

Regular Board Meeting
Independent School District 564 – Board of Education
May 22, 2023
6:00 p.m.
DSC Board Room

A Regular Meeting of Independent School District #564 Board of Education was held on Monday, May 22, 2023, beginning at 6:00 p.m. in the DSC board room. The following board members were present: Ryan Walseth, Kayla Lian, Chris Melbye, Wayne Nomeland, Michelle Westerman, and Mike Spears. Absent: Misty Hempel.

Staff members present were: Dr. Paula Henry, Melissa Bushy, Scott Brekke, Tanya Monson-Ek, Holly Ward, Chris McLean, Kelsey McLean, Jessica Snoozy, Mary Fran Twistol and Amber Lindgren.

Also present were: Dr. Chris Mills, Marlene Anderson, Todd Rapp, Austin Fellman, Erin Rondorf, Jillian Niebaur, Shannon Murray, Coby Skjerven, and Dave Hill.

The Pledge of Allegiance was recited.

Board Chair Walseth called the meeting to order at 6:00 p.m. The pledge of allegiance was recited. Clerk Melbye confirmed that a quorum was present.

A motion was made by Mike Spears and seconded by Wayne Nomeland to approve the May 22, 2023 agenda, as amended. Motion carried.

A motion was made by Michelle Westerman and seconded by Kayla Lian to approve the minutes of the May 8, 2023 regular school board meeting, as presented. Motion carried.

A motion was made by Chris Melbye and seconded by Mike Spears to approve the bills as submitted and on file in the School District Business Office. Motion carried.

Public Comment: None.

Presentations:

- A. LTPAC update - Erin Rondorf and Mary Fran Twistol
- B. Update on possible November 2023 Referendum - Todd Rapp, Dr. Paula Henry and Tanya Monson-Ek
- C. Special Olympics - Kelsey McLean and Austin Fellman
- D. 2023 Summer Meals - Jessica Snoozy

Reports:

- A. Student Report:
 - 1. Coby Skjerven, LHS Senior, shared an update on the last week of school at LHS.
- B. Superintendent's Report:
 - 1. Dr. Paula Henry gave an update on the MASSP and reviewed what this could look like.

Recognitions:

- 1. Recognize the donation from Rotary International of TRF to ISD 564 Food Service totaling \$9,689.

Business Action Items:

- A. A motion was made by Mike Spears and seconded by Michelle Westerman to approve the consent agenda as presented, and as appropriate, per negotiated contract, salary and benefits, and an acceptable background check. Motion carried.

Personnel:

1. Accept the resignation of **Donald Balmer**, Special Education Paraprofessional, effective May 25, 2023.
 2. Accept the resignation of **Robert Foster**, Special Education Paraprofessional, effective May 25, 2023.
 3. Accept the resignation of **Lisa Berg**, Teacher, CES, effective May 26, 2023.
 4. Accept the resignation of **Pamela Vettleson**, Special Education Teacher, CES, effective June 2, 2023.
 5. Approve the assignment of **Stacey Leake**, Prowler Broadcasting Specialist, effective Spring 2023 only.
 6. Approve the assignment of **Kristi Numedahl**, Math Intervention Teacher, effective August 29, 2023.
 7. Approve the leave of absence for **Mariah Hruby**, Communications Teacher, FMS, from approximately August 8, 2023 - November 1, 2023.
- B. A motion was made by Wayne Nomeland and seconded by Chris Melbye to approve the contract, as negotiated, with **Cassandra Farrell**, Director of Learner Support Services, effective June 7, 2023 - June 30, 2024. Motion carried.
- C. A motion was made by Mike Spears and seconded by Michelle Westerman to Establish and Post for the following position: Motion carried.

1. Licensed Occupational Therapist

Effective: Fall 2023

Location: District Wide

- D. A motion was made by Kayla Lian and seconded by Wayne Nomeland to approve the hiring of the following 2023 Summer positions: Motion carried.
1. **Summer Food Service:**
Effective June 5 - August 18, 2023. Serving site assigned as needed.
 - a. Up to three (3) Lead Cooks at 7 hrs/day - Tara Lynch, Shelly Olson, Maria Gonzalez
 - b. Up to five (5) Kitchen helpers at 5 hrs/day - Becky Smith, Melissa Fawcett, Missy Maslowski, Shannon Vettleson, Kristal Molstad
 2. **LHS:**
 - a. One (1) Summer Agricultural Education Teacher (up to a total of 18 days) - Katie Shaw
 3. **Targeted Services - CES (2 sessions, June 12-23, 2023 and July 31 – August 4, 2023):**
 - a. One (1) Coordinator - Up to 150 hours (includes Camp Invention and Targeted Services) - Ken Wiggs
 - b. Up to ten (10) Gr. 1-5 Teachers - Up to 66 hours each - Karlyn Norlin, Paula Praska, Malena Hanson, Megan Largis, Jill Johnson, Marcy Helling, Susan Finger, Mariah Kirkeide, Julie D. Olson, Rhonda Johnson

c. Up to Three (3) Paraprofessionals - Up to 66 hours each - Jodi Anderson, Marcia Peterson, Kim Burstad

4. Targeted Services - FMS (2 sessions, June 5-23, 2023 and July 31 – August 4, 2023):

- a. One (1) Coordinator - Up to 110 hours - Jamie Bakken
- b. Up to three (3) Teachers - Up to 88 hours each - Darci Geiser, Brenda Leier, Jamie Bakken
- c. Up to one (1) Paraprofessional - Up to 88 hours - Tawnya Stroot

5. ALC (1 session June 12 - August 3, 2023):

- a. One (1) Coordinator - Up to 200 hours - Loren Leake
- b. One (1) Social Studies Teacher - Up to 168 hours - Kenny Geiser
- c. One (1) Physical Science Teacher - Up to 168 hours - Erin Wayne
- d. One (1) Math Teacher - Up to 168 hours - Angie Hoglo
- e. One (1) Communication Arts Teacher - Up to 168 hours - Kurt Reynolds

6. Camp Invention CES (June 5-9, 2023):

- a. Up to fourteen (14) Teachers – Up to 51 hours each - Karlyn Norlin, Paula Praska, Malena Hanson, Megan Largis, Jill Johnson, Marcy Helling, Susan Finger, Mariah Kirkeide, Julie D. Olson, Rhonda Johnson, Ashley Verbout, Danielle Schantz
- b. Up to fourteen (14) Paraprofessionals – Up to 40 hours each - Jodi Anderson, Marcia Peterson, Kim Burstad, Carmen Collins, Sarah Moose, Josh Ball, Tiffany Holter, Katy Haugen, Deanna Forst, Diane Rud, Kristen Wiggs, Kristy Hanson

7. Special Education ESY:

- a. One (1) Speech Therapists up to 50 hours - Andrea Volk
- b. One (1) Early Childhood Special Education Teacher up to 125 hours - Missy Kautzman
- c. One (1) Vision Teacher up to 10 hours - Sherri Pearson
- d. One (1) ASL Interpreter up to 140 hours - Joan Delaney
- e. One (1) ASL Interpreter up to 40 hours - Jean Cragmile
- f. Three (3) Special Education Teachers up to 36 hours each - Jennifer Roff, Ally Lovejoy (reduced), Denise Yonke (reduced), Laura Jones (reduced)
- g. Twelve (12) Special Education Paraprofessionals up to 36 hours each - Sarah Moose, Tiffany Holter, Deanna Forst, Kristen Wiggs, Carmen Collins, Tawnya Stroot, Diane Rud

8. Prowler Pride Camp:

- a. One (1) Math Intervention Teacher CES - up to 40 hours - Kristi Numedahl
- b. One (1) Reading Intervention Teacher CES - up to 40 hours - Tevia Strand

9. Technology:

- a. Building LAN Managers (total hours determined by Coordinator based upon need) - Jamie Bakken, Stacey Leake

10. Transportation:

a. Booster Club

- i. Up to three (3) Bus Drivers - Mike Spears, Terry Hunt, Mary Bruggeman
June 5-23, 2023 and July 31-August 4, 2023

- b. **Special Education ESY**
 - i. One (1) Bus Driver - Ken Ulrich
 - ii. One (1) Transportation Assistant - Vicky Breiland
- c. **Bus Washers**
 - i. Up to three (3) positions - Ken Ulrich
Dates and hours to be determined by the Transportation Supervisor.
- d. **Swimming Lessons**
 - i. One (1) Bus Driver - Ken Ulrich
July 10-21, 2023
- e. **Camp Invention**
 - i. Up to three (3) Bus Drivers - Mike Spears, Terry Hunt, Mary Bruggeman
June 5-9, 2023

- E. A motion was made by Mike Spears and seconded by Chris Melbye to Approve the Agreement Services between Thief River Falls Public Schools and Amy Rinowski, an Independent Service Provider, to provide educational services to students with disabilities, beginning September 5, 2023 - May 24, 2024. Motion carried.
- F. A motion was made by Michelle Westerman and seconded by Kayla Lian to Approve the Agreement for Services with the Area Special Education Cooperative (ASEC) #997 and Thief River Falls ISD #564 beginning September 5, 2023 until May 24, 2024. Motion carried.
- G. A motion was made by Wayne Nomeland and seconded by Mike Spears to approve the following 2022-23 Extra Curricular Assignments:
 - 1. Christine Bjornstad-Knowledge Bowl-MS
 - 2. Jeff Mumm-WR Supervisor-HS-Summer
- H. A motion was made by Michelle Westerman and seconded by Mike Spears to approve the Application for DISSOLUTION of Cooperative Sponsorship of TRF Girls Hockey with Newfolden, Red Lake Falls, and Warren-Alvarado-Oslo. Motion carried.
- I. A motion was made by Chris Melbye and seconded by Kayla Lian to approve the Application for Cooperative Sponsorship of TRF Girls Hockey with Red Lake Falls, Newfolden, Warren-Alvarado-Oslo, and Kittson County Central beginning with the 2023-24 school year . Motion carried.
- J. A motion was made by Wayne Nomeland and seconded by Michelle Westerman to approve the Minnesota State High School League 2023-2024 Resolution for Membership. Upon a roll call vote, the following voted in favor of: Walseth, Spears, Lian, Melbye, Westerman, and Nomeland. Absent: Hempel. Motion carried.

Strong Fiscal Management:

- A. A motion was made by Mike Spears and seconded by Kayla Lian to approve the Resolution to Accept the donations received for the benefit of the district as designated. Upon a roll call vote, the following voted in favor of: Spears, Lian, Melbye, Walseth, Westerman, and Nomeland. Absent: Hempel.

Donor	Item	Designated Purpose (if any)
Rotary International of TRF	\$9,689	FMS Football Scoreboard

Policies:

Other:

- A. The next LTPAC meeting will be held on Thursday, June 22, 2023 @ 7 am in the LHS Training Center.

Adjournment:

The meeting was adjourned at 7:48 p.m.

Ryan Walseth, Chair

Chris Melbye, Clerk