



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood
Superintendent of Schools

USD 232 BOARD OF EDUCATION REGULAR MEETING AGENDA

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

August 13, 2018 - 6:00 P.M.

***** Please silence cell phones prior to the beginning of this meeting. *****

I. BUDGET HEARING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.
- D. Hearing. [Ken Larsen]

II. ADJOURN BUDGET HEARING.

(Note: The budget will be submitted for approval on the regular meeting consent agenda.)

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I. REGULAR MEETING OPENING.

- A. Call to Order.

II. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Approve minutes of the July 26th regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve the 2018-19 USD 232 Budget.
- E. Approve employment recommendations made on August 7, 2018.
- F. Approve employment recommendations made on August 13, 2018.
- G. Approve revised Board Policies and new Policy as recommended.
- H. Approve the USD 232 Wellness Plan as presented.
- I. Approve a Storm Drainage Easement requested by the City of Shawnee and Temporary Drainage Easement requested by Clear Creek Partners, LLC, on Belmont Elementary property.
- J. Declare one aged Kubota Tractor as surplus.
- K. Declare list of equipment from Riverview Elementary as surplus.

- L. Accept a donation in the amount of \$601.34 from Inter-State Studio and Publishing to Prairie Ridge Elementary School.
- M. Accept a donation of four Osmo Classroom Kits for Kindergarten Classrooms, valued at \$1,596.00, from the Riverview Parent Teacher Association (PTA) to Riverview Elementary School.
- N. Accept a donation in the amount of \$5,000.00 from McCarthy Auto Group to De Soto High School for scholarships that were awarded to three 2018 DHS graduates.

III. ACTION ITEMS.

- A. Security Procedures. [Alvie Cater]
- B. District Goals. [Frank Harwood]

IV. DISCUSSION ITEM.

- A. Proposed Electricity Rate Hike. [Frank Harwood]

V. PATRON INPUT.

VI. EXECUTIVE SESSION.

- A. School Security.

VII. ADJOURNMENT.

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Unified School District 232

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

July 26, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present:

Bill Fletcher
John Gaignat
Kevin Makalous
Mitch Powers
Rachele Zade

Absent:

Angela Handy
Danielle Heikes

Others Present:

Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Wendy Denham, Board Clerk
Frank Harwood, Superintendent of Schools
Ken Larsen, Assistant Superintendent of Business & Operations
Jolyn Mortenson, Director of Student Nutrition

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Superintendent Harwood asked to add "Approve employment recommendations made on July 26, 2018" to the Consent Agenda. He also asked to move "Computer Monitor Replacement" from an Alert to an Action Item.

Bill Fletcher asked to remove check number 44923 from Consent Agenda item "C. Approve payment of bills." for approval separately.

Mr. Mitch Powers moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Rachele Zade seconded.

Carried 5/0.

The following Consent Agenda items were approved:

1. Minutes of the July 9th regular meeting.
2. Payment of bills and issuance of checks numbered 44819 – 44922 and 44924 – 44974.
3. Personnel recommendations as follows:

Resignations – Classified

Leslie Carroll, Building Secretary, HE
Renee Hannan, Student Nutrition Cashier, PRE
Kimberly Thelen, Building Secretary, LTMS

Employment – Classified

Nancy Cabral, Student Nutrition Assistant, MCMS
Monica Evans, Registrar, DHS
Madeline Hatoum, Paraprofessional, MVHS
Shemika Henagan, Student Nutrition Assistant, MCMS
Judith Kahns, Student Nutrition Assistant, BE
Patricia Lum, ELL Aide, Long Tern Substitute, RE
Aaron McGhee, Paraprofessional, MVHS
Barbara Powers, Center Based Paraprofessional, DHS
Traci Simpson, Student Nutrition Assistant, LTMS

Resignation – Certified

Laurel Castilla, ELL Teacher, RE

Employment – Certified

Emily Godwin, Kindergarten Teacher, RE

4. Rescind the naming of Bimbo Bakeries as designated provider of bread products and approve Roma Bakery for the purchase of bread products during the 2018-19 school year at the pricing levels submitted to the Student Nutrition Department in response to a request for bids.

Bill Fletcher declared a conflict of interest and left the meeting at 6:01 p.m.

Mr. Mitch Powers moved to approve payment to Kansas Land Management, LLC in the amount of \$6,995.25 with check number 44923.

Mr. John Gagnat seconded.

Carried 4/0.

Bill Fletcher returned to the meeting at 6:02 p.m.

ACTION ITEM.

Budget Publication & Notice of Hearing. Ken Larsen, Assistant Superintendent of Business & Operations, highlighted key components of the school district's budget contained in the following documents: Form 150 which shows all sources of revenue that make up the General Fund legal maximum budget authority, Form 118 which shows all sources of revenue for the Special Education fund, and Code 99/Notice of

Hearing which has a comparison of actual expenditures for 2016-17 and 2017-18 compared to proposed budget expenditures for 2018-19. He pointed out that the proposed mill levy tax rate for the 2018-19 budget is 64.839 mills, which is a decrease of 2.64 mills from the 2017-18 rate. Board members were given an opportunity to ask questions.

Mrs. Rachele Zade moved to approve publication of the Notice of Hearing 2018-2019 Budget in the district's official newspaper stating that the Board will hold a public hearing on the budget on August 13, 2018, 6:00 p.m., at the USD 232 Administrative Office, 35200 West 91st Street, De Soto, KS.

Mr. Mitch Powers seconded.

Carried 5/0.

Computer Monitor Replacement. Alvie Cater, Assistant Superintendent of Administrative & Educational Services, referred board members to a written report from Brandon Riffel, Director of Technology. He explained that the bid the district received directly from Dell (who is an approved vendor on the State of Kansas contract) is \$227.99 per unit and good through the end of the month. He noted that after that date the cost is expected to increase. Mr. Cater told the Board that since this purchase is a part of the long-term capital outlay technology plan and was planned for the 2018-19 school year it is recommended the purchase be made at this time to take advantage of the lower cost.

Mr. John Gagnat moved to approve purchase of three-hundred (300) Dell computer monitors in an amount not to exceed \$68,397.00.

Mr. Bill Fletcher seconded.

Carried 5/0.

ALERTS.

The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Storm Sewer Easement Requests.

President Zade adjourned the meeting at 6:17 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



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KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Friday, August 10, 2018

SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 44975-45146 with Following Exceptions:

Payroll & Payroll Vendor Checks:

44975 - 44978 2nd July Payroll, Period 7-1-18 / 7-15-18, Pay Date 07-31-18

Motion to approve the following year end transfers for July 31, 2018:

\$ 10,000.00 From LOB (08) to At Risk K-12 (13)

\$ 5,000.00 From LOB (08) to Parents as Teachers (28)

Check Journal - 7/27/17

Check Number	Check Date	Payee	Reason	Amount
44979	07/27/18	A-1 Sewer & Septic Service	Annual Grease Trap Pumping	\$990.00
44980	07/27/18	Abbey Simons Company	Blinds LTMS Appr BOE 12/5/17	\$20,376.00
44981	07/27/18	Amazon Capital Services	Teaching/Office Supplies	\$4,253.67
44982	07/27/18	Apple Inc.	Devices	\$3,893.80
44983	07/27/18	Athco, Llc	Scoreboards DHS App BOE 12/5/17	\$18,945.00
			Soccer Scoreboard DHS BOE App 12/5/17	\$18,240.00
			Control System DHS Scoreboard BOE App 12/5/17	\$6,360.00
44984	07/27/18	Atmos Energy	Heat-Bridge & DHS June/July 2018	\$69.03
44985	07/27/18	B & H Photo Video Pro Audio	Perkins Grant	\$1,267.95
44986	07/27/18	Blue Chip Athletic Inc.	Athletic Needs	\$239.95
44987	07/27/18	BSN Sports, LLC	MVHS Approved Football Uniforms 2018-19 SY	\$23,260.00
44988	07/27/18	Card Services	Misc Exp 7.13.18	\$5,445.03
44989	07/27/18	Cengage Learning	Books	\$3,313.75
44990	07/27/18	Craig Homecare	Student nursing services	\$1,653.75
44991	07/27/18	Crisis Prevention Institute, Inc.	CPI Training materials	\$2,785.00
44992	07/27/18	Desco Coatings, Inc	Resurface RE kitchen floor app by BOE 12/4/17	\$2,196.40
44993	07/27/18	Donovan's Service	Van 10 Repairs	\$1,474.31
			Maintenance Van Brake Repairs and Labor - DB	\$381.44
44994	07/27/18	Houghton Mifflin Company	Curriculum for Early Childhood	\$3,268.91
44995	07/27/18	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$271.16
			Electrical Parts for New Scoreboard DHS Appr 12/4/17	\$739.98
44996	07/27/18	Kansas City Audio-Visual	Speakers	\$1,300.00
44997	07/27/18	Kansas City Peterbilt, Inc.	Service F650 Warehouse Box Truck - IG (991)	\$197.60
44998	07/27/18	Key Refrigeration Supply L.L.C.	Maintenance Supplies	\$1,386.37
44999	07/27/18	Lakeshore Learning Materials	toys for playgroup room	\$98.70
45000	07/27/18	Learning Without Tears	Workbooks	\$1,934.62
45001	07/27/18	Midwest Concrete Solutions	Art Room Floor PRE Appr BOE 12/5/17	\$4,462.50
45002	07/27/18	Rachele Zade	KASB Leadership for Tomorrow-mileage reimb	\$127.53
45003	07/27/18	Music & Arts	Music Instruments	\$16,997.93
45004	07/27/18	Office Depot	Office supplies	\$145.13
45005	07/27/18	Performance Glass, Inc.	Glass @ DHS - KR	\$27.87
45006	07/27/18	Rachael R Smith	Mileage paid to a family	\$256.80
45007	07/27/18	Really Good Stuff, Inc.	EC teacher materials	\$47.92
45008	07/27/18	Reeves-Wiedeman Company	Maintenance Supplies	\$148.64
45009	07/27/18	All American Sports Corp.	Additional helmets needed for MV	\$3,053.95
45010	07/27/18	Sam's Club Direct #8458	Sam's Club Renewals and Fee	\$125.00

Check Journal - 7/27/17

Check Number	Check Date	Payee	Reason	Amount
			NTA Supplies/CTE Supplies	\$188.30
45011	07/27/18	Sam's Club Direct #5458	Student Nutrition Dept.	\$299.42
45012	07/27/18	School Specialty Inc	supplies for playgroup room	\$54.10
45013	07/27/18	Scott Electric	Projector lamps	\$2,190.00
45014	07/27/18	SHI International Corp	Carts	\$11,998.00
45015	07/27/18	Shiffler Equipment Sales, Inc.	Wall Brackets District Wide - DB	\$178.57
45016	07/27/18	Shred-It USA	Shredding for May and container pick-up	\$103.70
45017	07/27/18	Suburban Lawn & Garden	Compost / District Wide - IG	\$139.96
45018	07/27/18	Super Duper Publications	Psych testing protocols	\$88.00
45019	07/27/18	Swank Movie Licensing USA	Movie License	\$471.00
45020	07/27/18	Switzer & Associates Inc	Interior Paint Transportation App BOE 3/5/18	\$6,500.00
			Classroom wall painting DHS	\$3,500.00
45021	07/27/18	Toshiba Financial Services	Copy Overages	\$23,541.54
45022	07/27/18	Toshiba Business Solutions	Printers	\$3,499.90
45023	07/27/18	Tresko	Maintenance Supplies	\$7.41
45024	07/27/18	UCP Seguin	Infinitec yearly membership	\$4,747.60
45025	07/27/18	USD232 Student Nutrition	Student Nutrition Dept.	\$825.00
45026	07/27/18	USI, Inc.	Library Supplies	\$93.56
45027	07/27/18	Varsity Spirit Fashions	Dance- 18-19	\$2,148.75
45028	07/27/18	West Music Company	Music Classroom Budget--Supplies	\$444.60
				\$210,755.10

VISA - 7.13.18

Transaction Date	Transaction Detail	Amount	Total
07/03/18	SELECT BLINDS 480-223-0764 AZ	\$ 185.79	
07/11/18	WM SUPERCENTER #4611 SHAWNEE KS	\$ 64.95	
	DEBBIE ATWELL		\$ 250.74
06/21/18	BATTERIES PLUS - #0260 SHAWNEE KS	\$ 8.76	
	JANET HOPKINS		\$ 8.76
06/19/18	TRACTOR SUPPLY #1411 LAWRENCE KS	\$ 1.99	
	IRVIN GREER		\$ 1.99
06/23/18	ACCO BRANDS DIRECT 800-365-9327 NY	\$ 83.50	
07/12/18	CPO COMMERCE, LLC 626-585-3600 CA	\$ 124.99	
	DAVID KING		\$ 208.49
06/21/18	YOURMEMBER-CAREERS 727-497-6573 CT	\$ 250.00	
	LEE HANSON		\$ 250.00
06/26/18	MENARDS LAWRENCE KS LAWRENCE KS	\$ 328.93	
06/27/18	MENARDS LAWRENCE KS LAWRENCE KS	\$ 69.25	
	ALBERT LIGHTWINE		\$ 398.18
06/28/18	WESTLAKE HARDWARE LENEXA KS	\$ 14.33	
	KENT RIGDON		\$ 14.33
06/20/18	FAIRFIELD INN & SUITES WICHITA, KS - Krumme	\$ 273.26	
06/20/18	FAIRFIELD INN & SUITES WICHITA, KS - Ayers	\$ 273.26	
06/28/18	EMBASSY SUITES DWNTWN IL - Swartz	\$ 2,284.52	
	DENA WILKERSON		\$ 2,831.04
07/02/18	UPS*BC-181830001698 813-432-3700 GA	\$ 95.00	
07/09/18	DISCOUNTMUGS.COM CAN@BELINCUSAFL	\$ 1,007.50	
07/09/18	SMORE.COM SMORE.COM - SMORE.COM NY	\$ 59.00	
07/11/18	MATHALICIOUS.COM MATHA MATHALICIOUS.TX	\$ 320.00	
	MICHELLE HITE		\$ 1,481.50
		\$ 5,445.03	\$ 5,445.03

Check Journal - 08/03/2018

Check Number	Check Date	PAYEE	REASON	AMOUNT
45029	08/03/18	Amazon Capital Services	Classroom and Office Supplies	\$9,587.17
45030	08/03/18	Applied Maintenance Supplies & Solutions	Grounds Supplies	\$400.72
45031	08/03/18	Atmos Energy	Heat- MC, CLC, DSC, DHS, LT, ME - June 2018	\$642.02
45032	08/03/18	CE Distribution, Inc.	Water softener pellets	\$1,596.25
45033	08/03/18	City Of De Soto	W / S / T - 6/7/2018 - 7/6/2018	\$7,853.68
45034	08/03/18	Concentra Medical Centers	2018-19 HPE Tests	\$72.50
45035	08/03/18	Consolidated Communications, Inc.	Telephone Lines 8/1/18-8/31/18	\$3,730.41
45036	08/03/18	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$18.50
45037	08/03/18	De Soto Auto Parts	Vehicle Maintenance	\$80.45
45038	08/03/18	DECA Inc.	Perkins Grant	\$325.00
45039	08/03/18	Deffenbaugh Industries	Trash - July 2018	\$4,321.36
45040	08/03/18	Discount School Supply	EC teacher materials	\$128.96
45041	08/03/18	Donovan's Service	Student Van 13 Brake Replacement - ME	\$634.48
45042	08/03/18	Ferrellgas	Recertify and refill propane tanks	\$137.16
45043	08/03/18	Grainger	Computer Cart Caster Wheels	\$230.24
45044	08/03/18	Harp's Food Stores, Inc.	Student Nutrition Dept.	\$88.22
45045	08/03/18	Houchen Bindery	Book bindery	\$500.00
45046	08/03/18	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$55.25
45047	08/03/18	Integrity Locating Services, LLC	Locate Charges	\$171.00
45048	08/03/18	Johnstone Supply	Maintenance Supplies	\$36.22
45049	08/03/18	k12 ITC, Inc.	Contracted Services	\$159,685.59
45050	08/03/18	Key Refrigeration Supply L.L.C.	Maintenance Supplies	\$27.99
45051	08/03/18	Kshsaa	Boys State Golf Entry Fees	\$48.00
45052	08/03/18	Lowe's	Custodial supplies - 2018-19 school year	\$754.11
45053	08/03/18	MailFinance	Postage lease Machine May-Aug 2018	\$158.85
45054	08/03/18	Heather Tharp	Student Nutrition Dept.	\$12.30
45055	08/03/18	Michelle Spearman	Student Nutrition Dept.	\$29.15
45056	08/03/18	Pradhi Kohli	Student Nutrition Dept.	\$161.30
45057	08/03/18	Kristin Davis	Student Nutrition Dept.	\$28.05
45058	08/03/18	Jean Morris	Student Nutrition Dept.	\$6.90
45059	08/03/18	Ellen Johnson	Student Nutrition Dept.	\$44.50
45060	08/03/18	Nutrislice, Inc.	Student Nutrition Dept.	\$3,889.00
45061	08/03/18	Office Depot	Building Supplies	\$472.31
45062	08/03/18	Oriental Trading Co., Inc.	Classroom supplies	\$52.44
45063	08/03/18	Pearson Assessments	Psych Testing protocols	\$581.67
45064	08/03/18	Pro Auto Polish Shop	District Student Vehicle Detailing - ME	\$1,550.00

Check Journal - 08/03/2018

Check Number	Check Date	PAYEE	REASON	AMOUNT
45065	08/03/18	Pur-0-Zone, Inc	Custodial equipment repairs - 2018-19 school year	\$10,095.11
45066	08/03/18	Quench USA, Inc.	water machine	\$61.88
45067	08/03/18	Reeves-Wiedeman Company	Maintenance Supplies	\$473.74
45068	08/03/18	School Specialty Inc	Office Supplies	\$147.17
45069	08/03/18	Shawnee Mission Medical Center	CPR Cards	\$1,044.00
45070	08/03/18	Smallwood Lock Supply	Maintenance Supplies	\$680.36
45071	08/03/18	Sod Shop, Inc.	Sod @ MVHS	\$148.30
45072	08/03/18	SpedTrack	SpedTrack IEP System	\$8,865.00
45073	08/03/18	Stanion Wholesale Electric	Maintenance Supplies	\$125.36
45074	08/03/18	Swank Movie Licensing USA	Renew Movie Licensing	\$533.00
45075	08/03/18	Switzer & Associates Inc	Belmont Interior Paint	\$48,537.50
45076	08/03/18	Turfco Mfg, Inc.	Lawn Overseeder - Grounds	\$2,065.50
45077	08/03/18	Validity Screening Solutions	Employee Background checks	\$646.00
45078	08/03/18	Varsity Spirit Fashions	Cheer uniform add ons	\$657.85
				\$272,192.52

Check Journal - 08/09/18

Check Number	Check Date	Payee	Reason	Amount
45079	08/09/18	A-1 Sewer & Septic Service	Annual Grease Trap Pumping	\$660.00
45080	08/09/18	ACS Electronic Systems, Inc.	Box of Indala Cards for Badge	\$421.00
45081-45082	08/09/18	Amazon Capital Services	Teaching/Office Supplies	\$1,684.21
45083	08/09/18	Apple Inc.	Devices	\$1,048.50
45084	08/09/18	B & H Photo Video Pro Audio	Perkins Grant	\$8,264.20
45085	08/09/18	Batteries Plus - #260	2 Won Fire Doors @ MCMS - MJ	\$147.80
45086	08/09/18	BSN Sports, LLC	DHS/MCMC Mats	\$19,200.00
45087	08/09/18	Carolina Biological Supply Co	Labs	\$3,828.20
45088	08/09/18	CDW Government	Laptops	\$65,625.00
45089	08/09/18	Cengage Learning Inc.	Business Law Textbooks	\$12,025.00
45090	08/09/18	Children's Center for the Visually Impair	Services for student - EC	\$5,615.00
45091	08/09/18	Cintas Corporation No.2	July Uniform Rental	\$1,694.40
45092	08/09/18	Committee for Children	Bundles	\$36,090.00
45093	08/09/18	Contract Paper Group, Inc.	Copy Paper	\$62,218.80
45094	08/09/18	Control Service Co., Inc.	Control Modular Update-MVHS App by BOE 12/4/17	\$154,231.00
45095	08/09/18	Country Carpet	Stage Floor Replacement ME Appr BOE 12/5/17	\$5,630.00
45096	08/09/18	DASI Solutions LLC	SOLIDWORKS 2018-19	\$2,700.00
45097	08/09/18	E3 Diagnostics	Audiology equipment	\$360.00
45098	08/09/18	Epic Sports Inc.	Athletic Needs	\$105.43
45099	08/09/18	Fastenal Company	Grounds Supplies	\$55.40
45100	08/09/18	First Student, Inc.	Student transportation - July 2018 (7/1/18 - 7/28/18)	\$4,395.04
45101	08/09/18	Fuzzy Feet Chair Glides	Chair glides	\$110.00
45102	08/09/18	General Parts LLC	Student Nutrition Dept.	\$154.50
45103	08/09/18	Grainger	Maint. Supplies	\$75.41
45104	08/09/18	Harp's Food Stores, Inc.	NTA Luncheon	\$13.94
45105	08/09/18	Houchen Bindery	Rebinds	\$1,614.90
45106	08/09/18	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$1,300.92
45107	08/09/18	J & A Traffic Products	Signs / District Wide - IG	\$291.00
45108	08/09/18	JAMF Software	JAMF Annual renewal	\$13,308.00
45109	08/09/18	Key Refrigeration Supply L.L.C.	Maintenance Supplies	\$494.78
45110	08/09/18	KSU Bands	entry fee	\$450.00
45111	08/09/18	Lakemary Center, Inc.	Student Services	\$18,330.00
45112	08/09/18	Lippert Mechanical Service Corp.	HVAC Maintenance Contract 2018-2019	\$9,360.00
45113	08/09/18	Merrill Industrial Electric Co., LLC.	Drive Replacement DHS, ME	\$3,717.00
45114	08/09/18	Music & Arts	Music Instruments	\$12,798.97
45115	08/09/18	BlueTarp Financial, Inc.	Sprayer Pump / Grounds - IG	\$348.99

Check Journal - 08/09/18

Check Number	Check Date	Payee	Reason	Amount
45116	08/09/18	Office Depot	Teaching/Office Supplies	\$272.08
45117	08/09/18	Olathe Band Instrument	Instrument Repair	\$3,215.00
45118-45119	08/09/18	Overhead Door Company of KC	Door Test/Door Repairs	\$3,924.50
45120	08/09/18	Performance Glass, Inc.	Replacement Windows @ BE, MCMS, PRE	\$4,146.00
45121	08/09/18	Play & Park Structures	Slide Parts @ HE - IG	\$488.51
45122	08/09/18	Plumbing By Fisher, Inc.	Emergency Repair for Water Leak ME	\$2,051.10
45123	08/09/18	Pro-Ed	Psych testing protocols	\$116.60
45124	08/09/18	Propio LS, LLC	Interpreting Services for July 2018	\$20.00
45125-45127	08/09/18	Pur-0-Zone, Inc	Custodial supplies/Repairs	\$1,264.92
45128	08/09/18	Quill Corporation	Office Supplies	\$76.41
45129	08/09/18	Really Good Stuff, Inc.	Classroom Supplies	\$33.90
45130	08/09/18	Reeves-Wiedeman Company	Maintenance Supplies	\$165.98
45131	08/09/18	Safelite Fulfillment, Inc.	Maintenance Van Windshield Replacement - ME	\$341.97
45132	08/09/18	School Specialty Inc	Office Supplies	\$38.48
45133	08/09/18	Shawnee Copy Center, Inc.	Hall Passes- Absence passes	\$516.66
45134	08/09/18	Shawnee Mission Medical Center	annual cpr center/site alignment fee	\$150.00
45135	08/09/18	SiteOne Landscape Supply, LLC	Grounds Supplies	\$269.72
45136	08/09/18	Stanion Wholesale Electric	Lamp Clips for 2X2 Fixtures District Wide - MJ (990)	\$143.50
45137	08/09/18	The Legal Record	Budget Hearing Publication	\$20.66
45138	08/09/18	The Sherwin-Williams Co.	Wall Repair Paint @ PRE - DR	\$37.07
45139	08/09/18	Time Warner Cable	Business Internet	\$89.98
45140	08/09/18	Toshiba Business Solutions	Printers	\$11,999.60
45141	08/09/18	United School Adm Of Kansas	Superintendent - USA , KSSA & AASA Membership	\$1,263.17
45142	08/09/18	Van Wall Equipment	Throttle Cable / Grounds - IG	\$84.39
45143	08/09/18	W.W. Norton & Company	Books	\$4,269.04
45144	08/09/18	Water District No 1 Of Jo Co	W/S-MT, MV, PRE, HE, BE, CCE, RE, TP, MC, & ME	\$18,229.86
45145	08/09/18	Westar Energy	Electricity for 6/13/18 - 7/13/18	\$95,270.68
45146	08/09/18	Wex Bank	Fuel Charges - July 2018	\$2,219.31
				\$599,086.48



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Tuesday, August 7, 2018
SUBJECT: Budget Hearing
Budget Approval (Consent Agenda)

At the Board of Education meeting on July 26, 2018 the Board approved publishing the budget for fiscal year 2018-19. State statute requires that there must be not less than 10 calendar days between the date of the budget publication and the public hearing. The budget was published in The Legal Record on July 31, 2018, therefore the required 10-day period was met on August 10, 2018.



Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: August 8, 2018
Subject: **Recommended Policy Revisions, New Policy (CONSENT)**

We are continuing our review of policies with a recommendation for changes to be considered by the Board of Education at the regularly scheduled meeting on August 13.

The following policy updates were presented to the Board via a written report that was included in the July 9 meeting packet. We will not include the policy details in this summary. If you have any questions, please let us know. As a reminder, the Board may choose to remove items from Consent for further discussion.

Policy IHF – Graduation Requirements

We are expanding our policy on graduation requirements to provide exceptions for when local credits required in excess of the state minimum requirements for graduation must and may be waived. As you may know, the State of Kansas requires a minimum of 21 credits to receive a high school diploma. The USD 232 Board of Education raised the local requirement to 25 credits effective with the class of 2002.

Credits Required for Graduation

	USD 232	State of Kansas
English Language Arts	4.5	4
Social Science	3.5	3
Science	3	3
Mathematics	4	3
Physical Education/Health	1.5	1
Fine Arts	1	1
Electives	7.5	6
Total	25	21

First, state law, specifically K.S.A. 38-2285 and K.S.A. 38-2388, provides that diplomas must be awarded to students meeting state minimum requirements if the student is at least 17 years old; is enrolled or resides in the district; and was in custody of a federally recognized Indian tribe in

this state, the Juvenile Services Division of the Kansas Department of Corrections (“KDOC-JS”), or the Department for Children and Families (“DCF”) at any time on or after his or her 14th birthday.

Note that the KDOC-JS is the successor to the Juvenile Justice Authority. Governor Brownback issued an executive reorganizational order to merge the two agencies which became effective July 1, 2013, and both the adult and juvenile justice systems are now under the umbrella of the Kansas Department of Corrections.

Second, the Kansas State Department of Education has recommended other instances when waiver of excess requirements may be in order. Examples include if a student is an adult learner whose four-year cohorts have graduated; or if a student is attending an alternative school or program and has experienced high mobility, teen pregnancy, long-term illness, or other hardship conditions. These recommendations have been included as optional waiver opportunities. Finally, the recommended revision includes formatting changes and current terminology.

New Policy, Section FC – Memorials, Funerals, and Naming of District Facilities

We recommend adding this new policy section concerning hosting funeral and memorial services at schools.

Policy GAOC – Use of Tobacco Products

We are expanding what used to be the tobacco and electronic cigarette policy for staff to prohibit all devices that can be used to deliver nicotine. This would include, but may not be limited to, any electronic cigarette, cigar, cigarillo, pipe, or personal vaporizer. We removed certain references to students since it is addressed elsewhere in policy.

Policy JCDA – Tobacco Use

This policy specifically addresses students. We are expanding what used to be the tobacco and electronic cigarette policy to prohibit all devices that can be used to deliver nicotine. This would include, but may not be limited to, any electronic cigarette, cigar, cigarillo, pipe, or personal vaporizer.

###



Unified School District 232

Administrative & Educational Services

Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: August 8, 2018
Subject: **Local Wellness Plan (CONSENT)**

We are presenting a recommended Local Wellness Plan for the Board's consideration as part of our effort to remain in compliance with federal requirements. We will seek approval at the regularly scheduled meeting on August 13.

The recommended Local Wellness Plan was presented to the Board via a written report that was included in the July 9 meeting packet. As you may recall, the Board approved changes to its Local Wellness Policy (section JGCA) in August 2017. The policy is mandated for any school district participating in federal Child Nutrition programs, including the National School Lunch and School Breakfast Programs.

The United States Department of Agriculture's Food and Nutrition Service finalized regulations to create a framework and guidelines for written wellness policies and plans established by local school entities. The final rule (7 CFR Sec. 210.31) expands the requirements to strengthen policies/plans and increase transparency, with the responsibility for developing, implementing, and evaluating a wellness policy placed at the local level so the unique needs of each school entity can be addressed.

The administration undertook a process to review and revise a wellness plan to fit federal requirements and local needs. Our Director of Student Nutrition, Jolyn Mortenson, led the process of forming of a wellness committee as directed by the updated policy. The committee is comprised of a school board member, administrators, district food service representative, student, parent/guardian, school health professional, physical education teacher, and member of the public.

The recommended Local Wellness Plan includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum federal standards. Much of what is included in the plan are steps that were already underway across the district and is formally recognized in the plan. If you have any questions, please let us know.

###



Unified School District 232



Facilities Department

Steve Deghand
Director of Facilities

To: Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: August 8, 2018
Subject: Easement Requests (Consent)

As indicated previously, the City of Shawnee has asked the Canyon Lakes developer to tie new storm sewer into the existing system located on Belmont Elementary Property. The connection would be made along the southern boundary of the property near Belmont Drive.

The developer, Prieb Homes, has submitted a request, asking USD 232 to consider granting easements necessary to install the main on the far eastern edge of the school property. They are asking for a permanent utility easement that is 18 feet in width, and a temporary construction easement that is 23 feet wide. The permanent easement would be an agreement with the City of Shawnee, not the developer. The developer is responsible to complete all work and restore the property once work is completed.

I have visited with our Grounds Supervisor and he has no objections to this request. Please know that I will be bringing this request to the Board of Education for approval at the August meeting. As always, contact me with questions or concerns you may have regarding this topic.



Unified School District 232



Facilities Department

Steve Deghand
Director of Facilities

To: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: August 8, 2018
Subject: Surplus Request (Consent)

The USD 232 Grounds Department is requesting the Board of Education to declare an old Kubota tractor as surplus with the intent to sell at market price. The old tractor is no longer a reliable option, especially since the new tractor has arrived. Please contact me directly with any questions or concerns you may have regarding this request.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

Mrs. Beth Mildren
Principal, Riverview Elementary

Date: 07-31-18
To: Board of Education, USD232
Frank Harwood, Superintendent of Schools
From: Beth Mildren, Principal, Riverview Elementary School
Subject: Surplus items

We are requesting approval to declare certain equipment as surplus. The items have been deemed unusable and of no value to the school due to the age of the equipment and/or condition. Following approval by the board, we will have the items picked up for disposal.

<u>Equipment</u>		<u>Condition</u>	<u>Quantity</u>
Speakers - Large	Sony	Unusable	2
Speakers - small	Sony	Unusable	2
Stereo	Sony	Unusable	1
CD Player		Unusable	1
Receiver		Unusable	1
Balance Fulcrum		Unusable	10
Sense-Able Science		Unusable	1
Ramps		Unusable	10
Box of headphones		Unusable	20

Respectfully, submitted for Board approval.

Beth Mildren
Principal



D E S O T O

UNIFIED SCHOOL DISTRICT 232

22405 Clear Creek Parkway
Shawnee, KS 66226
FAX: 913 / 667-1800
FAX: 913 / 667-3612

Prairie Ridge Elementary

Date: July 30, 2018
To: Board of Education, USD 232
Mr. Frank Harwood, Superintendent of Schools
From: Kristel Fulcher, Principal, Prairie Ridge Elementary
Subject: School Contribution

I seek the approval of our Board of Education to accept a contribution from Inter-State Studio and Publishing in the amount of \$601.34 to Prairie Ridge Elementary School (check #164024, dated 6/11/18).

Monies will be used toward the purchase of general teaching/building supplies for Prairie Ridge. Funds will be deposited into the Prairie Ridge general building fund.

Respectfully submitted for Board approval,

Kristel Fulcher



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

w w w . u s d 2 3 2 . o r g

Mrs. Beth Mildren
Principal, Riverview Elementary

Date: 7-27-18
To: Board of Education, USD232
Frank Harwood, Superintendent of Schools
From: Beth Mildren, Principal, Riverview Elementary School
Subject: School Donation

I am alerting our Board of Education of the following donation from the Riverview PTA:

Four Osmo Classroom Kits for our Kindergarten Classrooms. The four kits are valued at \$1,596.00.

These kits come with four plastic storage boxes and include everything you need to play Words (plastic tiles with lowercase letters), Tangram (plastic shapes), Numbers (plastic tiles with dots and numerals), Newton, and Masterpiece.

Respectfully, submitted for Board approval.

Beth Mildren
Principal

DE SOTO HIGH SCHOOL

35000 WEST. 91ST STREET • DE SOTO, KS • 66018

PHONE: 913.667.6250 • FAX: 913.667.6251

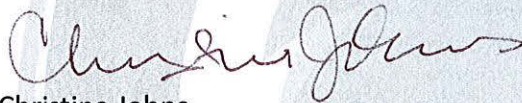
WWW.DHS.USD232.ORG • WWW.DHSWILDCATNATION.COM

August 3, 2018

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Christine Johns/Counselor
Re: Scholarship Donation

I seek the approval of our Board of Education to accept a \$5,000 scholarship donation from McCarthy Auto Group. The money will be used to pay for scholarships that were awarded to three 2018 DHS Graduates and will be sent to the college they are attending this fall.

Respectfully submitted for Board approval,



Christine Johns
DHS Counselor

HOME OF THE WILDCATS!

SAM RUFF • PRINCIPAL LEAH VOMHOF • ASSOCIATE PRINCIPAL RYAN JOHNSON • ACTIVITIES DIRECTOR
CRISSY JOHNS • COUNSELOR (A-G) LINDSAY HOTHAN • COUNSELOR (H-N) KRISTY WILKENS • COUNSELOR (O-Z)



Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: August 8, 2018
Subject: **Security Procedures (ACTION)**

The Board of Education will have opportunity to discuss security procedures related to the new video/audio door access systems being installed at the main entrances of our schools. This particular project is one part of the safety and security initiative related to the 2018 Bond Issue.

At the direction of the Board, we have prepared recommended procedures for the implementation of the new security equipment at all schools.

One of the most important steps schools can take to support safe learning environments is access control. According to law enforcement experts, two important allies for safety are time and distance; keeping a potentially dangerous subject as far away for as long as possible.

While we have discussed the threat of an active shooter in light of recent events in our country, we must also recognize the less extreme threats schools are likely to face. School safety may be compromised by persons having child custody issues, individuals who are having an unrelated problem with a staff member (domestic violence or stalking), or a parent who is angry with a teacher.

Locking all main entrances to prevent immediate access to school offices adds a barrier and gives staff additional time to identify potential threats. It is important to stress that this solution will not prevent an individual who is intent on causing harm. School districts struggle with maintaining a balance between having a user-friendly, welcoming school climate and a facility which is secure from unwanted intruders.

The video/audio door stations being installed at our schools give us the ability to have a locking configuration that would require visitors to push a button and request access into the building. We have prepared basic procedures that may be shared publicly, along with additional internal procedures to provide guidance and support to school staff.

Visitor Access

All doors, including main entrances, will be locked during the school day between the following times:

- Elementary
 - 8:45 a.m. to 3:50 p.m.
- Middle School
 - 7:55 a.m. to 3:05 p.m.
- High School
 - 7:50 a.m. to 2:55 p.m.

When the new door security stations are active, visitors must press a button to request access. Staff will identify the individual and purpose of the visit. During this time, staff will observe behavior and evaluate answers to basic questions.

If the visitor is known to staff and/or the visitor has a bonafide purpose to be at school, staff may grant access into the office and follow visitor check-in procedures.

If the preceding conditions are not met, staff may:

- Ask additional questions;
- Request identification; and/or
- Seek assistance from an administrator or school resource officer.

If the visitor's identity and purpose for being in the building are satisfactorily addressed, the visitor may be granted access into the office.

If the visitor's identify or purpose for being in the building are not satisfactorily addressed, access may be denied. At this point, an administrator shall be involved, as well as notification of the school resource officer or local law enforcement as appropriate. When in doubt, staff may dial 9-1-1 and follow crisis procedures.

All visitors will be required to follow check-in procedures.

- Sign in
- Provide photo ID, if requested by staff
- Obtain a visitor badge
- Visitors may be escorted within the building as necessary
- Checkout through the office when leaving the school

Schools will make adjustments, with a focus on safety and security, to accommodate large events during the school day and utilize staff to assist with visitor access into the building.

We have prepared additional internal guidance to assist staff with the basic procedures that have been outlined in this report. The guidance will be shared separately with the Board of Education.

Date for Implementation

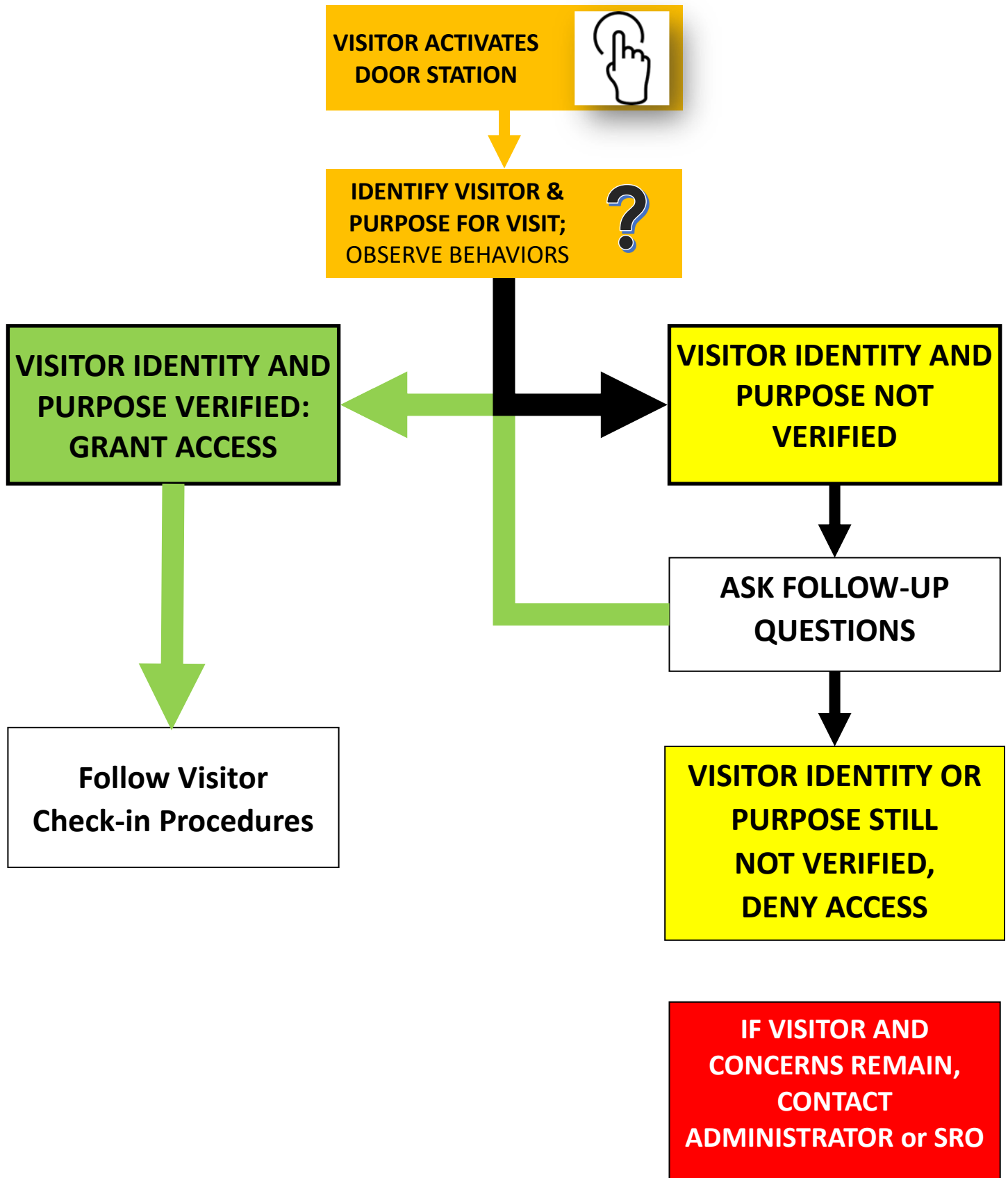
The district ordered the video/audio door stations approximately five weeks ago. The company contacted us and said that the remaining door stations are now on back order due to the high demand over the summer for the product. They estimate the product to be delivered by the end of August. We currently have three units installed.

In an effort to minimize the delay, we will continue to run the necessary cabling at schools so that the door stations can be quickly installed.

Once the security procedures are approved by the Board, a process for training staff and informing parents will have to be implemented. Factoring in the delay in receiving the remaining product, we recommend initiating the new process in October (date to be determined). We will keep you advised.

##

School Day Visitor Access Procedures—DRAFT





Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: August 8, 2018
Subject: District Goals – 2018-19 Proposed

During the last two years, the Board of Education has approved District Goals to help direct the work of district staff. We are asking for approval of District Goals for 2018-19.

One change to the District Goals this year is the identification of relevant Foundational Structures and Rose Capacities. Foundational Structures are adapted from the Kansas State Board of Education's Kansan's Can Vision as well as the Kansas Educational Systems Accreditation (KESA) process. The Rose Capacities are originally from a Kentucky school funding law suit and have been used in several states to measure equity and adequacy. The Rose Capacities have also been incorporated into KESA as a way to monitor progress.

In the spring, the district selected Relationships and Relevance as our two KESA goals. Each of the strategies have been identified as supporting building relationships or demonstrating relevance as appropriate. Each building was required to select two goal areas from Relationships and/or Relevance. The goal areas for each school are also included in the attachment.

As you can see from the Goals and Strategies listed, this will be a busy and exciting year in USD 232. We will be working on a number of priorities that have the potential to have a significant impact on the educational experience we provide our students, families and community.



Vision

Maximize each student's potential, through inspiration and discovery, challenging them to become self-sufficient and positive contributors to society.

Mission

USD 232 will prepare all students for their future through excellent, innovative learning opportunities with caring, dedicated and passionate staff in a safe and secure environment.

District Goals for 2018-2019

Proposed 8/8/2018

Achievement

Improve student achievement for all students while reducing the achievement disparities of various disaggregated groups.

Buildings & Budgets

Maximize district resources and provide high quality facilities to enhance educational programs.

Community Engagement

Work proactively with the community to improve educational programs.

Specific strategies and action steps have been developed for each of the three goals.

**USD 232 Board of Education
District Goals 2018-2019**

Achievement

Improve achievement for all students while reducing the achievement disparities of various disaggregated groups.
Objective A1: 90% or more of USD 232 student will perform in the top three levels on the Kansas State Assessments.
Objective A2: USD 232's Five Year Effectiveness Rate for Post-Secondary Success will exceed 70%.

Strategy #1 Multi-Tiered System of Supports (Relationships)					
FS	Rose	Action steps	Timeline	Staff	Progress
1	1,4,7	Universal Screener: Professional Development for all staff and implementation FastBridge.	PD – Fall 2018 Implement Nov., 18	Hanson, Hite, Kelly	
1	4	SECD Curriculum: Implement Second Step grades K-8	Throughout 2018-19	Hanson, Hite, Kelly	
1	1,7	Implement PreACT in grades 9 & 10	Fall, 2018	Hanson, Hite, Kelly	
1	1,7	Math Intervention Materials Review	Fall, 2018	Hanson, Hite, Kelly	
1	4	Develop Tier 2 & 3 for Math, Reading and SECD	Spring, 2019	Hanson, Hite, Kelly	

Strategy #2 Post Secondary Success (Relevance)					
FS	Rose	Action steps	Timeline	Staff	Progress
2,8	4,6,7	Implement Pathways course at the middle schools where students will be developing their IPS.	Throughout 2018-19	Kelly	
8	6,7	Determine a process for IPS support and enhancement at the high school level.	Spring, 2019	Kelly	
2,8	6,7	Work with stakeholder groups to determine which career pathways should be offered.	Spring, 2019	Kelly	
2,8	6,7	Plan for the implementation of expanded or new career pathways including pathways to be housed at the new CTE center.	TBD		

**USD 232 Board of Education
District Goals 2018-2019**

Strategy #3 1-to-1 Computing Device Pilot (Relevance)					
FS	Rose	Action steps	Timeline	Staff	Progress
8	7	Purchase, prepare, deploy and manage pilot devices.	July & August, 2018	Riffel	
8	7	Select pilot participants, establish pilot procedures and develop pilot evaluation criteria	July & August, 2018	Kelly, Riffel	
8	7	Meet with pilot participants to finalize procedures and evaluation processes	August, 2018	Kelly, Riffel	
8	7	Update Board of Education of pilot participants, procedures and evaluation criteria	September, 2018	Kelly, Riffel	
8	7	Provide a report of pilot to the Board of Education	February, 2019	Kelly, Riffel	
8	7	Recommendation for future instructional technology implementation	April, 2019	Kelly, Riffel	

**USD 232 Board of Education
District Goals 2018-2019**

Buildings & Budgets

Maximize district resources and provide high quality facilities to enhance educational programs.
Objective B1: Contracts to complete Phase 1 bond projects and planning for Phase 2.
Objective B2: Multi-Year General Fund Budget Process.

Strategy #4 Bond project planning and implementation.			
Action steps	Timeline	Staff	Progress
Planning for Phase 1 Bond Projects	May-December, 2018	Deghand	
Board approval of Phase 1 Construction Contracts	February, 2019	Deghand	
Board approval for the Phase 1 Bond Sale	February, 2019	Larsen	
Based on available funding recommend to the Board additional projects to be completed in Phase 1.	March, 2019	Deghand, Riffel	
Planning for Phase 2 Bond Projects	Throughout 2018-19	Deghand	

Strategy #5 Develop budgeting plan to accommodate the Kansas Legislatures school funding plan.			
Action steps	Timeline	Staff	Progress
Review new school finance formula and legislatures multi-year funding plan.	July-September, 2018	Larsen	
Use projected enrollment to estimate future General Fund Resources.	October, 2018	Larsen	
Explore the possible implementation of a multi-year General Fund budgeting process.	Throughout 2018-19	Larsen	
Monitor legislative reaction to Supreme Court ruling and implementation of current school funding plan.	January-June 2019	Larsen	
Present recommendation to the board as appropriate.	TBD		

**USD 232 Board of Education
District Goals 2018-2019**

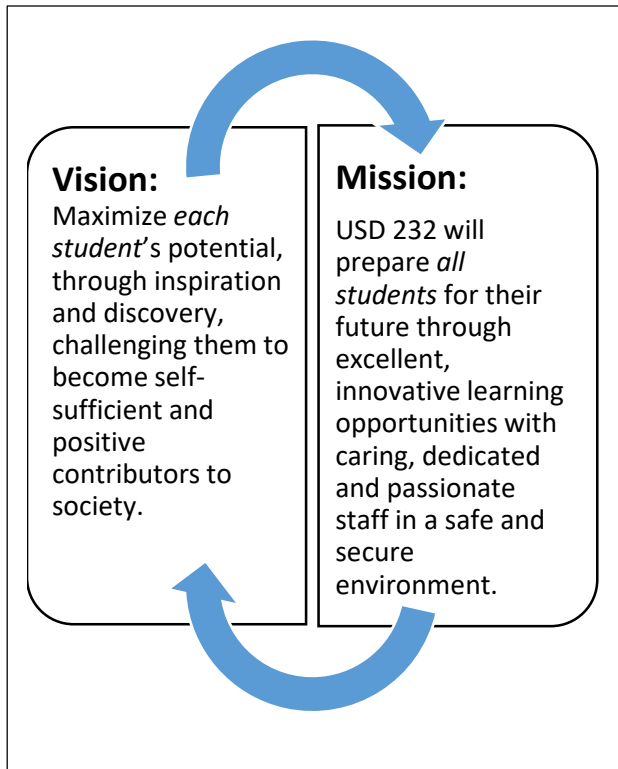
Community Engagement

Work proactively with the community to improve educational programs.					
Objective C1: Increase community awareness of USD 232.					
Objective C2: Increase family and community engagement with schools.					

Strategy #6 Increase parent and community engagement. (Relationships)					
FS	Rose	Action steps	Timeline	Staff	Progress
2,4		Provide a forum to inform parents about concerns and resources related to student mental health.	Fall, 2018	Cater	
2,4		Expand the role of the newly formed USD 232 Education Foundation.	Throughout 2018-19	Cater	
2,4		Support buildings with increasing parent engagement.	Throughout 2018-19	Hite	

Strategy #7 Improve the use and availability of information about the district. (Relationships)					
FS	Rose	Action steps	Timeline	Staff	Progress
2,4		Maximize the use of the district's new web presence.	Throughout 2018-19	Cater	
2,4		Increase the district's social media presence.	Throughout 2018-19	Cater	
2,4		Create and publish a brochure highlighting district accomplishments.	Throughout 2018-19	Cater	
2,4		Provide information to keep the community up to date on the progress of the 2018 Bond.	Throughout 2018-19	Cater	

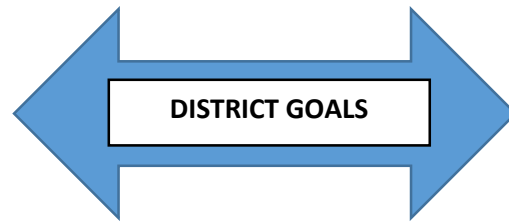
USD 232 Foundations



Rose Standard Capacities

1. Sufficient oral and written communication skills to enable students to function in a complex and rapidly changing civilization.
2. Sufficient knowledge of economic, social, and political systems to enable the student to make informed choices.
3. Sufficient understanding of governmental processes to enable the student to understand the issues that affect his or her community, state, and nation.
4. Sufficient self-knowledge and knowledge of his or her mental and physical wellness.
5. Sufficient grounding in the arts to enable each student to appreciate his or her cultural and historical heritage.
6. Sufficient training or preparation for advanced training in either academic or vocational fields so as to enable each child to choose and pursue life work intelligently.
7. Sufficient levels of academic or vocational skills to enable public school students to compete favorably with their counterparts in surrounding states, in academics or in the job market.

USD 232 Foundations



Relationships

- Staff
- Students
- Families
- Community

Relevance

- Curriculum
- Instruction
- Student Engagement
- Technology

Building	Goal 1	Goal 2
Belmont Elementary	Students (Relationships)	Instruction (Relevance)
Clear Creek Elementary	Students (Relationships)	Curriculum (Relevance)
Horizon Elementary	Students (Relationships)	Student Engagement (Relevance)
Mize Elementary	Students (Relationships)	Student Engagement (Relevance)
Prairie Ridge Elementary	Community (Relationships)	Instruction (Relevance)
Riverview Elementary	Students (Relationships)	Student Engagement (Relevance)
Starside Elementary	Families (Relationships)	Instruction (Relevance)
Lexington Trails Middle School	Families (Relationships)	Technology (Relevance)
Mill Creek Middle School	Students (Relationships)	Communities (Relationships)
Monticello Trails Middle School	Technology (Relevance)	Instruction (Relevance)
De Soto High School	Instruction (Relevance)	Student Engagement (Relevance)
Mill Valley High School	Students (Relationships)	Student Engagement (Relevance)



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: August 8, 2018
Subject: Proposed Electricity Rate Hike (DISCUSSION)

In May, KCP&L requested a 5.7% increase in electric rates. School districts and other public agencies have been approached about our interest in grouping together to have representation at the Kansas Corporation Commissions deliberations on the rate increase request. The letter from the Law Office of Smithyman & Zakoura is attached to the memo.

To provide some background, USD 232 spends more than \$1.3 million per year for electricity. Over the last four years, our spending for electric has increased by 4.7%. This might make sense because our student enrollment has increased by 4.2%. However, our electricity usage in Kilowatt Hours has decreased over the five years by 7.7%. This decrease is due to our very effective energy program lead by Dwight Stopple. The increase in electricity costs is due to a 13% increase in KCP&L's rates.

The board will be asked about the possibility of joining with other public agencies to have a "seat at the table" during the rate increase discussions. I would like to get the board's input on this matter since I am not sure that USD 232 has been involved in this type of arrangement in the past. Please let me know if you have any questions.

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PRACTICE IN KANSAS AND MISSOURI

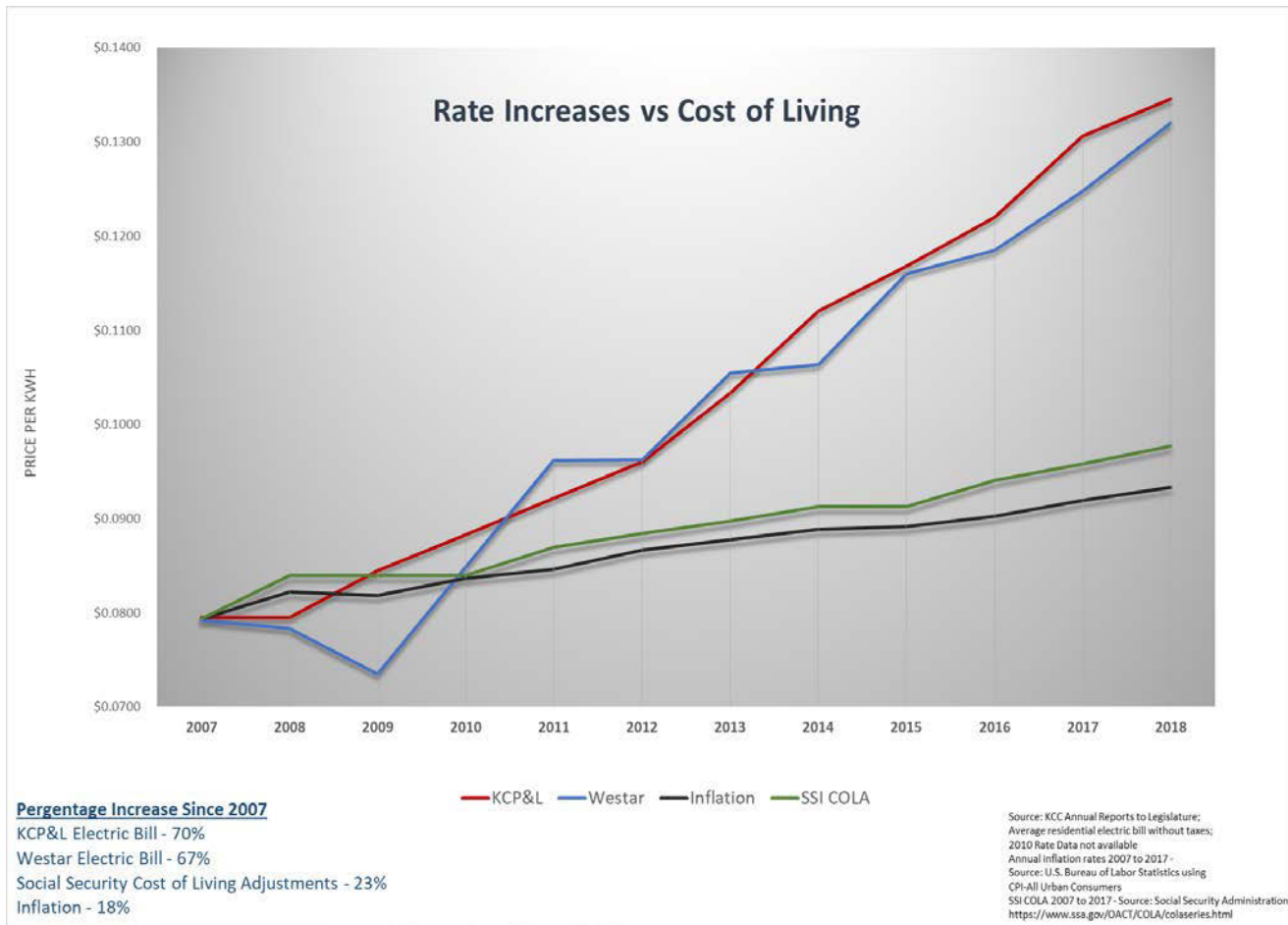
ANDREW J. FRENCH

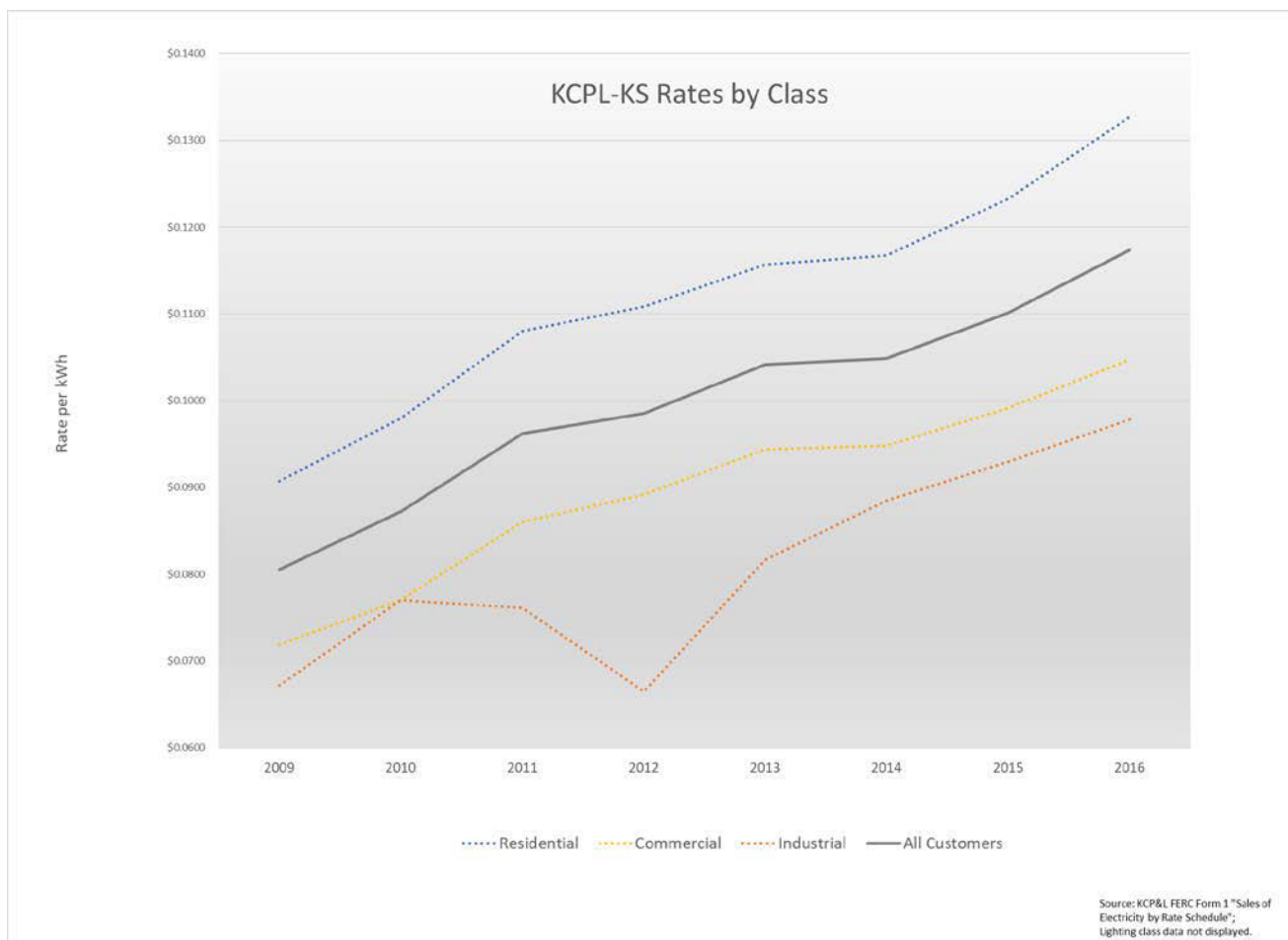
July 23, 2018

Re: New KCP&L Rate Increase Request;
Kansas Corporation Commission Docket No. 18-KCPE-480-RTS

Good afternoon,

Through the years, our law firm has represented a number of city, county, and government entities with regard to energy use, regulation, and price issues. Such matters remain a primary specialty of this law firm. We follow Kansas energy issues closely, and our records indicate KCP&L's electricity rates in Kansas have increased approximately 70% since 2007. The charts below show these results.





Groups represented by our law firm in the past include the City of Overland Park, the City of Mission Hills, Johnson County, the Johnson County Community College, and various school districts.

The electricity purchases of these entities from Kansas City Power & Light Company ("KCP&L") are typically in the "Medium General Service" rate class. In the last calendar year, KCP&L received \$69,285,911 in revenues from the MGS rate class for electricity usage. We believe that government and school district usage approaches, and likely exceeds, 50% of this amount. The two largest school districts' payments to KCP&L exceed \$15 million. The Shawnee Mission and Blue Valley school districts are listed among the 20 largest users on the KCP&L (KS) system.

KCP&L filed an application with the Kansas Corporation Commission ("KCC") on May 1, 2018, requesting an overall rate increase of 5.7%. It is unknown how the KCC will ultimately allocate any rate increase or decrease among the classes. KCP&L proposes to allocate most of the increase to residential customers. However, based on our experience, that outcome is extremely unlikely to be adopted by the KCC. Based on historical practice, we expect any increase or decrease to be spread more evenly among the classes. Assuming, for illustrative purposes, the public entities on the MGS rate class pay about \$35 million a year for electricity, and they receive a 5.7% increase, this new rate increase would raise these entities' electricity costs by about \$2 million per year. Further assuming that the two largest school districts have annual electric bills together exceeding \$15 million per year, those districts would experience a potential price increase of about \$855,000 per year.

The pending KCP&L rate case will also deal with issues including rate adjustments due to the lower federal corporate income tax rate and savings generated by the recently-completed Westar-KCP&L merger. The rates established in this case will be implemented for the next five years, subject to a “base rate” moratorium during that time. However, other charges, such as transmission costs, energy efficiency costs, and fuel costs will continue to change annually.

This is a very important case for the schools and public entities, by any measure. And they presently have no representation at the KCC. Our representation is always aimed at securing the most reliable electrical service at the lowest possible rates. Here, it may also be appropriate to make specific proposals, such as a special “Schools” tariff for the KCP&L service territory, similar to that on the Westar system.

USD # 259 (the Wichita school district) and several Kansas universities are active participants in the ongoing Westar Energy rate case at the KCC (Docket No. 18-WSEE-328 RTS). In that docket, USD #259 introduced evidence that demonstrated that Kansas school districts have electric rates that are far higher than school districts in states that adjoin Kansas.

The Westar Energy “Schools” rate – even though quite high when compared to the states adjoining Kansas – is materially lower, on a kWh cost comparison, than the kWh rate that school districts pay to KCP&L in Kansas. The kWh cost for **Wichita #USD 259 is 9.22 cents per kWh**. Per public records, for the period of July 1, 2016 through June 30, 2017 – the **Shawnee Mission School District** spent \$8,691,501 for its total usage of 83,141,393.41 kWh, an average cost of **10.45 cents per kWh**.

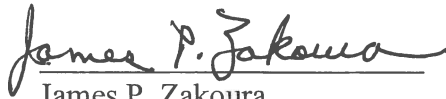
Based on our experience in representing clients at the KCC, we typically estimate a total budget of around \$200,000 for full and active participation in utility rate cases. This level of budget covers all legal and expert witness costs. However, this budget can be reduced significantly depending on an entity's desired level of participation in the case. Assuming there is significant interest in participating as a group, no entity should expect to contribute more than \$25,000 toward this initiative.

As part of any representation, we will provide regular case reports to the participating members. And any billings will include specific itemized descriptions of our work and hourly rates.

Because written testimony must be filed by September 12, 2018, we would like to meet with any interested entities as soon as possible. We could discuss your concerns regarding rising energy costs and formulate a prudent level of participation in the KCP&L rate case to address those concerns. For instance, we could discuss an efficient strategy of filing brief written testimony setting forth the public entities' concerns, which would allow us to actively participate in formal settlement negotiations and the KCC's hearing on the rate increase. This level of participation would be efficient and could be achieved for a reduced budgetary amount.

In addition to your consideration, please forward this message to your legal counsel as may be appropriate. We do not wish to be inconsistent with any legal obligations or protocols of your organizations.

Kindest regards,

A handwritten signature in cursive script, reading "James P. Zakoura". The signature is written in dark ink and is positioned above a horizontal line.

James P. Zakoura

Andrew J. French

SMITHYMAN & ZAKOURA, CHARTERED