



## MINUTES

### Special Meeting

Policy Committee

Tuesday, November 21, 2023; 6:30 p.m.

Mitchell Elementary School

Flanders Room

#### Committee Members Present:

Chris Matta, Chair

Chris Griffin

Caren Lipinski

Alice Jones

#### Absent:

N/a

#### Also Present:

Brian Murphy, Superintendent of Schools

Tina Tanguay, Director of Finance and Operations

Patricia Paige, Board Clerk

#### I. Call to order

Chris Matta called the meeting to order at 6:30 p.m.

#### II. Policy 3542.43 Charging Policy Food Service (regulation also included)(tabled from October 16, 2023

A streamlined version of the original draft was prepared and brought back to the committee for review and approval. It was edited to include the Region 14 collection process for delinquent accounts, which was explained by Ms. Tanguay.

#### III. Policy 4000.1/5145.44 Title IX Sexual Harassment of Employees

A new sample policy was brought before the committee for consideration. The Board of Education policy is to maintain a learning and working environment free from any form of sex discrimination or sexual harassment.

IV. **Policy 5141.72 Emergency Action Plan - Student Sports**

The mandated sample policy for the committee to consider includes the development of an Emergency Action Plan, its components, Staff Requirements, and Plan Distribution.

**Motion**

Alice Jones made a motion that the three policies, 3542.43, 4000.1/5145.44, and 5141.72 be moved to the full board for a first read at their next board meeting; seconded by Chris Griffin; all in favor; none opposed; motion carried unanimously.

V. **Adjournment**

Hearing no other business, Alice Jones made a motion to adjourn the meeting at 6:47 p.m; seconded by Caren Lipinski; all in favor; none opposed; motion carried unanimously.

Respectfully submitted,

A handwritten signature in blue ink that reads "Patricia Paige". The signature is written in a cursive style with a large, stylized initial 'P'.

Patricia Paige  
Board Clerk

Recorded and filed subject to Board of Education approval by: Patricia Paige, Board Clerk