



PANAMA-BUENA VISTA UNION SCHOOL DISTRICT  
**SAFETY DATA SHEETS**

Panama-Buena Vista Union School District employees are **only** authorized to use chemical products approved by Health, Safety and Wellness. An inventory list of approved chemical products can be found online at [MSDSonline eBinder](#).

**Safety Data Sheets (SDS)** are required for all chemical products used within the district. This 16-section format provides information for the safe use and handling of chemical products.

# DO I NEED AN SDS?



PRODUCTS	YES	NO
All art products, DIY items, crafts, science experiments (e.g. Alka-Seltzer, baking soda, paint, glue, clay, glaze, etc.) <a href="#">Certified Safe Products List</a> from the Art & Creative Materials Institute	✓	
Items for human consumption (e.g. food in the Nutrition Department, cooking oils, spices, baking soda, etc.)		✗
All disinfectants and cleaning supplies (e.g. All disinfecting wipes, bleach, E22 cleaner, 710 cleaner, Lysol, Bioesque, etc.)	✓	
Products used in Maintenance, Transportation Garage (e.g. floor cleaners, oil for busses, car wash products, weld-on, etc.)	✓	
Hand sanitizers, Cavi-wipes	✓	

Products that may cause allergic reactions or are too toxic for school settings will **NOT** be approved. Examples include: essential oils, certain plant soils, spray paint, and gloss aerosols.



ACCESS P-BVUSD  
EBINDER HERE



IF YES, access P-BVUSD eBinder to confirm there is an SDS on file.

# DID YOU FIND AN SDS?

**YES**

➤➤➤ You may order the product/item

**NO**

➤➤➤ See page 2, SDS Procedural Steps



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# SAFETY DATA SHEET PROCEDURAL STEPS

**DO NOT PURCHASE, BRING FROM HOME OR USE** any product at a District worksite until the product has an **approved** SDS added to the eBinder.



## Step 1: Access eBinder at MSDSonline®

- Access eBinder at <https://chemmanagement.ehs.com/9/8ee0550e-ded4-41ff-8c82-66dcdb123795/ebinder> or [MSDSonline eBinder](#)
- Click "Menu" icon at top left
- Click "MSDSonline Search"



## Step 2: Search for the SDS of the product

- All categories **or**
- Specific categories
  - Product name
  - Product code
  - Manufacturer



## Step 3: To Request Approval for Product/Chemical

- Click the checkbox next to the product name
- Then tap "Add to eBinder" located to the middle right
- Answer the request for approval questions
- Your request will be routed to the Queue for review



## Step 4: Response

- You will receive an email with an approval or denial for the submitted product/chemical (5-7 days)
- If approved, you can move forward with ordering
- If denied, **DO NOT** order the product/chemical
  - A less toxic product/chemical may be submitted for review

## NOTE FROM PURCHASING DEPARTMENT



- Purchase orders for products without an SDS in the eBinder will be rejected
- If an SDS is required and in the eBinder, put a note in the requisition that an SDS is on file
- **DO NOT** order from Amazon as third party vendors do not provide SDS's

Questions about safety data sheets can be directed to Health, Safety and Wellness at  
661-831-8331 Ext 6286.