

## THE DISTRICT HAS COMPLETED **70%** OF RECOMMENDED ACTION ITEMS FROM THE SOUTH CAROLINA INSPECTOR GENERAL'S REPORT

- ✓ Comprehensive strategic planning process for the new five-year strategic plan set to commence in the 2023-24 school year
- ✓ Completed revisions to policy JIDCA-R & JIDCA-E
- ✓ Has a P-Card procedure manual in place and has audited the P-Card transactions identified in the report
- ✓ Developed a Memorandum of Understanding (MOU) that sets forth the Foundation's roles and responsibilities in the use of District resources and personnel.
- ✓ Internal controls have been established to ensure that funds that are intended for the District are deposited in a District account.
- ✓ The district allocated bonuses for teachers in Spring 2023
- ✓ Human Resources submitted a retention incentive proposal for the 2023-24 school year
- ✓ Human Resource department developed manuals that delineates processes for each role within the department and will continue revising as roles and workflows change
- ✓ Audit employee records by January 15 of each year for certified and classified employees to ensure accuracy in teacher certifications, payroll, experience, and step increases
- ✓ Completed cross training for five employees to assist with employee onboarding and additional employees to assist with payroll
- ✓ Created a comprehensive investigative process that has been shared with employees in supervisory roles and went into effect in January 2023
- ✓ Board members have attended several trainings and workshops focused on Board policies
- ✓ Board approved revisions to policy BEDGA Board Records as it pertains to requesting documents for information purposes
- ✓ Board will submit documentation for travel within ten business days of returning to ensure timely processing of reimbursement and will follow the district's financial procedures for timely pay with Accounts Payable
- ✓ Board members will follow policy BID Board Member Compensation and use the reimbursement guidelines outlined in policy DKC Expense Authorization and Reimbursement
- ✓ Board members will use district assigned devices to communicate using district email through texts, email or phone calls
- ✓ The Committee assigned for oversight will meet again in July 2023 to review processes, progress, and any additional updates