



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

July 15, 2019

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present:	Bill Fletcher	Absent: Kevin Makalous
	Angela Handy	
	Danielle Heikes	
	Mitch Powers	
	Rachele Zade	

Others Present: Debra Atwell, Facilities Coordinator
Jolyn Baldner, Director of Student Nutrition
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Dr. Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Brian Schwanz, Director of Human Resources/Secondary
Cindy Swartz, Technology Integration Coordinator

Brian Schwanz led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked for nominations to the position of Board President.

Rachele Zade nominated Danielle Heikes for President.

With no other nominations made, President Zade ceased nominations.

Mrs. Rachele Zade moved to appoint Danielle Heikes to serve as President of the USD 232 Board of Education during the 2019-20 school year, or until a successor is elected by the Board.

Mr. John Gagnat seconded.

Carried 6/0.

Danielle Heikes took over as President and asked for nominations to the position of Board Vice President.

Angela Handy nominated Rachele Zade for Vice President.

With no other nominations made, President Heikes ceased nominations and asked for a motion.

Mrs. Angela Handy moved to appoint Rachele Zade to serve as Vice President of the USD 232 Board of Education for the 2019-20 school year, or until a successor is elected by the Board.

Mrs. Danielle Heikes seconded.

Carried 6/0.

President Heikes asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher asked to remove check numbers 48446 and 48562 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

Mrs. Angela Handy moved to adopt the Agenda and approve the Consent Agenda as amended.

Mr. John Gagnat seconded.

Carried 6/0.

The following Consent Agenda items were approved:

1. Minutes of the June 3rd regular meeting.
2. Payment of bills and issuance of checks numbered 48270 – 48353, 48359 – 48415, 48430 – 48445, 48447 – 48480, 48506 - 48561 and 48563 - 48634.
3. Transfer of funds as follows:
 - a. \$635,800.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$17,000.00 from LOB (Fund 08) to State Preschool (Fund 11)
 - c. \$512,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$99,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$50,000.00 from LOB (Fund 08) to Professional Development (Fund 26)
 - f. \$2,180,000.00 from LOB (Fund 08) to Special Education (Fund 30)
 - g. \$410,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified
Belinda Benson, Center Based Paraprofessional, The Bridge
Zoie Caudle-Hunter, Student Nutrition Assistant, DHS

Kody Cook, Center Based Paraprofessional, MVHS
Meghann Leintz, Building Secretary, HE
Brittany Mayville, Center Based Paraprofessional, MCMS
Bridget Smith, Early Childhood Paraprofessional, BE

Retirement – Classified

Albert Lightwine, HVAC Technician, DSC (*Effective 01/01/2020.*)

Termination – Classified

Martin Green, Evening Custodian, RE

Employment – Classified (*Effective for the 2019-20 school year.*)

Andre Alton, Rule 10 Assistant Basketball Coach, DHS
Taylor Barth, Center Based Paraprofessional, The Bridge
Rizamarie Borlaza, Paraprofessional, CCE
Alex Branch, Student Nutrition Assistant, MTMS
Megan Brunner, Paraprofessional, MVHS
Eryn Coverdale, Paraprofessional, RE
Jon Ferrell, Center Based Paraprofessional, LTMS
Meghan Fuller, Assistive Tech Paraprofessional, DHS
James Gadwood, Rule 10 Assistant Football Coach, DHS
Sarah Johnson, Building Secretary HE
MaryBeth Langenhorst, Building Math Aide, BE
Grace Moore, Reading Aide, CCE
Steven Moreno, Evening Custodian, ME
Madison Plake, Center Based Paraprofessional, DHS
Sarah Schulze, Early Childhood Paraprofessional, BE
Gina Sharkey, Student Nutrition Assistant, LTMS
Alexandra Snyder, Behavior Assistant/Paraprofessional, Districtwide
Maxwell Taulbee, Rule 10 Basketball Coach, DHS

Resignations – Certified (*At the conclusion of the 2018-19 school year.*)

Krystal Clamors, 5th Grade Teacher, HE
Amy Hey, 5th Grade Teacher, SE
Maggie Moffitt, Reading Specialist, SE
Melissa Sanders, School Psychologist, CCE

Employment – Certified (*Effective for the 2019-20 school year.*)

Madeline (Cathy) Hatoum, Special Education Teacher, MVHS
Renee Huey, Assistant Band Director, MVHS
Jenna Kellenberger, 6th Grade English Language Arts, MCMS
Amber Kuykendall, Social Worker, BE & RE
Maurice (Reece) Loridon, 5th Grade Teacher, SE
Shaunna Ruder, Special Education Teacher, MCMS
Melissa Stasi, 5th Grade Teacher SE

5. 2019-20 School year Lease Agreement between USD 232 and Johnson County Park & Recreation District for School Age Childcare Programs.
6. Special Education Related Service Employee Handbook for the 2019-2020 school year with proposed revisions.
7. A revision to the 2019-2020 Classified & Health Services Handbook.
8. Acceptance of the following donations:
 - \$568.46 from Inter-State Studio and Publishing Co. to Prairie Ridge Elementary School.
 - \$800.00 from Hallmark Cards to the Monticello Trails Middle School Science Olympiad program.
 - \$300.00 from JPM Enterprises, LLC, DBA Great Life Golf and Fitness at De Soto to the De Soto High School Boys' Golf Program.
9. The following extended day trip:
 - De Soto High School Cross Country Team, Grades 9-12, participate in invitational Cross Country Meet, University of Arkansas, Fayetteville, AR, October 4-5, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:05 p.m.

Mrs. Rachele Zade moved to approve payment to Kansas Land Management, LLC in the amount of \$21,143.36 with check number 48446 and \$13,990.00 with check number 48562.

Mrs. Angela Handy seconded.

Carried 5/0.

Bill Fletcher returned to the meeting at 6:06 p.m.

ACTION ITEMS.

2019-2020 Organizational Items. Board members reviewed a draft copy of 2019-2020 Organizational Items at the June board meeting. Superintendent Harwood noted that due to a change in state statute board members will need to take action in January to appoint the same or new officers. He said at that time they will also need to review committee appointments since there will be at least three new board members taking office at the start of the new year. With the exception of the newly elected officers, the 2019-20 board meeting schedule and an update due to a new hire Superintendent Harwood noted that all other organizational items will remain the same as they were in 2018-19.

Mr. Mitch Powers moved to approve the Board of Education 2019-20 Organizational Items as discussed.

Mrs. Angela Handy seconded.

Carried 6/0.

A copy of the 2019-2020 Organizational Packet is attached to these minutes.

Budget Publication & Notice of Hearing. Ken Larsen, Assistant Superintendent of Business & Operations, highlighted key components of the school district's budget contained in the following documents: Form 150 which shows all sources of revenue that make up the General Fund legal maximum budget authority, Form 118 which shows all sources of revenue for the Special Education fund, and Code 99/Notice of Hearing which has a comparison of actual expenditures for 2017-18 and 2018-19 compared to proposed budget expenditures for 2019-20. He pointed out that the proposed mill levy tax rate for the 2019-20 budget is 63.479 mills, which is a decrease of 1.36 mills from the 2018-19 rate. Board members were given an opportunity to ask questions.

Mrs. Angela Handy moved to approve publication of the Notice of Hearing 2019-2020 Budget in the district's official newspaper stating that the Board will hold a public hearing on the budget on August 5, 2019, 6:00 p.m., at the USD 232 Administrative Office, 35200 West 91st Street, De Soto, KS.

Mrs. Rachele Zade seconded.

Carried 6/0.

Approval of Professional Negotiated Agreement. Brian Schwanz, Director of Human Resources/Secondary, informed the Board that the De Soto Teacher's Association has ratified the Negotiated Agreement as presented for approval in the board packet. The base salary for teachers will increase by \$1,500 to \$42,500, the agreement allows for vertical and horizontal movement and adds \$1,500 to individuals off the bottom of the schedule. The total increase in salary costs is estimated at \$1.29 million. Total compensation increase for certified staff is \$1.64 million, or an overall increase of 5.0%.

Mrs. Angela Handy moved to approve the 2019-2020 Professional Negotiated Agreement between USD 232 and the De Soto Teacher's Association as presented.

Mr. John Gagnat seconded.

Carried 6/0.

Compensation for Employees not covered by the PNA. Carrie Handy, Director of Human Resources/Elementary, noted that for staff members not covered by the Professional Negotiated Agreement it is recommended that the base salary be increased by 4.4% for those within the salary range and 2.0% for those outside of the established range. Total salary cost increase is \$295,137.

Mrs. Danielle Heikes moved to approve staff compensation packages for the 2019-2020 school year as presented.

Mrs. Angela Handy seconded.

Carried 6/0.

MacBook Initiative Policies/Procedure Handbook; Technology Use Fee. Cindy Swartz, Technology Integration Coordinator, presented the Board with an overview of how the MacBook Initiative Policies/Procedures Handbook was developed with content collection from various school districts,

consultation with area school districts and the creation of a template with added/revised content to include information on the following: 1. Use and Ownership, 2. Fees, Damages, Repairs, Warranties & Privacy, 3. Educational Use, 4. Responsibilities, 5. Digital Citizenship & Acceptable Use Policy, 6. Frequently Asked Questions; and, 7. USD 232 MacBook Initiative Student User Agreement. She also shared a plan to implement a Student Tech Support Internship Program this year, explaining how Student Technicians will have the opportunity to gain hands-on experience in multiple facets of technology.

Brandon Riffel, Director of Technology, informed the Board about the recommendation for a \$25 technology use fee for students in grades 6 – 12, which will generate approximately \$90k annually to help offset expenses related to MacBook repairs/replacements, as well as support costs. He noted that the fee will be waived for students who qualify for free/reduced meals. Mr. Riffel explained the proposed fee structure for damages to the MacBook devices and noted that stolen devices must have a police report filed with the appropriate jurisdiction. He shared how device support would be obtained through AppleCare+ and k12itc and in conclusion informed the Board that students would be encouraged to customize their devices with stickers applied to the top exterior protective case, provided they don't cover any district applied labels or manufacturer serial numbers and remove the stickers before check-in.

Mrs. Rachele Zade moved to approve the USD 232 MacBook Initiative Policies & Procedures Handbook for students and approve a \$25.00 Technology Use Fee for students in grades 6 -12 effective with the 2019-20 school year and proposed fees for damages, loss and repairs due to intentional acts or as the result of negligence in handling district issued technology equipment.

Mrs. Angela Handy seconded.

Carried 6/0.

DISCUSSION ITEM.

District Goals. Superintendent Harwood informed the Board that the State Accreditation Team recommended the district set long-range goals which resulted in the presentation of goals in the areas of Achievement, Buildings & Budgets and Community Engagement from 2017 through 2023. He noted that as a part of the 2019-20 District Goals, there will be continued reference to the Kansas Education Accreditation System (KESA) as well as some information about how District Goals coordinate with building level goals. In addition, Superintendent Harwood highlighted strategies and action steps under each district goal for the 2019-20 school year, with a focus on budget development for the 2020-21 school year and planning for budget implications when the new Career & Technical Education Center is opened in 2021.

PATRON INPUT. With no requests to speak to the board submitted to the Clerk, President Heikes moved onto the next agenda item.

ALERTS.

The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Recommended Policy Revisions.

FYI REPORTS. The following informational reports were included in the packet for this board meeting: 1. Unencumbered Cash Balances; and, 2. Extended Day Trip Approvals.

President Heikes adjourned the meeting at 7:03 p.m.

August 5, 2019
Date Approved

Wendy S. Denham
Clerk, Board of Education

Charles Heikes
President, Board of Education



BOARD OF EDUCATION
2019-2020 ORGANIZATIONAL ITEMS

Approved July 15, 2019

A. **ORGANIZE BOARD: ELECT PRESIDENT AND VICE PRESIDENT; DESIGNATE CLERK AND TREASURER**

President for one year, or until voted on by the Board of Education.....Danielle Heikes

Vice-President for one year, or until voted on by the Board of Education....Rachele Zade

ClerkWendy Denham*

TreasurerKen Larsen*

B. **ESTABLISH BOARD MEETING DATES AND TIME**

Motion: That Board of Education meetings be held on the following nights of each month at 6 p.m. at the Administrative Office, 35200 W. 91st Street, De Soto, Kansas, unless otherwise noted:

- | | |
|--------------------------------------|-----------------------------|
| - July 15, 2019 (Monday) | - January 13, 2020 (Monday) |
| - August 5, 2019 (Monday, 6:05 p.m.) | - February 3, 2020 (Monday) |
| - September 9, 2019 (Monday) | - March 2, 2020 (Monday) |
| - October 7, 2019 (Monday) | - April 6, 2020 (Monday) |
| - November 4, 2019 (Monday) | - May 4, 2020 (Monday) |
| - December 2, 2019 (Monday) | - June 1, 2020 (Monday) |

and the board president may call a special meeting, suspend a meeting, or adjourn meetings to another time and place.

C. **DESIGNATE OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS**

Administrative Office, De Soto High School, Lexington Trails Middle School, Starside Elementary:
Great American Bank*

Belmont Elementary, Clear Creek Elementary, Horizon Elementary, Mill Creek Middle School, Mill Valley High School, Mize Elementary, Monticello Trails Middle School, Prairie Ridge Elementary, Riverview Elementary: **Country Club Bank***

D. **DESIGNATE OFFICIAL NEWSPAPER FOR USD 232 PUBLICATIONS**

The Legal Record*

E. **APPOINT AUTHORIZED PL-382 (FORMERLY PL-874) REPRESENTATIVE**

Ken Larsen*

Note: This is also required by statute as we are eligible to receive reimbursement for land owned by the federal government.

F. **APPOINT OFFICIAL OFFICER FOR ALL STATE AND FEDERAL PROGRAMS**

Joe Kelly*

* served in this capacity last year

G. APPOINT FOOD SERVICE REPRESENTATIVE / FREE/REDUCED LUNCH PROGRAM ADMINISTRATOR

Jolyn Mortenson*

H. APPOINT DISTRICT KPERS REPRESENTATIVE

Gabriella Philbrook*

I. APPOINT A HEARING OFFICER FOR FREE AND REDUCED PRICE MEAL APPLICATION APPEALS

Alvie Cater*

J. ADOPT 1116-HOUR CALENDAR

K. APPOINT BUILDING ADMINISTRATORS AS AUTHORITY TO REPORT STUDENTS WHO ARE NOT ATTENDING SCHOOL

L. DESIGNATE SCHOOL ATTORNEY

Michael G. Norris, Norris Keplinger Hicks & Welder LLC*

M. ESTABLISH PETTY CASH FUNDS AND PETTY CASH LIMITS

Administrative Office	\$ 1,500	Jodie Saultz*
De Soto High School	\$ 1,000	Sam Ruff*
Mill Valley High School.....	\$ 1,000	Tobie Waldeck*
Lexington Trails Middle School.....	\$ 500	Clark McCracken
Mill Creek Middle School	\$ 500	Josh Kindler*
Monticello Trails Middle School.....	\$ 500	Melissa Hansen*
Belmont Elementary	\$ 400	Pam Hargrove*
Clear Creek Elementary.....	\$ 400	Kelley Begley-McCall*
Horizon Elementary	\$ 400	Steve Crutchfield*
Mize Elementary.....	\$ 400	Gerri Balthazor*
Prairie Ridge Elementary.....	\$ 400	Kristel Fulcher*
Riverview Elementary	\$ 400	Beth Mildren*
Starside Elementary	\$ 400	Kris Meyer*

N. RESOLUTION TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES

[See Attachment 1.]

O. RESOLUTION TO ENSURE EQUIVALENCY AMONG SCHOOLS WITHIN THE DISTRICT

[See Attachment 2.]

P. DESIGNATE A HEARING OFFICER FOR SUSPENSION AND EXPULSION HEARINGS

Brian Schwanz* - Secondary & Carrie Handy* - Elementary

* served in this capacity last year

Q. DESIGNATE HEARING OFFICERS FOR APPEAL OF AN EXTENDED-TERM SUSPENSION OR AN EXPULSION

Mitch Powers*, John Gaignat*

R. DESIGNATE DISTRICT OSHA/ENVIRONMENTAL SAFETY COORDINATOR

Debra Atwell*

S. DESIGNATE DISTRICT COMPLIANCE OFFICER TO RECEIVE DISCRIMINATION COMPLAINTS

Brian Schwanz*

T. ADOPT GUIDELINES FOR ACTIVITY FUNDS AND GATE RECEIPTS

[See Attachments 3-14.]

U. DESIGNATE REPRESENTATIVES TO DISTRICT COMMITTEES

	<u>Board Rep</u>	<u>Staff Rep</u>
1. Board & Administration.....	Danielle Heikes, Pres.* Rachele Zade, V.P.*	Frank Harwood*
2. Human Resources/Negotiations.....	John Gaignat* Danielle Heikes*	Brian Schwanz* Carrie Handy*
3. Facilities & Operations.....	Bill Fletcher* Rachele Zade*	Steve Deghand* Ken Larsen*
4. Teaching & Learning/Technology.....	Angela Handy* Mitch Powers*	Joe Kelly*
5. Special Education.....	Angela Handy* Mitch Powers*	Lee Hanson*
6. Budget & Finance.....	John Gaignat* Kevin Makalous*	Ken Larsen*
7. Chambers of Commerce/City Councils.....	Bill Fletcher* Kevin Makalous*	Alvie Cater* Frank Harwood*

V. SET SUBSTITUTE TEACHER PAY SCALE

Recommend that the substitute daily rate be \$125 and that long-term substitutes receive a flat rate of \$140 beginning with the 15th consecutive day in the same classroom.

* served in this capacity last year

- W. RESOLUTION TO ADOPT WAIVER OF REQUIREMENTS FOR GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)
[See Attachment 15.]
- X. ANNUAL NOTICE OF STUDENT DIRECTORY INFORMATION
[See Attachment 16.]
- Y. DESIGNATE DISTRICT FINANCIAL ADVISOR AND BOND ATTORNEY
Financial Advisor..... George K. Baum*
Bond Attorney..... Gilmore & Bell*
- Z. ESTABLISH MILEAGE RATE FOR REIMBURSEMENT AT THE CURRENT STATE RATE
- AA. DESIGNATE DISTRICT FREEDOM OF INFORMATION OFFICER.
Alvie Cater*
- BB. DESIGNATE COORDINATOR OF HOMELESS CHILDREN PROGRAMS.
Robert J. Kordalski*
- CC. APPROVAL TO MAKE PAYMENTS IN ADVANCE OF BOARD APPROVAL.
[See Attachment 17.]
- DD. APPROVE AT EACH REGULAR BOARD MEETING OFFICIAL MEETING MINUTES FROM THE PREVIOUS BOARD MEETING.

July 15, 2019
Date Approved

Wendy S. Denham
Clerk, Board of Education
Quillan H. Hines
President, Board of Education




RESOLUTION

TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES

Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2019, be rescinded, and that the board of education adopt the policies as published on the USD 232 web page (<http://www.usd232.org/pages/DeSotoUSD232/boe>) to govern this school district during the 2019-2020 school year, subject to periodic review, amendment, and revision by the board of education.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION

EQUIVALENCE AMONG SCHOOLS

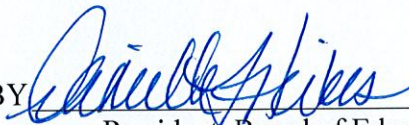
Unified School District 232 does now and will continue to provide a district-wide salary schedule for new employees.

The district will ensure equivalence among schools within the district in teachers and auxiliary personnel.

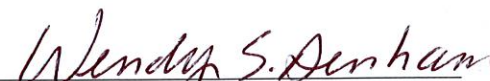
The district will ensure equivalence among schools within the district in the provision of curriculum, materials and instructional supplies.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
De Soto High School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **De Soto High School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Sam Ruff**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mill Valley High School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mill Valley High School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

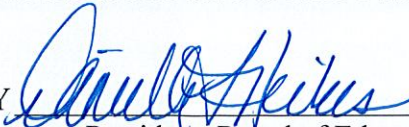
The fund shall be administered by **Tobie Waldeck**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY


President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Lexington Trails Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;


NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Lexington Trails Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Clark McCracken**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.


Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mill Creek Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mill Creek Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Josh Kindler**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Monticello Trails Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

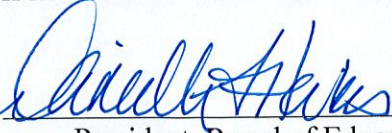
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Monticello Trails Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Melissa Hansen**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Belmont Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Belmont Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Pam Hargrove**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Clear Creek Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Clear Creek Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Kelley Begley-McCall**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

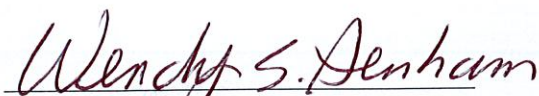
ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 

President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Horizon Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Horizon Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Steve Crutchfield**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mize Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

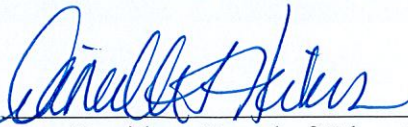
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mize Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Gerri Balthazor**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Prairie Ridge Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

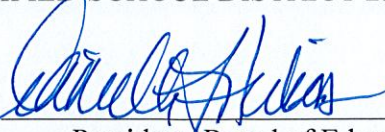
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Prairie Ridge Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Kristel Fulcher**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

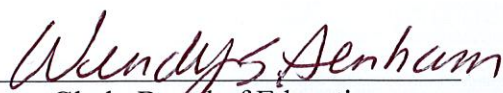
ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 

President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Riverview Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

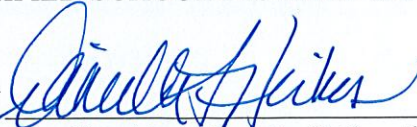
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Riverview Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Beth Mildren**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 

President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Starside Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Starside Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Kris Meyer**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION

**WAIVER OF STATE REQUIREMENTS TO USE
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES**

WHEREAS Unified School District 232, Johnson County, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2020, to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of Unified School District 232 and,

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2020.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, in the regular meeting duly assembled this 15th day of July, 2019, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District 232 for the year ended June 30, 2020.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of Unified School District 232 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 

President, Board of Education

ATTEST:


Clerk, Board of Education



FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

NOTICE FOR DIRECTORY INFORMATION

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Unified School District 232, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, USD 232 may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the school district to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs;
- Newsletters; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.¹

If you do not want USD 232 to disclose directory information from your child's education records without your prior written consent, then you must notify the District in writing by September 6. USD 232 has designated the following information as directory information:

- | | |
|---------------------------|--|
| • Student's name | • Participation in officially recognized activities and sports |
| • Address | • Weight and height of members of athletic teams |
| • Telephone listing | • Degrees, honors, and awards received |
| • Electronic mail address | • The most recent educational agency or institution attended |
| • Photograph | |
| • Major field of study | |
| • Dates of attendance | |
| • Grade level | |

¹ These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).



RESOLUTION

***AUTHORIZATION TO MAKE PAYMENTS IN ADVANCE
OF BOARD APPROVAL***

BE IT RESOLVED THAT in accordance with Kansas State Statute 12-105b, the Board hereby authorizes the district's business office to make payments in advance of Board approval for claims against USD 232, which provide for a discount for early payment or for the assessment of a penalty for late payment if the payment is required before the next scheduled regular Board meeting in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

ADOPTED this 15th day of July, 2019, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education