

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

MEMBERS PRESENT:

Amie Fredericks, President
Joseph Kiernan, Vice President, absent
Fred Couse, Jr.
James Griffin
Heidi Johnson, absent
Jean Stapf

ALSO PRESENT:

Brian Timm, Superintendent of Schools
Laura Rafferty, Business Manager
Julia W. Tomaine, District Clerk
Sarah Griffin, Student BOE Member

OPEN MEETING

Mrs. Fredericks opened the meeting at 6:30 pm. She led the Pledge of Allegiance. Mrs. Fredericks read the Mission and Vision statements.

Mission Statement: We develop the whole child to be a lifelong learner and a productive member of the global community.

Vision Statement: We are a district of choice offering exceptional opportunities to engage and excite our entire school community.

Mr. Jason Schetelick, Dutchess BOCES Superintendent, gave an update to the Board of Education on programs BOCES offers to the component districts. He was also present to introduce the BOCES Student of Distinction for September, Brandon Wurster.

Mr. Nick Millas, CTI Principal awarded Brandon Wurster the BOCES Student of Distinction for the month of September. Brandon is attending BOCES for the HVAC program.

Mrs. Fredericks noted that this week was National School Bus Safety Week and thanked the Transportation Department for their dedicated service to the district.

RECOGNITION OF VISITORS WISHING TO SPEAK

The Student Council presented the Board of Education with thank you cards for their dedicated service to the district. The week of October 16-20, 2023 was School Board Appreciation Week. The elementary buildings made posters and videos to show their appreciation of the Board of Education. The District office present the Board with certificates. PPFE presented the Board with cupcakes.

REPORT OF BOARD AND STANDING COMMITTEES

Audit Committee met early this evening to discuss the final audit for the 2022-23 school year. Mr. Sean Bannen, Supervisor at RBT CPAs, LLP reported that the report was not quite complete. It was the consensus of the Board to hold a special Board of Education meeting on November 1, 2023 to accept the results of the audit.

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

SUPERINTENDENT’S REPORT

1. Dr. Timm thanked the Board for their service to the district.
2. Christopher Boyd, Stissing Principal and Sara Von Burg, Assistant Principal reported on the status of Stissing Mountain Jr. / Sr. High School. They highlighted each of the Strategic Plan’s priority areas and how it relates to the building.
3. Dr. Timm shared with the Board that there maybe a calendar change due to the primaries that will be held in April.
4. Dr. Timm shared that the District Wide Safety committee met to discuss safety issues for large events being held on district grounds (i.e. Ag Day, Expo).
5. Dr. Timm shared the Administrators’ reports.

STUDENT BOE MEMBER’S REPORT

1. Ms. Griffin discussed the following items:
 - a. Ag Day
 - b. Upcoming Harlem Wizards game on 10/19/2023
 - c. Halloween Dance on 10/27/23
 - d. Fall Ball on 11/3/23
 - e. Sectionals
 - f. Key Club ASPCA Drive
 - g. Bonfire, tonight
 - h. Powder Puff Football game, upcoming.

OLD BUSINESS

Mr. Griffin moved and Mrs. Stapf seconded a motion to approve adopt the following Board Goals for the 2023-24 school year:

2023-2024 Goals

I. Implementation of Strategic Plan

- a. The district will develop and implement strategies to support the Strategic Plan with a focus on Academic Excellence, Student Experience and Community Connections.
- b. The district will provide the Board of Education quarterly reports on the progress of the Strategic Plan.

II. Fiscal Planning

- a. The district will update the 5-year financial outlook.
- b. The district will evaluate the Energy Performance Contract.
- c. The district will review the structure of the cafeteria program.

III. Facilities

- a. The district will update the 5-year Facility Plan.
- b. The district will evaluate the possibility of including additional air circulation units and air conditioning into future bond projects.

IV. Board of Education

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

- a. The Board will complete an annual self-evaluation.
- b. The Board will conduct an annual retreat.
- c. The Board will increase opportunities for the community to engage in conversation with Board members.
- d. The Board will update the Board of Education manual for new members.

VOTE: Motion passed unanimously. (Motion #2023/24-48)

CONSENT AGENDA

Mr. Couse moved and Mrs. Stapf seconded a motion to approve the Consent Agenda #1-4:

1. To approve meeting minutes from October 4, 2023
2. To approve financial documents:
 - a. Claims Auditor's Reports and Cash Disbursements
3. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
4. To accept the following Charter and By-Laws for Extra-Curricular Clubs:
 - Digital Photography Club
 - Class of 2030
 - Class of 2026

VOTE: Motion passed unanimously. (Motion #2023/24-49)

NEW BUSINESS - PERSONNEL

Mr. Griffin moved and Mr. Couse seconded a motion to approve the following resolution: Whereas, the district is in the process of undertaking server replacement and other special projects that will require Mr. Harlin to undertake work on the weekends and at other hours that are outside the contours of his standard work day in order to minimize disruption to the operations of the school during the 2023-24 school year;

NOW, THEREFORE, the District and Mr. Harlin agree to amend Mr. Harlin's Salary and Benefits as approved by the Board of Education on June 21, 2023, as follows:

1. Article 9, Section (d) – Other Leave(s): Compensatory Time – In order to undertake the above-referenced important work for the District, Mr. Harlin will be authorized to earn compensatory time off for 40 hours during the 2023-24 fiscal year, based upon submission of documentation to substantiate the receipt of such hours of compensatory time including the dates and times of such work, number of hours and a brief description of services undertaken.

Provided, however, based upon needs of the District, Mr. Harlin may make application to the Superintendent of School for up to an additional 10 hours of compensatory time for the 2023-24 fiscal year subject to the documentation requirements set forth hereinabove.

VOTE: Motion approved unanimously. (Motion #2023/24-50)

Mr. Couse moved and Mr. Griffin seconded a motion to appoint the following individuals as Winter Coaches for the 2023-24 school year, pending completion of all requirements, stipends per the PPF Coaching Stipend Schedule (as amended):

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

Les Funk - Varsity Girls Basketball
Andrew Anderson - Assistant Boys Basketball
Michael Cooper - Head Boys Basketball
John Blackburn - Assistant Girls Basketball
Larry Strickland - Assistant Boys Basketball
Rob Scott - Head Track Coach
Stephanie Rhoades - Assistant Track Coach

VOTE: Motion approved unanimously. (Motion #2023/24-51)

Mrs. Stapf moved and Mr. Griffin seconded a motion to grant an extension to the request from EE#10181 for an extended sick leave from October 4, 2023 through October 31, 2023 per the attached medical documentation.

VOTE: Motion approved unanimously. (Motion #2023/24-52)

Mrs. Stapf moved and Mr. Griffin seconded a motion to grant a request from EE#10182 for an extended sick leave per the attached medical documentation, effective on or about October 30, 2023.

VOTE: Motion approved unanimously. (Motion #2023/24-53)

Mr. Couse moved and Mr. Griffin seconded a motion to appoint Ryan Harrison to the position of School Monitor, a labor class civil service position for a twenty-six week probationary period effective October 10, 2023 at Step 1 of the 2022-23 SRP Salary Schedule* for the 2023-24 school year.

VOTE: Motion approved unanimously. (Motion #2023/24-54)

NEW BUSINESS – OTHER

It was the consensus of the Board of Education to table the following two resolutions until the November 1, 2023 Special Board of Education Meeting:

Motion to accept the recommendation from the Audit Committee to accept the DRAFT Annual Financial Audit Report for the year ended June 30, 2023 of the Pine Plains CSD and the Extra-Classroom Activity Fund performed by Sickler, Torchia, Allen & Churchill CPAs PC as is and make it Final.

Motion to approve the attached reserve plans.

Mr. Couse moved and Mr. Griffin seconded a motion to approve the revised Agreement between the district and the County of Dutchess and the Sheriff of Dutchess County for the placement of a School Resource Officer at a rate of \$98,000 for the 2023-24 school year.

VOTE: Motion approved unanimously. (Motion #2023/24-55)

Mr. Couse moved and Mrs. Stapf seconded a motion to approve the contract between the District and Greenburgh North Castle Union Free School District for the purpose of providing program

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

and services to a particular student(s) at an estimated cost of \$50,381 for the 2023-24 school year.

VOTE: Motion approved unanimously. (Motion #2023/24-56)

Mr. Couse moved and Mrs. Stapf seconded a motion to approve the following resolution: WHEREAS, upon the recommendation of the Superintendent of Schools, the Board, for economic considerations and the efficiency of the program, has determined it would be appropriate to abolish one (1) instructional position in the Pine Plains Central School District. THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the following instructional position:

One (1.0) F.T.E. Teaching Assistant position, in the Teaching Assistant tenure area

VOTE: Motion approved unanimously. (Motion #2023/24-57)

Mr. Couse moved and Mr. Griffin seconded a motion to approve the following resolution: BE IT RESOLVED that the Board hereby creates the following positions:

Two (2) full-time positions of Teacher Aide, civil service positions in the non-competitive class.

VOTE: Motion approved unanimously. (Motion #2023/24-58)

Mrs. Stapf moved and Mr. Couse seconded a motion to approve the following SEQRA resolution:

WHEREAS, the Board of Education of the Pine Plains Central School District (“Board of Education”) is seeking approval for funding of the 2023 Public Outlay Project (the "Project"), which includes refurbishing the existing fueling station located adjacent to the Maintenance Garage, including, but not limited to, temporary removal and disassembly of dispensing equipment for sandblasting and refinishing of the storage tank(s) and containment tank, then upon completion of the refinishing process, reassembling the equipment and placing it back into service, including ancillary and related work required in connection therewith (the “Proposed Action; and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Education, as the only lead agency for the Proposed Action, is responsible for assessing whether the Project would have any significant adverse environmental impacts; and

WHEREAS, the Board of Education has reviewed the proposed Scope of Work and has consulted with its Architects with respect to the potential for environmental impacts resulting from the Proposed Action; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1) [maintenance or repair involving no substantial changes in the structure or facility] and/or (10) [routine activities of educational institutions] of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Pine Plains Central School District, as the only lead agency, hereby designates itself as the lead agency under

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

SEQRA for the Proposed Action, determines that refurbishing of the existing fueling station adjacent to the Maintenance Garage, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1) and/or (10) of the SEQRA Regulations and will not have any significant environmental impacts, and that no further review of the Proposed Action is required.

VOTE: Motion approved unanimously. (Motion #2023/24-59)

Mrs. Stapf moved and Mr. Couse seconded a motion to approve an overnight field trip:
-All State Music, Rochester, NY, 11/30-12/3, E. Marlow

VOTE: Motion approved unanimously. (Motion #2023/24-60)

PUBLIC COMMENT

None

BOARD COMMENTS

Mr. Griffin recognized the Cross Country team for the achievement for coming in 4th at the last meet. The team did not want to compete as a small school, so they competed along side the large schools and came in 4th!!

Mrs. Stapf thanked everyone on behalf of the Board of Education for the appreciation they received tonight.

Mrs. Fredericks on behalf of the Board of Education sent their thoughts and prayers to the Taconic Hills Central School District for the tragic loss of one of their students.

Mrs. Fredericks asked the Board to think of Board Retreat topics.

EXECUTIVE SESSION

Mr. Couse moved and Mrs. Stapf seconded a motion to enter into executive session to discuss collective negotiations pursuant to the Taylor Law and the employment history of a particular person(s) at 7:35 pm.

VOTE: Motion passed unanimously. (Motion #2023/24-61)

Mr. Couse moved and Mr. Griffin seconded a motion to return to public session at 8:31 pm.

VOTE: Motion passed unanimously. (Motion #2023/24-62)

ADJOURN

Mr. Couse moved and Mr. Griffin seconded a motion to adjourn at 8:32 pm.

VOTE: Motion passed unanimously. (Motion #2023/24-63)

Respectfully submitted,

Pine Plains Central School District
Regular Meeting Minutes
October 18, 2023

Amie Fredericks, Clerk Pro Tem