



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

May 6, 2019

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present:	Bill Fletcher	Absent: Angela Handy
	John Gaignat	Danielle Heikes
	Kevin Makalous	
	Mitch Powers	
	Rachele Zade	

Others Present: Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Dr. Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Ceresa Schaffer, Secondary Curriculum Coordinator
Brian Schwanz, Director of Human Resources/Secondary
Dr. Cindy Swartz, Technology Integration Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance and briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher asked to remove check number 47636 from Consent Agenda item "C. Approve payment of bills and transfer of funds." for approval separately. He also asked to pull Consent Agenda item "H. Approve the Facility Use Fee Schedule with an increase in the sign-up fee to \$175.00" for discussion before action.

Mr. Mitch Powers moved to adopt the Agenda and approve the Consent Agenda as amended.

Mr. Kevin Makalous seconded.

Carried 5/0.

The following Consent Agenda items were approved:

1. Minutes of the April 1st regular meeting.
2. Payment of bills and issuance of checks numbered 47607 – 47635, 47637 – 47667, 47673 – 47801, 47803 - 47874 and 47884 – 47972.
3. Transfer of funds as follows:
 - a. \$855,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$4,500.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$185,000.00 from LOB (Fund 08) to At Risk K-12 (Fund 13)
 - d. \$38,500.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$152,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Employment recommendations as follows:

Resignations – Classified

Kerry Borchardt, Administrative Assistant, Teaching & Learning, AO (*effective 5/24/19*)

Patricia Burnett, Student Nutrition Assistant, MCMS (*effective 5/24/19*)

Jennifer Clarkin, Student Nutrition Assistant, MTMS (*effective 5/24/19*)

Monica Evans, Registrar, DHS (*effective 6/7/19*)

Amanda Jackson, Evening Custodian, SE (*effective 5/3/19*)

Monica Johnston, Student Nutrition Assistant, ME (*effective 5/24/19*)

Chrysti Nichols, Early Childhood Lead Teacher, BE

Jennifer Rooney, Student Nutrition Assistant, MTMS

Sheri Tennis, Building Secretary, MCMS (*effective 6/7/19*)

Retirement – Classified

Willy Snow, Paraprofessional, LTMS (*effective 5/24/19*)

Employment – Classified

Cassandra Bartholomew, Student Nutrition Assistant, DHS

Tami Casey, Administrative Assistant, Teaching & Learning Department, AO

Danielle Hessong, Reading Aide, SE (*effective 8/7/19*)

William Scott Kollin, Paraprofessional, MTMS

Emilie Rigolizzo, Substitute Nurse, RE

Kaitlyn Schmidt, ESY Summer School Paraprofessional, BE

Justina Smith, Rule 10 Volleyball Coach, LTMS

Sydney Westerman, Rule 10 Color Guard Coach, DHS

Resignations – Certified (At the conclusion of the 2018-19 school year.)

Anne Goodson, Forensics/Debate Teacher, MVHS

Kiersten Heier, 4th Grade Teacher, SE

Brianna Kitchings, Special Education Teacher, HE

Stephanie Mooneyhan, Vocal Music, MVHS

Isaiah Murdock-Yeubanks, English Teacher, MVHS

Deborah Ricker, School Improvement Specialist, HE

Lisa Shryock, 6th Grade Pathways Teacher, MTMS

Diane Smith, Kindergarten Teacher, HE

Angela Teeple, Special Education Teacher, MVHS

Retirement – Certified *(At the conclusion of the 2018-19 school year.)*

Maureen Baker, Technology Teacher, ME

Employment – Certified *(Effective for the 2019-20 school year.)*

Tracy Brill, 2nd Grade Teacher, SE

Laura Dondzila, School Improvement Specialist, ME

Sarah Duckett, 2nd Grade Teacher, BE

Megan Glenn, Family & Consumer Science, LTMS

Jill Hanson, 0.4 FTE Art Teacher (job share), CCE

Juliana Jones, Social Worker

Kelsey Jones, 5th Grade Teacher, SE

Sohail Jouya, Forensics/Debate Teacher, MVHS

Mackenzie Mayfield, 1st Grade Teacher, RE

Zachery McFall, Special Education Teacher, Center Based, MVHS

Brandi Michaels, 5th Grade Teacher, SE

Laura Millikan, 5th Grade Teacher, CCE

Megan O'Boyle, Family & Consumer Science, DHS

Kylie Ogden, Kindergarten Teacher, CCE

Sarah Stephenson, 4th Grade Teacher, PRE

Kati Strickland, English Teacher, MVHS

Sara Tomlinson, Physical Education Teacher, CCE

Clare VanDusen, 5th Grade Teacher, SE

5. KASB membership renewal in the amount of \$14,367.10 (including the season pass) and KASB Legal Assistance Fund Adoption Agreement and Consultant Service Contract in the amount of \$2,100.00.
6. Renewal of the University of Kansas Hospital Authority Sports Medicine & Athletic Training Services Agreement for another five-year term with no increase in the annual rate, beginning June 1, 2020 through May 31, 2025.
7. Waiver of Facility Use Fee to the cities of De Soto and Shawnee during the 2019-20 school year.
8. The Cates proposal of \$94,080.00 per year for HVAC maintenance services from July 1, 2019, to June 30, 2021.
9. Maintaining the Johnson County Park & Recreation Department (JCPRD) facility use fee at \$8.00 per space/per hour for the 2019-20 school year.
10. Maintaining the transportation (bus) fees for the 2019-20 school year in the amount of \$300.00 if paid on or before August 1st and \$350.00 if paid after August 1st.
11. The 2019-2020 Local Education Agency (LEA) Assurances for the Individuals with Disabilities (IDEA) Part VI-B Funds.
12. An increase of \$0.10 in all student paid lunch prices and \$0.05 in adult lunch prices with the start of the 2019-20 school year.
13. Declared list of library books and materials from Mill Valley High School as surplus.

14. Acceptance of a bid from Southwest Audio-Visual in the amount of \$24,290.00 for replacement of the Mill Valley High School Tricaster.
15. An annual supplemental technical services contract with k12itc to add two additional full time support agents at a cost of \$86,500.00 per year.
16. Execution of a buy-out option on the district's 2015 computer lease, 1,748 devices, from First American Equipment Finance in the amount of \$196,052.33.
17. Payment of \$34,000.00 to Syntec Technologies for post-lease services on 1,700 computing devices that are at the end of lease and will not be retained by the district.
18. Establishment of the Educators Rising student activity club at De Soto and Mill Valley high schools.
19. Acceptance of the following donations:
 - \$500.00 from Anthony and Teresa Kempf to the De Soto High School Baseball program.
 - \$872.50 from Daniel and Renee Grier to the De Soto High School Cross Country program.
 - \$400.00 from Bryan and Jesica LeBar to the De Soto High School Band program.
 - \$13,000.00 from De Soto Youth Athletics to the De Soto High School Boys and Girls Basketball program.
 - \$1,000.00 from Walmart to Riverview Elementary School.
20. The following extended day trip:
 - Mill Valley High School Student Council, Grades 9-12, attend the Region VI Vision Conference, Lake Hamilton High School, Pearcy/Hot Springs, AR, June 19-23, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:02 p.m.

Mrs. Rachele Zade moved to approve payment to Kansas Land Management, LLC in the amount of \$1,327.90 with check number 47636.

Mr. John Gaignat seconded.

Carried 4/0.

Bill Fletcher returned to the meeting at 6:03 p.m.

GOOD NEWS.

Staff Member Recognition. Administrative Office staff member Casey Rooman-Smith, Administrative Assistant, was recognized for outstanding service in her district role and presented with a Certificate of Appreciation.

The Board congratulated Superintendent Harwood for graduating with his Doctorate in Education this past weekend and presented him with an Edible Arrangement.

ACTION ITEMS.

Approve the Facility Use Fee Schedule with an increase in the sign-up fee to \$175.00. Bill Fletcher stated that De Soto Youth Athletics donated \$13,000.00 to the De Soto High School basketball program and asked if the district charged them a gym fee. Steve Deghand, Director of Facilities, noted they weren't charged the facility use fee. President Zade said they were charged for the custodial time.

Mr. Bill Fletcher moved to approve the Facility Use Fee Schedule as presented.

Mr. Kevin Makalous seconded.

Carried 5/0.

Handheld Radios – System Upgrade. Alvie Cater, Assistant Superintendent of Administrative & Educational Services, gave a presentation on handheld radios which was part of the Safety & Security plan in the Bond Issue. He talked about benefits that would be achieved districtwide by using handheld radios and shared how the equipment would be set up.

Mr. Kevin Makalous moved to approve design, purchase of hardware (including 295 portable Kenwood digital radios), installation/labor, programming, FCC licensing and support from Ka-Comm, Inc. in the amount of \$145,385.09.

Mrs. Rachele Zade seconded.

Carried 5/0.

City of De Soto Redevelopment District - TIF. Alvie Cater informed the Board that a proposed redevelopment district for a portion of Commerce Park in De Soto has been submitted to the city that will hold a public hearing on June 6th to consider adoption of the project plan for Hike Commerce Drive Redevelopment. He noted that the project proposal calls for 80% tax increment financing (TIF) over a twenty year period. Mr. Cater informed the Board that the law changed in 2017 to allow for collection of 100% tax dollars for Capital Outlay and the 20 mills that the state collects, so there would be no adverse affect on the school district.

Bill Fletcher asked if there were any tax abatements or Industrial Revenue Bonds (IRBs) requested on any of the building projects. Mr. Cater said there were not any presented. Mr. Fletcher also asked where sewers would be located as part of the project. Mike Brungardt, De Soto City Administrator, provided some information about sewer placement.

Superintendent Harwood noted that from a school district perspective, there will be no loss in resources due to this project.

The Board Members chose to not exercise their authority to oppose the project so no action was taken.

DISCUSSION ITEMS.

Mill Valley Traffic Study prepared by a student. Mill Valley students Zach Steiger, Ryan Williams, Branden Webb and Seth Hobson presented a study on traffic control at Mill Valley High School for their senior capstone project in the Project Lead the Way Engineering Design and Development class. Possible solutions they talked about include addition of a round-about on the north side of the school, middle school/high school start and release time adjustments, or the addition of a road from a nearby subdivision.

Kevin Makalous left the meeting at 6:58 p.m.

KESA Outside Visiting Team Report. Michelle Hite, Director of School Improvement, gave a report on the accreditation results in year two. She shared with the Board the structure of the day for the outside visiting team, their recommendations, commendations, and next steps the district will take in year three based on their feedback.

Legislative & Budget Update. Superintendent Harwood reviewed three bills in the Senate that have been signed by the Governor and directly impact school districts: 1. Senate Bill 7 – Moving school board officer elections and organizations from July to January, or at a later meeting date that calendar year if so determined by the board. 2. Senate Bill 128 – Requiring at least nine safety drills to be conducted by schools each year, including fire (4), tornado (2) and crisis drills (3); and, 3. Senate Bill 16 – Making appropriations for the department of education for fiscal year 2020 and fiscal year 2021 in response to litigation; increasing BASE aid for certain school years; and other amendments related to education. He then reviewed budget Form 150, General Fund and Local Option Budget. He also informed the Board about expected expenditure increases for 2019-20 including \$200,000 in deficit reduction, \$400,000 in health insurance and \$300,000 in fixed cost increases. In addition there are \$1,500,000 in budget requests from the schools and staff contract movement to take into consideration.

PATRON INPUT. President Zade moved onto the next agenda item as no requests to speak were submitted.

ALERTS. The following reports were included in the packet for this board meeting with notice that they may require future action: 1. Recommended Calendar for 2020-21 School Year; Recommended Amendments to the 2019-20 School Year Calendar, 2. Revisions for the 2019-2020 Classified and Health Services Handbook; and, 3. Employee Assistance Program.

EXECUTIVE SESSION.

Negotiations.

Mrs. Rachele Zade moved to go into executive session at 7:20 p.m. for a period of twenty minutes with Frank Harwood, Alvie Cater, Ken Larsen, Brian Schwanz and Carrie Handy to discuss the notification of negotiations letter pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:40 p.m. at this location.

Mr. Mitch Powers seconded.

Carried 4/0.

The Board returned to open session and President Zade called the meeting back to order at 7:40 p.m.

President Zade adjourned the meeting at 7:40 p.m.

June 3, 2019
Date Approved

Wendy S. Benham
Clerk, Board of Education

Rachele M. Zade
President, Board of Education