

APPENDIX B**School Based Planning Team - Consideration for Extra Curricular**

To be completed by SBPT upon review of the proposal:

Date of Review: _____

Club Title: _____

Contact Person/Advocate: _____

School Based Planning Team Participants/Signature of Members:

Meeting Location and Frequency: _____

Recommended (if approved go to #1)

Not Recommended: (Rationale)

1. Club qualified for: Stipend No Stipend (club advisor can choose to host as a voluntary club with principal approval)
2. Club aligns with: Core Commitments Community Values or CARES SBPT Goals
3. Explanation of club purpose is measurable: Yes More Information is Needed
4. Evidence of plans to support inclusion of all students: Yes More Information is Needed
5. What data is available to support the purpose and connection to school needs and our commitment to Diversity, Equity, and Inclusion? What other considerations support the data (i.e., 4 students involved in a club but that is the only club they are involved in)?

Process:

1. SBPT reviews and makes determination.
2. SBPT completes this form.
3. Principal makes the recommendation to the Superintendent of Schools (Principal signs below, then Superintendent)
4. Principal notifies contact person/advocate of the decision.
5. If the club is approved but without a stipend the principal notifies the person/advocate.
 - a. The contact person or advocate decides if they would like to host it voluntarily. If they decline the club does not get posted. They must sign off that they know they are advising it voluntarily.

Principal Approval _____ Superintendent Approval _____