

**OFFICIAL MINUTES**  
**of the**  
**MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION**  
Thursday, June 8, 2023

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, June 8, 2023, 4:30 p.m. The meeting was called to order by President Greg Shell. The Pledge of Allegiance was given.

**Roll Call**

Present: Mr. Shell, Mr. Smith, Mr. Michael, Mr. Roberts, Mr. Steck  
Others Present: Mrs. Cox, Mr. Fox, Mrs. Stout, Mr. Coutts, Mrs. Anyanwu, Mrs. Sears, Ms. Hargreaves, Mrs. VanHoose, Alicia Mitchell, Rob Durdle, Dominic Gussler

**Approval of Minutes**

**#109-23**

Motion made by Mr. Roberts and seconded by Mr. Steck to approve the minutes of the regular business session meeting on May 11, 2023

**Roll Call**

Yeas – Mr. Roberts, Mr. Steck, Mr. Michael, Mr. Shell, Mr. Smith  
Nays – None

**Motion carried**

**Adoption of Board Agenda**

**#110-23**

Motion made by Mr. Michael and seconded by Mr. Smith to adopt the agenda for June 9, 2023, Regular meeting.

**Roll Call**

Yeas – Mr. Michael, Mr. Smith, Mr. Roberts, Mr. Shell, Mr. Steck  
Nays – None

**Motion carried**

**Communications**

- ☐ Board Dates-Updated (handout)
- ☐ FY24 Organizational Chart (handout)
- ☐ Resolution to Establish Montgomery County Education Foundation Fund
- ☐ Convocation-August 3, 2023-7:45 am-Carillon Park-Patterson Blvd
- ☐ Sheer Kindness Project (handout)

Superintendent's Recommendations and Reports

☐ Career Readiness Department Update Presentation

Personnel Actions

**#111-23**

Motion made by Mr. Steck and seconded by Mr. Roberts that the resignations /retirements found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Steck, Mr. Roberts, Mr. Smith, Mr. Shell, Mr. Michael

Nays – None

**Motion carried**

**#112-23**

Motion made by Mr. Smith and seconded by Mr. Shell that the new employment and contract amendments in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Smith, Mr. Shell, Mr. Roberts, Mr. Michael, Mr. Steck

Nays – None

**Motion carried**

**#113-23**

Motion made by Mr. Roberts and seconded by Mr. Michael that the resolution for additional days in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Smith, Mr. Shell, Mr. Steck

Nays – None

**Motion carried**

**#114-23**

Motion made by Mr. Steck and seconded by Mr. Smith that the supplemental contracts in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Steck, Mr. Smith, Mr. Shell, Mr. Roberts, Mr. Michael

Nays – None

**Motion carried**

Personnel Actions (continued)

**#115-23**

Motion made by Mr. Michael and seconded by Mr. Roberts that the unpaid leave found in Exhibit 2 be approved.

Roll Call

Yeas – Mr. Michael, Mr. Roberts, Mr. Smith, Mr. Steck, Mr. Shell

Nays – None

**Motion carried**

Approval of Performance/Consultant Contracts

**#116-23**

Motion made by Mr. Roberts and seconded by Mr. Steck that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Roll Call

Yeas – Mr. Roberts, Mr. Steck, Mr. Smith, Mr. Michael, Mr. Shell

Nays – None

**Motion carried**

**Office of Superintendent**

Contractual agreement between the Montgomery County Educational Service Center and 3 pre-service educators to fulfill duties as Inside Dayton Fellows through July 30, 2023, in the amount of \$16.80/hour; not to exceed \$4,320.00 from the Extended Learning and Recovery (ELAR) grant.

Baraa Ali  
Marwah Almuzoughi  
Alauna Jones  
Tyrell Johnson

Contractual agreement between the Montgomery County Educational Service Center and the Hamilton County Educational Service Center to share the cost for the Hamilton County ESC to employ a Legislative/Educational Agency Liaison, July 1, 2023 through June 30, 2024 on a shared cost basis-59% HCESC/41% MCESC; with the total cost to MCESC \$57,682.00.

Contractual agreement between the Montgomery County Educational Service Center and PeopleBench for Human Resources and Workforce improvement as per the contract.



Approval of Performance/Consultant Contracts (continued)

**#116-23**

**Office of Operations**

Contractual agreement between Montgomery County ESC and SOCHE to provide Intern services for the Technology Department through Sept 2023 at the rate of \$15.00 an hour; not to exceed \$5,000.00 from Technology General.

David Wilson

Contractual agreement between the Montgomery County Educational Service Center and the Ohio School Boards Association to provide Transportation Consulting Services through June 30, 2023 in the amount of; not to exceed \$3,000.00 from Transportation General.

**Office of Student Programs**

Contractual Agreement between Montgomery County Educational Service Center and South Community to provide Mental Health Services, Psychiatric Services, Case Management, Family Resource Services, and Nursing Support Services for Montgomery County ESC July 1, 2023 through June 30, 2024, in the amount of; not to exceed \$752,596.00 from Student Programs.

**Office of Treasurer**

Contractual agreement between the Montgomery County Educational Service Center and g2o for Ohio Professional Learning Directory enhancements and field testing/research in the amount of \$322,500.00 from Future Forward Grant.

**District/County**

Contractual agreement between the Montgomery County Educational Service Center and the South Metro Regional Center to provide services to Trotwood-Madison Schools for the 2023 - 2024 school year in the amount of; not to exceed \$12,200.00 from District/County.

Acceptance of Financial Statement

**#117-23**

Motion made by Mr. Roberts and seconded by Mr. Shell to accept the Financial Statement as presented in Exhibit 3.

**Roll Call**

Yeas – Mr. Roberts, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Steck  
Nays – None

**Motion carried**



Treasurer Authorizations

**#118-23**

Motion made by Mr. Smith and seconded by Mr. Roberts to approve the following:

**Authorization for Treasurer to Invest Interim Funds**

1. RESOLVED, that the Treasurer be authorized to invest interim funds, provided all bills are paid on a timely basis, in order to receive discounts by vendors.

Roll Call

Yeas – Mr. Smith, Mr. Roberts, Mr. Michael, Mr. Shell, Mr. Steck  
Nays – None

**Motion carried**

**#119-23**

Motion made by Mr. Michael and seconded by Mr. Steck to approve the following:

**Authorization for the Treasurer to Advance and/or Transfer Funds**

1. RESOLVED, that the Treasurer recommends the Governing Board grant authority to advance and/or transfer funds to be able to close the books for FY23 in the amount not to exceed \$1,000,000.00

Roll Call

Yeas – Mr. Michael, Mr. Steck, Mr. Smith, Mr. Shell, Mr. Roberts  
Nays – None

**Motion carried**

**#120-23**

Motion made by Mr. Roberts and seconded by Mr. Shell to approve the following:

**Authorization for the Treasurer to Pay Bills**

1. RESOLVED, that the Treasurer be authorized to pay bills as they are received and/or when the merchandise has been received in good condition and services provided in a satisfactory manner, in accordance with the Ohio Revised Code. The Treasurer is to report to the Governing Board of Education and the Superintendent the financial conditions of all funds on a monthly basis in a manner prescribed by the Governing Board.

Roll Call

Yeas – Mr. Roberts, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Steck  
Nays – None

**Motion carried**

**#121-23**

Motion made by Mr. Michael and seconded by Mr. Steck to approve the following:

**Acceptance of Funds**

CRSSA EANS Round 2	\$10,219,944.71
ARP EANS Round 1	\$6,686,053.77
ARP ESSER Extended Learning & Recovery	\$2,142,128.09
CSTAG-Threat Assessment	\$520,120.00
DSCEC	\$201,000.00
SST: Early Literacy	\$131,344.00
Family & Community Partner Liaisons	\$220,833.00
Future Forward	\$5,578,560.00
GEER II	\$467,106.00
iEducate MCESC	\$5,000.00
ODJFS Afghan Refugee	\$73,969.79
OH Personalized Learning	\$300,000.00
SST: Priority Schools	\$112,007.57
Regional Field Coordinator	\$97,491.30
School Safety & Security	\$99,400.00
SST - State Support Team	\$2,458,068.35
SST: Structured Literacy	\$20,000.00
Successbound Conferences	\$6,600.00
Title III	\$46,482.51
UES Biotech	\$78,083.00
SST: Urban Regional Literacy	\$137,278.00
ADAMHS	\$2,754,093.75
<b>TOTAL:</b>	<b>\$32,355,563.84</b>

Roll Call

Yeas – Mr. Michael, Mr. Steck, Mr. Smith, Mr. Shell, Mr. Roberts  
Nays – None

**Motion carried**

Approval of Old Business  
**#122-23**

Motion made by Mr. Roberts and seconded by Mr. Shell to approve the contract amendment as listed.

1. RESOLVED, that the following amendment to October 20, 2022 Board item IX. A. 1. be approved:

EANS contract with the University of Dayton on behalf of St. Helen Catholic School for the additional amount of \$11,250.00 as per the contract.

Roll Call

Yeas – Mr. Roberts, Mr. Shell, Mr. Smith, Mr. Michael, Mr. Steck  
Nays – None

**Motion carried**

Approval of School, EANS and Foundation Contract(s)  
**#123-23**

Motion by Mr. Smith and seconded by Mr. Michael for approval of the following School, EANS and Foundation contracts be approved for the dates, service, and fee as listed on the contract(s):

**School Contracts**

- Board of Education of Brookville Local Schools
- Board of Education of Centerville City School District
- Board of Education of Huber Heights City Schools
- Board of Education of Kettering City School District
- Board of Education of Little Miami Local Schools
- Board of Education of Northmont City School District
- Board of Education of Northridge Local School District
- Board of Education of Piqua City School District
- Board of Education of Richard Allen Schools
- Board of Education of St. Xavier Catholic High School
- Board of Education of Valley View Local Schools

**EANS Contracts**

- Public Health Dayton & Montgomery County - St. Helen Catholic School
- Public Health Dayton & Montgomery County - Immaculate Conception
- Public Health Dayton & Montgomery County - Mother Brun



Approval of School, EANS and Foundation Contract(s) (continued)

**#123-23**

**Foundation Contracts**

- Board of Education of Brookville Local Schools
- Board of Education of Centerville City School District
- Board of Education of Dayton Public School District
- Board of Education of Huber Heights City Schools
- Board of Education of Kettering City School District
- Board of Education of Mad River Local School District
- Board of Education of Miamisburg City School District
- Board of Education of Milton-Union Exempted Village School District
- Board of Education of New Lebanon Local School District
- Board of Education of Northmont City School District
- Board of Education of Oakwood City School District
- Board of Education of Piqua City School District
- Board of Education of Tecumseh Local School District
- Board of Education of Trotwood-Madison City School District
- Board of Education of Troy City School District
- Board of Education of Valley View Local School District
- Board of Education of Vandalia-Butler City School District
- Board of Education of West Carrollton City School District

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Steck, Mr. Roberts, Mr. Shell

Nays – None

**Motion carried**

Approval of Membership(s)

**#124-23**

Motion made by Mr. Roberts and seconded by Mr. Shell to approve the following memberships:

- a. Dayton Area Chamber of Commerce
- b. Alliance for High-Quality Education
- c. Ohio Coalition for Equity and Adequacy of School Funding
- d. OESCA
- e. AESA
- f. Learn to Earn Dayton
- g. National College Access Network (NCAN)
- h. National Student Clearing House
- i. Ohio School Public Relations Institute (OHSPRA)
- j. BASA/AASA
- k. OASBO
- l. Ohio DAS (Co-Op Participation for Safety)
- m. South Metro Regional Safety Council
- n. Midwest Suburban Superintendent Association (MSSA)

Roll Call

Yeas – Mr. Roberts, Mr. Shell, Mr. Smith, Mr. Steck, Mr. Michael  
Nays – None

**Motion carried**

Authorization for the Superintendent to Approve Renewals  
**#125-23**

Motion made by Mr. Roberts and seconded by Mr. Michael to approve the following:

1. RESOLVED, that the Montgomery County Governing Board of Education authorize the Superintendent to approve the renewal of the General Liability, Property, Automobile, Violence, and Pollution policies with the Ohio School Plan, effective July 1, 2023 through June 30, 2024.

Roll Call

Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mr. Smith, Mr. Steck  
Nays – None

**Motion carried**

Approval of Reduction in Force Resolution  
**#126-23**

Motion made by Mr. Smith and seconded by Mr. Michael to approve the reduction in force as follows:

1. Resolved, that the Montgomery County Governing Board of Education approve the Reduction in Force with an SEL consultant.

THAT WHEREAS, the Board has determined that due to a decrease in districts contracting for an SEL consultant, it is necessary to reduce one SEL consultant; and

WHEREAS, the Board no longer has a contract to support, Lora Conrad's contract is to be suspended.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Board Policy 1540, the limited contract of Lora Conrad is hereby suspended for financial reasons as set forth in this Resolution, effective July 31, 2023.

BE IT FURTHER RESOLVED that the Superintendent shall cause each employee whose contract is suspended to be notified of this Board action, as well as any rights to recall each employee may have pursuant to Board policy or Ohio law.

Roll Call

Yeas – Mr. Smith, Mr. Michael, Mr. Steck, Mr. Roberts, Mr. Shell  
Nays – None

**Motion carried**

Approval of Resolution Establishing the Montgomery County ESC Education Foundation Fund

**#127-23**

Motion made by Mr. Roberts and seconded by Mr. Steck to approve the following:

1. RESOLVED, that the Montgomery County Governing Board of Education to approve the Resolution Establishing the Montgomery County ESC Education Foundation Fund as found in Exhibit 4.

Roll Call

Yeas – Mr. Roberts, Mr. Steck, Mr. Smith, Mr. Michael, Mr. Shell  
Nays – None

**Motion carried**

Approval of Memorandum Of Understanding with the Educator of Montgomery County

**#128-23**

Motion made by Mr. Steck and seconded by Mr. Michael to approve the following:

1. RESOLVED, that the Montgomery County Governing Board approve the Memorandum of Understanding between the Montgomery County Educational Service Center and the Educator of Montgomery County to allow a pilot program for the 2023-2024 school year that would enable certain eligible teachers and educational assistants to apply for and be granted a partial leave of absence with a commitment to return following its expiration.
- 2.

Roll Call

Yeas – Mr. Steck, Mr. Michael, Mr. Smith, Mr. Steck, Mr. Shell  
Nays – None

**Motion carried**



Approval of Out-of-State Travel for the Superintendent  
**#129-23**

1. RESOLVED, that the following out-of-state meeting(s) be approved for date(s) listed:

July 12-14, 2023 MSSA Conference;  
Chicago, Illinois

Enter Executive Session  
**#130-23**

Motion made by Mr. Michael and seconded by Mr. Roberts to enter executive session at 5:37 p.m. in accordance with ORC 121.22 (G) (1) to consider the employment of a public employee or official.

Roll Call

Yeas – Mr. Michael, Mr. Roberts, Mr. Steck, Mr. Smith, Mr. Shell  
Nays – None

**Motion carried**

Exit Executive Session

Mr. Shell declared that the Board exit the executive session at 7:47 p.m.

Adjournment  
**#131-23**

Motion made by Mr. Smith and seconded by Mr. Roberts that the meeting be adjourned.

Roll Call

Yeas – Mr. Smith, Mr. Roberts, Mr. Steck, Mr. Michael, Mr. Shell  
Nays – None

**Motion carried**

Meeting adjourned 7:48 p.m.

  
\_\_\_\_\_  
President  
  
\_\_\_\_\_  
Treasurer

## Exhibit 2

*Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:*

### **a. Accept Resignation(s)/Retirement(s):**

Christine Anklan, Secretary, effective May 31, 2023  
Colleen Arnold, Educational Assistant, effective end of contract  
Christina Barr, Teacher, effective end of contract  
Marylou Braun, Test Scorer, effective end of contract  
Marylou Braun, Curriculum Support, effective end of contract  
Ethan Campbell, Teacher, effective May 16, 2023  
Brandon Fisher, Educational Assistant, effective end of contract  
Madeline Gronotte, Psychologist, effective end of contract  
Lori Herrick, Teacher, effective end of contract  
Amanda Luke, Teacher, effective end of contract  
Breann Mickey, Administrative Assistant, effective May 12, 2023  
Melissa Rohrer, Teacher, effective end of contract  
Elizabeth Short, Psychologist, effective end of contract  
Frederick Smith, Student Monitor, effective end of contract  
Dawn Stapleton, Educational Assistant, effective end of contract  
Rhonda Tyra, Educational Assistant, effective end of contract  
Kacie Whaley, Teacher, effective end of contract

### **b. Approval of New Employment:**

#### **Approval of Administrative Staff, One Year Contract:**

Christina Barr, Hearing Intervention Specialist, Salary Schedule 630-B-9, effective July 1, 2023  
[Erica Fields, Director, Placed Based Strategies, \\$8,550.00, effective July 5, 2023](#)  
[Erica Fields, Director, Placed Based Strategies, \\$117,000.00, effective August 1, 2023](#)  
Emily Harnen, Occupational Therapist, Salary Schedule 703-C-3, effective August 1, 2023  
Cheyenne Smith, Speech Therapist, Salary Schedule 630-B-1, effective August 1, 2023  
Claire VanHoose, Occupational Therapist, Salary Schedule 703-D-1, effective August 1, 2023

#### **Approval of Licensed Staff, One Year Contract:**

Madison Callahan, Teacher, Salary Schedule 715-C-11, effective July 1, 2023  
[Lora Conrad, Teacher, Salary Schedule 715-E-20, effective July 1, 2023](#)  
[Carolyn Dillon, Contracted Reserve Teacher, Salary Schedule 720, effective July 1, 2023](#)  
Melinda Lewis, Teacher, Salary Schedule 715-C-13, effective July 1, 2023  
Christina Martindale, Teacher, Salary Schedule 715-E-21, effective July 1, 2023  
[Jacqueline Morris, Counselor, Salary Schedule 715-E-32, effective July 1, 2023](#)  
Frederick Smith, Substitute Teacher, 190 days, \$30,400.00, effective July 1, 2023  
Rhonda Tyra, Contracted Reserve Teacher, Salary Schedule 720, effective July 1, 2023

#### **Approval of Classified Staff, One Year Contract:**

[Julie Beeler, Student Monitor, \\$20.00 per hour, effective July 1, 2023, As Needed](#)  
Ennie Bowen, Educational Assistant, Salary Schedule 835-10, effective July 1, 2023  
Karen Clay, Educational Assistant, Salary Schedule 835-10, effective July 1, 2023  
Haley Coley, Administrative Assistant, Salary Schedule 803-12, effective May 22, 2023



## Exhibit 2 (Continued)

### Approval of Classified Staff, One Year Contract (Continued):

Amber Dennis, Administrative Assistant, Salary Schedule 803-8, effective July 1, 2023  
Takia Early, Educational Assistant, Salary Schedule 835-3, effective July 1, 2023  
[Dylan Gau, Educational Assistant, Salary Schedule 835-1, effective July 1, 2023](#)  
Zachary Holt, Educational Assistant, Salary Schedule 835-3, effective July 1, 2023  
Demi Iszard, Administrative Assistant, Salary Schedule 803-5, effective July 1, 2023  
[Amy Landis, Educational Assistant, Salary Schedule 835-2, effective July 1, 2023](#)  
Teresa Mayabb, Educational Assistant, Salary Schedule 835-5, effective July 1, 2023  
Patricia Pinson, Educational Assistant, Salary Schedule 835-6, effective July 1, 2023  
Dawn Stapleton, Secretary, Salary Schedule 805-B-3, effective July 1, 2023  
Tracy Thomas, Educational Assistant, Salary Schedule 835-5, effective July 1, 2023  
[Tracy Rowland, Educational Assistant, Salary Schedule 835-1, effective July 1, 2023](#)  
Robyn Runyan, Educational Assistant, Salary Schedule 835-10, effective July 1, 2023  
Dirk Webb, Educational Assistant, Salary Schedule 835-10, effective July 1, 2023  
Liza Wennekes, Educational Assistant, Salary Schedule 835-1, effective July 1, 2023

### Approval of Classified Staff, Two Year Contract:

Haley Coley, Administrative Assistant, Salary Schedule 803-6, effective July 1, 2023

### Approval of Interim/Substitute Administrative Assistant; eligible for benefits:

Amber Dennis, Administrative Assistant, \$29.79 per hour, effective June 12-30, 2023  
Demi Iszard, Administrative Assistant, \$27.57 per hour, effective June 5- 30, 2023

### Approval of Temporary Employment:

[Beth Allaire, Tutor, \\$30.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
Erica Baker, Tutor, \$45.00 per hour, June 1, 2023 through August 31, 2023, As Needed  
[Michelle Caudwell, Tutor, \\$45.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
James Cunningham, Tutor, \$45.00 per hour, June 1, 2023 through August 31, 2023, As Needed  
[Jennifer Downey, Tutor, \\$45.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
[Emily Kallenberg, Tutor, \\$30.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
Mary Lloyd, Summer Secretary, \$23.39 per hour, June 12, 2023 through July 31, 2023  
[Amy Meyers, Tutor, \\$30.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
Jill Nahhas, Tutor, \$45.00 per hour, June 1, 2023 through August 31, 2023, As Needed  
[Kimberly Patti, Tutor, \\$30.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
[Elise Salzl, Tutor, \\$30.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)  
Bethany Webb, Tutor, \$45.00 per hour, June 1, 2023 through August 31, 2023, As Needed  
[Kathryn Williams, Tutor, \\$30.00 per hour, June 1, 2023 through August 31, 2023, As Needed](#)

### Approval of Certified Substitutes for 2023-2024 school year:

[Jacqueline Baumgardner](#)

[Annette Bowling](#)

[Tiffany Harris](#)

### c. Approval of Contract Amendment(s):

Rebecca Brinkman-Clayman, SST Consultant, Salary Schedule 616-B-13, 200 days, effective July 1, 2023  
Noelle Brown, Speech Therapist, Salary Schedule 630-B-2, 151 days, effective August 1, 2023  
Johnnie Crawford, Gifted Supervisor, Salary Schedule 610-4, 205 days, effective August 1, 2023



## Exhibit 2 (Continued)

### Approval of Contract Amendment(s) (Continued):

Carrie Gray, Speech Therapist, Salary Schedule 630-B-13, 95.5 days, effective August 1, 2023  
[Melissa Godsey, Tutor, \\$36.07 per hour, effective July 1, 2023, As Needed](#)  
Colleen Green, SEL Consultant, Salary Schedule 750-B-12, 193 days, effective August 1, 2023  
Jessica Herwig, Student Monitor, \$23.76 per hour, 185 days, effective July 1, 2023  
Josie Muterspaw, Mental Health Specialist, Salary Schedule 630-B-8, 185 days, effective August 1, 2023  
Eleah Smith, Substitute Teacher, 190 days, \$31,350.00, effective July 1, 2023  
Frederick Smith, Student Monitor, \$20.00 per hour, effective June 1, 2023, As Needed

### d. Approval of Resolution for Additional Days:

[LaShell Dauterman, Assistant Principal, up to 10 additional days in June and July, at \\$390.33 per day](#)

### e. Approval of Contract Renewal(s):

None

### f. Approval of Supplemental Contract(s):

Tracey Jackson, Occupational Therapist, to provide up to 5 days for OT evaluations and services, at 2022-2023 daily rate

Rhonda Lavin, Speech Therapist, to provide up to 27 hours of speech services for ESY, at 2022-2023 daily rate

Melinda Miller, Orientation & Mobility Specialist, to provide up to 12 hours of O&M summer services, at 2022-2023 daily rate

Patricia Nichols, Physical Therapist, to provide up to 2 days for PT evaluations and services, at 2022-2023 daily rate

Anthony Pettiford, Contracted Reserve Teacher, to provide up to 15 days support for Summer Camps and trainings, at 2023-2024 daily rate

Victoria Postway, Contracted Reserve Teacher, to provide up to 15 days support for Summer Camps and trainings, at 2023-2024 daily rate

Jeanette Roesner, Teacher of the Visually Impaired, to provide up to 6 days to conduct functional vision assessments, at 2022-2023 daily rate

Patricia Skidmore, Hearing Intervention Specialist, to provide up to 3 days to conduct functional hearing assessments, at 2022-2023 daily rate

Dawn Stapleton, up to 10 days of training for building secretarial position change, at \$19.77 per hour

The following staff to participate in the 2022-2023 LPDC Committee:

Mary Jane Donovan- President \$700.00

Dominic Gussler- Member \$500.00

Christina Fitzpatrick- Member \$500.00

## Exhibit 2 (Continued)

### Approval of Supplemental Contract(s) (Continued):

The following staff to participate in the 2023-2024 Teacher Leader Program, to be paid \$6,500.00:

Alex Juniewicz- Fogle

Dominic Gussler

Hannah Lawson

### g. Approval of Non-Renewals:

(None)

### h. Approval of Unpaid Leave:

Christine Anklan, Secretary, May 5, 9 & 17, 2023

Annette Bowling, Educational Assistant, May 12, 2023

Suzanne Buckner, Educational Assistant, May 8, 2023

Seney Calis, Speech Therapist, May 1-3, 10 & 11, 2023

Edward Candler, Educational Assistant, May 4, 6 & 23, 2023

Laura Drager, Curriculum Coordinator, May 16, 2023

Alex Dudley, Counselor, May 23, 2023

Courtney Duncan, Educational Assistant, May 26, 2023

Diantha Fisher, Educational Assistant, April 24, 28 & May 2, 2023

Josh Gilmore, Educational Assistant, May 10 & 12, 2023

Melinda Hoskins, Interpreter, May 8, 2023

Yolanda Huguely, Educational Assistant, May 26, 2023

Dawn Keys, Educational Assistant, May 11, 2023

Brandy Mills, Teacher, May 24- June 1, 2023

Tondra Ogle, Educational Assistant, May 12, 2023

Desiree Perkins, Educational Assistant, May 1, 2023

Elizabeth Repinkski, Educational Assistant, May 11, 2023

Virginia Rollins, Educational Assistant, May 26, 2023

Melissa Stockman, Educational Assistant, May 22, 2023

Meagan Taylor, Educational Assistant, May 12 & 24, 2023

Emily Tinch, Teacher, May 2-5, 10, 16, 18, 19 & 23, 2023

Maria VanDyke, Educational Assistant, May 25, 2023

Jennifer Watkins, Educational Assistant, May 24, 2023

Donna Wise, Educational Assistant, April 27, 2023



## June 8, 2023 Board Memo

### Rolling Report

- Actual expenses and revenues are paired with estimates for the year from the budget to give us an idea of what the end of the year will look like month to month. The bottom right hand side now shows an adjusted addition to our carryover of \$164k and actual as of May 31st it is sitting at \$2.4 million. This number is highly inflated due to the underspending of foundation dollars to the tune of \$2.6 million.
  - Overall we received a little more for the month than what we spent.
    - Revenue came in higher than anticipated while expenses were flat.
- The next five are a printout from the software as a verification of numbers.

### Board Report pg.1

- This continues to be a more detailed recap of the rolling report.
  - Overall, we had a great month taking in \$1 million more than we spent.
  - Encumbrances have ticked up as last minute orders have come in.
  - Outstanding invoices sit at less than \$1 million.
    - 60% of this was issued in the last couple of weeks.
    - This number will climb drastically over the next week or so as we finalize program billings from across the organization.

### District/County pg.2

- No change.

### Investments pg.2

- We added \$9,000 to our money market by way of interest this month.
- I have also added back the Interest Income to date.
  - This currently sits at \$42,000 YTD.

### All Other Funds pg.3

- I have met with those Directors that help me oversee these grants as we look to begin the spend down process. Invoices have gone out for expenses up to June 1<sup>st</sup> well ahead of the deadline of the 13<sup>th</sup>.
- As a reminder, ODE shuts down invoicing June 13<sup>th</sup> so we are down to one grant that we will be working through this week so that all PCRs will be received by June 30<sup>th</sup>.



### Three Year Comparison pg.4

- As I mentioned prior, receivables are inflated due to the under usage of foundation dollars.

### Final Notes

- The budget to actual continues to point us in a favorable direction for the year. As I have said before, this will continue to fluctuate over right up until June 30.
- The final reconciliation in June is really the last major hurdle here.
  - We currently will see around a \$2.6 million under-usage of foundation dollars this year. This type of gap has only happened one other time in the last six years which happened to be the year COVID started.
  - While there will be a significant amount of refund checks issued, there are also a significant amount of invoices to send out prior the close of the fiscal year.
  - This will come down to timing.
  - The good news is that while we may see a red year technically, this money will be booked in FY24 which will only help us beat expectations next year.
- Foundation contracts went out last week to 25 of our largest clients. You will see most of those on the agenda for this month.
- I diligently working and meeting with Directors to finalize FY23 and tie up loose ends for FY24. Those meetings will continue over the next two weeks.





# Montgomery County ESC

## Rolling Report

### Fiscal Year 2023

REVENUE	Q1	Q2	Q3	APRIL	MAY	JUNE	TOTAL	NOTES
PLAN REVENUE	11,910,166	24,487,856	37,013,395	4,397,315	4,038,037	4,090,187	49,538,933	
ACTUAL REVENUE	10,549,201	23,602,787	38,322,912	3,651,806	4,686,479	(4,090,187)	50,751,384	Foundation
Variance	(1,360,966)	(885,069)	1,309,517	(745,508)	648,442		1,212,451	
EXPENSES	Q1	Q2	Q3	APRIL	MAY	JUNE	TOTAL	NOTES
PLAN SALARIES	7,543,628	15,087,257	22,630,885	2,155,322	2,155,322	2,155,322	29,096,852	
ACTUAL SALARIES	8,782,227	15,454,079	23,302,321	2,206,595	2,294,094	-	29,958,333	increased staffing
Variance	1,238,598	366,822	671,436	51,273	138,771	(2,155,322)	861,480	
PLAN BENEFITS	2,738,936	5,267,185	8,216,808	842,750	842,750	842,750	10,745,057	
ACTUAL BENEFITS	2,795,775	5,125,379	7,978,653	786,456	798,274	-	10,406,132	
Variance	56,839	(141,806)	(238,155)	(56,294)	(44,476)	(842,750)	(338,925)	
PLAN ED SUPPORT	1,891,061	4,582,192	7,070,610	1,224,312	679,137	558,914	9,532,973	
ACTUAL ED SUPPORT	1,789,381	3,994,971	6,506,682	390,399	539,994	-	7,995,989	excess costs timing
Variance	(101,680)	(587,221)	(563,928)	(833,913)	(139,143)	(558,914)	(1,536,984)	
EXPENSES PLAN TOTAL	12,173,625	24,936,633	37,918,304	4,222,384	3,677,209	3,556,986	49,374,883	
EXPENSES ACTUAL TOTAL	13,367,383	24,574,429	37,787,656	3,383,450	3,632,361		48,360,454	
Variance	1,193,758	(362,205)	(130,647)	(838,934)	(44,847)	(3,556,986)	(1,014,429)	
NET	Q1	Q2	Q3	APRIL	MAY	JUNE	TOTAL	NOTES
PLAN SURPLUS/DEFICIT	(263,459)	(448,778)	(904,909)	174,930	360,828	533,201	164,051	
ACTUAL/OUTLOOK SURPLUS/DEFICIT	(2,818,182)	(971,641)	535,255	268,356	1,054,117	-	2,390,930	inflated \$2.6m due to foundation

Overview/Updates:

Encumbrances: \$3,514,740.38

Outstanding Invoices: \$939,459.33

30: \$592,481.70

60: \$309,037.34

90: \$37,117.80

over 90: \$822.49



# Report Options

Report Generated By: mg\_treas  
Report Generated On: 6/5/23 11:54 AM

## Report Parameters

Page Size	LETTER
Page Orientation	LANDSCAPE
Output Format	PDF
Template Name	Cash Summary Report
Suppress Detail	false
Show Options	true
Active	t
As Of Period	05312023

## Query Parameters

(active) Active only? (true/false) t  
(asOfPeriod) Total As of Period (If a date is specified FYTD, MTD and Encumbrance amounts will be calculated as of that period) 05312023



# MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER

## Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
01-0000	GENERAL BUDGET RECORD	\$ 7,307,203.31	\$ 4,686,478.81	\$ 46,660,197.31	\$ 3,632,361.19	\$ 44,803,467.38	\$ 9,163,933.24	\$ 3,514,740.38	\$ 5,649,192.86
01-9010	FOR FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-9010	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-9220	GENERAL	(790.65)	585.00	2,130.00	598.00	598.00	741.35	3,427.00	(2,685.65)
01-9909	PROM ACCOUNT	0.00	0.00	0.00	0.00	4,529.31	(4,529.31)	12,000.00	(16,529.31)
06-9005	FOOD SERVICE FUND	80.35	0.00	0.00	0.00	0.00	80.35	0.00	80.35
07-9001	SPECIAL TRUST UNCLAIMED FUNDS	6,079.44	0.00	0.00	0.00	0.00	6,079.44	0.00	6,079.44
07-9600	HANDICAPPED CHILDREN'S FUND	230.00	0.00	0.00	0.00	0.00	230.00	0.00	230.00
14-9190	MHJ - SHARED READING LIBRARY	8,437.83	0.00	0.00	0.00	0.00	8,437.83	0.00	8,437.83
14-9200	DASA-UD	5,014.62	0.00	0.00	0.00	0.00	5,014.62	0.00	5,014.62
14-9201	DASA/EMPLOYEE	8,649.44	0.00	0.00	0.00	0.00	8,649.44	0.00	8,649.44
14-9208	REGIONAL CENTER	0.00	0.00	0.00	0.00	0.00	489.11	486.53	2.58
14-9230	MARTHA HOLDEN JENNINGS MHJE GRANT	3,023.69	0.00	0.00	36.73	182.90	2,840.79	117.10	2,723.69
14-9250	GIFTED STUDENT RETREAT	1,246,336.33	0.00	5,133.75	550.00	2,898.75	1,248,571.33	611.25	1,247,960.08
14-9700	REGIONAL TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14-9909	GORMAN-HEWITT-AYARS PROM	(252,945.08)	217,709.78	3,323,774.24	457,777.99	4,035,071.99	(964,242.83)	706,998.59	(1,671,241.42)
19-9004	EANS ROUND I	(7,031.30)	0.00	35,163.70	0.00	28,132.40	0.00	0.00	0.00
19-9005	REGIONAL FIELD COORDINATOR FY22	20,723.00	0.00	0.00	0.00	0.00	20,723.00	0.00	20,723.00
19-9006	DAYTON FOUNDATION HOTSPOTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19-9007	ESF: ASPIRE FY22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19-9010	ARP EANS ROUND II	0.00	173,826.44	541,525.36	92,511.67	822,805.06	(281,279.70)	278,074.56	(559,354.26)
19-9015	REGIONAL FIELD COORDINATOR FY23	0.00	10,243.90	36,080.46	7,074.65	50,229.76	(14,149.30)	1,202.37	(15,351.67)
19-9028	UES BIOTECH	31,278.12	0.00	0.00	0.00	30.85	31,247.27	6,944.79	24,302.48
19-9030	UES BIOTECH FY23	0.00	0.00	78,083.00	0.00	1,100.00	76,983.00	78,083.00	(1,100.00)
19-9122	DF CURRICULUM PACKS	19,449.90	0.00	0.00	0.00	0.00	19,449.90	0.00	19,449.90
19-9141	NEA-LEARNING & LEADERSHIP	217.60	0.00	0.00	0.00	0.00	217.60	0.00	217.60
19-9220	ADAMHS: PREVENTION IN ELEMENTARY	(147,101.27)	0.00	289,591.22	0.00	142,489.95	0.00	0.00	0.00
19-9221	ADAMHS: PREVENTION IN MS AND HS	(124,187.86)	0.00	222,429.44	0.00	98,293.54	(51.96)	0.00	(51.96)
19-9222	DF LEARNING CIRCLE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
19-9223	ADAMHS: MENTAL HEALTH, THREAT ASSESSMENT, AND CRISIS PLANNING PROGRAM	(30,754.63)	0.00	51,502.16	0.00	20,747.53	0.00	0.00	0.00
19-9224	ADAMHS: SOCIAL EMOTIONAL LEARNING PROFESSIONAL DEVELOPMENT	(52,781.20)	0.00	103,033.38	0.00	50,252.18	0.00	0.00	0.00
19-9225	ADAMHS: SCHOOLS OF	(161,585.31)	0.00	207,168.84	0.00	45,583.53	0.00	0.00	0.00



## MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER

### Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
19-9226	EXCELLENCE IN PREVENTION ADAMHS: SCHOOL-WIDE ASSESSMENT SURVEYING	\$ (116,983.92)	\$ 0.00	\$ 121,854.45	\$ 0.00	\$ 4,870.53	\$ 0.00	\$ 0.00	\$ 0.00
19-9227	OTHER GRANT	(4,765.55)	0.00	42,292.52	0.00	37,526.97	0.00	0.00	0.00
19-9230	ADAMHS: PK-12 PREVENTION	0.00	155,247.32	979,543.36	94,692.84	1,204,167.04	(224,623.68)	237,675.08	(462,298.76)
19-9231	ADAMHS: MENTAL HEALTH, THREAT ASSESSMENT, AND CRISIS PLANNING PROGRAM	0.00	3,621.09	21,261.73	16,738.40	48,675.10	(27,413.37)	32,660.88	(60,074.25)
19-9232	ADAMHS: SOCIAL EMOTIONAL LEARNING PD	0.00	49,058.56	326,889.46	53,110.02	415,666.56	(88,777.10)	110,465.86	(199,242.96)
19-9233	ADAMHS: SCHOOLS OF EXCELLENCE IN PREVENTION	0.00	21,449.26	126,689.57	28,327.70	171,170.85	(44,481.28)	41,900.33	(86,381.61)
19-9234	ADAMHS: SCHOOL-WIDE ASSESSMENT SURVEY	0.00	5,801.66	363,791.23	4,104.13	372,531.54	(8,740.31)	36,776.16	(45,516.47)
19-9235	SCHOOL THREAT ASSESSMENT	0.00	85,000.00	275,075.00	8,100.00	290,975.00	(15,900.00)	146,200.00	(162,100.00)
19-9320	OTHER GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19-9901	CRISIS PREVENTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19-9903	ESF: ASPIRE FY21	10,049.46	0.00	0.00	0.00	0.00	10,049.46	0.00	10,049.46
19-9907	PRESCHOOL PBIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19-9927	ADAMHS ODRG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-0000	SRC GENERAL OPERATING	0.00	0.00	0.00	17,987.50	467,540.95	(467,540.95)	71,527.36	(539,068.31)
22-9100	SRC FINANCIAL SERVICES	0.00	143,018.37	1,833,630.06	127,514.14	1,319,345.24	514,284.82	222,341.56	291,943.26
22-9200	SRC PROJECT BASED SERVICES	0.00	0.00	0.00	0.00	995.25	(995.25)	4,000.00	(4,995.25)
22-9300	SRC ATTENDANCE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-9400	SRC COMMUNICATION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-9500	SRC FEDERAL PROGRAM SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-9600	SRC EMIS SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51-9020	OHIO K-12 NETWORK FY20	5,400.00	0.00	0.00	0.00	0.00	5,400.00	0.00	5,400.00
51-9021	OHIO K-12 NETWORK FY21	5,400.00	0.00	0.00	0.00	0.00	5,400.00	0.00	5,400.00
51-9022	OHIO K-12 NETWORK FY22	5,400.00	0.00	0.00	0.00	0.00	5,400.00	0.00	5,400.00
51-9023	OHIO K-12 NETWORK FY23	0.00	0.00	5,400.00	0.00	0.00	5,400.00	0.00	5,400.00
99-9220	SCHOOL IMPROVEMENT	(38,458.18)	0.00	66,968.85	0.00	28,510.67	0.00	0.00	0.00
99-9221	ODE PREVENTION EDUCATION FY21	0.00	0.00	113,165.71	0.00	106,059.71	7,106.00	7,426.62	(320.62)
99-9223	SST TRANSITION	0.00	0.00	26,000.00	0.00	26,000.00	0.00	0.00	0.00
99-9230	SCHOOL IMPROVEMENT FY23	0.00	0.00	214,756.70	13,628.05	248,673.22	(33,916.52)	4,003.89	(37,920.41)
99-9233	SST TRANSITION	0.00	0.00	0.00	373.90	373.90	(373.90)	18,290.67	(18,664.57)
07-9220	EXTENDED LEARNING AND RECOVERY FY22	0.00	0.00	7,758.43	0.00	7,758.43	0.00	0.00	0.00
07-9221	ESC FAMILY LIAISONS	(12,603.54)	0.00	19,992.79	0.00	7,389.25	0.00	0.00	0.00
07-9222	RemotEDx	(496,941.13)	0.00	3,174,561.53	0.00	2,677,620.40	0.00	0.00	0.00



## MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER

## Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
07-9223	ARP Homeless	\$ 0.00	\$ 0.00	\$ 160.00	\$ 0.00	\$ 160.00	\$ 0.00	\$ 0.00	\$ 0.00
07-9230	EXTENDED LEARNING AND RECOVERY	0.00	0.00	396,719.66	40,896.38	513,262.85	(116,543.19)	116,173.93	(232,717.12)
07-9231	OHIO PERSONALIZED LEARNING NETWORK	0.00	0.00	84,437.04	11,151.07	105,348.75	(20,911.71)	4,431.25	(25,342.96)
07-9232	STRUCTURED LITERACY	0.00	0.00	2,249.00	0.00	2,249.00	0.00	0.00	0.00
07-9233	FAMILY & COMMUNITY PARTNER LIAISONS	0.00	0.00	43,792.41	5,289.52	54,450.11	(10,657.70)	2,810.17	(13,467.87)
07-9234	ARP ESSER REMOTEDX	0.00	0.00	874,597.31	296,173.01	1,242,042.12	(367,444.81)	2,377,135.51	(2,744,580.32)
07-9235	ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07-9331	ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-9001	GEER I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-9002	GEER FAFSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-9220	GEER FAFSA FY22	(33,294.18)	0.00	33,294.18	0.00	0.00	0.00	0.00	0.00
08-9221	GEER I FY22	(141,778.73)	0.00	282,725.44	0.00	140,946.71	0.00	0.00	0.00
08-9231	GEER II	0.00	0.00	265,289.87	(11,053.91)	273,263.74	(7,973.87)	197,103.56	(205,077.43)
16-9220	TITLE VI-B FY22	(225,573.26)	0.00	559,518.00	0.00	333,944.74	0.00	0.00	0.00
16-9221	EARLY LIT SSIP (IDEA)	(14,372.94)	0.00	25,055.96	0.00	10,683.02	0.00	0.00	0.00
16-9222	URBAN REGIONAL LIT	(18,494.76)	0.00	32,794.22	0.00	14,299.46	0.00	0.00	0.00
16-9230	TITLE VI-B FY23	0.00	0.00	1,077,755.07	332,993.31	1,508,800.28	(431,045.21)	337,262.96	(768,308.17)
16-9231	EARLY LIT SSIP (IDEA)	0.00	0.00	64,396.94	7,087.20	78,859.16	(14,462.22)	2,351.78	(16,814.00)
16-9232	URBAN REGIONAL LIT FY23	0.00	0.00	85,606.16	9,647.84	104,969.63	(19,363.47)	2,478.12	(21,841.59)
51-9220	TITLE III FY22	(1,018.08)	0.00	27,289.87	0.00	25,795.51	476.28	719.00	(242.72)
51-9230	TITLE III FY23	0.00	0.00	12,237.48	4,441.52	35,002.06	(22,764.58)	27,184.35	(49,948.93)
72-9220	SST PRIORITY SCHOOLS	(16,872.24)	0.00	30,582.13	0.00	13,709.89	0.00	0.00	0.00
72-9230	SST PRIORITY SCHOOLS FY23	0.00	0.00	75,207.27	8,312.60	91,833.16	(16,625.89)	1,530.05	(18,155.94)
87-9220	EARLY LEARNING-DISCRETIONARY FY22	(19,192.60)	0.00	32,788.58	0.00	13,595.98	0.00	921.23	(921.23)
87-9221	EARLY LIT SSIP (ELSR)	(4,386.90)	0.00	7,641.19	0.00	3,254.29	0.00	0.00	0.00
87-9230	EARLY LEARNING-DISCRETIONARY FY23	0.00	0.00	61,203.62	6,883.53	74,970.68	(13,767.06)	1,802.89	(15,569.95)
87-9231	EARLY LIT SSIP (ELSR) FY23	0.00	0.00	19,573.18	2,248.51	24,070.20	(4,497.02)	717.82	(5,214.84)
99-9162	EARLY LEARNING CHALLENGE FY16	4,398.65	0.00	0.00	0.00	0.00	4,398.65	0.00	4,398.65
99-9210	DSEC DOD STEM FY21	0.00	0.00	0.00	0.00	2,499.81	(2,499.81)	0.00	(2,499.81)
99-9220	DSEC DOD STEM FY22	0.00	0.00	110,491.47	0.00	110,519.86	(28.39)	0.00	(28.39)
99-9221	WRIGHT STATE SUBAWARD	0.00	0.00	0.00	0.00	1,741.00	(1,741.00)	0.00	(1,741.00)
99-9222	MENTAL HEALTH BLOCK GRANT	25,000.00	0.00	0.00	0.00	390.00	24,610.00	0.00	24,610.00
99-9230	DSEC DOD STEM FY23	0.00	9,715.86	43,433.27	11,203.82	86,319.50	(42,886.23)	64,745.05	(107,631.28)



MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER  
Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
99-9231	WRIGHT STATE UNIV - i EDUCATE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,560.00	\$ (1,560.00)	\$ 2,240.00	\$ (3,800.00)
99-9232	SCHOOL SAFETY & SECURITY	0.00	0.00	99,400.00	51.26	33,460.02	65,939.98	46,813.17	19,126.81
99-9233	ODJFS AFGHAN REFUGEE	0.00	13,685.19	13,685.19	3,345.91	19,751.10	(6,065.91)	33,132.46	(39,198.37)
Grand Total		\$ 6,795,458.43	\$ 5,575,441.24	\$ 63,666,278.76	\$ 5,299,258.48	\$ 62,492,437.26	\$ 7,969,299.93	\$ 8,755,507.28	\$ (786,207.35)

# MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT

Jun 2023

	MTD ESTIMATE		MTD ACTUAL		MTD DIFFER		YTD ESTIMATE		YTD ACTUAL		YTD DIFFER	
Beginning Cash Balance	\$	7,204,861.77	\$	8,109,815.62	\$	904,953.85	\$	7,154,912.47	\$	7,307,203.31	\$	152,290.84
<b>RECEIPTS</b>												
Excess Costs	\$	2,905,011.14	\$	3,227,790.15	\$	322,779.02	\$	32,787,474.35	\$	33,097,193.72	\$	309,719.37
District Costs	\$	-	\$	-	\$	-	\$	(9,547.20)	\$	(10,608.00)	\$	(1,060.80)
Investments	\$	8,028.10	\$	8,920.11	\$	892.01	\$	34,575.54	\$	38,417.27	\$	3,841.73
Fiscal Agent, Misc, etc.	\$	1,167,427.45	\$	1,297,141.61	\$	129,714.16	\$	11,143,436.60	\$	11,729,933.26	\$	586,496.66
Advances Returned	\$	-	\$	-	\$	-	\$	49,438.88	\$	54,932.09	\$	5,493.21
Foundation	\$	137,890.75	\$	153,211.94	\$	15,321.19	\$	1,575,822.57	\$	1,750,913.97	\$	175,091.40
<b>TOTAL RECEIPTS</b>	\$	4,218,357.43	\$	4,686,478.81	\$	468,121.38	\$	45,581,200.74	\$	46,660,197.31	\$	1,078,996.57
<b>RECEIPTS + BALANCE</b>												
	\$	11,423,219.20	\$	12,796,294.43	\$	1,373,075.23	\$	52,736,113.21	\$	53,967,400.62	\$	1,231,287.41
<b>EXPENDITURES</b>												
Salaries	\$	2,179,388.96	\$	2,294,093.64	\$	114,704.68	\$	27,022,709.82	\$	27,803,010.91	\$	780,301.09
Fringe Benefits	\$	718,446.44	\$	798,273.82	\$	79,827.38	\$	9,085,212.81	\$	9,563,381.91	\$	478,169.10
Purchased Services	\$	409,028.46	\$	454,476.07	\$	45,447.61	\$	5,784,038.14	\$	6,088,461.20	\$	304,423.06
Supplies	\$	29,429.66	\$	32,699.62	\$	3,269.96	\$	514,876.52	\$	572,085.02	\$	57,208.50
Capital Outlay--NEW	\$	35,911.86	\$	39,902.07	\$	3,990.21	\$	173,643.85	\$	192,937.61	\$	19,293.76
Other	\$	11,624.37	\$	12,915.97	\$	1,291.60	\$	525,231.66	\$	583,590.73	\$	58,359.07
<b>TOTAL EXPENDED</b>	\$	3,383,829.75	\$	3,632,361.19	\$	248,531.44	\$	43,105,712.80	\$	44,803,467.38	\$	1,697,754.58
<b>ENDING CASH BALANCE</b>	\$	8,039,389.45	\$	9,163,933.24	\$	1,124,543.79	\$	9,630,400.41	\$	9,163,933.24	\$	(466,467.17)
<b>DISTRICT/COUNTY BALANCE</b>												
<b>ENCUMBRANCES</b>												
	\$		\$	484,765.00				SF Settlements		-		
	\$		\$	3,514,740.38				Excess Costs		820,817.69		
	\$		\$					Miscellaneous		118,641.64		
<b>ADJUSTED CASH BALANCE</b>	\$		\$	5,164,427.86				<b>RECEIVABLES</b>	\$	939,459.33		

## DISTRICT \$6.50 DEDUCT PROGRAM

District/County Funding FY23	\$	404,826.24
Carry-Over from FY22	\$	857,297.32
Additional Payments received in FY23	\$	-
	\$	1,262,123.56
Expended as of June 1, 2023	\$	743,623.04
	\$	518,500.52

#####

District/County Funding Receipts thru:	May	\$	371,090.72
Carry-Over from FY22		\$	857,297.32
Additional Payments received in FY23		\$	-
		\$	1,228,388.04
Expended as of June 1, 2023		\$	743,623.04
		\$	484,765.00

## MONTHLY INVESTMENT REPORT

Total Principal	Average Yield to Maturity	Average Maturity
\$0	0.00%	0.00
Estimated Market Value	YTD Interest Income	
\$0	\$42,728	

### BALANCES AS OF: June 1, 2023

Book Balance	\$	7,969,299.93
Money Market 2.76%	\$	2,283,151.39
Investments	\$	-
Uninvested Balance	\$	5,686,148.54



## SUMMARY OF OTHER FUNDS AS OF MAY 31, 2023

Acct Code	Description	Initial Cash	FYTD Received	FYTD Expended	Fund Balance
006 9005	FOOD SERVICE FUND	0.00	0.00	4,529.31	(4,529.31)
007 9001	SPECIAL TRUST UNCLAIMED FUNDS	80.35	0.00	0.00	80.35
007 9600	HANDICAPPED CHILDREN'S FUND	6,079.44	0.00	0.00	6,079.44
014 9190	MHJ - SHARED READING LIBRARY	230.00	0.00	0.00	230.00
014 9200	DASA-UD	8,437.83	0.00	0.00	8,437.83
014 9201	DASA/EMPLOYEE	5,014.62	0.00	0.00	5,014.62
014 9208	REGIONAL CENTER	8,649.44	0.00	0.00	8,649.44
014 9230	MARTHA HOLDEN JENNINGS MHJE GRANT	0.00	28,910.00	28,420.89	489.11
014 9250	GIFTED STUDENT RETREAT	3,023.69	0.00	182.90	2,840.79
014 9700	REGIONAL TRANSPORTATION	1,246,336.33	5,133.75	2,898.75	1,248,571.33
014 9909	GORMAN-HEWITT-AYARS PROM	0.00	0.00	0.00	0.00
019 9004	EANS ROUND I	(252,945.08)	3,323,774.24	4,035,071.99	(964,242.83)
019 9005	REGIONAL FIELD COORDINATOR FY22	(7,031.30)	35,163.70	28,132.40	0.00
019 9006	DAYTON FOUNDATION HOTSPOTS	20,723.00	0.00	0.00	20,723.00
019 9007	ESF: ASPIRE FY22	0.00	0.00	0.00	0.00
019 9010	ARP EANS ROUND II	0.00	541,525.36	822,805.06	(281,279.70)
019 9015	REGIONAL FIELD COORDINATOR FY23	0.00	36,080.46	50,229.76	(14,149.30)
019 9028	UES BIOTECH	31,278.12	0.00	30.85	31,247.27
019 9030	UES BIOTECH FY23	0.00	78,083.00	1,100.00	76,983.00
019 9122	DF CURRICULUM PACKS	19,449.90	0.00	0.00	19,449.90
019 9141	NEA-LEARNING & LEADERSHIP	217.60	0.00	0.00	217.60
019 9220	ADAMHS: PREVENTION IN ELEMENTARY	(147,101.27)	289,591.22	142,489.95	0.00
019 9221	ADAMHS: PREVENTION IN MS AND HS	(124,187.86)	222,429.44	98,293.54	(51.96)
019 9222	DF LEARNING CIRCLE	5,000.00	0.00	0.00	5,000.00
019 9223	ADAMHS: MENTAL HEALTH, THREAT ASSESSMENT, AND CRI:	(30,754.63)	51,502.16	20,747.53	0.00
019 9224	ADAMHS: SOCIAL EMOTIONAL LEARNING PROFESSIONAL DE	(52,781.20)	103,033.38	50,252.18	0.00
019 9225	ADAMHS: SCHOOLS OF EXCELLENCE IN PREVENTION	(161,585.31)	207,168.84	45,583.53	0.00
019 9226	ADAMHS: SCHOOL-WIDE ASSESSMENT SURVEYING	(116,983.92)	121,854.45	4,870.53	0.00
019 9227	OTHER GRANT	(4,765.55)	42,292.52	37,526.97	0.00
019 9230	ADAMHS: PK-12 PREVENTION	0.00	979,543.36	1,204,167.04	(224,623.68)
019 9231	ADAMHS: MENTAL HEALTH, THREAT ASSESSMENT, AND CRI:	0.00	21,261.73	48,675.10	(27,413.37)
019 9232	ADAMHS: SOCIAL EMOTIONAL LEARNING PD	0.00	326,889.46	415,666.56	(88,777.10)
019 9233	ADAMHS: SCHOOLS OF EXCELLENCE IN PREVENTION	0.00	126,689.57	171,170.85	(44,481.28)
019 9234	ADAMHS: SCHOOL-WIDE ASSESSMENT SURVEY	0.00	363,791.23	372,531.54	(8,740.31)
019 9235	SCHOOL THREAT ASSESSMENT	0.00	275,075.00	290,975.00	(15,900.00)
019 9320	OTHER GRANT	0.00	0.00	0.00	0.00
019 9901	CRISIS PREVENTION	0.00	0.00	0.00	0.00
019 9903	ESF: ASPIRE FY21	10,049.46	0.00	0.00	10,049.46
019 9907	PRESCHOOL PBIS	0.00	0.00	0.00	0.00
019 9927	ADAMHS ODRG	0.00	0.00	0.00	0.00
022 0000	SRC GENERAL OPERATING	0.00	0.00	467,540.95	(467,540.95)
022 9100	SRC FINANCIAL SERVICES	0.00	1,833,630.06	1,319,345.24	514,284.82
022 9200	SRC PROJECT BASED SERVICES	0.00	0.00	995.25	(995.25)
022 9300	SRC ATTENDANCE SERVICES	0.00	0.00	0.00	0.00
022 9400	SRC COMMUNICATION SERVICES	0.00	0.00	0.00	0.00
022 9500	SRC FEDERAL PROGRAM SERVICES	0.00	0.00	0.00	0.00
022 9600	SRC EMIS SERVICES	0.00	0.00	0.00	0.00
451 9020	OHIO K-12 NETWORK FY20	5,400.00	0.00	0.00	5,400.00
451 9021	OHIO K-12 NETWORK FY21	5,400.00	0.00	0.00	5,400.00
451 9022	OHIO K-12 NETWORK FY22	5,400.00	0.00	0.00	5,400.00

Acct Code	Description	Initial Cash	FYTD Received	FYTD Expended	Fund Balance
451 9023	OHIO K-12 NETWORK FY23	0.00	5,400.00	0.00	5,400.00
499 9220	SCHOOL IMPROVEMENT	(38,458.18)	66,968.85	28,510.67	0.00
499 9221	ODE PREVENTION EDUCATION FY21	0.00	113,165.71	106,059.71	7,106.00
499 9223	SST TRANSITION	0.00	26,000.00	26,000.00	0.00
499 9230	SCHOOL IMPROVEMENT FY23	0.00	214,756.70	248,673.22	(33,916.52)
499 9233	SST TRANSITION	0.00	0.00	373.90	(373.90)
507 9220	EXTENDED LEARNING AND RECOVERY FY22	0.00	7,758.43	7,758.43	0.00
507 9221	ESC FAMILY LIAISONS	(12,603.54)	19,992.79	7,389.25	0.00
507 9222	RemotEDx	(496,941.13)	3,174,561.53	2,677,620.40	0.00
507 9223	ARP Homeless	0.00	160.00	160.00	0.00
507 9230	EXTENDED LEARNING AND RECOVERY	0.00	396,719.66	513,262.85	(116,543.19)
507 9231	OHIO PERSONALIZED LEARNING NETWORK	0.00	84,437.04	105,348.75	(20,911.71)
507 9232	STRUCTURED LITERACY	0.00	2,249.00	2,249.00	0.00
507 9233	FAMILY & COMMUNITY PARTNER LIAISONS	0.00	43,792.41	54,450.11	(10,657.70)
507 9234	ARP ESSER REMOTEDX	0.00	874,597.31	1,242,042.12	(367,444.81)
507 9235	ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIE	0.00	0.00	0.00	0.00
507 9331	ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIE	0.00	0.00	0.00	0.00
508 9001	GEER I	0.00	0.00	0.00	0.00
508 9002	GEER FAFSA	0.00	0.00	0.00	0.00
508 9220	GEER FAFSA FY22	(33,294.18)	33,294.18	0.00	0.00
508 9221	GEER I FY22	(141,778.73)	282,725.44	140,946.71	0.00
508 9231	GEER II	0.00	265,289.87	273,263.74	(7,973.87)
516 9220	TITLE VI-B FY22	(225,573.26)	559,518.00	333,944.74	0.00
516 9221	EARLY LIT SSIP (IDEA)	(14,372.94)	25,055.96	10,683.02	0.00
516 9222	URBAN REGIONAL LIT	(18,494.76)	32,794.22	14,299.46	0.00
516 9230	TITLE VI-B FY23	0.00	1,077,755.07	1,508,800.28	(431,045.21)
516 9231	EARLY LIT SSIP (IDEA)	0.00	64,396.94	78,859.16	(14,462.22)
516 9232	URBAN REGIONAL LIT FY23	0.00	85,606.16	104,969.63	(19,363.47)
551 9220	TITLE III FY22	(1,018.08)	27,289.87	25,795.51	476.28
551 9230	TITLE III FY23	0.00	12,237.48	35,002.06	(22,764.58)
572 9220	SST PRIORITY SCHOOLS	(16,872.24)	30,582.13	13,709.89	0.00
572 9230	SST PRIORITY SCHOOLS FY23	0.00	75,207.27	91,833.16	(16,625.89)
587 9220	EARLY LEARNING-DISCRETIONARY FY22	(19,192.60)	32,788.58	13,595.98	0.00
587 9221	EARLY LIT SSIP (ELSR)	(4,386.90)	7,641.19	3,254.29	0.00
587 9230	EARLY LEARNING-DISCRETIONARY FY23	0.00	61,203.62	74,970.68	(13,767.06)
587 9231	EARLY LIT SSIP (ELSR) FY23	0.00	19,573.18	24,070.20	(4,497.02)
599 9162	EARLY LEARNING CHALLENGE FY16	4,398.65	0.00	0.00	4,398.65
599 9210	DSEC DOD STEM FY21	0.00	0.00	2,499.81	(2,499.81)
599 9220	DSEC DOD STEM FY22	0.00	110,491.47	110,519.86	(28.39)
599 9221	WRIGHT STATE SUBAWARD	0.00	0.00	1,741.00	(1,741.00)
599 9222	MENTAL HEALTH BLOCK GRANT	25,000.00	0.00	390.00	24,610.00
599 9230	DSEC DOD STEM FY23	0.00	43,433.27	86,319.50	(42,886.23)
599 9231	WRIGHT STATE UNIV - i EDUCATE	0.00	0.00	1,560.00	(1,560.00)
599 9232	SCHOOL SAFETY & SECURITY	0.00	99,400.00	33,460.02	65,939.98
599 9233	ODJFS AFGHAN REFUGEE	0.00	13,685.19	19,751.10	(6,065.91)
		(65,369.19)	14,043,982.36	14,684,132.08	(705,518.91)



MONTGOMERY COUNTY E.S.C.  
THREE YEAR COMPARISON

May Year-To-Date

	FY21	FY22	FY23
<b>Beginning Cash Balance</b>	\$ 5,699,202.09	\$ 5,616,526.53	\$ 7,307,203.31
<b>RECEIPTS</b>			
Excess Costs	28,911,538.64	29,092,553.73	33,097,193.72
District Costs	-	(120,065.03)	(10,608.00)
Investments	36,414.09	16,777.48	38,417.27
Fiscal Agent, Misc, etc.	9,780,422.08	12,177,434.56	11,729,933.26
Advances Returned	357,941.57	581,708.85	54,932.09
Foundation	2,015,906.13	1,721,664.42	1,750,913.97
Other/Rental/CAFS	209,169.91	-	-
<b>TOTAL RECEIPTS</b>	\$ 41,311,392.42	\$ 43,470,074.01	\$ 46,660,197.31
<b>RECEIPTS + BALANCE</b>	\$ 47,010,594.51	\$ 49,086,600.54	\$ 53,967,400.62
<b>EXPENDITURES</b>			
Salaries	23,456,815.77	24,646,659.43	27,803,010.91
Fringe Benefits	7,814,734.59	8,706,616.42	9,563,381.91
Purchased Services	8,374,456.31	7,496,650.00	6,088,461.20
Supplies	699,696.18	447,812.79	572,085.02
Capital Outlay	155,914.60	311,548.36	192,937.61
Other	552,588.38	489,025.97	583,590.73
Advances/Transfers	-	-	-
<b>TOTAL EXPENDED w/o</b>	\$ 41,054,205.83	\$ 42,098,312.97	\$ 44,803,467.38
LC North/Renovations	1,108,461.80	-	-
<b>TOTAL EXPENDED</b>	\$ 42,162,667.63	\$ 42,098,312.97	\$ 44,803,467.38
<b>ENDING CASH BALANCE</b>	\$ 4,847,926.88	\$ 6,988,287.57	\$ 9,163,933.24
<b>CITY/COUNTY BALANCE</b>	922,917.02	538,328.67	484,765.00
<b>ADJUSTED CASH BALANCE</b>	\$ 3,925,009.86	\$ 6,449,958.90	\$ 8,679,168.24
<b>Outstanding Receivables</b>	\$ 2,533,893.56	\$ 755,226.46	\$ 939,459.33



**GOVERNING BOARD  
MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER, OHIO**

The Governing Board (the "Board") of the Montgomery County Educational Service Center, Ohio (the "ESC"), met in regular session on June 8, 2023, at 4:30 p.m., at 200 South Keowee St., Dayton, Ohio 45402, with the following members present:

Mr. Greg Shell	Mr. Terry Smith
Mr. Gary Roberts	Mr. Daryl Michael
Mr. Tomas Steck	

Mr. Roberts moved the passage of the following Resolution:

**RESOLUTION ESTABLISHING THE MONTGOMERY COUNTY ESC EDUCATION FOUNDATION  
FUND,  
AND APPOINTING A COMMITTEE OF ADMINISTRATORS FOR SUCH FUND  
(R.C. 3315.40)**

WHEREAS, the Board desires to establish the Montgomery County ESC Education Foundation Fund (the "Fund") pursuant to R.C. 3315.40 for the purpose of providing financial assistance and support for educational programs, projects, and curricular/extracurricular activities, including scholarships;

WHEREAS, R.C. 3315.40 permits the Board to name a committee of administrators to administer the Fund and provide recommendations for the use of the Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Montgomery County Educational Service Center, Ohio, that:

Section 1. The Board hereby establishes the Fund as an education foundation fund under R.C. 3315.40, and the Treasurer of the ESC (the "Treasurer") is hereby authorized to open USAS Fund 029 (Education Foundation) for the Fund.

Section 2. The Board hereby accepts a gift for its Fund from Find Your Grind to be used for scholarships for Montgomery County students. The Board may also accept future gifts for its Fund from time to time from Find Your Grind or other sources. Internal Revenue Code Section 170 provides that such gifts are tax deductible since the ESC is a governmental entity; however, the ESC assumes no responsibility for tax advice or tax status relating to any gift.

Section 3. The Treasurer, or any other appropriate officer of the ESC, is hereby authorized and directed to convert any non-cash gifts to cash on behalf of the ESC as soon as practicable. The Treasurer, or any other appropriate officer of the ESC, is authorized and directed, in the name and on behalf of the ESC, with respect to converting gifts to cash: (i) to do any and all acts or things, including retaining a registered broker-dealer, if necessary; (ii) to execute, acknowledge, file, and deliver any and all certificates, instruments, documents, or other papers; and (iii) to pay such fees and expenses, in each case, as may be necessary, convenient or appropriate in order to carry out and comply with the terms and provisions of this resolution.

Section 4. The Board, pursuant to its authority under R.C. 3315.40, hereby establishes a Committee of Administrators (the "Committee") to administer the Fund and provide recommendations to the Board for the use of the Fund.

Section 5. The Board hereby appoints the following ESC administrators to serve on the Committee, which persons shall serve at the discretion of the Board, and who shall receive no compensation, but may be reimbursed for the actual and necessary expenses incurred in the performance of their duties:

Superintendent, Director of Instructional Services, Director of HR, Workforce Director, & Director of Client and Community Relations

Section 6. The Board hereby grants the Committee the power to create any advisory committees as appropriate to assist it in the execution of its duties.

Section 7. All formal actions of this Board concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Steck seconded the motion and, after discussion, a roll call vote was taken and the results were:

Voting aye: Mr. Roberts, Mr. Steck, Mr. Shell, Mr. Smith, Mr. Michael

Voting nay: None

The Resolution passed.


Dated: June 8, 2023

Attest: \_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President

CERTIFICATE

The undersigned Treasurer of the Governing Board of the Montgomery County Educational Service Center, Ohio, hereby certifies that the foregoing is a true copy of a Resolution duly passed by the Governing Board of said ESC on June 8, 2023.

  
\_\_\_\_\_  
Treasurer  
Montgomery County Educational Service Center, Ohio



**MEMORANDUM OF UNDERSTANDING  
(2023-24 School Year Pilot for Eligible Teachers and Educational Assistants  
to take one-year partial leave of absence)**

This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the Board of Governors of the Montgomery County Educational Service Center (hereinafter "Board" or "ESC") and the Educators of Montgomery County (hereinafter "Association"), collectively "the parties," to recognize the need for and provide a pilot program for the 2023-24 school year whereby certain eligible teachers and educational assistants can apply for and be granted a one-year partial leave of absence to refresh and devote time and energy to pressing personal matters.

WHEREAS, the Board and the Association are parties to a collective bargaining agreement ("CBA") in effect from August 1, 2019 through July 31, 2024; and

WHEREAS, the parties desire to agree to the terms of a pilot program for the 2023-24 school year that would enable certain eligible teachers and educational assistants to apply for and be granted a leave of absence, with a commitment to return following its expiration.

NOW, THEREFORE, the parties agree to the following:

1. Purpose. The Parties recognize that the student population served by the ESC is unique, and provides challenges to teachers and educational assistants that do not exist in other educational environments. It is sometimes necessary, particularly when staff members are dealing with difficult personal issues as well, to devote one's energies elsewhere and then return to work refreshed and renewed.

2. Eligibility Requirements.

In order to be eligible to apply for and be considered for a one-year partial leave of absence during the 2023-24 school year, a teacher or educational assistant must meet the following qualifications:

- a. Be employed by the ESC for a minimum of five (5) years at the time of application.
- b. Be in good standing in their employment with the ESC. Good standing shall be defined as having a Skilled rating (teachers) or a Satisfactory rating (educational assistants) on the most recent performance evaluation, acceptable attendance, and a work record that does not include discipline for serious misconduct.
- c. Be in need of a leave of absence in order to concentrate on the resolution of non-school-related issues, and to refresh and renew a commitment to teaching in the unique environment at the ESC.

- d. Be willing to work as a substitute teacher or educational assistant for a minimum of twenty-five (25) days, to be scheduled in advance by the ESC, during the one-year partial leave of absence.
  - e. Be willing to commit to returning to work at the ESC at the expiration of the partial leave of absence, and remain employed by the ESC for a period of at least five (5) more years.
3. Application. Application for a partial one-year leave of absence must be submitted to the Director of Human Resources by June 15, 2023. A copy of the application form is attached hereto as Exhibit A.
4. Selection at the Sole Discretion of the Superintendent. The Superintendent, in her sole discretion, after consulting with building principals and the Director of Human Resources, may select up to one (1) teacher and/or one (1) educational assistant from Learning Center North, Learning Center West, and MCESC Early Childhood Program to be granted a one-year partial leave of absence for the 2023-24 school year, on the terms and conditions set forth in this Memorandum of Understanding.
5. Benefits While On Partial Leave of Absence. Teachers and educational assistants will continue to earn sick leave during the term of their leave of absence. They will not be granted or entitled to take personal leave during their leave of absence. A teacher or educational assistant who is granted a leave of absence pursuant to this MOU may elect to continue group health insurance coverages, if eligible, at their own expense.
6. Compensation. A teacher or educational assistant granted a partial leave of absence pursuant to this MOU will be paid for substitute services at their daily rate for the school year in which leave is taken. Upon return to work from the partial leave of absence, the teacher or educational assistant will be given a year of credit on the applicable salary schedule for the year leave is taken, provided the teacher or educational assistant worked as a substitute for the ESC for at least 120 days during the year leave is taken.
7. Non-Applicability of Contractual Grievance Procedure. None of the decisions made by the Superintendent or other administrators pursuant to this Memorandum of Understanding shall be subject to the grievance procedure set forth in Article 3 of the CBA.
7. Entire Agreement. This Memorandum contains the entire agreement between the parties as to the matters set forth herein. There are no other understandings or agreements between the parties in relation thereto, oral or otherwise, except as expressly set forth herein.



8. This Memorandum of Understanding shall become effective immediately upon execution by the parties, and shall expire on July 31, 2024.

IN WITNESS WHEREOF, the duly authorized representatives of the Board of Governors of the MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER and the EDUCATORS OF MONTGOMERY COUNTY have executed this Memorandum on the dates opposite their signatures.

FOR THE ASSOCIATION

FOR THE BOARD

Mary J. Haynes 6.7.23  
Association President Date

Shannon May 6.8.23  
Superintendent Date

APPLICATION FOR PARTIAL LEAVE OF ABSENCE  
DURING THE 2023-2024 SCHOOL YEAR

\_\_\_\_\_ ☐ Teacher  
\_\_\_\_\_ ☐ Educational Assistant

Date of Hire with Montgomery County ESC \_\_\_\_\_

Building ☐ Learning Center North  
☐ Learning Center West  
☐ MCESC Early Childhood Program

Are you in good standing in your employment with the ESC? ☐ Yes  
☐ No

Why are you requesting a partial leave of absence for the 2023-24 school year?

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Are you willing to work as a substitute teacher/educational assistant for at least 25 days during the 2023-24 school year? \_\_\_\_\_

If granted a partial leave of absence, will you commit to working at the ESC for an additional five (5) years following your return to work at the expiration of the leave of absence? \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

EXHIBIT A