel Club trip to Spain - Dane Broome

Reports:

- A. Student Report:
 - 1. LHS Students, Brylee Lingen and Coby Skjerven provided an update on recent activities/events at LHS.
- B. Superintendent's Report:
 - 1. Dr. Paula Henry provided updates on the upcoming TTZD conference on April 26, the upcoming State Omnibus bill, and shared our LTPAC calendar and vision statements.

Recognitions:

- 1. Recognize the donation from Community Consignments to ISD 564 Food Service totaling \$491.

Business Action Items:

- A. A motion was made by Mike Spears and seconded by Michelle Westerman to approve the consent agenda as presented, and as appropriate, per negotiated contract, salary and benefits, and an acceptable background check. Motion carried.

Personnel:

1. Accept the resignation of **Katie Hahn**, Dean of Students, LHS, effective June 5, 2023.
 2. Accept the resignation of **Toni Belgarde**, Paraprofessional, FMS, effective April 28, 2023.
 3. Approve the employment of **Janaka Erickson**, FMS Pool Director, effective April 24, 2023.
- B. A motion was made by Wayne Nomeland and seconded by Chris Melbye to approve the administration's recommendation to issue a contract for the 2023-24 school year to the following teaching staff, which will result in tenure: Motion carried.
1. Alexis Hruby
 2. Diana Marquart
 3. Danielle Spiten
 4. Hannah Lund
 5. Jaclyn Kuznia
 6. Jamie Cota
 7. Jill Solberg
 8. Kelsey McLean
 9. Mackenzie Nelson
 10. Mariah Kirkeide
 11. Sarah Vogel
 12. Shawna Spears
- C. A motion was made by Chris Melbye and seconded by Mike Spears to Establish and Post for the following 2023 Summer positions: Motion carried.
1. **Summer Food Service:**
Effective June 5 - August 18, 2023. Serving site assigned as needed.
 - a. Up to three (3) Lead Cooks at 7 hrs/day
 - b. Up to five (5) Kitchen helpers at 5 hrs/day
 2. **LHS:**
 - a. One (1) Summer Agricultural Education Teacher (up to a total of 18 days)
 3. **Targeted Services - CES (2 sessions, June 12-23, 2023 and July 31 – August 4, 2023):**
 - a. One (1) Coordinator - Up to 150 hours (includes Camp Invention and Targeted Services)
 - b. Up to ten (10) Gr. 1-5 Teachers - Up to 66 hours each
 - c. Up to Three (3) Paraprofessionals - Up to 66 hours each
 4. **Targeted Services - FMS (2 sessions, June 5-23, 2023 and July 31 – August 4, 2023):**
 - a. One (1) Coordinator - Up to 110 hours
 - b. Up to three (3) Teachers - Up to 88 hours each
 - c. Up to one (1) Paraprofessional - Up to 88 hours

5. **Freshman Booster (June 12 – July 13, 2023):**
 - a. One (1) Summer Social Studies/Communications Teacher for students moving from FMS to LHS – Up to 60 hours
6. **ALC (1 session June 12 - August 3, 2023):**
 - a. One (1) Coordinator - Up to 200 hours
 - b. One (1) Social Studies Teacher - Up to 168 hours
 - c. One (1) Physical Science Teacher - Up to 168 hours
 - d. One (1) Math Teacher - Up to 168 hours
 - e. One (1) Communication Arts Teacher - Up to 168 hours
 - f. One (1) Physical Education/ Health Teacher - Up to 40 hours
7. **Camp Invention CES (June 5-9, 2023):**
 - a. Up to fourteen (14) Teachers – Up to 51 hours each
 - b. Up to fourteen (14) Paraprofessionals – Up to 40 hours each
8. **Special Education ESY:**
 - a. One (1) Speech Therapists up to 50 hours
 - b. One (1) Early Childhood Special Education Teacher up to 125 hours
 - c. One (1) Vision Teacher up to 10 hours
 - d. One (1) ASL Interpreter up to 140 hours
 - e. One (1) ASL Interpreter up to 40 hours
 - f. Three (3) Special Education Teachers up to 36 hours each
 - g. Twelve (12) Special Education Paraprofessionals up to 36 hours each
9. **Prowler Pride Camp:**
 - a. One (1) Math Intervention Teacher CES - up to 40 hours
 - b. One (1) Reading Intervention Teacher CES - up to 40 hours
10. **Technology:**
 - a. Building LAN Managers (total hours determined by Coordinator based upon need)
11. **Transportation:**
 - a. **Booster Club**
 - i. Up to three (3) Bus Drivers
July 5-23, 2023 and July 31-August 4, 2023
 - b. **Special Education ESY**
 - i. One (1) Bus Drivers
 - ii. One (1) Transportation Assistants
 - c. **Bus Washers**
 - i. Up to three (3) positions
Dates and hours to be determined by the Transportation Supervisor.
 - d. **Swimming Lessons**
 - i. One (1) Bus Driver
July 10-21, 2023

- e. **Camp Invention**
 - i. Up to three (3) Bus Drivers
June 5-9, 2023

D. A motion was made by Wayne Nomeland and seconded by Chris Melbye to Establish and Post for the following positions: Motion carried.

1. District Technology Specialist

Effective: Summer 2023

Location: District Wide

2. Math Intervention Teacher

Effective: Fall 2023

Location: Challenger Elementary School

E. A motion was made by Mike Spears and seconded by Michelle Westerman to approve the Resolution to approve the termination and non-renewal of the teaching contract of **Diane Paulson**, a Long-Term Substitute Teacher, at the end of the 2022-23 school year. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman and Nomeland. Absent: Kayla Lian and Ryan Walseth. Motion carried.

F. A motion was made by Wayne Nomeland and seconded by Mike Spears to approve the Resolution to approve the termination and non-renewal of the teaching contract of **Rachel Wieland**, a Long-Term Substitute Teacher, at the end of the 2022-23 school year. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman and Nomeland. Absent: Kayla Lian and Ryan Walseth. Motion carried.

G. A motion was made by Michelle Westerman and seconded by Chris Melbye to approve the Resolution to approve the termination and non-renewal of the teaching contract of **Amy Purcell**, a Long-Term Substitute Teacher, at the end of the 2022-23 school year. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman and Nomeland. Absent: Kayla Lian and Ryan Walseth. Motion carried.

H. A motion was made by Mike Spears and seconded by Michelle Westerman to approve the Resolution to approve the termination and non-renewal of the teaching contract of **Laura Jones**, a Long-Term Substitute Teacher, at the end of the 2022-23 school year. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman and Nomeland. Absent: Kayla Lian and Ryan Walseth. Motion carried.

I. A motion was made by Mike Spears and seconded by Wayne Nomeland to approve the Resolution to approve the termination and non-renewal of the teaching contract of **Adrianna Korgel**, a Long-Term Substitute Teacher, at the end of the 2022-23 school year. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman and Nomeland. Absent: Kayla Lian and Ryan Walseth. Motion carried.

- J. A motion was made by Mike Spears and seconded by Michelle Westerman to approve the Resolution to approve the termination and non-renewal of the teaching contract of **Marley Nelson**, a Long-Term Substitute Teacher, at the end of the 2022-23 school year. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman and Nomeland. Absent: Kayla Lian and Ryan Walseth. Motion carried.

Strong Fiscal Management:

- A. A motion was made by Mike Spears and seconded by Chris Melbye to approve to award the bid to Northwest Service Cooperative with plans administered by Medica for the district health insurance coverages from 7/1/2023 through 6/30/2024. Motion carried.
- B. A motion was made by Michelle Westerman and seconded by Chris Melbye to approve the following Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement Resolution. Motion carried.
- C. A motion was made by Michelle Westerman and seconded by Mike Spears to approve the Provision of Service Agreement between Greater Minnesota Family Services and ISD 564 from July 1, 2023 through June 30, 2024. Motion carried.
- D. A motion was made by Mike Spears and seconded by Wayne Nomeland to approve the Resolution to accept the donations received for the benefit of the district as designated. Upon a roll call vote, the following voted in favor of: Spears, Hempel, Melbye, Westerman, and Nomeland. Absent: Walseth and Lian.

Donor	Item	Designated Purpose (if any)
Community Consignments	\$491.00	ISD 564 negative lunch balances

Policies:

- A. A motion was made by Michelle Westerman and seconded by Wayne Nomeland to approve the renewal of the following policies w/ no changes: Motion carried.
1. MSBA 301 School District Administration
 2. MSBA 304 Superintendent Contract, Duties, and Evaluation
 3. MSBA 305 Policy Implementation
 4. MSBA 306 Administrator Code of Ethics

Other:

- A. The next LTPAC meeting will be held on Friday, May 12, 2023 @ 7 am in the LHS Training Center.

Adjournment:

The meeting was adjourned at 7:30 p.m.

/s/
Ryan Walseth, Chair

/s/
Chris Melbye, Clerk