



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS) December 3, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher
John Gagnat (*Arrived at 6:04 p.m.*)
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade

Others Present: Debbie Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Crutchfield, Principal, Horizon Elementary School
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Deborah Ricker, School Improvement Specialist, Horizon Elementary School
Sam Ruff, Principal, De Soto High School
Ceresa Schaeffer, Secondary Curriculum Coordinator
Brian Schwanz, Director of Human Resources/Secondary
Cindy Swartz, Technology Integration Coordinator
Tobie Waldeck, Principal, Mill Valley High School

Alvie Cater led attendees in reciting the Pledge of Allegiance and briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher asked to remove check number 46302 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

Mr. Mitch Powers moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Angela Handy seconded.

Carried 6/0.

The following Consent Agenda items were approved:

1. Minutes of the November 5th regular meeting.
2. Payment of bills and issuance of checks numbered 46111 – 46177, 46185 – 46256, 46265 – 46301 and 46303 – 46346.
3. Transfer of funds as follows:
 - a. \$950,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$4,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$160,000.00 from LOB (Fund 08) to At Risk K-12 (Fund 13)
 - d. \$36,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$134,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Michael DeSandre, Center Based Paraprofessional, The Bridge

Andrea Herrold, Student Nutrition Assistant, MVHS

Heather McCormick, Paraprofessional, MVHS

Debra Mehner, Paraprofessional, MTMS

Melissa Pruitt, Paraprofessional, MVHS

Pamela Sheehan, Center Based Paraprofessional, MVHS

Termination – Classified

Katherine Newell, Student Nutrition Assistant, MTMS

Employment – Classified

Jane Bledsoe, Student Nutrition Assistant, MVHS

Margaret Anne Farver-Lightcap, School Nurse, DHS

Amanda Jackson, Evening Custodian, SE

Trent Jones, Evening Custodian, MVHS

Natalie Kelly, Student Nutrition Assistant, MCMS

Retirements – Certified (At the conclusion of the 2018-19 school year.)

Terri Jacobs, Special Education Teacher, DHS

Martha Weiner, Behavior Specialist

Janice Wilcox, Technology Teacher, CCE

Resignations – Certified

Jennifer A. Brown, Special Education Teacher, DHS (Effective 11/09/2018)

Emily Miles, 5th Grade Teacher, SE (Effective at the conclusion of the 2018-19 school year.)

Employment – Certified

Holly Balch, Special Education Teacher, DHS (*Effective 11/26/2018*)

Cara Olson, School Counselor, MTMS (*Effective 12/19/2018*)

Sydney Thompson, Elementary Teacher, Location TBD (*Effective for the 2019-20 school year.*)

5. Appointment of Alvie Cater, Ken Larsen, Carrie Handy and Brian Schwanz to serve as negotiating agents on behalf of the school district with regard to the Professional Negotiated Agreement with Superintendent Harwood to conduct training for the district team.
6. The 2019 Capital Outlay Committee report addressing various needs and projects with planned expenditures from the Capital Outlay Fund; with projects re-submitted to the Board of Education from time to time for approval based on submission of bids and costs as required by Kansas Statutes 72-8801.
7. The updated 10-year Capital Outlay Plan.
8. The following items declared surplus:
 - One (1) Cres-Cor Crown-X Warmer, Model K-HJ
 - Two tall Speakers
 - One (1) Superscope CD Recording System
 - One (1) Sony Audio-Visual Control Center
 - One (1) CD to CD/CF Recorder
9. Purchase of McGraw-Hill's Study Sync resources for middle school English Language Arts in the amount of \$202,987.89 for a seven-year cycle and Pearson's My Perspectives resources for high school English Language Arts in the amount of \$243,613.91 for a seven-year cycle.
10. The following new secondary student courses to be offered with the start of the 2019-20 school year:
 - Floriculture and Greenhouse Management (Eudora-De Soto Technical Education Center)
 - Digital Media Project Management
 - Argumentation and Debate Fundamentals
 - Senior Symposium A and B
 - AP World History: Modern
 - Environmental Resources and Wildlife Science
 - Graphic Design Fundamentals
 - Graphic Design Workplace Experience
 - The following Distance Learning Courses in partnership with Washburn University Institute of Technology:
 - Basic Electricity
 - Energy Loads and Calculations
 - Health Occupations
 - Advanced System Technology
 - Information Systems Technology
 - Graphics Technology
11. Purchase of a Securly software license in the amount of \$18,432.00 annually.
12. Acceptance of a donation in the amount of \$440.00 from Madden Rental to the De Soto High School Boys' Basketball program.

13. The following extended day trip:

- Mill Valley High School Debate, Grades 9-12, compete in the Kansas Debate Classic and Novice State Debate Tournaments, Wichita East High School, Wichita, KS, January 4-5, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:02 p.m.

Mrs. Angela Handy moved to approve payment to Kansas Land Management, LLC in the amount of \$10,492.50 with check number 46302.

Mrs. Rachele Zade seconded.

Carried 5/0.

Bill Fletcher returned to the meeting at 6:03 p.m.

GOOD NEWS.

Student Recognition. The Board recognized the Mill Valley High School Girls' Golf Team who won the Kansas Class 6A State Title last month. This was the first 6A championship for Mill Valley and the first female team to win a state title for the school. Team members Sarah Lawson, Hannah Davie, Megan Haymaker, Ava Van Inwegen, Caroline Lawson and Libby Green were presented with Certificates of Achievement. Their coach, Chris Wallace, and assistant coach, Mallorie Crutchfield, were also recognized.

John Gagnat arrived at 6:04 p.m.

The Board recognized the Mill Valley High School Girls' Cross Country Team who also won the Kansas Class 6A State Title. Team members Delaney Kemp, Morgan Koca, Jenna Walker, Molly Haymaker, Josie Taylor, Molly Ricker, Katie Schwartzkopf, Emma Cross, Madison Page, Bridget Roy, Quincy Hubert and Logan Pfeister were presented with Certificates of Achievement. Teammate Katie Schwartzkopf was also recognized for winning an individual State Championship. Head coach, Chris McAfee, and assistant coaches Madeline Byrd and Kayla Ayer, were also recognized.

Staff Member Recognition. Mize Elementary School staff members Shelly Sounders, Art Teacher, and Mimi Leuszler, 5th Grade Teacher; along with Mill Valley High School staff members Aaron Cox, Social Studies Teacher, Cory Wurtz, Social Studies Teacher, and Anthony Huggins, former Lead Custodian and new district Custodial Supervisor, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

President Zade declared a five-minute break at 6:17 p.m.

The Board returned to open session and President Zade called the meeting back to order at 6:22 p.m.

ACTION ITEMS.

Fiscal Year 2018 Audit Report. Ken Larsen, Assistant Superintendent of Business & Operations, introduced Mr. Jim Long of Karlin & Long LLC who reviewed the district's 2018 fiscal year audit with the board. He gave clean opinions on internal control and compliance and reported that there were no statutory violations. Board members were given the opportunity to ask questions regarding the audit.

Mr. Mitch Powers moved to approve the 2018 Fiscal Year Audit as presented.

Mr. Bill Fletcher seconded.

Carried 7/0.

Canvas Learning Management System. Noting that the district's five-year agreement for the current Learning Management System (LMS), Blackboard Learn, expires at the conclusion of the 2018-19 school year, Dr. Cindy Swartz, Technology Integration Coordinator, gave the Board information on how she led a collaborative group of parents, students and teachers through a seven-month long process to identify the next LMS to be adopted. She said that three systems were identified to pilot (Blackboard Learn Ultra, Canvas and Schoology) and staff were given sample accounts that they could use in their own classrooms over a period of time. Dr. Swartz noted that with each of the companies presenting information to the collaborative group and feedback collected through surveys of users and meetings held throughout the process, it was determined that Canvas provided the best user experience for students, teachers and parents. She added that Canvas is also used by area colleges. And in response to a Board member question, noted that pricing from the three companies was comparable. She asked for Board approval and noted that staff will be able to access Canvas in April to June of the current school year to prepare content for the 2019-20 school year.

Mr. Kevin Makalous moved to approve purchase of the Canvas Learning Management System beginning in April 2019 with Tier 1 support and professional development/training in the amount of \$16,375.00 and a subscription charge of \$4,750.00; then, starting in July 2019 a subscription in the amount of \$36,575.00, plus technical support for teachers in the amount of \$9,975.00 for the first year; with reoccurring yearly charges for the subscription through the 2023-2024 school year in the amount of \$36,250.00.

Mrs. Angela Handy seconded.

Carried 7/0.

DISCUSSION ITEMS.

Middle School Pathways Course. Dr. Joe Kelly, Director of Curriculum & Instruction, explained that through the #KansansCan initiative the Kansas State Board of Education has set an Individual Plan of Study (IPS) for every student beginning in the middle grades as one of their State Student Success Outcomes to help students plan for success after high school. He noted that school districts are also required to develop a K-12 Career Guidance Curriculum. Dr. Cindy Swartz talked to the Board about how Career & Technical Education works with Pathways and how there is a connection with what students are researching and future Career & Technical Education courses that USD 232 might offer based on their preferences. Ceresa Schaffer, Secondary Curriculum Coordinator, shared information collected from building administrators about IPS activities done at the middle school and high school levels. She showed how secondary students are doing activities related to career awareness.

Social/Emotional Character Development Survey Results. Michelle Hite, Director of School Improvement, noted that Social Emotional Character Development (SECD) is one of five outcomes developed by the Kansas State Department of Education (KSDE) that will measure progress of the state educational vision for school districts. The other four outcomes are Kindergarten Readiness, Individual

Plan of Study, High School Graduation Rates, and Postsecondary Completion. Mrs. Hite explained that the purpose of the student survey is to meet KSDE's requirement that school districts measure SECD student growth to monitor student development of nonacademic skills (teamwork, perseverance, critical thinking). She said it is also part of the accreditation requirements of Kansas Education Systems Accreditation (KESA). She showed a chart of the number of student participants at each level (elementary, middle school, high school) and spoke about who will analyze, view and use the data collected and how it is disaggregated.

President Zade declared a five-minute break at 7:26 p.m.

The Board returned to open session and President Zade called the meeting back to order at 7:31 p.m.

MTSS Update. Lee Hanson, Director of Special Services, explained how the district "connects the dots" between KESA, Multi-Tiered System of Supports (MTSS), SECD and school improvement. She talked about the three tiers in MTSS (Tier 1 – Core Classroom Instruction, Tier 2 – Targeted Small Group Instruction & Tier 3 – Intensive Individual Intervention), what the district's accomplishments in the first semester were, including the administration of the Fast Bridge Screening tool to identify students potentially at-risk in the areas of reading, math, and social-emotional learning; as well as the implementation of Tier 1 SECD curricula in grades K-12. In conclusion, Mrs. Hanson shared that throughout the second semester administrators and MTSS leadership teams will work to finalize protocols in reading and math. They will also structure MTSS Behavior and Social-Emotional supports for Tiers II and III for implementation in the Fall of 2019.

PATRON INPUT. President Zade moved onto the next agenda item as no requests to speak were submitted.

ALERT. The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Substitute Rates.

FYI REPORT. The following informational report was included in the board packet for this meeting: 1. USD 232 Special Services Advisory Committee 2018-2019.

President Zade adjourned the meeting at 7:52 p.m.

January 14, 2019
Date Approved

Abby S. Senkora
Clerk, Board of Education
Paul M. Zade
President, Board of Education