

**Hillsdale Community Schools  
Board of Education**

**REGULAR BOARD OF EDUCATION MEETING  
January 17, 2022**

**I. Call to Order**

President Hoffman called the meeting to order at 6:07 p.m. which was held in the Hillsdale High School Library.

**II. Pledge of Allegiance**

**III. Board Organization**

**Members Present**

Nicole Hoffman  
Jim Bowen  
Kathy Petersen  
Kelly LoPresto  
Leslie Bennett-Granata  
Rebecca Portteus  
Eric Moore

**Members Absent**

**Administration Present**

Shawn Vondra, Superintendent  
Barbara Wheeler, Davis Principal  
Amy Goldsmith, High School Principal  
Laura Call, Food Service Director  
Josh Perrin, Director of Innovative Learning

**Guests**

Jean Michael                      Keith Rushing

**IV. Board Organization**

**A. Election of Temporary Chair**

Moved by LoPresto, supported by Petersen to elect Nicole Hoffman to the position of Temporary Chair on the Hillsdale Community Schools' Board of Education for 2022.

7 Ayes      0 Nays      Motion passed

**B. Election of Officers**

**1. President/Vice President/Secretary/Treasurer**

Moved by Bennett-Granata, supported by Bowen to elect Nicole Hoffman to the position of Board President, Kathy Petersen to the position of Board Vice President, Jim Bowen to the position of Board Secretary and Kelly LoPresto to the position of Board Treasurer on the Hillsdale Community Schools' Board of Education for 2022.

7 Ayes      0 Nays      Motion passed

C. Presidential Appointments

Moved by Bowen supported by LoPresto to approve the Presidential Committee Appointments as noted in the hand out.

7 Ayes      0 Nays      Motion passed

D. Designation of Administrator for Public Records

Moved by Petersen supported by LoPresto that the Superintendent of Hillsdale Community Schools be designated as the District's Administrator for Public Records Disclosure and Freedom of Information Act request for 2022.

7 Ayes      0 Nays      Motion passed

E. Designation of Section 504 Coordinator

Moved by Petersen supported by Bowen that Laurie VanOrman be designated as the District's Section 504 Coordinator for 2022.

7 Ayes      0 Nays      Motion passed

F. Regular Board Meeting Dates & Locations

Moved by Bowen supported by Petersen that regular meetings of the Hillsdale Community Schools Board of Education be held according to the attached schedule noting the time and location of each regular meeting (copy attached to official minutes).

7 Ayes      0 Nays      Motion passed

G. Retention of Legal Counsel

Moved by Petersen supported by Bowen to extend the retainer relationship with Thrun Law Firm, P.C., as district legal counsel for one year upon its anniversary date (December 31, 2021). The retainer fee paid in January 2022 will be \$2,500.00. Further moved, that other legal counsel may be retained for specific purposes as may be needed from time to time.

7 Ayes      0 Nays      Motion passed

H. Depositories and Banking Resolutions

Moved by Bowen supported by Bennett-Granata that the following financial transactions are authorized for 2022:

1. County National Bank be designated as depository for the following funds:

- General Fund
- Food Service Fund
- Building & Site Fund
- Payroll Account
- Activity Account

2. The President and Treasurer shall be authorized to sign the following checks on behalf of the Board of Education as bills become due and payable:

- General Fund
- Food Service Fund
- Building & Site Fund
- Payroll Account
- Activity Account

3. The Superintendent or designee is authorized to transfer funds, including electronic transfer, from savings to checking accounts, checking to savings and checking to checking for the following funds:

General Fund  
Payroll  
Food Service Fund  
Building & Site Fund  
Activity Funds

4. The Superintendent or designee shall be authorized to make investments of available monies from the funds in the District in compliance with Policy 6144. This includes the authorization of the Business Manager as the Electronic Transfer Officer (ETO).
5. The following may be used as school depositories for investments for 2022:

County National Bank  
Fifth Third Bank  
Southern Michigan Bank & Trust  
Flagstar Bank  
TCF  
First Federal Bank  
American 1 Federal Credit Union  
Community Choice Credit Union

7 Ayes      0 Nays      Motion passed

**V. Consent Agenda**

Moved by Petersen, supported by Moore to approve the consent agenda as presented

A. Approval of Minutes - December 13, 2021 – regular board meeting

B. Finance

B1. Treasurer's Receipts

1. Treasurer's Receipts

Treasurer's receipts for December 2021 are as follows:

General Fund	\$ 1,264,544.74
Building & Site	\$ 64,607.95
Food Service	\$ 116,937.71
Activity	\$ 15,001.48

2. Bills Payable

Expenditures for December 2021 are as follows:

General Fund	\$ 1,180,034.42
Building & Site	\$ 7,300.00
Food Service	\$ 84,464.98
Activity	\$ 7,240.49

3. Bills under Separate Action

NONE

7 Ayes      0 Nays      Motion passed

## VI. Communications

- A. Written: NA
- B. Public: NA

## VII. Information & Proposals from Board, Superintendent & Staff

- A. Committee Reports –
  - Personnel & Finance – 1/6
  - Policy – 1/7
  
- B. Superintendent's Report
  - School Board Appreciation Month – Thank you to the Board
  - Amy Wickham – bus aide – resignation 1/6/22
  - Amy Webb – district nurse – resignation 1/28/22
  - COVID updates
  - Staffing updates: 3<sup>rd</sup> grade, 4<sup>th</sup> grade teachers
  - HVAC project update
  - Update on new GSRP classroom @ Bailey
  - Linc Miller Memorial Scholarship
  - BPA Accomplishments

### Calendar Reminders

- January 17 – No school for students – Teacher PD
- February 18 – ½ Day for students (P/T Conferences)
- February 21 – No School for students – Teacher PD
- March 18 – ½ Day students – End of 3<sup>rd</sup> marking period

## VIII. Old/New Business

### A. Board Affairs

#### 1. Schools of Choice Participation

Moved by Petersen supported by Moore authorizing Hillsdale Community Schools as a Schools of Choice participant in section 105 and section 105C.

7 Ayes      0 Nays Motion passed

#### 2. Travel & Reimbursement Rates

Moved by Bennett-Granata supported by Bowen to approve the mileage reimbursement rate to match the federal 2022 rate.

7 Ayes      0 Nays Motion passed

#### 3. HHS Athletic Booster Club Donation

Moved by Petersen supported by Portteus to accept \$7,500.00 from HHS Athletic Booster Club.

7 Ayes      0 Nays Motion passed

#### 4. W.E. Kellogg Youth Advisory Fund Donation

Moved by LoPresto supported by Portteus to accept \$894.00 from HHCF Youth Committee.

7 Ayes 0 Nays Motion passed

5. Policy Updates – Volume 36 #1 – 1<sup>st</sup> reading  
NO ACTION

6. PA/Alert System Equipment for HHS

Moved by Petersen supported by Bennett-Granata to approve the quote with CDWG in the amount of \$51,298.86 for a PA/Alert System for HHS.

7 Ayes 0 Nays Motion passed

#### B. Personnel

1. Tonya Kroa- GSRP Child Care Aide

Moved by Bowen supported by Portteus to hire Tonya Kroa as a GSRP Child Care Aide.

7 Ayes 0 Nays Motion passed

2. Lacie Fish – GSRP Teacher

Moved by Bowen supported by Portteus to hire Lacie Fish as a GSRP Teacher.

7 Ayes 0 Nays Motion passed

3. Ramona Mackler – HHS EA – ½ hr. addition

Moved by LoPresto supported by Portteus to increase Ramona Mackler's hours by ½ hour.

7 Ayes 0 Nays Motion passed

4. Amanda Cole – Gier EA

Moved by Bowen supported by Portteus to hire Amanda Cole as a six hour educational assistant.

7 Ayes 0 Nays Motion passed

#### VIII. Addenda

A. Public Comment – Keith Rushing gave update on Jazz Band/Collage Concert/Band/Artrageous

B. Board Member Comment – Hoffman and others – Thank you for the sweatshirts for Board Appreciation Month

LoPresto noted she had tickets for the Shooting Raffle and HHS Athletic Booster Raffle

C. Closed Session

Moved by Portteus supported by Petersen to go into closed session per Section 8c for collective bargaining strategy.

7 Ayes 0 Nays Motion passed

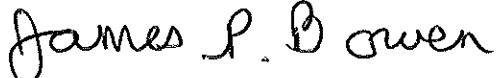
Open Session

Moved by Bennett-Granata supported by Bowen to move back into open session.

7 Ayes      0 Nays Motion passed

**XI. Adjournment**

President Hoffman adjourned the meeting at 8:07 p.m.

A handwritten signature in cursive script that reads "James P. Bowen".

Jim Bowen, Secretary  
Hillsdale Board of Education  
JMM 1/18/22

HILLSDALE COMMUNITY SCHOOLS BOARD OF EDUCATION  
30 S. Norwood Ave., Hillsdale, MI 49242  
(517) 437-4401

**SCHEDULE OF REGULAR BOARD OF EDUCATION MEETINGS**

**2022**

January 17, 2022	Hillsdale High School – library 30 S. Norwood Ave.	6:00 P.M.
February 21, 2022	Hillsdale High School - library	6:00 P.M.
March 21, 2022	Bailey Early Childhood Center gym – 59 S. Manning St.	6:00 P.M.
April 18, 2022	Hillsdale High School - library	6:00 P.M.
May 16, 2022	Hillsdale High School - library	6:00 P.M.
*June 27, 2022	Annual Budget Hearing Hillsdale High School - library	5:30 P.M.
*June 27, 2022	Hillsdale High School - library	6:00 P.M.
July 18, 2022	Hillsdale High School - library	6:00 P.M.
*August 8, 2022	Hillsdale High School - library	6:00 P.M.
September 19, 2022	Davis Middle School – band room 30 N. West St.	6:00 P.M.
October 17, 2022	Hillsdale High School - library	6:00 P.M.
November 21, 2022	Gier Elementary School - gym 175 Spring St.	6:00 P.M.
*December 12, 2022	Davis Middle School – library	5:15 P.M.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact the Superintendent's office at 517-437-4401 at least one week prior to the meeting or as soon as possible.