

2023-2024

SUPERVISION AND EVALUATION CALENDAR AND TIMELINES

23/24 CERTIFICATED EVALUATIONS

23/24 INTENT TO EVALUATE CONFERENCE

COMPLETE IN iACHIEVE by end of 3rd work week

- **Due August 18, 2023, if start date during week of 8/1/23**
- **Due August 26, 2023, if start date during week of 8/7/23**

**The 5 Year Evaluation Cycle Agreement Form MAY be completed in iA at any time. Check iA Staff Management tab, Staff Roster option to identify teachers eligible for a 5-year evaluation cycle. (Please complete in iA in Other Documents tab.)*

EVALUATION PLAN/PRELIMINARY CONFERENCE

COMPLETE IN iACHIEVE by end of 6th work week

- **Due September 08, 2023, if start date during week of 8/1/23**
- **Due September 15, 2023, if start date during week of 8/8/23**

FORMAL OBSERVATIONS 1 and 2 (fall/spring)

#1 COMPLETE IN iACHIEVE BY 11/30/23 (fall)

#2 COMPLETE IN iACHIEVE during 2nd semester

#3 and #4 ONLY NEEDED FOR A DNMS SUMMATIVE EVAL

**Reminder, no formal observation shall occur within 15 workdays of any prior formal observation.*

FORMATIVE EVALUATION, all prob and perm teachers

COMPLETE IN iACHIEVE BY 12/15/23

Temp Teachers-Formative Evaluation due 12/14/23, per CBA Article 59, Temporary Teachers.

SUMMATIVE EVALUATION

COMPLETE IN iACHIEVE BY 5/07/24

23/24 MANAGEMENT AND LEADER EVALUATIONS

COMPLETE IN iACHIEVE BY 6/30/24

23/24 CLASSIFIED EVALUATIONS

COMPLETE IN iACHIEVE BY 6/30/24