



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES --REGULAR MEETING

YouTube channel: <https://bitly.com/usd232youtube>

May 4, 2020

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Rick Amos – via Zoom
Bill Fletcher – via Zoom
John Gagnat – via Zoom
Danielle Heikes – In Person
Stephanie Makalous – via Zoom
Ashley Spaulding – via Zoom
Rachele Zade – via Zoom

Others Present: Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Dr. Frank Harwood, Superintendent of Schools
Ken Larsen, Assistant Superintendent of Business & Operations
Brandon Riffel, Director of Technology

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda. Superintendent Harwood asked to remove item "B. Non-Elected Personnel" under "VI. EXECUCTIVE SESSION".

Mrs. Ashley Spaulding moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Stephanie Makalous seconded.

Roll Call Vote:

Rick Amos - Yes

Bill Fletcher – Yes

John Gagnat - Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade - Yes

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the April 6th regular meeting.
2. Payment of bills and issuance of checks numbered 51218 – 51238, 51241 - 51290 and 51296 – 51416.
3. Transfer of funds as follows:
 - a. \$960,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$5,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$225,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$38,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$160,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Theresa Beilman, Center Based Paraprofessional, MCMS

Diane Felshaw, Student Nutrition Assistant, MTMS

Mary Beth Langenhorst, Math Aide, BE

Alexa Masilionis, Building Secretary, MCMS

Logan McAlister, Paraprofessional, SE

Sydney Westerman, Center Based Paraprofessional, DHS

Benjamin Zoller, Rule 10 Assistant Tennis Coach, DHS

Employment – Classified

Judy Dearwester, 0.5 FTE Building Secretary, BE

Angela Handy, 0.5 FTE School Secretary, PRE

Andrew Pinnell, Rule 10 Assistant Football Coach, DHS

Resignations – Certified (At the conclusion of the 2019-20 school year.)

Katherine Arbuckle, Social Studies Teacher, DHS

Kayla Ayer, Special Education Teacher, HE

Michael Bennett, Social Studies Teacher, MVHS

Jessica Biviano, School Psychologist, MTMS & CCE

Shauna Devenport, 8th Grade English Language Arts Teacher, LTMS

Taylor Grace, 5th Grade Teacher, BE

Jessica Long, Chemistry/Biology Teacher, MVHS

Deborah Newby, Special Education Teacher, DHS

Robert Reeves, Drivers Education Instructor, DHS & MVHS

Jeannette Reynolds, 8th Grade Science Teacher, MTMS

Lori Schierts, School Counselor, CCE

Kristi Switzer, Special Education Teacher, SE

Employment – Certified (Effective for the 2020-21 school year.)

Hannah Betten, Special Education Teacher, BE

Samuel Bickel, School Psychologist, location TBD
Chris Borchers, Math Teacher, MVHS
Elizabeth Carpino, 8th Grade Science Teacher, MCMS
Rebecca Collins, 4th Grade Teacher, ME
Halston Field, 8th Grade Science Teacher, MTMS
Allison Fleming, Special Education Resource Teacher, BE & HE
Taylor Grove, 4th Grade Teacher, SE
Madison King, Elementary Teacher, grade level and location TBD
Raechel Kinney, 6th Grade English Language Arts Teacher, MTMS
Reese McDowell, 3rd Grade Teacher, BE
Lawrence Meier, Science/Chemistry Teacher, DHS
Madeline Vasquez, 2nd Grade Teacher, ME
Melissa Weber, Social Studies Teacher, MVHS

5. The revised Facility Use Fee Schedule.
6. A bid from Interior Landscapes for Hon office furniture in the amount of \$32,130.00 and a bid from United Office Products for Lorell and KI office furniture in the amount of \$40,646.26.
7. The 2020-2021 Local Education Agency (LEA) Assurances for the *Individuals with Disabilities Education Act* (IDEA) Part B Funds.
8. One-year renewal of contracts with the following vendors for the purchase of food products during the 2020-21 school year at the pricing levels submitted to the Student Nutrition Department:
 - Roma Bread Bread Products
 - Hiland Dairy Milk/Dairy Products
9. One-year renewal of USD 232's prime vendor contract with US Foods for the 2020-2021 school year.

ACTION ITEMS.

2020 Graduation Date Change. Superintendent Harwood explained that the original graduation date was May 16th, which has to be changed due to the Governor's order of school closure for normal operations through the end of May. He said that in consultation with high school administrators a survey was developed for Seniors to determine what date they would like to have their ceremony. De Soto High School students chose July 18th and Mill Valley students chose July 25th. After discussing dates with administration, it was determined that having the graduation ceremonies on the same day would be best due to potential changes in rules related to COVID-19 that may result in different ceremony types if on separate days (i.e. one forced to hold a virtual ceremony and the other allowed to have an in-person ceremony). Recognizing that the rules would more likely be relaxed later in the summer, Superintendent Harwood recommended moving the graduation date from May 16th to July 25th and noted that if the Board approves the ceremonies for the same day, then the administration will look at having one in the morning and one in the afternoon. In conclusion, he said that an indoor graduation would be best to hold at De Soto High School due to the fact that De Soto will have more seating capacity this year than Mill Valley due to its new competition gymnasium being under construction at this time.

Mrs. Rachele Zade moved to approve the district administration's recommendation to change the 2020 graduation ceremonies from May 16 to July 25.

Mr. John Gagnat seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

First Student Contract Amendment. Superintendent Harwood said that due to school facility closures and not needing bus services, the contract needs to be amended. He explained that the current contract with First Student calls for the district to pay 50 percent of scheduled route costs on days that school is unexpectedly closed. He noted that although this clause usually pertains to inclement weather days, it would be applicable to the current school facility closure. Superintendent Harwood explained that in the contract amendment the district would agree to pay 100 percent of the rate for scheduled special education routes and 55 percent of scheduled regular education routes for the period of March 17 – May 21, 2020. The district will not pay for activity trips that did not occur. He noted that this level of payment will allow First Student to pay local employees and cover some other fixed costs. It will also minimize the possibility of a reduction in state transportation reimbursement the district will receive for the 2020-21 school year. Dr. Harwood noted that the expectation from the Kansas Legislature and KSDE regarding school funding during this time is for districts to continue to pay transportation costs so that drivers do not file for unemployment benefits.

Mrs. Danielle Heikes moved to approve the Amendment to School Bus Transportation Services Agreement between Unified School District No. 232 and First Student, Inc.

Mrs. Ashley Spaulding seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade - Yes

Carried 7/0.

Naming the Career & Technical Education/Early Childhood Education Center. Superintendent Harwood explained that, in following with past practice, the district put out a survey to all 6-12th

grade students to seek name suggestions. He said that after discarding personal names, the list was given to the Student Advisory Council to narrow down. He explained how the students arrived at the recommended name of Cedar Creek Exploration Center. Superintendent Harwood said that after discussing the Student Advisory Council's recommendation with administration it was determined that using the word "Creek" could be confusing with Mill Creek Middle School being located on the same site and Clear Creek Elementary having the same acronym. It is the recommendation of the administration to name the new facility Cedar Trails Exploration Center.

Mrs. Rachele Zade moved to approve Cedar Trails Exploration Center as the name for the new facility being constructed at 83rd and Mize Road.

Mr. John Gaignat seconded.

Roll Call Vote:

Rick Amos - Yes

Bill Fletcher - Yes

John Gaignat - Yes

Danielle Heikes - Yes

Stephanie Makalous - Yes

Ashley Spaulding - Yes

Rachele Zade - Yes

Carried 7/0.

Access Control Management System. Alvie Cater, Assistant Superintendent of Administrative & Educational Services, presented the Board with a recommendation to refresh the hardware and software associated with the district's access control management system. He said that in working with the district's safety and security partner, Kenton Brothers, Gallagher Security Solutions was identified to provide the school district greater reliability, scalability, and integration at all facilities compared to the existing access control system. He noted that the project was part of the planning of the 2018 bond. One of the benefits of school closures is that it allows for access to the buildings, which makes this a good time to make these changes. Mr. Cater explained that this year USD 232 was allocated \$60,000 in grant funds from the State of Kansas for school safety and security projects, which would be applied to this purchase. He said that if approved by the Board, the access control management refresh project would include installation of seventeen (17) controllers, one-hundred and four (104) card readers, power supplies/voltage modules/batteries for back-up, mounting brackets and other related items, a photo ID and encoding solution, twelve-hundred (1,200) MIFARE DESFire EV2 proximity cards, twenty-five (25) mobile connect credentials, software updates and licensing for two years, and labor, programming, integration, training and tech support. Mr. Cater noted that items would be purchased through federal contracts as allowed by Kansas statute 72-1151. He also explained that in April the Board approved a plan to install panic/duress buttons for the front office at each school, along with magnetic locks. That project also included an expansion of the current, aging DSX controller capacity, which Mr. Cater noted would no longer be needed because of the recommended refresh of the access control management system and would result in a decrease of \$9,388.82 in last month's approved purchase.

Mrs. Ashley Spaulding moved to approve Kenton Brothers to refresh the district's access control management system as recommended in the sum of \$125,578.24.

Mr. Rick Amos seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Bright Bytes Student Data Warehouse System. Board members were given a video presentation from Michelle Hite, Director of School Improvement. She explained that the primary purpose of securing a comprehensive student data warehouse platform is to consolidate numerous ways data is managed across the district by school, grade level, department, etc. She said teachers, administrators and members of student intervention teams are required to utilize data as an important indicator of achievement or need, particularly in the areas of reading, math, and social-emotional behaviors. These areas, when viewed from points of data, are viable indicators of at-risk, on-track, or accelerated need in regard to student success and being College and Career Ready. Mrs. Hite explained the vetting process conducted by herself and a district student data warehouse (SDW) team which was represented by all levels and departments involved to arrive at the recommended Bright Bytes system. She said that if approved, professional development for administrators and staff will occur in August provided by Bright Byte personnel and USD 232 staff will begin student data warehouse use in the first quarter of the 2020-21 school year.

In response to a board member question, Superintendent Harwood explained that Bright Bytes is cheaper due to it being a simpler warehouse system and not having as many options as the other platforms reviewed. He pointed out that it will be a great tool to use in consolidating district data and then the district could consider an increase in options by going with another vendor at some point in the future.

Mrs. Danielle Heikes moved to approve purchase of the Bright Bytes student data warehouse system for use in the 2020-2021 school year at a cost not to exceed \$31,900.00; with annual renewal costs not to exceed \$21,900.00.

Mr. John Gaignat seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous - Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

DISCUSSION ITEM.

School Funding & Legislative Report. Superintendent Harwood shared a PowerPoint titled COVID-19: District Planning Implications. He shared a timeline of actions taken by the Johnson County Department of Health & Environment, Governor Laura Kelly, USD 232 and the Kansas State School Board since Monday, March 16th. He then reviewed the four phases of the Governor's Ad Astra: Plan to Reopen Kansas (Phase 1, Phase 2, Phase 3 and Phase Out) and explained how it will impact district services, noting that a new Executive Order from the Governor will be needed to move from one phase to another and stay-at-home orders may be re-issued as needed. Superintendent Harwood then shared USD 232 plans for the summer (continuance of current operations in May, Summer School (credit recovery) and Extended School Year (ESY) options in June, Facility Use and Rental (which is currently on hold and will be determined based on Ad Astra Phases), graduations in July, and adjusting to guidance for safe operation of schools and assessing students current level of performance/planning for the best way to make-up for lost time in August and beyond.

He then showed action taken by the 2020 Legislature to date noting that based on current law, USD 232 should receive funding that is figured on a base per pupil of \$4,569. He shared a mock-up of the Form 150 budget document for the 2020-21 school year under current law, revenue forecasts and how USD 232 would be affected. Superintendent Harwood said there are a lot of unknowns at this time and there is a chance that Kansas could have cuts in funding next fiscal year. He also pointed out that the good news is that our district is about as healthy financially as it could be at this time.

FYI REPORTS. The following informational reports were included in the packet for this board meeting: 1. Annual School Site Council Reports.

President Heikes declared a five-minute break at 7:00 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:05 p.m.

EXECUTIVE SESSION.

Negotiations.

Mrs. Danielle Heikes moved to go into executive session at 7:05 p.m. for a period of twenty-five minutes with Frank Harwood, Alvie Cater, Ken Larsen, Brian Schwanz, Carrie Handy, and Sam Ruff to discuss the Notification of Negotiations letter pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:30 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:31 p.m.

President Heikes adjourned the meeting at 7:31 p.m.

June 1, 2020

Date Approved

Wendy S. Denham

Clerk, Board of Education

Danielle Heikes

President, Board of Education