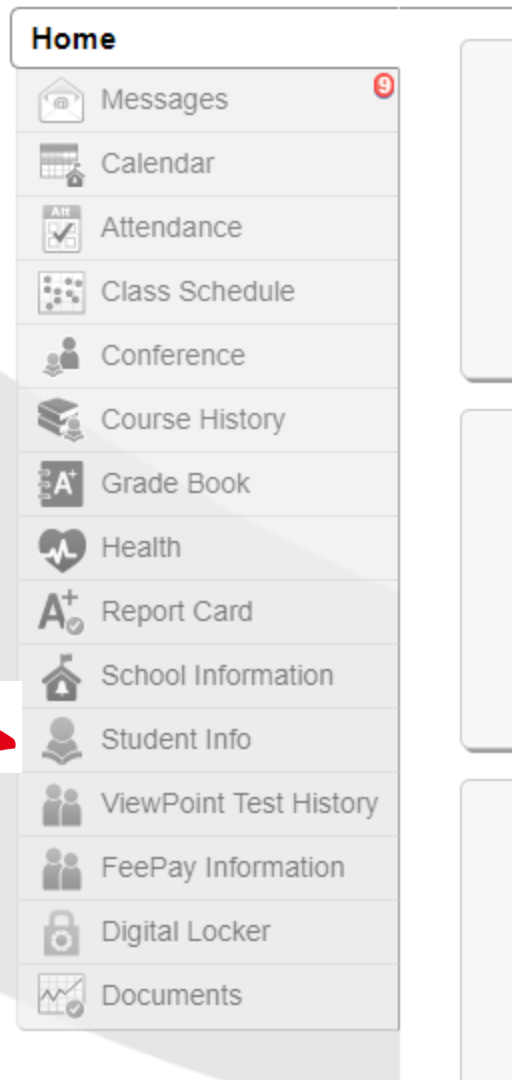


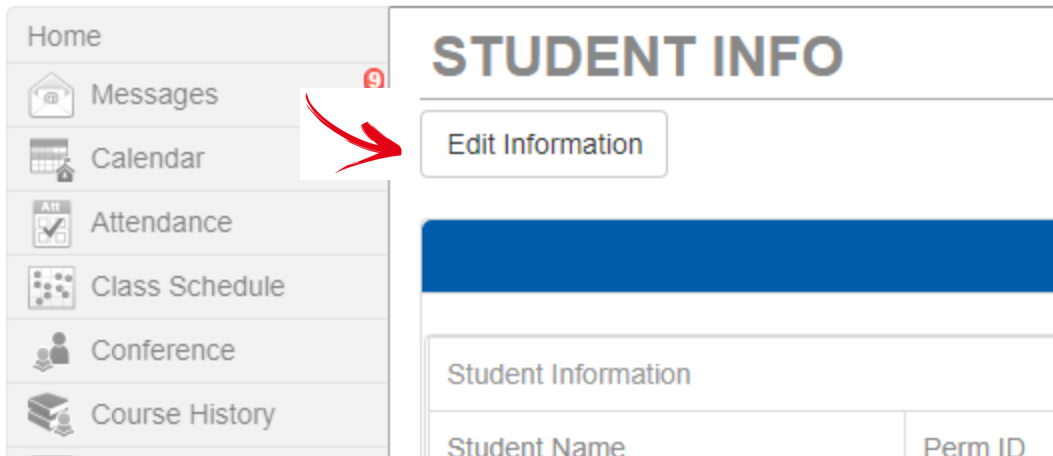
Adding a student cell phone number to ParentVUE

ParentVUE online

- Log into [ParentVUE](#). Click on student info:



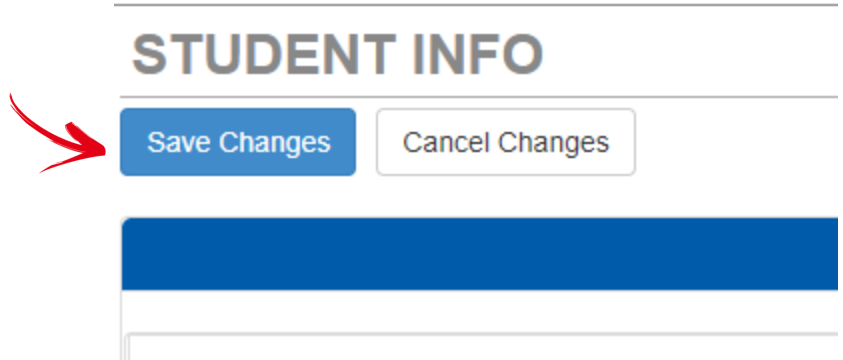
- Click “Edit Information”



The screenshot shows a navigation menu on the left with options: Home, Messages, Calendar, Attendance, Class Schedule, Conference, and Course History. The main content area is titled 'STUDENT INFO' and contains an 'Edit Information' button. A red arrow points to this button. Below the button is a blue bar, and further down is a section titled 'Student Information' with fields for 'Student Name' and 'Perm ID'.

- Scroll down to the “Student Phone Numbers” section. For “Type,” choose “Cell.” Enter the cell number in the “Phone” field. Click the box next to “Primary.” Scroll back to the top and click the blue “Save Changes” button.

Description	Current Value	Changed Value
Type		<input type="text" value="Cell"/>
Phone		<input type="text" value="651-621-6000"/>
Not Listed	<input type="checkbox"/>	<input type="checkbox"/>
Primary	<input type="checkbox"/>	<input checked="" type="checkbox"/>



The screenshot shows the 'STUDENT INFO' page with two buttons: 'Save Changes' and 'Cancel Changes'. A red arrow points to the 'Save Changes' button. Below the buttons is a blue bar.

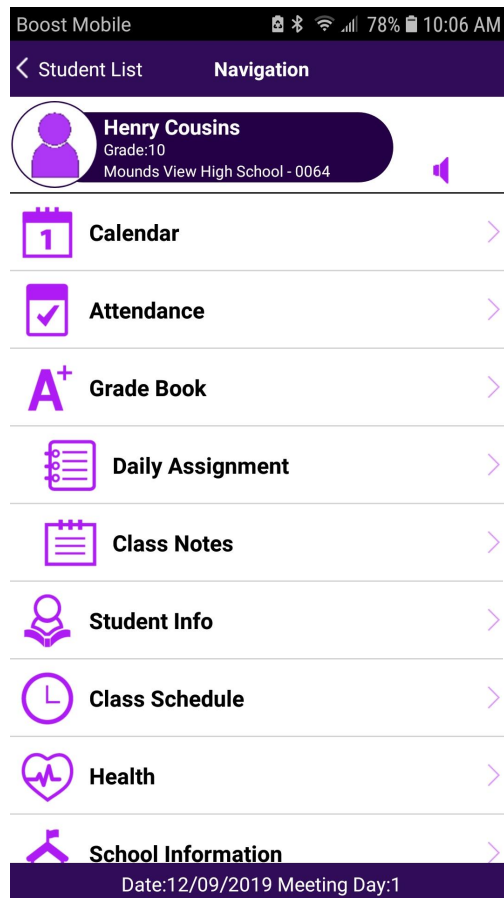
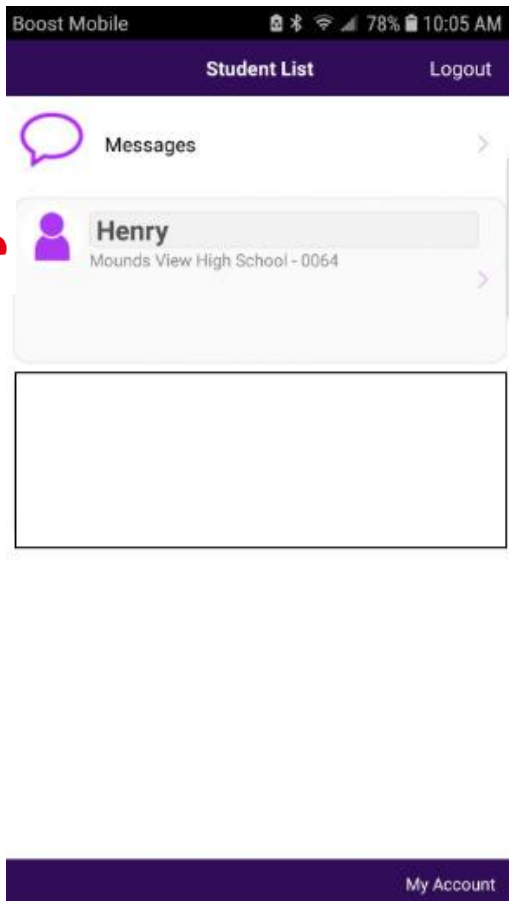
- The information entered in the “Changed Value” column will now show in the “Current Value” column:

Description	Current Value	Changed Value
Type	Cell	<input type="text" value="Cell"/>
Phone	651-621-6000	<input type="text" value="651-621-6000"/>
Not Listed	<input type="checkbox"/>	<input type="checkbox"/>
Primary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- And that’s it! The cell number will update in the district messaging system overnight, and the student will receive emergency communications via text and call from that point forward.

ParentVUE app

- Open the ParentVUE app, choose a student, and then choose “Student Info.”



- On the next screen, touch the purple “Edit” button. For Type, choose “Cell.” Enter the phone number. Click the box next to Primary. Click the blue “Save Changes” button.

Boost Mobile 77% 10:10 AM

Student Info Student Info Home

Ink Pen
Grade:01
Turtle Lake Elementary - 0035

Save Changes

Provide Changes to Student Information

Student Phone Numbers			
Record	Description	Current Value	Changed Value
1	Type		Cell
	Phone		651-621-6000
	Not Listed	<input type="checkbox"/>	<input type="checkbox"/>
	Primary	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Type		
	Phone		
	Not Listed	<input type="checkbox"/>	<input type="checkbox"/>
	Primary	<input type="checkbox"/>	<input type="checkbox"/>

- You’re done! Moving forward (starting tomorrow when data syncs), your student will receive any future emergency communications via text or call.