



# Booster Policy Update

*Region 15 Board of Education  
Policy & Curriculum Committee Meeting*

Monday November, 27 2023

# Summer Booster Group Meeting

**All Booster groups were required to attend a meeting at PHS on Aug. 22, 2023 to review the policy and sign an agreement detailing the expectations of the policy.**

## **Key Points:**

- All groups must submit an activity schedule in advance for approval.
- Financial responsibility and management is the responsibility of the group. You may work through a Student Activity Account or as a separate entity, but either way all financial records must be available upon request as needed. Student Activity accounts have been migrated to a new financial system which allows closer monitoring of accounts that are managed through the school.
- Cannot supplant the school budget and is prohibited from hiring/paying staff.
- Cannot create inequities within the Region 15 school district.
- Must follow all BOE policies and state/federal laws.

## Booster Club Agreement

I, \_\_\_\_\_ representing the \_\_\_\_\_ team at Pomperaug High School, agree to abide by all of the Region 15 Booster Club and Support group policies and procedures as listed in section P1230(a) and P1230(b) of the Region 15 Policies handbook that are listed below.

For organization/clubs that exist under the umbrella of the school district, the clubs' leadership must attest to the following:

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to parents/guardians of students enrolled in the school, district staff, and community members or an agreement not to engage in discrimination based on someone's innate characteristics or membership in a suspect classification.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members.
6. An agreement to maintain and protect its own finances. Groups may maintain bank, financial, and tax exempt status separate from the school or District. For organizations or booster clubs who choose to maintain their own financial status, the organization upon request will provide to the Board a complete set of financial records or detailed treasurer's report.
7. The purpose of all fundraising activities needs prior approval from the Superintendent or designee prior to the collection and/or allocation of any funds.

Parents and other interested community members who wish to organize a parent organization or booster club for the purpose of supporting a specific school program or activity are encouraged to do so as long as the activities of such organizations do not

interfere unduly with the total educational program or disrupt District operations in any way. To this end, parent organizations/booster club/support organizations must follow these guidelines:

1. be voluntary;
2. submit an activity schedule in advance to the Superintendent of Schools or designee for prior approval. Any time a booster club uses the name of the District or any language suggesting that the District has endorsed, sponsored or otherwise approved of the club's activities, there must be prior approval by the Superintendent or designee;
3. seek advance approval for any use of school facilities and/or equipment and such use will comply with all policies and regulations established by the Board of Education;
4. avoid interference with any previously approved student activity;
5. seek approval in advance of all fundraising activities by the Superintendent or building Principal;
6. understand and respect the authority of District employees in the administration of their duties; and 7. assume all financial responsibility for the booster club, including but not limited to the provision of adequate insurance coverage, as appropriate;
8. cannot supplant the school budget and is prohibited from hiring staff;
9. cannot create inequities within the Region 15 school district;
10. will follow all Board of Education policies and state and federal laws.

If a booster club or support group wishes to make a contribution of money, service time or tangible property such as equipment or supplies, a representative of the organization should first meet with the Athletic Director. The Athletic Director will identify the District's terms and conditions of accepting such gifts in concert with the District's policy pertaining to gifts, grants and bequests.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Booster Club Agreement

## Communication Chain

Athletes are encouraged to bring questions and concerns first to the coach through designed communication measures. As a guide, parents should follow the model below. After these measures are met, parents are encouraged to contact the Superintendent.

