



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

[www.usd232.org](http://www.usd232.org)

## USD 232 BOARD OF EDUCATION

### OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91<sup>st</sup> Street, De Soto, KS)

August 13, 2018

The budget hearing was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

**Board Members Present:** Bill Fletcher  
John Gagnat  
Angela Handy  
Danielle Heikes  
Kevin Makalous  
Mitch Powers  
Rachele Zade

**Others Present:** Debbie Atwell, Facilities Coordinator  
Alvie Cater, Assistant Superintendent of Administrative & Educational Services  
Steve Deghand, Director of Facilities  
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent  
Carrie Handy, Director of Human Resources/Elementary  
Lee Hanson, Director of Special Services  
Frank Harwood, Superintendent  
Michele Hite, Director of School Improvement  
Joe Kelly, Director of Curriculum & Instruction  
Ken Larsen, Assistant Superintendent of Business & Operations  
Jolyn Mortenson, Director of Student Nutrition  
Brandon Riffel, Director of Technology  
Brian Schwanz, Director of Human Resources/Secondary  
Ceresa Schaffer, Director of Curriculum, Secondary  
Cindy Swartz, Integration Technology Specialist

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade turned the budget hearing over to Ken Larsen, Assistant Superintendent of Business & Operations.

Mr. Larsen distributed a copy of the Notice of Hearing for the 2018-2019 Budget and noted that it was published in the district's official newspaper, The Legal Record, on July 31, 2018. He then asked if the board members had any questions. None were asked.

President Zade asked if anyone in the audience had any questions or comments in regards to the proposed 2018-19 USD 232 budget. No comments were made. She then noted that the budget will appear on the Consent Agenda for board approval during the regular meeting,

*President Zade adjourned the budget hearing at 6:04 p.m.*

President Zade called the regular meeting to order at 6:04 p.m. and asked if there were any changes to the Agenda/Consent Agenda.

Superintendent Harwood asked to add "B. Attorney-Client Privilege" to item "VI. EXECUTIVE SESSION" on the Agenda.

*Mrs. Danielle Heikes moved to adopt the amended Agenda and approve the Consent Agenda.*

*Mr. Mitch Powers seconded.*

*Carried 7/0.*

The following Consent Agenda items were approved:

1. Minutes of the July 26<sup>th</sup> regular meeting.
2. Payment of bills and issuance of checks numbered 44979 – 45146.
3. Transfer of funds as follows:
  - a. \$10,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
  - b. \$5,000.00 from LOB (Fund 08) to Parents as Teachers (Fund 28)
4. The 2018-19 USD 232 Budget.

5. Employment recommendations as follows:

Employment – Classified

Holly Balch, Paraprofessional, DHS

Tracy Connell, Student Nutrition Assistant, BE

Deborah Corbitt, Student Nutrition Cashier, PRE

Mallory Garrett, Center Based Paraprofessional, DHS

Jenny Helm, Center Based Paraprofessional, HE

Meghann Leintz, Building Secretary HE

Brittany Mayville, Center Based Paraprofessional, MCMS

Lisa Nichols, Center Based Paraprofessional, HE

Krishna VanDusen, Paraprofessional, MVHS

Resignations – Classified

James Grizzle, Center Based Paraprofessional, The Bridge

Ryan Hellwig, Rule 10 Coach, MVHS

Brandi Martin, Kitchen Manager, MCMS

Aaron McGhee, Paraprofessional, MVHS (*Resigned before employment began.*)

Roxanne McKinney, Paraprofessional, DHS

Retirement - Classified

JoAnn McCarty, Student Nutrition Assistant, MTMS

Employment – Certified

Courtney Arnote, Kindergarten Teacher, CCE

Emily Miles, 5<sup>th</sup> Grade Teacher, SE

Morgan Rutter, 2<sup>nd</sup> Grade Teacher, CCE

6. Revisions to the following Board Policies: GAOC – Use of Tobacco Products, IHF – Graduation Requirements and JCDA – Tobacco Use; and, New Policy FC – Memorials, Funerals, and Naming of District Facilities.
7. The USD 232 Local Wellness Plan.
8. A Storm Drainage Easement requested by the City of Shawnee and Temporary Drainage Easement requested by Clear Creek Partners, LLC, on Belmont Elementary property.
9. Items below declared as surplus:
  - One (1) Kubota Tractor
  - Four (4) Sony Speakers (2 large/2 small)
  - One (1) Sony Stereo
  - One (1) CD Player
  - One (1) Receiver
  - Ten (10) Balance Fulcrum
  - One (1) Sense-Able Science
  - Ten (10) Ramps
  - Twenty (20) boxes of Headphones
10. Acceptance of donations as follows:
  - \$601.34 from Inter-State Studio and Publishing to Prairie Ridge Elementary School.
  - Four (4) Osmo Classroom Kits for Kindergarten classrooms, valued at \$1,596.00, from the Riverview Parent Teacher Association (PTA) to Riverview Elementary School.
  - \$5,000.00 from McCarthy Auto Group to De Soto High School for scholarships that were awarded to three 2018 DHS graduates.

ACTION ITEMS.

**Security Procedures.** Alvie Cater, Assistant Superintendent of Administrative & Educational Services, reviewed a draft of School Day Visitor Access Procedures with the Board and noted that feedback on these procedures was collected from office personnel, Administrators and School Resource Officers. He explained that the district ordered the video/audio door stations approximately five weeks ago and currently has three installed; however, due to high demand over the summer for the product remaining door stations are now on back order and estimated to be delivered by the end of August. He said that in order to minimize a delay, necessary cabling will be run at the schools so that the door stations can be quickly installed. Mr. Cater said that once the security procedures are approved by the Board, a process for training staff and informing parents will have to be implemented. He recommended initiating the new process in October.

*Mr. Kevin Makalous moved to approve the School Day Visitor Access Procedures as presented.*

*Mrs. Angela Handy seconded.*

*Carried 7/0.*

**USD 232 District Goals for 2017-2018.** Superintendent Harwood, noted that a draft of District Goals for 2018-19 has been shared with the Board and was included in the board packet. He highlighted new objectives, strategies and action steps for each goal and how they will tie in with the two KESA goals, Relationships and Relevance, the district selected in the Spring.

- **Achievement** – Objective A1: 90% or more of USD 232 students will perform in the top three levels on the Kansas State Assessments. Strategies will be Multi-Tiered System of Supports (Relationships), Post-Secondary Success (Relevance), and a 1-to-1 Computing Device Pilot (Relevance).
- **Buildings & Budgets** – Objective B1: Contracts to complete Phase 1 bond projects and planning for Phase 2., Objective B2: Multi-year General Fund budget process. Strategies will be bond project planning and implementation and development of a budgeting plan to accommodate the Kansas Legislature’s school funding plan. Superintendent Harwood pointed out that the second strategy to develop a budgeting plan could be thwarted by upcoming elections.
- **Community Engagement** – Objective C1: Increase community awareness of USD 232, Objective C2: Increase family and community engagement with schools. Strategies will be to increase parent and community engagement (Relationships) and improve the use and availability of information about the district (Relationships).

*Mr. Bill Fletcher moved to approve the 2018-2019 District Goals as discussed.*

*Mrs. Angela Handy seconded.*

*Carried 7/0.*

#### DISCUSSION ITEM.

**Proposed Electricity Rate Hike.** Superintendent Harwood informed the Board that in May, Kansas City Power & Light (KCP&L) requested a 5.7% increase in electric rates. He said that because of this, school districts and other public agencies have been approached by the law office of Smithyman & Zakoura to see if they would be interested in grouping together to have representation at the Kansas Corporation Commission’s (KCC) deliberations on the rate increase request. He noted that USD 232 spends more than \$1.3 million per year for electricity and over the last four years, district spending for electricity has increased by 4.7%. He explained that this might make sense because student enrollment has increased by 4.2%; however, the district’s electricity usage in Kilowatt Hours has actually decreased over the five years by 7.7% due to the very effective energy conservation program in place that is managed by Dwight Stoppel. He pointed out that the increase in electricity costs is due to a 13% increase in KCP&L’s rates. Superintendent Harwood noted that Smithyman & Zakoura has handled cases like this before and feels like there is a stronger argument to be made when more agencies are represented. He said that the larger school districts like Olathe and Shawnee Mission are going to have to pay approximately \$25,000 to join, but he feels like the smaller districts such as USD 232 should be prorated and pay a quarter of that amount. The Board was asked to provide input.

Mitch Powers noted that he could support joining the group if our district’s rate is prorated.

Bill Fletcher said USD 232 doesn’t need to pay to join the group. He pointed out that KCP&L could probably convince the KCC why a rate increase is needed.

Kevin Makalous noted that it feels a bit to him like lobbying, which he wouldn’t want USD 232 to participate in. He did say he is not opposed in the district doing everything in its power to oppose a rate increase.

After discussion, Superintendent Harwood said he would find out what other districts have decided to do.

PATRON INPUT. President Zade moved onto the next agenda item as no requests to speak were submitted.

EXECUTIVE SESSION.

**Attorney-Client Privilege.**

*Mrs. Rachele Zade moved to go into executive session at 6:45 p.m. for a period of twenty minutes with Frank Harwood, Alvie Cater, Brian Schwanz and Carrie Handy to discuss potential litigation with the school district's legal counsel, Mr. Mike Norris, under the KOMA exception for matters which would be deemed privileged in the attorney-client relationship and return to open session at 7:05 p.m. at this location.*

*Mrs. Danielle Heikes seconded.*

*Carried 7/0.*

The Board returned to open session and President Zade called the meeting back to order at 7:05 p.m.

**School Security.**

*Mrs. Rachele Zade moved to go into executive session at 7:05 p.m. for a period of fifteen minutes with Frank Harwood and Alvie Cater to discuss procedures for visitor access to school buildings under the KOMA exception for school security matters and return to open session at 7:20 p.m. at this location.*

*Mrs. Angela Handy seconded.*

*Carried 7/0.*

The Board returned to open session and President Zade called the meeting back to order at 7:21 p.m.

*President Zade adjourned the meeting at 7:21 p.m.*

September 10, 2018  
Date Approved

Wendy S. Denham  
Clerk, Board of Education

Rachele M. Zade  
President, Board of Education