



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood, Ed.D
Superintendent of Schools

USD 232 BOARD OF EDUCATION

REGULAR MEETING AGENDA

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

January 13, 2020

*** Please silence cell phones prior to the beginning of this meeting. ***

6:00 P.M.

I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

II. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Approve minutes of the December 2nd regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on January 7, 2020.
- E. Approve employment recommendations made on January 13, 2020.
- F. Approve Independent Auditor Contract with Karlin & Long, LLC for fiscal year 2020 at a rate of \$11,550.00.
- G. Accept a bid from Meyer Music in the amount of \$109,379.10 for musical instruments and a bid from Music & Arts in the amount of \$25,411.05 for musical instruments.
- H. Approve purchase of two (2) new Ford Minivans from Shawnee Mission Ford in the amount of \$49,994.00 (\$24,997.00 each).
- I. Approve purchase of two (2) new 2500 Extended Cargo Work Vans from Ed Bozarth in the amount of \$65,470.00 (\$32,870.00 each).
- J. Accept a bid from Treadwell in the amount of \$339,529.00 for completion of resinous flooring projects at the Administrative Office, Clear Creek Elementary, Mize Elementary and Starside Elementary.
- K. Approve renewal of Proofpoint licensing with CDWG in the amount of \$54,054.00 for a three-year term.

- L. Accept a donation in the amount of \$500.00 from the Hunt Family Foundation to the Mill Valley High School Football program.
- M. Approve start-up of the following club at Mill Valley High School: Tri-M Music Honor Society.
- N. Declare the following De Soto High School Wrestling apparel items as surplus: six (6) pairs of Rennock Green Pants, nine (9) Holloway Hoodies, twenty-four (24) pairs of Badger Green Shorts, ten (10) pairs of Augustata Black Pants, ten (10) Holloway V-Neck Pullovers and twenty-one (21) pairs of Holloway Nylon pants.
- O. Approve the following extended day trips:
 - Mill Valley High School Cheer, Grades 9-12, compete in the NCA High School Cheer Nationals, Dallas, TX, January 31 – February 3, 2020.
 - Mill Valley High School DECA, Grades 10-12, participate in DECA State Competition, Kansas State University, Manhattan, KS, March 1-3, 2020.
 - De Soto High School Band & Choir, Grades 9-12, perform at Disney World & Universal Studios, Orlando, FL, March 12-18, 2020.
 - Mill Valley High School Baseball, Grades 9-12, participate in the Emporia Spartan Baseball Classic, Soden's Grove Field, Emporia, KS, May 8-9, 2020.

III. GOOD NEWS.

- A. Staff Member Recognition.

IV. ACTION ITEMS.

- A. BOE Organizational Items. [Dr. Frank Harwood]
- B. Approval of Bond Projects (Mill Valley Tennis Court Renovation). [Steve Deghand]

V. DISCUSSION ITEM.

- A. Student Achievement Data. [Michelle Hite]

VI. PATRON INPUT.

VII. ALERT. *(This item may require future action by the Board of Education.)*

- A. Playground Renovations at Belmont, Horizon, Prairie Ridge and Riverview elementary schools.

VIII. EXECUTIVE SESSION.

- A. Negotiations.

IX. ADJOURNMENT.

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Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

December 2, 2019

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher
John Gagnat
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade (*Arrived at 6:13 p.m.*)

Others Present: Jolyn Baldner, Director of Student Nutrition
Gerri Balthazor, Principal, Mize Elementary School
Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Dr. Frank Harwood, Superintendent
Michelle Hite, Director of School Improvement
Dr. Joe Kelly, Director of Curriculum & Instruction
Brandon Riffel, Director of Technology
Brian Schwanz, Director of Human Resources/Secondary
Dr. Cindy Swartz, Coordinator of Career, Technical & Virtual Programs
Tobie Waldeck, Principal, Mill Valley High School

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda. Superintendent Harwood asked to add the following: "Discussion Item; Industrial Revenue Bonds being considered by the City of De Soto for Merck Animal Health."

Mrs. Angela Handy moved to adopt the Agenda and approve the Consent Agenda as amended.

Mr. Kevin Makalous seconded.

Carried 6/0.

The following Consent Agenda items were approved:

1. Minutes of the November 4th regular meeting.
2. Payment of bills and issuance of checks numbered 49818 – 49851, 49854 – 49930, 50034 – 50135, and 50141 – 50175.
3. Transfer of funds as follows:
 - a. \$905,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$5,000.00 from LOB (Fund 08) to Preschool At-Risk (Fund 11)
 - c. \$217,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$39,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$5,200.00 from LOB (Fund 08) to Driver's Education (Fund 18)
 - f. \$137,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Employment recommendations as follows:

Resignations – Classified
Debby Atkinson, Center Based Paraprofessional, The Bridge
Melisa Duschane, Student Nutrition Assistant, RE
Madison Plake, Center Based Paraprofessional, DHS
Kelly Timmons, Student Nutrition Assistant, ME
Janice Wood, Student Nutrition Assistant, MTMS

Employment – Classified
Michael Cooper, Electrician/Maintenance, DSC
Ashlee Cronkright, Center Based Paraprofessional, ME
Megan Friedman, ELL Aide, RE
Paul Furman, Evening Custodian, RE
Jason Hicks, HVAC/General Maintenance, District Service Center
Tammy Kennedy, Math Aide, HE
Logan McAlister, Paraprofessional, SE
Janice Morris, Lunchroom Aide, PRE
Glenda Olivas, School Nurse Substitute, District Wide
Alexis Taylor, Student Nutrition Assistant, RE
Serena Ward, Evening Custodian, DHS
Dara Wilson, Center Based Paraprofessional, ME

Retirement – Certified Administration (Effective at the conclusion of the 2019-20 contract.)
Tobie Waldeck, Principal, MVHS

Retirements – Certified (Effective at the conclusion of the 2019-20 contract.)
Sabrina Casper, Kindergarten Teacher, CCE
Robert Lewis, Teacher, MVHS
5. Appointment of Alvie Cater, Ken Larsen, Carrie Handy, Brian Schwanz, Sam Ruff and Kris Meyer to serve as negotiating agents on behalf of the Board of Education with regard to the

- Professional Negotiated Agreement. The team will receive the required annual training through KASB.
6. Revisions to the following board policies as recommended: KN – Complaints, GAAB – Complaints of Discrimination and JCE – Complaints.
 7. The 2020 Capital Outlay Committee report addressing various needs and projects with planned expenditures from the Capital Outlay Fund; with projects re-submitted to the Board of Education from time to time for approval based on submission of bids and costs as required by Kansas Statutes 72-8801.
 8. Acceptance of the following donations:
 - \$1,832.88 from the Mize PTO to Mize Elementary School.
 - \$1,000.00 from PLK Development to the De Soto High School Girls Basketball program.
 - \$500.00 from Clayce Dow to the Belmont Elementary School Physical Education program.
 - \$400.00 from Wessley and Melissa Hudelson to the De Soto High School Cross Country program.
 9. The following extended day trips:
 - Mill Valley High School Wrestling, Grades 9-12, participate in the Council Bluffs Classic Wrestling Tournament, Mid America Center, Council Bluffs, IA, December 13-14, 2019.
 - Mill Valley High School Intro to Debate/Advanced Debate, Grades 9-12, compete in the Omaha Westside Warrior Invitational, Omaha Westside High School, Omaha, NE, January 2-4, 2020.
 - Mill Valley High School Wrestling, Grades 9-12, participate in the Derby Wrestling Tournament, Derby, KS, January 10-11, 2020.
 - Mill Valley High School Silver Stars Dance Team, Grades 9-12, compete in the National Dance Alliance Nationals, Orlando, FL, March 4-9, 2020.

GOOD NEWS.

Student Recognition. Board members recognized the Mill Valley Girls Cross Country Team for winning its second consecutive Kansas Class 6A State Championship. Some of the team's other accomplishments from this past season include going undefeated against Kansas schools for two years; winning the Greg Wilson Classic, Olathe Twilight, Baldwin Invitational, Rim Rock Farm Classic, Mark Chipman Classic; and being named the Eastern Kansas League Champions and Regional Champions. Their overall season record is 148 and 2. Team members Vania Arora, Cree Crawford, Emma Cross, Molly Haymaker, Quincy Hubert, Morgan Koca, Logan Pfeister, Anna Ricker, Molly Ricker, Bridget Roy, Emma Schieber, Katie Schwartzkopf, Josie Taylor and Jenna Walker were presented with Certificates of Achievement. Head Coach Chris McAfee and assistant coaches Madeline Byrd, Katie Strickland and Brian FitzSimmons were also recognized.

Staff Member Recognition.

Mill Valley High School staff members Nicole Porter, Teacher, Brian McDaneld, Paraprofessional, and Pam King, Student Nutrition Assistant, along with Mize Elementary School staff members Alana Avery, 2nd Grade Teacher, and Brian Tadlock, Special Education Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

Rachelle Zade arrived at 6:13 p.m.

ACTION ITEMS.

Reading of Resolution Regarding JUUL Litigation. Alvie Cater, Assistant Superintendent of Administrative & Educational Services, informed the Board that after it took action at the October meeting to authorize litigation regarding JUUL e-cigarettes, legal counsel representing the Board of Education in this matter requested that the resolution, which was included in the October board packet, now be read into the record.

Mrs. Angela Handy moved the following resolution be adopted:

WHEREAS, the Centers for Disease Control (CDC) and the U.S. Department of Health and Human Services, Office of the Surgeon General, has categorically declared the use of vaping devices is unsafe for kids, teens, and young adults.ⁱ

WHEREAS, the US Food and Drug Administration (FDA), on September 11, 2018, classified the use of e-cigarettes and vaping devices among teens and young people as an “epidemic” and public health crisis.ⁱⁱ

WHEREAS, the CDC has recently warned the public against the dangers of JUUL devices and other e-cigarettes due to the occurrence of hundreds of recent illnesses and at least nine deaths in the past several months.ⁱⁱⁱ

WHEREAS, the CDC has warned that the effects of JUUL device usage on young people can prime the body to become addicted to other substances. *Id.*

WHEREAS, the state of Kansas has identified at least two confirmed vaping related deaths since September 2019.^{iv}

WHEREAS, on September 9, 2019, the FDA sent JUUL a warning letter detailing improper marketing and labeling practices in the advertisement of JUUL devices.^v

WHEREAS, Stanford Research into the Impact of Tobacco Advertising (SRITA), with Stanford University School of Medicine, published a white paper on January 31, 2019, examining JUUL’s marketing practices and concluding that JUUL’s strategy and advertising was patently youth oriented.^{vi}

WHEREAS, the number of students using vaping devices has risen sharply since 2017,^{vii} and the use of JUUL and other vaping devices poses a significant risk to students’ health and education, both in Kansas and across the country.

WHEREAS, Unified School District No. 232, Johnson County, Kansas (“District”) has experienced and continues to experience serious difficulties with students using JUUL devices, which has created a disruption of the District’s educational program, which has forced the District to divert resources to curb and prevent student JUUL usage, which has created a health risk for District students and employees, and which continues to threaten the educational goals and institutional operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY UNIFIED SCHOOL DISTRICT NO. 232, JOHNSON COUNTY, KANSAS:

The District authorizes the law firms of GOZA & HONNOLD, LLC, NORRIS KEPLINGER HICKS & WELDER, LLC, BEASLEY, ALLEN, CROW, METHVIN, PORTIS & MILES, P.C., GACOVINO, LAKE & ASSOCIATES, P.C., and WAGSTAFF & CARTMELL, LLP, et al., to investigate and initiate litigation and file suit against any

necessary parties to recover damages suffered by the District as a result of the manufacture, markings, and sale of e-cigarette and vaping devices, and to seek all appropriate relief. The District hereby authorizes Superintendent Frank Harwood to sign all necessary contracts and other documents on behalf of the district.

Mrs. Danielle Heikes seconded.

Carried 7/0.

Fiscal Year 2020 Audit Report. Superintendent Harwood introduced Mr. Jim Long of Karlin & Long LLC who reviewed the district's 2019 fiscal year audit with the board. He gave clean opinions on internal control and compliance and reported that there were no statutory violations. Board members were given the opportunity to ask questions regarding the audit.

Mr. Mitch Powers moved to approve the 2019 Fiscal Year Audit as presented.

Mr. John Gagnat seconded.

Carried 7/0.

Proposed Secondary Course & Community College Course Additions. Dr. Joe Kelly, Director of Curriculum & Instruction, explained an opportunity through Advanced Placement (AP) Capstone to offer new courses without additional staffing or facilities. He referred to his department's report in the board packet with details on the courses proposed and briefly explained how AP Seminar, which is a foundational course with a defined curriculum, differs from the Seminar that students are familiar with. Superintendent Harwood noted that the College Board sets the curriculum for AP courses.

Mr. John Gagnat moved to approve the following new secondary student courses to be offered with the start of the 2020-21 school year: World Music - 6th Grade, French 5, AP Physics C, AP Seminar, AP Research, Biotechnical Engineering and Student Technology Internship.

Mrs. Angela Handy seconded.

Carried 7/0.

Also referring to a report in the board packet from the Curriculum & Instruction Department, Dr. Cindy Swartz, Coordinator of Career, Technical & Virtual Programs, informed the Board that there is currently a wait list for students interested in the Certified Nursing Assistant and Auto Collision programs the district offers through an agreement with the Eudora Vocational Technical School. Due to this, she proposed partnerships with Johnson County Community College and Kansas City Kansas Community College, at no cost to the district, to help ensure opportunities in these areas exist for prospective USD 232 students. Dr. Swartz noted that the courses proposed are part of the "Excel in CTE" program (formally known as Senate Bill 155), meaning that they are tuition free for Kansas high school students who are taking college-level CTE courses, with course fees established by the respective community colleges and not set by the school district. She also said that transportation to and from the community colleges will be the students' responsibility.

Mrs. Danielle Heikes moved to approve the following community college courses to be offered with the start of the 2020-21 school year: Johnson County Community College CTE Partnership Courses: Healthcare Science I & II, Auto Technology I and Auto Technology II; Kansas City Kansas Community

College TEC Partnership Courses: Automotive Collision Repair I & II, Automotive Technology I & II, and Certified Nursing Assistant Program.

Mr. John Gagnat seconded.

Carried 7/0.

DISCUSSION ITEM.

Industrial Revenue Bonds being considered by the City of De Soto for Merck Animal Health. Alvie Cater, Assistant Superintendent of Administrative & Educational Services, informed the Board that the City of De Soto has scheduled a public hearing on Thursday of this week to discuss proposed issuance of taxable Industrial Revenue Bonds (IRB) in an approximate principal amount of \$18,000,000 which would provide a 75% tax abatement for Merck Animal Health. He noted that Merck is planning to construct a 7,000 sq. ft. utility building and add an additional 7,000 sq. ft. of laboratory space at its De Soto facility. Mr. Cater pointed out that this is a tool the city can use to keep Merck investing in De Soto. He also noted that the Board does not have any authority regarding Industrial Revenue Bonds.

PATRON INPUT. No comments were made so President Heikes moved onto the next agenda item.

ALERT. The following report was included in the packet for this meeting with notice that it will require future action: 1. Music Instrument Needs.

FYI. The following informational report was included in the packet for this board meeting: 1. BOE Goals/District Goals.

The Board and Administration recognized board members Angela Handy, Mitch Powers and Kevin Makalous for their years of service as they exit their elected roles. Alvie Cater read some of the accomplishments the Board of Education and district has made in the last eight years. Each was presented with a token of appreciation and certificate acknowledging service as a board member.

President Heikes adjourned the meeting at 6:43 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



Unified School District 232

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KEN LARSEN
Asst. Supt., Business & Operations

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Friday, January 10, 2020

SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 50176 – 50463 with Following Exceptions:

Payroll & Payroll Vendor Checks:

50245 – 50246 1st Dec. Payroll Vendor Checks, Period 11-16/11-30-19, Pay Date 12-13-19

50247 – BCBS Employee Health Insurance Premiums for November

50318 - 50324 2nd Dec. Payroll Vendor Checks, Period 12-1/12-31-19, Pay Date 12-31-19

50339 – BCBS Employee Health Insurance Premiums for December

Approve the following month end transfers for December 31, 2019:

\$ 770,000.00 From Gen. Fund (06) to Sped (30)

\$ 4,000.00 From LOB (08) to Pre-School (11)

\$ 221,000.00 From LOB (08) to At-Risk K-12 (13)

\$ 33,000.00 From LOB (08) to Bi-Lingual (14)

\$ 7,000.00 From LOB (08) to Drivers Ed (18)

\$ 197,000.00 From LOB (08) to Voc . Ed (34)

Check Journal - 12/06/19

Check Number	Check Date	Payee	Reason	Amount
50176	12/06/19	Act	Asbestos Training	\$175.00
50177-50178	12/06/19	Amazon Capital Services	Teaching/Office Supplies	\$2,969.40
50179	12/06/19	Amy Gonzales	Transportation	\$1,098.72
50180	12/06/19	Apple Inc.	App Purchase	\$500.00
50181	12/06/19	Assisted Student Transportation	Foster Child Transportation	\$297.50
			Homeless transportation	\$260.25
50182	12/06/19	B & H Photo Video Pro Audio	Misc. Baseball - Webcasting Games	\$295.00
50183	12/06/19	Barts Electric	AV Classroom upgrade	\$1,772.00
50184	12/06/19	Basehor-Linwood USD 458	Homeless transportation	\$2,101.40
50185	12/06/19	Basehor-Linwood High School	Debate entry fee	\$50.00
50186	12/06/19	BSN Sports, LLC	Misc. Baseball Equipment and Supplies	\$365.97
			Wrestling Gear - Balance of PO 520190071	\$173.75
50187	12/06/19	Casey & Kirsch Publishers	Equipped for Reading (books for Reading Specialists)	\$300.00
50188	12/06/19	Cates Service Company	HVAC Maintenance Contract	\$7,840.00
50189	12/06/19	CBIZ Insurance Services, Inc.	Insurance Premiums	\$61,138.00
			Property/Liability Insurance	\$133,484.27
50190	12/06/19	CDW Government	Equipment	\$1,080.00
50191	12/06/19	City of Lenexa	SRO 1st Quarter - MC	\$2,987.50
50192	12/06/19	City Of De Soto	W / S / T - October 2019	\$4,513.25
50193	12/06/19	Concentra Medical Centers	HPE Tests	\$151.00
50194	12/06/19	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$69.36
			Red Ribbon Contest Prize	\$27.98
50195	12/06/19	De Soto Auto Parts	District Vehicle Maintenance	\$896.64
50196	12/06/19	Demco, Inc.	Book repair supplies	\$271.17
			Vistifoil book jackets	\$183.28
50197	12/06/19	Empathia, Inc.	EAP Services	\$1,185.80
50198	12/06/19	Eudora USD 491	EDTEC 1st Installment of Contract	\$102,671.87
50199	12/06/19	Evergy	Electricity for October/November 2019	\$103,445.48
50200	12/06/19	Five Star Productions	Dance Routine entry fees	\$540.00
50201	12/06/19	Game Time Athletics	School Windscreens @ CCE & SE - IG	\$776.86
50202	12/06/19	General Parts LLC	Kitchen Supplies	\$45.42
50202	12/06/19	General Parts LLC	Kitchen Supplies	\$47.92
50203	12/06/19	Harp's Food Stores, Inc.	Cooking club supplies	\$97.44
50204	12/06/19	Hasty Awards	Medals for home cross country meet.	\$199.52
50205	12/06/19	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$2,503.07
50206	12/06/19	Indieflix Group, Inc.	Film License	\$350.00

Check Journal - 12/06/19

Check Number	Check Date	Payee	Reason	Amount
50207	12/06/19	Integrity Locating Services, LLC	Locate Charges	\$270.00
50208	12/06/19	International Society for Technology in E	Basic Membership for: Rachel Mikel and Nichole Gurwell	\$230.00
50209	12/06/19	J.W. Pepper & Son, Inc.	Winter Concert music order	\$90.00
			Jimenez Classroom	\$26.98
50210	12/06/19	Johnson County Treasurer	1st Half Taxes	\$60,397.76
50211	12/06/19	k12 ITC, Inc.	Contracted Services	\$167,032.56
50212	12/06/19	Kansas Land Management, LLC	District Mowing Contract 2019	\$10,492.50
50213	12/06/19	Kone Inc.	Elevator Maint.LTMS	\$991.89
50214	12/06/19	Lansing High School	MVHS Boys Swim Entry Fee	\$100.00
			DHS Varsity Swim Tournament	\$100.00
50215	12/06/19	Lees Summit North High School	Dance Invitational	\$240.00
50216	12/06/19	Lowe's	Maint, Custodial, Grounds Supplies	\$1,705.74
50217	12/06/19	Meyer Music	Instrument repair	\$210.00
50218	12/06/19	Mill Valley High School	State Football Bus Expense	\$1,004.07
50219	12/06/19	Nasco	3rd Quarter art supplies 11/12/19	\$604.40
			Classroom Supplies PTA Grant NB	\$368.00
			Supplies for Crafty Kids	\$32.54
50220	12/06/19	Office Depot	Teaching/Office Supplies	\$211.07
50221	12/06/19	Office of the State Fire Marshal	Boiler Certificate @ MVHS - DK	\$180.00
50222	12/06/19	Papa Murphy's	Student Nutrition Dept	\$5,775.00
50223	12/06/19	Pearson Assessments	SPED Testing Protocols	\$245.14
50224	12/06/19	Performance Glass, Inc.	Removal and Replace Window @ MVHS - DK	\$486.00
50225	12/06/19	Pro-Ed	SPED Testing Protocols	\$96.80
50226	12/06/19	Propio LS, LLC	Interpreting Services	\$170.02
50227-50228	12/06/19	Pur-0-Zone, Inc	Custodial equipment repairs - 2019-20 school year	\$572.09
50229	12/06/19	Red Star II, LLC	Prairie Ridge - Belmont Clay order	\$370.00
50230	12/06/19	Renaissance Learning	.myIGDIs Data System Literacy and Numeracy	\$490.00
50231	12/06/19	Roberts Dairy	Student Nutrition	\$21,499.48
50232	12/06/19	Roma Bakery	Student Nutrition Dept.	\$3,651.14
50233	12/06/19	Schindler Elevator Corporation	Elevator Maintenance MVHS	\$1,028.16
50234	12/06/19	School Health Corporation	Nursing supplies	\$199.32
50235	12/06/19	School Specialty Inc	Teaching Supplies	\$963.79
50236	12/06/19	SEK Education Service Center	CIA Leaders forum - Joe Kelly	\$150.00
50237	12/06/19	Shawnee Mission Medical Center	DHS CPR cards, staff BLS ecards	\$526.00
50238	12/06/19	Smallwood Lock Supply	Maintenance Supplies	\$47.02
50239	12/06/19	The Legal Record	Legal Ads	\$20.00

Check Journal - 12/06/19

Check Number	Check Date	Payee	Reason	Amount
50240	12/06/19	Thirsty Coconut Inc.	Student Nutrition Dept	\$767.40
50241	12/06/19	Triangle Sales Inc.	Control Board & Contactor @ CCE - MM	\$242.00
50242	12/06/19	United Office Products, Inc.	Conference room chair replacement Admin	\$7,320.60
50243	12/06/19	Validity Screening Solutions	Employee Background checks	\$284.00
50244	12/06/19	Water District No 1 Of Jo Co	W/S-MT,MV,PRE,HE,BE,CCE,RE,ME- Oct/Nov 2019	\$7,974.93
				\$732,031.22

Check Journal - 12/19/19

Check Number	Check Date	Payee	Reason	Amount
50248	12/13/19	AccuTrain Corp.	Conference for Albert	\$149.00
50249-50250	12/13/19	Amazon Capital Services	Teaching/Office Supplies	\$4,655.35
50251	12/13/19	American Library Assoc	Bookmarks & Posters	\$56.00
50252	12/13/19	Assisted Student Transportation	Foster Child Transportation	\$304.50
			Transportation for student-SPED	\$25,872.75
50253	12/13/19	Blue Valley North High School	MVHS Boys Swim Entry Fee	\$60.00
50254	12/13/19	Bracker's Good Earth Clays	Kiln repair	\$136.00
50255	12/13/19	BSN Sports, LLC	Pullovers	\$155.00
50256	12/13/19	Christine Kuzmich	Accompaniment for Concert	\$75.00
50257	12/13/19	Deluxe Small Business Sales	AVID order	\$277.60
50258	12/13/19	Follett School Solutions, Inc.	Fall #2 2019-20	\$151.50
50259	12/13/19	Garmin International	Garmin Dec 2019 Order	\$1,016.39
50260	12/13/19	Gopher Sport	PE Equipment	\$387.03
50261	12/13/19	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$1,705.68
50262	12/13/19	Integrity Locating Services, LLC	Locate Charges	\$252.00
50263	12/13/19	J.W. Pepper & Son, Inc.	Classroom Supplies	\$429.03
50264	12/13/19	Johnson Co Sheriff's Office	DHS Security 11/2-11/16	\$912.50
50265	12/13/19	Lakeshore Learning Materials	School Supplies	\$70.97
50266	12/13/19	Lawrence High School	entry fees for Debate invitational	\$35.00
50267	12/13/19	Merrill Industrial Electric Co., LLC.	Chilled Water Control Pump Drive @ PRE & MV - MM	\$2,100.00
50268	12/13/19	Metroplex Piano Inc.	Digital Piano and stand for DHS Choir.	\$6,649.25
50269	12/13/19	Meyer Music	instrument repair	\$150.00
50270	12/13/19	Mill Valley High School	Reimb State Instrumental Audition Fee	\$10.00
50271	12/13/19	Tim LaPean	Student Nutrition Dept.	\$22.80
50272	12/13/19	Nimco, Inc.	Red Ribbon Week Ribbons and Safety Pins	\$69.05
50273	12/13/19	Office Depot	Teaching/Office Supplies	\$339.93
50274	12/13/19	Olathe USD #233 Facility Usage	Pool rental for Boys and Girls Swim practices	\$385.00
50275	12/13/19	Overland Park	Convener Reception 2020 - Sponsor Fee	\$100.00
50276	12/13/19	Pitney Bowes Reserve	Postage machine lease	\$61.50
50277	12/13/19	Red Star II, LLC	clay	\$84.00
50278	12/13/19	School Specialty Inc	Art Supplies 2019-2020	\$522.17
50279	12/13/19	Shawnee Copy Center, Inc.	DHS Corridor Pass- per quote# 24404	\$410.08
50280	12/13/19	Swank Movie Licensing USA	Movie License	\$517.00
50281	12/13/19	Teacher Synergy, LLC.	Teaching supplies	\$180.65
50282	12/13/19	Tonganoxie High School	entry fees for Debate invitational	\$25.00
50283	12/13/19	U.S. Foodservice, Inc	Student Nutrition Dept.	\$73,437.40

Check Journal - 12/19/19

Check Number	Check Date	Payee	Reason	Amount
50284	12/13/19	Waste Management	Trash/Recycle - November 2019	\$5,495.42
50285	12/13/19	Water District No 1 Of Jo Co	W / S -MC and TP- October/November 2019	\$367.71
				\$127,628.26

Check Journal - 12/20/19

Check Number	Check Date	Payee	Reason	Amount
50286	12/20/19	Accu-Tech Corporation	Video Equipment/Supplies	\$731.00
50287-50288	12/20/19	Amazon Capital Services	Teaching/Office Supplies	\$5,491.36
50289	12/20/19	Amy Gonzales	Transportation	\$793.52
50290	12/20/19	AT&T Long Distance	ATT Long Distance	\$98.27
50291	12/20/19	BSN Sports, LLC	Gatorade Bottles	\$163.50
50292	12/20/19	Creative Mathematics	Math Supplies for Kris Leonard	\$99.00
50293	12/20/19	Demco, Inc.	Wire Easels for Book Display	\$104.45
50294	12/20/19	EcoLife Conservation	J. Powers Replacement Parts for Fish Tank	\$39.25
50295	12/20/19	Everygy	Energy for MVHS Construction November/December 2019	\$261.56
50296	12/20/19	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$400.20
50297	12/20/19	J.W. Pepper & Son, Inc.	Music order	\$59.20
50297	12/20/19	J.W. Pepper & Son, Inc.	Additional District/All-State Audition Pieces	\$24.50
50298	12/20/19	Johnson Controls Fire Protection LP	Warehouse Alarm Monitoring	\$616.24
50299	12/20/19	Kansas Gas Service	Gas Service November 2019-MT, MV, PRE, HE, BE, RE, and TF	\$898.55
50300	12/20/19	Lakeshore Learning Materials	Classroom order	\$127.67
50301	12/20/19	National Insurance Marketing Brokers, I	Tech Fee - December 2019	\$2,440.00
50302	12/20/19	NFHS Publications	Coaching Supplies	\$130.95
50303	12/20/19	BlueTarp Financial, Inc.	Hot Power Washer Grounds App by BOE 12/2/19	\$3,834.98
50304	12/20/19	nTherm, LLC	Heating Bill	\$2,819.16
50305	12/20/19	Olathe NW High School	MVHS Wrestling Entry Fee	\$125.00
50306	12/20/19	Papa Murphy's	Student Nutrition Dept.	\$4,326.00
50307	12/20/19	Red Star II, LLC	Class Supplies	\$468.00
50308	12/20/19	School Specialty Inc	Classroom Supplies	\$295.98
50309-50310	12/20/19	Security Bank Card Center, Inc.	VISA bill	\$18,852.78
50311	12/20/19	The Legal Record	Legal Ads for Cargo Vans and Mini Vans	\$20.00
50312	12/20/19	Time Warner Cable	Cable TV	\$22.02
50313	12/20/19	Time Warner Cable	Cable TV/internet	\$99.98
50314	12/20/19	U.S. Foodservice, Inc	Student Nutrition Dept.	\$62,635.56
50315	12/20/19	University of Kansas	Education Interview Day 2020	\$625.00
50316	12/20/19	Valley Offset Printing, Inc.	Issue 2, 3, 4 JagWire newspaper printing	\$2,874.00
50317	12/20/19	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$382.85
				\$109,860.53

Check Number	Check Date	PAYEE	REASON	AMOUNT
50325	01/03/20	Amazon Capital Services	classroom supplies	\$856.94
50326	01/03/20	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME - December 2019	\$2,448.23
50327	01/03/20	BSN Sports, LLC	BSN #NSPHG Auditorium /Gym entrance	\$2,285.10
50328	01/03/20	City Of De Soto	W / S / T - November 2019	\$5,701.77
50329	01/03/20	Follett School Solutions, Inc.	Book Order	\$2,838.15
50330	01/03/20	Jostens	Diplomas	\$24.20
50331	01/03/20	Nasco	3rd quarter art supplies	\$510.22
50332	01/03/20	Office Depot	Office Supplies	\$103.20
50333	01/03/20	Quench USA, Inc.	2 month rental-January through February 2020	\$236.94
50334	01/03/20	Sam's Club Direct #5458	Student Nutrition Dept. & SPED supplies	\$551.97
50335	01/03/20	Valley Offset Printing, Inc.	50% printing for November DHS student newspaper	\$287.50
50336	01/03/20	Waste Management	Trash/Recycle - December 2019	\$5,880.35
50337	01/03/20	Water District No 1 Of Jo Co	W/S - MT, MV, PRE, HE, BE, CCE, RE, TP - Nov/Dec 2019	\$1,972.34
				\$23,696.91

Check Journal - 01/10/20

Check Number	Check Date	Payee	Reason	Amount
50340	01/10/20	24-7 Fire Protection LLC	Quarterly Fire Sprinkler Inspection / District Wide - DK	\$744.00
			PRE Backflow Repairs	\$482.00
50341	01/10/20	4imprint, Inc.	Recruiting SWAG	\$796.28
50342	01/10/20	A-1 Sewer & Septic Service	Maintenance Supplies	\$146.55
50343	01/10/20	Abbey Simons Company	Bulletin Boards for PRE	\$2,075.00
50344	01/10/20	Amazon Capital Services	Teaching/Office Supplies	\$1,198.67
50345	01/10/20	Anthony's Beehive LLC	Bee Keeping Supplies for DHS	\$285.00
50346	01/10/20	Apple Inc.	Equipment	\$10,560.15
50347	01/10/20	Assisted Student Transportation	Homeless transportation - shared expense with USD #233	\$242.76
50348	01/10/20	AT&T	Telephone Lines 12/17/19	\$2,180.93
50349	01/10/20	Barts Electric	Other Construction Services MVHS Add 2019	\$26,229.19
50350	01/10/20	Basehor-Linwood USD 458	Homeless transportation - shared expense with USD #458	\$1,891.26
50351	01/10/20	Blue Moon Hauling, LLC	Other Construction Services MVHS Add 2019	\$21,876.30
50352	01/10/20	Boan Masonry Co., Inc.	Other Construction Services MVHS Add 2019	\$287,550.00
50353	01/10/20	BSN Sports, LLC	Paying the remainder of the 1st order placed back in Sept.	\$203.49
			Building supplies	\$2,728.18
50354	01/10/20	CarterEnergy Corporation	Diesel Fuel West Transportation	\$28,928.51
50355	01/10/20	Cates Service Company	HVAC Maintenance Contract	\$7,840.00
50356	01/10/20	CDW Government	Parts	\$1,299.26
50357	01/10/20	City Of Shawnee	MV SRO 1st Qtr.and 2nd Qtr.	\$31,204.00
50358	01/10/20	Clayton Paper & Distribution, Inc.	Trash bags	\$16,451.60
50359	01/10/20	Coleman Equipment Inc.	Gator for Grounds App by BOE 12/2/19	\$8,724.22
50360	01/10/20	Commenco LLC	Equipment	\$791.80
50361	01/10/20	Concentra Medical Centers	HPE Tests	\$453.00
50363-50364	01/10/20	Core Communications LLC	Mass Communication - IP Speaker/clock	\$841.35
			Mass Notification IP Speaker	\$1,591.80
			Parts Repairs	\$340.29
			Security Camera Replacement	\$23,891.54
50365	01/10/20	Cornerstones Of Care	Services for student	\$2,473.50
50366	01/10/20	Cosentino Enterprise, Inc.	Grocery supplies for Center Based program at MV/MT	\$69.24
			Student Nutrition Dept	\$51.96
50367	01/10/20	Dahmer Contracting Group	Other Construction Services MVHS Add 2019	\$82,926.00
50368	01/10/20	De Soto Auto Parts	Vehicle Maintenance	\$1,056.05
50369	01/10/20	Dell Marketing L.P.	Parts	\$241.48
50370	01/10/20	De Soto Feed & Garden, LLC	Propane gas for custodians	\$84.95
50371	01/10/20	Dey Appliance Service	Maintenance Supplies	\$45.60

Check Journal - 01/10/20

Check Number	Check Date	Payee	Reason	Amount
50372	01/10/20	Educational Design Solutions, LLC	Lexia License for 5 students	\$150.00
50373	01/10/20	Electronic Contracting Co.	Repair DHS Sound System Black Box & Gym Amp - DK	\$3,715.00
50374	01/10/20	Empathia, Inc.	EAP Services	\$1,185.80
50375	01/10/20	Epic Concrete Construction Co., Inc.	Other Construction Services MVHS Add 2019	\$52,710.30
50376	01/10/20	Eudora USD 491	EDTEC 2nd Installment of Contract	\$51,335.94
50377	01/10/20	Evergy	Electricity for November/December 2019	\$135,156.14
50378	01/10/20	Extra Duty Solutions	MVHS Security	\$1,123.20
50379	01/10/20	Fastenal Company	Grounds Supplies	\$241.59
50380	01/10/20	First Student, Inc.	Student transportation - Dec 2019 (11/24/19 - 12/28/19)	\$302,100.63
50381	01/10/20	Garmin International	Garmin Order Dec 2019	\$97.98
50382	01/10/20	Gary Morsch	Medicaid compliance	\$90.00
50383	01/10/20	General Parts LLC	Kitchen Supplies	\$957.07
50384	01/10/20	Grainger	High limit switch for air handler - CCE	\$52.55
			T-20 Screwdriver Bits for Vac Repair District Wide - DR	\$10.73
			Stem Casters for Utility Cart / District Wide - DR	\$35.00
			Waterless Urinal Cartridges District Wide - WM	\$926.70
50385	01/10/20	Harp's Food Stores, Inc.	Retirement	\$81.43
			Spark club supplies	\$118.86
50386	01/10/20	Heartland Seating, Inc.	Bleacher Repair / Release Cable Bottom Row @ DHS - DK	\$750.00
50387	01/10/20	HME, Inc.	Other Construction Services MVHS Add 2019	\$137,763.00
50388	01/10/20	Horst, Terrill & Karst Architects, P.A.	Architectural Services for MVHS Addition	\$8,225.43
			Architectural Services for CTE Center	\$106,648.32
50389	01/10/20	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$1,203.87
50390	01/10/20	J.W. Pepper & Son, Inc.	Music for band	\$130.99
50391	01/10/20	Johnson Co Sheriff's Office	DHS Security 12/1-12/14	\$1,812.50
			DHS SRO 2nd Qtr.	\$14,760.00
			DHS Security 12/15-12/18	\$75.00
50392	01/10/20	Johnson Controls Fire Protection LP	Other Construction Services MVHS Add 2019	\$8,102.16
50393	01/10/20	Johnson County Mental Health Center	Reimbursement to JOCO for AlcoholEdu Program	\$5,500.00
50394	01/10/20	Jones School Supply Company	Typing Clubs	\$75.24
50395	01/10/20	k12 ITC, Inc.	Contracted Services	\$166,950.47
50396	01/10/20	Ka-Comm, Inc.	Radio Project; 6 additional handheld units	\$3,289.20
			System check and reset of radio network repeater at MCMS	\$82.80
50397	01/10/20	Kansas City Audio-Visual	Classroom AV Upgrade	\$1,980.00
50398	01/10/20	Kansas Land Management, LLC	Two Loads of Salt District Wide - IG	\$3,275.66
50399	01/10/20	Kansas One-Call System, Inc.	Locate Charges	\$104.40

Check Journal - 01/10/20

Check Number	Check Date	Payee	Reason	Amount
50400	01/10/20	Kansas State University	Registration fees Interview day 3-2-2020	\$225.00
50401	01/10/20	Kaw Roofing & Sheet Metal, Inc.	Other Construction Services MVHS Add 2019	\$94,801.50
50402	01/10/20	KC Mechanical Inc	Other Construction Services MVHS Add 2019	\$90,454.19
50403	01/10/20	Kennyco Industries, Inc.	DHS Fire Alarm Circuit Expander, Service Call & Labor	\$904.50
50404	01/10/20	Key Refrigeration Supply L.L.C.	Kitchen Supplies	\$249.30
50405	01/10/20	Knapheide Truck Eq Center	Salt Spreader Parts / District Wide Grounds - IG	\$2,810.74
50406	01/10/20	KS Assoc. for Health, PE, Rec. & Dance	Professional Development	\$115.00
50407	01/10/20	Lakemary Center, Inc.	Student Services	\$4,410.00
50408	01/10/20	Learning Tree Institute	Greenbush Medicaid fee	\$1,079.24
50409	01/10/20	Lowe's	Grounds Supplies	\$937.85
50410	01/10/20	Manning Construction Company, Inc.	Construction Manager Mill Valley Addition 2019	\$41,794.22
			Construction Management TEC/ECC	\$35,523.00
50411	01/10/20	McGraw-Hill School Education Holdings I	Number Worlds Multi-Schools Consolidated Order	\$5,068.71
			SPED Materials	\$186.39
			StudySync Reading and Writing Companion-Multi Grades	\$2,259.57
			Number Worlds Level B Kit - Starside SPED	\$662.92
50412	01/10/20	Merrill Industrial Electric Co., LLC.	Repair Two Drives @ BE - MM	\$893.00
50413	01/10/20	Metroplex Piano Inc.	Building Supplies	\$4,284.00
50414	01/10/20	Meyer Music	instrument repair	\$150.00
50415	01/10/20	Mid America Window Tint Specialist, Inc.	Window Tint for MTMS App by BOE 12/2/19	\$4,113.93
50416	01/10/20	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$4,588.38
50417	01/10/20	Midwest Symposium For Ldrship	Midwest Symposium conference	\$360.00
50418	01/10/20	Milburn Civil Engineering, LLC	Site Survey MVHS Site Improvements	\$6,174.00
			Site Survey for DHS Summer Projects	\$16,300.00
			Site Survey of DHS Site Improvements for 2020 Projects	\$3,230.00
50419-50420	01/10/20	Morgan Hunter Companies	Teacher Sub Pay	\$116,519.58
50421	01/10/20	Mosyle Corporation	Licenses	\$570.96
50422	01/10/20	Nelco	2019 W2/1099 Forms and Envelopes	\$390.08
50423	01/10/20	Office Depot	Teaching/Office Supplies	\$276.32
50424	01/10/20	Olathe North High School	MVHS Science Olympiad Tournament Entry Fee	\$90.00
50425	01/10/20	Options Services Inc.	Contracted services for student	\$1,481.20
50426	01/10/20	Overhead Door Company of KC	Bridge Entry Door Replacement	\$12,349.00
			Door Operator Service Call @ DHS - MJ	\$288.85
50427	01/10/20	Predator Termite & Pest	December Pest Control Service District Wide	\$1,796.00
			January 2020 Pest Control Service	\$784.00
50428	01/10/20	Procure Therapy	Contracted nursing services	\$9,570.00

Check Journal - 01/10/20

Check Number	Check Date	Payee	Reason	Amount
50429	01/10/20	Professional Service Industries, Inc.	Special Testing MVHS	\$13,468.50
50430	01/10/20	Propio LS, LLC	Interpreting Services Dec 2019	\$20.00
50431-50433	01/10/20	Pur-0-Zone, Inc	Custodial Equipment/Supplies	\$30,023.21
50434	01/10/20	Read Naturally, Inc.	JPowers Classroom	\$97.90
50435	01/10/20	Reeves-Wiedeman Company	Maintenance Supplies	\$4,376.99
50436	01/10/20	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$48,690.45
50437	01/10/20	Roberts Dairy	Student Nutrition Dept.	\$12,620.29
50438	01/10/20	Roma Bakery	Student Nutrition Dept.	\$1,945.73
50439	01/10/20	Sacred Heart Catholic School	Reimbursement	\$1,600.00
50440	01/10/20	School Specialty Inc	Supplies for classroom, manipulatives	\$199.43
50441	01/10/20	SEK Education Service Center	Leadership Academy	\$1,000.00
50442	01/10/20	Shawnee Copy Center, Inc.	Detention Form	\$93.92
50443	01/10/20	Sign Professionals, Inc.	No Drop Off Sign @ PRE - IG	\$100.00
			Signs @ DHS & LTMS - IG	\$168.00
50444	01/10/20	Smallwood Lock Supply	Maintenance Supplies	\$391.81
50445	01/10/20	Southpaw Enterprises, Inc.	SPED Supplies	\$324.90
50446	01/10/20	Teacher Synergy, LLC.	Dolan Classroom	\$32.98
50447	01/10/20	The Legal Record	Legal Ad for Mill Creek CTE/ECC	\$21.07
50448	01/10/20	Time Warner Cable	Cable TV	\$6.11
50449	01/10/20	Tire Hub	Vehicle Maintenance	\$314.00
50450	01/10/20	Toshiba Financial Services	Copy/Printer Overages July-Oct 2019	\$11,436.90
50451	01/10/20	Toshiba Business Solutions	Copier Mainetance Contract	\$39.68
50452	01/10/20	Tresko	Kitchen Supplies	\$201.70
50453	01/10/20	Triangle Sales Inc.	Coil Unit, Contactors and Control Board	\$874.00
50454	01/10/20	U.S. Engineering Company	BE Chiller Assistance in Resolving Programming Issues	\$282.00
50455	01/10/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$4,307.07
50456	01/10/20	Underground Vaults & Storage Inc	Contracted Services	\$60.00
50457	01/10/20	Unemployment Insurance Srvcs	Quarterly Service Charges	\$478.00
50458	01/10/20	United Rentals (North America), Inc.	Air Compressor District Wide - IG	\$288.35
50459	01/10/20	USD232 Administrative Offices	Reimb. Petty Cash	\$1,298.64
50460	01/10/20	Validity Screening Solutions	Employee Background checks	\$338.00
50461	01/10/20	Voyager Sopris Learning	LETRS Training	\$1,800.00
50462	01/10/20	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
50463	01/10/20	Zimmerman Construction Company Inc.	Other Construction Services MVHS Add 2019	\$16,121.70

\$2,198,841.29



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Wednesday, January 8, 2020
SUBJECT: Recommendation for Independent Auditor Contract for Fiscal Year 2020
CONSENT AGENDA ITEM

The District's independent auditing firm, Karlin & Long, LLC, has submitted their engagement letter to do the District's audit for fiscal year 2020 (period July 1, 2019 through June 30, 2020) for a fee of \$11,550.00. This is an increase of \$350.00 over the prior two years when the fee was \$11,200.00 each year. This is a reasonable increase considering it is slightly under 2.7% covering the three (3) year period.

I respectfully submit this recommendation for your approval.

If you have any question's please call me prior to the meeting.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Wednesday, January 8, 2020
SUBJECT: Music Instrument Purchase – CONSENT AGENDA ITEM

Bid specifications for music instrument needs for the district's three (3) middle schools were requested from two (2) vendors, Meyer Music and Music & Arts. Bid specifications and a list of instruments to be bid were emailed to these two (2) vendors on November 8, 2019. Bids had to be received by the district no later than 10:00 AM, November 20, 2019. Both vendors submitted their bids prior to the deadline.

I have attached a recap sheet showing the two bids submitted along with a copy of the General Terms and Conditions for the price quotes. I have placed all items with best bid from Meyer Music in order under their name starting at the top of the page down to the double line. All items with best bid from Music & Arts start below the double line and continue to the bottom of the page. Bids by item submitted by each vendor are shown under the columns "Bid Each".

I respectfully recommend the Board accept the bid of Meyer Music in the amount of \$109,379.10 for the items for which they bid lowest price and the bid of Music & Arts in the amount of \$25,411.05 for the music instruments for which they bid the lowest price. The total combined cost for instruments from both vendors is \$134,790.15.

If any questions, please give me a call anytime.

USD #232 Band Needs for District Middle Schools									
Instrument	Brand	Model	Qty.	Meyer Music Bid			Music & Arts Bid		
				Bid Each	Total	Best Bid	Bid Each	Total	Best Bid
Bari Sax	Selmer	BS 400	2	3,146.60	\$6,293.20	\$6,293.20	3,406.74	6,813.48	
Bari Sax	Yamaha	YBS-52	1	4,171.05	\$4,171.05	\$4,171.05	4,604.19	4,604.19	
Bass Clarinet	Selmer	1430LP	1	1,581.05	\$1,581.05	\$1,581.05	1,754.19	1,754.19	
Bass Clarinet	Yamaha	YCL-221	3	1,724.80	\$5,174.40	\$5,174.40	1,903.89	5,711.67	
Bassoon	Selmer	1432B	1	3,617.85	\$3,617.85	\$3,617.85	4,013.90	4,013.90	
Horn	Conn	6D	8	2,523.70	\$20,189.60	\$20,189.60	2,800.10	22,400.80	
Vibraphone	Musser	M44/M7044	1	2,373.60	\$2,373.60	\$2,373.60	2,800.96	2,800.96	
BBb Tuba (4 Valve)	King	King 2341 WSP Silver Plated	3	5,965.50	\$17,896.50	\$17,896.50	6,410.00	19,230.00	
Tenor Sax	Yamaha	VTS-480	4	1,947.10	\$7,788.40	\$7,788.40	2,113.38	8,453.52	
Trombone with F Attachment	Conn	88HO Symphony Series F	1	2,022.65	\$2,022.65	\$2,022.65	2,244.20	2,244.20	
Tuba (3 Valve)	Yamaha	YBB-105WC 3/4 sized	4	2,723.20	\$10,892.80	\$10,892.80	3,005.97	12,023.88	
Tuba (4 Valve)	Yamaha	YBB-321WC 4-Valve	6	4,563.00	\$27,378.00	\$27,378.00	5,036.85	30,221.10	
Alto Sax	Yamaha	YAS-26 Standard	2	1,006.20	\$2,012.40		849.68	1,699.36	1,699.36
Bass Amp	Hartke	HD 508	1	No Bid	No Bid		525.23	525.23	525.23
Euphonium	Yamaha	YEP-321 4 Valve (Silver)	11	1,951.95	\$21,471.45		1,908.19	20,990.09	20,990.09
Piano	Yamaha	YDP-184	1	2,195.00	\$2,195.00		1,280.44	1,280.44	1,280.44
MB Band Podium	Jarvis	52" Model 10	1	No Bid	No Bid		915.93	915.93	915.93
Bb Baritone Horn	John Packer	JP 2735 - Sterling Silver	5	No Bid	No Bid		No Bid	No Bid	
				Sub-Total =	135,057.95	\$109,379.10		145,682.94	25,411.05
				Delivery =	-	-	Delivery =	-	-
				TOTAL =	135,057.95	\$109,379.10	TOTAL =	145,682.94	25,411.05

Items Meyer Music Best Bid =	\$ 109,379.10
Items Music & Arts Best Bid =	\$ 25,411.05
TOTAL =	\$ 134,790.15

De Soto Unified School District #232 is soliciting price quotes for:
Music Instruments Per Attached List

GENERAL TERMS AND CONDITIONS FOR THE PRICE QUOTES

1. Quotes must be received no later than **10:00 AM, Wednesday, November 20, 2019** at the District Administrative Office, 35200 West 91st Street, De Soto, Kansas.
2. Quotes may be emailed or faxed as follows: Email: klarsen@usd232.org Fax: 913-667-6201
3. The De Soto Board of Education will consider approving the purchase of these instruments, on an item by item basis, from the most responsible vendor submitting the lowest price quote, (no alternates). The Board of Education will consider the price quotes at the January 13, 2020 meeting.
4. The De Soto Board of Education reserves the right to reject any and all quotes submitted.
5. Point of contact for the District shall be Ken Larsen, Assistant Superintendent of Business and Operations. He can be reached at:

Office Phone – 913-667-6200 Office Fax – 913-667-6201 Email – klarsen@usd232.org

GENERAL REQUIREMENTS

- A. Instruments must be the brand and model number specified on the attached list.
- B. Shipment of all instruments is to be made on or before **April 15, 2020** unless prior approval is given by USD 232 for later shipment on any item bid.
- C. Include all costs associated with freight and delivery as a separate line item in the box provided. Quotes shall be exclusive of any federal, state or local taxes.
- D. In the event of damage, through faulty workmanship, shipping or handling, the Vendor/Dealer is responsible for any damage to any instrument and must make replacements to the satisfaction of the district.
- E. Manufacturer Warranty Information must be provided for each brand of instrument.
- F. Service Agreement – If your company offers a service agreement, please provide the following information: Length of Agreement; Cost; Instruments covered; Detailed description of what your agreement provides.

PAY APPROVALS

- A. Invoices will be approved once all items listed on the issued invoice are received and found to be in good condition. Payment will be released upon approval by the USD 232 Board of Education.
- B. Please state on quote if payment by credit card is acceptable.



Unified School District 232

Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: January 8, 2020
Subject: Minivan Purchase (consent)

Work Vans

Bid specifications were written and a legal advertisement was published toward the end of November for the purchase of two minivans. In addition, specifications were sent directly to eight dealerships. The minivans are part of the Board approved Capital Outlay projects for 2020. These minivans are used to transport students and staff and are replacing a couple 2008 models that will eventually be sold. Sealed bids were due to the Service Center by 10:30 am on December 19. Two dealerships submitted bids and bids ranged from \$24,997 to \$25,053 for each minivan with Shawnee Mission Ford submitting the lowest bids.

At this time, we are asking the Board to approve the bids from Shawnee Mission Ford for \$24,997 per minivan. Bid tabs are attached and please contact me with questions regarding this topic.

**Mini Van
Bid Opening
December 19, 2019
10:30 AM**

[illegible]



Unified School District 232

Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: January 8, 2020
Subject: Work Van Purchase (consent)

Work Vans

Bid specifications were written and a legal advertisement was published toward the end of November for the purchase of two work vans. In addition, specifications were sent directly to eight dealerships. The work vans are part of the Board approved Capital Outlay projects for 2020. These work vans are used daily by maintenance workers and are replacing a couple 2005 models which will be sold once new vans arrive. Sealed bids were due to the Service Center by 10:30 am on December 19. Ed Bozarth from Topeka was the only dealership that submitted bids. The bid submitted for each work van is \$32,870.

At this time, we are asking the Board to approve the bids from Ed Bozarth for \$32,870 per work van. Bid tabs are attached and please contact me with questions regarding this topic.

**GMC Savana/Chevy Express
2500 Extended Cargo Work Van
Bid Opening
December 19, 2019
11:00 AM**

[illegible]



Unified School District 232

Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: January 8, 2020
Subject: Resinous Flooring (Action)

Resinous Flooring (Action)

Bid specifications were written and a legal advertisement was published toward the end of November for resinous flooring projects at Starside, Clear Creek, Mize, and the Administration Offices. This project is one of several resinous flooring projects, approved by the Board at the 2018 December Board meeting. Specifications were sent directly to four contractors and a mandatory pre-bid meeting was conducted on December 3. Four contractors attended the pre-bid meeting and three of those contractors submitted a bid. Sealed bids were due to the Service Center by 10:00 am on December 17. Bids ranged from \$339,529 to \$418,661 with Treadwell submitting the lowest bid.

Treadwell has worked for USD 232 in the past and have done so very well. Treadwell is well known for doing fantastic work in this industry for many years. At this time, we are asking the Board to approve the resinous flooring bid from Treadwell for \$339,529 to complete resinous flooring projects at Starside, Clear Creek, Mize, and the Administration Offices. Please contact me with any questions or concerns you may have regarding this project and as always bid tabs are attached.

December 17, 2019

Campione Interior Solutions

No Bid

Desco Flooring

X

No

\$418,661.00

\$15,433.00

\$132,492.00

\$133,296.00

\$129,242.00

Epoxy Specialists

X

Yes

\$383,000.00

\$8,265.00

\$123,299.00

\$123,299.00

\$128,280.00

Treadwell

X

Yes

\$339,529.00

\$7,416.00

\$111,979.00

\$114,036.00

\$106,098.00



Unified School District 232

Operational Technology

www.usd232.org

Brandon Riffel, Director of Technology

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Brandon Riffel, Director of Technology
Date: January 9, 2019
Subject: **Email Security License Renewal (CONSENT)**

We will seek the Board's approval to renew the license of Proofpoint software which provides security layers to the district's email system.

Background

For the past year we utilized, with great results, the mail security software from Proofpoint. This software provides protection from malware, viruses, phishing and spam through our Office 365 email system. The software license will be purchased from CDWG on a contract approved by the State of Kansas for purchases. We recommend renewing for a three-year term to save \$4,504.50 versus an annual renewal.

Action

We are seeking the Board's approval for the renewal licensing of Proofpoint software from CDWG in the amount of \$54,054.00 for a three-year term.

Please contact us with any questions you may have.

###

Mill Valley High School
De Soto Unified School District #232
5900 Monticello Road
Shawnee, KS 66226
Phone: (913) 422-4351
Fax: (913) 422-4039
www.usd232.org/mv



We ARE Mill Valley!
Achievement—Responsibility—Empowerment

December 19, 2019

TO: USD #232 Board of Education
FM: Tobie Waldeck, Principal
RE: School Contribution from the Hunt Family Foundation

I seek approval from the Board of Education to accept a contribution from the Hunt Family Foundation in the amount of \$500 to the Mill Valley High School Football Program. The check will be deposited in the Mill Valley Football account.

Regards,

A handwritten signature in black ink, appearing to read "Tobie Waldeck", written in a cursive style.

Mr. Tobie Waldeck

An employee, school, school organization, or district entity may accept gifts; however, before accepting a gift or promotional item from any source the employee or school organization shall obtain written approval by the Principal or Supervisor of all gifts with a value **up to \$150, if the value exceeds \$150 and is less than \$250**, the employee, school or organization shall notify the Principal or Supervisor and obtain written approval from the Superintendent of Schools prior to acceptance of the promotional item, gift or gratuity. All gifts or contributions in **excess of \$250** to an employee, school, or organization shall be submitted to the Superintendent for approval by the Board of Education prior to acceptance of such gift or gratuity.

Mill Valley High School
De Soto Unified School District #232
5900 Monticello Road
Shawnee, KS 66226
Phone: (913) 422-4351
Fax: (913) 422-4039
mvhs.usd232.org



We ARE Mill Valley!
Achievement—Responsibility—Empowerment

TO: USD 232 Board Of Education
FROM: Marilyn Chrisler, Assistant Principal
DATE: January 7, 2020
SUBJECT: New Club Approval – (Consent Agenda)

Name of Organization: Tri-M Music Honor Society -
Advisors: Deb Steiner, Renee Huey, Jessie Reimer

Overview

Tri-M (Modern Music Masters) is an organization to inspire music participation, create enthusiasm for scholarship, stimulate a desire to render service, and promote leadership in music students of secondary schools. Tri-M is under the sponsorship and supervision of The National Association for Music Education.

Officers

Officers will be decided based upon the size of the chapter. Should there be fifteen or fewer members, the co-presidents shall be the only officers in charge of the chapter. If there are more than fifteen members, three additional officers will be elected democratically. During the first meeting, students wishing to become an officer will submit their names to the sponsors. At the second meeting, nominees will give a short speech on why they are interested in becoming an officer and why they would be a good fit for the position. Chapter members will then vote on nominees to determine the three officers. If there happens to be a need for additional officers, we will repeat the process when necessary.

Purpose

The purpose of starting a Tri-M organization is to further members' knowledge of music and better prepare them for their future studies. Students will have the opportunity to participate in conferences on a state and national level if they desire to. Members will be able to collaborate with both vocal music and band members to further their interest in music.

Meetings

Meetings will be held regularly once a month and at the need to support other activities.

Membership Criteria

Membership for Tri-M is open to all students of Mill Valley, who are enrolled in either a band or choir class. Students must have maintained for the previous semester at least a A average grade in music, with at least a B average in other academic subjects. Students must be in good

standing with the school. Members may miss no more than two meetings a semester to remain in Tri-M for the following semester and/or school year.

Pre-Planned Activities/Events

Service is a major component of this organization. Students will be expected to complete 25 hours of service throughout the year. Some examples of activities include mentoring Elementary and Middle School students, working Regional Solo and Ensemble Festivals, public performances, and service to the bands and choirs at Mill Valley.

DE SOTO HIGH SCHOOL

35000 WEST. 91ST STREET • DE SOTO, KS • 66018

PHONE: 913.667.6250 • FAX: 913.667.6251

WWW.USD232.ORG/DHS • WWW.DHSWILDCATNATION.COM

December 2, 2019

To: USD 232 Board of Education &
Mr. Frank Harwood, Superintendent of Schools
From: Ryan Johnson, Associate Principal/Activities Director
Re: Wrestling Surplus Items

I seek the approval from our Board of Education to declare the Wrestling apparel items listed below as surplus. The items are old and no longer used due to age.

Rennock Green Pants – 6 items
Holloway Hoodies – 9 items
Badger Green Shorts – 24 items
Augusta Black Pants – 10 items
Holloway VNeck Pullover – 10 items
Holloway Nylon Pants – 21 items

Respectfully submitted for Board approval,



Ryan Johnson
Associate Principal/A.D.

HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL LEAH VOMHOF - ASSOCIATE PRINCIPAL RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G) LINDSAY HOTHAN - COUNSELOR (H-N) KRISTY WILKENS - COUNSELOR (O-Z)



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building	Grade(s)	Class/Group
<input type="text" value="Mill Valley High"/>	<input type="text" value="9-12"/>	<input type="text" value="Mill Valley Cheer"/>

District Sponsors on the trip:	<input type="text" value="Stacey Moore"/> <input type="text" value="Megan Duden"/>	Does this trip involve more than one day? <input checked="" type="radio"/> YES <input type="radio"/> NO
--------------------------------	---	---

Purpose of Trip:	<input type="text" value="Compete in NCA High School Cheer Nationals"/>
------------------	---

Destination:	Destination City, State:
<input type="text" value="NCA High School Cheer Nationals"/>	<input type="text" value="Dallas Texas"/>

First Day of Trip: (XX/XX/XXXX)	Departure Time:	Depart from:
<input type="text" value="01/31/2020"/>	<input type="text" value="7:00 am"/>	<input type="text" value="Shawnee, KS"/>

Last Day of Trip: (XX/XX/XXXX)	Return Time:	Return to:
<input type="text" value="2/3/2020"/>	<input type="text" value="6:00 pm"/>	<input type="text" value="Shawnee, KS"/>

Mode of transportation/travel:
<input type="text" value="Parent/Family providing transportation"/>

Will there be an overnight stay? <input checked="" type="radio"/> YES <input type="radio"/> NO	If yes, where will students be staying?
	<input type="text" value="Hilton Garden Inn Dallas Texas"/>

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:	<input type="text"/>	*Cost per student:	<input type="text" value="331"/>
*Cost for hotel:	<input type="text" value="166"/>	*Amount paid by building funds:	<input type="text" value="0"/>
*Cost for food/other:	<input type="text" value="165"/>	*Amount paid by students	<input type="text" value="331"/>

Additional
Information:
(500 character limit)

Entrance Fee is 165 per student and hotel fee is 166 per student. Each family/cheerleader is paying for entrance and hotel.

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending: Number of supervising parents attending:

Parent Permission Slips on file for all students participating?:
☒ YES
☐ NO

Complete list of students attending on file with school including names, contact information, and emergency contact information ?
☒ YES
☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature: Date:

Principal/Supervisor Signature: Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.

NCA SENIOR & JUNIOR HIGH SCHOOL NATIONAL CHAMPIONSHIP

Kay Bailey Hutchison Convention Center
Dallas, TX | February 1-2, 2020



CHAMPIONSHIP PRICING (Participant & Coaches)

	Per Person
• 1 Performance Only (2 Days)	\$172.00
• 1 Performance + Game Day Classic (1 Day)	\$197.00
• 1 Performance + Game Day Nationals (2 Days)	\$212.00
• Game Day Classic Only (1 Day)	\$120.00
• Game Day Nationals Only (2 Days)	\$165.00

2 FREE coaches per team

If registering after November 11th, there will be an additional \$10 fee per person.

DIVISION CHANGE DEADLINES

Teams making Division changes between **January 3rd & January 14th** will be charged \$500. **NO DIVISION CHANGES WILL BE ACCEPTED AFTER JANUARY 14TH.**

DEPOSIT

A \$30 per person deposit is required at the time of registration.

BALANCE

All remaining balances are due on January 3, 2020. All payments made after January 3, 2020 must be in the form of a school check, cashier's check, credit card or money order. No booster club and/or personal checks will be accepted after this date.

CANCELLATION

On or before Dec. 16
Dec. 17 - Jan. 10
On or after Jan. 11

FEE PER PERSON

\$30 per person
\$100 per person
All fees are non-refundable

ITINERARY

FRIDAY, JANUARY 31 - REGISTRATION

Depart for Dallas/Ft. Worth or Love Field. Welcome to Dallas, home of NCA! Event Check-in and Practice will take place at the Kay Bailey Hutchison Convention Center.

COACHES MEETINGS

NCA will offer a coaches meeting to wrap up any last minute championship questions you may have on check-in day. **ONE COACH PER TEAM IS REQUIRED TO ATTEND!**

CHAMPIONSHIP CHECK-IN

All coaches must check-in at the NCA Welcome Desk located at the Kay Bailey Hutchison Convention Center on Friday, January 31, 12:00pm - 8:00pm.

SATURDAY, FEBRUARY 1

Preliminary Competition for all Performance, Game Day Nationals and Game Performance divisions will be at the Kay Bailey Hutchison Convention Center. All competition for Game Day Classic only will take place on February 1st.

Note: Game Day Classic participants compete once. Doors are tentatively scheduled to open one hour prior to the first performance.

SUNDAY, FEBRUARY 2

Final Competition for all Performance, Game Day Nationals and Game Performance divisions will be at the Kay Bailey Hutchison Convention Center.

****Please read the Housing Policy on the following page.***

TRANSPORTATION

A & I Travel is a team of dedicated travel consultants that will help you arrange your group's travel. A & I Travel will negotiate group pricing on your preferred airline and provide fare comparisons for up to five airlines.

Questions regarding airline tickets OR travel specifics:

A & I Travel, email: varsity@aitvl.com, phone: 866.719.0379.

NOTE: You may also visit our website for travel requests at nca.varsity.com.

The championship registration is separate from your team's travel arrangements and cannot be paid for with one check. Separate payment arrangements must be made with A & I Travel.

REGISTER ONLINE at nca.varsity.com

**SAVE MONEY &
REGISTER BY
11.11.2019!**



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building Grade(s) Class/Group

District Sponsors on the trip:

Nicole Porter
Dianna Heffernon-Meyers

Does this trip involve more than one day?

☒ YES
☐ NO

Purpose of Trip:

DECA State Competition - Manhattan, KS

Destination:

Kansas State University

Destination City, State:

Manhattan, KS

First Day of Trip:
(XX/XX/XXXX)

03/01/2020

Departure Time:

10 am

Depart from:

MVHS Activities Entrance

Last Day of Trip:
(XX/XX/XXXX)

03/03/2020

Return Time:

2 pm

Return to:

MVHS Activities Entrance

Mode of transportation/travel:

School Bus

Will there be an overnight stay?

☒ YES ☐ NO

If yes, where will students be staying?

Bluemont
1212 Bluemont Avenue
Manhattan, KS 66502
785-473-7091

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:	<input type="text" value="\$0.00"/>	*Cost per student:	<input type="text" value="\$70.00"/>
*Cost for hotel:	<input type="text" value="\$70.00"/>	*Amount paid by building funds:	<input type="text" value="\$0.00"/>
*Cost for food/other:	<input type="text"/>	*Amount paid by students	<input type="text" value="\$140.00"/>

Additional Information:
(500 character limit)

Perkins money will pay for sponsor expenses

Attach flyer or other information as provided to students and parents.

Number of staff
sponsors attending:

Number of supervising parents attending:

Parent Permission
Slips on file for all
students
participating?:

☒ YES
☐ NO

Complete list of students attending on file
with school including names, contact
information, and emergency contact
information ?

☒ YES
☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature:

Date:

Principal/Supervisor
Signature

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.

SECTION V

Tentative Schedule of Events

Saturday, February 29, 2020

Casual Attire

4:30 pm	State Officers Arrive @ Holiday Inn - Campus
5:00 pm	Staff & State Officer Meetings
6:30 pm	Staff Dinner
6:30 pm	State Officer Dinner

Sunday, March 1, 2020

Professional Attire

8:00 am	Staff & State Officer Meeting
1:30 pm	Conference Registration – <i>(Chapter Advisors only)</i>
2:00 pm	Orientation Meeting <i>(Chapter Advisors only)</i>
2:00 pm	Officer Candidate Meeting/Registration
2:30 pm	Head Voting Delegate Registration
3:00 pm	OPENING GENERAL SESSION – ALL DELEGATES MUST ATTEND <i>(Including: CANDIDATE NOMINATION SESSION AND CAMPAIGN RALLY)</i>
5:15 pm	Dinner <i>(on your own)</i>
7:00 pm	Comprehensive Testing Session 1 <i>(see Comprehensive Testing Schedule for events)</i>
7:45 pm	Candidate Row Set Up <i>(Candidates, managers, & advisors only)</i>
8:15 pm	Candidate Row
9:00 pm	Comprehensive Testing Session 2 <i>(see Comprehensive Testing Schedule for events)</i>
11:30 pm	CURFEW

Monday, March 2, 2020

Professional Attire

7:00 am	All Advisors Report
7:30 am	Judges' Registration Begins
7:30 pm	Prepared Event Presentations Begin
7:45 am	Team Decision Making Events – PREP
8:00 am	Series Events – PREP
9:00 pm	Mini-Awards Session

Tuesday, March 3, 2020

Professional Attire

9:00 am	ELECTION SESSION
10:00 am	GRAND AWARDS SESSION
12-Noon	INTERNATIONAL CDC MEETING/ADVISOR LUNCHEON



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Grade(s)

Class/Group

District Sponsors on
the trip:

Does this trip
involve more than
one day?

YES
NO

Purpose of Trip:

Destination:

Destination City, State:

First Day of Trip:
(XX/XX/XXXX)

Departure Time:

Depart from:

Last Day of Trip:
(XX/XX/XXXX)

Return Time:

Return to:

Mode of transportation/travel:

Will there be an overnight stay?

YES

NO

If yes, where will
students be staying?

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:

*Cost per student:

*Cost for hotel:

*Amount paid by
building funds:

*Cost for food/other:

*Amount paid by
students

Additional
Information:
(500 character limit)

Attach flyer or other information as provided to students and parents.

Number of staff
sponsors attending:

Number of supervising parents attending:

Parent Permission
Slips on file for all
students
participating?:

YES
NO

Complete list of students attending on file
with school including names, contact
information, and emergency contact
information ?

YES
NO

Attach a daily schedule of activities if trip extends beyond one day.

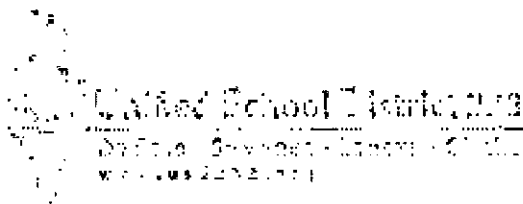
Sponsor Signature:

Date:

Principal/Supervisor
Signature

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Grade(s)

Class/Group

Mill Valley High

9-12

Mill Valley Baseball

District Sponsors on the trip:

Jeff Strickland, TJ Finan, Dustin Stinnett

Does this trip involve more than one day?

☒ YES

☐ NO

Purpose of Trip:

To play in the Emporia Spartan Baseball Classic.

Destination:

Destination City, State:

Emporia - Soden's Grove Field and Hampton Inn - Emporia.

Emporia, KS

First Day of Trip:
(XX/XX/XXXX)

Departure Time:

Depart from:

05/08/2020

TBD

Mill Valley High School

Last Day of Trip:
(XX/XX/XXXX)

Return Time:

Return to:

05/09/2020

TBD

Mill Valley High School

Mode of transportation/travel:

First Student bus.

Will there be an overnight stay?

☒ YES ☐ NO

If yes, where will students be staying?

Hampton Inn - Emporia
2900 Eaglecrest Drive
Emporia, KS. 66801

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:	<input type="text" value="200"/>	*Cost per student:	<input type="text" value="10"/>
*Cost for hotel:	<input type="text" value="950"/>	*Amount paid by building funds:	<input type="text" value="950"/>
*Cost for food/other:	<input type="text" value="400"/>	*Amount paid by students	<input type="text" value="0"/>

Additional
Information:
(500 character limit)

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending: Number of supervising parents attending:

Parent Permission
Slips on file for all
students
participating?:


☒ YES
☐ NO

Complete list of students attending on file
with school including names, contact
information, and emergency contact
information ?

☒ YES
☐ NO

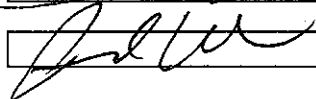
Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature:



Date:

Principal/Supervisor
Signature



Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.

**RESOLUTION
TO ESTABLISH ELECTION OF SCHOOL BOARD OFFICERS**

WHEREAS, K.S.A. 2019 Supp. 72-1133 requires boards of education to elect the board president and vice-president at the first meeting on or after the second Monday in January of each year or at a later meeting date during the calendar year if so determined by the board at that first meeting;

WHEREAS, Unified School District No. 232, Johnson County, Kansas must act each year on or after the second Monday in January or at a later meeting date during the calendar year to establish when it will elect its president and vice-president;

BE IT RESOLVED THAT, the Board of Education of Unified School District No. 232, Johnson County, Kansas will elect its school board president and vice-president at its first meeting of the Board of Education in July, 2020.

By:

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 232, Johnson County, Kansas, on the 13th day of January, 2020.

Clerk of the Board of Education



BOARD OF EDUCATION
FEBRUARY 2020 - JANUARY 2021 REGULAR MEETING SCHEDULE

<u>MEETING DATE (DAY)</u>	<u>LOCATION</u>
1. February 3, 2020 (Monday)	Administrative Office / Boardroom
2. March 2, 2020 (Monday)	Administrative Office / Boardroom
3. April 6, 2020 (Monday)	Administrative Office / Boardroom
4. May 4, 2020 (Monday)	Administrative Office / Boardroom
5. June 1, 2020 (Monday)	Administrative Office / Boardroom
6. July 13, 2020 (Monday)	Administrative Office / Boardroom
7. August 3, 2020 (Monday)	Administrative Office / Boardroom
8. September 14, 2020 (Monday)	Administrative Office / Boardroom
9. October 5, 2020 (Monday)	Administrative Office / Boardroom
10. November 2, 2020 (Monday)	Administrative Office / Boardroom
11. December 7, 2020 (Monday)	Administrative Office / Boardroom
12. January 11, 2021 (Monday)	Administrative Office / Boardroom

Board work sessions and special meetings will be scheduled as needed.

Other Important Dates:

Foundation Breakfast – TBD

Retirement Reception – Monday, May 11, 2020 – 5:00 – 7:00 PM at Mill Creek (Tentative)

Graduation – Saturday, May 16, 2020 9:00 AM, MVHS and 2:00 PM, DHS

New Teacher Academy Luncheon – Friday, July 31, 2020 – 11:30 – 1:00 at Mill Creek (Tentative)

Convocation – Friday, August 7, 2020 8:00 – 11:00 AM at MVHS

KASB Annual Convention – Saturday, December 5, 2020 – Sunday, December 6, 2020 –
Overland Park



Unified School District 232



Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: January 8, 2020
Subject: MVHS Tennis Court Renovation (action)

MVHS Tennis Court (action)

Bid specifications were written and a legal advertisement was published toward the end of November for renovation of the eight tennis courts located at Mill Valley High School. This project is one of the Board approved bond projects to be completed during the first phase of projects. A pre-bid meeting took place on December 3. Sealed bids were due to the Service Center by 10:00 am on December 19. Five contractors submitted a bid and bids ranged from \$498,276 to \$692,785 with Trans Texas submitting the lowest bid.

Trans Texas completed this same work at De Soto High School in 2011 and it has performed very well. At this time, we are asking the Board to approve the bid from Trans Texas for \$498,276 to complete this renovation project at Mill Valley High School. Bid tabs are attached and please contact me with any questions or concerns you may have regarding this project.

**Bid Opening
December 19, 2019
10:00 AM**

[illegible]



Unified School District 232

Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: January 8, 2020
Subject: Playgrounds (Alert)

Playgrounds

As you may recall, last summer the district completed playground renovations at three elementary schools for a total of five playgrounds. The renovated playgrounds have been an extremely popular addition at Starside, Mize, and Clear Creek Elementary schools. The goal for this summer is to renovate playgrounds at Prairie Ridge, Belmont, Horizon, and Riverview Elementary schools. The design process is complete and the district should be receiving pricing soon. Teachers and building administrators were involved in the design process as meetings were held at each school. A mock-up of the playgrounds was shared with staff and feedback from staff was sent back to playground architects. Adjustments were made and buildings are excited about the playgrounds they will be receiving. Please know that at the February Board meeting we will be asking the Board to approve playground renovation for the four remaining elementary schools. Please contact me with any questions or concerns you may have regarding these projects.