



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

July 9, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present:	Bill Fletcher	Absent: Kevin Makalous
	John Gagnat	
	Angela Handy	
	Danielle Heikes	
	Mitch Powers	
	Rachele Zade	

Others Present: Alvie Cater, Assistant Superintendent of Administration & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Tara Harmon-Moore, Nurse Supervisor
Frank Harwood, Superintendent of Schools
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
JoLyn Mortenson, Director of Student Nutrition
Brian Schwanz, Director of Human Resources/Secondary
Cindy Swartz, Technology Integration Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked for nominations to the position of Board President.

Danielle Heikes nominated Rachele Zade for President. No further nominations were made.

President Zade ceased nominations and asked for a motion.

Mrs. Danielle Heikes moved to appoint Rachele Zade to serve as President of the USD 232 Board of Education during the 2018-19 school year.

Mr. John Gagnat seconded.

Carried 6/0.

President Zade asked for nominations to the position of Board Vice President.

Rachele Zade nominated Danielle Heikes for Vice President. No further nominations were made.

President Zade ceased nominations and asked for a motion.

Mrs. Rachele Zade moved to appoint Danielle Heikes to serve as Vice President of the USD 232 Board of Education for the 2018-19 school year.

Mr. John Gaignat seconded.

Carried 6/0.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Superintendent Harwood asked to remove Consent Agenda item "E. Approve employment recommendations made on July 9, 2018."

Bill Fletcher asked to remove check numbers 44581 and 44635 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

Mrs. Danielle Heikes moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Angela Handy seconded.

Carried 6/0.

The following Consent Agenda items were approved:

1. Minutes of June 4th regular meeting and June 18th special meeting.
2. Payment of bills and issuance of checks numbered 44562 – 44607, 44613 – 44580, 44582 – 44634, 44636 – 44679, 44688 - 44759 and 44795 - 44816.
3. Transfer of funds as follows:
 - a. \$16,000.00 from LOB (Fund 08) to State Pre-K Program (Fund 11)
 - b. \$384,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - c. \$102,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - d. \$50,000.00 from LOB (Fund 08) to Professional Development (Fund 26)
 - e. \$25.00 from LOB (Fund 08) to Student Nutrition Services (Fund 24)
 - f. \$2,730,000.00 from LOB (Fund 08) to Special Education (Fund 30)
 - g. \$510,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified
Tami Casey, Registrar, DHS (*Resigned before her work contract started.*)
Allison Flinn, Paraprofessional, HE
Nichole Mann, Student Nutrition Assistant, MCMS

Employment – Classified
Jackson Booth, Rule 10 Assistant Debate Coach, MVHS
Anna Campbell, Center Based Paraprofessional, LTMS

Kody Cook, Paraprofessional, MVHS
Melissa Cooper, Paraprofessional, PRE
Mandi Dow, Early Childhood Paraprofessional, BE
Emily Godwin, Rule 10 Cheerleading Coach, MCMS
Belinda Hartman, 0.5 FTE Paraprofessional, MVHS
Ryan Hellwig, Rule 10 Assistant Football Coach, MVHS
Vicky Hogue, Student Nutrition Assistant, MVHS
Connie Jacober, Building Aide, DHS
Maria Juarez, Evening Custodian, SE
Thomas McClain, Rule 10 Assistant Debate Coach, MVHS
Jaclynne Putney, Paraprofessional, BE
Nichole Williams, Paraprofessional, LTMS
Allison Winker, Rule 10 Assistant Debate Coach, MVHS

Resignation – Certified

Laura Dondzila, 5th Grade Teacher, RE

Employment – Certified

Sarah Cronkleton-Kidd, Drama/Theater Teacher, DHS
Victoria Davis, 1st Grade Teacher, RE
Erin Krehbiel, 0.5 FTE Occupational Therapist, HE
Denise Treece, Speech Language Pathologist, ME

5. 2018-19 School year Lease Agreement between USD 232 and Johnson County Park & Recreation District for School Age Childcare Programs.
6. 2018-2019 Special Education Related Service Employee Handbook as proposed.
7. 2019 Local Education Agency (LEA) VI-B Assurances Regarding Eligibility and Implementation.
8. Acceptance of a contribution in the amount of \$7,000.00 to Starside Elementary School for the purchase of the Ten Block Schedule for Math Fluency and supporting materials from a donor who wishes to remain anonymous.

Bill Fletcher declared a conflict of interest and left the meeting at 6:04 p.m.

Mrs. Angela Handy moved to approve payment to Kansas Land Management, LLC in the amount of \$13,990.00 with check number 44581 and \$3,497.25 with check number 44635.

Mrs. Danielle Heikes seconded.

Carried 5/0.

Bill Fletcher returned to the meeting at 6:04 p.m.

ACTION ITEMS.

2018-2019 Organizational Items. Board members received a draft copy of 2018-2019 Organizational Items in the June board packet. Superintendent Harwood reviewed each item with board members to see if they wanted to make any changes. Due to the timing requirements for publishing and approving the budget, the proposed August Board of Education meeting date was changed to August 13th.

Mrs. Rachele Zade moved to approve the Board of Education 2018-19 Organizational Items as discussed.

Mr. Mitch Powers seconded.

Carried 6/0.

A copy of the 2018-2019 Organizational Packet is attached to these minutes.

Approval of Professional Negotiated Agreement. Alvie Cater, Assistant Superintendent of Administration & Educational Services, reviewed the tentative Professional Negotiated Agreement with the Board. He pointed out that the starting base salary for teachers will increase by \$1,500 to \$41,000, the agreement allows for vertical and horizontal movement, the total increase in salary costs is \$1.14 million, and with benefits included the total compensation package percent increase for certified staff is approximately 4.6%, or nearly \$1.3 million. He then reviewed contract language amendments made in Article X: Leaves of Absence, Article XI: Fringe Benefits, Article XIII: Professional Day, and Article XV: USD 232 Retirement Program. Mr. Cater noted that the De Soto Teacher's Association ratified the agreement and stated that it was now time for the Board to approve it.

Bill Fletcher said he did not like to see classified (non-teaching) support staff who are at the top of the schedule get 1% when others are getting an average base increase in salary of 4.1%.

Mrs. Danielle Heikes moved to approve the 2018-2019 Professional Negotiated Agreement between USD 232 and the De Soto Teacher's Association as presented.

Mr. John Gagnat seconded.

Carried 6/0.

Approval of Staff Compensation Packages. Carrie Handy, Director of Human Resources/Elementary, noted that regarding classified staff members it is recommended that the base salary be increased by 4.1% for each hourly employee within established salary ranges and 1.6% for hourly employees outside of the established range. She said that in an effort to be more competitive and attract Food Service employees the base pay for food service staff will be increased to \$11.00 per hour. Mrs. Handy said that classified salaried employees will make step increases and there will be an increase in base pay for employee groups on established salary schedules to equal an increase of 4.1%, ensuring that anyone that is off the schedule receives at least a 1.6% increase. The total increase in classified salary cost is \$292,881. In conclusion she said the district would continue to offer single health and dental coverage to classified staff which is expected to increase benefits cost by \$70,290 due to a projected health insurance premium rise of 8.5%.

Brian Schwanz, Director of Human Resources/Secondary, noted that administration will make step increases and get a 4.1% increase in base pay for employee groups on established salary schedules, with anyone that is off the schedule receiving at least a 1.6% increase. The total increase in administration salary cost is \$148,520. Mr. Schwanz said the district would continue to provide single health and dental coverage to administrators which is expected to increase benefits cost by \$12,780 due to the projected health insurance premium rise of 8.5%. In conclusion, he noted that all lead building principals would be placed on 250 day contracts.

Mr. Schwanz also reminded the Board that they had already received Superintendent Harwood's contract language amendments.

Bill Fletcher reiterated that he would like to see all staff receive the 4.1% increase in pay regardless of where they fall on the salary schedule for their position.

Mrs. Angela Handy moved to approve staff compensation packages for the 2018-2019 school year as presented.

Mrs. Danielle Heikes seconded.

Carried 6/0.

DISCUSSION ITEMS.

Security Procedures. Alvie Cater noted that the administration is seeking input from the Board regarding establishing procedures for use of the audio/video door stations being installed on all main entrances.

For example:

- When will all doors be locked?
- When a person requests access, what information is required?
- Are all visitors required to provide all information?
- Once a person is granted entry, what is required?
- Are there different procedures for large, planned events?

Board members agreed that the buzz-in system needed to be in place with the start and end of the school day. Superintendent Harwood noted that the administration would visit with principals to see how best to address early morning practices/after school events and activities, and develop procedures for these times.

Board members noted that they would like to see consistency among the elementary schools, middle schools and high schools.

The Board was also in agreement that visitors wouldn't need to show a photo ID. However, Superintendent Harwood noted that he would like to allow for staff to request an ID in the event they don't know someone, or to seek input from an administrator about allowing someone into the schools if they don't know them or question their motives.

In conclusion, Superintendent Harwood noted that he has a feeling for what the Board is wanting with the system and suggested the administration meet with principals and secretaries to develop procedures to bring back to the board for approval.

City of Shawnee – Proposed Revenue Bonds, Property Tax Abatement. Alvie Cater noted that on June 27th the Board received notice regarding a public hearing the City of Shawnee was holding this evening to discuss its intent to issue approximately \$20 million in Federally Taxable Private Activity Revenue Bonds and grant a ten year property tax abatement incentive for the benefit of Airtex, Inc., a Kansas corporation. The company is looking to construct two industrial facilities (approximately 170,000 square feet each) on vacant property within the boundaries of USD 232. Mr. Cater pointed out that the proposed abatement is a graduated plan for buildings and improvements only (furniture, fixtures and equipment are not included). He added that the sites are currently listed as vacant property so the school district would see some benefit in the near future

should the package be approved by the City. He also reminded the Board that it does not have any authority in matters related to tax abatements and/or revenue bonds.

District Goals. Superintendent Harwood informed board members about progress that was made during the 2017-18 school year on strategies identified under each district goal (Achievement, Buildings & Budgets and Community Engagement). He then noted that many of the projects in 2018-19 will be a continuation of work that has been started. He said part of the 2018-19 District Goals will include reference to the Kansas Education System Accreditation (KESA) as well as some information about how District Goals coordinate with building level goals. Superintendent Harwood reviewed proposed goals for the 2018-19 school year by highlighting specific strategies and action steps that have been developed for each of the three goals (Achievement, Buildings & Budgets and Community Engagement). He pointed out that Multi-Tiered System of Supports (MTSS) would be a focus under the Achievement strategy, planning for phases on bond projects would be a focus under the Buildings & Budgets strategy, and informing parents about concerns and resources related to student mental health would be a focus under the Community Engagement strategy.

PATRON INPUT. With no requests to speak to the board submitted to the Clerk, President Zade moved onto the next agenda item.

ALERTS.

The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. Recommended Policy Revisions; New Policy and 2. Recommended Local Wellness Plan.

FYI REPORT. The following informational report was included in the board packet for this meeting: 1. Unencumbered Cash Balances.

President Zade adjourned the meeting at 7:14 p.m.

July 26, 2018
Date Approved

Wendy S. Denham
Clerk, Board of Education

Frederic M. Zade
President, Board of Education



BOARD OF EDUCATION
2018-2019 ORGANIZATIONAL ITEMS

Approved July 9, 2018

A. ORGANIZE BOARD: ELECT PRESIDENT AND VICE PRESIDENT; DESIGNATE CLERK AND TREASURER

PresidentRachele Zade*

Vice-PresidentDanielle Heikes*

ClerkWendy Denham*

TreasurerKen Larsen*

B. ESTABLISH BOARD MEETING DATES AND TIME

Motion: That Board of Education meetings be held on the following nights of each month at 6 p.m. at the Administrative Office, 35200 W. 91st Street, De Soto, Kansas, unless otherwise noted:

- | | |
|-------------------------------|-----------------------------|
| - July 9, 2018 (Monday) | - January 14, 2019 (Monday) |
| - July 26, 2018 (Thursday) | - February 4, 2019 (Monday) |
| - August 13, 2018 (Monday) | - March 4, 2019 (Monday) |
| - September 10, 2018 (Monday) | - April 1, 2019 (Monday) |
| - October 1, 2018 (Monday) | - May 6, 2019 (Monday) |
| - November 5, 2018 (Monday) | - June 3, 2019 (Monday) |
| - December 3, 2018 (Monday) | |

and the board president may call a special meeting, suspend a meeting, or adjourn meetings to another time and place.

C. DESIGNATE OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS

Administrative Office, De Soto High School, Lexington Trails Middle School, Starside Elementary:
Great American Bank*

Belmont Elementary, Clear Creek Elementary, Horizon Elementary, Mill Creek Middle School, Mill Valley High School, Mize Elementary, Monticello Trails Middle School, Prairie Ridge Elementary, Riverview Elementary: **Country Club Bank***

D. DESIGNATE OFFICIAL NEWSPAPER FOR USD 232 PUBLICATIONS

The Legal Record

E. APPOINT AUTHORIZED PL-382 (FORMERLY PL-874) REPRESENTATIVE

Ken Larsen*

Note: This is also required by statute as we are eligible to receive reimbursement for land owned by the federal government.

* served in this capacity last year

F. APPOINT OFFICIAL OFFICER FOR ALL STATE AND FEDERAL PROGRAMS

Joe Kelly*

G. APPOINT FOOD SERVICE REPRESENTATIVE / FREE/REDUCED LUNCH PROGRAM ADMINISTRATOR

Jolyn Mortenson*

H. APPOINT DISTRICT KPERS REPRESENTATIVE

Gabriella Philbrook*

I. APPOINT A HEARING OFFICER FOR FREE AND REDUCED PRICE MEAL APPLICATION APPEALS

Alvie Cater*

J. ADOPT 1116-HOUR CALENDAR

K. APPOINT BUILDING ADMINISTRATORS AS AUTHORITY TO REPORT STUDENTS WHO ARE NOT ATTENDING SCHOOL

L. DESIGNATE SCHOOL ATTORNEY

Michael G. Norris, Norris Keplinger LLC*

M. ESTABLISH PETTY CASH FUNDS AND PETTY CASH LIMITS

Administrative Office	\$ 1,500	Jodie Saultz*
De Soto High School	\$ 1,000	Sam Ruff
Mill Valley High School	\$ 1,000	Tobie Waldeck*
Lexington Trails Middle School	\$ 500	Steve Ludwig*
Mill Creek Middle School	\$ 500	Josh Kindler*
Monticello Trails Middle School	\$ 500	Melissa Hansen*
Belmont Elementary	\$ 400	Pam Hargrove*
Clear Creek Elementary	\$ 400	Kelley Begley-McCall
Horizon Elementary	\$ 400	Steve Crutchfield*
Mize Elementary	\$ 400	Gerri Balthazor*
Prairie Ridge Elementary	\$ 400	Kristel Fulcher*
Riverview Elementary	\$ 400	Beth Mildren*
Starside Elementary	\$ 400	Kris Meyer*

N. RESOLUTION TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES

[See Attachment 1.]

O. RESOLUTION TO ENSURE EQUIVALENCY AMONG SCHOOLS WITHIN THE DISTRICT

[See Attachment 2.]

* served in this capacity last year

P. DESIGNATE A HEARING OFFICER FOR SUSPENSION AND EXPULSION HEARINGS

Brian Schwanz* - Secondary & Carrie Handy* - Elementary

Q. DESIGNATE HEARING OFFICERS FOR APPEAL OF AN EXTENDED-TERM SUSPENSION OR AN EXPULSION

Mitch Powers*, John Gaignat*

R. DESIGNATE DISTRICT OSHA/ENVIRONMENTAL SAFETY COORDINATOR

Debra Atwell*

S. DESIGNATE DISTRICT COMPLIANCE OFFICER TO RECEIVE DISCRIMINATION COMPLAINTS

Brian Schwanz*

T. ADOPT GUIDELINES FOR ACTIVITY FUNDS AND GATE RECEIPTS

[See Attachments 3-14.]

U. DESIGNATE REPRESENTATIVES TO DISTRICT COMMITTEES

	<u>Board Rep</u>	<u>Staff Rep</u>
1. Board & Administration.....	Rachele Zade, Pres.* Danielle Heikes, V.P.*	Frank Harwood*
2. Human Resources/Negotiations.....	John Gaignat* Danielle Heikes*	Brian Schwanz* Carrie Handy*
3. Facilities & Operations.....	Bill Fletcher* Rachele Zade*	Steve Deghand* Ken Larsen*
4. Teaching & Learning/Technology.....	Angela Handy* Mitch Powers*	Joe Kelly*
5. Special Education.....	Angela Handy Mitch Powers*	Lee Hanson*
6. Budget & Finance.....	John Gaignat* Kevin Makalous*	Ken Larsen*
7. Chambers of Commerce/City Councils.....	Bill Fletcher* Kevin Makalous*	Alvie Cater* Frank Harwood*

* served in this capacity last year

V. SET SUBSTITUTE TEACHER PAY SCALE

Recommend that the substitute daily rate be \$110 and that long-term substitutes receive a flat rate of \$125 beginning with the 15th consecutive day in the same classroom.

W. RESOLUTION TO ADOPT WAIVER OF REQUIREMENTS FOR GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

[See Attachment 15.]

X. ANNUAL NOTICE OF STUDENT DIRECTORY INFORMATION

[See Attachment 16.]

Y. DESIGNATE DISTRICT FINANCIAL ADVISOR AND BOND ATTORNEY

Financial Advisor..... George K. Baum*

Bond Attorney..... Gilmore & Bell*

Z. ESTABLISH MILEAGE RATE FOR REIMBURSEMENT AT THE CURRENT STATE RATE

AA. DESIGNATE DISTRICT FREEDOM OF INFORMATION OFFICER.

Alvie Cater*

BB. DESIGNATE COORDINATOR OF HOMELESS CHILDREN PROGRAMS.

Robert J. Kordalski*

CC. APPROVAL TO MAKE PAYMENTS IN ADVANCE OF BOARD APPROVAL.

[See Attachment 17.]

DD. APPROVE AT EACH REGULAR BOARD MEETING OFFICIAL MEETING MINUTES FROM THE PREVIOUS BOARD MEETING.

July 9, 2018
Date Approved

Wendy S. Denham
Clerk, Board of Education
Robert J. Kordalski
President, Board of Education




RESOLUTION

TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2018, be rescinded, and that the board of education adopt the policies as published on the USD 232 web page (<http://www.usd232.org/pages/DeSotoUSD232/boe>) to govern this school district during the 2018-2019 school year, subject to periodic review, amendment, and revision by the board of education.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION

EQUIVALENCE AMONG SCHOOLS

Unified School District 232 does now and will continue to provide a district-wide salary schedule for new employees.

The district will ensure equivalence among schools within the district in teachers and auxiliary personnel.

The district will ensure equivalence among schools within the district in the provision of curriculum, materials and instructional supplies.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
De Soto High School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **De Soto High School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Sam Ruff**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mill Valley High School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mill Valley High School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Tobie Waldeck**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Lexington Trails Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;


NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Lexington Trails Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Steve Ludwig**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mill Creek Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mill Creek Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Josh Kindler**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY



President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Monticello Trails Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Monticello Trails Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Melissa Hansen**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Belmont Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Belmont Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Pam Hargrove**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Clear Creek Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Clear Creek Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Kelley Begley-McCall**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Horizon Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Horizon Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Steve Crutchfield**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mize Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mize Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

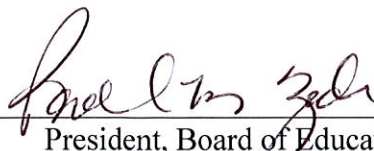
The fund shall be administered by **Gerri Balthazor**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.


ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY


President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Prairie Ridge Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Prairie Ridge Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

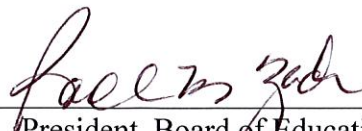
The fund shall be administered by **Kristel Fulcher**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.


ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY


President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Riverview Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Riverview Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

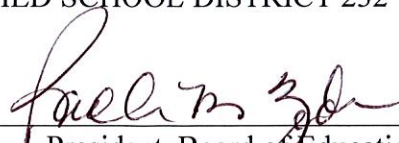
The fund shall be administered by **Beth Mildren**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY



President, Board of Education

ATTEST:



Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Starside Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Starside Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

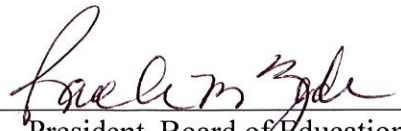
The fund shall be administered by **Kris Meyer**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY


President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION

**WAIVER OF STATE REQUIREMENTS TO USE
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES**

WHEREAS Unified School District 232, Johnson County, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2019, to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of Unified School District 232 and,

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2019.

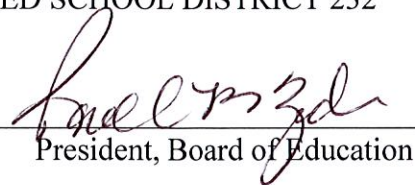
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, in the regular meeting duly assembled this 9th day of July, 2018, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District 232 for the year ended June 30, 2019.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of Unified School District 232 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY


President, Board of Education

ATTEST:


Clerk, Board of Education



FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

NOTICE FOR DIRECTORY INFORMATION

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Unified School District 232, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, USD 232 may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the school district to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs;
- Newsletters; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.¹

If you do not want USD 232 to disclose directory information from your child's education records without your prior written consent, then you must notify the District in writing by September 8. USD 232 has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended

¹ These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).




RESOLUTION

***AUTHORIZATION TO MAKE PAYMENTS IN ADVANCE
OF BOARD APPROVAL***

BE IT RESOLVED THAT in accordance with Kansas State Statute 12-105b, the Board hereby authorizes the district's business office to make payments in advance of Board approval for claims against USD 232, which provide for a discount for early payment or for the assessment of a penalty for late payment if the payment is required before the next scheduled regular Board meeting in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

ADOPTED this 9th day of July, 2018, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education