

FUSD Civic Center Office

Athletic League Requirements & Procedures

1. All athletic leagues, youth and adult, are required to have a contract signed by the FUSD Civic Center Office **before** practicing and/or playing league activities at FUSD school sites. This includes cheerleaders and pep teams participating in league activities.
2. All athletic leagues, youth and adult, are required to submit a certificate of liability insurance coverage before a FUSD Civic Center Contract is signed.
3. When playing at school sites, a Civic Center Contract must be in possession of league personnel (i.e. coaches, etc...) and be presented upon request by any District personnel. Failure to have a contract will result in loss of use of facility.
4. **All leagues, youth and adult, are required to provide transportable port-a-potties or latrines for use by league participants when present on FUSD school sites. Port-a-potties will be required to be removed immediately after game play from fields. If leagues request use of restroom facilities, an overtime custodial fee of \$42/hr will be charged. Custodian will be required to remain at site during league use.**
5. All leagues are required to provide the Civic Center Office with a list of their board members with telephone numbers, dates of league play or season, and number of participants.
6. All leagues are required to pick up trash and debris left from league activity after each use, failure to do so may cause contract to be revoked.
7. If two separate leagues are requesting use of the same site at the same time (i.e. softball and baseball or football and soccer), leagues will be asked to cooperate with each other's schedules and use of fields.
8. Requests for Facility Use Contracts will be honored in the order of date of request.
9. Adult athletic league use will be charged \$25/day per field.
10. Sites will be dispersed according to number of participants in each league. No one league may contract to use more sites than is actually needed.
11. Gate keys will not be given out without permission from Maintenance and the Locksmith. Should a gate key be issued, a \$50 refundable deposit will be required. Keys must be returned to the Civic Center Office within five (5) days of contract time ending. Duplicates may not be made from original keys to be passed around.
12. Leagues may only use sites for the dates and times that they have asked for on their contracts. Contracts may be revised upon request.
13. Food vendors **are not permitted** to sell food items on school grounds at any time.
14. Vehicles **are not permitted** on fields. Failure to follow this directive may cause contract to be revoked.

FAILURE TO FOLLOW ANY OR ALL REQUIREMENTS MAY CAUSE CONTRACTS TO BE REVOKED AT ANY TIME.
