



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe  
www.usd232.org

## USD 232 BOARD OF EDUCATION OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91<sup>st</sup> Street, De Soto, KS)      November 5, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

**Board Members Present:** Bill Fletcher  
John Gaignat  
Danielle Heikes  
Kevin Makalous  
Mitch Powers  
Rachele Zade

**Absent:** Angela Handy

**Others Present:** Debbie Atwell, Facilities Coordinator  
Alvie Cater, Assistant Superintendent of Administrative & Educational Services  
Steve Deghand, Director of Facilities  
Wendy Denham, Board Clerk  
Carrie Handy, Director of Human Resources/Elementary  
Lee Hanson, Director of Special Services  
Melissa Hanson, Principal, Monticello Trails Middle School  
Tara Harmon-Moore, Nurse Supervisor  
Frank Harwood, Superintendent of Schools  
Michelle Hite, Director of School Improvement  
Josh Kindler, Principal, Mill Creek Middle School  
Joe Kelly, Director of Curriculum & Instruction  
Ken Larsen, Assistant Superintendent of Business & Operations  
Bryan LeBar, Assistant Principal, Monticello Trails Middle School  
Jolyn Mortenson, Director of Student Nutrition  
Deborah Ricker, School Improvement Specialist, Horizon Elementary School  
Brandon Riffel, Director of Technology  
Sam Ruff, Principal, De Soto High School  
Ceresa Schaeffer, Secondary Curriculum Coordinator  
Brian Schwanz, Director of Human Resources/Secondary  
Denise Seawood-Legore, Assistant Principal, Mill Creek Middle School  
Cindy Swartz, Technology Integration Coordinator  
Andrea West, Early Childhood Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance and briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Kevin Makalous asked to add a discussion item to talk about a possible partnership with the City of Shawnee for a joint pool facility.

Bill Fletcher asked to remove check number 45959 from Consent Agenda item "D. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

*Mr. Kevin Makalous moved to adopt the Agenda and approve the Consent Agenda as amended.*

*Mrs. Danielle Heikes seconded.*

*Carried 6/0.*

The following Consent Agenda items were approved:

1. Minutes of the October 1<sup>st</sup> regular meeting, October 22<sup>nd</sup> special meeting, and amended minutes of the September 10<sup>th</sup> regular meeting.
2. Payment of bills and issuance of checks numbered 45660 – 45762, 45767 – 45958, 45960 – 46007 and 46017 – 46109.
3. Transfer of funds as follows:
  - a. \$675,000.00 from General (Fund 06) to Special Education (Fund 30)
  - b. \$5,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
  - c. \$180,000.00 from LOB (Fund 08) to At Risk K-12 (Fund 13)
  - d. \$40,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
  - e. \$130,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Esther Anderson, Substitute School Nurse

Shirley Beeler, Student Nutrition Assistant, MTMS (*Will continue to work with the district as a substitute for the Student Nutrition Department.*)

Richard Finazzo, School Nurse, DHS

Maria Fiscella, Behavior Assistant Paraprofessional

Jeffrey Hall, Paraprofessional, LTMS

Amanda Harris, Student Nutrition Assistant, MCMS

María Juarez, Night Custodian, SE

Employment – Classified

Maureen Befort, Lunchroom Aide, RE

Braden Lorenz, Lead Custodian, MVHS

Jennifer Mier, Substitute Paraprofessional

Riley Pfeifer, Center Based Paraprofessional, DHS

Regina Robbins, Substitute Paraprofessional

Cory Sears, Rule 10 Assistant Debate Coach, MVHS

Michael Story, Student Nutrition Assistant, DHS  
Marc VanMeerhaeghe, Night Custodian, RE  
Cassandra Zoller, Center Based Paraprofessional, LTMS  
Deborah Zumwalt, Center Based Paraprofessional, LTMS

Retirement – Certified

Terry McCord, Counselor, MTMS (*Effective 12/20/2018*)

Employment – Certified

Melissa Sanders, 0.4 FTE School Psychologist, CCE

Jerald Schenk, Engineering Technology Teacher, MCMS (*Effective 11/06/2018*)

5. List of technology equipment declared surplus.
6. Two (2) DCM Speakers-Large, two (2) Sony CD Players, one (1) Onkyo Receiver, one (1) Onkyo Cassette Deck and one (1) Roland Sequencer declared as surplus.
7. Acceptance of the following donations:
  - \$754.00 from Inter-State Studio & Publishing Co. to Prairie Ridge Elementary School.
  - \$1,000.00 from PLK Development to the De Soto High School Girls' Basketball Program.
  - Two (2) Epson Stylus Pro 7900 Large Format Printers (with a value of \$500.00) from Huhtamaki Graphics Department to Mill Valley High School.
  - \$500.00 from Bulleigh Orthodontics to the Mill Valley High School Boys' Soccer Program.
  - \$500.00 from DGM1 Doughnut LLC to the Mill Valley High School Boys' Soccer Program.
  - \$500.00 from Krista Schoutko to the Mill Valley High School Boys' Soccer Program.
  - \$1,000.00 from the Kiewit Education and Community Coalition to Mill Valley High School (*\$500.00 for the Scholars Bowl Program and \$500.00 for the Project Lead the Way Program*).
8. The following extended day trips:
  - Lexington Trails Middle School 6<sup>th</sup> Grade, ski at Snow Creek, Weston, MO, January 23, 2019.
  - Mill Valley High School Debate, Grades 9-12, participate in the Glenbrooks Debate Tournament, Glenbrooks North High School, Glenbrooks, IL, November 19-22, 2018.
  - Mill Valley High School Debate, Grades 9-12, participate in the State Debate Tournament, Garden City High School, Garden City, KS, January 10-13, 2019.
  - Mill Valley High School Debate, Grades 9-12, participate in the Iowa City West Debate Tournament, Iowa City West High School, Iowa City, IA, February 22-25, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:02 p.m.

*Mrs. Danielle Heikes moved to approve payment to Kansas Land Management, LLC in the amount of \$30,280.00 with check number 45959.*

*Mrs. Rachele Zade seconded.*

*Carried 5/0.*

Bill Fletcher returned to the meeting at 6:03 p.m.

### GOOD NEWS.

**Student Recognition.** At the October board meeting students from each school whose artwork was chosen by their Art teachers to be put on permanent display in the Administrative Office were recognized. Art students Luke Michaels from Prairie Ridge Elementary, Sadie Stokes from Riverview Elementary, and Corrine Schwindt from Belmont Elementary were unable to attend that meeting so were given an opportunity to share their outstanding work with the Board this evening and be recognized.

**Staff Member Recognition.** Wendy Ping, Art Teacher at Monticello Trails Middle School, was recognized for being named the 2018-19 Kansas Art Education Association Middle School Art Educator of the Year.

Horizon Elementary School staff members Suzanne Cox, Teacher, and Phillip Wagoner, Custodian; along with Mill Creek Middle School staff member Jill Church, Math Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation. The Mill Creek Middle School Nurse, Brenda Carroll, was unable to attend the meeting, but also recognized for outstanding service in her role.

### ACTION ITEM.

**Secondary Math Intervention Resource Adoptions.** Joe Kelly, Director of Curriculum & Instruction, explained that in the 2016-17 school year Multi Tiered System of Supports (MTSS) Committees, which were comprised of teachers and other certified staff members, participated in a review of processes across the district in math, reading and behavior. He noted that as a result of this review process it was determined that a math intervention resource was needed to facilitate the implementation of MTSS in math. He informed the Board that in 2017-18 the USD 232 Teaching and Learning Department partnered with the Kansas Technical Assistance System Network (TASN), which is the professional development branch of the Kansas State Department of Education, to undergo the second year of planning and structuring of MTSS. He said the original timeline for implementation of MTSS was the beginning of the 2018-19 school year; however, after listening to concerns from staff, the timeline was shifted to January 2019. Dr. Kelly gave a review of the process used by the TASN and Math MTSS Subcommittee to determine the best resources for students needing additional supports in mathematics. He then went over the mathematics intervention evaluation criteria, pilot kit rotation schedule and teacher feedback. Dr. Kelly said that based on feedback from elementary administrators, it is recommended the purchase of elementary math intervention resources occur at a later date during this fiscal year. He said the middle school Math MTSS Committee members chose Number Worlds and the high school committee members chose Trans Math. In conclusion, he said teachers received professional development related to these two resources during the district in-service day on October 15<sup>th</sup> and Teaching & Learning will have an opportunity to receive feedback from staff throughout the second semester.

In response to board member questions, Dr. Kelly and Mrs. Lee Hanson, Director of Special Services, explained how the math intervention resources would work with core mathematics that will be reviewed and determined for grades K-12 next year.

*Mr. Kevin Makalous moved to approve purchase of Number Worlds math resources from McGraw Hill for grades 6-8 in the amount of \$13,712.44; and, purchase of Trans Math from Voyager Sopris Learning for grades 9-12 in the amount of \$18,449.80.*

*Mrs. Rachele Zade seconded.*

*Carried 6/0.*

#### DISCUSSION ITEM.

**2018-19 Enrollment Update.** Superintendent Harwood gave an overview of enrollment from September 20<sup>th</sup>, which is the official enrollment count date used by the state to determine school funding. He pointed out the total headcount was 7,536 students, and the full-time equivalency (FTE) count was 7,262.7. He shared more in-depth enrollment data such as Program Enrollment, which consists of students outside of the in-house K-12 population (Parents-As-Teachers students, early childhood, USD 232 students served outside of USD 232 in schools such as the State School for the Deaf, adult age students in The Bridge program and Virtual Education students). He also shared graphs showing changes in district enrollment numbers since the 2010-11 school year, Johnson County population data since 2001, class cohort enrollment, individual school enrollment numbers since 2010, and the number of transfer students this year (intra-district and non-resident student).

Superintendent Harwood then asked the Board to discuss how to address balancing enrollment in order to keep full teams at the middle school level, particularly considering if the district should limit transfers or hire additional staff. He noted that in conversations with staff he could be very confident that their desire would be to have five person teams. Board members talked about the current 5<sup>th</sup> grade class being in a “bubble” and were in consensus with limiting transfers and revisiting the matter to see if the number of students in this class becomes stable. With regard to the high schools, Superintendent Harwood noted that Mill Valley has retained the same enrollment, even with transfers that were approved. He pointed out that with Mill Valley being the 4<sup>th</sup> smallest 6A school the Board may want to look at transfers and plan to take into consideration how to remain at the same classification and avoid bouncing between 5A and 6A.

**Shawnee Community Center/Swimming Pool.** Kevin Makalous noted that being fairly active in the Shawnee Chamber he was approached about the conversation the Board had at the special meeting on October 22<sup>nd</sup> relating to a possible partnership on a pool project with the City of Shawnee. He was not able to attend the meeting where a partnership that involved funding the project with a Community Improvement District (CID) Special Assessment was discussed. He noted that the City was disappointed after hearing the outcome of those discussions. He asked the Board if there was anything they could do to bring this discussion back to the table, noting the urgent timeline the city has ahead of them.

Mitch Powers said the reason he said no to the CID concept was the complexity of the project, the cost and the liability.

Danielle Heikes explained that she had concern with the means to fund the portion of the pool the city would like the school district to construct through a Community Improvement District and timing with the district having just passed the bond issue. She talked about how district residents in De Soto, Lenexa and Olathe wouldn't be able to weigh in on the matter as only Shawnee residents will be able to vote on the Community Center. She also noted that USD 232 currently spends approximately \$24,000/year to rent facilities for ninety swimmers, while a joint proposal could amount to more than \$5.5 million, plus additional ongoing costs for maintenance.

Kevin Makalous said he felt the City and Parks & Recreation officials would really like to have a conversation with the district as they felt it was the district who initiated a partnership discussion.

Superintendent Harwood stated that original conversations with the City were about how the district could benefit in renting pool facilities from them. He said that after the October 22<sup>nd</sup> meeting he informed city officials the Community Improvement District was not a concept the Board wanted to explore at this time, but the district would still like to consider a partnership that could include contributing some funds to the project through Capital Outlay. He said city staff indicated that due to the cost of construction and operation of the pool the funding that might be available from Capital Outlay would not be enough to make the project feasible.

Board members did express interest in a partnership if there is a different proposal that could be funded outside of a Community Improvement District.

PATRON INPUT. President Zade moved onto the next agenda item as no requests to speak were submitted.

ALERTS.

The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. 2019 Capital Outlay, 2. Ten (10) Year Plan Update, 3. Proposed Secondary English Language Arts Resource Adoption, 4. Proposed Secondary Course Additions; and, 5. Acquisition of a new Learning Management System.

*President Zade adjourned the meeting at 7:37 p.m.*

December 3, 2018  
Date Approved

Wendy B. Benham  
Clerk, Board of Education  
[Signature]  
President, Board of Education