



USD 232 BOARD OF EDUCATION
OFFICIAL MINUTES -- SPECIAL MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

March 18, 2019

The meeting was called to order at 5:00 p.m. by the President, Mrs. Rachele Zade. A quorum of the Board was present. Board members and administrators present were as follows:

Board Members: Bill Fletcher
John Gaignat
Angela Handy
Danielle Heikes (*Arrived at 5:13 p.m.*)
Kevin Makalous (*Arrived at 5:09 p.m.*)
Mitch Powers
Rachele Zade

Administrators: Deb Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administration & Educational Services
Steve Deghand, Director of Facilities
Carrie Handy, Director of Human Resources/Elementary
Frank Harwood, Superintendent
Michelle Hite, Director of School Improvement
Joe Kelly, Director of Teaching & Learning
Ken Larsen, Assistant Superintendent of Business & Operations
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Brian Schwanz, Director of Human Resources/Secondary
Dr. Cindy Swartz, Technology Integration Coordinator

2018 Bond Projects. Steve Deghand, Director of Facilities, introduced HTK Architects staff members Mark Franzen, Scott Hazelitt and Paul Klippel and Manning Construction staff members Tom Manning, Rob Tinker and Everett Dexter who were at the meeting to answer any questions the Board may have. Mr. Deghand then gave the Board a history of how the Facilities Focus Group arrived at the list of projects in Phase 1 to be completed at Mill Valley. Projects at the high school include renovation of the current auxiliary gym into a weight room and wrestling room, construction of a new competition gym with seating in excess of 2,700, construction of a new theatre with seating in excess of 750, construction of a new fieldhouse on the south end of the stadium, re-purpose of the existing theatre, and completion of necessary storm management improvements. Mr. Deghand talked about design meetings that occurred between June 2018 and October 2018 and involved teachers, coaches, administrators, and district personnel providing input to the architects on each project at the school. He noted that the design meetings resulted in the addition of two

locker rooms, a storage space and a cardio room. In addition, Mr. Deghand informed the board that resinous flooring that was originally going to be paid for with Capital Outlay dollars will be paid for with bond funds. This will allow for other needed projects to be done with Capital Outlay dollars. He then presented the Board with the bids recommended for approval totaling \$23,589,534. Board members were given an opportunity to ask questions.

Bill Fletcher asked what the difference in maintenance was between the metal and wood lockers. Mr. Deghand noted that the physical education and coaching staff at the schools requested wood lockers like those used in collegiate locker rooms. Mark Franzen noted that the wood lockers would require refinishing at some point.

*Kevin Makalous arrived at 5:09 p.m.

*Danielle Heikes arrived at 5:13 p.m.

Kevin Makalous asked how the architects determined equipment to be used in the theatres. Mr. Franzen explained that staff input was taken into consideration, and then specialized theatrical engineers were used to design the equipment specifications.

Mrs. Rachele Zade moved to accept bids and award contracts on 2018 bond projects to be done at Mill Valley High School as presented by the Director of Facilities.

Mrs. Danielle Heikes seconded.

Carried 7/0.

The following bids were accepted and contracts awarded:

Work Package	Contract Amount	Low Bidder
2A/6A Building Demo/Carpentry Combo	\$1,627,000	Zimmerman Const.
2B/2C Grading/Retaining Wall/Utilities Combo	\$ 989,000	Blue Moon Hauling
2D Landscaping	\$ 250,932	Hermes Landscaping
2E Asphalt	\$ 63,790	Seal-O-Matic
3A Concrete	\$ 2,334,500	Epic
4A Masonry	\$ 3,672,000	Boan Masonry
5A Structural and Miscellaneous Steel	\$ 2,323,536	HME Incorporated
7A Roofing	\$ 943,980	Kaw Roofing
8A Windows	\$ 387,750	Midwest Glass
9A Metal Stud Gypsum Board	\$ 840,039	Dahmer Contracting
9B Flooring (Carpet)	\$ 359,000	Regents
9C Flooring (Wood)	\$ 312,900	Lankford
9D Flooring (Resinous)	\$ 438,276	DESCO Coatings
9E Painting	\$ 279,500	Switzer Brothers
11A Theatrical Equipment and Lighting	\$ 683,690	Associated Theatrical

Work Package	Contract Amount	Low Bidder
12A Manufactured Casework	\$ 73,300	Carroll Seating
12B/12C Fixed/Telescopic Seating Combo	\$ 546,721	Heartland Seating
21A Fire Protection	\$ 134,020	Johnson Controls
22A Plumbing	\$ 665,000	River Oak Mechanical
23A HVAC	\$ 1,543,721	KC Mechanical
26A Electrical	<u>\$ 1,772,000</u>	Bart's Electric
Construction Totals (Hard Costs)	\$20,240,746	
Soft Costs		
CM Fees	\$ 799,219	
Architectural Fees	\$ 822,453	
Printing & Distribution	\$ 15,000	
Surveying and Locating	\$ 12,000	
Special Testing	\$ 100,894	
Technology (IT)	\$ 75,000	
FFE	\$ 1,350,000	
Plan Review Fees/Wastewater	\$ 174,222	
Soft cost Totals	<u>\$ 3,348,788</u>	
*Project Total	\$23,589,534	

Superintendent Harwood noted that all but one of the Phase 1 bond projects have been approved. He then shared a document showing a list of bond projects and their timelines. He also informed the Board that they will soon be asked to approve the sale of \$30-35 million in bonds to cover Phase 1 projects.

President Zade declared a ten-minute recess at 5:27 p.m.

The Board returned to open session and the meeting was called back to order at 5:37p.m

One-to-One Pilot Program. Dr. Cindy Swartz, Technology Integration Coordinator, gave a review of the pilot schedule, talked about the goal of the pilot program (to determine which device best empowers students/teachers and meets the USD 232 technology standards), and talked about how survey data was collected from pilot teachers and students.

Dr. Joe Kelly, Director of Teaching & Learning, said that 3,709 surveys were administered and reviewed the results of the surveys, quantitative data as supported by qualitative data in the form of staff input.

Teachers that participated in the pilot program, Kena Gabel and Brian Forbes, let the Board know which devices were chosen through the process. Ms. Gabel, representing elementary schools, said the recommendation was for pre-K - 2nd grade to have classroom sets of iPads with grey-handled

cases, Belkin charging stations instead of a cart, iPad crayons, and a set of iPad keyboards to check out from the library. For grades 3 -5 the recommendation was MacBooks for each classroom. Ms. Gabel said the elementary recommendation also includes cart(s) of iPads available for check-out from the library with grey-handled cases, iPad crayons, extra chargers made available in the library and technology cleaning wipes for each classroom. Mr. Forbes, representing the secondary schools, said the device recommended for grades 6 – 12 is the MacBook Air. The teachers then explained to the Board why these devices were chosen and benefits in proceeding with the recommendations.

Brandon Riffel, Director of Technology, gave the Board current device purchase history dating back to 2015 and shared a spreadsheet showing current student per device ratio at each school, with a range between 1.18 and 3.09.

In response to a board member question about staff training on the new devices, Superintendent Harwood noted technology is the main theme for the April in-service. In addition, he said the professional development day added to the upcoming school year calendar on August 6th, was to train staff on the devices, and would be a day teachers could choose to flex and serve in the summer months if they would prefer.

Mitch Powers wanted to make sure that Apple specific training was provided to the teachers. He also asked to see reports made to the board that show how technology is integrated into the curriculum.

Bill Fletcher left the meeting at 6:42 p.m.

Kevin Makalous left the meeting at 6:42 p.m.

Bill Fletcher returned to the meeting at 6:44 p.m.

Kevin Makalous returned to the meeting at 6:45 p.m.

Superintendent Harwood highlighted the Board Goal/District Action Step "Implementation of increased technology for all students and staff, including professional development opportunities for staff". He then said the administration recommends the secondary device purchase for the 2019-20 school year, followed by the elementary device purchase for the 2020-21 school year. In addition, he presented the Board with a proposal to add two positions, District Improvement Specialists, to provide professional development at a cost of \$136,000. He noted that these staff members would receive specialized training from Apple. In addition, he said that the administration is recommending additional technology support by increasing the k12itc contract to include two additional technicians at a cost of \$86,500.

Superintendent Harwood shared spreadsheets showing how the one-to-one program will be paid for by budgeting using a realistic assessed valuation with a 5% increase versus a conservative assessed valuation with a 3% increase and by moving some expenditures from Capital Outlay to bond funds.

Angela Handy clarified that the devices are not to take the place of handwriting, but to expand on learning opportunities. Superintendent Harwood noted that part of the Improvement Specialist's tasks will be to help teachers determine when it is appropriate to use the Apple device and when it isn't, as well as training of new staff.

Superintendent Harwood said that the district is at a point where the lack of devices is getting in the way of providing the best tools for instruction. He also added that with district owned devices security can be tighter than with the Bring Your Own Device (BYOD) option currently in place.

Mrs. Rachele Zade moved to adopt a Resolution authorizing Unified School District No. 232 to enter into a lease purchase transaction, the proceeds of which will be used to pay the costs of acquiring technology equipment for the district and to approve the execution of certain documents in connection therewith.

Mr. Mitch Powers seconded.

Carried 7/0.

Lexington Trails Middle School teacher Rachel Mikel spoke briefly about the Technology Standards.

President Zade adjourned the meeting at 7:16 p.m.

April 1, 2019
Date Approved

Wendy S. Ashman
Clerk, Board of Education

Rachele M. Zade
President, Board of Education