



TRADITION OF EXCELLENCE
SCHOOL DISTRICT OF ABBOTSFORD



Community ~ Family ~ Education

RYAN BARGENDER
District Administrator
510 W. Hemlock Street
Abbotsford WI 54405

GEORGIA KRAUS
Accountability Coordinator
510 W. Hemlock Street
Abbotsford WI 54405

MELISSA PILGRIM
Middle/High School Principal
307 N. 4th Avenue
Abbotsford WI 54405

ABBEY FRISCHMANN
Elementary Principal
510 W. Hemlock Street
Abbotsford WI 54405

August 22, 2023

Dear Parent or Guardian:

We are pleased to inform you that the ***School District of Abbotsford*** will be implementing the Community Eligibility Provision (CEP) while participating in the National School Lunch and School Breakfast Programs for School Year **2023-2024**.

What does this mean for you and your children attending the school(s) identified below?

Great news! All 4K-12 enrolled students of the ***School District of Abbotsford*** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the school year. Your child (ren) will be able to participate in these meal programs without having to pay a fee or submit a meal application.

**Any items over the daily limit (extra milk, extra entree etc.) will not be covered. You will be expected to pay these costs.*

The district will still be requesting applications from households with a student participating in the CEP; however, receipt of free breakfast and lunch meals does not depend on returning it. Completing the application is still necessary for other **program(s) like **Title I and Grants** and may be used to determine if your household is eligible for these additional benefits.*

Sincerely,

School District of Abbotsford



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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA.

The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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