



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe  
www.usd232.org

Frank Harwood, Ed.D  
Superintendent of Schools

## USD 232 BOARD OF EDUCATION

### REGULAR MEETING AGENDA

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

November 4, 2019

\*\*\* Please silence cell phones prior to the beginning of this meeting. \*\*\*

6:00 P.M.

I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

II. CONSENT AGENDA.

*These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.*

- A. Adopt agenda.
- B. Approve minutes of the October 7<sup>th</sup> regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on October 29, 2019.
- E. Approve employment recommendations made on November 4, 2019.
- F. Accept a donation in the amount of \$938.75 from Art to Remember to Prairie Ridge Elementary School.
- G. Accept a donation in the amount of \$400.00 from Michael & Gina Reynolds to the Mill Valley High School Debate program.
- H. Accept a donation in the amount of \$500.00 from J.T. & A.R. White to the Mill Valley High School Debate program.
- I. Accept a donation in the amount of \$3,155.83 from the Mize PTO to Mize Elementary School.
- J. Accept a donation in the amount of \$565.00 from Woolery Construction to the De Soto High School Softball program.
- K. Accept a donation in the amount of \$350.00 from Krudwig Structural Engineers to the De Soto High School athletic program.

L. Approve the following extended day trip:

- Mill Valley High School Jag Leadership Corp, Grades 11-12, participate in the 2020 Leadership Challenge Event, Washburn University, Topeka, KS, March 5 – 6, 2020.

**III. GOOD NEWS.**

- A. Student Recognition.
- B. Staff Member Recognition.

**IV. ACTION ITEM.**

- A. De Soto High School Master Site Plan. [Steve Deghand]

**V. DISCUSSION ITEM.**

- A. New Required Accountability Reporting – Per Pupil Expenditures. [Frank Harwood]

**VI. PATRON INPUT.**

**VII. ALERTS.**

- A. 2020 Capital Outlay.
- B. Recommended Policy Revisions.
- C. Proposed Secondary Course Additions.

**VIII. ADJOURNMENT.**

# # # # #



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

[www.usd232.org](http://www.usd232.org)

## USD 232 BOARD OF EDUCATION

### OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91<sup>st</sup> Street, De Soto, KS)

October 7, 2019

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

**Board Members Present:**

Bill Fletcher  
John Gaignat  
Angela Handy  
Danielle Heikes  
Kevin Makalous  
Rachele Zade

**Absent:** Mitch Powers

**Others Present:**

Debbie Atwell, Facilities Coordinator  
Kelley Begley-McCall, Principal, Clear Creek Elementary  
Jolyn Baldner, Director of Student Nutrition  
Alvie Cater, Assistant Superintendent of Administrative & Educational Services  
Steve Deghand, Director of Facilities  
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent  
Carrie Handy, Director of Human Resources/Elementary  
Lee Hanson, Director of Special Services  
Clark McCracken, Principal, Lexington Trails Middle School  
Dr. Frank Harwood, Superintendent  
Michelle Hite, Director of School Improvement  
Dr. Joe Kelly, Director of Curriculum & Instruction  
Ken Larsen, Assistant Superintendent of Business & Operations  
Brandon Riffel, Director of Technology  
Sam Ruff, Principal, De Soto High School  
Brian Schwanz, Director of Human Resources/Secondary  
Ceresa Schaffer, Secondary Curriculum Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher asked to remove check number 49205 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

*Mrs. Angela Handy moved to adopt the Agenda and approve the Consent Agenda as amended.*

*Mr. Kevin Makalous seconded.*

*Carried 6/0.*

The following Consent Agenda items were approved:

1. Minutes of the September 9<sup>th</sup> regular meeting.
2. Payment of bills and issuance of checks numbered 49178 – 49204, 49206 – 49229, 49231 - 49305 and 49315 – 49498.
3. Transfer of funds as follows:
  - a. \$430,000.00 from General (Fund 06) to Special Education (Fund 30)
  - b. \$2,000.00 from LOB (Fund 08) to Preschool At-Risk (Fund 11)
  - c. \$210,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
  - d. \$5,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
  - e. \$86,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Employment recommendations as follows:

Resignations – Classified  
Jane Bledsoe, Student Nutrition Assistant, MVHS  
Amanda Bradshaw, Center Based Paraprofessional, MCMS  
Andrea Campbell, Paraprofessional, MTMS  
Mallory Garrett, Center Based Paraprofessional, DHS  
Rhonda Nesselrode, Center Based Paraprofessional, The Bridge  
Trinette Reno, Center Based Paraprofessional, The Bridge  
Mariela Sanchez, Evening Custodian, DHS  
Melissa Shinkle, Paraprofessional, HE  
Lisa Stewart, Center Based Paraprofessional, MVHS

Employment – Classified  
Debby Atkinson, 0.6 FTE Center Based Paraprofessional, The Bridge  
Jennifer Bennett, Custodian Substitute, District Wide  
Robert Clark, Evening Custodian, SE  
Monay Cormier, Paraprofessional, HE  
Brook Henke, Student Nutrition Assistant Substitute, District Wide  
Melissa Jackson, Building Secretary, PRE  
Chelsea Rasmussen, 0.5 FTE Paraprofessional, ME  
Bryan Wise, Center Based Paraprofessional, The Bridge
5. Acceptance of the following donations:
  - \$500.00 from Matthew and Sarah Fandre to the De Soto High School Cross Country Program.
  - \$630.00 from Don Reith Chiropractic to De Soto High School athletic programs.
6. Start-up of the Chemistry Honors Society Club for students at Mill Valley High School.



7. The following extended day trip:

- Mill Valley High School Journalism, seven students in Grades 10-12, attend the NSPA/JEA National High School Journalism Convention, Washington Wardman Park Marriott, Washington, DC, November 19-24, 2019.

Bill Fletcher declared a conflict of interest and left the meeting at 6:02 p.m.

*Mrs. Rachele Zade moved to approve payment to Kansas Land Management, LLC in the amount of \$31,477.50 with check number 49205.*

*Mr. John Gagnat seconded.*

*Carried 5/0.*

Bill Fletcher returned to the meeting at 6:03 p.m.

#### GOOD NEWS.

**Student Recognition.** Art teachers from each school annually select artwork from among their students to become part of the permanent collection on display at the USD 232 Administrative Office. The following students' designs were presented to the board and each student received a Certificate of Achievement:

1. Belmont Elementary – Olivia Thompson
2. Clear Creek Elementary – Chloe Koppa
3. Horizon Elementary – Alli Fandre
4. Mize Elementary – Ava Toepfer
5. Prairie Ridge Elementary – Addison Moeller
6. Riverview Elementary – Annie Bohon
7. Starside Elementary – Daria Morozov
8. Lexington Trails Middle School – Ryan Lange
9. Mill Creek Middle School – Gracie Smith
10. Monticello Trails Middle School – Madison Koester
11. De Soto High School – Olivia Mills
12. Mill Valley High School – Avery Sheltra

**Staff Member Recognition.** Lexington Trails Middle School staff members Susan Slater, Physical Education Teacher/Assistant Principal/Athletic Director, and Connie Euler, Lead Secretary, along with Clear Creek Elementary School staff members Kimi Wong, Paraprofessional, and Loralie Koca, 4<sup>th</sup> Grade Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

Carrie Handy, Director of Human Resources/Elementary, announced that Clear Creek Elementary has been named a 2019 National Blue Ribbon School by the U.S. Department of Education. Clear Creek is one of three-hundred sixty-two schools to receive the honor this year.

#### ACTION ITEMS.

**Bond Advisory Services.** Ken Larsen, Assistant Superintendent of Business & Operations, informed the Board that the district's bond adviser, George K. Baum, has entered into a sales agreement with a Missouri firm by the name of Stifel, Nicolaus & Company, Inc.; with the transaction receiving regulatory

approval on September 27, 2019. Mr. Larsen noted that as of September 27<sup>th</sup> Stifel assumed, is bound by, and will perform George K. Baum's obligations under the Engagement Agreement with USD 232. He also said that the district's new primary contact will be Mr. David Arteberry, who was an employee of George K. Baum and is familiar with the district and future bond plans due to having worked closely with Mr. Roger Edgar, the previous primary contact, who will be retiring. Mr. Larsen asked the Board to officially declare Stifel, Nicolaus & Company as the USD 232 Bond Advisor through the remainder of the current fiscal year.

*Mr. Kevin Makalous moved to name Stifel, Nicolaus & Company, Inc. as the USD 232 bond advisor for the remainder of the current fiscal year which ends on June 30, 2020.*

*Mrs. Rachele Zade seconded.*

*Carried 6/0.*

**Consideration of Litigation regarding E-Cigarettes & Vaping Devices.** Superintendent Harwood gave the Board background on the lawsuit that the Olathe School District has initiated against JUUL, an electronic cigarette (E-Cigarette) manufacturer, and noted that all six Johnson County school districts were invited to consider filing lawsuits. He said that this is a Mass Tort case, not Class Action. The proposed Agreement for Legal Services states that USD 232 will not pay any up front expenses. The law firms involved will pay all required expenses and only receive reimbursement if a monetary award is given. It can also be terminated by the district or attorneys at any time. He then presented the Board with slides showing how e-cigarettes have become a public health crisis, pictures of electronic nicotine delivery systems and E-Liquids used in them, how e-cigarettes lead to nicotine addiction, and graphs showing an increase in e-cigarette sales in the U.S. from 2011-2017, a surge in current e-cigarette use by youth, high teen exposure to e-cigarette advertising and impact on schools. Below are some key points made in the presentation:

- E-Cigarettes are the most popular tobacco product used by adolescents.
- Rate of use increased by 78% from 2017 to 2018, corresponding to an increase in JUUL sales.
- Nicotine intake from one JUUL pod is equivalent to two packs of cigarettes.
- Of JUUL users, 63% do not know that the product always contains nicotine.
- Impact on Schools: 1. Negatively impacts the educational process, 2. Major distraction for students, teachers and administrators, 3. Drain of Resources (teachers and administrators spend a significant amount of time monitoring and policing vaping in schools), 4. Policing – Requires an increase in monitoring of halls and bathrooms, purchase of monitoring devices and test kits to test contents of confiscated devices, and involvement of local police.
- Discipline – Stiff punishments necessary to deter student use. Suspensions in USD 232 have skyrocketed with a 2,700% increase in two years due to E-Cigarette use.

Superintendent Harwood concluded his presentation by sharing reasons why USD 232 should be involved with this litigation and cited sources used for facts shared. Board members were given an opportunity to ask questions before considering approval of the Resolution authorizing pursuit of litigation against JUUL.

*Mrs. Angela Handy moved to adopt a Resolution authorizing pursuit of litigation against the manufacturers, distributors, and retailers of Juul, E-Cigarettes, and Vaping Devices.*

*Mr. Kevin Makalous seconded.*

*Carried 6/0.*

President Heikes declared a five minute break at 7:11 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:17 p.m.

DISCUSSION ITEMS.

**Bond Issue/Summer Projects Update.** Steve Deghand, Director of Facilities, shared pictures and costs to date of Phase 1 bond projects that are currently underway or have been completed including projects at Mill Valley High School (performing arts theater, competition gymnasium, south fieldhouse addition) and new playgrounds at Clear Creek, Mize and Starside elementary schools. Brandon Riffel, Director of Technology, also shared pictures and costs to date of Phase 1 bond projects that are currently underway or have been completed across the district including classroom audio/visual upgrades, IP Clocks/Mass Notification Systems, security camera replacement/addition, Two-Way Radio System – new radios, Door Access System and front office doors/security upgrades.

**Enrollment Report.** Superintendent Harwood gave an overview of enrollment from September 20<sup>th</sup>, which is the official enrollment count date used by the state to determine school funding. He pointed out that the total headcount was 7,595 students, and the full-time equivalency (FTE) count was 7,320.6. He shared more in-depth enrollment data on early childhood/elementary/middle school/high school populations and district programs including Virtual Education students, adult age students in The Bridge Program and students that live in USD 232 boundaries, but are served outside of the district in schools such as the State School for the Deaf. In closing Superintendent Harwood reported that current student enrollment is well within the district's total functional capacity with student demographics remaining consistent.

PATRON INPUT. No comments were made so President Heikes moved onto the next agenda item.

FYI REPORT. The following informational report was included in the packet for this board meeting: 1. USD 232 Special Services Advisory Committee Update.

*President Heikes adjourned the meeting at 7:59 p.m.*

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**Date Approved**

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**Clerk, Board of Education**

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**President, Board of Education**



## Unified School District 232

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**KEN LARSEN**  
Asst. Supt., Business & Operations

TO: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
FROM: Ken Larsen, Asst. Supt., Business & Operations  
DATE: Friday, November 1, 2019

SUBJECT: Treasurer's Report (Consent Agenda Item)

**Approve Checks 49499 – 49817 with Following Exceptions:**

Payroll & Payroll Vendor Checks:

- 49499 – BCBS Employee Health Insurance Premiums for September
- 49500 – 49502 Reissue to replace voided payroll checks
- 49567 – 49570 1<sup>st</sup> Oct. Payroll Vendor Checks, Period 9-16/9-30-19, Pay Date 10-15-19
- 49719 – 49722 2<sup>nd</sup> Oct. Payroll Vendor Checks, Period 10-1/10-15-19, Pay Date 10-31-19
- 49723 - Reissue to replace voided payroll checks
- 49724 - To replace voided check #49660

**Approve the following month end transfers for September 30, 2019:**

- \$ 840,000.00 From Gen. Fund (06) to Sped (30)
- \$ 5,000.00 From LOB (08) to Pre-School (11)
- \$ 210,000.00 From LOB (08) to At-Risk K-12 (13)
- \$ 31,000.00 From LOB (08) to Bi-Lingual (14)
- \$ 137,000.00 From LOB (08) to Voc . Ed (34)

## Check Journal - 10/11/2019

Check Number	Check Date	PAYEE	REASON	AMOUNT
49503	10/11/19	Abby Huggins	Bridge Petty Cash	\$158.64
49504	10/11/19	ABCCreative, Inc.	Additional Work CCE Playground	\$9,647.00
49505-49509	10/11/19	Amazon Capital Services	Classroom Supplies and Custodial uniforms	\$10,996.46
49510	10/11/19	AVB Press	SPED Testing Protocols	\$310.29
49511	10/11/19	Axiom Service Professionals LLC	Air Quality Test	\$1,100.00
49512	10/11/19	Basehor-Linwood High School	entry fees for girls golf	\$114.00
49513	10/11/19	Blue Valley Southwest HS	Debate Tournament Entry	\$100.00
49514	10/11/19	BSN Sports, LLC	Softball equipment & Golf	\$3,638.67
49515	10/11/19	CarterEnergy Corporation	Diesel Fuel for Transportation	\$28,849.93
49516	10/11/19	De Soto High School	Reimbursement for State-DHS	\$1,537.73
49517	10/11/19	Eagles Landing Golf Course	JV Girls Tennis Entry fee	\$75.00
49518	10/11/19	Eric Armin Inc.	Classroom supplies	\$68.90
49519	10/11/19	Edgenuity	Year 3 of 3 Virtual Classroom and Web Administrator	\$19,500.00
49520	10/11/19	Extra Duty Solutions	MVHS Security	\$889.20
49521	10/11/19	Follett School Solutions, Inc.	Fall Reference 19-20	\$403.29
49522	10/11/19	Garmin International	Garmin Order Fall 2019	\$1,404.88
49523	10/11/19	Grainger	Test Leads for Meter District Wide	\$226.81
49524	10/11/19	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$3,564.91
49525	10/11/19	Heritage Tractor, Inc.	Grounds Supplies	\$178.67
49526	10/11/19	Hobart	Kitchen Supplies	\$129.36
49527	10/11/19	Inclusive TLC Special Needs LLC	Help Kids Learn subscription	\$120.00
49528	10/11/19	J.W. Pepper & Son, Inc.	Classroom Supplies	\$995.38
49529	10/11/19	Johnson Co Sheriff's Office	DHS Security 9/8-9/21	\$175.00
49530	10/11/19	Jostens	Diploma Covers	\$808.52
49531	10/11/19	KSDE	Educate KS Dialogue	\$50.00
49532	10/11/19	Leading Edge Laminating	Office Supplies	\$349.20
49533	10/11/19	McGraw-Hill School Education Holdings	SPED Teaching Materials	\$1,909.36
49534	10/11/19	Merrill Industrial Electric Co., LLC.	Chilled Water Control Pump Drive @ PRE & MV	\$435.00
49535	10/11/19	Micro Center, Inc.	Parts	\$347.85
49536	10/11/19	Mid America Laminating, Inc.	Laminator	\$1,695.00
49537	10/11/19	Milburn Civil Engineering, LLC	Civil Engineering for DHS Bond Projects	\$7,765.00
49538	10/11/19	National Insurance Marketing Brokers, I	Technology Fee - Oct 2019	\$2,465.00
49539	10/11/19	NeoFunds	Add Postage to Meter-MVHS	\$400.00
49540	10/11/19	Office Depot	Classroom supplies	\$839.30
49541	10/11/19	Olathe NW High School	Debate Tournament Entry Fees	\$40.00
49542	10/11/19	Papa Murphy's	Student Nutrition Dept.	\$8,099.00

## Check Journal - 10/11/2019

Check Number	Check Date	PAYEE	REASON	AMOUNT
49543	10/11/19	Pearson Education Inc.	Textbooks	\$6,944.99
49544	10/11/19	Perma-Bound	Fall Library Order	\$261.91
49545	10/11/19	Project Lead The Way, Inc.	PLTW Design & Modeling. Gateway Notebooks	\$1,422.00
49546	10/11/19	Propio LS, LLC	Interpreting Services for Conferences	\$1,270.91
49547	10/11/19	Quill Corporation	art supplies	\$57.74
49548	10/11/19	Red Star II, LLC	Professional Development Day Workshop	\$250.00
49549	10/11/19	Roberts Dairy	Student Nutrition Dept.	\$20,123.55
49550	10/11/19	Sacred Heart Catholic School	Seminar DVD - Anxiety in the Classroom	\$226.94
49551	10/11/19	Scholastic Magazines	Storyworks	\$280.17
49552	10/11/19	School Specialty Inc	Student Supplies	\$288.20
49553	10/11/19	SEK Education Service Center	KSDE OVT Chair Training	\$25.00
49554	10/11/19	Shawnee Mission East High Sch	Debate Tournament Entry	\$35.00
49555	10/11/19	Shawnee Mission South High School	Debate Tournament Entry	\$36.00
49556	10/11/19	Sod Shop, Inc.	Sod @ MTMS	\$88.50
49557	10/11/19	Super Duper Publications	SPED Teaching supplies	\$299.97
49558	10/11/19	Tire Hub	Vehicle Maintenance Repairs	\$258.50
49559	10/11/19	Tobii Dynavox LLC	1 year Boardmaker Online Pro - Mize	\$199.00
49560	10/11/19	Tresko	Student Nutrition Dept.	\$3,491.25
49561	10/11/19	U.S. Foodservice, Inc	Student Nutrition Dept.	\$34,455.31
49562	10/11/19	United Rentals (North America), Inc.	50' Towable Lift District Wide	\$250.00
49563	10/11/19	Vernier Software & Technology	TI-SmartView Emulator Software- School Managed License	\$544.00
49564	10/11/19	Water District No 1 Of Jo Co	Water and sewer August/September 2019	\$6,872.66
49565	10/11/19	West Music Company	Classroom supplies	\$105.70
49566	10/11/19	Winsor Corporation	Books & cards	\$686.40

**\$187,861.05**

## Check Journal - 10/18/2019

Check Number	Check Date	PAYEE	REASON	AMOUNT
49571-49572	10/18/19	Amazon Capital Services	Classroom supplies	\$1,449.56
49573	10/18/19	Basehor-Linwood High School	UKC Freshman VB Tournament	\$125.00
49574	10/18/19	BrainPop	Renewal of BrainPop Jr - Mize PTO Grant	\$175.00
49575	10/18/19	BSN Sports, LLC	Wrestling order	\$82.10
49576	10/18/19	CDW Government	Equipment	\$534.42
49577	10/18/19	Control Service Co., Inc.	Electronic Differential Pressure Reader @ MVHS	\$440.00
49578	10/18/19	Curriculum Associates, LLC	2nd Grade Handbooks	\$160.27
49579	10/18/19	Gopher Sport	PE Equipment Budget 2019	\$1,000.00
49580	10/18/19	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$1,721.38
49581	10/18/19	Idville	badge supplies	\$230.19
49582	10/18/19	Integrity Locating Services, LLC	Locate Charges	\$495.00
49583	10/18/19	IXL Learning	SPED Materials	\$332.00
49584	10/18/19	J.W. Pepper & Son, Inc.	Music for choir and band	\$631.16
49585	10/18/19	Johnson Controls Fire Protection LP	Reprogram Fire Line DHS	\$831.00
49586	10/18/19	Kagan Publishing	Teacher Resource	\$89.00
49587	10/18/19	Kansas Gas Service	Gas Service September 2019	\$606.70
49588	10/18/19	Marina Music	Jazz Music order	\$57.10
49589	10/18/19	Nasco	Art Program Supplies	\$280.80
49590	10/18/19	Navrat's Office Products	Order MVHS Checks	\$319.78
49591	10/18/19	Office Depot	Classroom supplies	\$555.55
49592	10/18/19	Olathe South High School	Debate entry fees	\$35.00
49593	10/18/19	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$39,146.40
49594	10/18/19	School Specialty Inc	Art Program Supplies	\$147.49
			Lab Supplies	\$54.59
49595	10/18/19	Smallwood Lock Supply	Prime Key Blank Order	\$1,972.10
49596	10/18/19	Sod Shop, Inc.	Sod for MTMS & MCMS	\$134.60
49597	10/18/19	Southwest Audio Visual Inc.	Add't HDMI conversion for MVHS Broadcast program	\$1,771.00
49598	10/18/19	Sprayer Specialties, Inc.	Suction Diaphragm / Grounds	\$12.73
49599	10/18/19	Synetic Technologies, Inc.	Parts and repairs	\$635.00
49600	10/18/19	Time Warner Cable	Cable TV	\$22.02
49601	10/18/19	Time Warner Cable	Cable TV/internet	\$99.98
49602	10/18/19	Tire Town, Inc	Rear Tires for Warehouse Truck	\$1,388.00
49603	10/18/19	U.S. Foodservice, Inc	Student Nutrition Dept.	\$38,708.98
49604	10/18/19	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$320.38
49605	10/18/19	Wholesale Batteries Inc.	Inverter Batteries @ DHS & MVHS	\$1,871.52
49606	10/18/19	Wps	SPED Testing Protocols	\$391.60

## Check Journal - 10/18/2019

Check Number	Check Date	PAYEE	REASON	AMOUNT
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**\$96,827.40**



**Check Journal - 10/25/19**

Check Number	Check Date	Payee	Reason	Amount
49607	10/25/19	Abbey Simons Company	Blinds for Admin - LTMS	\$818.00
49608	10/25/19	ABC-Clio	Subscription for School Library Connections	\$89.00
49609	10/25/19	Able Hands Interpreting Svcs	Interpreting Services	\$131.00
49610	10/25/19	Accu-Tech Corporation	Parts	\$1,185.00
49611	10/25/19	AccuTrain Corp.	Conference for Albert	\$149.00
49612	10/25/19	Act	2019-20 ACT Profile Report	\$332.00
19613-49615	10/25/19	Amazon Capital Services	Teaching/Office Supplies	\$7,465.94
49616	10/25/19	AT&T Long Distance	ATT Long Distance	\$201.98
49617	10/25/19	Atmos Energy	Gas Service-Bridge & DHS for September/October 2019	\$119.92
49618	10/25/19	Augustine Exterminators, Inc.	Termite Protection @ The Bridge - DK	\$537.00
49619	10/25/19	B & J Peerless Restaurant Supply	Student Nutrition Dept.	\$1,261.31
49620	10/25/19	Baker University	Baker Color Guard Performance	\$65.00
49621	10/25/19	Barts Electric	AV Classroom Upgrade	\$1,285.00
49622	10/25/19	Barts Electric	Other Construction Services MVHS Add 2019	\$45,206.69
49623	10/25/19	Benchmark Education Company	Books	\$3,340.70
49624	10/25/19	Blue Moon Hauling, LLC	Other Construction Services MVHS Add 2019	\$8,112.90
49625	10/25/19	Blue Valley Northwest	JV Wrestling meet	\$125.00
49626	10/25/19	Blue Valley High School	Debate entry fee	\$35.00
49627	10/25/19	Boan Masonry Co., Inc.	Other Construction Services MVHS Add 2019	\$528,723.00
49628	10/25/19	BSN Sports, LLC	Wrestling order	\$315.24
49629	10/25/19	CDW Government	Parts/Equipment	\$1,782.56
49630	10/25/19	Control Service Co., Inc.	Carbon Monoxide / Humidity Sensors - PRE & Stock - MM	\$346.00
			Thermostats District Wide Stock - MM	\$236.00
49631-49633	10/25/19	Core Communications LLC	Classroom AV Upgrade	\$1,209.00
			Mass Notification	\$631.20
			Repairs	\$416.10
			Security Camera Upgrade	\$6,828.44
49634	10/25/19	Cosentino Enterprise, Inc.	Grocery supplies for Center Based program at MVHS	\$36.59
			Grocery supplies for Center Based program at MTMS	\$22.67
49635	10/25/19	Dahmer Contracting Group	Other Construction Services MVHS Add 2019	\$10,136.25
49636	10/25/19	Dell Marketing L.P.	Parts	\$111.70
49637	10/25/19	Demco, Inc.	book protection and labeling	\$270.81
49638	10/25/19	Derby High School	V Wrestling meet	\$150.00
49639	10/25/19	De Soto High School	reimbursement for a marching invitational entry	\$300.00
49640	10/25/19	Edmentum	Reading Eggs subscription	\$560.00
49641	10/25/19	Epic Concrete Construction Co., Inc.	Other Construction Services MVHS Add 2019	\$268,787.70

**Check Journal - 10/25/19**

Check Number	Check Date	Payee	Reason	Amount
49642	10/25/19	Evergy	Energy for MVHS Construction September/October 2019	\$124.09
49643	10/25/19	Extra Duty Solutions	MVHS Security	\$1,029.60
49644	10/25/19	Follett School Solutions, Inc.	Fall #1 book order	\$14.64
49645	10/25/19	Gary Morsch	Medicaid compliance	\$225.00
49646	10/25/19	Grainger	Card Wheels for Julie Maurer's Cart	\$21.60
49647	10/25/19	Harp's Food Stores, Inc.	Drinks & Food for CTE Luncheon - PD Day 10/14	\$29.77
49648	10/25/19	Hasty Awards	Medals for home cross country meet.	\$199.52
49649	10/25/19	HME, Inc.	Other Construction Services MVHS Add 2019	\$257,126.40
49650	10/25/19	Hobart	Student Nutrition Dept.	\$1,495.94
49651	10/25/19	Horst, Terrill & Karst Architects, P.A.	Architectural Services for MVHS Addition	\$9,600.43
			Architectural Services for CTE Center	\$45,325.54
49652	10/25/19	Image Market	Choir T-shirts Web Order #7233698	\$497.50
49653	10/25/19	IPEVO, Inc	Equipment	\$796.00
49654	10/25/19	J.W. Pepper & Son, Inc.	music	\$516.67
49655	10/25/19	Johnson Co Sheriff's Office	DHS Security 9/22-10/5	\$312.50
49656	10/25/19	Junction City High School	V Wrestling meet	\$150.00
49657	10/25/19	Kansas Assoc. of School Personnel Admin	KASPA Conference for BS and CH 10.30.2019	\$30.00
49658	10/25/19	Kansas Land Management, LLC	District Mowing Contract 2019	\$13,990.00
49659	10/25/19	Kansas Assn Of School Boards	Professional Development	\$511.26
49660	10/25/19	Kasbo	Registration fee for Fall KASBO Conference	\$125.00
49661	10/25/19	KC Mechanical Inc	Other Construction Services MVHS Add 2019	\$58,336.85
49662	10/25/19	Kelly Arispe-Cervantes	Translator for Conference 9.25.19 at Starside	\$59.31
49663	10/25/19	Kennyco Industries, Inc.	Annual Fire Alarm Test @ MVHS - DK	\$496.75
49664	10/25/19	Kone Inc.	Service Call for LTMS Elevator	\$579.96
49665	10/25/19	Kansas School For The Deaf	KSD - Equipment rental	\$3,802.00
49666	10/25/19	Lakeshore Learning Materials	Teaching Supplies	\$399.81
49667	10/25/19	Lakemary Center, Inc.	Student Services	\$4,900.00
49668	10/25/19	Learning A-Z	Reading A-Z - Grant \$ from Mize PTO	\$109.95
			Learning A-Z subscriptions	\$1,319.40
49669	10/25/19	Learning Tree Institute	Greenbush Medicaid fee	\$294.89
49670	10/25/19	Leavenworth High School	Varsity Boys Swim meet entry fee	\$25.00
49671	10/25/19	Luis Alfonso Murillo Porras	Translator for Conference 9.25.19 at Starside	\$59.31
49672	10/25/19	Manhattan-Ogden USD 383	Varsity Boys Swim meet entry fee	\$90.00
49673	10/25/19	Manning Construction Company, Inc.	Construction Manager Mill Valley Addition 2019	\$41,794.22
49674-49675	10/25/19	McGraw-Hill School Education Holdings	Number Worlds	\$26,298.85
49676	10/25/19	Meyer Music	instrument repair	\$110.00

**Check Journal - 10/25/19**

Check Number	Check Date	Payee	Reason	Amount
49677	10/25/19	Micro Center, Inc.	Parts	\$381.95
49678	10/25/19	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$13,441.76
49679	10/25/19	Missouri Sewing Machine Co.	Fixing Sewing Machines for FACS class	\$475.92
49680	10/25/19	Nebraska Assoc. of School Personnel Adm	Registration for NASPA conference Dec 2019	\$180.00
49681	10/25/19	Norris Equipment Co LLC	Mower Parts District Wide - JW	\$143.28
49682	10/25/19	nTherm, LLC	Heating Bill	\$418.23
49683	10/25/19	Office Depot	Teaching/Office Supplies	\$689.61
49684	10/25/19	Pearson Assessments	SPED Testing Protocols	\$968.83
49685	10/25/19	Pembroke Hill School	Science Olympiads entry fee	\$90.00
49686	10/25/19	Perma-Bound	2019 Winter Book Order	\$77.40
49687	10/25/19	Pitsco	Engineering Applications starter	\$306.90
49688	10/25/19	Positive Promotions, Inc.	Red Ribbon Week Supplies	\$249.35
49689	10/25/19	Predator Termite & Pest	October Pest Control District Wide	\$2,372.00
49690	10/25/19	Professional Service Industries, Inc.	Special Testing MVHS	\$13,144.50
49691	10/25/19	Propio LS, LLC	Interpreter Service	\$116.94
49692	10/25/19	Really Good Stuff, Inc.	Teaching Supplies	\$249.19
49693	10/25/19	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$39,155.58
49694	10/25/19	Sam's Club Direct #5458	Supplies	\$371.60
49695	10/25/19	Scholastic Magazines	Scholastic CHOICES" renewal for DHS & MVHS"	\$647.22
49696	10/25/19	School Health Corporation	The Bridge supply, training device	\$85.72
49697	10/25/19	School Specialty Inc	School Supplies	\$1,329.34
49698-49699	10/25/19	Security Bank Card Center, Inc.	October Visa Statement	\$19,933.20
49700	10/25/19	SEK Education Service Center	Greenbush contracted services	\$5,512.75
49701	10/25/19	Shawnee Mission NW High	JV Wrestling meet	\$150.00
49702	10/25/19	Shawnee Mission West High	Varsity Boys Swim meet entry fee	\$100.00
49703	10/25/19	Sod Shop, Inc.	Sod @ ME - IG	\$424.50
49704	10/25/19	Stanion Wholesale Electric	Maintenance Supplies	\$133.53
49705	10/25/19	Summit Professional Education, LLC	Differentiating Sensory from Behavior	\$459.98
49706	10/25/19	Tangible Play	PTO Grant 43 Porras	\$709.00
49707	10/25/19	The Sherwin-Williams Co.	Paint District Wide & SE - DR	\$46.17
49708	10/25/19	Time Warner Cable	Cable TV	\$6.11
49709	10/25/19	Tire Hub	Vehicle Maintenance Repairs	\$256.00
49710	10/25/19	Tonganoxie High School	Varsity Boys Basketball entry fee	\$175.00
49711	10/25/19	Toshiba Financial Services	Copy/Printer Overages	\$12,591.91
49712	10/25/19	Toshiba Business Solutions	Copy/Printer Overages	\$18,139.31
			Maintenance Charge	\$39.68

**Check Journal - 10/25/19**

Check Number	Check Date	Payee	Reason	Amount
49713	10/25/19	U.S. Foodservice, Inc	Student Nutrition Dept.	\$37,846.97
49714	10/25/19	USD232 Administrative Offices	Reimb. Petty Cash	\$995.61
49715	10/25/19	Ward's Natural Science Est.	Science Olympiad glide kit	\$52.50
49716	10/25/19	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
49717	10/25/19	WorldPoint ECC	cpr equipment	\$65.77
49718	10/25/19	Zimmerman Construction Company Inc.	Other Construction Services MVHS Add 2019	\$53,435.08
				<b>\$1,588,904.51</b>

# VISA 10/14/19

Date	Cardholder Name	Merchant	Merchant Location	Amount
10/1/2019	ABBY HUGGINS	WAL-MART #4611	SHAWNEE, KS 662260000	\$52.48
10/10/2019	ABBY HUGGINS	HARP'S 249	DE SOTO, KS 660180000	\$11.88
	<b>ABBY HUGGINS Total</b>			<b>\$64.36</b>
10/10/2019	BELMONT ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$90.70
	<b>BELMONT ELEMENTARY Total</b>			<b>\$90.70</b>
10/1/2019	CARRIE HANDY	KJ'S PIZZERIA	DESOTO, KS 660180000	\$137.15
	<b>CARRIE HANDY Total</b>			<b>\$137.15</b>
10/2/2019	CLEAR CREEK ELEMENTARY	GAYLORD NATIONAL F/D	866-435-7627, MD 207450000	\$217.12
10/2/2019	CLEAR CREEK ELEMENTARY	GAYLORD NATIONAL F/D	866-435-7627, MD 207450000	\$217.12
10/2/2019	CLEAR CREEK ELEMENTARY	GAYLORD NATIONAL F/D	866-435-7627, MD 207450000	\$217.12
9/17/2019	CLEAR CREEK ELEMENTARY	MOBYMAX	888-793-8331, NC 273300000	\$99.00
9/20/2019	CLEAR CREEK ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$56.30
9/23/2019	CLEAR CREEK ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$33.88
	<b>CLEAR CREEK ELEMENTARY Total</b>			<b>\$840.54</b>
9/18/2019	DAVID KING	ZORO TOOLS INC	855-2899676, IL 600890000	\$311.04
9/24/2019	DAVID KING	SQ SIGN HERE, INC.	GARDNER, KS 660300000	\$425.00
	<b>DAVID KING Total</b>			<b>\$736.04</b>
9/23/2019	DEBBIE ATWELL	DOLLAR-GENERAL #7565	DE SOTO, KS 660180000	\$89.00
9/26/2019	DEBBIE ATWELL	DOLLAR-GENERAL #7565	DE SOTO, KS 660180000	\$23.95
	<b>DEBBIE ATWELL Total</b>			<b>\$112.95</b>
10/4/2019	DESOTO HIGH SCHOOL	WM SUPERCENTER #486	BONNER SPRING, KS 660120000	\$9.47
10/4/2019	DESOTO HIGH SCHOOL	WM SUPERCENTER #486	BONNER SPRING, KS 660120000	\$38.21
9/16/2019	DESOTO HIGH SCHOOL	MUNCHERS BAKERY	LAWRENCE, KS 660440000	\$110.00
9/16/2019	DESOTO HIGH SCHOOL	MUNCHERS BAKERY	LAWRENCE, KS 660440000	(\$120.23)
9/23/2019	DESOTO HIGH SCHOOL	NOTARY PUBLIC	800-821-0821, FL 323110000	\$196.00
	<b>DESOTO HIGH SCHOOL Total</b>			<b>\$233.45</b>
10/5/2019	DHS TRAVEL 1	COMFORT SUITES- BENTON	BENTONVILLE, AR 727560000	\$476.70
9/13/2019	DHS TRAVEL 1	60641 - CROWN CENTER - OF	KANSAS CITY, MO 641080000	\$13.00
9/19/2019	DHS TRAVEL 1	KANSASENGLISH.ORG	KANSASENGLISH, KS 666190000	\$180.00
	<b>DHS TRAVEL 1 Total</b>			<b>\$669.70</b>
10/9/2019	DHS TRAVEL 2	AVID CENTER	858-380-4800, CA 921230000	\$585.00
	<b>DHS TRAVEL 2 Total</b>			<b>\$585.00</b>
9/20/2019	FRANK HARWOOD	AMERICAN AIR0010652468230	FORT WORTH, TX 752610000	(\$57.79)
	<b>FRANK HARWOOD Total</b>			<b>(\$57.79)</b>
9/26/2019	HORIZON ELEMENTARY	SMORE.COM - EDUCATOR	WWW.SMORE.COM, NY 100100000	\$59.00
	<b>HORIZON ELEMENTARY Total</b>			<b>\$59.00</b>
9/25/2019	IRVIN GREER	PGH WATER COOLER	412-487-7105, PA 151160000	\$336.85
	<b>IRVIN GREER Total</b>			<b>\$336.85</b>
10/1/2019	JANET HOPKINS	PAYPAL MSLBDBEHAV	402-935-7733, NE 683720000	\$175.00
10/7/2019	JANET HOPKINS	HYATT REGENCY WICHITA	3162934234, KS 672020000	\$161.59
9/13/2019	JANET HOPKINS	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$237.38
9/13/2019	JANET HOPKINS	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$237.38
9/17/2019	JANET HOPKINS	HARP'S 249	DE SOTO, KS 660180000	\$17.74
9/17/2019	JANET HOPKINS	PIZZA HUT 034264	DE SOTO, KS 660180000	\$26.33
9/23/2019	JANET HOPKINS	SEK ESC GREENBUSH	620-724-6281, KS 667430000	\$51.38
9/24/2019	JANET HOPKINS	USPS PO 1924860025	DE SOTO, KS 660180000	\$8.20
	<b>JANET HOPKINS Total</b>			<b>\$915.00</b>
9/30/2019	JULIE MAURER	4IMPRINT	877-4467746, WI 549010000	\$771.41
	<b>JULIE MAURER Total</b>			<b>\$771.41</b>
10/1/2019	KRISTAN LANGTON	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$22.94
9/22/2019	KRISTAN LANGTON	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$90.32
9/30/2019	KRISTAN LANGTON	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$49.18
	<b>KRISTAN LANGTON Total</b>			<b>\$162.44</b>
9/17/2019	LEXINGTON TRAILS MS	PITNEY BOWES PI	844-256-6444, CT 069260000	\$71.25
9/21/2019	LEXINGTON TRAILS MS	JOANN STORES #1926	OVERLAND PARK, KS 662100000	(\$16.73)
9/21/2019	LEXINGTON TRAILS MS	JOANN STORES #1926	OVERLAND PARK, KS 662100000	\$14.22
9/21/2019	LEXINGTON TRAILS MS	JOANN STORES #1926	OVERLAND PARK, KS 662100000	\$16.73
9/21/2019	LEXINGTON TRAILS MS	WM SUPERCENTER #4475	OLATHE, KS 660610000	\$7.82
9/22/2019	LEXINGTON TRAILS MS	US TOY/CONSTR PLAYTHINGS	816-7615900, MO 640300000	\$28.82
	<b>LEXINGTON TRAILS MS Total</b>			<b>\$122.11</b>
9/30/2019	MARGARET DIECKHOFF	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$99.10

# VISA 10/14/19

Date	Cardholder Name	Merchant	Merchant Location	Amount
	<b>MARGARET DIECKHOFF Total</b>			<b>\$99.10</b>
10/6/2019	MARY CAROLINE FRIDAY	WAL-MART #4611	SHAWNEE, KS 662260000	\$85.65
9/18/2019	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$45.90
	<b>MARY CAROLINE FRIDAY Total</b>			<b>\$131.55</b>
10/4/2019	MILL CREEK MIDDLE SCHOOL	WWW.NERDSINC.COM	WWW.NERDSINC., VA 236060000	\$128.00
10/7/2019	MILL CREEK MIDDLE SCHOOL	USPS PO 1924860025	DE SOTO, KS 660180000	\$220.00
9/16/2019	MILL CREEK MIDDLE SCHOOL	UNION STATION KC	816-460-2005, MO 641080000	\$200.00
9/18/2019	MILL CREEK MIDDLE SCHOOL	YOS DONUTS	SHAWNEE, KS 662170000	\$45.98
9/26/2019	MILL CREEK MIDDLE SCHOOL	USA KANSAS	785-2326566, KS 666030000	\$150.00
	<b>MILL CREEK MIDDLE SCHOOL Total</b>			<b>\$743.98</b>
10/1/2019	MILL VALLEY HIGH SCHOOL	THE UPS STORE 5094	SHAWNEE, KS 662260000	\$12.16
10/11/2019	MILL VALLEY HIGH SCHOOL	AATSP	248-960-2180, AL 352030000	\$125.00
10/9/2019	MILL VALLEY HIGH SCHOOL	PGC BASKETBALL	HTTPSPGCBASKE, VA 229030000	\$298.00
9/13/2019	MILL VALLEY HIGH SCHOOL	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$44.88
9/19/2019	MILL VALLEY HIGH SCHOOL	WAL-MART #4611	SHAWNEE, KS 662260000	\$56.80
9/24/2019	MILL VALLEY HIGH SCHOOL	MATBOSS	WWW.MATBOSSAP, MN 554390000	\$559.00
9/25/2019	MILL VALLEY HIGH SCHOOL	SN KHSSCA	913-2691477, KS 662080000	\$50.00
9/26/2019	MILL VALLEY HIGH SCHOOL	PAYPAL AATF	402-935-7733, IL 629590000	\$117.75
9/26/2019	MILL VALLEY HIGH SCHOOL	USPS PO 1983621532	SHAWNEE, KS 662260000	\$11.20
	<b>MILL VALLEY HIGH SCHOOL Total</b>			<b>\$1,274.79</b>
10/11/2019	MIZE ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	(\$47.52)
10/11/2019	MIZE ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	(\$1.10)
10/11/2019	MIZE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$1.00
10/12/2019	MIZE ELEMENTARY	WM SUPERCENTER #5307	GARDNER, KS 660300000	\$47.71
10/3/2019	MIZE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$95.04
10/9/2019	MIZE ELEMENTARY	IKEA MERRIAM	MERRIAM, KS 662020000	\$57.34
10/9/2019	MIZE ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$34.39
9/13/2019	MIZE ELEMENTARY	WAL-MART #0484	LAWRENCE, KS 660460000	\$87.75
9/17/2019	MIZE ELEMENTARY	MICHAELS #9490	800-642-4235, TX 750630000	\$24.99
9/17/2019	MIZE ELEMENTARY	MICHAELS #9490	800-642-4235, TX 750630000	\$24.99
9/17/2019	MIZE ELEMENTARY	MICHAELS #9490	800-642-4235, TX 750630000	\$74.97
9/19/2019	MIZE ELEMENTARY	HY-VEE LAWRENCE 1377	LAWRENCE, KS 660470000	\$117.15
9/19/2019	MIZE ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$13.71
9/24/2019	MIZE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$28.17
9/26/2019	MIZE ELEMENTARY	ARK THERAPEUTIC	803-438-9779, SC 292290000	\$109.52
9/26/2019	MIZE ELEMENTARY	USPS KIOSK 1983629550	SHAWNEE MISSI, KS 662260000	\$3.80
9/27/2019	MIZE ELEMENTARY	ARK THERAPEUTIC	8034389779, SC 292290000	(\$9.60)
	<b>MIZE ELEMENTARY Total</b>			<b>\$662.31</b>
10/1/2019	MONTICELLO TRAILS MS	HASTY AWARDS	HASTYAWARDS.C, KS 660670000	\$93.60
10/4/2019	MONTICELLO TRAILS MS	KANSAS CITY SYMPHONY	816-218-2610, MO 641080000	\$250.00
10/4/2019	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$33.89
10/8/2019	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$90.00
10/9/2019	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$24.12
9/13/2019	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$60.65
9/16/2019	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$49.79
9/17/2019	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$22.91
9/18/2019	MONTICELLO TRAILS MS	WM SUPERCENTER #2855	SHAWNEE, KS 662170000	\$8.48
9/19/2019	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$155.00
9/23/2019	MONTICELLO TRAILS MS	VIMEO.COM	646-470-8422, NY 100110000	\$84.00
9/24/2019	MONTICELLO TRAILS MS	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$0.49
9/24/2019	MONTICELLO TRAILS MS	K-12 EDU SUBSCRIPTION	BURLINGTON, ON 007080000	\$49.00
9/26/2019	MONTICELLO TRAILS MS	CLEVER PROTOTYPES, LLC	WWW.STORYBOAR, MA 021390000	\$95.88
9/26/2019	MONTICELLO TRAILS MS	QUIZLET.COM	HTTPSQUIZLET., CA 941070000	\$21.59
9/30/2019	MONTICELLO TRAILS MS	NEARPOD	855-632-7763, FL 330040000	\$120.00
9/30/2019	MONTICELLO TRAILS MS	NEARPOD	855-632-7763, FL 330040000	\$120.00
	<b>MONTICELLO TRAILS MS Total</b>			<b>\$1,279.40</b>
10/6/2019	MVHS TRAVEL 1	HILTON GARDEN INN HOFFMAN	847-2777889, IL 601690000	\$230.52
10/6/2019	MVHS TRAVEL 1	HILTON GARDEN INN HOFFMAN	847-2777889, IL 601690000	\$230.52
9/14/2019	MVHS TRAVEL 1	THE OREAD HOTEL	LAWRENCE, KS 660440000	\$294.68
9/26/2019	MVHS TRAVEL 1	JIMMY JOHNS # 1323	OLATHE, KS 660610000	\$66.96
9/26/2019	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$1.50

# VISA 10/14/19

Date	Cardholder Name	Merchant	Merchant Location	Amount
9/26/2019	MVHS TRAVEL 1	CHICK-FIL-A #03763	TOPEKA, KS 666040000	\$52.46
9/26/2019	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$3.50
9/29/2019	MVHS TRAVEL 1	MCALISTERS 1263 MM	214-373-3400, KS 665020000	\$902.17
9/30/2019	MVHS TRAVEL 1	MCALISTER'S DELI 412	MANHATTAN, KS 665020000	(\$902.17)
9/30/2019	MVHS TRAVEL 1	MCALISTER'S DELI 412	MANHATTAN, KS 665020000	\$824.28
	<b>MVHS TRAVEL 1 Total</b>			<b>\$1,704.42</b>
9/24/2019	MVHS TRAVEL 2	FREDDY'S 00-0021	KANSAS CITY, KS 661110000	\$25.46
9/26/2019	MVHS TRAVEL 2	GOODCENTS SUBS - 0174 - S	SHAWNEE, KS 662260000	\$35.64
10/5/2019	MVHS TRAVEL 2	020 BRAUMS STORE	JOPLIN, MO 648010000	\$56.49
10/4/2019	MVHS TRAVEL 2	DAMGOODE PIES FAYETTEV	FAYETTEVILLE, AR 727030000	\$642.93
10/8/2019	MVHS TRAVEL 2	BEST WESTERN WINDSOR S	FAYETTEVILLE, AR 727010000	\$1,397.24
10/10/2019	MVHS TRAVEL 2	JIMMY JOHNS - 1471	OVERLAND PARK, KS 662100000	\$55.09
10/10/2019	MVHS TRAVEL 2	PANERA BREAD #202386 P	OVERLAND PARK, KS 662100000	\$13.87
10/10/2019	MVHS TRAVEL 2	PANERA BREAD #202386 P	OVERLAND PARK, KS 662100000	\$58.84
	<b>MVHS TRAVEL 2 Total</b>			<b>\$2,285.56</b>
9/18/2019	PRAIRIE RIDGE ELEMENTARY	IMSE	HTTPSORTONGIL, MI 480330000	\$49.90
9/18/2019	PRAIRIE RIDGE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$9.75
10/7/2019	PRAIRIE RIDGE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$17.55
	<b>PRAIRIE RIDGE ELEMENTARY Total</b>			<b>\$77.20</b>
9/26/2019	RIVERVIEW ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$46.80
10/1/2019	RIVERVIEW ELEMENTARY	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$24.18
10/3/2019	RIVERVIEW ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$55.00
10/11/2019	RIVERVIEW ELEMENTARY	DOLLARTREE	SHAWNEE, KS 662260000	\$103.00
	<b>RIVERVIEW ELEMENTARY Total</b>			<b>\$228.98</b>
9/16/2019	STARSLIDE ELEMENTARY	IN EMILY KATE'S BAKERY L	913-6457674, KS 662070000	\$20.00
9/21/2019	STARSLIDE ELEMENTARY	ETS PRAXIS REGISTRATIO	800-772-9476, NJ 085400000	\$120.00
9/21/2019	STARSLIDE ELEMENTARY	ETS PRAXIS REGISTRATIO	800-772-9476, NJ 085400000	\$120.00
9/30/2019	STARSLIDE ELEMENTARY	WAL-MART #4475	OLATHE, KS 660610000	\$14.72
10/6/2019	STARSLIDE ELEMENTARY	WAL-MART #0577	OLATHE, KS 660620000	\$91.50
	<b>STARSLIDE ELEMENTARY Total</b>			<b>\$366.22</b>
10/3/2019	TAMI CASEY	KSU CASHIERS OFFICE IV	785-532-1835, KS 665060000	\$60.00
10/3/2019	TAMI CASEY	KSU CASHIERS OFFICE IV	785-532-1835, KS 665060000	\$60.00
10/3/2019	TAMI CASEY	SP JURASSIC PLAYSAND	SALIX.MYSHOPI, UT 841080000	\$95.90
10/7/2019	TAMI CASEY	SAMS CLUB #8208	LENEXA, KS 662150000	\$129.49
10/7/2019	TAMI CASEY	SAMSCLUB #8208	LENEXA, KS 662150000	\$45.00
10/9/2019	TAMI CASEY	BROOKES PUBLISHING	410-337-9580, MD 212040000	\$271.20
10/10/2019	TAMI CASEY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$13.14
10/10/2019	TAMI CASEY	COMFORT INN & SUITES	4806765249, KS 667620000	\$104.94
10/10/2019	TAMI CASEY	COMFORT INN & SUITES	4806765249, KS 667620000	\$104.94
10/10/2019	TAMI CASEY	COMFORT INN & SUITES	4806765249, KS 667620000	\$104.94
10/12/2019	TAMI CASEY	SAMSCLUB #8208	LENEXA, KS 662150000	\$19.98
	<b>TAMI CASEY Total</b>			<b>\$1,009.53</b>
9/30/2019	TARA HARMON MOORE	WAL-MART #4611	SHAWNEE, KS 662260000	\$3.98
10/8/2019	TARA HARMON MOORE	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$19.94
	<b>TARA HARMON MOORE Total</b>			<b>\$23.92</b>
10/7/2019	TRAVEL CARD 1	SQ SHAKE SHACK	BLOOMINGTON, MN 554250000	\$10.52
10/7/2019	TRAVEL CARD 1	TWIN CITIES 400 TAVERN	MINNEAPOLIS, MN 554130000	\$20.78
10/8/2019	TRAVEL CARD 1	U OF M PARKING AND TRANS	MINNEAPOLIS, MN 554550000	\$7.00
10/9/2019	TRAVEL CARD 1	MAYNARDS	EXCELSIOR, MN 553310000	\$42.48
10/9/2019	TRAVEL CARD 1	U OF M PARKING AND TRANS	MINNEAPOLIS, MN 554550000	\$7.00
10/10/2019	TRAVEL CARD 1	FOOD HALL P1	8665083558, MN 554500000	\$23.89
10/9/2019	TRAVEL CARD 1	HOLIDAY INN EXPRESS ROSE	ROSEVILLE, MN 551130000	\$352.10
10/9/2019	TRAVEL CARD 1	HOLIDAY INN EXPRESS ROSE	ROSEVILLE, MN 551130000	\$352.10
10/9/2019	TRAVEL CARD 1	KCI AIRPORT	877-3323901, MO 641530000	\$22.50
	<b>TRAVEL CARD 1 Total</b>			<b>\$838.37</b>
10/3/2019	TRAVEL CARD 5	CAREERSAFE ONLINE	979-260-0030, TX 778400000	\$2,225.00
10/9/2019	TRAVEL CARD 5	HYATT REGENCY WICHITA	WICHITA, KS 672020000	\$345.27
10/9/2019	TRAVEL CARD 5	HYATT REGENCY WICHITA	WICHITA, KS 672020000	\$345.27
10/11/2019	TRAVEL CARD 5	HYATT REGENCY WICHITA	WICHITA, KS 672020000	(\$22.29)
10/11/2019	TRAVEL CARD 5	HYATT REGENCY WICHITA	WICHITA, KS 672020000	(\$22.29)
	<b>TRAVEL CARD 5 Total</b>			<b>\$2,870.96</b>

## VISA 10/14/19

Date	Cardholder Name	Merchant	Merchant Location	Amount
9/12/2019	TRAVEL CARD 6	DELTA AIR 0062388538060	DELTA.COM, CA 303540000	\$558.00
	<b>TRAVEL CARD 6 Total</b>			<b>\$558.00</b>
	<b>Grand Total</b>			<b>\$19,933.20</b>



**Check Journal - 11/01/19**

Check Number	Check Date	Payee	Reason	Amount
49725	11/01/19	ACS Electronic Systems, Inc.	Service Call for Door Program Admin	\$145.00
49726-49728	11/01/19	Amazon Capital Services	Teaching/Office supplies	\$3,889.96
49729	11/01/19	Amerifactors Financial Group, LLC	Radio Cases-Radio project	\$2,017.00
49730	11/01/19	Apple Inc.	Equipment	\$178.00
			Parts	\$179.00
49731	11/01/19	Applied Maintenance Supplies & Solutions	Grounds Supplies	\$310.97
49732	11/01/19	AT&T	Telephone Lines 10/17/19	\$2,205.62
49733	11/01/19	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME - September 2019	\$813.56
49734	11/01/19	Basehor-Linwood High School	Girls Golf tournament	\$95.00
49735	11/01/19	Blue Valley Southwest HS	JV Wrestling meet	\$130.00
49736	11/01/19	Bonner Springs High School	MVHS Tennis Entry Fee 10/8/19	\$40.00
49737	11/01/19	Border States Industries Inc	Student Nutrition Dept.	\$126.60
49738	11/01/19	CDW Government	Mass Notification System	\$3,619.00
49739	11/01/19	City Of De Soto	W / S / T - September 2019	\$5,843.98
49740	11/01/19	Concentra Medical Centers	HPE Tests	\$302.00
49741	11/01/19	Cornerstones Of Care	Services for student	\$2,757.00
49742	11/01/19	Cosentino Enterprise, Inc.	Grocery supplies for Center Based program at MVHS	\$22.65
			Grocery supplies for Center Based program at MTMS	\$29.61
			Student Nutrition Dept.	\$7.98
49743	11/01/19	Coterie Theater	Field Trip - The Coterie Theatre	\$180.00
49744	11/01/19	Educators Publishing Service	SPED student workbooks	\$58.80
49745	11/01/19	Empathia, Inc.	EAP Services	\$1,185.80
49746	11/01/19	Extra Duty Solutions	MVHS Security	\$93.60
49747	11/01/19	Fastenal Company	Grounds Supplies	\$1,108.58
49748	11/01/19	FastSigns	Vinyl Letters for Sign @ BE - DK	\$35.00
49749	11/01/19	Fellers Food Service Equipment, LLC	Student Nutrition Dept.	\$327.36
49750	11/01/19	First Student, Inc.	Student transportation - October 2019 (9/29/19 - 10/26/19)	\$369,688.36
49751	11/01/19	Grainger	Wheels for Kitchen Rack @ DHS - DR	\$39.60
49752	11/01/19	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$1,072.50
49753	11/01/19	Heritage Tractor, Inc.	Snow Blade Edge & Bolts / Grounds - IG	\$294.24
49754	11/01/19	Hobart	Kitchen Supplies	\$136.74
49755	11/01/19	Houghton Mifflin Company	Reading materials	\$4,505.00
49756	11/01/19	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$1,946.35
49757	11/01/19	J.W. Pepper & Son, Inc.	Music	\$464.42
49758	11/01/19	JC Harmon High School	JV Wrestling entry fee	\$150.00
49759	11/01/19	Johnson County Wastewater	Wastewater Permit for MVHS New Fieldhouse	\$1,008.00

**Check Journal - 11/01/19**

Check Number	Check Date	Payee	Reason	Amount
49760-49761	11/01/19	Keller Fire & Safety, Inc.	Kitchen Hood Fire Suppression Test District Wide - DK	\$2,623.42
49762	11/01/19	Key Refrigeration Supply L.L.C.	Kitchen Supplies	\$496.00
49673-49764	11/01/19	KSDE	KSDE Regional Math Conference ELEMENTARY	\$225.00
			KSDE Regional Secondary Math Conference	\$315.00
49765	11/01/19	KSDE	Dr. Cindy Swartz - KSDE CTE Workshop	\$25.00
49766	11/01/19	Lakeshore Learning Materials	Reading Group Supplies	\$131.93
			Manipulatives	\$29.99
49767	11/01/19	Learning Tree Institute	Greenbush Medicaid fee	\$324.27
49768	11/01/19	Linda S. Crabbs	10.14.19 PD Day Math Trainer Expenses	\$403.06
49769	11/01/19	Lynette Renee Sharlow	PD Day Training 8.8.19 and 10.14.19	\$900.00
49770	11/01/19	MailFinance	Postage Machine Lease Aug 26, 2019 to Nov 25, 2019	\$158.85
49771	11/01/19	Mathematically Minded	Math Conference	\$297.00
49772	11/01/19	McConnell Machinery Co., Inc.	Grounds Supplies	\$156.37
49773	11/01/19	McGraw-Hill School Education Holdings	For Riverview Elementary - Attn: Megan Lee	\$731.91
49774	11/01/19	Meyer Music	instrument repair	\$176.00
			clarinet mouthpiece	\$47.19
49775	11/01/19	Mill Valley High School	Reimburse for State Choir Entry Fees	\$285.00
49776	11/01/19	Sara English	Refund winter gym reservation	\$175.00
49777-49779	11/01/19	Morgan Hunter Companies	Teacher Sub Pay	\$151,095.10
49780	11/01/19	Office Depot	school supplies	\$221.90
49781	11/01/19	Options Services Inc.	Contracted services for student	\$1,159.20
49782	11/01/19	Overhead Door Company of KC	Dock Leveler Replacement LTMS	\$8,337.00
49783	11/01/19	Pearson Assessments	SPED testing forms	\$924.25
49784	11/01/19	Performance Glass, Inc.	Remove Broken Glass units and Replace with New @ PRE	\$908.42
49785	11/01/19	Plumbmaster, Inc.	Faucets & Gloves District Wide - WM	\$565.71
49786-49789	11/01/19	Pur-0-Zone, Inc	Custodial supplies/Equip./Repairs	\$13,027.23
49790	11/01/19	Quench USA, Inc.	2 month rental-November & December 2019	\$236.94
49791	11/01/19	Quill Corporation	sign	\$1.10
49792	11/01/19	Read To Them, Inc.	PTO Grant #5 Library	\$2,445.70
49793	11/01/19	Really Good Stuff, Inc.	Classroom Materials	\$313.06
49794	11/01/19	Reeves-Wiedeman Company	Maintenance Supplies	\$1,386.49
49795	11/01/19	Roma Bakery	Student Nutrition Dept	\$2,946.19
49796	11/01/19	School Specialty Inc	class supplies	\$67.89
49797	11/01/19	Shawnee Copy Center, Inc.	Detention forms	\$90.16
49798	11/01/19	Shawnee Golf & Country Club, ALP	Regional 5A Girls Golf Tournament	\$150.00
49799	11/01/19	Sign Professionals, Inc.	Tennis Court Sign @ MVHS - IG	\$70.00

**Check Journal - 11/01/19**

Check Number	Check Date	Payee	Reason	Amount
49800	11/01/19	SiteOne Landscape Supply, LLC	Grounds Supplies	\$605.34
49801	11/01/19	Smallwood Lock Supply	Maintenance Supplies	\$30.00
49802	11/01/19	Smitty's Lawn & Garden Equipment	Toro Snowblower Parts / Grounds - IG	\$10.60
49803	11/01/19	Southeastern Performance Apparel	Grace Notes Performance Dress	\$74.00
49804	11/01/19	St. Thomas Aquinas	MVHS Tennis Entry Fee 9/24/19	\$100.00
49805	11/01/19	T-Tech, LLC	AV Classroom upgrade	\$3,350.00
49806	11/01/19	The Sherwin-Williams Co.	Hall Touchup Paint @ ME - DR	\$49.43
			Paint District Wide & SE - DR	\$38.17
49807	11/01/19	Tire Hub	Vehicle Maintenance	\$314.00
49808	11/01/19	Tom Eccleston	Referee Assignments	\$150.00
49809	11/01/19	Tools 4 Reading, LLC	J.Powers Classroom	\$40.00
49810	11/01/19	Toshiba Business Solutions	Copier Maintenance Charge	\$39.68
49811	11/01/19	Tresko	Kitchen Supplies	\$88.45
49812	11/01/19	U.S. Foodservice, Inc	Student Nutrition Dept.	\$40,666.21
49813	11/01/19	ULine	Supplies	\$273.52
49814	11/01/19	Valley Offset Printing, Inc.	50% printing-Sept/Oct DHS Green Pride newspaper	\$289.00
49815	11/01/19	Varsity Spirit	State Cheer entry fee	\$500.00
49816	11/01/19	West Music Company	PTO Grant# 7 Jimenez	\$603.10
49817	11/01/19	Wps	SPED Testing Supplies	\$676.50

**\$644,352.61**



**D E S O T O**

**UNIFIED SCHOOL DISTRICT 232**

22405 Clear Creek Parkway  
Shawnee, KS 66226  
FAX: 913 / 667-1800  
FAX: 913 / 667-3612

**Prairie Ridge Elementary**

Date: October 2, 2019  
To: Board of Education, USD 232  
Dr. Frank Harwood, Superintendent of Schools  
From: Kristel Fulcher, Principal, Prairie Ridge Elementary  
Subject: School Contribution

I seek the approval of our Board of Education to accept a contribution from Art to Remember in the amount of \$938.75 to Prairie Ridge Elementary School.

Monies will be used toward the purchase of general art/teaching supplies for Prairie Ridge. Funds will be deposited into the general building fund.

Respectfully submitted for Board approval,

Kristel Fulcher

**Mill Valley High School**  
**De Soto Unified School District #232**  
5900 Monticello Road  
Shawnee, KS 66226  
Phone: (913) 422-4351  
Fax: (913) 422-4039  
[www.usd232.org/mv](http://www.usd232.org/mv)



**We ARE Mill Valley!**  
Achievement—Responsibility—Empowerment

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October 3, 2019

TO: USD 232 Board of Education  
FM: Tobie Waldeck, Principal, Mill Valley High School  
RE: School Contribution from Michael & Gina Reynolds

I seek approval from the USD 232 Board of Education to accept a contribution from Michael & Gina Reynolds in the amount of \$400.00 to the Mill Valley High School Debate Program. The check will be deposited in the Mill Valley Debate account.

Regards,

A handwritten signature in black ink, appearing to read "Tobie Waldeck".

Mr. Tobie Waldeck

An employee, school, school organization, or district entity may accept gifts; however, before accepting a gift or promotional item from any source the employee or school organization shall obtain written approval by the Principal or Supervisor of all gifts with a value **up to \$150, if the value exceeds \$150 and is less than \$250**, the employee, school or organization shall notify the Principal or Supervisor and obtain written approval from the Superintendent of Schools prior to acceptance of the promotional item, gift or gratuity. All gifts or contributions in **excess of \$250** to an employee, school, or organization shall be submitted to the Superintendent for approval by the Board of Education prior to acceptance of such gift or gratuity.

**Mill Valley High School**  
**De Soto Unified School District #232**  
5900 Monticello Road  
Shawnee, KS 66226  
Phone: (913) 422-4351  
Fax: (913) 422-4039  
[www.usd232.org/mv](http://www.usd232.org/mv)



**We ARE Mill Valley!**  
Achievement—Responsibility—Empowerment

---

October 3, 2019

TO: USD 232 Board of Education  
FM: Tobie Waldeck, Principal, Mill Valley High School  
RE: School Contribution from J.T. & A.R. White

I seek approval from the USD 232 Board of Education to accept a contribution from J.T. & A.R. White in the amount of \$500.00 to the Mill Valley High School Debate Program. Two checks (\$250.00 each) will be deposited in the Mill Valley Debate account.

Regards,

A handwritten signature in black ink, appearing to read "Tobie Waldeck".

Mr. Tobie Waldeck

An employee, school, school organization, or district entity may accept gifts; however, before accepting a gift or promotional item from any source the employee or school organization shall obtain written approval by the Principal or Supervisor of all gifts with a value **up to \$150, if the value exceeds \$150 and is less than \$250**, the employee, school or organization shall notify the Principal or Supervisor and obtain written approval from the Superintendent of Schools prior to acceptance of the promotional item, gift or gratuity. All gifts or contributions in **excess of \$250** to an employee, school, or organization shall be submitted to the Superintendent for approval by the Board of Education prior to acceptance of such gift or gratuity.



**Mize Elementary**  
7301 Mize Road  
Shawnee, Kansas 66227  
Phone: (913) 441-0880  
Fax: (913) 441-9452

**Gerri Balthazor, Principal**  
E-mail: [gbalthazor@usd232.org](mailto:gbalthazor@usd232.org)

TO: USD 232 Board of Education

FROM: Gerri Balthazor

DATE: October 8, 2019

RE: Permission to accept donation

We ask that the Board of Education recognize and approve a gift for \$3155.83 from the Mize PTO.

Our staff requested some grants from PTO and they approved the following:

Kelli Quintero (2<sup>nd</sup>) - \$175.00 – Subscription to BrainPop, Jr.  
Brian Tadlock – (Discovery Room) - \$250.00 – Starfall and Chewelry  
Kim Hudgins (1<sup>st</sup>) - \$110.00 – Subscription to Reading A-Z  
Shari Reiter (Discovery Room) - \$356.98 – Folding Mats & Subscription to BoardMaker  
Office - \$300.00 – Assembly through JCCC Theater Foundation  
Regan Foos (Kindergarten) - \$115.98 – White boards  
Tiffany Birk (Reading Specialist) – \$109.95 – Subscription to Reading A-Z  
Jeri Ann Blain (Media Center) - \$97.87 – prizes for book fairs  
Colby Sullivan (Physical Education) - \$417.00 – Fitness Dice  
Suzanne Cox (5<sup>th</sup>) - \$254.70 – StoryWorks Magazines  
Melissa Walker (Communication Center-Base) - \$318.43 – Seating & Lego Kits  
Mimi Leuszler (Technology) - \$269.92 – 5 carts / 3 USB Cords

Additionally, Mize PTO supported our 4<sup>th</sup> grade students on a field trip to Ernie Miller with a gift of \$380.00.

We appreciate the generosity of our PTO, and thank you for your attention to this request.

# DE SOTO HIGH SCHOOL

35000 WEST, 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.DHS.USD232.ORG - WWW.DHSWILDCATNATION.COM

October 11, 2019

To: USD 232 Board of Education  
From: Ryan Johnson, Associate Principal/Activities Director  
Re: Donation

I seek approval from our Board of Education to accept a donation from Woolery Construction in the amount of \$565.00 to the DHS Softball Program. This donation will help our coaches supplement needs within the softball program.

Respectfully submitted for approval,



Ryan Johnson  
Associate Principal/A.D.

## HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL   LEAH VOMHOF - ASSOCIATE PRINCIPAL   RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G)   LINDSAY HOTHAN - COUNSELOR (H-N)   KRISTY WILKENS - COUNSELOR (O-Z)



# DE SOTO HIGH SCHOOL

35000 WEST, 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.DHS.USD232.ORG - WWW.DHSWILDCATNATION.COM

October 29, 2019

To: USD 232 Board of Education  
From: Ryan Johnson, Associate Principal/Activities Director  
Re: Donation

I seek the approval from our Board of Education to accept a donation of \$350.00 from Krudwig Structural Engineers to the DHS Athletic Program. This donation will assist in covering the cost of hosting the 2019 Huhtamaki Hardwood Classic Basketball Tournament.

Respectfully submitted for approval,



Ryan Johnson  
Associate Principal/A.D.

## HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL   LEAH VOMHOF - ASSOCIATE PRINCIPAL   RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G)   LINDSAY HOTHAN - COUNSELOR (H-N)   KRISTY WILKENS - COUNSELOR (O-Z)



## Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Mill Valley High

Grade(s)

11-12

Class/Group

Jag Leadership Corp

District Sponsors on the trip: Erin Hayes

Does this trip involve more than one day?

☒ YES

☐ NO

Purpose of Trip: Participation in the 2020 Leadership Challenge Event held at Washburn University

Destination:

Washburn University

Destination City, State:

Topeka, KS

First Day of Trip:  
(XX/XX/XXXX)

03/05/2020

Departure Time:

10:00 a.m.

Depart from:

MVHS

Last Day of Trip:  
(XX/XX/XXXX)

03/06/2020

Return Time:

7:00 p.m.

Return to:

MVHS

Mode of transportation/travel:

School van/Suburban

Will there be an overnight stay?

☒ YES ☐ NO

If yes, where will students be staying?

Capitol Plaza Hotel  
1717 SW Topeka Blvd  
Topeka, KS 66612

(800) 579-7937

\*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

\*Cost for travel:

\*Cost per student:

\*Cost for hotel:

\*Amount paid by  
building funds:

425.00

\*Cost for food/other:

\*Amount paid by  
students

0.00

Additional  
Information:  
(500 character limit)

Total cost is \$425 which includes hotel and meals.

**Attach flyer or other information as provided to students and parents.**

Number of staff  
sponsors attending:

1

Number of supervising parents attending: 0

Parent Permission  
Slips on file for all  
students  
participating?:

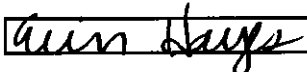
☒ YES  
☐ NO

Complete list of students attending on file  
with school including names, contact  
information, and emergency contact  
information ?

☒ YES  
☐ NO

**Attach a daily schedule of activities if trip extends beyond one day.**

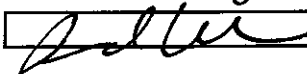
Sponsor Signature:



Date:

10-21-19

Principal/Supervisor  
Signature



Date:

10-21-19

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.

Congratulations,

You are registered for the 2020 Leadership Challenge Event™. The invoice for your registration fee is attached. Payment should be received prior to the due date indicated on the invoice. If your payment is not received, your team may be removed from the registration list and placed on the wait list. Please do not hesitate to contact us if you have any questions.

On January 8, 2020, you will receive a link to list your five team members and their information (t-shirt size, lunch preference, special needs or dietary restrictions). To finalize your registration, all team member information must be submitted prior to January 28, 2020. It will be important that your team members are available for the entire event including the award ceremony that will end at approximately 5:00 p.m. on Friday, March 6, 2020. Hotel arrangements at the Capitol Plaza Hotel will be made for your team and includes three rooms.

The Leadership Challenge Event™ will begin with registration at approximately 12:00 pm on Thursday, March 5, 2020. Lunch will not be provided for the participants on Thursday. The Leadership Challenge Event™ will conclude at 5:00 pm on Friday, March 6, 2020. A final schedule of events and simulation materials for the participants will be emailed to the team advisor in early February.

If you have any questions or need more information, please contact us at [leadership@washburn.edu](mailto:leadership@washburn.edu) or 785-670-2000. We look forward to meeting you and your team in March!

Claire Leffingwell  
Leadership Challenge Event™ Fellow  
Leadership Institute



# Unified School District 232



Facilities Department

**Steve Deghand**  
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
From: Steve Deghand  
Date: October 30, 2019  
Subject: DHS Master Site Plan (Action)

## **DHS Master Site Plan**

As you may recall, the Board approved Milburn Civil Engineering to develop a master site plan on the campus of De Soto High School. The goal was to have an overall plan in place, which would allow the construction to be done in different phases if necessary. The district was seeking guidance regarding where to place potential projects so as not to negatively affect future projects. Please find attached a comprehensive site plan for De Soto High School. Milburn Civil has included everything we asked them to incorporate and did so while making the most efficient use of the space available. We are asking the Board to approve the master site plan, which will allow the district to move forward with some of the planned projects. Please contact me with any questions or concerns you may have regarding this matter.



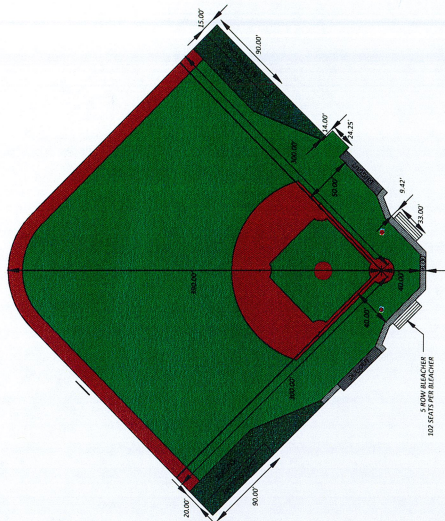
DE SOTO HIGH SCHOOL PARKING		
ADDITIONAL STALLS	EXISTING STALLS LOST	NET ADDITION OF PARKING
252	20	232

### GENERAL NOTES

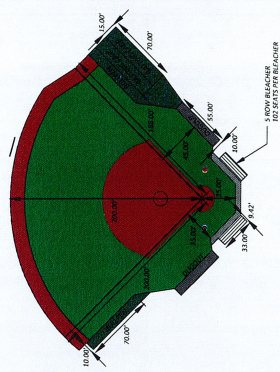
- ALL ROAD LANE WIDTHS ARE 12 FT  
PARKING LOT AISLE WIDTHS ARE 25 FT  
NEW PARKING STALLS ARE A MINIMUM OF 8.5'X19'  
PROPOSED ROAD IS APPROXIMATELY 1650' LONG

## DEVELOPMENT NOTES

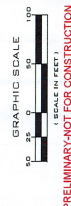
- ①—SOCCER FIELD IMPROVEMENTS
- ②—FOOTBALL STADIUM/PRESS BOX IMPROVEMENTS
- ③—CONCESSION/LOCKER ROOM EXPANSION
- ④—IMPROVED BASEBALL FIELD LOCATION
- ⑤—IMPROVED FOOTBALL FIELD LOCATION
- ⑥—IMPROVED PRACTICE FOOTBALL FIELD LOCATION
- ⑦—IMPROVED SHOT PUT AREA LOCATION
- ⑧—IMPROVED DISCUS AREA LOCATION
- ⑨—IMPROVED JAVELIN AREA LOCATION
- ⑩—PARKING LOT IMPROVEMENTS
- ⑪—IMPROVED ACCESS DRIVE
- ⑫—IMPROVED STADIUM LIGHTING
- ⑬—IMPROVED PORTABLE BATTING CAGE LOCATION (2 CAGES, 12'X20' EACH)
- ⑭—IMPROVED PORTABLE ALUMINUM BLEACHER LOCATION



BASEBALL



## SOFTBALL







To: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
From: Steve Deghand  
Date: October 30, 2019  
Subject: 2020 Capital Outlay (Alert)

As previously mentioned, the Capital Outlay Committee met twice during the month of October to discuss possible projects for the upcoming year. Potential projects were due to the Facilities Department from district personnel by the middle of September. In all, there were 105 submitted requests totaling over \$2,000,000 that were reviewed by the committee. The committee carefully reviewed all requests and placed them into one of several categories. The committee labeled requests as wants, needs, other funding projects, current maintenance/grounds projects, and bond projects. Items that were determined to be wants are filed for future consideration or building expenditures and those requests selected as needs were placed on the 2020 Capital Outlay list. Projects recommended by the Capital Outlay Committee are attached to this document for Board review. Please contact me with any questions you may have regarding this process or recommended projects.

Out of the 105 requested projects with an estimated price tag of about \$2,000,000, the committee is recommending approval for 63 projects with an estimated total cost of about \$1,130,687. We will be asking the Board to approve the recommended projects as submitted by the Capital Outlay Committee at the December Board of Education meeting.

The committee is confident regarding selected projects as definite district needs and Mr. Larsen and I would like to thank those individuals who served on this year's Capital Outlay Committee.

#### 2019 Capital Outlay Committee Members:

Kristen Meyer	(Starside Principal)	Bill Fletcher	(Board Member)
Sam Ruff	(DHS Principal)	Rachele Zade	(Board Member)
Melissa Hansen	(MTMS Principal)	Deb Atwell	(Facilities Dept.)
Pam Hargrove	(Belmont Principal)	Ken Larsen	(Business Dept.)
Jerald VanRheen	(MVHS Asst. Principal)	Steve Deghand	(Facilities Dept.)

Building Request for Capital Outlay 2020

Building	Request	Rationale	Estimated Cost
Clear Creek Elementary			
	Magnetic Holders on Serving Line Doors and Hallway Doors; These would be hooked to the Fire Alarm to Automatically Close in Case of Fire	First, they are fire doors and should not be propped open. Currently, they are propped open because our kids are unable to open the heavy doors with their hands full. In fact, they are so heavy that it is difficult for them to open without anything in their hands. Also, a fire in the kitchen could spread easily into the cafe full of kids.	\$5,000
Mize Elementary			
	Concrete Added to Grassy Area Between Building and Playground	This will eliminate the growth of moss on our building and other vegetation in an area that doesn't receive a lot of sunlight. It will also assist in keeping our playground free of mud and debris.	In Concrete Work
	Window Tinting in the (Activity Centers)	We would like to have our windows tinted in both activity areas. Both students and staff use those area and the sun tends to provide added heat, as well as reduced visibility to our projector areas.	\$2,000
	New Shed Out Back	Our current shed is rotting and the walls are separating from the floor. This would be beneficial for storage and keeping supplies dry. Since we are located in a more rural area, the current shed could also become a haven for snakes and other rodents.	\$4,500
	Sidewalk to the Virginia Schoolhouse	The entire building uses the schoolhouse for lessons and other activities. We would like to have a sidewalk leading up to the house. This would also benefit our handicapped students and provide access for them, as well.	\$10,000
Prairie Ridge Elementary			
	10 Walk-Off Mats Replaced by Exit Doors	We have had these since 2004, and they are in need of being replaced. We would need 10	\$1,200
Riverview Elementary			
	120 - First Grade Classroom Chairs	Last year tables were replaced with desks. Old plastic chairs need to be replaced.	\$7,500
	30 - Stools for Art Room	To replace chairs	\$3,150
	Bookcases	Classrooms need additional bookcases (25)	\$5,750



Building	Request	Rationale	Estimated Cost
Starside Elementary			
	Key Card Reader at Playground Entry Door	Due to the AWESOME remodel of our 1-5 playground, the new wheelchair access ramp leads only in and out of one area, without a key card reader (door closest to receiving area). This door is also the closest entry from the playground to the front office (nurse). When students are injured on the playground, the fastest way into the building is through this door. Key card access at this door is a matter of student safety and will ensure we are ADA compliant.	\$3,500
	Water Bottle Filling Stations	Encourage kids to drink more water throughout the day, expedite lines at the water fountain, and are more sanitary than drinking from the fountain spigot (especially during cold and flu season). Our current water fountains have seen better days and our custodian is frequently called to clean up large amounts of water spilled on the floor from kids trying to refill water bottles. Replacing the water fountain stations in each main hallway (200 and 400) would save custodial time, water, and lower the risk for injury from falls.	\$2,000
Lexington Trails			
	9.5 Foot Wall Inside Room 114, Adjoined to Safe Room Wall	With the number of students and adults working in our Connections program in room 114, we have some safety needs. To create another isolated work space with only one exit, we would like a wall to be placed in the south corner of the back part of room 114, connecting the wall that is there with the "safe room". We would also liked the accordion curtain removed so that students can not hide / put themselves in danger.	\$2,000
	Removal of Accordion Wall and Addition of Full Wall in Room 114 Where Accordion Curtain is	Similar to above, by breaking room 114 up with a permanent wall (like the one on the west side of room), we can have multiple work spaces and limit the "openness" of the classroom. Long term, should this program decrease in numbers, it also allows for additional office space for other SPED team members or areas for adults to work. This will create a safer, more structured learning environment.	\$2,200
	Glass Repairs / Replace	The front / main entrance is beautiful with the large glass wall. However, it appears a few panes need replaced or re-sealed. Water has been leaking in and there are water streaks on the inside. There also seems to be a permanent fog on some panes.	\$9,270
	Trophy Case Glass Removed/Replaced	I would like our trophy cases to have the glass removed and replaced with something safer / less breakable, easier to open/close. If the glass panes got hit by one of our night groups using the area it could cause serious injury. The glass is also not tracked correctly so moving items in and out of the case is a challenge and could lead to the glass falling out.	\$1,413
	60 Classroom Chairs	We are using a conglomeration of old chairs from the warehouse this year to support our increased enrollment. We need two class sets (30 each, 60 total), and then we can use a few of the old ones to fill in other classrooms with chairs that are suitable for our building.	\$3,500

Rationale	Estimated Cost	Rationale	Estimated Cost
Mill Creek			
High	Change the ramp across the updated cross walk to be handicap accessible and remove the handicap ramp from the old cross walk.	Makes the handicap entry easier.	In Concrete Costs
High	Window in nurse's office	Would like a window installed between nurse office and health room so she can see students.	\$550
Medium	Add Concrete to Corner in Bus Loop	I would like to add concrete to the corner of the bus loop. Students continue to cut off in to the grass which has destroyed the grass. On raining days they step in mud and track it in to our school	In Concrete Costs Irrigation will have to be moved
Monticello Trails			
	Demo Student Work Areas in Room 403 and Replace with Desks	Dated and difficult to monitor students on technology devices	\$11,500
	30 - Tables for Activity Center with storage rack	48 x 30 folding tables for activity center, misc. activities, conference no longer have square lunch tables to use.	\$2,500
	Tables for Old Computer Lab in Media Center	Computer lab was dismantled. Need to remove computer tables and replace with collaborative tables.	\$4,500
	Finish Installing Blinds to Replace Original or Tint Glass to help with Heat. (Rooms 104,109,304,310,209,204)	Some of the blinds are broken or bent. These are the last hunter green blinds to be replaced in the building	\$5,000
	New Teacher Chairs	Chairs are starting to break	\$12,000
	New Teacher Desks	Desks are 25 years old. The legs fall out and our custodial staff keeps putting screws into the legs to keep them from falling out.	\$32,200
	New Flooring in Rooms 400 and 403	Did not get resinous flooring during Summer of 2019. Previous custodian waxed the floors and they weren't supposed to be.	\$10,000
	Ice Machine in Boys Locker Room		\$4,200
	Tall Bookshelf in Room 203	One of the shelves is bent	\$250

Building	Request	Rationale	Estimated Cost
De Soto High School			
	Stage-Graduation	These may be original to the building and need to be replaced in order to safely provide the space needed to conduct the ceremony and other events requiring a platform (convocation).	\$8,000
	Risers-Choir	DHS currently owns 5 risers, we need 2 more to fit the current choir members that we have as well as allow room for growth. The 2 new risers would be compatible with our current risers. We currently use the floor as a "5th step" as well as using the larger number that Wenger recommends as their (number of students per riser) in order to fit our choirs on the risers and we still don't have enough room. A chart is also attached from the Wenger website in regards to what they consider a safe number of students per riser. DHS currently has roughly 120 students in choir. We do large mass numbers (using all choir members) at 3 of our 4 annual concerts as well as every other year when we host the district tenor/bass choir festival. We continually borrow risers from LT or MC to make it work. MC and MT also borrow from us on occasion. This much movement from school to school wears the risers down more quickly and is difficult to schedule since so many of our events overlap. With the growth in the choir program the last 3 years, having a proper number of risers is important	\$4,000
	Vent-Connections A	The restroom recently placed in Connections A does not have a fan/vent/airflow to dissipate the gases	\$250
	Aux Gym Wall Pad-AI ABB2	The Aux Gym wall padding at the south end of the basketball court does not extend the width of the court - it only extends the width of the lane. We would like a new wall pad that would cover the wall, sideline to sideline on the south wall. We would like this to be in the De Soto Gray and this would also help cover the hole near the hoop up/down controls.	\$4,000
	Vent Hoods-FACS	Our FACS class is limited to what they can cook in the room due to the lack of vent hoods in the kitchen area of the FACS classroom. This limits the curriculum.	\$14,500
	10 - Hallway Trash Cans	Several of our trash cans in the hallway of DHS are broken. They need to be replaced: <a href="https://www.amazon.com/s?k=Rubbermaid+Commercial+Products+1829403+Rubbermaid+Commercial+Slim+Jim+Wall+Mount+Trash+Can%2C+15+gal%2C+black&amp;ref=nb_sb_noss">https://www.amazon.com/s?k=Rubbermaid+Commercial+Products+1829403+Rubbermaid+Commercial+Slim+Jim+Wall+Mount+Trash+Can%2C+15+gal%2C+black&amp;ref=nb_sb_noss</a>	\$1,400
Mill Valley			
	Replace Partitions in All Restrooms	Current partitions are 20 years old and been bent/broken/vandalized.	\$10,000
	Replace Bulletin Boards in Hallways	With our new paint at MVHS this would help preserve our freshly painted building	\$4,000
	Ice Machine @ MTMS Gym Area	Several Middle and High School teams practice close to MTMS. This could be used by both buildings.	Price in MTMS
	Café High Top Tables and 12 Stools for Media Center	Have taken shelving out due to down sizing Media Center inventory and need more collaboration spaces.	\$3,500

Building	Request	Rationale	Estimated Cost
Food Service			
	Riverview Elementary Serving Cart	<p>We would like to propose the purchase of a hot and cold serving cart for the Riverview Elementary Kitchen. The cost of the serving cart will be about \$17,000. Riverview currently has a serving cart that has been with the kitchen since the opening of the building, and it has depreciated over the years. There have been several repairs that are more so just bandages to the problems. We will need to purchase a new one to have a fully functioning serving cart. Additionally, the sneeze guards on Riverview’s current serving cart pose a safety risk. They are extremely loose and made of glass. We do not want the glass to accidentally fall while students are in the cafeteria. It is important for Riverview to have a fully functioning self-serve cart. First, we are able to more effectively utilize our staff with self-serve carts; there is no designated staff for service of side items. Instead, these employees can be working on other needs in the kitchen to help alleviate stress. In addition, self-serve carts help reduce food waste. When students serve themselves the fruits/veggies, they only choose what they want, leading to less food in the trash. The purchase of the self-serve cart would ensure we are able to continue to serve students at Riverview as effectively and efficiently as possible. We thank you for your consideration to this project. If you have any other questions, please do not hesitate to reach out to me. Sincerely</p>	\$17,000
	Monticello Trails Middle School	<p>We would like to propose the purchase of a hot serving cart for the Monticello Trails Middle School Kitchen. The cost of the serving cart will be about \$10,000. Monticello Trails currently has a serving unit that has been with the kitchen since the opening of the building, and it has depreciated over the years. The current unit is leaking and is beyond repair. We will need to purchase a new one to have a fully functioning serving cart. It is important for Monticello Trails to have a fully functioning self-serve cart. First, we are able to more effectively utilize our staff with self-serve carts; there is no designated staff for service of side items. Instead, these employees can be working on other needs in the kitchen to help alleviate stress. Second, there are several students getting lunch in limited cafeteria space. The self-serve cart allows us to continue to offer students all the high-quality side options, as well as get them through the line as quickly as possible to allow more time for sitting and eating. Finally, self-serve carts help reduce food waste. When students serve themselves the fruits/veggies, they only choose what they want, leading to less food in the trash. The purchase of the self-serve cart would ensure we are able to continue to serve students at Monticello Trails as effectively and efficiently as possible. We thank you for your consideration to this project. If you have anyother questions, please do not hesitate to reach out to me</p>	\$10,000
Special Services			
	Evacuation Chair	The current crisis plan for students at The Bridge during a tornado includes accessing the basement in	\$500

Building	Request	Rationale	Estimated Cost
Custodial			
	Riverview Walk Behind Scrubber		\$10,000
	Clear Creek Carpet Extractor Replacement	Clear Creek extractor is on it last leg. Original to building	\$3,500
	LTMS Micro Scrubber	Been using MVHS's and they are in need of theirs back	\$2,600
	Tersano - Mize Trial Unit		\$3,300
	4 - Vacuums		\$2,000
Maintenance			
	Art Room Floors Polished Concrete SE, CCE, LTMS	Remove Existing VCT in Art Rooms and have unfinished concrete polished for easier up keep.	\$15,000
	DHS - Lockset Upgrade	Door locks in original building are original and we are no longer able to get replacement parts	\$18,500
	PRE - Through Wall Flashing	stopped with this type of repair	\$19,782
	BE - Through Wall Flashing	stopped with this type of repair	\$6,550
	MTMS - Exterior Band Room Door Replacement	Original 25 year old doors are rusting	\$7,500
	PRE - Interior Paint	10 - Year Plan	\$100,000
Grounds			
	Asphalt	Asphalt Repairs Districtwide	\$365,000
	Concrete	Concrete Repair/Replacement Districtwide	\$88,000
	Grounds Shop/Office Replacement	Building is original bus barn office over 35 years old. Siding is peeling or breaking down. Flooring is falling in. Plumbing keeps breaking. Windows are falling apart. Needs new roof.	\$125,000
	Gator for East Side of District	going down the road. It is getting harder to start.	\$9,200
	Self-Propelled Field Striper	The field painters are being used most of the year and the packing and seals are wearing out	\$5,122
	Two sets of 4-Row Bleachers	Two sets of bleachers for each side of the district. This will leave bleachers for tennis courts and football special occasions. Labor and safety will both be improved with less moving.	\$4,800
	Additional Parking lot light or lights for grounds lot.	The lights would be in the area that has been opened up for parking.	\$1,000
	Hot Water Washer	Existing washer is 10 plus years old and has been foiling, or a covered shed for winter washing and an indoor power washer.	\$4,000
District Vehicles			
	2 Mini Vans for Student Transportation	Need to replace 2 of the Districts oldest mini vans due to mileage and age.	\$53,000
	2 District Maintenance Vans	2 Maintenance vans will need to be replaced due to age and mileage. Old vans will be sold.	\$64,000

To: Members of the Board of Education  
Frank Harwood, Superintendent of Schools  
From: Alvie Cater  
Date: October 30, 2019  
Subject: **Recommended Policy Revisions (ALERT)**

We are continuing our review of policies with a recommendation for changes to be considered by the Board of Education at the regularly scheduled meeting in December.

Our process for policy revisions will be a written report submitted as an Alert, followed by action via the Consent Agenda the following month. As a reminder, the Board may choose to remove items from Consent for further discussion.

#### **How to review recommended revisions**

We will present current board policy with noted changes in two ways:

- ~~Strikethrough~~ text
- *Red Italics* for new language or references

As we go through specific policies, you may see mentions of other board policies denoting possible connections and references. We will not present referenced policies in these reports unless there are changes to be considered.

#### **Policy KN – Complaints**

This policy provides procedures the district follows to resolve complaints about discrimination or discriminatory harassment. We recommend two primary changes. KN makes reference to the nondiscrimination policy that the Board updated several months ago. As such, we are adding language to KN to reflect that update. The other change makes clear that the Director of Special Services is designated to coordinate compliance with nondiscrimination requirements contained in Section 504 of the Rehabilitation Act. Complaints concerning Section 504 shall be addressed in accordance with the grievance process outlined in the district's Section 504 handbook.

##### **KN – Complaints** (See BCBI, GAACA, GAAB, GAAF, IF, IKD, and JCE)

The board encourages all complaints regarding the district to be resolved at the lowest possible administrative level. Whenever a complaint is made directly to the board as a whole or to a board member as an individual, it will be referred to the administration for study and possible resolution.

Discrimination against any individual on the basis of race, color, national origin, sex, *sexual orientation, gender identity*, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities is prohibited. Harassment of an individual on any of these grounds is also prohibited.

The Director of Human Resources, (35200 W. 91 St., De Soto, KS 66018, 913.667.6200) has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, ~~Section 504 of the Rehabilitation Act of 1973~~, and The Americans with Disabilities Act of 1990. *The Director of Special Services has been designated to coordinate compliance with nondiscrimination requirements contained in Section 504 of the Rehabilitation Act of 1973.* Information concerning the provisions of these Acts, and the rights provided there under, are available from the compliance coordinator.

#### Complaints about Discrimination or Discriminatory Harassment

Complaints of discrimination or discriminatory harassment by an employee should be addressed to the employee's supervisor, the building principal, or the district compliance coordinator. Complaints by a student should be addressed to the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. Complaints by any other person alleging discrimination should be addressed to the building principal or the district compliance coordinator. Complaints about discrimination, including complaints of harassment, will be resolved through the following complaint procedures:

#### Informal Procedures

The building principal shall attempt to resolve complaints of discrimination or harassment in an informal manner at the building level. Any school employee who receives a complaint of discrimination harassment from a student, another employee or any other individual shall inform the individual of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. The building principal shall discuss the complaint with the individual to determine if it can be resolved. If the matter is resolved to the satisfaction of the individual, the building principal shall document the nature of the complaint and the proposed resolution of the complaint, and forward this record to the district compliance coordinator. Within 20 days after the complaint is resolved in this manner, the principal shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved to the satisfaction of the individual in the meeting with the principal, or if the individual does not believe the resolution remains acceptable, the individual may initiate a formal complaint.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any

person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

#### Formal Complaint Procedures

- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. If an individual does not wish to file a written complaint and the matter has not been adequately resolved, the building principal may initiate the complaint. Forms for filing written complaints are available in each building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- If appropriate, an investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by the building principal, the compliance coordinator or another individual appointed by the board. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against whom the complaint is lodged, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.
- A written determination of the complaint's validity and a description of the resolution shall be issued by the investigator, and a copy forwarded to the complainant and the accused no later than 30 days after the filing of the complaint.
  - If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.
  - If the investigation results in a recommendation that an employee be suspended without pay or terminated, procedures outlined in board policy, the negotiated agreement or state law will be followed.
- Records relating to complaints filed and their resolution shall be forwarded to and maintained in a confidential manner by the district compliance coordinator.
- The complainant may appeal the determination of the complaint. Appeals shall be heard by the district compliance coordinator, a hearing officer appointed by the board, or by the board itself as determined by the board. The request to appeal the resolution shall be made within 20 days after the date of the written resolution of the complaint at the lower level. The appeal officer shall review the evidence gathered by the investigator and the investigator's report, and shall afford the complainant and the person against whom the complaint is filed an opportunity to submit further



evidence, orally or in writing, within 10 days after the appeal is filed. The appeal officer will issue a written determination of the complaint's validity and a description of its resolution within 30 days after the appeal is filed.

- If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.
- Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

#### *Complaints about Section 504 of the Rehabilitation Act of 1973*

*Complaints concerning Section 504 shall be addressed in accordance with the grievance process outlined in the Section 504 Handbook for USD 232.*

#### Complaints about Policy

The superintendent shall report any unresolved complaint about policies to the board at the next regularly scheduled board meeting.

#### Complaints about Curriculum (See IF)

The superintendent shall report a failure to resolve any complaint about curriculum to the board at the next regularly scheduled board meeting.

#### Complaints about Instructional Materials

The building principal shall report any unresolved complaint about instructional materials to the superintendent immediately after receiving the complaint.

#### Complaints about Facilities and Services

The superintendent shall report any unresolved complaint about facilities and services to the board at the next regularly scheduled board meeting.

#### Complaints about Personnel

The superintendent or the building principal involved shall report any unresolved complaint about personnel to the board at the next regularly scheduled board meeting.

#### Complaints about Emergency Safety Intervention Use

Complaints concerning the use of emergency safety interventions by district staff shall be addressed in accordance with the local dispute resolution process outlined in board policy GAAF.

BOE Approved: 07/2009; 12/2017

## **Policy GAAB – Complaints of Discrimination**

This policy is located in the personnel section and provides procedures the district follows to resolve complaints about discrimination or discriminatory harassment and refers to policy KN. The changes we recommend adds language to GAAB to reflect the update to the nondiscrimination policy. The other change makes clear that the Director of Special Services is designated to coordinate compliance with nondiscrimination requirements contained in Section 504 of the Rehabilitation Act.

### **GAAB – Complaints of Discrimination** (See JDDC, JGECA and KN)

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation or harassment due to race, color, religion, sex, *sexual orientation, gender identity*, age, national origin or disability. Any incident of discrimination in any form shall promptly be reported to an employee's immediate supervisor, the building principal or the district compliance coordinator for investigation and corrective action by the building or district compliance officer. Any employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination.

Discrimination against any individual on the basis of race, color, national origin, sex, *sexual orientation, gender identity*, disability, age, or religion in the admission or access to, or treatment or employment in the district's programs and activities is prohibited. The Director of Human Resources, De Soto USD 232, 35200 West 91st Street, De Soto, KS 66018, 913-667-6200, has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, ~~Section 504 of the Rehabilitation Act of 1973~~, and The Americans with Disabilities Act of 1990. *The Director of Special Services has been designated to coordinate compliance with nondiscrimination requirements contained in Section 504 of the Rehabilitation Act of 1973.*

Complaints of discrimination should be addressed to an employee's supervisor or to the building principal or the compliance coordinator. Complaints against the superintendent should be addressed to the board of education.

Complaints of discrimination will be resolved using the district's discrimination complaint procedures in policy KN.

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

BOE Approved: 07/2009; 12/2017

## Policy JCE – Complaints

This policy is located in the student section and provides procedures the district follows to resolve complaints about discrimination, discriminatory harassment, or school rules. It refers to policy KN. The changes we recommend adds language to JCE to reflect the update to the nondiscrimination policy. The other change makes clear that the Director of Special Services is designated to coordinate compliance with nondiscrimination requirements contained in Section 504 of the Rehabilitation Act.

### JCE – Complaints

#### Complaints About Discrimination

The district is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, or harassment due to race, color, religion, sex, *sexual orientation, gender identity*, age, national origin, or disability.

Any incident of discrimination including acts of harassment shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from employment or expulsion from school.

Discrimination against any student on the basis of race, color, national origin, sex, *sexual orientation, gender identity*, disability, or religion in the admission or access to, or treatment in the district's programs and activities is prohibited. The Director of Human Resources, USD 232, 35200 W. 91<sup>st</sup> Street, De Soto, KS 66018, phone 913-667-6200, has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, ~~Section 504 of the Rehabilitation Act of 1973~~, and The Americans with Disabilities Act of 1990. *The Director of Special Services has been designated to coordinate compliance with nondiscrimination requirements contained in Section 504 of the Rehabilitation Act of 1973.*

Any student who believes that he or she has been discriminated against may file a complaint with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the report shall be made to the district compliance coordinator. Any student complaint of discrimination shall be resolved under the district's discrimination complaint procedures in policy KN.

The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment; for participating in the complaint process; or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or hearing.

### Complaints About School Rules

Any student may file a complaint with the principal concerning a school rule or regulation as it applies to the student. The complaint shall be in writing, filed within 20 days following the application of the rule or regulation, and must specify the basis for the complaint. The principal shall investigate the complaint and inform the student of the resolution within 10 days after the complaint is filed.

BOE Approved: 06/2005; 12/2008; 12/2017

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## Unified School District 232

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### Department of Curriculum and Instruction

To: USD 232 Board of Education Members  
Dr. Frank Harwood, Superintendent

From: Dr. Joseph Kelly, Director of Curriculum and Instruction  
Dr. Ceresa Schaffer, Secondary Curriculum Coordinator  
Dr. Cindy Swartz, Coordinator of Career, Technical and Virtual Programs

Date: October 30, 2019

Subject: Proposed Secondary Course Additions (ALERT)

We recommend the following courses be offered to secondary students beginning with the 2020 – 2021 school year. This will be on the Consent Agenda for your consideration at the meeting in December.

An audit of current secondary course offerings was facilitated by school administrators at all USD 232 secondary schools. After all secondary schools were invited to propose new courses, proposals were submitted by each middle school, De Soto High School and Mill Valley High School. Following the identification of possible courses to be added to curriculum offerings, information was shared and discussions were held between secondary school building administrators, counselors, Dr. Kelly, Dr. Swartz and Dr. Schaffer.

Dr. Schaffer, Dr. Swartz and Dr. Kelly reviewed the proposals and held follow-up conversations with administrators at each school to confirm that additional staffing was not required, and to clarify what potential resources or facilities were needed. We believe these courses can be offered without additional staffing or facilities.

#### **World Music – 6<sup>th</sup> Grade**

- Prerequisite: None
- Fees: None
- Course Description: The 6<sup>th</sup> grade World Music class is designed to develop an appreciation of all types of music through listening, analyzing, evaluating, and composing skills. The curriculum encourages students to develop an understanding of the elements of music including rhythm, melody, harmony, form, and tone color, while fully engaging students in hands-on activities. Students then showcase their knowledge and skills learned through original, creative projects. Music technology (Garage Band, [www.musictheory.net](http://www.musictheory.net), etc.) is utilized via the student Mac.

#### **French 5**

- Prerequisite: A grade of “C” or better in French 4
- Credits: 1

- Fees: None
- Course Description: In this course, students begin a more in-depth study of French grammar and vocabulary as they improve their mastery of the four communicative skills (listening, speaking, reading and writing). Reading assignments (from literary, journalistic, and internet sources) will be more advanced and writing assignments will be more extensive at the Intermediate level. May be taken for College Now credit through Johnson County Community College.

### **AP Physics C**

- Prerequisite: AP Physics 1, AP Physics 2, AP Calculus AB (concurrent enrollment)
- Credits: 1
- Fees: \$10.00
- Course Description: This course would enfold two semester-long AP courses: AP Physics C Mechanics and AP Physics Electricity and Magnetism. AP Physics C: Mechanics is equivalent to a one-semester, calculus-based, college-level physics course, especially appropriate for students planning to specialize or major in physical science or engineering. The course explores topics such as kinematics; Newton's laws of motion; work; energy and power; systems of particles and linear momentum; circular motion and rotation; and oscillations and gravitation. AP Physics C: Electricity and Magnetism is a one-semester, calculus-based, college-level physics course, especially appropriate for students planning to specialize or major in physical science or engineering. The course explores topics such as electrostatics; conductors, capacitors, and dielectrics; electric circuits; magnetic fields; and electromagnetism. Introductory differential and integral calculus is used throughout both courses.

### **AP Seminar**

- Prerequisite: None
- Credit Hours: 1
- Fees: None
- Course Description: AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Students learn to investigate a problem or issue, analyze arguments, compare different perspectives, synthesize information from multiple sources, and work alone and in a group to communicate their ideas. This is the first of two classes needed for students to qualify for an AP Capstone diploma. According to the College Board, some benefits of participating in the AP Capstone program are that students earn college credit, "become self-confident, independent thinkers and problem-solvers," and, "stand out to colleges in the application process."

**AP Research**

- Prerequisite: AP Seminar
- Credit Hours: 1
- Fees: None
- Course Description: AP Research, the second course in the AP Capstone experience, allows students to deeply explore an academic topic, problem, issue, or idea of individual interest. Students design, plan, and implement a year-long investigation to address a research question. Through this inquiry, they further skills they acquired in the AP Seminar course by learning research methodology, employing ethical research practices, and accessing, analyzing, and synthesizing information. Students reflect on their skill development, document their processes and curate the artifacts of their scholarly work through a process and reflection portfolio. The course culminates in an academic paper of 4,000 to 5,000 words (accompanied by a performance, exhibit, or product where applicable) and a presentation with an oral defense.

**Biotechnical Engineering**

- Prerequisite: Biology or Chemistry
- Credit Hours: 1
- Fees: \$10
- Course Description: Biotechnical Engineering enables students to develop and expand their knowledge and skills in biology, physics, technology and mathematics. Course content draws upon diverse fields such as biomedical engineering, biomolecular genetics, bioprocess engineering, or environmental engineering. Students may in engage in project-based learning and problems related to biomechanics, cardiovascular engineering, genetic engineering, tissue engineering, biomedical devices, human interfaces, bioprocesses, forensics, and bioethics.
- Note: This course is a requirement to keep the CTE BioChemistry Pathway.

**Student Technology Internship**

- Prerequisite: Application only
- Credit Hours: 1
- Fees: none
- Course Description: Students with technology or programming experience are encouraged to apply to this year-long K12itc internship. Students will assist with trouble shooting basic technology helpdesk issues alongside a K12itc representative. Students will be expected to take on leadership roles, assist students and faculty, and assist with MacBook user knowledge. After showing leadership skills, some students will be asked to apply to the Cerner Scholars Program during second semester.

**Additional Community College Course Additions**

- The Curriculum and Instruction Department is currently exploring options related to the possible expansion of community college offerings through Johnson County Community College and Kansas City Community College. More information will be provided at the December Board of Education meeting.

Thank you for your consideration. As always, please let us know what questions you may have.

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