



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 1, 2019

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher
John Gagnat
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade

Others Present: Deb Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Melissa Hansen, Principal, Monticello Trails Middle School
Lee Hanson, Director of Special Services
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Brian Lebar, Assistant Principal, Monticello Trails Middle School
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Ceresa Schaffer, Secondary Curriculum Coordinator
Brian Schwanz, Director of Human Resources/Secondary
Cindy Swartz, Technology Integration Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance and briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher asked to remove check number 47342 from Consent Agenda item "C. Approve payment of bills and transfer of funds." for approval separately.

Mrs. Danielle Heikes moved to adopt the Agenda and approve the Consent Agenda as amended.

Mr. Kevin Makalous seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the March 4th regular meeting and March 18th special meeting.
2. Payment of bills and issuance of checks numbered 47305 – 47341, 47343 – 47400, 47408 - 47521 and 47530 – 47606.
3. Transfer of funds as follows:
 - a. \$680,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$4,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$180,000.00 from LOB (Fund 08) to At Risk K-12 (Fund 13)
 - d. \$35,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$143,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified

Matthew Fawcett, Rule 10 Color Guard Coach, DHS

Michelle Frantz, ELL Aide, SE *(effective 3/30/19)*

Amanda Knight, Paraprofessional, BE *(effective 3/27/19)*

Cassandra Zoller, Center Based Paraprofessional, LTMS *(effective 3/22/19)*

Retirement – Classified

Diana Darby, Reading Aide, SE *(effective 5/24/19)*

Employment – Classified

Holly Balch, Paraprofessional, DHS *(effective August 2019)*

Taylor Barth, Paraprofessional, ESY Summer School, MCMS

Abigail Cater, Paraprofessional, ESY Summer School, BE

Rachelle Cook, Student Nutrition Assistant, DHS

Johnathan Fulkerson, Rule 10 Assistant Track Coach, DHS

Martin Green, Evening Custodian, RE

Diane Halbert, Student Nutrition Assistant, DHS

Amee Henning, Rule 10 Volleyball Coach, LTMS

Ashton Hernandez-Cabanias, ELL Aide, SE

Will Mengarelli, Plumber Technician, DSC

Kylie Pierce, Lunchroom Aide, RE

Robin Roberts, Paraprofessional, MVHS

Kassidy Seaba, Center Based Paraprofessional, LTMS

Justina Smith, Rule 10 Volleyball Coach, LTMS

Zackery Stephens, Evening Custodian, MVHS
Jessica Suderman, Lunchroom Aide Substitute, CCE

Resignations – Certified *(At the conclusion of the 2018-19 school year.)*

Holly Balch, Special Education Teacher, DHS
Katie Fitzgerald, 3rd Grade Teacher, PRE
Miranda Hoit, School Improvement Specialist, MCMS & MTMS
Kristin Meissner, 4th Grade Teacher, ME
Jenna Sutter-Brown, Special Education Lead Teacher, The Bridge

Employment – Certified *(Effective for the 2019-20 school year.)*

Elizabeth Knowles, Behavior Specialist, AO
Mackenzie Mayfield, 1st Grade Teacher, RE
Shawn Moore, Special Education Teacher, DHS
Kirstin Olson-Moerike, School Psychologist
Christina Russell, Gifted Facilitator

5. Establishment of the National Honor Art Society (NHAS) student club at De Soto High School.
6. Acceptance of a donated new Baseball Pitching Machine from Tracey Barney, Bill Miller, Josh Harding, Andy Heitmann and Curtis Madden to the De Soto High School baseball team.
7. Acceptance of the following bids:
 - The Paper Corporation in the amount of \$72,928.80 for three full truckloads of copy paper, 840 cases each.
 - School Specialty in the amount of \$33,529.17 for Hon and Media Technologies furniture.
 - United Office Products in the amount of \$43,811.69 for 9 to 5, KI and Virco furniture.
 - Scott Rice Office Interiors Company in the amount of \$25,182.00 for purchase and installation of nine (9) doors for demountable walls at Starside Elementary School.
8. The following vendors for the purchase of food products during the 2019-20 school year at the pricing levels submitted to the Student Nutrition Department in response to a request for bids:
 1. Roma Bread for bread products; and, 2. Hiland Dairy for fluid milk/dairy products.
9. Award of Prime Vendor Contract to US Foods for the 2019-20 school year.
10. Purchase of licensing for Salient Systems software from AOS/ConvergeOne in the amount of \$74,500.00.
11. The following extended day trips:
 - De Soto High School Science Olympiad, Grades 9-12, compete in state Science Olympiad tournament, Wichita State University, Wichita, KS, April 5-6, 2019.
 - Mill Valley High School Science Olympiad, Grades 9-12, compete in state Science Olympiad tournament, Wichita State University, Wichita, KS, April 5-6, 2019.
 - Mill Valley High School DECA, Grades 9-12, compete in the DECA International Career Development Conference, Orlando/Orange County World Conference Center, Orlando, FL, April 25 – May 1, 2019.
 - Mill Creek Middle School Band, 8th Grade, participate in the Festival of Music, Worlds of Fun, Kansas City, MO, May 3, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:01 p.m.

Mrs. Rachele Zade moved to approve payment to Kansas Land Management, LLC in the amount of \$1,347.01 with check number 47342.

Mrs. Angela Handy seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 6:02 p.m.

GOOD NEWS.

Staff Member Recognition. Monticello Trails Middle School staff members Dave Anderson, Counselor, Cara Olson, Counselor, and Shawnda Toland, Building Aide, along with De Soto High School staff members Micah Tenner, Social Studies Teacher, Martin Juarez, Custodian, and Nancy Perry, Spanish Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

ACTION ITEMS.

Bond Sale & Refunding of 2009 Callable Bonds. Ken Larsen, Assistant Superintendent of Business & Operations, informed the Board that interest rates project to be favorable to refund the callable portion of the district's Series 2009-A Bonds for fiscal years 2023-2030, totaling \$16,805,000.00. He explained that it also necessary to sell new bonds to support payment of the building projects approved at the special board meeting on March 18th and recommended a bond sale not to exceed \$35 million. Both the refund of the Series 2009-A bonds and new bond sale can be done at the same time in June. Mr. Larsen then reviewed a spreadsheet showing projected bond sales through fiscal year 2040-41, noting that valuation increases are expected to be 6% in fiscal years 2020-21 and 2021-22 and 4% increases for each of the following years, which the administration feels is conservative.

Mr. Mitch Powers moved to approve a Resolution authorizing the offering for sale of general obligation improvement and refunding bonds, Series 2019-A, of Unified School District No. 232, Johnson County, Kansas (De Soto).

Mr. Bill Fletcher seconded.

Carried 7/0.

Course Fees for Graphic Design Fundamentals & Graphic Design Workplace Experience. Alvie Cater, Assistant Superintendent of Administration & Educational Services, explained that tonight the Board is being asked to approve course fees for these two courses that they approved in December 2018. He explained that fees were omitted from the Department of Curriculum & Instruction's board report given at that time. He said that the administration recommends a \$20 fee for each Graphic Design course to go towards the purchase of ink for large format printers, various types and sizes of print media and other materials used by students during the production process. Mr. Cater also informed the Board that the high school fee schedule is being reorganized to better align with the high school Course Guide.

Mrs. Angela Handy moved to approve a \$20.00 fee for both Graphic Design Fundamentals and Graphic Design Workplace Experience, effective with the 2019-20 school year.

Mr. Mitch Powers seconded.

Carried 7/0.

DISCUSSION ITEM.

City of De Soto to Consider Redevelopment District - TIF. Alvie Cater noted that the district has been made aware that the city of De Soto is considering the establishment of a redevelopment district for a portion of Commerce Park, which will then set the stage for the city to consider Tax Increment Financing (TIF) for projects within the designated area. He said that Travis Hicks is the developer and shared a map showing the proposed redevelopment district. Mr. Cater said that in a meeting with Mr. Hicks he indicated that in general he would request a percentage of property taxes, perhaps 80 percent, to be used in the TIF to pay for infrastructure costs over a 20 year period. This would result in all taxing entities, including the school district, receiving 20 percent of property tax revenues through the term. Mr. Cater explained that as commercial projects are completed, the 20 percent property tax revenue would be considerably more than the current assessed value of the vacant property which is zoned for industrial/agricultural use. He said that while specific projects are not yet known by the school district, section 4 of the resolution calling for the April 18th public hearing states it will include new retail and office development with a national retail supplier, a national restaurant establishment, local retail and professional office uses, and a medical facility. Mr. Cater shared a timeline with the Board and said if the City approves the redevelopment district, the Board will discuss the project plan and TIF details at its meeting scheduled for May 6th. He noted that as a governing body impacted by the redevelopment district, the Board will have the option to adopt a resolution objecting to the creation of the district and exercising its interjurisdictional veto authority. If the Board does not object to the redevelopment district no action will be required.

PATRON INPUT. President Zade moved onto the next agenda item as no requests to speak were submitted.

ALERTS. The following reports were included in the packet for this board meeting with notice that they will require future action: 1. Sports Medicine & Athletic Trainer Services Renewal, 2. JCPRD Rental Fees, 3. Facility Use Fees, 4. Transportation Fees, 5. HVAC Maintenance Contract; and, 6. Ala Carte Pizza.

EXECUTIVE SESSION.

Negotiations.

Mrs. Rachele Zade moved to go into executive session at 6:30 p.m. for a period of thirty minutes with Frank Harwood, Alvie Cater, Ken Larsen, Brian Schwanz and Carrie Handy to discuss the notification of negotiations letter pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:00 p.m. at this location.

Mrs. Angela Handy seconded.

Carried 7/0.

The Board returned to open session and President Zade called the meeting back to order at 7:01 p.m.

Non-elected Personnel.

Mrs. Rachele Zade moved to go into executive session at 7:03 p.m. for a period of twenty minutes with Frank Harwood, Brian Schwanz and Carrie Handy to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:23 p.m. at this location.

Mr. Kevin Makalous seconded.

Carried 7/0.

Brian Schwanz and Carrie Handy left the executive session at 7:14 p.m.

Frank Harwood left the executive session at 7:20 p.m.

The Board returned to open session and President Zade called the meeting back to order at 7:26 p.m.

President Zade adjourned the meeting at 7:26 p.m.

May 6, 2019
Date Approved

Wendy S. Denham
Clerk, Board of Education

Paul M. Zade
President, Board of Education