



PLACE  
PICTURE  
HERE

Name: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

Allergy to: \_\_\_\_\_

Weight: \_\_\_\_\_ lbs. Asthma: [ ] Yes (higher risk for a severe reaction) [ ] No

**NOTE: Do not depend on antihistamines or inhalers (bronchodilators) to treat a severe reaction. USE EPINEPHRINE.**

**Extremely reactive to the following foods:** \_\_\_\_\_

THEREFORE:

- [ ] If checked, give epinephrine immediately for ANY symptoms if the allergen was likely eaten.
- [ ] If checked, give epinephrine immediately if the allergen was definitely eaten, even if no symptoms are noted.

FOR ANY OF THE FOLLOWING:  
**SEVERE SYMPTOMS**



### LUNG

Short of breath, wheezing, repetitive cough



### HEART

Pale, blue, faint, weak pulse, dizzy



### THROAT

Tight, hoarse, trouble breathing/swallowing



### MOUTH

Significant swelling of the tongue and/or lips



### SKIN

Many hives over body, widespread redness



### GUT

Repetitive vomiting, severe diarrhea



### OTHER

Feeling something bad is about to happen, anxiety, confusion

**OR A COMBINATION** of symptoms from different body areas.



1. **INJECT EPINEPHRINE IMMEDIATELY.**
2. **Call 911.** Tell them the child is having anaphylaxis and may need epinephrine when they arrive.
  - Consider giving additional medications following epinephrine:
    - » Antihistamine
    - » Inhaler (bronchodilator) if wheezing
  - Lay the person flat, raise legs and keep warm. If breathing is difficult or they are vomiting, let them sit up or lie on their side.
  - If symptoms do not improve, or symptoms return, more doses of epinephrine can be given about 5 minutes or more after the last dose.
  - Alert emergency contacts.
  - Transport them to ER even if symptoms resolve. Person should remain in ER for at least 4 hours because symptoms may return.

## MILD SYMPTOMS



### NOSE

Itchy/runny nose, sneezing



### MOUTH

Itchy mouth



### SKIN

A few hives, mild itch



### GUT

Mild nausea/discomfort

FOR **MILD SYMPTOMS FROM MORE THAN ONE SYSTEM AREA**, GIVE EPINEPHRINE.

FOR **MILD SYMPTOMS FROM A SINGLE SYSTEM AREA**, FOLLOW THE DIRECTIONS BELOW:

1. Antihistamines may be given, if ordered by a healthcare provider.
2. Stay with the person; alert emergency contacts.
3. Watch closely for changes. If symptoms worsen, give epinephrine.

## MEDICATIONS/DOSES

Epinephrine Brand: \_\_\_\_\_

Epinephrine Dose: [ ] 0.15 mg IM [ ] 0.3 mg IM

Antihistamine Brand or Generic: \_\_\_\_\_

Antihistamine Dose: \_\_\_\_\_

Other (e.g., inhaler-bronchodilator if wheezing): \_\_\_\_\_

PARENT/GUARDIAN AUTHORIZATION SIGNATURE

DATE

PHYSICIAN/HCP AUTHORIZATION SIGNATURE

DATE

## EPIPEN® (EPINEPHRINE) AUTO-INJECTOR DIRECTIONS

1. Remove the EpiPen Auto-Injector from the plastic carrying case.
2. Pull off the blue safety release cap.
3. Swing and firmly push orange tip against mid-outer thigh.
4. Hold for approximately 10 seconds.
5. Remove and massage the area for 10 seconds.



## AUVI-Q™ (EPINEPHRINE INJECTION, USP) DIRECTIONS

1. Remove the outer case of Auvi-Q. This will automatically activate the voice instructions.
2. Pull off red safety guard.
3. Place black end against mid-outer thigh.
4. Press firmly and hold for 5 seconds.
5. Remove from thigh.



## ADRENACLICK®/ADRENACLICK® GENERIC DIRECTIONS

1. Remove the outer case.
2. Remove grey caps labeled "1" and "2".
3. Place red rounded tip against mid-outer thigh.
4. Press down hard until needle penetrates.
5. Hold for 10 seconds. Remove from thigh.



## OTHER DIRECTIONS/INFORMATION (may self-carry epinephrine, may self-administer epinephrine, etc.):

Treat someone before calling Emergency Contacts. The first signs of a reaction can be mild, but symptoms can get worse quickly.

### EMERGENCY CONTACTS — CALL 911

RESCUE SQUAD: \_\_\_\_\_

DOCTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

PARENT/GUARDIAN: \_\_\_\_\_ PHONE: \_\_\_\_\_

### OTHER EMERGENCY CONTACTS

NAME/RELATIONSHIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME/RELATIONSHIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

PARENT/GUARDIAN AUTHORIZATION SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

DUNELAND SCHOOL CORPORATION  
HEALTH SERVICES

BEE STING ALLERGY ACTION PLAN

Student's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Teacher: \_\_\_\_\_

Other Allergies: \_\_\_\_\_

Asthma?  Yes (high risk for severe reaction)  No

Additional Health Problems: \_\_\_\_\_

**Symptoms of Anaphylaxis:**

MOUTH	itching, swelling of lips and/or tongue	<input type="checkbox"/> epinephrine	<input type="checkbox"/> antihistamine
THROAT*	itching, tightness/closure, hoarseness	<input type="checkbox"/> epinephrine	<input type="checkbox"/> antihistamine
SKIN	itching, hives, redness, swelling	<input type="checkbox"/> epinephrine	<input type="checkbox"/> antihistamine
GUT	vomiting, diarrhea, cramps	<input type="checkbox"/> epinephrine	<input type="checkbox"/> antihistamine
LUNG*	shortness of breath, cough, wheeze	<input type="checkbox"/> epinephrine	<input type="checkbox"/> antihistamine
HEART*	weak pulse, dizziness, passing out	<input type="checkbox"/> epinephrine	<input type="checkbox"/> antihistamine

\*Some symptoms can be life-threatening. ACT FAST!

Only a few symptoms may be present. Severity of symptoms can change quickly.

**Dosage:**

Antihistamine: Give \_\_\_\_\_  
(Medication, Dosage, Route)

Epinephrine: Give \_\_\_\_\_  
(Medication, Dosage, Route)

**DO NOT HESITATE TO GIVE EPINEPHERINE!!**

**Call 911 or rescue squad before calling parent/guardian.**

Emergency Contact #1: Name \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact #2: Name \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact #3: Name \_\_\_\_\_ Phone \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Date \_\_\_\_\_  
(REQUIRED)



**AUTHORIZATION TO ADMINISTER PRESCRIPTION & NON-PRESCRIPTION MEDICATION**

**NAME** \_\_\_\_\_ **SCHOOL** \_\_\_\_\_ **GRADE** \_\_\_\_\_

**MEDICATION** \_\_\_\_\_ **DOSAGE** \_\_\_\_\_  SCHEDULED  AS NEEDED **TIME** \_\_\_\_\_

**REASON FOR GIVING** \_\_\_\_\_ **START DATE** \_\_\_\_\_ **END DATE** \_\_\_\_\_

**THIS SECTION REQUIRED FOR PRESCRIPTION MEDICATIONS ONLY**

I have prescribed the medication(s) below and authorize the nurse or the principal designee to administer the medication(s) as follows with time adjustments to accommodate lunches, late arrival, early dismissal, etc.

\_\_\_\_\_  
**Physician Signature**  
(Or copy of current label)

This patient has demonstrated they are capable of following the instructions regarding safe and appropriate use of this emergency medication and should be permitted to carry this medication provided permission has been granted per school guidelines (*Controlled substances not permitted to be carried by student*).

\_\_\_\_\_  
**Physician Signature**  
**(Must be signed for student to self-carry)**

\_\_\_\_\_  
**Healthcare Practitioner Name (Printed)**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Date**

**PARENT AGREEMENT/AUTHORIZATION:**

- The nurse and/or the principal designee has my permission to administer this medication to my child as prescribed and/or directed
- The parent/guardian is responsible for supplying this medication to the school in an original labeled container (this includes pharmacy labels for prescription medications)
- The parent/guardian is responsible for replacing medications on/before their expiration dates
- Changes to the medication dosage and/or administration frequency require a new Authorization to Administer Medication Form be completed along with physician signature or updated pharmacy label for prescription medications
- Authorization to Administer Medication Form must be renewed each school year
- Student's may not be in possession of or transport medications without a current Authorization to Administer form on file
- Medications not picked up at the end of the school year will be disposed of properly
- Parent/Guardian is responsible for notifying the nurse or principal designee if the medication is not to be given for any reason (late arrival, early dismissal, discontinuation, etc.)

\_\_\_\_\_  
**Parent/Guardian Printed Name**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**



Student Name: \_\_\_\_\_ Date: \_\_\_\_\_ Class: \_\_\_\_\_

Dear Parents/Guardian,

In preparation for the end of the school year, we must coordinate the return of any remaining medication your child has at school. Per Duneland School Corporation policy, medication that is possessed by a school for administration during school hours may be released to the student's parent/guardian or to an individual who is 18 years of age or older and who has been designated, in writing, by the student's parent/guardian to receive the medication. A school may send medication not classified as a controlled substance that is possessed by a school for administration during school hours with a student only if the student's parent/guardian provides written permission for the student to receive the medication. The completion of this form and submission to the school nurse serves as an official written permission.

Medication Returned:	QTY	NAME OF MEDICATION
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_ I will pick up my child's medication by \_\_\_\_\_ and understand that any medications not picked up on or before Thursday, May 30, 2024 or medications not being forwarded to summer school will be discarded.

\_\_\_\_\_ Please send my child's medication home no sooner than \_\_\_\_\_  
(Controlled substances cannot be sent home with student)

\_\_\_\_\_ Please forward my child's medication to \_\_\_\_\_ school for 2024 summer school

\_\_\_\_\_ I authorize \_\_\_\_\_ who is at least 18 years of age to pick up my child's medication on or before Thursday, May 30, 2024

\_\_\_\_\_  
Parent/Guardian Name (Printed)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

The following page (Consent for release of medical information) only needs to be completed and signed by a parent/guardian if you prefer for the nurse to fax all the necessary forms to the physician to be completed. After signing this and all the required forms, please send them to the school to be faxed to the physician.

**DUNELAND SCHOOL CORPORATION**  
**601 W Morgan Avenue; Chesterton, In 46304**  
**219-983-3600 fax 219-983-3614**

Student/ Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

<input type="checkbox"/> Send from: <b>Duneland School Corporation</b> <b>(and its affiliates, employees and agents)</b> <b>601 W Morgan Avenue Chesterton, In 46304</b> <b>219-983-3600 fax 219-983-3614</b> Attn: (name and title): _____	<input type="checkbox"/> Send to: Agency: _____ (and its affiliates, employees and agents) Address: _____ City/State: _____ Phone number: _____ Fax number: _____ Attn: (name and title) _____
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**A. Information to be disclosed:**

Typical School Information)

- Transcripts, report cards, attendance reports
- School Health Records
- RTI Data/General Education Referral
- Specialized/Diagnostic Evaluation
- Special Education Records/Psychological Evaluation
- Discipline and Behavior Records
- Other \_\_\_\_\_

**(Specific Mental Health/Health Agency Information to be released)**

- Entire medical record including all of below:
- Medical History/Hospitalization
- Summary of Psychiatric Treatment
- Medication History
- Psychiatric Evaluation Results
- Mental Disorder/Diagnosis
- Most Recent Contact Date
- Drug and Alcohol Information

- Treatment Plan
- Clinician's Office Notes
- Patient Histories
- Test Results
- Records sent to you by other health care providers

By signing here, \_\_\_\_\_, I give specific authorization to disclose the following:

- HIV test results
- Drug and alcohol abuse treatment records
- Documentation of AIDS diagnosis
- Psychiatric/Mental health treatment records
- Psychotherapy notes

**B. Purpose of Disclosure:**

At the request of the individual or  Other: \_\_\_\_\_

**C. Authorization to Discuss Health Information**

By initialing here \_\_\_\_\_ (Initial) I authorize \_\_\_\_\_ (Name of individual health care provider) to discuss my health information with the School listed here:

\_\_\_\_\_  
 (Name of individual or school entity)

**D. Authorization Statements:**

- I understand that I am not required to sign this authorization but I further understand that failure to grant authorization for the requested information may limit the school's ability to determine eligibility for services and/or develop an appropriate education plan for the student.
- I understand that the records for which I am authorizing release, once received by the school district, may not be protected by the HIPAA Privacy Rule, but will become educational records protected by the Family Educational Rights and Privacy Act. As educational records, they may be subject to re-disclosure.
- I understand that this authorization is valid from the date of my/my representative's signature below and shall expire one year from that date, unless I revoke this authorization in writing.
- I understand that I may withdraw or revoke my permission at any time by writing to the Superintendent of Duneland School Corporation, but that revoking this authorization will not affect disclosures made or actions taken before the revocation is received. I further understand that I am entitled to receive a copy of this authorization, if requested, and that a photocopy of this authorization is as valid as the original.
- I release the individuals and/or organization named in this authorization from legal responsibility or liability for the disclosure of the records authorized on this form.

\_\_\_\_\_  
 Signature of Adult Consenting to Release (Either Employee or Parent)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Student Signature (if aged 12 or older)

\_\_\_\_\_  
 Date