



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, Kansas) December 5, 2022

YouTube channel: <https://bitly.com/usd232youtube>

The Board President, Ashley Spaulding, called the meeting to order at 6:00 p.m. A quorum of the Board was present. Attendance was as follows:

Board Members Present:	Bill Fletcher	Absent: Rick Amos
	Brandi Jonasson	Danielle Heikes
	Stephanie Makalous	
	Calley Malloy	
	Ashley Spaulding	

Others Present: Jolyn Baldner, Director of Student Nutrition
Gerri Balthazor, Principal, Mize Elementary School
Alvie Cater, Assistant Superintendent of Administration & Communications
Marilyn Chrisler, Associate Principal, Mill Valley High School
Steve Deghand, Assistant Superintendent of Facilities & Operations
Carrie Handy, Executive Director of Elementary Education
Lee Hanson, Director of Special Services
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of Elementary Curriculum & Instruction/Accreditation
Dr. Joe Kelly, Director of Secondary Curriculum & Instruction/Title Programs
Andrew Legler, Principal, Mill Creek Middle School
Rob Moser, Coordinator of Safety & Transportation
Brandon Riffel, Director of Technology
Brian Schwanz, Executive Director of Secondary Education
Julie Stucky, Director of Finance

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting would progress from one agenda item to the next.

President Spaulding asked if there were any changes for the Agenda. No changes were made.

Mrs. Stephanie Makalous moved to adopt the Agenda.

Mrs. Brandi Jonasson seconded.

Carried 5/0.

GOOD NEWS.

Student Recognition. The Board recognized the Mill Valley High School Silver Stars Dance Team for being named the Kansas Class 6A High School State Dance Champions. This was the third straight year the team has won the championship. Coaches Nicole Porter and Sarah Amos were joined by dance team members Ashley Ayers, Trinity Baker, Macy Bidnick, Bailey Bret, Keira Bret, Alli Gervais, Ella Jones, Chloe Lancaster, Josie Mason, Brooke Seymour, Savannah Seymour, Halle Wampler and Preslie Wampler to receive a Certificate of Accomplishment from Superintendent Harwood and the Board.

The Board also recognized the Mill Valley High School Boys Soccer Team for being named the Kansas Class 6A High School State Soccer Champions. This was the team's first state championship in school history. The team earned a ranking of #22 in the country. Head Coach Jason Pendleton was joined by Team Captains Dylan Ashford, Brant Benson and Kyan Carroll to receive a Certificate of Accomplishment from Superintendent Harwood and the Board.

Staff Member Recognition. Mize Elementary staff members Kayla Peterson, Paraprofessional, Juli Manley, Math Aide, Mill Creek Middle School staff members Ron Peters, Paraprofessional, Lynne Oyler Foreign Language Teacher, and Mill Valley High School staff members Sam Preston, Science Teacher, Kelly Prickett, Science Teacher, Joey Lazor, Math Teacher, and Brian Sullivan, Lead Custodian, were recognized for outstanding service in their district roles.

PATRON INPUT. With no requests to speak submitted, President Spaulding moved onto the next agenda item.

CONSENT AGENDA. President Spaulding asked the board if they had any changes for the Consent Agenda.

Bill Fletcher asked to remove check number 60199 from Consent Agenda item "B. Approve payment of bills and transfer of funds" for approval separately.

Mrs. Stephanie Makalous moved to approve the Consent Agenda as amended.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The following Consent Agenda items were approved:

1. Minutes of the November 7th regular meeting.
2. Payment of bills and issuance of checks numbered 60082 – 60109, 60116 – 60198 and 60200 – 60304.

3. Transfer of funds as follows:
 - a. \$231,769.69 from General (Fund 06) to At Risk (Fund 13)
 - b. \$1,278,955.18 from General (Fund 06) to Special Education (Fund 30)
 - c. \$5,803.33 from Local Option Budget (Fund 08) to State Pre-K (Fund 11)
 - d. \$52,265.63 from Local Option Budget (Fund 08) to Bilingual (Fund 14)
 - e. 129,320.74 from Local Option Budget (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:
 - Resignations – Classified
Patricia Jackson, Student Nutrition Assistant, RE
Abigail Khamphilay, Lunchroom Aide, BE
Gretchen Stove, Registrar/Bookkeeper, MTMS
 - Termination – Classified
Warren Wingo, Lead Custodian, SE
 - Employment – Classified
Calley Brown, Center-Based Paraprofessional, The Bridge
Glenda Jenkins, Center-Based Paraprofessional, BE
Laura Klinger, Substitute Custodian, Districtwide
Christina Miller, Evening Custodian, ME
Robert Mitchell, Evening Custodian, HE
Kim Watts, Substitute Nurse, Districtwide
 - Resignation – Certified
Kelly Smith, Special Education Teacher, The Bridge (*Effective 12/5/22*)
 - Retirement – Certified (*At the conclusion of the 2022-23 school year.*)
Jamie Fink, Parents as Teachers Coordinator, CTEC
Melynda Kaifes, Instructional Specialist, LTMS
Steven McGinness, Math Teacher, LTMS
 - Employment – Certified
Jocelyn Hayes, Center Based Special Education Teacher, MCMS (*Effective for the 2023-24 school year.*)
Amanda Rader, Speech Language Pathologist, HE
5. Appointment of Alvie Cater, Julie Stucky, Carrie Handy, Brian Schwanz, Sam Ruff and Kristel Fulcher to serve as negotiating representatives on behalf of the school district with regard to the Professional Negotiated Agreement.
6. Transfer of Student Care Fund balance to the USD 232 Education Foundation.
7. The 2023 Capital Outlay Committee report addressing various needs and projects with planned expenditures from the Capital Outlay Fund; with projects re-submitted to the Board of Education from time to time for approval based on submission of bids and costs as required by Kansas Statutes 72-8801.
8. The following high school course additions:
 - Heritage Spanish I

- Pre-Algebra
 - JCCC Career Ready Programs:
 - Cybersecurity Program
 - IT 120 – Comp TIA A+ Practical Applications
 - IT 230 – Linux Fundamentals
 - IT 141 – Introduction to Networks
 - IT 155 – Microsoft Administration Fundamentals
 - IT 150 – Switching, Routing, and Wireless Essentials
 - IT 175 – Cybersecurity Fundamentals
 - IT 231 – Linux Administration
 - IT 238 – Digital Forensics
 - IT 239 – Ethical Hacking
 - IT 202 – IT Scripting
 - IT 257 – Cybersecurity Operations
 - Computer-Aided Drafting and Design Technology Program
 - DRAF 120 – Introduction to Drafting
 - DRAF 130 – Introduction to CAD Concepts – Auto CAD
 - DRAF 123 – Interpreting Machine Drawings
 - DRAF 129 – Interpreting Architectural Drawings
 - DRAF 230 – Intermediate CAD: Auto CAD
 - DRAF 135 – Graphic Analysis
 - DRAF 145 – Introduction to Parametric Design: Inventor
 - DRAF 245 – Advanced Parametric Design: Inventor
 - Culinary and Hospitality Program
 - HMGT 120 – Food Service Sanitation
 - HMGT 121 – Perspectives of Hospitality Management
 - HMGT 123 – Professional Cooking I
 - Diet 151 – Nutrition and Meal Planning
 - HMGT 223 – Fundamentals of Baking
 - HMGT 230 – Professional Cooking II
9. Declaration of the following items as surplus:
- List of library books from Mill Valley High School.
 - The following Mill Valley High School Residential Carpentry items: One (1) Powermatic Table Saw, two (2) Delta Band Saws and one (1) Drill Press.
10. Acceptance of the following donations:
- \$2,000.00 from Stephanie Dunn to Lexington Trails Middle School.
 - \$3,500.00 from Abbie Connely/Bruce Garner to the Mill Valley High School Boys and Girls Wrestling Program.
11. Start-up of the following student clubs:
- DHS Unified Special Olympics Bocce Team for students at De Soto High School.

- Model UN Club for students at Mill Valley High School.

12. The following extended day trips:

- Mill Valley High School Boys Wrestling, Grades 9-12, compete in a wrestling tournament, Mid-America Center, Council Bluffs, IA, December 9-10, 2022.
- Mill Valley High School Girls Wrestling, Grades 9-11, compete in a wrestling tournament, Mid-America Center, Council Bluffs, IA, December 9-10, 2022.
- Mill Valley High School Boys Wrestling, Grades 9-12, compete in a wrestling tournament, Derby High School, Derby, KS, January 6-7, 2023.
- De Soto High School Wrestling, Grades 9-12, compete in a wrestling tournament, Salina South High School, Salina, KS, January 6-7, 2023.
- Mill Valley High School Girls Basketball, Grades 9-12, compete in a girls basketball tournament, El Dorado High School, El Dorado, KS, February 26-28, 2023.

Bill Fletcher declared a conflict of interest and left the meeting at 6:24 p.m.

Mrs. Stephanie Makalous moved to approve payment to Kansas Land Management, LLC in the amount of \$5,360.00 with check number 60199.

Mrs. Brandi Jonasson seconded.

Carried 4/0.

Bill Fletcher returned to the meeting at 6:24 p.m.

ACTION ITEMS.

Fiscal Year 2022 Audit Report. Julie Stucky, Director of Finance, introduced Ms. April Swartz of Varney & Associates, who reviewed the district's 2022 fiscal year audit with the board. She gave clean opinions on internal control and compliance and reported that there were no statutory violations.

Mrs. Ashley Spaulding moved to to approve the 2022 Fiscal Year Audit as presented.

Mrs. Stephanie Makalous seconded.

Carried 5/0.

City of Shawnee Hickock-Zarah Improvement District/TIF. Alvie Cater, Assistant Superintendent of Administration & Communications, informed the Board that the Shawnee City Council voted on November 14, 2022, to move forward with plans to establish a redevelopment district, also known as a conservation tax increment financing (TIF) district, in the Hickok-Zarah development area. The proposed area for the redevelopment district is bounded by K-7 highway on the west, Shawnee Mission Parkway on the north, Martindale and Woodland on the east and 83rd Street on the south. It comprises 1,648 acres and contains the largest remaining tracts of undeveloped land dedicated to residential development in the community. Mr. Cater reminded the Board that representatives from the City of Shawnee attended the November 7 school board meeting and shared information about the redevelopment district. He said with action taken by the city to create the redevelopment district, the

Board of Education has 30 days from November 14 to exercise its veto authority, should it decide to do so. No action was taken.

City of De Soto/Sunflower Redevelopment Expanded TIF. Alvie Cater informed the Board that the City of De Soto held a hearing on December 1, 2022, to consider an expansion of the already established Sunflower Redevelopment District. He said this expansion would include an additional 1,865 acres. The original redevelopment district was created earlier this calendar year and includes approximately 6,000 acres of the former Sunflower Army Ammunition site, located south of K-10 Highway. Mr. Cater reminded the Board that they did not exercise veto authority on this redevelopment district because the Board entered into a separate agreement with Sunflower Redevelopment, LLC, to address school district concerns with the proposed redevelopment district. The major concern being the potential inclusion of residential projects within the redevelopment district, which could increase student enrollment without providing an increased tax base to support any additional school capacity that may be needed. Mr. Cater said the agreement between USD 232 and Sunflower Redevelopment, LLC, gives the district the right to review any redevelopment projects that contain residential components and determine if there is an adverse impact on the district. An adverse impact is defined as an increase in student enrollment that would require additional school facilities. If there is an adverse impact, Sunflower Redevelopment, LLC, will withdraw the residential component from the redevelopment project unless both parties agree to a solution to mitigate the adverse impact on the district. Mr. Cater asked that the Board approve an addendum to the original agreement between USD 232 and Sunflower Redevelopment that includes the property identified for the expansion of the TIF district.

Mrs. Stephanie Makalous moved to to approve an Addendum to the Residential TIF Project Plan Agreement between USD 232 and Sunflower Development, LLC.

Mrs. Calley Malloy seconded.

Carried 5/0.

DISCUSSION ITEMS.

School Security. Alvie Cater was joined by Rob Moser, Coordinator of Safety & Transportation, to give the board a comprehensive overview of continuous efforts towards improving safety for students and staff of the school district.

Mr. Moser reviewed the Safety Vision Statement. This is a multi-layered, comprehensive approach to district safety that is complex, requiring organization for constant review of protocols and implementation of new projects. As such, the district's Safety Vision Statement is categorized into three areas defining its intention and guiding the direction:

1. Communication – Timely, thorough, and effective communication guide the district's prevention efforts, and clarity of responsibilities during an event.

2. Secure Facilities – Access control, visitor management, and sound surveillance techniques help support a safe learning environment.
3. Response to Crisis – Planning and practice help ensure proper performance when the need for action is evident.

Mr. Cater and Mr. Moser summarized a few items contained in the written report:

Communication

- Podcast: In May of 2022, Superintendent Harwood, Assistant Superintendent Alive Cater, School Resource Officer Maurice Loridon, and Safety Coordinator Rob Moser teamed up to create the district's first podcast, which was dedicated to school safety and security. The podcast, posted to the district's website, is an education piece communicating various aspects of the district's safety efforts.
- See Something/Say Something: Building positive relationships among students and staff is critical for establishing the kind of trust needed to create an environment of open and shared communication. This allows for proactive measures to be taken when addressing safety concerns. The see Something/Say Something message is pushed annually through multiple avenues.
- Law Enforcement Collaboration: The district maintains ongoing productive and professional relationships with the three agencies serving its schools – Shawnee Police Department, Lenexa Police Department and Johnson County Sheriff's Office.

Secure Facilities

- Exterior Security Audit: The district Safety Team conducted an audit of 17 buildings across the district in October of 2022. This included all schools, the Administration Office and warehouse.

Audits of this type serve to help ensure best practices are being employed, and to document areas of needed improvement. There were 18 criteria inspected by the team. The two most critical include: 1) Doors are Free from Devices Holding Them Open (propping), and 2) Doors are Locked and Secure. Maintaining closed, locked doorways is not only the most effective means by which the district can keep buildings secure, it is also the most basic and cost efficient. The Safety Team reported that there was nearly 100% compliance in this area. The three exceptions include malfunctioning/defective doors and two incidents of propping a door open. These have been addressed. There has also been a recent push to request staff in all buildings, and at all levels, to routinely check doors as they pass by them.

Other areas in the audit include evaluating appropriate fencing/barriers, lighting, signage, and proper video surveillance positioning. Of the 206 potential areas needing addressed (17

buildings x 18 criterions), only 47 were noted in the audit, and 17 of those were the fact that each building needs large, reflective numbering on every exterior door.

All noted areas of improvement will be addressed with individual schools.

- **Access Control Systems:** All buildings have access control systems with video cameras that allow doors to remain locked, requiring individuals to request access. A current project nearing completion will increase the number of locked doors at main entrances from one to two. When completed, only visitors with a business need to be inside the school will be allowed through the second point of entry. All other visitors will drop their deliveries off within the secured vestibule to be retrieved by staff throughout the day.

Response to Crisis

- **Digital Clock-Speaker System:** The district purchased an IP display system from Advanced Network Devices which has been installed in each classroom and many common areas throughout the district. The multicolor, scrolling displays and speakers allow the district to broadcast announcements and make emergency notifications. The audio broadcast portion of the system has been in use, and the district has recently moved closer to implementation of the visual component used for crisis alerts, severe weather alerts and general announcements. Brandon Riffel, Director of Technology, provided a demonstration of the LOCKDOWN crisis alert.
- **Flipcharts:** Work is underway to streamline crisis management plans into an instant access, easy-to-read emergency response guide that will provide complex information formatted as a flipchart. The flipcharts are completely customized to USD 232, and provide plan uniformity across all buildings. The flipcharts will be posted and immediately accessible in every classroom throughout the district, with future plans to implement a mobile application containing the same organized content.

In conclusion Mr. Cater and Mr. Moser said that USD 232 is a safe school district; however, they asked the board to understand that school security is not fail-safe. Funding and staffing challenges limit the implementation of every security measure known, and even if the district were able to adopt them all, nothing guarantees safety with absolute certainty. They said continuous evaluation followed by continuous improvement helps mitigate the threat of violence. Through efforts outlined in this presentation, and additional protocols and technologies to be identified as improvements develop the school district will continue a tradition of providing safe learning environments for students and staff. Mr. Cater mentioned that the Safety Team was looking into wearable devices that would allow staff to initiate an alert.

Board members were given an opportunity to ask questions.

Stephanie Makalous asked who has access to activate the digital clocks. Mr. Cater said right now it is the principals, and key personnel in the office will also be identified to do this. He said the clocks could also be activated from outside the buildings.

Bill Fletcher asked how long it would take to get the wearable devices in place. Mr. Cater said it would require hardware and software installs and the initial, general estimate would be in the neighborhood of \$1 million.

President Spaulding asked about the feasibility of metal detector devices. Mr. Moser said the reason you don't see a lot of schools implementing them is because they are not as effective as it would seem and raise the question of staffing and efficiency. She also asked how much professional development time is allowed for safety and security training. Mr. Cater said the schools are required to conduct a certain number of drills during the school day. Superintendent Harwood said ALICE training happens with all new staff.

Orchestra. Brian Schwanz, Executive Director of Secondary Education, gave the board a preliminary report on implementing Orchestra in the district. He shared findings in conversations he's had with area districts that have orchestra programs, KC Strings (a business out of Merriam, KS) and USD 232 Instrumental Music Teachers. He showed estimated orchestra start-up costs (instruments, curriculum, HVAC for humidity control and staffing) and talked about program considerations (elementary/middle school/high school or middle school/high school, rehearsal space/classroom/shared space, storage, building/class schedules and a music store partnership). Mr. Schwanz also shared ideas for staffing/scheduling of an orchestra program. In conclusion he shared next steps (visit additional programs, continue conversations with the Curriculum & Instruction Department and band teachers regarding scheduling, conversations with the Facilities Department regarding space needs, conduct an interest survey with parents of elementary and middle school students, and continued conversations with area school districts).

President Spaulding suggested that Mr. Schwanz conduct the survey of parents to gauge interest before proceeding with the next steps.

Bill Fletcher said the Board turned down a proposal for a Debate class. Superintendent Harwood said that was a proposal for a non-competitive debate class and the competitive debate teams did not support it. Mr. Fletcher also asked if the district could afford a program of this magnitude. Superintendent Harwood said there will be a series of choices to be made.

Calley Malloy asked how the district's music teachers felt about the program. Mr. Schwanz said they have concerns with storage of the equipment.

Stephanie Makalous asked if the district has current teachers with orchestra experience. Mr. Schwanz said not to his knowledge. She also asked how Raymore (one of the districts Mr. Schwanz spoke to) talked about how they started their program/funded it. Mr. Schwanz said they used Capital Outlay funds. Mrs. Makalous then asked what kind of response the district gets with surveys. Alvie Cater

said it depends on the topic. He said the administration would have to look at what would be a good sample of respondents.

ALERTS. The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. Policy Updates; and, 2. Elementary Handwriting Resource.

President Spaulding adjourned the meeting at 7:28 p.m.

January 9, 2023
Date Approved

Wendy S. Denham
Clerk, Board of Education

A. Spaulding
President, Board of Education