



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood
Superintendent of Schools

USD 232 BOARD OF EDUCATION REGULAR MEETING AGENDA

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

December 3, 2018

***** Please silence cell phones prior to the beginning of this meeting. *****

6:00 P.M.

I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

II. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Approve minutes of the November 5th regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on November 27, 2018.
- E. Approve employment recommendations made on December 3, 2018.
- F. Appoint Alvie Cater, Ken Larsen, Carrie Handy and Brian Schwanz to serve as negotiating agents on behalf of the school district with regard to the Professional Negotiated Agreement and approve Superintendent Harwood to conduct training for the district team.
- G. Accept the 2019 Capital Outlay Committee report addressing various needs and projects with planned expenditures from the Capital Outlay Fund; with projects re-submitted to the Board of Education from time to time for approval based on submission of bids and costs as required by Kansas Statutes 72-8801.
- H. Approve the updated 10-year Capital Outlay Plan as presented.
- I. Declare one (1) Cres-Cor Crown-X Warmer, Model K-HJ, surplus as requested by the Director of Student Nutrition.
- J. Declare the following music equipment surplus as requested by Horizon Elementary School: Two tall Speakers, a Superscope CD Recording System, a Sony Audio/Visual Control Center, and a CD to CD/CF Recorder.
- K. Approve purchase of McGraw-Hill's Study Sync resources for middle school English Language Arts in the amount of \$202,987.89 for a seven-year cycle and Pearson's My Perspectives resources for high school English Language Arts in the amount of \$243,613.91 for a seven-year cycle.

- L. Approve the following new secondary student courses to be offered with the start of the 2019-20 school year: Floriculture and Greenhouse Management (Eudora – De Soto Technical Education Center), Digital Media Project Management, Argumentation and Debate Fundamentals, Senior Symposium A and B, AP World History: Modern, Environmental Resources and Wildlife Science, Graphic Design Fundamentals and Graphic Design Workplace Experience. Also the following new Distance Learning Courses in partnership with Washburn University Institute of Technology: Basic Electricity, Energy Loads and Calculations, Health Occupations, Advanced Systems Technology, Information Systems Technology and Graphics Technology.
- M. Approve purchase of a Securly software license in the amount of \$18,432.00 annually.
- N. Accept a donation in the amount of \$440.00 from Madden Rental to the De Soto High School Boys' Basketball program.
- O. Approve the following extended day trips:
 - Mill Valley High School Debate, Grades 9-12, compete in the Kansas Debate Classic and Novice State Debate Tournaments, Wichita East High School, Wichita, KS, January 4-5, 2019.

III. GOOD NEWS.

- A. Student Recognition.
- B. Staff Member Recognition.

IV. ACTION ITEM.

- A. Fiscal Year 2018 Audit Report. [Ken Larsen]
- B. Canvas Learning Management System. [Dr. Cindy Swartz]

V. DISCUSSION ITEMS.

- A. Middle School Pathways Course. [Dr. Joe Kelly]
- B. Social/Emotional Character Development Survey Results. [Michelle Hite]
- C. MTSS Update. [Lee Hanson]

VI. PATRON INPUT.

VII. ALERT. *(This item may require future action by the Board of Education.)*

- A. Substitute Rates.

VIII. FYI REPORT.

- A. USD 232 Special Services Advisory Committee 2018-2019.

IX. ADJOURNMENT.

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Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

November 5, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present:

Bill Fletcher
John Gaignat
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade

Absent: Angela Handy

Others Present:

Debbie Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Melissa Hanson, Principal, Monticello Trails Middle School
Tara Harmon-Moore, Nurse Supervisor
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Josh Kindler, Principal, Mill Creek Middle School
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Bryan LeBar, Assistant Principal, Monticello Trails Middle School
Jolyn Mortenson, Director of Student Nutrition
Deborah Ricker, School Improvement Specialist, Horizon Elementary School
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Ceresa Schaeffer, Secondary Curriculum Coordinator
Brian Schwanz, Director of Human Resources/Secondary
Denise Seawood-Legore, Assistant Principal, Mill Creek Middle School
Cindy Swartz, Technology Integration Coordinator
Andrea West, Early Childhood Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance and briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Kevin Makalous asked to add a discussion item to talk about a possible partnership with the City of Shawnee for a joint pool facility.

Bill Fletcher asked to remove check number 45959 from Consent Agenda item "D. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

Mr. Kevin Makalous moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Danielle Heikes seconded.

Carried 6/0.

The following Consent Agenda items were approved:

1. Minutes of the October 1st regular meeting, October 22nd special meeting, and amended minutes of the September 10th regular meeting.
2. Payment of bills and issuance of checks numbered 45660 – 45762, 45767 – 45958, 45960 – 46007 and 46017 – 46109.
3. Transfer of funds as follows:
 - a. \$675,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$5,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$180,000.00 from LOB (Fund 08) to At Risk K-12 (Fund 13)
 - d. \$40,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$130,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified

Esther Anderson, Substitute School Nurse

Shirley Beeler, Student Nutrition Assistant, MTMS *(Will continue to work with the district as a substitute for the Student Nutrition Department.)*

Richard Finazzo, School Nurse, DHS

Maria Fiscella, Behavior Assistant Paraprofessional

Jeffrey Hall, Paraprofessional, LTMS

Amanda Harris, Student Nutrition Assistant, MCMS

Maria Juarez, Night Custodian, SE

Employment – Classified

Maureen Befort, Lunchroom Aide, RE

Braden Lorenz, Lead Custodian, MVHS

Jennifer Mier, Substitute Paraprofessional

Riley Pfeifer, Center Based Paraprofessional, DHS

Regina Robbins, Substitute Paraprofessional

Cory Sears, Rule 10 Assistant Debate Coach, MVHS

Michael Story, Student Nutrition Assistant, DHS
Marc VanMeerhaeghe, Night Custodian, RE
Cassandra Zoller, Center Based Paraprofessional, LTMS
Deborah Zumwalt, Center Based Paraprofessional, LTMS

Retirement – Certified

Terry McCord, Counselor, MTMS (*Effective 12/20/2018*)

Employment – Certified

Melissa Sanders, 0.4 FTE School Psychologist, CCE

Jerald Schenk, Engineering Technology Teacher, MCMS (*Effective 11/06/2018*)

5. List of technology equipment declared surplus.
6. Two (2) DCM Speakers-Large, two (2) Sony CD Players, one (1) Onkyo Receiver, one (1) Onkyo Cassette Deck and one (1) Roland Sequencer declared as surplus.
7. Acceptance of the following donations:
 - \$754.00 from Inter-State Studio & Publishing Co. to Prairie Ridge Elementary School.
 - \$1,000.00 from PLK Development to the De Soto High School Girls' Basketball Program.
 - Two (2) Epson Stylus Pro 7900 Large Format Printers (with a value of \$500.00) from Huhtamaki Graphics Department to Mill Valley High School.
 - \$500.00 from Bulleigh Orthodontics to the Mill Valley High School Boys' Soccer Program.
 - \$500.00 from DGM1 Doughnut LLC to the Mill Valley High School Boys' Soccer Program.
 - \$500.00 from Krista Schoutko to the Mill Valley High School Boys' Soccer Program.
 - \$1,000.00 from the Kiewit Education and Community Coalition to Mill Valley High School (*\$500.00 for the Scholars Bowl Program and \$500.00 for the Project Lead the Way Program*).
8. The following extended day trips:
 - Lexington Trails Middle School 6th Grade, ski at Snow Creek, Weston, MO, January 23, 2019.
 - Mill Valley High School Debate, Grades 9-12, participate in the Glenbrooks Debate Tournament, Glenbrooks North High School, Glenbrooks, IL, November 19-22, 2018.
 - Mill Valley High School Debate, Grades 9-12, participate in the State Debate Tournament, Garden City High School, Garden City, KS, January 10-13, 2019.
 - Mill Valley High School Debate, Grades 9-12, participate in the Iowa City West Debate Tournament, Iowa City West High School, Iowa City, IA, February 22-25, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:02 p.m.

Mrs. Danielle Heikes moved to approve payment to Kansas Land Management, LLC in the amount of \$30,280.00 with check number 45959.

Mrs. Rachele Zade seconded.

Carried 5/0.

Bill Fletcher returned to the meeting at 6:03 p.m.

GOOD NEWS.

Student Recognition. At the October board meeting students from each school whose artwork was chosen by their Art teachers to be put on permanent display in the Administrative Office were recognized. Art students Luke Michaels from Prairie Ridge Elementary, Sadie Stokes from Riverview Elementary, and Corrine Schwindt from Belmont Elementary were unable to attend that meeting so were given an opportunity to share their outstanding work with the Board this evening and be recognized.

Staff Member Recognition. Wendy Ping, Art Teacher at Monticello Trails Middle School, was recognized for being named the 2018-19 Kansas Art Education Association Middle School Art Educator of the Year.

Horizon Elementary School staff members Suzanne Cox, Teacher, and Phillip Wagoner, Custodian; along with Mill Creek Middle School staff member Jill Church, Math Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation. The Mill Creek Middle School Nurse, Brenda Carroll, was unable to attend the meeting, but also recognized for outstanding service in her role.

ACTION ITEM.

Secondary Math Intervention Resource Adoptions. Joe Kelly, Director of Curriculum & Instruction, explained that in the 2016-17 school year Multi Tiered System of Supports (MTSS) Committees, which were comprised of teachers and other certified staff members, participated in a review of processes across the district in math, reading and behavior. He noted that as a result of this review process it was determined that a math intervention resource was needed to facilitate the implementation of MTSS in math. He informed the Board that in 2017-18 the USD 232 Teaching and Learning Department partnered with the Kansas Technical Assistance System Network (TASN), which is the professional development branch of the Kansas State Department of Education, to undergo the second year of planning and structuring of MTSS. He said the original timeline for implementation of MTSS was the beginning of the 2018-19 school year; however, after listening to concerns from staff, the timeline was shifted to January 2019. Dr. Kelly gave a review of the process used by the TASN and Math MTSS Subcommittee to determine the best resources for students needing additional supports in mathematics. He then went over the mathematics intervention evaluation criteria, pilot kit rotation schedule and teacher feedback. Dr. Kelly said that based on feedback from elementary administrators, it is recommended the purchase of elementary math intervention resources occur at a later date during this fiscal year. He said the middle school Math MTSS Committee members chose Number Worlds and the high school committee members chose Trans Math. In conclusion, he said teachers received professional development related to these two resources during the district in-service day on October 15th and Teaching & Learning will have an opportunity to receive feedback from staff throughout the second semester.

In response to board member questions, Dr. Kelly and Mrs. Lee Hanson, Director of Special Services, explained how the math intervention resources would work with core mathematics that will be reviewed and determined for grades K-12 next year.

Mr. Kevin Makalous moved to approve purchase of Number Worlds math resources from McGraw Hill for grades 6-8 in the amount of \$13,712.44; and, purchase of Trans Math from Voyager Sopris Learning for grades 9-12 in the amount of \$18,449.80.

Mrs. Rachele Zade seconded.

Carried 6/0.

DISCUSSION ITEM.

2018-19 Enrollment Update. Superintendent Harwood gave an overview of enrollment from September 20th, which is the official enrollment count date used by the state to determine school funding. He pointed out the total headcount was 7,536 students, and the full-time equivalency (FTE) count was 7,262.7. He shared more in-depth enrollment data such as Program Enrollment, which consists of students outside of the in-house K-12 population (Parents-As-Teachers students, early childhood, USD 232 students served outside of USD 232 in schools such as the State School for the Deaf, adult age students in The Bridge program and Virtual Education students). He also shared graphs showing changes in district enrollment numbers since the 2010-11 school year, Johnson County population data since 2001, class cohort enrollment, individual school enrollment numbers since 2010, and the number of transfer students this year (intra-district and non-resident student).

Superintendent Harwood then asked the Board to discuss how to address balancing enrollment in order to keep full teams at the middle school level, particularly considering if the district should limit transfers or hire additional staff. He noted that in conversations with staff he could be very confident that their desire would be to have five person teams. Board members talked about the current 5th grade class being in a “bubble” and were in consensus with limiting transfers and revisiting the matter to see if the number of students in this class becomes stable. With regard to the high schools, Superintendent Harwood noted that Mill Valley has retained the same enrollment, even with transfers that were approved. He pointed out that with Mill Valley being the 4th smallest 6A school the Board may want to look at transfers and plan to take into consideration how to remain at the same classification and avoid bouncing between 5A and 6A.

Shawnee Community Center/Swimming Pool. Kevin Makalous noted that being fairly active in the Shawnee Chamber he was approached about the conversation the Board had at the special meeting on October 22nd relating to a possible partnership on a pool project with the City of Shawnee. He was not able to attend the meeting where a partnership that involved funding the project with a Community Improvement District (CID) Special Assessment was discussed. He noted that the City was disappointed after hearing the outcome of those discussions. He asked the Board if there was anything they could do to bring this discussion back to the table, noting the urgent timeline the city has ahead of them.

Mitch Powers said the reason he said no to the CID concept was the complexity of the project, the cost and the liability.

Danielle Heikes explained that she had concern with the means to fund the portion of the pool the city would like the school district to construct through a Community Improvement District and timing with the district having just passed the bond issue. She talked about how district residents in De Soto, Lenexa and Olathe wouldn't be able to weigh in on the matter as only Shawnee residents will be able to vote on the Community Center. She also noted that USD 232 currently spends approximately \$24,000/year to rent facilities for ninety swimmers, while a joint proposal could amount to more than \$5.5 million, plus additional ongoing costs for maintenance.

Kevin Makalous said he felt the City and Parks & Recreation officials would really like to have a conversation with the district as they felt it was the district who initiated a partnership discussion.

Superintendent Harwood stated that original conversations with the City were about how the district could benefit in renting pool facilities from them. He said that after the October 22nd meeting he informed city officials the Community Improvement District was not a concept the Board wanted to explore at this time, but the district would still like to consider a partnership that could include contributing some funds to the project through Capital Outlay. He said city staff indicated that due to the cost of construction and operation of the pool the funding that might be available from Capital Outlay would not be enough to make the project feasible.

Board members did express interest in a partnership if there is a different proposal that could be funded outside of a Community Improvement District.

PATRON INPUT. President Zade moved onto the next agenda item as no requests to speak were submitted.

ALERTS.

The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. 2019 Capital Outlay, 2. Ten (10) Year Plan Update, 3. Proposed Secondary English Language Arts Resource Adoption, 4. Proposed Secondary Course Additions; and, 5. Acquisition of a new Learning Management System.

President Zade adjourned the meeting at 7:37 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



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KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Friday, November 30, 2018

SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 46110-46346 with Following Exceptions:

Payroll & Payroll Vendor Checks:

46110 - BCBS Employee Health Insurance
46178 - 46183 1st November Payroll, Pay Date 11-15-18
46184 - Replaced voided P/R vendor Checks 46009 & 46178
46257 - 46264 2nd November Payroll, Pay Date 11-30-18

Motion to approve the following month end transfers for November 30, 2018:

\$ 950,000.00 From General Fund (06) to Sped (30)
\$ 4,000.00 From LOB (08) to State Pre-K Program (11)
\$ 160,000.00 From LOB (08) to At Risk K-12 (13)
\$ 36,000.00 From LOB (08) to Bi-Lingual (14)
\$ 134,000.00 From LOB (08) to Voc Ed (34)

Check Journal - 11/09/18

Check Number	Check Date	Payee	Reason	Amount
46111	11/09/18	Alexander Open Systems, Inc.	Security Camera Upgrade	\$7,481.30
46112-46113	11/09/18	Amazon Capital Services	Teaching/Office Supplies	\$4,403.26
46114	11/09/18	Batteries Plus - #260	Batteries for Card Reader @ LTMS - MJ	\$33.80
46115	11/09/18	Blue Chip Athletic Inc.	Wrestling order	\$77.91
46116	11/09/18	Blue Valley Tractor & Supply, Inc.	Mower Spindle - Bushing / IG	\$298.61
46117	11/09/18	Bonner Springs High School	entry fee	\$40.00
46118	11/09/18	BSN Sports, LLC	Athletic Gear - Girls Basketball Shorts	\$131.00
46119	11/09/18	Century Marketing, Inc.	Business Cards	\$49.00
46120	11/09/18	Charles D Jones & Co, Inc.	Two Acuators @ MV & District Wide - MM	\$428.25
46121	11/09/18	Cintas Corporation No.2	October Uniform Rental	\$1,649.17
46122	11/09/18	Concentra Medical Centers	2018-19 HPE Tests	\$72.50
46123	11/09/18	Core Communications LLC	Installs, repairs, parts	\$536.85
46124	11/09/18	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$33.85
46125	11/09/18	Direct Computer Outlet	Equipment	\$2,000.00
46126	11/09/18	Easter Seals Midwest	Autism conference	\$105.00
46127	11/09/18	Edwin R Aragon	Motor equipment	\$129.99
46128	11/09/18	Fastenal Company	Grounds Supplies	\$109.81
46129	11/09/18	First	Club fees	\$588.40
46130	11/09/18	Flinn Scientific Inc.	Classroom Supplies	\$133.65
46131	11/09/18	Follett School Solutions, Inc.	Books for LTMS library	\$238.57
46132	11/09/18	Franklin Covey	Planner refill Franklin Covey	\$38.15
46133	11/09/18	Heinemann	Heinemann - Lucy Calkins 1,2,3	\$820.60
46134	11/09/18	Highland Park High School	entry fee	\$36.00
46135	11/09/18	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$217.55
46136	11/09/18	Integrity Locating Services, LLC	Locate Charges	\$207.00
46137	11/09/18	J.W. Pepper & Son, Inc.	music	\$448.82
46138	11/09/18	Johnstone Supply	Maintenance Supplies	\$23.75
46139	11/09/18	Jostens	Diplomas	\$528.77
46140	11/09/18	k12 ITC, Inc.	Contracted Services	\$159,721.60
46141	11/09/18	K.C. Air Filter Company, Inc.	HVAC Air Filters for PRE - DK	\$465.21
46142	11/09/18	Key Refrigeration Supply L.L.C.	Combi Oven Filters @ MVHS & ME - MM	\$303.60
46143	11/09/18	Laird-Noller Automotive, Inc	Equipment Repairs/maintenance 2007 Ford	\$103.44
46144	11/09/18	Maranatha Academy	MVHS quiz bowl tournament fee	\$40.00
46145	11/09/18	Meyer Music	Instrument repair	\$250.00
			Bass Drum Head	\$39.95
			Musical Instruments - (REPRINT) Lost in Mail	\$53,063.47

Check Journal - 11/09/18

Check Number	Check Date	Payee	Reason	Amount
46146	11/09/18	Mill Valley High School	Cross Country Supplies	\$425.00
			entry fee for olympiad	\$75.00
46147	11/09/18	MobyMax, LLC	Moby Max subscriptions	\$197.00
46148	11/09/18	Nasco	1st and 2nd quarter supplies	\$357.16
46149	11/09/18	Nelco	2018 W-2 Order Forms/Envelopes	\$420.96
46150	11/09/18	Office Depot	Office Supplies	\$356.09
46151	11/09/18	Pearson Education Inc.	books	\$84.43
46152	11/09/18	Pearson Assessments	School Psych test protocols	\$903.82
46153	11/09/18	Performance Glass, Inc.	Pivot Hinges for Handicap Door @ DHS - DB	\$577.50
46154	11/09/18	Plumbing By Fisher, Inc.	Emergency Call for Broken Pipe LTMS	\$695.10
46155	11/09/18	Plumbmaster, Inc.	Plumbing Parts / District Wide - RB	\$1,725.29
46156	11/09/18	Pur-O-Zone, Inc	Custodial equipment parts/repairs, paper products	\$6,320.52
46157	11/09/18	Quill Corporation	DR Toner	\$107.09
46158	11/09/18	Really Good Stuff, Inc.	Classroom Supplies	\$294.46
46159	11/09/18	Redexium Turf Products	Aerator Parts Grounds - IG	\$301.04
46160	11/09/18	Reeves-Wiedeman Company	Maintenance Supplies	\$1,006.83
46161	11/09/18	Reinders, Inc.	Fertilizer / District Wide - IG	\$2,464.00
46162	11/09/18	Roberts Dairy	Student Nutrition Dept.	\$27,213.02
46163	11/09/18	Running Warehouse, LLC.	cross country singlets	\$164.37
46164	11/09/18	Scholastic Magazines	Scholastic News & Storyworks	\$147.07
46165	11/09/18	School Health Corporation	Materials for At Risk preschool & Deaf/Blind	\$338.81
46166	11/09/18	School Specialty Inc	Teaching/Office Supplies	\$1,443.52
46167	11/09/18	Shawnee Area Chamber Of Comm	Luncheon - Cindy Swartz - Student Presentations	\$25.00
46168	11/09/18	Shawnee Copy Center, Inc.	Detention & Corridor Form	\$514.58
46169	11/09/18	Shawnee Mission East High Sch	entry fee	\$20.00
46170	11/09/18	Shawnee Mission West High	entry fee	\$35.00
46171	11/09/18	Teacher Synergy, LLC.	classroom supplies	\$179.20
46172	11/09/18	Time Warner Cable	Business Internet-November 2018	\$89.98
46173	11/09/18	TJM Promotions, Inc.	Military coins for Veteran's Assembly	\$579.00
46174	11/09/18	Underground Vaults & Storage Inc	Contracted Services	\$60.00
46175	11/09/18	Waste Management	Trash/Recycle - October 2018	\$4,719.12
46176	11/09/18	Water District No 1 Of Jo Co	W/S - MT, MV, PRE, HE, BE, CCE, RE, TP, MC, & ME	\$6,042.86
46177	11/09/18	Westar Energy	Electricity for Sept./Oct. 2018	\$122,468.70
				\$415,200.35

Check Journal - 11/20/18

Check Number	Check Date	Payee	Reason	Amount
46185	11/20/18	A-1 Sewer & Septic Service	Clean Main Sewer Line @ DHS	\$134.00
46186	11/20/18	ACS Electronic Systems, Inc.	Repair	\$235.00
46187	11/20/18	ADA Sports	PE Equipment	\$578.00
46188	11/20/18	Alexander Open Systems, Inc.	Security Camera Upgrade	\$3,575.87
46189-46190	11/20/18	Amazon Capital Services	Teaching/Office Supplies	\$2,929.32
46191	11/20/18	American Library Assoc	ALA order for posters & bookmarks	\$67.00
46192	11/20/18	AT&T Long Distance	ATT Long Distance	\$8.56
46193	11/20/18	Auto Tech Service Center LLC	Engine Replacement for Plumbing Truck	\$5,935.47
46194	11/20/18	B.A.C. Horn Doctor, Inc.	Tuba Repair	\$194.05
46195	11/20/18	Basehor-Linwood High School	Debate entry fee	\$40.00
46196	11/20/18	Batteries Plus - #260	Replacement Battery for Grounds Kabota - JW	\$109.90
46197	11/20/18	Bracker's Good Earth Clays	Classroom Supplies	\$606.50
46198	11/20/18	Burdolski Auto Werks, LLC	Repairs to 2017 F-250	\$3,631.02
46199	11/20/18	Concentra Medical Centers	2018-19 HPE Tests	\$145.00
46200	11/20/18	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$7.96
			Grocery supplies for MTMS - Center based program	\$84.70
			Meeting Snacks	\$55.96
46201	11/20/18	Demco, Inc.	Book jacket covers	\$39.98
46202	11/20/18	De Soto High School	Cleaning the Football Stadium-	\$450.00
			Reimbursement for state fees	\$2,492.58
46203	11/20/18	Dey Appliance Service	Maintenance Supplies	\$61.23
46204	11/20/18	Eagles Landing Golf Course	Girls Golf JV entry fee	\$75.00
46205	11/20/18	Fastenal Company	Grounds Supplies	\$179.34
46206	11/20/18	Fei Lenexa #215	Pilot Assembly for Hot Water Heater @ LTMS - AL	\$64.06
46207	11/20/18	Flaghouse, Inc.	Deaf/Blind materials	\$208.80
46208	11/20/18	Follett School Solutions, Inc.	Fall #2 2018 book order	\$209.95
46209	11/20/18	General Parts LLC	Maintenance Supplies	\$155.19
46210	11/20/18	Gopher Sport	PE Items	\$515.79
46211	11/20/18	Grainger	Computer Cart Wheels District Wide - DR	\$345.36
46212	11/20/18	Harp's Food Stores, Inc.	SPARK Cooking Club	\$123.15
			Student Nutrition Dept.	\$8.79
46213	11/20/18	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$4,246.62
46214	11/20/18	Highland Park High School	entry fee	\$12.00
46215	11/20/18	Horst, Terrill & Karst Architects, P.A.	Architectural Services	\$82,254.30
46216	11/20/18	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$35.50
46217	11/20/18	Johnson Co Sheriff's Office	DHS Security 10/26, 11/2	\$800.00

Check Journal - 11/20/18

Check Number	Check Date	Payee	Reason	Amount
46218	11/20/18	Kansas Gas Service	Gas Service Oct 2018-MT, MV, PRE, HE, BE, RE, TP	\$1,046.12
46219	11/20/18	Key Refrigeration Supply L.L.C.	Maintenance Supplies	\$39.20
46220	11/20/18	Knapheide Truck Eq Center	Salt Spreader Controller / District Wide Grounds - IG	\$892.88
46221	11/20/18	Lippert Mechanical Service Corp.	HVAC Maintenance Contract 2018-2019	\$9,360.00
46222	11/20/18	Merrill Industrial Electric Co., LLC.	Drive Fan for RTU 7 @ MVHS - MM	\$683.00
46223	11/20/18	Mill Valley High School	Reimburse State Fall Entry Fees 2018	\$193.00
			Reimburse half of Security for Oct & Nov 2018	\$1,330.00
46224	11/20/18	Morgan Hunter Companies	Teacher Sub Pay	\$62,135.33
46225	11/20/18	Nextel Communications	Cell Phones October 2018	\$252.56
46226	11/20/18	nTherm, LLC	Heating Bill	\$1,721.02
46227-46228	11/20/18	Office Depot	office supplies	\$638.92
46229	11/20/18	Olathe USD #233	Missouri Valley School Personnel Conference	\$180.00
46230	11/20/18	Pitsco	Classroom supplies	\$158.40
			Eng App	\$58.95
46231	11/20/18	Predator Termite & Pest	November Pest Control Service - DK	\$850.00
46232	11/20/18	Procure Therapy	School Psych contracting services	\$1,173.00
46233-46234	11/20/18	Pur-O-Zone, Inc	Restock the warehouse	\$3,404.68
			Custodial equipment repairs - 2018-19 school year	\$352.50
			Custodial equipment parts/repairs - 2018-19 school year	\$93.46
46235	11/20/18	Quill Corporation	Assessment Materials Reinoehl	\$27.30
46236	11/20/18	Rachael R Smith	Mileage paid to a family	\$65.40
46237	11/20/18	Really Good Stuff, Inc.	Lawyer Grant	\$18.46
46238	11/20/18	Reeves-Wiedeman Company	Maintenance Supplies	\$623.93
46239	11/20/18	Samuel French, Inc.	Scripts for Rep Theatre class	\$230.90
46240	11/20/18	Scholastic Inc.	Leveled books for reading room	\$1,321.41
46241	11/20/18	School Nurse Supply, Inc.	restock warehouse; AED battery	\$538.00
46242	11/20/18	School Specialty Inc	Classroom Supplies	\$1,350.06
46243	11/20/18	Seaman High School	Scholar's Bowl entry fee	\$35.00
46244	11/20/18	SEK Education Service Center	Greenbush fees	\$1,000.00
			Project Based Learning (BPL) 11/5/18	\$1,050.00
46245	11/20/18	Shawnee Copy Center, Inc.	3,000 Activity Transportation Request Forms	\$474.93
46246	11/20/18	Shawnee Mission East High Sch	MVHS-SME debate tournament entry fees	\$20.00
46247	11/20/18	Shawnee Mission West High	MVHS -SMW debate entry fees	\$6.00
46248	11/20/18	Smallwood Lock Supply	IC Door Cylinders / MTMS & DHS - DB	\$319.50
			Maintenance Supplies	\$302.60
46249	11/20/18	Smitty's Lawn & Garden Equipment	Primer Bowl - Grounds IG	\$4.34

Check Journal - 11/20/18

Check Number	Check Date	Payee	Reason	Amount
46250	11/20/18	Soliant Health, Inc.	School Psych contracting services	\$3,360.00
46251	11/20/18	Stanion Wholesale Electric	Maintenance Supplies	\$206.89
46252	11/20/18	The Math Learning Center	Title I Math (Bridges)	\$1,284.00
46253	11/20/18	U.S. Foodservice, Inc	Student Nutrition Dept.	\$161,241.07
46254	11/20/18	UCP Seguin	Infinitec Conference	\$375.00
46255	11/20/18	University of Kansas	KU Education Interview Day	\$415.00
46256	11/20/18	Valley Offset Printing, Inc.	50% printing for Green Pride (Nov) students newspaper	\$316.00
				\$369,764.76

Check Journal - 11/30/18

Check Number	Check Date	Payee	Reason	Amount
46265	11/30/18	ACS Electronic Systems, Inc.	Upgrade software	\$690.00
46266-46267	11/30/18	Amazon Capital Services	Teaching/Office Supplies	\$4,005.99
46268	11/30/18	Apple Inc.	Ipad	\$772.95
			Equipment	\$387.00
46269	11/30/18	Applied Maintenance Supplies & Solutior	Grounds Supplies	\$321.53
46270	11/30/18	AT&T	Telephone Lines	\$244.53
46271	11/30/18	Atmos Energy	Heat- MC, CLC, DSC, DHS, LT, ME - October 2018	\$1,083.44
46272	11/30/18	Atmos Energy	Heat-Bridge & DHS for October/November 2018	\$222.71
46273	11/30/18	Batteries Plus - #260	Batteries / Grounds - JW	\$277.70
			Fire Alarm Batteries @ MVHS - MJ	\$39.80
46274	11/30/18	BrainPop	Classroom supplies	\$175.00
46275	11/30/18	BSN Sports, LLC	Softball supplies	\$577.07
46276	11/30/18	Burdolski Auto Werks, LLC	Repairs for Van #16	\$678.72
46277	11/30/18	Card Services	UMB Credit Card Stmt - Misc Exp	\$1,114.20
46278	11/30/18	CarterEnergy Corporation	Diesel Fuel for East Transportation	\$18,739.69
46279	11/30/18	CBIZ Insurance Services, Inc.	Property/Liability/Vehicle Insurance Renewals	\$255,327.00
46280	11/30/18	CDW Government	Security Camera upgrade	\$2,948.36
46281	11/30/18	CE Water Management, Inc.	Semi Annual Closed Loop Water Check - MM	\$580.00
46282	11/30/18	Children's Center for the Visually Impair	Services for student - EC	\$7,352.50
46283	11/30/18	Cintas Corporation No.2	November Uniform Rental	\$1,307.54
46284	11/30/18	Core Communications LLC	Security Camera Upgrade	\$1,460.00
			Installs, repairs	\$496.90
46285	11/30/18	Cornerstones Of Care	Services for student	\$2,904.00
46286	11/30/18	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$32.83
46287	11/30/18	De Soto Auto Parts	Vehicle Maintenance	\$350.83
46288	11/30/18	De Soto Chamber Of Commerce	2019 Membership Dues	\$130.00
46289	11/30/18	De Soto High School	Reimbursement for entry fees	\$375.00
46290	11/30/18	De Soto High School	MVHS-Girls Basketball Entry Fee	\$200.00
46291	11/30/18	Domino's Pizza	Student Nutrition Dept.	\$6,397.50
46292	11/30/18	Fastenal Company	Grounds Supplies	\$382.75
46293	11/30/18	First Student, Inc.	Student transportation-November 2018 (10/28/18-11/24/18)	\$296,211.11
46294	11/30/18	Five Star Productions	Team routines for Miss Kansas Dance team 2019	\$390.00
46295	11/30/18	Foothills Internet Marketing, LLC	Motor equipment	\$86.15
46296	11/30/18	Harp's Food Stores, Inc.	Student Nutrition Dept.	\$23.82
			Student Advisory Council Lunch	\$156.49
46297	11/30/18	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$865.93

Check Journal - 11/30/18

Check Number	Check Date	Payee	Reason	Amount
46298	11/30/18	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$399.06
46299	11/30/18	J.W. Pepper & Son, Inc.	Fall and Winter Concert Music	\$792.49
46300	11/30/18	Kansas City Audio-Visual	Equipment	\$881.00
46301	11/30/18	Kansas Depart Of Health And Environme	2019 Annual Fuel Tank Renewal Permits - DK	\$20.00
46302	11/30/18	Kansas Land Management, LLC	District Mowing and Trimming Contract 2018	\$10,492.50
46303	11/30/18	Karlin & Long, LLC.	Professional Services-Annual Audit	\$11,175.00
46304	11/30/18	Kansas Assn Of School Boards	KASB Convention Registration-Harwood, Zade, Gaignat	\$740.00
46305	11/30/18	KASEA/Kansas Assoc. of Special Ed. Adn	KASEA Winter conference	\$800.00
46306	11/30/18	Kennynco Industries, Inc.	Fire Alarm Horn & Strobe Repair @ CCE - DK	\$633.75
			Lower Level Fire Alarm Panel @ DSC - David King	\$462.50
46307	11/30/18	Kspa	KSPA All- Kansas Critiques (paper and news site)	\$120.00
46308	11/30/18	Lakemary Center, Inc.	Student Services	\$9,400.00
46309	11/30/18	Lansing High School	MVHS Boys Swim Team Entry Fee-Lansing	\$100.00
46310	11/30/18	Learning Without Tears	Teacher manuals	\$52.40
46311	11/30/18	McGraw-Hill School Education Holdings	math materials	\$13,592.36
46312	11/30/18	Mendez Foundation	workbooks	\$3,071.90
46313	11/30/18	MidAmerica Books	Books for LTMS library	\$439.12
46314	11/30/18	Neopost	Add money to our postage machine	\$500.00
46315	11/30/18	Office Depot	Teaching/Office Supplies	\$926.55
46316	11/30/18	Options Services Inc.	Contracted services for student	\$697.40
46317	11/30/18	Overhead Door Company of KC	PRE Door repairs, labor & service call - DK	\$1,095.50
46318	11/30/18	Perma-Bound	Books for LTMS library	\$273.37
46319	11/30/18	Plumbmaster, Inc.	Plumbing Parts / District Wide - RB	\$469.26
46320	11/30/18	Procure Therapy	School Psych contracting services	\$1,088.00
46321	11/30/18	Pur-0-Zone, Inc		\$0.00
43621-43622	11/30/18	Pur-0-Zone, Inc	Custodial Supplies, Parts, Repairs	\$4,343.24
46323	11/30/18	Quench USA, Inc.	water	\$63.74
46324	11/30/18	Rachael R Smith	Mileage paid to a family	\$327.00
46325	11/30/18	Reeves-Wiedeman Company	Maintenance Supplies	\$26.90
46326	11/30/18	RJ Cooper & Assoc, Inc.	Deaf/Blind materials	\$189.00
46327	11/30/18	Rogers Athletic Company	Athletic Needs	\$3,775.00
46328	11/30/18	Roma Bakery	Student Nutrition Dept.	\$4,123.35
46329	11/30/18	Rosetta Stone LTD.	Rosetta Stone Renewal	\$4,350.00
46330	11/30/18	Sam's Club Direct #8458	Meeting Supplies	\$94.32
46331	11/30/18	School Specialty Inc	Teaching/Office Supplies	\$455.44
46332	11/30/18	Scott Electric	Parts	\$812.00

Check Journal - 11/30/18

Check Number	Check Date	Payee	Reason	Amount
46333	11/30/18	Screenflex Portable Partitions	Clear Room Dividers for MTMS	\$1,860.00
46334-46335	11/30/18	Security Bank Card Center, Inc.	Misc Exp	\$12,937.66
46336	11/30/18	SEK Education Service Center	Greenbush contracted services	\$554.00
46337	11/30/18	Smallwood Lock Supply	Maintenance Supplies	\$125.80
46338	11/30/18	Soliant Health, Inc.	School Psych contracting services	\$3,360.00
46339	11/30/18	Spring Hill High School	Wrestling entry fee	\$50.00
46340	11/30/18	St. Thomas Aquinas	Entry fee for Debate	\$50.00
46341	11/30/18	St. Thomas Aquinas	St. Thomoas Aquinas debate tournament entry fees	\$25.00
46342	11/30/18	Teacher Synergy, LLC.	Dolan Classroom TPT	\$28.59
46343	11/30/18	Tonganoxie High School	MVHS-Girls Basketball Girls Entry Fee	\$100.00
46344	11/30/18	Toshiba Business Solutions	Maintenance Charge	\$34.50
46344	11/30/18	Toshiba Business Solutions	Printers	\$15,499.50
46345	11/30/18	U.S. Foodservice, Inc	Student Nutrition Dept.	\$49,395.22
46346	11/30/18	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$328.26

\$768,439.72

Arvest Credit Card Reconciliation

11.14.18

Date	Cardholder Name	Merchant	Merchant Location	Amount
10/22/2018	ALBERT LIGHTWINE	AMERICAN METALS SUPPLY CO	SPRINGFIELD, IL 627110000	\$110.44
10/23/2018	ALBERT LIGHTWINE	AMERICAN METALS SUPPLY CO	SPRINGFIELD, IL 627110000	-\$9.44
10/31/2018	ALBERT LIGHTWINE	DEY APPLIANCE A	VADNAIS HEIGH, MN 551100000	\$59.20
	ALBERT LIGHTWINE Total			\$160.20
10/17/2018	AMY CARNES	USPS PO 1983621532	SHAWNEE, KS 662260000	\$6.90
10/18/2018	AMY CARNES	INTERNATIONAL DYSLEXIA AS	410-296-0232, MD 212040000	\$70.70
	AMY CARNES Total			\$77.60
10/12/2018	BRIAN SCHWANZ	EMBASSY MINNPLIS DWTWN	MINNEAPOLIS, MN - Schwanz	\$462.90
10/12/2018	BRIAN SCHWANZ	EMBASSY MINNPLIS DWTWN	MINNEAPOLIS, MN - Handy	\$655.23
	BRIAN SCHWANZ Total			\$1,118.13
10/22/2018	CONNIE GROOTHUIS	NASSP PRODUCT & SERVICE	703-8600200, VA 201910000	\$312.00
10/26/2018	CONNIE GROOTHUIS	SIGNUPGENIUS	WWW.SIGNUPGEN, NC 282770000	\$107.89
	CONNIE GROOTHUIS Total			\$419.89
10/24/2018	DARLENE DEAS	GLAZIER DIGITAL VAULT	719-5360069, CO 809200000	\$499.00
10/25/2018	DARLENE DEAS	NSCAA	913-3621747, KS 661010000	\$190.00
10/25/2018	DARLENE DEAS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$4.10
10/26/2018	DARLENE DEAS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$6.70
11/7/2018	DARLENE DEAS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$7.25
11/12/2018	DARLENE DEAS	SMORE.COM SMORE.COM -	WWW.SMORE.COM, NY 100100000	\$79.00
	DARLENE DEAS Total			\$786.05
10/18/2018	DEBBIE ATWELL	SMARTSIGN	718-797-1900, NY 112010000	\$49.22
10/30/2018	DEBBIE ATWELL	USPS PO 1924860025	DE SOTO, KS 660180000	\$4.45
	DEBBIE ATWELL Total			\$53.67
10/25/2018	DEBORAH GRAHAM	USPS PO 1983621532	SHAWNEE, KS 662260000	\$67.50
10/25/2018	DEBORAH GRAHAM	WAL-MART #4611	SHAWNEE, KS 662260000	\$6.35
	DEBORAH GRAHAM Total			\$73.85
10/28/2018	DHS TRAVEL 1	MARRIOTT WICHITA	WICHITA, KS 672070000	\$248.78
	DHS TRAVEL 1 Total			\$248.78
10/27/2018	DHS TRAVEL 2	HOLIDAY INN EXPRESS	SALINA, KS 674010000	\$1,955.97
	DHS TRAVEL 2 Total			\$1,955.97
10/12/2018	DOYLE BAKER	WESTLAKE HARDWARE	LENEXA, KS 662190000	\$47.27
	DOYLE BAKER Total			\$47.27
10/16/2018	GRETCHEN STOVE	WAL-MART #4611	SHAWNEE, KS 662260000	\$70.22
10/22/2018	GRETCHEN STOVE	DOLLARTREE	SHAWNEE, KS 662260000	\$33.00
10/22/2018	GRETCHEN STOVE	WM SUPERCENTER #2855	SHAWNEE, KS 662170000	\$90.71
10/25/2018	GRETCHEN STOVE	WAL-MART #1151	KANSAS CITY, KS 661090000	\$85.37
10/25/2018	GRETCHEN STOVE	PLAYSCRIPTS INC	866-639-7529, NY 100010000	\$64.77
10/26/2018	GRETCHEN STOVE	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$17.98
10/31/2018	GRETCHEN STOVE	DOLLARTREE	SHAWNEE, KS 662260000	\$22.00
11/12/2018	GRETCHEN STOVE	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$72.47
11/13/2018	GRETCHEN STOVE	PAYPAL GURUENGINEE	402-935-7733, CA 951310000	\$68.00
11/13/2018	GRETCHEN STOVE	WAL-MART #4611	SHAWNEE, KS 662260000	\$5.84
	GRETCHEN STOVE Total			\$530.36
10/16/2018	IRVIN GREER	HERS INC	SPRING HILL, KS 660830000	\$55.25
11/8/2018	IRVIN GREER	HARBOR FREIGHT TOOLS 186	SHAWNEE, KS 662030000	\$190.96
11/7/2018	IRVIN GREER	MCMASTER-CARR	630-834-9600, IL 601260000	\$21.09
11/12/2018	IRVIN GREER	MCMASTER-CARR	630-834-9600, IL 601260000	-\$1.87
	IRVIN GREER Total			\$265.43
10/29/2018	JACQUELINE JOHNSON	MINUTEMAN PRESS	OLATHE, KS 660610000	\$305.46
	JACQUELINE JOHNSON Total			\$305.46
10/15/2018	JANET HOPKINS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$6.72
10/18/2018	JANET HOPKINS	HARP'S 249	DE SOTO, KS 660180000	\$26.94
11/7/2018	JANET HOPKINS	WAL-MART #4611	SHAWNEE, KS 662260000	\$91.88
	JANET HOPKINS Total			\$125.54
10/24/2018	JILL USSERY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$19.76
11/6/2018	JILL USSERY	DOLLARTREE	SHAWNEE, KS 662260000	\$17.00

Arvest Credit Card Reconciliation

11.14.18

Date	Cardholder Name	Merchant	Merchant Location	Amount
11/7/2018	JILL USSERY	WM SUPERCENTER #2855	SHAWNEE, KS 662170000	\$22.62
11/8/2018	JILL USSERY	DOLLAR TREE	BONNER SPRING, KS 660120000	\$8.00
11/8/2018	JILL USSERY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$4.31
11/8/2018	JILL USSERY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$140.32
	JILL USSERY Total			\$212.01
10/12/2018	JULIE RUGENSTEIN	HYVEE AISLES ONLIN	515-267-2800, IA 502660000	\$106.42
	JULIE RUGENSTEIN Total			\$106.42
10/17/2018	KERRY BORCHARDT	HOTEL AT OLD TOWN-Wichita	Hite	\$196.47
10/18/2018	KERRY BORCHARDT	HOTEL AT OLD TOWN-Wichita	Joe Kelly	\$380.26
10/18/2018	KERRY BORCHARDT	HOTEL AT OLD TOWN-Wichita	Schaffer	\$392.94
10/18/2018	KERRY BORCHARDT	HOTEL AT OLD TOWN-Wichita	Swartz	\$392.94
10/23/2018	KERRY BORCHARDT	UPS 130664365	813-432-3700, GA 303280000	\$95.00
10/27/2018	KERRY BORCHARDT	TWISTED FRESH-SHAWNEE	SHAWNEE, KS 662260000	\$263.40
11/1/2018	KERRY BORCHARDT	EMBASSY SUITES - Shawnee KS	Guest Speaker	\$189.74
11/5/2018	KERRY BORCHARDT	SMK SURVEYMONKEY.COM	971-2445555, CA 943010000	\$360.00
11/9/2018	KERRY BORCHARDT	HILTON HOTELS - Nebraska	Schaffer	\$223.33
	KERRY BORCHARDT Total			\$2,494.08
10/9/2018	LEE HANSON	DRURY INNS	WICHITA, KS 672020000	-\$36.09
	LEE HANSON Total			-\$36.09
11/13/2018	LORI KOCH	PUNKYDOODLES,INC.	PUNKYDOODLES., TX 766430000	\$24.64
	LORI KOCH Total			\$24.64
10/30/2018	MARGARET DIECKHOFF	WAL-MART #4611	SHAWNEE, KS 662260000	\$58.61
11/4/2018	MARGARET DIECKHOFF	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$46.56
	MARGARET DIECKHOFF Total			\$105.17
11/1/2018	MELISSA MILLER	THE WEBSTAURANT STORE	717-392-7472, PA 176020000	\$105.69
	MELISSA MILLER Total			\$105.69
10/24/2018	MELYNDA KAIFES	WAL-MART #4611	SHAWNEE, KS 662260000	\$63.49
11/1/2018	MELYNDA KAIFES	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$37.49
11/1/2018	MELYNDA KAIFES	WALGREENS #09425	SHAWNEE, KS 662260000	\$42.90
11/1/2018	MELYNDA KAIFES	THE HOME DEPOT #2213	SHAWNEE, KS 662170000	\$8.00
11/12/2018	MELYNDA KAIFES	WALGREENS #09425	SHAWNEE, KS 662260000	\$7.02
	MELYNDA KAIFES Total			\$158.90
10/16/2018	MICHELE ALTIS	PITNEY BOWES PI	844-256-6444, CT 069260000	\$71.25
	MICHELE ALTIS Total			\$71.25
10/25/2018	MICHELLE HITE	HARP'S 249	DE SOTO, KS 660180000	\$57.92
11/1/2018	MICHELLE HITE	HILTON HOTELS - Nebraska	Schaffer	\$223.32
	MICHELLE HITE Total			\$281.24
10/14/2018	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$3.50
10/14/2018	MVHS TRAVEL 1	PANERA BREAD #202395 E	SALINA, KS 674010000	\$68.81
10/14/2018	MVHS TRAVEL 1	TUSCONS STEAKHOUSE	SALINA, KS 674010000	\$124.91
10/16/2018	MVHS TRAVEL 1	BEST WESTERN MIDWEST INN	Salina - State Girls Golf	\$209.82
10/16/2018	MVHS TRAVEL 1	BEST WESTERN MIDWEST INN	Salina - State Girls Golf	\$209.82
10/16/2018	MVHS TRAVEL 1	BEST WESTERN MIDWEST INN	Salina - State Girls Golf	\$216.78
10/16/2018	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$3.50
10/16/2018	MVHS TRAVEL 1	QDOBA 1816	SALINA, KS 674010000	\$57.50
10/15/2018	MVHS TRAVEL 1	ROLLING MEADOWS GC	MILFORD, KS 665140000	\$32.50
10/15/2018	MVHS TRAVEL 1	ROLLING MEADOWS GC	MILFORD, KS 665140000	\$210.00
10/16/2018	MVHS TRAVEL 1	CHICK-FIL-A #03731	SALINA, KS 674010000	\$48.12
10/28/2018	MVHS TRAVEL 1	YARD HOUSE 0108314	KANSAS CITY, KS 661110000	\$518.54
11/6/2018	MVHS TRAVEL 1	SOMBREROS MEXICAN CANTINA	SHAWNEE, KS 662260000	\$143.67
	MVHS TRAVEL 1 Total			\$1,847.47
10/19/2018	RACHEL BOURK	WAL-MART #0484	LAWRENCE, KS 660460000	\$49.64
10/25/2018	RACHEL BOURK	WAL-MART #0484	LAWRENCE, KS 660460000	\$35.62
10/29/2018	RACHEL BOURK	DILLONS #0070	LAWRENCE, KS 660460000	\$17.94
11/9/2018	RACHEL BOURK	WAL-MART #0484	LAWRENCE, KS 660460000	\$41.29
11/13/2018	RACHEL BOURK	WAL-MART #0484	LAWRENCE, KS 660460000	\$17.82

Arvest Credit Card Reconciliation

11.14.18

Date	Cardholder Name	Merchant	Merchant Location	Amount
		RACHEL BOURK Total		\$162.31
10/19/2018	TAMMI JONES	WAL-MART #4611	SHAWNEE, KS 662260000	\$168.74
10/27/2018	TAMMI JONES	USPS PO 1983621532	SHAWNEE, KS 662260000	\$12.45
11/7/2018	TAMMI JONES	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$33.43
11/9/2018	TAMMI JONES	WAL-MART #4611	SHAWNEE, KS 662260000	-\$33.43
		TAMMI JONES Total		\$181.19
10/30/2018	TAMMY HIGGINS	OMNI CHEER	800-299-7822, CA 921280000	\$230.32
11/6/2018	TAMMY HIGGINS	OMNI CHEER	800-299-7822, CA 921280000	-\$230.32
11/7/2018	TAMMY HIGGINS	SP SMH SHOP	SHOP.MENTALHE, MA 024810000	\$495.00
		TAMMY HIGGINS Total		\$495.00
11/8/2018	TARA HARMON MOORE	CVS/PHARMACY #04521	SHAWNEE, KS 662260000	\$15.28
		TARA HARMON MOORE Total		\$15.28
11/9/2018	TRAVEL CARD 2	DOUBLETREE BY HILTON WICHITA	Begley-McCall	\$234.90
		TRAVEL CARD 2 Total		\$234.90
10/12/2018	WENDY DENHAM	HY VEE 1560	SHAWNEE, KS 662160000	\$63.00
10/17/2018	WENDY DENHAM	HY VEE 1560	SHAWNEE, KS 662160000	\$65.00
10/23/2018	WENDY DENHAM	TWISTED FRESH-SHAWNEE	SHAWNEE, KS 662260000	\$170.00
10/22/2018	WENDY DENHAM	HARP'S 249	DE SOTO, KS 660180000	\$12.00
		WENDY DENHAM Total		\$310.00
			Grand Total	\$12,937.66

UMB Visa Statment

11/14/18

Transaction Date	Transaction Detail	Amount	Total
11/09/18	HILTON HOTELS - NE - Dumolien	\$181.95	
11/09/18	HILTON HOTELS - NE - Bradley	\$181.95	
11/09/18	HILTON HOTELS - NE - Moore	\$204.45	
11/09/18	HILTON HOTELS - NE - Huggins	\$181.95	
11/09/18	HILTON HOTELS - NE - Crisp	\$181.95	
11/09/18	HILTON HOTELS - NE - Hanson	\$181.95	
	DENA WILKERSON		\$1,114.20
		\$1,114.20	\$1,114.20



Unified School District 232

Administrative & Educational Services

Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: November 28, 2018
Subject: **Board of Education Negotiating Agents (CONSENT AGENDA)**

Brief Summary: Each year the school district negotiates with its professional employees, as provided by law, to determine the terms and conditions of employment. The Board of Education is required by its policy to select as its agents those persons the board believes will best represent the interests of the school district. To that end, we suggest the following persons be selected by the Board for the 2019 negotiating cycle.

- Carrie Handy
- Brian Schwanz
- Ken Larsen
- Alvie Cater

The recommended team represents human resources, finance, and administrative/educational services. This team will keep the Board informed as it prepares for negotiations in early 2019.

In addition, state law requires training for members of the negotiations teams. The content and format is to be determined at the local level. It is our intent, with your approval, to have Mr. Harwood conduct the training for the district team. We will also investigate other training that may be available through Kansas Association of School Boards.

As you may recall, negotiations with our professional employees shall cover only those topics that are mandatorily negotiable under current law. However, the Board shall reserve the right to negotiate any topic the Board deems to be in the best interest of the school district.

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To: Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: November 28, 2018
Subject: 2019 Capital Outlay (Consent)

As previously mentioned, the Capital Outlay Committee met twice during the month of October to discuss possible projects for the upcoming year. Potential projects were due to the Facilities Department from district personnel by the middle of September. In all, over \$2.2 million worth of projects were submitted for consideration. The committee carefully reviewed all requests and placed them into one of several categories. The committee labeled requests as wants, needs, other funding projects, current maintenance/grounds projects, and bond projects. Items that were determined to be wants are filed for future consideration or building expenditures and those requests selected as needs were placed on the 2019 Capital Outlay list. Projects recommended by the Capital Outlay Committee are attached to this document for Board review. Please contact me with any questions you may have regarding this process or recommended projects.

Out of the 110 requested projects with an estimated price tag of about \$2.2 million, the committee is recommending approval for 66 projects with an estimated total cost of about \$1.22 million. Included in the recommended projects are several projects that are on the district's 10-year project list. At this time, we are asking the Board to approve the recommended projects as submitted by the Capital Outlay Committee.

The committee is confident regarding selected projects as definite district needs and Mr. Larsen and I would like to thank those individuals who served on this year's Capital Outlay Committee.

2019 Capital Outlay Committee Members:

Kristen Meyer	(Starside Principal)	Bill Fletcher	(Board Member)
Sam Ruff	(DHS Principal)	Rachele Zade	(Board Member)
Melissa Hansen	(MTMS Principal)	Deb Atwell	(Facilities Dept.)
Pam Hargrove	(Belmont Principal)	Ken Larsen	(Business Dept.)
Jerald VanRheen	(MVHS Asst. Principal)	Steve Deghand	(Facilities Dept.)


Building Request for Capital Outlay 2019

Building	Request	Rationale	Estimated Cost
Belmont Elementary			
	Blinds in Media Center (Tinting???)	We would like to request blinds for the west media center windows. The afternoon sun makes it difficult to provide check-out services (literally getting blinded by sun bouncing off of the greenhouse- I know- great placement, Pam) and can't see the computer screen. There are four windows on the west wall.	\$1,000
Mize Elementary			
	Window Tinting in Cafeteria and Front Entrance	We would like to have our windows tinted along the cafeteria and front entrance area. This would conserve energy and reduce student visibility in those areas. This will also assist with safety with reduced student visibility during higher usage times in those areas.	\$4,600
Prairie Ridge Elementary			
	Repaint/Resurface Flooring in Kitchen	This is a needed maintenance item.	\$5,000
Riverview Elementary			
	Desks for First Grade (we have four sections)	The desks provide more space and ability to create seating arrangements that are more conducive to learning and personalizing student needs	\$14,000
	Flooring in the West Wing Boys' Bathroom Needs Treated or Replaced	The flooring is discolored and custodians have been unable to fix this with available cleaning products.	\$2,500
	Countertops in Restrooms and Sink Areas in the Kindergarten Classrooms Need Replaced	The material is warping and breaking off which presents a safety hazard and looks very worn down	\$6,500
Starside Elementary			
	Classroom Doors - Student Services Department	In 2009, our fifth grade pod was converted to our Title 1 Reading, Math, and ELL Student Services Department. Individual learning spaces throughout the department allow small group tier instruction to take place. As our student population grows, we have repurposed several of the open spaces for small groups to meet with paras and aides. However, with the full utilization of these spaces, the noise level within the department is often a barrier to student learning. Doors added to the teaching spaces (9 total) would allow students to focus and assist us to meet the academic need of our lowest students.	\$27,000
Lexington Trails			
	Upgraded Sound System for the Auditorium	Several things have already been done with the auditorium to upgrade the facility but the sound system could be upgraded to make the facility more effective. In addition to accessibility to more microphones for our all-school musical, we could also use a monitor system so that performers on stage can hear the music rather than using a boom box at the front of the stage.	\$35,000
Mill Creek			
	Cross Walk Moved	We would like to tear down the west cross walk and make the new crosswalk handicap assessable. We have two cross walks which is making it confusing for parents and students in which cross walk to use. Tearing out the one by the drain would be best to avoid ice on the walk	\$2,200
	New Lights - LED for Gym	We will need new lights - LED in the gym as the others are starting to burn out	In Maintenance
	Water and Sinks in the Engineering Tech Room	We need a sink in the Engineering Tech room to be able to clean up labs	\$9,600

Building	Request	Rationale	Estimated Cost
Mill Creek			
	Blinds or Tinting on the Window on the South Side of the Commons	We would like to finish out the tenting do to safety reasons. We really like the tint on the west side and would like to complete the project on the south side	\$2,300
	Replace Glass Walls in Pods	The glass walls are becoming very dangerous and will not shut properly. We would like to replace them with solid grey sliding walls that are lighter and easier to move. This will help with the potential for using those pods as classrooms in the near future if needed	\$3,500
	Replace Pads Under Stage	The pads covering the edge of the stage in the gym are ripped up and need replaced. They cover the hard surface to protect students from being injured during volleyball, basketball games and PE	\$1,500
	Expanded SPED Bathroom or Safe Room in Alternate Location	We would like to open up the wall to the south in room 402 to make a bigger bathroom that is accessible to students in wheelchairs	\$2,000
	Electronic Blinds in Art room	We will need one more set in the art room to block out the sun	\$1,200
Monticello Trails			
	Replace Library Furniture	The furniture in the library is the original. (23 years old) Some of the pieces are to a point where they can no longer be repaired. Replace bookshelves and circulation desk	
	Library Upgrade	7 dry erase tables, 28 chairs, 4 mobile curved bookcases, 2 ottomans that go with the curved bookcases, 2 mobile display carts, 1 supply storage shelf for students, tiered seating, two 2-sided mobile bookcases, 1 wall mounted café height counter top, 7 countertop height stools and 1 new circulation desk. (Cost after PTO and STCO chipping in \$12,000)	\$50,000
	New Furniture for Main Office	Front office waiting – 8 chairs, 2 end tables, 3 longer type tables. Extra storage for front office (under their desks), updated, 2 tall chairs	\$5,500
	Bathroom Installation in Room 311	The data below shows the amount of instructional time lost due to students in our Connections C program using the nurse's bathroom 5/8 – 1 hour and 21 minutes 5/9 – 1 hour and 34 minutes 5/10 – 1 hour and 47 minutes Concerns with using the nurse's restroom: -confidentiality (other students are present in the nurse’s office several times throughout the day) -waiting on other students who are utilizing the bathroom (student’s brushing their teeth, using the restroom, sick, etc.) -having to transition to the other side of the building to use the bathroom is taking away a large chunk of time from our instructional time (as seen with the data) -not having staff nearby to help with assistance when needed -scheduling conflicts and interrupting other students schedules within my classroom -privacy of student (a few of my students require an adult to be in the bathroom)	\$21,188
	Widen Sidewalk Near Old Entrance	On the east side of the building the sidewalk narrows. We would like to make it the same width so that students do not walk through the mulch and shrubs	Work Order
	200 (18 inch) Heavy Duty Stools for Science Classroom	Existing chairs are 24 years old and keep breaking. Custodians have to break the feet off to put the rubber balls on to keep from scratching the floor	\$15,000

Building	Request	Rationale	Estimated Cost
Monticello Trails			
	Carpet in the Front and Back Entryways	1. Tile is breaking 2. would help prevent people slipping	\$3,000
	Replace Hunter Green and Burgundy Blinds with Silver Blinds to Match the Rest of the School	402, 403, 109, 104, 204, and 209 These blinds are the original with the building. Some are bent, but they are all very dated. 102, 103, 113, 112, 111, 110, 213, 212, 211, 203	\$3,000
	Air Filtration System in Computer Engineering Lab	Fine particulate created during the cutting and sanding of wood can cause health problems from bronchitis to cancer and can be a real problem for students with lung issues such as asthma. The first step to mitigate possible health problems is particulate collection through band saw dust collection by vacuum and dust bags on palm sanders. The second step is the use of a dust mask by students when sanding or cutting wood. While these methods do reduce student exposure to particulate matter, they do not eliminate fine particulate matter from the air. The only current particulate extraction method is gravity, which causes the particulate to distribute across the contents and floor of the dirty lab. This not only makes the floor slick and covers the contents of the lab, but this particulate is redistributed into the air by simply walking in the lab or by moving lab contents, exposing anyone entering the dirty lab to increased particulate levels even when no wood working activities are occurring. Ceiling mounted air filtration systems can return airborne particulate matter to a safe level within 15-20 minutes of cessation of wood working activities.	\$2,000
De Soto High School			
	Interior Paint	10-Year Plan	\$180,000
	Casework Replacement	Casework in rooms 200, 206, 208, 210, 212, 214, 216, 218, 215 , 211, 209, 207, 205, 203, 220 , 221, 222 , 223, 224, 225, 226, 227, 228, 229, 230, 112, 114, 116, 118, 120 are original (1995) to those rooms and do not match the rest of the building. The laminate is peeling, and some of the cabinets are unusable. This update would put the entire building (except the 300's) with the same quality as the new areas of the building. The science room 203 has laminate countertops rather than the black science counter tops that should be in the room.	\$30,000
	Aux Gym Scoreboards	The scoreboards are original to the building, need continual maintenance and have bulbs that regularly go out. We have experienced situations in which cords and setup is very difficult due to access points. We regularly have had events in which the scoreboards could not be used.	\$12,000
	Lighting	We have students/parents and staff that walk between LTMS parking areas and DHS. Those areas (sidewalks/road) need lighting in order to improve campus safety. Since we are having students park at LTMS, during the winter months, we need to provide adequate lighting for their walk in the morning or after school.	\$18,300
	Signage	DHS needs signage for visitors pulling into the parking lot providing directions as to where to go depending on the purpose for the visit (Main Office, Activities, Student Entrance). We regularly have visitors attempt to enter the building at points that are not close for the purpose of their visit.	\$3,000
Mill Valley			
	Interior Paint	10-Year Plan	\$200,000
	Sliding Door in Commons, Storage for Custodial Equipment	Current space is used for large item custodial storage, This area would look better and be more sanitary in the lunch room	\$2,500
	Art Room Furniture	Current tables are being used are too low for ceramics. We need 12 counter height tables and 30 counter height chairs	\$8,500

Building	Request	Rationale	Estimated Cost
Mill Valley			
	Sound Proof Current Band Room - Doors Sound Board ETC....	Current band room is not sound proof. Academic classrooms often are disrupted by noise, making it not conducive to student learning	\$10,000
	Athletic Trainer UTV	Response time to an emergency is critical. Our current trainer golf cart travels at an extremely slow rate making response time slow. With a growing number of trainers, our current cart is simply not big enough for students and supplies. In addition to seating, we need seatbelts and light to ensure the safety of our training students	\$7,500
Special Services			
	Motor Equipment (Rifton Activity Chair, Special Tomato Chairs	There are many students who are currently being served in our specialized programs that are impacted by multiple physical limitations. These students require supported seating in order to access and participate in general education settings, receive special education services and to make progress on IEP goals / objectives. These items are considered positioning equipment intended for classroom use. They enable users to learn functional sitting skills while actively participating in activities, tasks, and routines.	\$2,500
Food Service			
	New Serving Cart For Clear Creek	<p>We would like to propose the purchase of a hot and cold serving cart for the Clear Creek Elementary Kitchen. The cost of the serving cart will be about \$11,000. Clear Creek currently has a serving cart, but it is too high for our elementary students to serve themselves. There are two Student Nutrition employees who serve hot and cold fruits and veggies to the students throughout lunch service. The purpose of the new cart would be to have it at a height all elementary students could serve themselves, and we could use the time of the staff members who serve the students fruits and vegetables in other areas.</p> <p>There are serious concerns about how the number of students at Clear Creek is affecting the Student Nutrition employees work load and the time in which they have to complete it. The population at Clear Creek has exploded in the last two years. At the end of last school year, Clear Creek Administration made the decision to move to five lunch shifts instead of four in the hopes that it would alleviate many lunch service issues. However, Clear Creek again experienced a surprisingly large increase in our student population and now face issues with getting students in and out of lunch adequately in those five lunch periods.</p> <p>In speaking to our cafeteria staff they are feeling the stress of completing all their work in their allotted daily hours. The self-service cart will allow the two employees who previously served to complete other assigned tasks and alleviate stress to employees.</p> <p>Additionally, all other elementary schools in USD 232 have an appropriate level serving cart that is self-service. When students serve themselves the fruits/veggies, they only choose what they want and thus decreasing food waste.</p> <p>The purchase of the self-serve cart would allow our employees to complete all necessary work duties in allotted the time as well as decrease food waste. The current cart at Clear Creek can be repurposed into a secondary school within our district. We thank you for your consideration to this project. If you have any other questions, please do not hesitate to reach out to me. Sincerely</p>	\$11,000

Building	Request	Rationale	Estimated Cost
Food Service			
	<div>Open Air Merchandiser</div> <div></div>	<p>We would like to propose the purchase of an open air merchandiser (pictured below) for the Mill Valley High School Kitchen. The cost of the open air merchandiser will be about \$5,500.</p> <p>A challenge presented at MVHS is to decrease the lunch line wait times. If students continually have to wait for long periods of times and rush to eat food, they are more likely to bring a lunch from home, which negatively impacts the Student Nutrition Program. One solution to decrease wait times is to increase our grab and go lunch selection availability and accessibility. Each day, students are offered a complete meal conveniently packaged in a grab & go clam shell. The addition of the open air merchandiser will allow grab & go meals, as well as other ala carte items, to be easily available and accessible to students</p> <p>It has been proven that the addition of the open air merchandisers increases consumption of our grab & go meals. DHS has two merchandisers that were purchased in the summer of 2016. DHS serves about 26 grab & go meals per day, while MVHS averages about five.</p> <p>Additionally, we strive for both high schools to be similar in lunch offerings. The open air merchandiser at MVHS would make it more similar to DHS.</p> <p>The open air merchandiser at MVHS will increase the accessibility and availability of our grab and go lunches, leading to decreased lunch times and increasing our student participation in the Student Nutrition program. It will also lead to more similar lunch experiences for all high school students in USD 232. We thank you for your consideration to this project.</p>	\$5,500
Custodial			
	1 - Touch Free Cleaning Equipment - Smaller Kaivac	Starside would need to borrow the machine from DHS. It would help reduce the spread of germs in the restrooms and hand washing stations through the building. Current lead custodian has used this piece of equipment at SMSD for 13 years and had the lowest % of illness at the elementary setting.	\$1,431
	2 - Viper Venom Low Speed Buffers 20"	DHS & MVHS currently have 1 machine each. We have not added any equipment as we have added square footage to both of these buildings. With the square footage that these buildings have the custodial crew could be more time efficient and they would be able to get more done. \$574.00 each	\$1,148
	2 - ES400XLP Carpet Extractor	DHS & MVHS currently have 1 machine each. We have not added any equipment as we have added square footage to both of these buildings. With the square footage that these buildings have the custodial crew could be more time efficient. During the summer clean they need to be able to extract more rooms a day to complete the summer tasks. \$3212.80	\$6,426
	2 - Cordless Drills	Mize and Clear Creek custodians are currently using their personal drills	\$300
	2 - ProTeam Super Coach Pro 6 Backpack Vacuums	Clear Creek's upright vacuum is on it's last leg and the suction is very poor. They would like to use a backpack vacuum. Backpack vacuums can help with productivity in the buildings. Facilities no longer has a spare if one breaks down. We would like to have a spare knowing that it will be needed in the near future. \$389.78 each	\$780
	2 - ProTeam ProGen 15 Upright Vac	These will be back up vacuums if and when we have units that are unrepairable. \$365.06	\$730
	2 - Electric Power Washers	Clear Creek and Mize have the need to have individual units. The design of these schools creates a huge bird dropping issue that needs taken care of often. Also they would use them to clean floor pads and other odd jobs. \$150.00 each	\$300
	Scrubber Wand	Wand for Horizon's Scrubber	\$500
	1 - Micro Scrubber	Horizons micro scrubber which they use in kitchen will cost \$1180 to repair is 11 years old	\$2,595

Building	Request	Rationale	Estimated Cost
Maintenance			
Admin	Boardroom Light Upgrade		\$4,000
Belmont & Horizon	Replace Parking Lot Lights with LED		\$12,500
	Replace Vestibule Walk Off Carpet	Walk off carpet is very worn and the discolored not a good first impression	\$2,000
Clear Creek	Replace Receiving Doors		\$6,500
Mize	Replace Receiving Doors		\$6,500
Horizon	Auto Door Operator Upgrade to handle windy days		\$3,200
Prairie Ridge	Water Heater Replacement	We currently have heaters and storage tanks. The last time we had to get a part of one of these heaters they told me they were obsolete. Install 2100 gallon tank heaters like other buildings with one for the building and one for the kitchen so we can also do away with the mixing valves.	\$13,750
Mill Creek	Upgrade Gym lights to LED		\$9,000
	Install New Water Softener Downstairs	The current water softener is an original Culligan that is oversized and hard to get parts for. It also needs to be moved downstairs for accessibility and so the 50 lb. bags of salt do not have to be carried up to the mezzanine	\$6,500
Monticello Trails	Replace Cylindrical Lockset	These locksets were installed in 1995 during original construction. Locksets or parts are no longer available	\$18,500
Mill Valley	Magnetic Door Holders for Cafeteria Doors and doors to Area C across from Cafeteria		\$3,400
Starside, Mize & Mill Creek	Replace Mini Splits Air Conditioning Units in Server Rooms	Will replace mini splits in server rooms and put condensers outside not in ceiling. These are original to the buildings and we have had several problems with these mounted in the ceiling.	\$10,500
District Wide	Add Temperature sensor to Walk-in Coolers on EMS system	We will I put these on the BAS so we can monitor them and get alarms if they get to warm. We currently do this with the freezers so they do not lose product.	\$6,250
East & West Field Houses	Add Water Heater	We could have one for the showers and one for the bathrooms and concessions. We could do away with the mixing valves. The ones at the west fieldhouse are bad now.	\$4,000
Grounds			
	Exmark Lazer Mower	The mower that is in current use is a 2006 model. We would like to replace with a new model.	\$17,547
	4-Wheel Drive Diesel Utility Vehicle	The vehicle will supplement work being accomplished on the west side of the district. It has a larger carrying capacity than the Gator. We are being asked to supply our utility vehicles for sporting events and other activities. It can also be used for snow removal.	\$19,800
	Blade and Wench Kit for Utility Vehicle	The wench can be used all season and is used on the vehicle to lift and lower snow blade	\$3,400
	50-Gallon Sid Sprayer, Boomless Sprayer, Electric Hose Reel	Current boom sprayer is getting old and the newer one would be more versatile and compact	\$3,200
	Concrete	Total flat area 4" thick: \$55,882.50 Total Curbs: \$24,000 Flat 8" thick: Total	\$81,000
	Asphalt	Lexington Trails mill all edges and over lay lot: \$90,000 Administration Building mill all edges and overlay: \$22,000 Starside mill edges and overlay: \$75,000 Horizon crack fill and seal: \$15,000	\$270,000

Total Capital Outlay: \$1,224,144



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Wednesday, November 28, 2018
SUBJECT: Approve Capital Outlay 10-Year Plan – CONSENT AGENDA

Last month I sent an alert with detailed spreadsheets containing the district's updated 10-year plan to be funded with Capital Outlay funds, along with a 10-year cash flow projection of the Capital Outlay fund.

Attached are the same spreadsheets as I sent last month, showing details of the 10-year plan.

As we know, things will not be exact and adjustments will need to occur during this time frame but this provides a guideline for planning.

We respectfully recommend the Board approve the 10-year capital outlay plan. If you have questions, please call me or drop by my office and we can discuss.

CAPITAL IMPROVEMENT NEEDS ESTIMATE FOR YEARS 2018-19 THRU 2028-29 FROM CAPITAL OUTLAY FUNDS

BUILDING	PROJECT	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
PR Elem.	Paint		98,000				150,000				120,000	
	Furniture Replacement											
	Water Heater							8,000				
	Roof Replacement									1,200,000		
	HVAC											500,000
	Carpet											300,000
Horizon Elem.	Carpet			260,000								
	Paint					109,000						
	Water Heater								8,000			
	Furniture Replacement									160,000		
Starside Elem.	Replace Water Heaters		10,000									
	Office Furniture		6,000									
	Flat Roof Replacement											
	HVAC - Replace Condensing Units							400,000		325,000		
	Paint				102,000							
	Carpet								200,000			
Belmont Elem.	Carpet						270,000					
	Paint								130,000			
Clear Creek Elem.	Replace Water Heaters		12,000									
	Paint		120,000								140,000	
	Office Furniture		6,000									
	HVAC - Replace Condensing Units							400,000				
	Replace Flat Roof					309,000						
	Carpet								225,000			
Mize Elem.	Furniture Replacement			145,000								
	Paint					103,000						
	Flat Roof Replacement							324,000				
	Replace HVAC							500,000				
	Carpet									207,000		
Riverview Elem.	Office Furniture				6,000							
	Plumbing-Sprinkler Pipe Replace					70,000						
	Paint							115,000				
	Flat Roof Replacement								331,000			
	Carpet											210,000
	Replace HVAC									500,000		
LTMS	Desk/Chair Replacement				150,000							
	Plumbing Fixtures					110,000						
	Roof, HVAC & Plumbing						1,000,000					
	Paint							130,000				
MTMS	Paint			140,000								168,000
	Carpet					300,000						
MCMS	Track Resurfacing		125,000									
	Carpet			235,000								
	Paint					120,000						
	Furniture Replacement									180,000		

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CAPITAL IMPROVEMENT NEEDS ESTIMATE FOR YEARS 2018-19 THRU 2028-29 FROM CAPITAL OUTLAY FUNDS

BUILDING	PROJECT	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
DHS	Paint	170,000								260,000		
	Replace Cylindrical Locksets		18,500									
	Furniture Replacement								150,000			
	Turf Replacement										500,000	
MVHS	Interior Paint	200,000								275,000		
	Carpet						355,000					
	Teacher Desks, etc.						90,000					
	Replace HVAC							1,000,000				
	Turf Replacement										500,000	
Adm. Building	Paint			80,000								95,000
Trans. Building	Paint								8,200			
	HVAC & Roof											225,000
DSC	Paint		12,500									
	Carpet		75,000									
Countryside	Roof for Warehouse							130,000				
District Vehicles	Vehicle Replacements		60,000	60,000	70,000	70,000	75,000	75,000	75,000	80,000	80,000	
	AMOUNT EXPENDED FOR 10 YEAR PLAN =	370,000	543,000	920,000	328,000	1,191,000	1,940,000	3,082,000	1,127,200	3,187,000	1,340,000	1,578,000
	Tr Custodial Salaries for 2018-19 repayment =	800,000	600,000	400,000	200,000							15,606,200
	MISCELLANEOUS EXPENDITURES =	350,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	600,000	600,000	2,000,000
	RESINOUS (DESCO) FLOORING =	950,000	900,000	500,000								5,650,000
	ESTIMATED ONGOING YEARLY CO EXPENSES =	1,450,000	1,450,000	1,450,000	1,650,000	1,650,000	1,732,500	1,775,000	1,825,000	1,850,000	1,900,000	2,000,000
	ESTIMATED CO COMMITTEE PROJECTS =	900,000	1,100,000	1,250,000	1,400,000	1,650,000	1,732,500	1,775,000	1,825,000	1,850,000	1,900,000	2,000,000
	ESTIMATED TECHNOLOGY EXPENSES =	1,273,353	1,078,952	1,270,966	1,323,125	1,323,125	1,390,170	1,607,718	1,733,090	1,483,090	1,581,860	1,900,000
	TOTAL EXPENDED =	6,093,353	6,171,952	6,290,966	5,401,125	6,314,125	7,295,170	8,739,718	7,010,290	8,970,090	7,321,860	8,078,000
	TOTALS											

DISTRICT TECHNOLOGY NEEDS												
Apple Computer Lease, 2015 Schedule 1 - 2015 =	82,633	534,185	534,185	534,185	534,185	534,185	601,230	601,230	601,230	601,230	680,000	700,000
Dell Computer Lease, 2015 Schedule 2 - 2015 =	385,923											385,923
Dell Computer Lease, 2015 Schedule 3 - 2015 =	3,030											3,030
Computer Lease, 2016 Schedule 4 - 2016 =	478,167	478,167	538,181	538,181	538,181	538,181	538,181	605,728	605,728	605,728	605,728	700,000
Computing Device Purchase - 2017 =				202,159	202,159	202,159	202,159	202,160	227,532	227,532	227,532	275,000
Network Printers =	28,600	28,600	28,600	28,600	28,600	28,600	28,600	28,600	28,600	28,600	28,600	30,000
Security Camera Replace/Maintenance =	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	220,000
Digital Projectors =	25,000											25,000
UPS Systems =			150,000					150,000				150,000
UPS Battery Replacements =		18,000									20,000	25,000
Computer Monitors =	150,000								150,000			300,000
Computer Carts =	100,000								100,000			200,000
TOTALS =	1,273,353	1,078,952	1,270,966	1,323,125	1,323,125	1,323,125	1,390,170	1,607,718	1,733,090	1,483,090	1,581,860	1,900,000
												15,965,449

2 A

ESTIMATED AVAILABLE CAPITAL OUTLAY CASH FLOW FOR YEARS 2018-19 THRU 2028-29

CAPITAL OUTLAY CASH FLOW SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	TOTALS
District Assessed Valuation @ 3% Growth	539,766,807	555,959,811	572,638,606	589,817,764	607,512,297	625,737,666	644,509,795	663,845,089	683,760,442	704,273,255	725,401,453	
Expected Revenue from 8 Mill Tax Levy =	4,318,134	4,447,678	4,581,109	4,718,542	4,860,098	5,005,901	5,156,078	5,310,761	5,470,084	5,634,186	5,803,212	49,502,572
Expected Revenue from State Aid =	1,381,803	1,423,257	1,465,955	1,509,933	1,555,231	1,601,888	1,649,945	1,699,443	1,750,427	1,802,940	1,857,028	15,840,823
Expected Revenue from Vehicles Taxes =	400,000	400,000	400,000	420,000	420,000	420,000	420,000	440,000	440,000	440,000	440,000	4,640,000
<i>Estimated Total Funds By Year =</i>	<i>6,099,937</i>	<i>6,270,936</i>	<i>6,447,064</i>	<i>6,648,476</i>	<i>6,835,330</i>	<i>7,027,790</i>	<i>7,226,023</i>	<i>7,450,204</i>	<i>7,660,510</i>	<i>7,877,126</i>	<i>8,100,239</i>	<i>77,643,635</i>
<i>Pr Yr Carryover Less Minimum Reserve (\$10M) =</i>	<i>6,152,961</i>	<i>6,159,545</i>	<i>6,258,529</i>	<i>6,414,627</i>	<i>7,661,977</i>	<i>8,183,182</i>	<i>7,915,802</i>	<i>6,402,107</i>	<i>6,842,022</i>	<i>5,532,442</i>	<i>6,087,707</i>	
NET FUNDS AVAILABLE =	12,252,898	12,430,481	12,705,593	13,063,102	14,497,307	15,210,972	15,141,825	13,852,312	14,502,532	13,409,567	14,187,947	77,643,635
Amount Expended for 10 Year Plan =	370,000	543,000	920,000	328,000	1,191,000	1,940,000	3,082,000	1,127,200	3,187,000	1,340,000	1,578,000	15,606,200
Tr Custodial Salaries for 2018-19 repayment =	800,000	600,000	400,000	200,000								2,000,000
Miscellaneous Expenditures (Music Inst, Etc.) =	350,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	600,000	600,000	600,000	5,650,000
RESINOUS (DESCO) FLOORING =	950,000	900,000	500,000									2,350,000
Estimated Ongoing Yearly CO Expenses =	1,450,000	1,450,000	1,450,000	1,650,000	1,650,000	1,732,500	1,775,000	1,825,000	1,850,000	1,900,000	2,000,000	18,732,500
Estimated CO Committee Projects =	900,000	1,100,000	1,250,000	1,400,000	1,650,000	1,732,500	1,775,000	1,825,000	1,850,000	1,900,000	2,000,000	17,382,500
Estimated Technology Expenditures =	1,273,353	1,078,952	1,270,966	1,323,125	1,323,125	1,390,170	1,607,718	1,733,090	1,483,090	1,581,860	1,900,000	15,965,449
TOTAL ESTIMATED EXPENDITURES =	6,093,353	6,171,952	6,290,966	5,401,125	6,314,125	7,295,170	8,739,718	7,010,290	8,970,090	7,321,860	8,078,000	77,686,649
Carry Over (Est Total Funds Less Exp) =	6,159,545	6,258,529	6,414,627	7,661,977	8,183,182	7,915,802	6,402,107	6,842,022	5,532,442	6,087,707	6,109,947	

3A

Resinous Flooring Estimate @		\$	10.00	Per Sq Ft	Total Cost By Phase
Phase Order	Building	Sq Footage All Areas		Cost	
1	De Soto High School	31,240		312,400	
1	Monticello Trails MS	36,558		365,580	
1	Lexington Trails MS	25,312		253,120	
Total Phase 1 =		93,110		931,100	931,100
Completion in summer 2019					
Resinous Flooring Estimate @		\$	10.00	Per Sq Ft	
2	Mill Valley High School	35,432		354,320	
2	Starside Elem.	17,197		171,970	
2	Clear Creek Elem.	17,197		171,970	
2	Adm. Office	1,080		10,800	
2	Mize Elem	17,197		171,970	
Total Phase 2 =		88,103		881,030	881,030
Completion in summer 2020					
Resinous Flooring Estimate @		\$	11.00	Per Sq Ft	
3	Prairie Ridge Elem.	11,552		127,072	
3	Riverview Elem.	17,197		189,167	
3	Mill Creek MS	9,400		103,400	
3	Belmont Elem.	4,300		47,300	
Total Phase 3 =		42,449		466,939	466,939
Completion in summer 2021					
GRAND TOTALS =		223,662		2,279,069	2,279,069

4A



Unified School District 232

Student Nutrition Department

www.usd232.org/nutrition

Jolyn Mortenson
Director of Student Nutrition

TO: Frank Harwood, Superintendent of Schools
USD 232 Board of Education members
FROM: Jolyn Mortenson, Director of Student Nutrition
DATE: November 28, 2018
SUBJECT: Student Nutrition Surplus Item (CONSENT AGENDA)

Per Education Statute 72-8212 we are requesting approval for the disposal of the cafeteria/kitchen equipment listed. The Cres-Cor Crown-X warmer is 15+ years old. According to the USD 232 maintenance department, the unit is beyond repair. We are requesting the warmer be declared surplus and removed for disposal.

Item	Condition	Age	Notes
Cres-Cor Crown-X Warmer, Model K-HJ	Poor	15 + years	Unit currently at MCMS; unit beyond repair



HORIZON

E L E M E N T A R Y S C H O O L

7210 Chouteau

Shawnee, KS, 66227

Phone: 913.667.3535

Fax: 913. 422.9694

Web: www.usd232.org/he

Steve Crutchfield

Principal

Deborah Ricker

School Improvement Specialist

Date: November 19, 2018

To: USD 232 School Board

From: Steve Crutchfield

A handwritten signature in black ink, appearing to be 'SC' or similar initials, written over the printed name.

Subject: Surplus Music Equipment

I would like to declare the following music equipment as surplus to be relocated to the District Service Center:

- Two tall speakers
- Superscope CD recording system
- Sony audio/visual control center
- CD to CD/CF recorder

Sincerely,

Steve Crutchfield



Unified School District 232

Department of Curriculum and Instruction

To: Board of Education Members
Frank Harwood, Superintendent
From: Dr. Joseph Kelly, Director of Curriculum and Instruction
Ceresa Schaffer, Secondary Curriculum Coordinator
Date: November 28, 2018
Subject: Proposed Secondary English Language Arts Resource Adoption (CONSENT)

As shared with the board in November, we will seek the board's approval at the December 3 meeting to purchase resources to support the Secondary English Language Arts curriculum beginning in the 2019-2020 school year.

Process

In March of 2018, a curriculum adoption team met to begin the adoption process. It consisted of representatives from each secondary grade level and school, as well as teacher representatives from the Special Education and English Language Learners departments. During this meeting, the team reviewed the adoption procedures, meeting dates, and discussed resources to be reviewed.

At the April professional development day, the committee met again. This meeting provided time to determine which vendors would be invited to present to the group. The committee established a rubric and needs assessment, discussed the resources that were needed, identified the teacher from each grade and building who would be delivering a lesson from each resource, and completed the feedback form, timeline, and process that would be utilized. Teachers received sample materials and digital access during the summer.

During the August professional development day, all ELA teachers had the opportunity to review all of the materials. Vendors who were being considered were available for questions. The committee chose Pearson *My Perspectives* and McGraw Hill *Study Sync* as the two resources to evaluate. During the first quarter, the sampling teachers delivered the lessons and completed the reflection form.

On the October 15th district professional development day, the adoption committee reviewed the information on the reflection form and discussed the two resources as a large group, first, and then as separate middle-school and high-school groups. Then, they individually completed a rubric that was created by the committee based on the educational expectations they had for an ELA resource. The scores were tabulated and shared with the group. The chart below displays the data associated with the resource adoption.

Resource/Selection

The middle school (6-8) ELA teachers selected McGraw-Hill's *Study Sync* as their resource. *Study Sync* is a complete source for ELA and literature instruction for grades 6–8, offering powerful digital instruction with full print support. This resource engages students while advancing reading,

writing, critical thinking, speaking and listening skills. It is well-known for its extensive digital library, weekly writing practice, online writing and peer review, standards-based assignments and assessments, and award-winning multimedia lessons. In collecting data from the committee, the overall request for resources was to have teacher print materials and online digital access, as well as student digital access and the quarterly consumables. The quarterly consumables have all of the literature that is available in a typical textbook, includes instructional review sheets, and provides the opportunity for students to make annotations and do close-reading activities. The requested materials for a seven-year cycle is \$202,987.89. The cost also includes professional development.

The high school ELA teachers have selected Pearson's *My Perspectives*. *My Perspectives* is a brand new English Language Arts curriculum for Grades 6–12 that values the perspective of the learner, collectively and individually, and provides next-generation learning experiences that promote higher achievement and develop the competencies needed for college and career readiness. Interactive learning blends print and technology in a student-centered, teacher-inspired classroom. This program creates an interactive, engaging, and relevant learning environment through readings, meaningful activities, and purposeful performance tasks. *My Perspectives* encourages social collaboration, as well as student ownership of learning through goal setting, choice, and reflection. In collecting data from the committee, the overall request for resources was to have teacher written materials and online digital access, as well as student digital access and the quarterly consumables. The quarterly consumables have all of the literature that is available in a typical textbook, includes instructional review sheets and provides the opportunity for students to make annotations and do close-reading activities. The requested materials for a seven-year cycle totals \$243,613.91.

The total cost proposal of resources for Secondary English Language Arts is \$446,601.80.

We appreciate the board's consideration of this proposal.

Data Related to Selection:

Level	Pearson <i>MyPerspectives</i>	McGraw-Hill <i>Study Sync</i>	Pearson <i>MyPerspectives</i>	McGraw-Hill <i>Study Sync</i>
	Reflection Form Rating	Reflection Form Rating	Rubric Rating	Rubric Rating
High School	4.22/5 84% (7 reviews)	3.42/5 68% (8 reviews)	694/720 96%	469/720 65%
Middle School	2.66/5 53% (7 reviews)	4.33/5 86% (8 reviews)	520/810 64%	688/810 85%

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Unified School District 232

Department of Curriculum and Instruction

To: Board of Education Members
Frank Harwood, Superintendent

From: Dr. Joseph Kelly, Director of Curriculum and Instruction
Dr. Cindy Swartz, CTE and Technology Coordinator
Ceresa Schaffer, Secondary Curriculum Coordinator

Date: November 28th, 2018

Subject: Proposed secondary course additions (CONSENT)

We would like to seek approval from the Board of Education to add the following high school courses effective with the 2019-20 school year.

An audit of current secondary course offerings was facilitated by school administrators at all secondary schools. Proposals were submitted by De Soto High School and Mill Valley High School. Following the identification of possible courses to be added to curriculum offerings, information was shared and discussions held between secondary school building administrators, counselors, Dr. Kelly, Dr. Swartz and Mrs. Schaffer.

Mrs. Schaffer, Dr. Swartz and Dr. Kelly reviewed the proposals and held follow-up conversations with administrators at each school to confirm that additional staffing was not required, and to clarify what potential resources would be required for new courses. We believe the proposed courses can be offered to students without the need for additional staffing.

Floriculture and Greenhouse Management (Eudora – De Soto Technical Education Center)

- Prerequisite: None
- Credit: 1
- Course Description: This course within the Agricultural pathway will focus on teaching students about the discipline of horticulture concerned with the cultivation of flowering and ornamental plants, as well as the management of a greenhouse.

Digital Media Project Management (Digital Media CTE Pathway Application Level)

- Prerequisite: Digital Media Design and Production I (Yearbook, Newspaper or Broadcast)
- Credit: 1
- Fees: None
- Course Description: Students who enroll in Independent Study for broadcast, yearbook or newspaper would be the students who would enroll in this new course. Project Management will give students more formal competencies to meet as they complete their responsibilities as leaders in broadcast or print journalism.

Argumentation and Debate Fundamentals

- Prerequisite: None
- Credit: .5
- Fees: None
- Course Description: Not all students interested in debate want to or have time to be part of a competitive co-curricular activity. The purpose of this course would be to teach students fundamentals of argumentation and debate and provide them opportunities to practice and implement skills through inter-squad scrimmage opportunities. Students who conclude they enjoy debate and would like to be part of the competitive squad could use this class as a prerequisite to Debate (policy debate)/ Forensics (public forum or Lincoln-Douglas) during future semesters.

Senior Symposium A and B (FACS CTE Pathway Application Level)

- Co-requisites: Concurrent Enrollment in CTE Course, AP/College Now/Quick Step Course, Washburn or Eudora Vo-Tech, Approved Job or Internship, 2nd hour of Senior Symposium
- Credit: 1
- Fees: None
- Course Description: As DHS students enter grade 12, many are prepared to engage in careers, technical post-secondary experiences, and college-level coursework. For these students, their senior year should provide a unique opportunity to earn college credit, achieve career ready certifications, participate in career internships, or enroll in postsecondary educational opportunities with advanced standing after high school graduation. The purpose of the Transition to College/Career: Senior Symposium is to provide this opportunity while allowing students the continuing benefit of the structures and a supportive environment available to them from their families and the community. At the same time, this important year should enhance their critical thinking and organizational skills, foster social-emotional growth, and prepare them to transition to the independence of life after high school (Senior IPS Planning).

AP World History: Modern

- Prerequisite: Honors Civics or Geography
- Credit: 1
- Fees: None
- Course Description: In order to be more inclusive and sensitive to the diverse groups we serve in our community, we propose this course as the honors social studies sophomore level course option. The College Board is launching the new AP World History: Modern course in the fall of 2019, so this is a great time to add this course to our curriculum. AP Euro would become a SS elective.

Environmental Resources and Wildlife Science (CTE Biochemistry Pathway Application Level)

- Prerequisite: None
- Credit: 1
- Fees: None

- Course Description: This course will create an additional CTE pathway completion opportunity (specifically, in the area of Biochemistry) for students.

Graphic Design Fundamentals (CTE Graphic Design Pathway Technical Level)

- Prerequisites: Graphic Design Fundamentals and Graphic Design
- Credit: 1
- Fees: None
- Course Description: This class will serve as an introduction class to graphic design and will allow students to study in the graphic design pathway. This course is required by the state to have the graphic design pathway.

Graphic Design Workplace Experience (Graphic Design Pathway Application Level)

- Prerequisites: None
- Credit: .5
- Fees: None
- Course Description: This course will create an additional CTE pathway completion opportunity (specifically, in the area of Graphic Design) for students.

New Distance Learning Courses in Partnership with Washburn University Institute of Technology

Basic Electricity

- Prerequisite: None
- Format: Distance Learning via Zoom
- Dual Credit Hours: 3
- Fees: \$10 per credit, \$10 book fee
- Course Description: This class is an introduction to electricity, electrical components and their characteristics, circuit schematics and analysis of series and parallel AC and DC circuits. Ohm's law and the relationship among voltage, amperage, power and resistance will be explored and calculated. The class also will cover atom structure, the nature of electric charge and electron flow in a conductor. Virtual labs will help guide student learners to assimilate this material.

Energy Loads and Calculations

- Prerequisite: None
- Format: Distance Learning via Zoom
- Dual Credit Hours: 4
- Fees: \$10 per credit, \$10 book fee
- Course Description: Comfort and energy efficiency are in demand. Through cloud-based classroom platforms, we will deliver foundational insight through equipment sizing and data analytics to help students understand the basis of human comfort and energy analysis. Using smart technology, buildings are kept working at optimum efficiency with predictive maintenance and repair. Those employed in this sector of the HVACR trade can

expect job stability and high-wage earning potential while working with leading technology.

Health Occupations

- Prerequisite: None
- Format: Distance Learning via Zoom
- Dual Credit Hours: 4
- Fees: \$10 per credit, \$10 book fee
- Course Description: This class is an exploration of health care careers based on a body system approach. These careers will be studied utilizing basic diseases combined with illness and how to avoid illness through prevention and wellness concepts. Student also will learn about the positive effects of leading a healthy lifestyle. In addition, they will receive an introduction to medical terminology and abbreviations associated with health careers.

Advanced Systems Technology (Includes Basic Electricity, Electrical Control Systems, Fluid Power I, Fluid Power II)

- Prerequisite: None
- Format: Online (recorded)
- Dual Credit Hours: 11
- Fees: \$20 per credit, book fee TBD
- Course Description: This course introduces the career of industrial machine mechanics. Curriculum covers basic electricity, electrical control systems and fluid power. Upon successful completion, students will earn eleven credit hours and have a good foundation for the fast-growing manufacturing field.

Information Systems Technology (Includes Intro to Enterprise Networking, Routing and Switching Essentials, Scaling Networks, Connecting Networks)

- Prerequisite: None
- Format: Online (recorded)
- Dual Credit Hours: 8
- Fees: \$20 per credit, book fee TBD
- Course Description: Learn about becoming a computer service professional, a career that keeps the world communicating. This course covers enterprise networking, routing and switching essentials and scaling networks. Students also learn about connecting networks. Upon successful completion of this course, students will earn eight credit hours.

Graphics Technology (Graphic Design I, Graphic Design II, Color Composition)

- Prerequisite: None
- Format: Online (recorded)
- Dual Credit Hours: 8
- Fees: \$20 per credit, book fee TBD

Course Description: This twelve credit-hour course provides an introduction to the role served by graphic communications in a technological society. Students will learn about design software such as Adobe InDesign, Adobe Illustrator and Adobe Photoshop. Instruction also focuses on principles and elements of design, general layout principles and color theories.

If you have any questions about any of the proposed courses, please let us know. Thank you for your consideration.

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Unified School District 232

Operational Technology

www.usd232.org

Brandon Riffel, Chief Operational Technology Officer

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Brandon Riffel, Chief Operational Technology Officer
Date: November 27, 2018
Subject: **Securly Content Filter (CONSENT)**

As a replacement of the legacy hardware and software solution for web content filtering, we have been evaluating a fully hosted product called Securly. This content filtering is part of the district's strategy to comply with the federal Child Internet Protection Act. We plan to license the software as an added service contract through our outsourcing partner k12itc. This is a product that is widely used by our neighboring districts and the staff at k12itc have a deep knowledge base with its functionality and support.

The software company that created Securly built it from the ground up with protecting students at the core. This product is designed for k-12 education and their team specializes in this market. Pricing has been received from another vendor, but we have been assured that the discount rate that k12itc qualifies for is the largest that would be available to us. This pricing provides us a **savings of \$5,688** per year compared to our last renewal of our previous web content filtering product.

Action

We are seeking the Board's approval for the licensing of Securly software in the amount of \$18,432 annually.

DE SOTO HIGH SCHOOL

35000 WEST, 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.DHS.USD232.ORG - WWW.DHSWILDCATNATION.COM

November 20, 2018

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Ryan Johnson, Associate Principal/Activities Director
Re: Donation

I seek the approval from our Board of Education to accept a donation for the total of \$440.00 from Madden Rental.

This donation has been made to the Boys Basketball program and will assist the program with needs.

Respectfully submitted for Board approval,

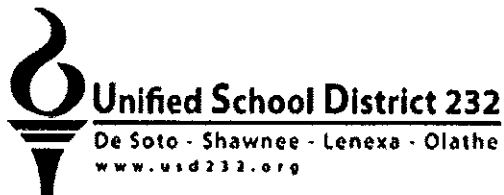


Ryan Johnson
Associate Principal/A.D.

HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL LEAH VOMHOF - ASSOCIATE PRINCIPAL RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G) LINDSAY HOTHAN - COUNSELOR (H-N) KRISTY WILKENS - COUNSELOR (O-Z)



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building	Grade(s)	Class/Group
Mill Valley High	9-12	Debate
District Sponsors on the trip:	Annie Goodson Sara Sedgwick Ethan Eitulis	Does this trip involve more than one day? <input checked="" type="radio"/> YES <input type="radio"/> NO
Purpose of Trip:	To compete in the Kansas Debate Classic and Novice State Debate Tournaments, which are the first round of state competitions for the debate season.	
Destination:	Destination City, State:	
Wichita East High School	Wichita, KS	
First Day of Trip: (XX/XX/XXXX)	Departure Time:	Depart from:
1/4	11am	MVHS
Last Day of Trip: (XX/XX/XXXX)	Return Time:	Return to:
1/5	midnight	MVHS
Mode of transportation/travel:		
Bus		

Will there be an overnight stay?

☒ YES ☐ NO

If yes, where will students be staying?

Hotel TBD in Wichita (the tournament host will provide a room block rate in the coming days)

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel: *Cost per student:

*Cost for hotel: *Amount paid by building funds:

*Cost for food/other: *Amount paid by students:

Additional
Information:
(500 character limit)

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending: Number of supervising parents attending:

Parent Permission
Slips on file for all
students
participating?:
☒ YES
☐ NO

Complete list of students attending on file
with school including names, contact
information, and emergency contact
information ?
☒ YES
☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature:

Date:

Principal/Supervisor
Signature:

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



Unified School District 232

Department of Curriculum and Instruction

To: Board of Education Members
Frank Harwood, Superintendent
From: Dr. Joseph Kelly, Director of Curriculum and Instruction
Dr. Cindy Swartz, District Technology Coordinator
Date: November 28, 2018
Subject: Acquisition of a new Learning Management System, Canvas (ACTION)

The district's five-year agreement for the current Learning Management System (LMS), Blackboard Learn, expires at the conclusion of the 2018-2019 school year. In preparation for this, Dr. Cindy Swartz led a collaborative group of parents, students and teachers through a seven-month long process of identifying the next LMS to be adopted.

The three systems that were identified to pilot were Blackboard Learn Ultra, Canvas and Schoology. Staff met several times throughout the year, and were given sample accounts that they could use in their own classrooms.

There are many benefits to effectively implementing an LMS, including, but not limited to, creating one space where parents and students can easily and securely access content and academic information, organizing learning content in one area, incorporating multi-media tools into the educational process, and allowing staff to network with other educators.

Each of the companies presented information to the pilot group and feedback from members was collected through surveys. After survey data was collected, the group met, as a whole, and determined that Canvas provided the best user experience for students, teachers and parents. The product is also used by hundreds of colleges and universities.

During the 2018-2019 school year, the district paid a total of \$35,253 to utilize the Blackboard Learn LMS. Looking forward to next year, the Canvas subscription will cost a total of \$36,575.

Pending Board approval, staff can access Canvas in April to June of the current school year to prepare content for the 2019-2020 school year; the Year Zero one-time charges include: Tier 1 Support and professional development/training of \$16,375, and a Subscription charge of \$4,750. Starting in July, the Year One charges include: The Subscription of \$36,575, which is comparable to Blackboard Learn, plus technical support for teachers of \$9,975. The remaining years of the contract, through 2023-2024, include reoccurring yearly charges for the subscription, at \$36,250. Beginning this process now will allow for a gradual transition away from Blackboard Learn and towards Canvas, as opposed to immediately beginning the process at the beginning of the 2019-2020 school year. We have learned from the experiences of other school districts who have adopted Canvas, and we believe that this is the best way in which we can provide support for our staff. If you have questions, please let us know. Thank you for your consideration.

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Unified School District 232

Human Resources

Carrie Handy - Director of Human Resources - Elementary
Brian Schwanz - Director of Human Resources - Secondary

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent
From: USD 232 Human Resources Department
Date: November 14, 2018 for the December 3, 2018 BOE Meeting
Re: Substitute Rates (**ALERT**)

The purpose of our communication is to provide background on our current substitute rates and usage. As a friendly reminder, we continue to contract with Morgan Hunter for staffing our substitute teachers for both daily usage and long term (more than 10 days) substitute placements as well. Although we raised our substitute pay just last year, surrounding districts also increased theirs which left us at the lowest rates within the Johnson County area.

During the fall semester of the 2018-19 school year, we have realized a slight decrease in the number of available subs within the USD 232 pool (as hired by Morgan Hunter). Additionally, we have had an increased number of teacher absences which has led us to experience more unfilled positions within our classrooms. Our fill rate for substitute teachers for 1st quarter of 2018-19 was 98.7%, down from 99.2% during 1st quarter of the 2017-18 school year.

The current rates for substitute pay within Johnson County are outlined below:

	Daily Sub Rate	Long Term Rate
Blue Valley	\$138.75	\$177.75 (first 30 days) \$213.75 (31+ days)
De Soto	\$110	\$125 (more than 10 days)
Gardner-Edgerton	\$120	\$145 (first 89 days) \$150 (90+ days)
Olathe	\$120	\$148
Shawnee Mission	\$135	\$175
Spring Hill	\$130	\$150

In an attempt to attract and retain additional substitutes for the district, we will be asking the Board to approve a new daily sub rate of \$125 and a new long term rate of \$140 per day in January (rates would become effective immediately). Based upon similar sub usage to last year, the approximate additional cost for this increase would be \$60,000.

If you have any questions and/or would like additional clarification, please feel free to contact us. We appreciate your ongoing support!



Unified School District 232



De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

Lee Hanson, M.Ed.
Director of Special Services

To: Members of the Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Lee Hanson, Director of Special Services
Date: November 27, 2018
Subject: USD 232 Special Services Advisory Committee 2018-2019 (FYI)

Brief Summary:

The Special Services Department continues to proactively engage our community to improve educational programming and provide resources to parents. A key strategy to this has been the organization of the USD 232 Special Services Advisory Committee (SSAC).

The SSAC was organized in the Fall of 2017 and continues to function this year. SSAC is made up of approximately two-thirds parents and one-third staff and seeks to promote positive and joint advocacy efforts to enhance and improve the implementation of educational programs offered throughout our continuum of special education services.

The SSAC has met twice this year to discuss and confirm our continued purpose, vision, and mission as well as finalize progress on last year's goals. A Parent Resource Directory and list of resources for different exceptionalities is being finalized and will be available on our SSAC Website in the near future. In addition, the committee is excited to have determined parent forum topics for this year and held our first forum in October to assist parents in better understanding the IEP process. Our next parent forum will be in December and focus on family wellness when raising a child or children with an exceptionality.

The SSAC agreed upon new goals for the 18-19 school year. The first goal will be to create an awareness within our community of different exceptionalities and second goal to connect families of students with similar exceptionalities. The committee looks forward to continuing to support our mission and vision throughout the year and welcomes input to further enhance our work. We would encourage you to visit our website listed below.

[USD 232 SSAC](#)

SSAC Members

Laura Berg
Sherry Brackney
Alvie Cater
Melanie Fouts
Janna Freeman
Jenna Lindberg
Kim McDade
Jamie Raven
Renee Rivera

Kelly Roberts
Cara Santularia
Kristen Schwartz
Rachel Smith
Jenna Sutter-Brown
Carol Tomandl
Jennifer Wieland
Rachele Zade

The SSAC Vision

Our vision is to support students and families in fulfilling students' individual aspirations and potential thru the support and understanding of their unique learning needs.

The SSAC Mission

Our mission is to dynamically represent students with exceptionalities for the purpose of continually seeking to enhance the quality of their educational services.

The Purpose of SSAC

- Serve as a liaison for students receiving special education and related services and impact decisions made on their behalf.
- Provide a forum to collaborate and share ideas related to the provision of special education services.
- Empower parents of children with disabilities through the acquisition of knowledge and understanding of IDEA processes and procedures while serving as a resource to others.
- Promote joint advocacy and positive communication efforts between parents and district staff.
- Work together on the implementation of educational programs offered throughout our Continuum of Special Education Services.
- Share success stories of our students while maintaining student confidentiality.
- Submit regular updates and recommendations to Superintendent for submission to USD 232 Board of Education.
- Provide a yearly reflection on accomplishments and activities within SSAC Committee.