



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

YouTube channel: <https://bitly.com/usd232youtube>

April 6, 2020

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Rick Amos – via Zoom
Bill Fletcher – via Zoom
John Gagnat – via Zoom
Danielle Heikes – In Person
Stephanie Makalous – via Zoom
Ashley Spaulding – via Zoom
Rachele Zade – via Zoom

Others Present: Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Dr. Frank Harwood, Superintendent of Schools
Ken Larsen, Assistant Superintendent of Business & Operations
Brandon Riffel, Director of Technology

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will be conducted via YouTube with each motion of the Board being acted upon with a roll call vote and how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda.

Declaring a conflict of interest, Rick Amos asked to remove Sarah Amos from the employment recommendations made on April 1st (Consent Agenda Item D) for approval separately.

John Gagnat joined the meeting at 6:03 p.m.

Mrs. Danielle Heikes moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Stephanie Makalous seconded.

Roll Call Vote:

Rick Amos - Yes

Bill Fletcher – Yes

John Gagnat - Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the March 2nd regular meeting.
2. Payment of bills and issuance of checks numbered 50914 – 50966, 50969 - 51051 and 51057 – 51216.
3. Transfer of funds as follows:
 - a. \$885,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$5,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$220,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$36,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$157,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified

Anthony Huggins, Custodial Supervisor, DSC

Victoria Hutchison, Center Based Paraprofessional, ME

Kelly Milam, Reading Aide, PRE

Kora Scarpa, Center Based Paraprofessional, HE

Kasey Strobel, Paraprofessional, MTMS

Termination – Classified

Monica Camacho, Evening Custodian, DHS

Employment – Classified

Luke Rachwal, Rule 10 Assistant Softball Coach, MVHS

Eric Roberts, Heads Groundskeeper, DSC

Gabrielle Stephens, Substitute School Nurse, Districtwide

Nicholas Taylor, Custodial Supervisor, DSC

Katelyn Yoder, Rule 10 Assistant Softball Coach, MVHS

Resignations – Certified (At the conclusion of the 2019-20 school year.)

Jenna Baldwin, 3rd Grade Teacher, ME

Taylor Curtis, Math Teacher, MVHS

James B. Gadwood, Special Education Teacher, DHS

Lauren Partridge, 6th Grade English Language Arts Teacher, MTMS

Katherine Welzenbach, Chemistry Teacher, DHS

Retirement – Certified (At the conclusion of the 2019-20 school year.)

Robert Gadwood, 8th Grade Science Teacher, MCMS

Employment – Certified (Effective for the 2020-21 school year.)

Jennifer Eichkorn, Special Education Teacher, RE

Johnny Lewis, Special Education Teacher, DHS

Anna Meissbach, 7th Grade Pathways Teacher, MTMS

William Mercer, Speech/Debate & Communications Teacher, DHS

David Row, Music Teacher, PRE

Michael Strack, At-Risk Teacher, MVHS

5. A bid from Contract Paper Group, Inc. in the amount of \$39,211.20 for two full truckloads of Natural Choice copy paper, 840 cartons each.
6. A bid from Combes Construction in the amount of \$214,000.00 for demolition and removal of existing Grounds building as well as construction of a new Grounds building.
7. A bid from Switzer & Associates in the amount of \$86,285.00 for interior painting at Prairie Ridge Elementary School.
8. Purchase of the following materials/resources with a seven-year implementation: College Algebra from National Geographic Learning/Cengage Learning in the amount of \$71,896.00 and AP Statistics from bedford, freeman & worth high school publishers in the amount of \$17,108.56.
9. Renewal of licensing for Mosyle Manager software in the amount of \$57,444.90.
10. Establishment of the Mill Valley Unified Sports student club at Mill Valley High School.
11. Six sections of old wrestling mats at Mill Valley High School declared as surplus.
12. Acceptance of the following donations:
 - \$500.00 from the USD 232 Education Foundation to Mize Elementary School.
 - \$435.00 from the Mize PTO to Mize Elementary School for the 1st grade field trip.
 - \$330.00 from the Mize PTO to Mize Elementary School for the 5th grade field trip.
 - \$500.00 from the USD 232 Education Foundation to Prairie Ridge Elementary School.

Rick Amos left the meeting at 6:04 p.m.

Motion by Mrs. Danielle Heikes to approve the employment of Sarah Amos, Rule 10 Assistant Dance Coach, MVHS.

Mrs. Rachele Zade seconded.

Roll Call Vote:

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 6/0.

Rick Amos returned to the meeting at 6:05 p.m.

ACTION ITEMS.

School Facility Closure. Superintendent Harwood noted that during Spring Break (on March 17th) Governor Laura Kelly ordered all school facilities in Kansas to be closed until May 29, 2020. With ensuring meals for students being one of the first orders of business with the closure, Superintendent Harwood applauded the Student Nutrition Department and staff for their efforts in making meals available every Monday and Wednesday for every child under the age of 18 across the district. He said the Kansas State Department of Education provided a framework for every district to use in developing a Continuous Learning Plan. He added that a team of educators from across the district worked diligently to develop the framework to provide learning opportunities for students with a focus on essential standards and said that the USD 232 Continuous Learning Plans for elementary and secondary students were in the board packet for approval.

Superintendent Harwood said the district did a survey of families which showed that 95% of students have internet access. He noted that the district is working with families that don't.

With regard to social/emotional wellness, Superintendent Harwood also pointed out that counselors and social workers have reached out to all students they've been having regular contact with and will continue to provide them with support; as well as reach out to other students staff may identify to them as needing assistance.

Mrs. Stephanie Makalous moved to approve the USD 232 Continuous Learning Plan for Elementary and Secondary grade levels to be implemented in the fourth quarter of the 2019-2020 school year.

Mr. John Gaignat seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Superintendent Harwood noted that the next item of business with regard to school closure is to change the Classified and Health Services Handbook to ensure continuance of pay for those employees throughout school closure. He explained that the handbook has an established procedure for compensating hourly employees during an Emergency Closure including "sickness outbreak". The procedure includes paying hourly staff or their schedule work time when directed not to report to work. It also allows for some staff to be asked to work during an emergency closure; however, the current language did not anticipate a closure of all school facilities for an

extended period of time. Therefore, he said the Board is asked to approve changes to the Classified and Health Services Handbook specifying that employees who choose not to perform tasks as requested may not be paid for that time and may be subject to disciplinary action. He said the administration is also asking to delay the deadline for classified employee evaluation to May 15th.

Mrs. Rachele Zade moved to approve proposed changes (Emergency Closings & Performance Evaluation) to the 2019-20 Classified and Health Services Handbook.

Mrs. Ashley Spaulding seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Superintendent Harwood explained that continuous learning time cannot count towards student contact time so the Board is being asked to approve an application for the State Department of Education to waive the 1,116-hour attendance requirement. He said without the waiver, the district would have to extend the school year to make-up the time and would have to complete the school year by June 30, 2020. As of March 13th, the last day of attendance before the ordered school facility closure, Superintendent Harwood said all USD 232 schools had been in attendance at least 850 hours so the waiver the board is asked to approve will request forgiveness of 268 hours.

Mr. Rick Amos moved to approve the application to Waive 2019-2020 attendance requirements in order to receive exemption from KSA 72-3115 (1,116 attendance hours for all students and 1,086 attendance hours for high school seniors).

Mrs. Rachele Zade seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Bond Issue & Refunding of 2010-A Bonds. Ken Larsen, Assistant Superintendent of Business & Operations, stated that in his report regarding the sale of new bonds and refinancing of the 2010-A Bonds, he included a copy of the resolution the Board would need to approve. The resolution gives

preliminary approval to sell up to \$35 million in new bonds and refinance the outstanding balance of 2010-A Bonds. He stated that if interest rates were favorable in June, when the new bonds will be sold, this would be the recommendation. If interest rates are not favorable to sell \$35 million in new bonds he said the recommendation would be to sell just the amount needed to fund the projects already approved by the Board. He added that the amount to cover projects already approved will be calculated as we get closer to June since the district is expected to have some carryover of current bond funds, which would reduce the amount of new funds needed. Superintendent Harwood added that the district will continue to make sure the mill levy does not increase with each bond sale.

Mrs. Danielle Heikes moved to adopt a Resolution authorizing the offering for sale of General Obligation Improvement and Refunding Bonds, Series 2020-A, of Unified School District No. 232, Johnson County, Kansas (De Soto).

Mr. John Gagnat seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade - Yes

Carried 7/0.

School Safety & Security Enhancements. Referring board members to details in the board packet, Alvie Cater, Assistant Superintendent of Administration & Educational Services, explained that the board is being asked to identify a safety/security partner to work with the district both now and in the future to address multiple security systems and improvements. He said this company will provide design services, as well as all necessary hardware, software, programming and support. Mr. Cater said the district published a formal request for proposals in January with a mandatory pre-proposal meeting held on January 30th which was attended by six vendors. Three of these vendors submitted sealed proposals on March 5th. Mr. Cater pointed out that a competitive proposal process was used to identify a vendor that specialized in access control systems and integration of multiple security systems. After reviewing vendor proposals, qualifications, and prior projects, Mr. Cater said Kenton Brother, Inc., best matched the proposal request and will provide a more holistic safety/security system, as opposed to addressing separate pieces utilizing different vendors that may not have the interoperability need by the district. He said Kenton Brothers, if approved by the Board, will work with the district to design a new plan to upgrade and modernize the aging hardware/software associated with our electronic door access system across all facilities. Mr. Cater said this project is the district's next phase to help secure school district facilities and will focus on the installation of electronically controlled magnetic locks and/or controlled strike plates on strategically identified doors inside main offices, and other identified areas, for sixteen facilities.

Mr. John Gagnat moved to approve a proposal from Kenton Brothers, Inc., to serve as the district's safety/security partner; and, move forward with the next phase of security enhancements in the amount of \$65,595.05.

Mrs. Danielle Heikes seconded.

Roll Call Vote:

Rick Amos - Yes

Bill Fletcher - Yes

John Gaignat - Yes

Danielle Heikes - Yes

Stephanie Makalous - Yes

Ashley Spaulding - Yes

Rachele Zade - Yes

Carried 7/0.

DHS Bond Projects. Steve Deghand, Director of Facilities, said that seven bids came in on De Soto High School bond projects which include the addition of 238 parking stalls and an access road from 87th Street to the high school parking lot. He explained that the base bid called for soil to be hauled away; whereas Alternate 1 involved the soil being used on site. Mr. Deghand said that in discussions with the Grounds Department it was determined that keeping the soil was the preferred option. He said that Alternate 1 bids ranged from \$1,275,289.70 to \$1,580,291.61 with Linaweaver Construction submitting the lowest bid. He added that while Linaweaver has not worked for the district in the past, they have completed work for the City of De Soto and have been highly recommended by engineers. Mr. Deghand pointed out the total cost estimates for these two projects were \$1,605,356.00.

Mrs. Ashley Spaulding moved to approve the alternate bid from Linaweaver in the amount of \$1,275,289.70 for construction of an additional 238 parking stalls at De Soto High School, as well as an access road from 87th Street to the high school parking lot.

Mr. Rick Amos seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

MVHS Bond Projects. Steve Deghand said that three bids came in on Mill Valley High School bond projects which include track resurfacing, stadium renovation, installation of artificial turf on the soccer field, and storage for the Grounds Department as well as the school under the expanded bleachers. He said base bids ranged from \$3,127,000 to \$3,620,777 with Zimmerman Construction submitting the lowest base bid. Mr. Deghand said three alternates were also submitted with base bids. The first alternate was for a pre-manufactured press box instead of using shipping containers. Mr. Deghand said this would be a \$140,00 add and would take longer to arrive on site which would negatively affect the schedule so is not being recommended at this time. The second alternate was to move existing light poles outside of the bleachers to avoid blocking spectators' view of the field. He noted that this would also require re-lamping poles on both sides of the field with LED lights and would cost an additional \$312,000. Mr. Deghand said Alternate 2 is recommended as it would not only benefit spectators' view, but would be more cost effective to operate and reduce light pollution to adjoining neighborhoods. The third alternate which is also recommended, was for a sunshade device which would drastically

reduce glare for anyone inside of the press box. This alternate would run the length of the press box and would cost an additional \$31,000. Mr. Deghand said Zimmerman Construction has worked for the district on projects in the past and staff have been pleased with their work. Noting that cost estimates for these projects were \$3,475,109.00, he asked the Board to approve the base bid, alternate two, and alternate three for a total cost of \$3,470,000.00.

In response to board member questions, Mr. Deghand said the target date to begin these projects is May 26th and completion is expected to be by September 1st. Superintendent Harwood noted that construction can occur during the school facility closure order.

Mr. Rick Amos moved to approve the following bids from Zimmerman Construction: Base Bid in the amount of \$3,127,000.00, Alternate Bid #2 in the amount of \$312,000.00 and Alternate Bid #3 in the amount of \$31,000 (total cost of \$3,470,000.00) for track resurfacing, stadium renovation, installation of artificial turf on the soccer field and storage for the Grounds Department and school under the expanded bleachers at Mill Valley High School.

Mrs. Ashley Spaulding seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous - Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

ALERT. The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Fiscal Year 2021 VI-B Federal Funds and Assurances.

President Heikes adjourned the meeting at 6:47 p.m.

5/4/20
Date Approved

Wendy S. Benham
Clerk, Board of Education
Carol Heikes
President, Board of Education