



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe  
www.usd232.org

Frank Harwood, Ed.D  
Superintendent of Schools

## USD 232 BOARD OF EDUCATION

### REGULAR MEETING AGENDA

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

February 3, 2020

\*\*\* Please silence cell phones prior to the beginning of this meeting. \*\*\*

6:00 P.M.

I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

II. CONSENT AGENDA.

*These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.*

- A. Adopt agenda.
- B. Approve minutes of the January 13<sup>th</sup> regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on January 28, 2020.
- E. Approve employment recommendations made on February 3, 2020.
- F. Approve playground renovation projects at Belmont, Horizon, Prairie Ridge and Riverview elementary schools in the amount of \$1,626,878.00 as submitted by ABCreative through a government contract.
- G. Accept a donation in the amount of \$576.00 from Inter-State Studios to Prairie Ridge Elementary School.
- H. Accept a donation in the amount of \$5,000.00 from Restore Community to Monticello Trails Middle School.
- I. Accept a donation in the amount of \$500.00 from Daniel and Kathryn Mills to the De Soto High School Band Program.
- J. Declare the following De Soto High School football equipment as surplus: One (1) Man Sled and two (2) HiPod Endzone Camera Tripod Systems.
- K. Approve the following extended day trips:
  - Mill Valley High School Choir, Grades 9-12, participate in a choral clinic, University of Nebraska-Omaha, Omaha, NE, March 3-4, 2020.

- Mill Creek Middle School 8<sup>th</sup> Grade, Worlds of Fun, Kansas City, MO, May 15, 2020.
- Monticello Trails Middle School 8<sup>th</sup> Grade, Worlds of Fun, Kansas City, MO, May 20, 2020.

**III. GOOD NEWS.**

- A. Student Recognition.
- B. Staff Member Recognition.

**IV. ACTION ITEM.**

- A. Career & Technical Education/Early Childhood Center/Warehouse Bond Projects.  
[Steve Deghand]

**V. DISCUSSION ITEMS.**

- A. High School Stadium Upgrades. [Steve Deghand]
- B. 2019 MacBook Purchase Report and Update. [ Dr. Joe Kelly & Brandon Riffel]

**VI. PATRON INPUT.**

**VII. ALERTS. *(These items may require future action by the Board of Education.)***

- A. Elementary Math Resource Adoptions.
- B. 2020 Capital Outlay.
- C. Summer Food Service Program Continuation.
- D. Student Nutrition Bid Timeline.

**VIII. EXECUTIVE SESSION.**

- A. Negotiations.
- B. Non-Elected Personnel.

**IX. ADJOURNMENT.**

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## USD 232 BOARD OF EDUCATION

### OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91<sup>st</sup> Street, De Soto, KS) January 13, 2020

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

**Board Members Present:** Rick Amos  
Bill Fletcher  
John Gaignat  
Danielle Heikes  
Stephanie Makalous  
Ashley Spaulding  
Rachele Zade

**Others Present:** Debbie Atwell, Facilities Coordinator  
Jolyn Baldner, Director of Student Nutrition  
Alvie Cater, Assistant Superintendent of Administrative & Educational Services  
Steve Deghand, Director of Facilities  
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent  
Kristel Fulcher, Principal, Prairie Ridge Elementary School  
Carrie Handy, Director of Human Resources/Elementary  
Melissa Hansen, Principal, Monticello Trails Middle School  
Dr. Frank Harwood, Superintendent of Schools  
Michelle Hite, Director of School Improvement  
Dr. Joe Kelly, Director of Curriculum & Instruction  
Brandon Riffel, Director of Technology  
Sam Ruff, Principal, De Soto High School  
Dr. Ceresa Schaeffer, Secondary Curriculum Coordinator  
Brian Schwanz, Director of Human Resources/Secondary

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then welcomed new board members Stephanie Makalous, Ashley Spaulding and Rick Amos and briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda. Bill Fletcher asked to remove check numbers 50212 and 50398 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

*Mrs. Rachele Zade moved to adopt the Agenda and approve the Consent Agenda as amended.*

*Mrs. Stephanie Makalous seconded.*

*Carried 7/0.*

The following Consent Agenda items were approved:

1. Minutes of the December 2<sup>nd</sup> regular meeting.
2. Payment of bills and issuance of checks numbered 50176 – 50211, 50213 – 50244, 50248 – 50317, 50325 – 50338, 50340 - 50397 and 50399 – 50463.
3. Transfer of funds as follows:
  - a. \$770,000.00 from General (Fund 06) to Special Education (Fund 30)
  - b. \$4,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
  - c. \$221,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
  - d. \$33,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
  - e. \$7,000.00 from LOB (Fund 08) to Driver's Education (Fund 18)
  - f. \$197,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified

Jennifer Chisolm, Lunchroom Supervisor, ME  
Missy Kelford, Student Nutrition Assistant, CCE

Employment – Classified

Joshua Brown, School Psych. Paraprofessional, Districtwide  
Megan Brown, School Psych. Paraprofessional, Districtwide  
Monica Camacho, Evening Custodian, DHS  
Ashlee Cronkright, Center Based Paraprofessional, ME  
Stephanie Elliott-Nino, Student Nutrition Assistant, DHS  
Jason Gilbert, Substitute Paraprofessional, Districtwide  
Mickaela Hoffpauir, Center Based Paraprofessional, The Bridge  
Asyence Hopper, Student Nutrition Assistant, LTMS  
Kelli Keeler, 0.5 FTE Reading Aide, CCE  
Janice Kresin, Student Nutrition Assistant, RE  
Harry LaMar, Rule 10 Assistant Wrestling Coach, DHS  
Danielle McCulley, Paraprofessional, CCE  
Lexie Myers, Paraprofessional, PRE  
Sarah Ownes, Paraprofessional, MTMS  
Valerie Portillo-Marquez, Substitute Custodian, Districtwide  
Brenda Tibbits, Substitute Student Nutrition Assistant, Districtwide  
Kelly Timmons, Center Based Paraprofessional, The Bridge  
Carleigh Whitman, Substitute Building Secretary, MCMS

Delany Wise, Center Based Paraprofessional, The Bridge  
Julie Zitlow, District Materials Assistant, District Warehouse

Retirements – Certified *(At the conclusion of the 2019-20 school year.)*

Toni Cook, Physical Education Teacher, SE  
Debra Hallier, Media Specialist, RE  
Connie Henderson, Special Education Teacher, MVHS  
Donna Rhodes, English Language Arts, DHS  
Andy Shelly, Media Specialist, MVHS  
Carmen Shelly, Gifted Facilitator, MVHS

5. The Independent Auditor Contract with Karlin & Long, LLC for fiscal year 2020 at a rate of \$11,550.00.
6. A bid from Meyer Music in the amount of \$109,379.10 for musical instruments and a bid from Music & Arts in the amount of \$25,411.05 for musical instruments. *(A list of instruments purchased is attached to these minutes.)*
7. Purchase of two (2) new Ford Minivans from Shawnee Mission Ford in the amount of \$49,994.00.
8. Purchase of two (2) new 2500 Extended Cargo Work Vans from Ed Bozarth in the amount of \$65,470.00.
9. A bid from Treadwell in the amount of \$339,529.00 for completion of resinous flooring projects at the Administrative Office, Clear Creek Elementary, Mize Elementary and Starside Elementary.
10. Renewal of Proofpoint licensing with CDWG in the amount of \$54,054.00 for a three-year term.
11. Acceptance of a donation in the amount of \$500.00 from the Hunt Family Foundation to the Mill Valley High School Football program.
12. Start-up of the Tri-M Music Honor Society for students at Mill Valley High School.
13. Declaration of the following De Soto High School Wrestling apparel items as surplus: six (6) pairs of Rennock green pants, nine (9) Holloway hoodies, twenty-four (24) pairs of Badger green shorts, ten (10) pairs of Augustata black pants, ten (10) Holloway V-neck pullovers and twenty-one (21) pairs of Holloway nylon pants.
14. The following extended day trips:
  - Mill Valley High School Cheer, Grades 9-12, compete in the NCA High School Cheer Nationals, Dallas, TX, January 31 – February 3, 2020.
  - Mill Valley High School DECA, Grades 10-12, participate in DECA State Competition, Kansas State University, Manhattan, KS, March 1-3, 2020.
  - De Soto High School Band & Choir, Grades 9-12, perform at Disney World & Universal Studios, Orlando, FL, March 12-18, 2020.
  - Mill Valley High School Baseball, Grades 9-12, participate in the Emporia Spartan Baseball Classic, Soden's Grove Field, Emporia, KS, May 8-9, 2020.

Bill Fletcher declared a conflict of interest and left the meeting at 6:03 p.m.

*Mrs. Danielle Heikes moved to approve payment to Kansas Land Management, LLC in the amount of \$10,492.50 with check number 50212 and \$3,275.66 with check number 50398.*

*Mr. John Gagnat seconded.*

*Carried 6/0.*

Bill Fletcher returned to the meeting at 6:03 p.m.

### GOOD NEWS.

January is School Board Member Recognition Month. To show USD 232 board members appreciation for their dedication to the staff, students and patrons, each member was presented with letters of thanks from 3<sup>rd</sup> grade students at Starside Elementary and given a plant from the new Education Foundation.

**Staff Member Recognition.** Prairie Ridge Elementary School staff members Debbie Messner, Math Aide, and Jill Goetsch, Kindergarten Teacher; along with Monticello Trails Middle School staff members Cecile Befort, Paraprofessional, and Karen Zimmerman, Family and Consumer Science Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

### ACTION ITEMS.

**BOE Organizational Items.** Superintendent Harwood pointed out that with Senate Bill 130 revisions were made to Kansas Statutes 72-1133 and 72-1138 on electing a president and vice-president of the school board and on setting regular board meeting dates and times. He explained that these tasks, which were traditionally done at the first organizational meeting in July, were moved to the first meeting of the board on or after the second Monday in January of each year, or at a later meeting during that calendar year if so determined by the board at the first meeting after the second Monday in January. Superintendent Harwood recommended the Board pass a Resolution to elect its president and vice president in July (the start of the school district's fiscal year).

*Mrs. Rachele Zade moved to adopt a Resolution to Establish Election of School Board Officers in July 2020.*

*Mrs. Ashley Spaulding seconded.*

*Carried 7/0.*

Superintendent Harwood proposed establishing board meeting dates in the calendar year, rather than fiscal year, and presented the Board with a suggested schedule. He also noted that the new board members would be assigned to the committees their predecessor served on and asked if any member would like to serve on the new Education Foundation Committee and fill an open spot on the Student Discipline Committee. Rachele Zade volunteered to serve on the Education Foundation Committee and Ashley Spaulding volunteered to serve on the Student Discipline Committee.

*Mr. Rick Amos moved to approve the Board of Education's February 2020 – January 2021 Regular Meeting Schedule and appoint board members to district committees as discussed.*

*Mrs. Danielle Heikes seconded.*

*Carried 7/0.*

**Approval of Bond Projects (Mill Valley Tennis Court Renovation).** Steve Deghand, Director of Facilities, noted that the Mill Valley Tennis Court renovation is one of the Board approved bond projects to be completed during the first phase of projects. He said the current courts are asphalt and noted that a post tension concrete will be put over the top of the asphalt; much like what was done on the courts at De Soto High School in 2011 and has performed very well. Mr. Deghand said the district received five bids on this project with the lowest bid coming from Trans Texas; the company who completed the tennis court renovation at De Soto High School.

*Mr. John Gagnat moved to approve a bid from Trans Texas in the amount of \$498,276.00 to complete renovation of eight (8) tennis courts at Mill Valley High School.*

*Mrs. Rachele Zade seconded.*

*Carried 7/0.*

Steve Deghand also let the Board know about upcoming bond projects they will be receiving, including bids on the new career and technical education center.

Superintendent Harwood noted that the district has sold \$35 million in bonds so far and will be selling more in June. He added that the plan is to maximize bond sales without raising the bond mill levy above 20 mills, as promised to the patrons.

#### DISCUSSION ITEM.

**Student Achievement Data.** Michelle Hite, Director of School Improvement, presented the Board with information on the Kansans Can STAR Awards and USD232 Goals/Objectives. She noted that the district has received the following awards from the State Department of Education: 1. Kansans Can GOLD Star Award in recognition of exceptional student success in the area of Graduation, 2. Kansans Can SILVER Star Award in recognition of exceptional student success in the area of Postsecondary Effectiveness, 3. the Commissioner's Award; and, 4. Kansans Can BRONZE Star Award in recognition of exceptional student success in the area of Academically Prepared for Postsecondary Success. She shared slides demonstrating graduation rates for the district and state, the five year effectiveness rating (district aggregate), ACT 2019 composite scores for the district, each high school and the state, and the percent of students on track to be college and career ready in the district and state according to Kansas State Assessment results in English Language Arts, Math and Science. In closing, Mrs. Hite shared information on the new Kansas State Department of Education Accountability Report that is a one page, at-a-glance document that is available through the Accountability Button on the district website. She noted it will contain information on demographics, postsecondary readiness, postsecondary effectiveness, student attendance, Kansans Can Star Ratings, finances and academic success data.

Ashley Spaulding left the meeting at 6:35 p.m.

PATRON INPUT. President Heikes moved onto the next agenda item as no requests to speak were submitted.

ALERT. The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Playground Renovation at Belmont, Horizon, Prairie Ridge and Riverview elementary schools.

EXECUTIVE SESSION.

**Negotiations.**

*Mrs. Danielle Heikes moved to go into executive session at 6:50 p.m. for a period of twenty minutes with Frank Harwood, Alvie Cater and Carrie Handy to discuss the notification of negotiations letter pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7: 10 p.m. at this location.*

*Mrs. Rachele Zade seconded.*

*Carried 6/0.*

Bill Fletcher did not participate in the executive session and left the meeting at 6:51 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:11 p.m.

*President Heikes adjourned the meeting at 7:11 p.m.*

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**Date Approved**

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**Clerk, Board of Education**

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**President, Board of Education**





## Unified School District 232

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**KEN LARSEN**  
Asst. Supt., Business & Operations

TO: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
FROM: Ken Larsen, Asst. Supt., Business & Operations  
DATE: Friday, January 31, 2020

SUBJECT: Treasurer's Report (Consent Agenda Item)

**Approve Checks 50464 – 50665 with Following Exceptions:**

Payroll & Payroll Vendor Checks:

50464 – 50466 1<sup>st</sup> Jan. Payroll Vendor Checks, Period 12-16/12-31-19, Pay Date 1-15-20

50520 - 50525 2<sup>nd</sup> Jan. Payroll Vendor Checks, Period 01-01/01-15-20, Pay Date 01-31-20

**Approve the following month end transfers for January 31, 2020:**

\$ 950,000.00 From Gen. Fund (06) to Sped (30)

\$ 5,000.00 From LOB (08) to Pre-School (11)

\$ 220,000.00 From LOB (08) to At-Risk K-12 (13)

\$ 37,000.00 From LOB (08) to Bi-Lingual (14)

\$ 5,000.00 From LOB (08) to Drivers Ed (18)

\$ 7,000.00 From LOB (08) to PAT (28)

\$ 206,000.00 From LOB (08) to Voc . Ed (34)

**Check Journal - 01/16/20**

Check Number	Check Date	Payee	Reason	Amount
50467-50468	01/16/20	Amazon Capital Services	Teaching/Office Supplies	\$3,659.73
50469	01/16/20	B.A.C. Horn Doctor, Inc.	Instrument Repairs	\$425.54
50470	01/16/20	Bulk Books	Classroom supplies	\$114.85
50471	01/16/20	City of Lenexa	SRO 2nd Quarter - MC	\$3,175.00
50472	01/16/20	Cosentino Enterprise, Inc.	College Now supplies	\$54.24
50473	01/16/20	Fellers Food Service Equipment, LLC	Student Nutrition Dept.	\$309.86
50474	01/16/20	Hal Leonard Corp	Music for 5th grade program	\$143.29
50475	01/16/20	Harp's Food Stores, Inc.	Student Nutrition Dept.	\$22.26
50476	01/16/20	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$1,380.45
50477	01/16/20	Integrity Locating Services, LLC	Locate Charges	\$270.00
50478	01/16/20	J.W. Pepper & Son, Inc.	SPARK	\$264.89
50479	01/16/20	Jostens	Diplomas	\$505.48
50480	01/16/20	Kspa	KSPA Initial Registration""	\$25.00
50481	01/16/20	Meyer Music	Instrument repair	\$86.00
50482	01/16/20	Kimberly Hawken	Student Nutrition Dept.	\$79.60
50483	01/16/20	Darla Haines Mills	Student Nutrition Dept.	\$5.50
50484	01/16/20	Saxton Gragg	Student Nutrition Dept.	\$10.25
50485	01/16/20	Connie Gray	Student Nutrition Dept.	\$108.30
50486	01/16/20	Kelsey Hamel	Student Nutrition Dept.	\$50.00
50487	01/16/20	Office Depot	Supplies	\$368.62
50488	01/16/20	Olathe USD #233 Facility Usage	Facility Use-Pool rental for Boys and Girls Swim	\$825.00
50489	01/16/20	Plank Road Publishing, Inc.	Classroom supplies	\$179.21
50490	01/16/20	Really Good Stuff, Inc.	Mendez Classroom	\$105.72
50491	01/16/20	School Specialty Inc	supplies	\$513.96
50492	01/16/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$65,916.38
50493	01/16/20	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$360.17
				<b>\$78,959.30</b>

## Check Journal - 01/24/2020

Check Number	Check Date	PAYEE	REASON	AMOUNT
50494	01/24/20	Abby Huggins	Bridge Petty Cash	\$158.34
50495-50497	01/24/20	Amazon Capital Services	Supplies	\$3,938.34
50498	01/24/20	B.A.C. Horn Doctor, Inc.	Instrument repairs	\$108.25
50499	01/24/20	BSN Sports, LLC	baseball and swim supplies	\$2,351.61
50500	01/24/20	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$18.00
50501	01/24/20	Ellison Educational Equip Inc	Building supplies	\$36.00
50502	01/24/20	Harp's Food Stores, Inc.	Student Nutrition Dept.	\$21.76
50503	01/24/20	J.W. Pepper & Son, Inc.	Music for band	\$1,003.93
50504	01/24/20	Jaime Tanner	2 Kindermusik classes 1/27/2020	\$100.00
50505	01/24/20	Jessica Pitts	2 Kindermusik classes on 1/27/2020	\$100.00
50506	01/24/20	Kansas Gas Service	Gas Service December 2019-MT, MV, PRE, HE, BE, RE,& TP	\$968.72
50507	01/24/20	Nasco	Classroom Supplies	\$57.35
50508	01/24/20	NeoFunds	Add postage	\$500.00
50509-50510	01/24/20	Office Depot	Office Supplies	\$1,205.61
50511	01/24/20	Scholastic Book Clubs, Inc.	Books for students	\$637.65
50512	01/24/20	School Specialty Inc	Supplies	\$1,645.85
50513	01/24/20	Security Bank Card Center, Inc.	January Visa for all	\$7,820.27
50514	01/24/20	Teacher Synergy, LLC.	Technology TpT	\$31.47
50515	01/24/20	Time Warner Cable	Cable TV	\$6.11
50516	01/24/20	Time Warner Cable	Cable TV	\$22.02
50517	01/24/20	Valley Offset Printing, Inc.	50% printing for December Greed Pride student newspaper	\$260.00
50518	01/24/20	Water District No 1 Of Jo Co	W / S -Mize - November/December 2019	\$275.50
50519	01/24/20	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
				<b>\$22,081.44</b>

**Check Journal - 01/31/20**

Check Number	Check Date	Payee	Reason	Amount
50526	01/31/20	24-7 Fire Protection LLC	Fire Sprinkler Inspections	\$10,173.68
50527	01/31/20	AbleNet, Inc.	Deaf/Blind materials	\$65.00
50528	01/31/20	Agile Sports Technologies	Hudl VolleyBall for Stat equipment	\$800.00
50529	01/31/20	Algoma Mop Manufacturers	Mops & mop frames	\$383.35
50530-50532	01/31/20	Amazon Capital Services	Teaching/Office Supplies	\$4,675.11
50533	01/31/20	American Equipment Co.	Cutting Edge for V Blade / Grounds - IG	\$231.99
50534	01/31/20	American Time & Signal Co.	Mass Notification	\$360.35
50535	01/31/20	Assisted Student Transportation	Foster Child Transportation	\$161.00
50536	01/31/20	AT&T	Telephone Lines 01/17/20	\$2,159.96
50537	01/31/20	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME - January 2020	\$2,474.24
50538	01/31/20	Atmos Energy	Gas Service-Bridge & DHS for Dec. 2019/Jan. 2020	\$397.58
50539	01/31/20	B.A.C. Horn Doctor, Inc.	instrument repair	\$399.47
50540	01/31/20	Barts Electric	Classroom AV Upgrade	\$1,990.00
50541	01/31/20	Barts Electric	Other Construction Services MVHS Add 2019	\$130,720.51
50542	01/31/20	Batteries Plus - #260	Emergency Exit Light Batteries	\$199.00
			Replace Battery in Van 6 @ MV - JW	\$182.90
50543	01/31/20	Blue Moon Hauling, LLC	Other Construction Services MVHS Add 2019	\$23,565.60
50544	01/31/20	Boan Masonry Co., Inc.	Other Construction Services MVHS Add 2019	\$286,290.00
50545	01/31/20	Border States Industries Inc	Ballord Replacement	\$3,545.58
50546	01/31/20	Buck Roofing & Construction LLC	Flat Roof Repairs SE	\$12,750.00
50547	01/31/20	Carroll Seating Company	Other Construction Services MVHS Add 2019	\$4,365.00
50548	01/31/20	CarterEnergy Corporation	Diesel Fuel for East Transportation	\$15,972.08
50549	01/31/20	Cates Service Company	Chiller Repairs MVHS	\$1,986.00
50550	01/31/20	cfm Distributors Inc	Kitchen Supplies	\$640.11
50551	01/31/20	Childtherapytoys.com	counseling supplies	\$35.90
50552	01/31/20	City Of De Soto	W / S / T - December 2019	\$3,303.50
50553	01/31/20	City Of Shawnee	Elevator Certificate MVHS	\$25.00
50554	01/31/20	Commerical Services, Inc.	Student Nutrition Dept.	\$564.18
50555	01/31/20	Concentra Medical Centers	HPE Tests	\$158.00
50556	01/31/20	Cornerstones Of Care	Services for student	\$5,098.50
50557	01/31/20	Cosentino Enterprise, Inc.	Grocery supplies for Center Based program at MTMS	\$11.48
			Grocery supplies for Center Based program at MVHS	\$48.59
50558	01/31/20	Dahmer Contracting Group	Other Construction Services MVHS Add 2019	\$10,539.45
50559	01/31/20	Daymark Solutions, Inc.	Badge Supplies	\$784.00
50560	01/31/20	De Soto Auto Parts	Vehicle Maintenance	\$791.42
50561	01/31/20	Dell Marketing L.P.	Parts	\$455.50

**Check Journal - 01/31/20**

Check Number	Check Date	Payee	Reason	Amount
50562	01/31/20	Demco, Inc.	Library-Read Across America	\$102.89
50563	01/31/20	Desco Coatings, Inc	Other Construction Services MVHS Add 2019	\$79,347.60
50564	01/31/20	De Soto High School	Reimbursement for Band and Choir entry fees	\$865.00
50565	01/31/20	Dey Appliance Service	Maintenance Supplies	\$4.96
50566	01/31/20	DH Pace Construction Services	DSC Gate Openers - DB	\$90.00
50567	01/31/20	Epic Concrete Construction Co., Inc.	Other Construction Services MVHS Add 2019	\$59,400.00
50568	01/31/20	Evergy	Pole Lease	\$2,287.52
50569	01/31/20	Evergy	Energy for MVHS Construction Dec 2019/Jan 2020	\$256.43
50570	01/31/20	Explain My Benefits, LLC	Jan - Mar 2020 Service Fee	\$3,780.00
50571	01/31/20	Extra Duty Solutions	MVHS Security	\$936.00
50572	01/31/20	Fastenal Company	Grounds Supplies	\$798.99
50573	01/31/20	First Student, Inc.	Student transportation - January 2020 (12/29/19 - 1/25/20)	\$238,999.65
50574	01/31/20	Flinn Scientific Inc.	Chemistry Supplies	\$151.87
50575	01/31/20	Gary Morsch	Medicaid compliance	\$125.00
50576	01/31/20	Gilmore & Bell, P.C.	Legal Services	\$2,500.00
50577	01/31/20	Global Equipment Company	Portable Bleachers App by BOE 12/2/19	\$6,793.12
50578	01/31/20	Grainger	Maint. Supplies	\$1,479.04
50579	01/31/20	Harp's Food Stores, Inc.	lunch provisions for principal interview committee	\$73.96
50580	01/31/20	Heartland Seating, Inc.	Bleacher Repairs ME	\$4,284.00
50581	01/31/20	Heartland Coca Cola Bottling Co	Student Nutrition Coca-Cola Invoice	\$2,532.54
50582	01/31/20	Herff Jones, LLC	Master Grad Classkeeper Hood	\$80.85
			De Soto High School 2019-20 Diplomas	\$700.92
50583	01/31/20	Heritage Tractor, Inc.	Grounds Supplies	\$619.70
50584	01/31/20	Heritage-Crystal Clean	Clean Oil/Water Separator @ East Transportation Office	\$2,091.50
50585	01/31/20	HME, Inc.	Other Construction Services MVHS Add 2019	\$123,947.10
50586	01/31/20	Hobart	Maint. Supplies	\$1,267.29
50587	01/31/20	Horst, Terrill & Karst Architects, P.A.	Architectural Services for CTE Center	\$93,317.28
			Architectural Services for MVHS Addition	\$8,225.43
50588	01/31/20	Inclusive TLC Special Needs LLC	Help Kids Learn subscription	\$240.00
50589	01/31/20	Instructional Coaching Group	IICI Registration for Rachel Mikel	\$1,550.00
50590	01/31/20	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$534.00
50591	01/31/20	J.W. Pepper & Son, Inc.	Music	\$531.71
50592	01/31/20	Johnson Controls Fire Protection LP	Other Construction Services MVHS Add 2019	\$2,209.68
50593	01/31/20	Jostens	Diplomas	\$11.02
50594	01/31/20	k12 ITC, Inc.	Securly License 1st Qtr 2020	\$4,608.00
50595	01/31/20	Kaesa	CTE Conference Registration - Cindy Swartz	\$160.00

**Check Journal - 01/31/20**

Check Number	Check Date	Payee	Reason	Amount
50596	01/31/20	Kaw Roofing & Sheet Metal, Inc.	Other Construction Services MVHS Add 2019	\$12,114.00
50597	01/31/20	KC Mechanical Inc	Other Construction Services MVHS Add 2019	\$46,464.61
50598	01/31/20	Kennyco Industries, Inc.		\$0.00
50598-50599	01/31/20	Kennyco Industries, Inc.	Magnetic Holders for kitchen fire doors DHS	\$8,568.96
50600	01/31/20	Key Refrigeration Supply L.L.C.	Air Filters, Fan Cycle Switch & R404A Refrigerant - PRE	\$420.80
50601	01/31/20	Knapheide Truck Eq Center	Blade Controller - JW	\$488.70
50602	01/31/20	Kruger Technologies, Inc	Borings for CTE/ECC Construction	\$7,000.00
50603	01/31/20	Kansas School For The Deaf	KSD - contracted para	\$6,481.68
50604	01/31/20	Lakemary Center, Inc.	Student Services	\$3,675.00
50605	01/31/20	Learning Without Tears	Books	\$64.00
50606	01/31/20	Learning Tree Institute	Greenbush Medicaid fee	\$588.03
50607	01/31/20	LessonPix, Inc	Additional LessonPix subscription	\$36.72
50608	01/31/20	Lowe's	Custodial Supplies	\$150.81
50609	01/31/20	MacE	2019 Conference	\$400.00
50610	01/31/20	Manning Construction Company, Inc.	Construction Manager Mill Valley Addition 2019	\$41,794.22
			Construction Management TEC/ECC	\$35,523.00
			Reimbursement MVHS JOCO Wastewater	\$278.12
			Submittal Exchange Reimbursement	\$450.00
50611	01/31/20	Martin Underground Const., Inc	New Fiber Installation MVHS	\$14,660.00
50612	01/31/20	McConnell Machinery Co., Inc.	Snow Blade Edge & Bolts / Grounds - IG	\$222.90
50613	01/31/20	McGraw-Hill School Education Holdings	Number Worlds Level E Workbook Package	\$180.14
50614	01/31/20	Meyer Music	Music Instruments per attached list	\$101,590.70
50615	01/31/20	Micro Center, Inc.	Parts	\$9.99
50616	01/31/20	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$12,974.62
50617	01/31/20	Midwest Symposium For Ldrship	Midwest Symposium conference	\$180.00
50618	01/31/20	Milburn Civil Engineering, LLC	Site Survey of DHS Site Improvements for 2020 Projects	\$6,425.00
			Site Survey for DHS Summer Projects	\$22,493.00
			Site Survey MVHS Site Improvements	\$2,608.00
50619	01/31/20	Mill Valley High School	State Debate Entry Fees	\$100.00
50620	01/31/20	Morgan Hunter Companies	Teacher Sub Pay	\$43,684.30
50621	01/31/20	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$184.00
50622	01/31/20	Office Depot	Teaching/Office Supplies	\$291.98
50623	01/31/20	Office of the State Fire Marshal	Two Water Heaters Inspected/Permits @ PRE	\$160.00
50624	01/31/20	Olathe T-Shirt & Trophy Inc.	Custodial / Maintenance Uniforms	\$2,992.15
50625	01/31/20	Overland Park	OP Chamber of Commerce Reception-Harwood/Cater	\$40.00
50626	01/31/20	P.B. Hoidale Co., Inc.	East Fuel Tank Service Call - MJ	\$716.89

**Check Journal - 01/31/20**

Check Number	Check Date	Payee	Reason	Amount
50627	01/31/20	Pearson Assessments	SPED Testing Protocols	\$368.00
50628	01/31/20	Performance Glass, Inc.	Replacement Glass for MVHS	\$858.00
50629	01/31/20	Procare Therapy	Contracted nursing services	\$3,405.00
50630-50631	01/31/20	Pur-O-Zone, Inc	Custodial equipment repairs/parts/supplies	\$10,543.48
50632	01/31/20	Quench USA, Inc.	water machine	\$63.74
50633	01/31/20	Quill Corporation	counseling supplies	\$37.99
50634	01/31/20	Rew Materials	Bead Board for AO Entryway - DR	\$7.50
50635	01/31/20	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$26,133.30
50636	01/31/20	Riverside Insights	SPED Testing Protocols	\$317.24
50637	01/31/20	School Health Corporation	AED pad defibtech	\$55.20
50638	01/31/20	School Nurse Supply, Inc.	AED defibrillator, cabinet, for The Bridge	\$1,275.00
			Nurse Supplies	\$182.48
50639	01/31/20	School Specialty Inc	Teaching/Office Supplies	\$928.50
50640	01/31/20	SEK Education Service Center	ELL Workshop - Amy Reif, Becky Sagal	\$250.00
			Greenbush Energy Services 2019-2020:	\$996.48
			Contracted placement for student	\$9,775.12
			KSDE HGGs Workshop	\$225.00
50641	01/31/20	Shawnee Copy Center, Inc.	Cumulative Folders	\$375.00
50642	01/31/20	Shawnee Mission West High	MVHS Boys Swim Entry Fee	\$100.00
50643	01/31/20	Smallwood Lock Supply	Maintenance Supplies	\$450.73
50644	01/31/20	Social Studies School Serv	Government Resources-Wurtz	\$35.98
50645	01/31/20	St. Thomas Aquinas	Forensics Tournament	\$64.00
50646	01/31/20	Switzer Brothers Painting, LLC	Other Construction Services MVHS Add 2019	\$48,330.00
50647	01/31/20	Synetic Technologies, Inc.	repairs	\$1,758.21
50648	01/31/20	TAESE/CPD	KDEC conference	\$850.00
50649	01/31/20	Teacher's Discovery	supplies	\$22.94
50650	01/31/20	Teacher Synergy, LLC.	teaching supplies	\$90.97
50651	01/31/20	The Legal Record	Legal Ads	\$30.00
50652	01/31/20	The Sherwin-Williams Co.	Paint for DHS Senior Cafe - DR	\$50.94
50653	01/31/20	Therapro, Inc.	SPED Supplies	\$57.50
50654	01/31/20	Tire Hub	Vehicle Maintenance	\$358.00
50655	01/31/20	Tonganoxie High School	Girls Basketball Tournament	\$175.00
50656	01/31/20	Toshiba Business Solutions	Parts/Repairs	\$693.00
50656	01/31/20	Toshiba Business Solutions	Maintenance Charge	\$39.68
50657	01/31/20	Triangle Sales Inc.	Fuse Link @ RE - MM	\$36.00
50658	01/31/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$56,512.52

**Check Journal - 01/31/20**

Check Number	Check Date	Payee	Reason	Amount
50659	01/31/20	Univ. Of KS Hospital Authority	Sports Medicine Agreement DHS, MVHS	\$7,000.00
50660	01/31/20	Voyager Sopris Learning	LETRS Participant Materials Bundle - 3rd Participant	\$349.80
			LETRS Facilitator Training Bundle	\$399.00
50661	01/31/20	Wiese USA	Batteries for Forklift at Warehouse	\$6,567.00
50662	01/31/20	Winsor Corporation	Sonday System Materials	\$1,279.74
50663	01/31/20	Wooter Apparel Inc.	Bowling Jerseys- approved per Ken Larsen	\$584.85
50664	01/31/20	Wps	SPED Testing Protocols	\$258.50
50665	01/31/20	Zimmerman Construction Company Inc.	Other Construction Services MVHS Add 2019	\$60,937.77
				<b>\$1,788,048.56</b>





**Facilities Department**

**Steve Deghand**  
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
From: Steve Deghand  
Date: January 29, 2020  
Subject: Playground Renovations (Consent)

### **Playground Renovations**

As you may recall, last summer the district completed playground renovations at three elementary schools, which accounted for five playgrounds. The renovated playgrounds have been an extremely popular addition at Clear Creek, Mize and Starside elementary schools. We continue to receive praise from parents who are no longer dealing with rubber mulch. The goal for this summer is to renovate playgrounds at Belmont, Horizon, Prairie Ridge and Riverview elementary schools. The design process was completed in December of 2019. Teachers and building administrators were involved in this process as meetings were held at each school. A mock-up of the playgrounds was shared with staff and feedback from staff was sent back to playground architects. Adjustments were made and everyone is excited about the playgrounds they will be receiving.

ABCreative has submitted pricing for the four new playgrounds and it is well within our original budget. Tonight we are asking the Board of Education to approve the renovation of four elementary playgrounds by ABCreative for \$1,626,878. Tonight's approval will allow equipment and surfacing to be ordered soon which will help ensure playgrounds are ready for the fall of 2020. Please contact me with any questions or concerns you may have regarding these playground projects.



**D E S O T O**

22405 Clear Creek Parkway  
Shawnee, KS 66226  
FAX: 913 / 667-1800  
FAX: 913 / 667-3612



**UNIFIED SCHOOL DISTRICT 232**

**Prairie Ridge Elementary**

Date: January 9, 2020  
To: Board of Education, USD 232  
Dr. Frank Harwood, Superintendent of Schools  
From: Kristel Fulcher, Principal, Prairie Ridge Elementary  
Subject: School Contribution

I seek the approval of our Board of Education to accept a contribution from Inter-State Studios in the amount of \$576.00 to Prairie Ridge Elementary School.

Monies will be used toward the purchase of general building/teaching supplies for Prairie Ridge. Funds will be deposited into the general building fund.

Respectfully submitted for Board approval,

Kristel Fulcher

## Monticello Trails Middle School

Unified School District 232  
6100 Monticello Road  
Shawnee, KS 66226

Phone: (913) 422-1100  
Fax: (913) 422-4990  
[www.usd232.org/mtms](http://www.usd232.org/mtms)



**Melissa Hansen**  
Principal

**Bryan LeBar**  
Associate Principal

**Kelly Robinson**  
School Improvement Specialist

**Dave Anderson**  
**Cara Olson**  
Counselors

To: Members of the Board of Education  
From: Melissa Hansen, Principal  
Date: January 29, 2020  
Subject: **Accept donation to MTMS (CONSENT)**

We are seeking approval from the Board of Education to accept a donation to Monticello Trails Middle School from Restore Community in the amount of \$5,000.00. This donation will be used to support students in need at MTMS.

Respectfully submitted for Board Approval,

*Melissa Hansen*

Melissa Hansen  
MTMS Principal

# DE SOTO HIGH SCHOOL

35000 WEST, 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.DHS.USD232.ORG - WWW.DHSWILDCATNATION.COM

January 10, 2020

To: USD 232 Board of Education  
Mr. Frank Harwood, Superintendent of Schools  
From: Ryan Johnson, Associate Principal/Activities Director  
Re: Donation

I seek the approval from our Board of Education to accept a donation of \$500.00 from Daniel and Kathryn Mills to the DHS BAND Program. This donation will help our directors supplement needs in the program.

Respectfully submitted for Board approval,



Ryan Johnson  
Associate Principal/A.D.

## HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL   LEAH VOMHOF - ASSOCIATE PRINCIPAL   RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G)   LINDSAY HOTHAN - COUNSELOR (H-N)   KRISTY WILKENS - COUNSELOR (O-Z)

# DE SOTO HIGH SCHOOL

35000 WEST, 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.USD232.ORG/DHS - WWW.DHSWILDCATNATION.COM

January 15, 2020

To: USD 232 Board of Education &  
Mr. Frank Harwood, Superintendent of Schools  
From: Ryan Johnson, Associate Principal/Activities Director  
Re: Football Equipment Declared as Surplus

I seek the approval from our Board of Education to declare the items listed below as surplus. The Football Program has 3 items that are old and broken and no longer of use. We would like to clear them out so there is more room in our storage area:

1. 1 Man Sled
2. HiPod Endzone Camera Tripod System (1)
3. HiPod Endzone Camera Tripod System (2)

Respectfully submitted for Board approval,



Ryan Johnson  
Associate Principal/A.D.

## HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL   LEAH VOMHOF - ASSOCIATE PRINCIPAL   RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G)   LINDSAY HOTHAN - COUNSELOR (H-N)   KRISTY WILKENS - COUNSELOR (O-Z)



## Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

MVHS

Grade(s)

9-12

Class/Group

Choir

District Sponsors on the trip:

Jessie Reimer  
Cindy Rodes

Does this trip involve more than one day?

☒ YES  
☐ NO

Purpose of Trip:

Choral clinic with Dr. Derrick Fox at the University of Nebraska-Omaha; observe collegiate choral rehearsals; relationship building

Destination:

Omaha, NE  
University of Nebraska-Omaha

Destination City, State:

Omaha, NE

First Day of Trip:  
(XX/XX/XXXX)

03/03/2020

Departure Time:

8:00 am

Depart from:

MVHS

Last Day of Trip:  
(XX/XX/XXXX)

03/04/2020

Return Time:

7:00 pm

Return to:

MVHS

Mode of transportation/travel:

Bus

Will there be an overnight stay?

☒ YES ☐ NO

If yes, where will students be staying?

Hyatt Place Omaha/  
Downtown-Old Market

\*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

\*Cost for travel:

\*Cost per student:

\*Cost for hotel:

\*Amount paid by building funds:

\*Cost for food/other:

\*Amount paid by students:

Additional Information:  
(500 character limit)

\$125 for clinician  
\$20.95 200 ticket

**Attach flyer or other information as provided to students and parents.**

Number of staff sponsors attending:

Number of supervising parents attending:

Parent Permission Slips on file for all students participating?:  
☒ YES  
☐ NO

Complete list of students attending on file with school including names, contact information, and emergency contact information ?  
☒ YES  
☐ NO

**Attach a daily schedule of activities if trip extends beyond one day.**

Sponsor Signature:

Date:

Principal/Supervisor Signature:

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



## Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Mill Creek Middle

Grade(s)

8

Class/Group

All Students

District Sponsors on the trip:

Banuelos, Henderson, Gastelum, Rainbolt  
Gadwood, Flemming, Decedue, Mead, Lehrman,  
Gray

Does this trip  
involve more than  
one day?

☐ YES  
☒ NO

Purpose of Trip:

The purpose of this trip is to reward the 8th grade students for their good behavior and academics. Additionally, this trip is a tribute to all of the hard work they have completed in their three years at the middle school level to prepare themselves to go on to high school. This is meant to reward and provide a special memory for them to take with them.

Destination:

World's Of Fun

Destination City, State:

Kansas City, MO

First Day of Trip:  
(XX/XX/XXXX)

05/15/2020

Departure Time:

9:15 AM

Depart from:

Mill Creek Middle

Last Day of Trip:  
(XX/XX/XXXX)

05/15/2020

Return Time:

6:00 PM

Return to:

Mill Creek Middle School

Mode of transportation/travel:

First Student Buses

Will there be an overnight stay?

☐ YES ☒ NO

If yes, where will  
students be staying?



\*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

\*Cost for travel:  \*Cost per student:

\*Cost for hotel:  \*Amount paid by building funds:

\*Cost for food/other:  \*Amount paid by students

Additional  
Information:  
(500 character limit)

The PTA provides funding for the buses. Tickets include entrance to the park and a lunch.

**Attach flyer or other information as provided to students and parents.**

Number of staff  
sponsors attending:

Number of supervising parents attending:

Parent Permission  
Slips on file for all  
students  
participating?:

☒ YES  
☐ NO

Complete list of students attending on file  
with school including names, contact  
information, and emergency contact  
information ?

☒ YES  
☐ NO

**Attach a daily schedule of activities if trip extends beyond one day.**

Sponsor Signature:

Date:

Principal/Supervisor  
Signature

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.

## Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Monticello Trails Middle

Grade(s)

8

Class/Group

8th Grade Teams

District Sponsors on the trip:

All 8th grade team teachers

Does this trip involve more than one day?

☐ YES

☒ NO

Purpose of Trip:

This is the end of the year celebration to recognize students for their good behavior in middle school.

Destination:

Worlds of Fun  
4545 Worlds of Fun Ave

Destination City, State:

Kansas City, MO

First Day of Trip:  
(XX/XX/XXXX)

05/20/2020

Departure Time:

9:00 am

Depart from:

MTMS

Last Day of Trip:  
(XX/XX/XXXX)

05/20/2020

Return Time:

6:00 pm

Return to:

MTMS

Mode of transportation/travel:

Bus

Will there be an overnight stay?

☐ YES

☒ NO

If yes, where will students be staying?

\*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:	<input type="text"/>	*Cost per student:	<input type="text" value="\$40.00"/>
*Cost for hotel:	<input type="text"/>	*Amount paid by building funds:	<input type="text" value="\$2,500.00"/>
*Cost for food/other:	<input type="text"/>	*Amount paid by students:	<input type="text" value="\$35.00"/>

Additional Information:  
(500 character limit)

Students will be providing their own lunch.

**Attach flyer or other information as provided to students and parents.**

Number of staff sponsors attending:  Number of supervising parents attending:

Parent Permission Slips on file for all students participating?:  
☒ YES  
☐ NO

Complete list of students attending on file with school including names, contact information, and emergency contact information?:  
☒ YES  
☐ NO

**Attach a daily schedule of activities if trip extends beyond one day.**

Sponsor Signature:   
Principal/Supervisor Signature:

Date:

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



To: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
From: Steve Deghand  
Date: January 29, 2020  
Subject: Career & Technical Education/Early Childhood Center/Warehouse Bond Projects

**CTE/ECC/Warehouse Bond Projects (Action Item)**

A facilities focus group comprised of patrons, teachers, and administrators came together on four occasions during the 2013-2014 school year to discuss specific needs across the district. Potential projects provided by this focus group which were not completed during the last bond construction project, were used as the springboard for another facilities focus group that was constructed in the fall of 2017. Again, this group was made up of patrons and school personnel much like the initial focus group in 2013. The second facilities focus group met five times during the 2017-2018 school year and produced a list of 40 potential projects for consideration. The projects were ranked in a priority order from 1-40. Each project listed came with an estimated cost and those costs are what the Board of Education ultimately used to come up with a dollar amount for a bond election.

Voters in USD 232 passed an \$85,000,000 bond in May of 2018. Projects at Mill Valley High School were among some of the first projects selected to be completed. Mill Valley projects included, renovation of the current auxiliary gym into a weight room and wrestling room, construction of a new competition gym with seating in excess of 2700, construction of a new theatre with seating in excess of 750, construction of a new fieldhouse on the south end of the stadium, repurpose existing theatre, and complete necessary storm management improvements. The above listed projects are currently underway and progressing nicely.

The next set of projects to be completed are to take place on property connected to the Mill Creek Middle School Campus. These projects include a Career Education Center (not yet named), an Early Childhood Center, and a concession/restroom addition to the Mill Creek Middle School stadium. In addition, a district warehouse was included in this set of projects as it made sense with other construction work taking place there as well as a warehouse fitting well with the career pathway of logistics. As you will see in the bids that follow, it appears that we did see some synergies in regards to doing these projects simultaneously.

The design phase lasted about five months and included staff from both high schools as well as staff from early childhood education as well as representatives from Manning Construction and HTK Architects. There were at least five formal meetings along with many correspondences via email during the design phase. After each meeting, tweaks were made to the design until we reached consensus on the final design. Once a final design was reached, specifications were written by HTK and Manning. Specifications hit the streets over the holiday break and a successful pre-bid meeting was held on January 8, 2020.

Bid day for these projects was on January 23, 2020. Manning Construction is recommending the district award contracts to the following contractors.

<b>Work Package</b>	<b>Contract Amount</b>	<b>Low Bidder</b>
2A/2b Grading and Utilities Combo bid	\$1,415,000	R.D. Johnson
2C Drilled Piers	\$ 36,500	Greg Bair Trackhoe
2D Landscaping	\$ 255,558	Hermes Landscaping
2E Asphalt	\$ 545,000	Barkley Asphalt Co.
3A Concrete, 4A Masonry, 6A Carpentry (combo)	\$ 4,269,000	Altmar Inc.
5A Steel	\$ 1,608,700	Midland Steel
7A Roofing	\$ 570,738	Godard & Son Roofing
7B Wall Panels	\$ 528,520	JR & Company Inc.
8A Windows	\$ 383,520	Midwest Glass
9A Metal Stud Gypsum Board	\$ 1,027,200	Drywall Systems
9B Flooring (Carpet)	\$ 286,300	Country Carpet
9C Flooring (Resinous)	\$ 142,506	DESCO Coatings
9D Painting	\$ 173,845	Switzer & Associates
11A Lab Fume Hoods	\$ 99,000	Carroll Seating
12A Manufactured Casework	\$ 138,628	Glen Alspaugh Co
12B Metal Lab Casework	\$ 77,000	Carroll Seating
13A Pre-Engineered Metal Building	\$ 311,200	Weigel Construction
14A Elevator	\$ 85,100	Kone
21A Fire Protection	\$ 204,802	Alliance Fire Protect
22A Plumbing	\$ 586,200	Plumbing by Fisher
23A HVAC	\$ 1,827,366	Saladino Mechanical
26A Electrical	<u>\$ 1,428,000</u>	Bart's Electric
<b>Construction Totals (Hard Costs)</b>	<b>\$15,999,683</b>	

<b>Soft costs</b>	
CM Fees	\$ 736,198
Architectural Fees	\$ 778,964
Printing & Distribution	\$ 15,000
Surveying and Locating	\$ 24,450
Special Testing	\$ 60,000
Technology (IT)	\$ 160,000

Furniture, Fixtures, and Equipment	\$ 2,000,000
Plan Review Fees/Wastewater/Permit	\$ 103,669
WaterOne	\$ 74,565
Miscellaneous Fees	\$ 19,100
<b>Soft cost Totals</b>	<b><u>\$ 3,971,946</u></b>

**\*Project Total** **\$19,971,629**

\*Note: Manning Construction normally sees a project of this nature carry a 3% to 4% contingency of the construction costs. This contingency has not been included in the numbers above and should be carried by the owner.

As you can see, bid results came in under the original estimates by more than \$350,000 even though these bids included an additional 3,000 square feet to the Career Tech Education Center for conference rooms. Again, the warehouse was not originally planned for this phase but with the proposed pathways and work already being done on site; we believe overall cost was reduced by bidding the warehouse with this project. The interest shown in these projects was fantastic on bid day and we believe the bids reflect that. At this time, we are asking the Board to approve the bids listed for a total project cost of \$19,971,629. Please contact me with any questions or concerns you may have regarding these bond projects.



# Unified School District 232

Department of Curriculum and Instruction

Joseph Kelly, Ed.D.

Director of Curriculum and Instruction

To: Members of the Board of Education  
Frank Harwood, Superintendent of Schools  
From: Dr. Joseph Kelly, Dr. Ceresa Schaffer  
Date: January 28<sup>th</sup>, 2020  
Subject: Elementary Math Resource Adoptions (ALERT)

We will seek approval by the Board of Education at the March 2<sup>nd</sup> meeting to acquire resources in the area of mathematics for our elementary and middle schools. We recommend the purchase of *My Math* resources from McGraw Hill for our elementary schools, and the purchase of *INTO Math* resources from Houghton Mifflin Harcourt for our middle schools. Board members will have an opportunity to discuss this topic at the meeting in March.

## Background

The selection of these math resources is part of a seven-year process related to materials adoptions in USD 232. Our adoptions are aligned with changes in state standards, as it is recommended to procure resources that align with state expectations for student learning. Changes in state standards also occur every seven years.

## Elementary Process

The process of the elementary resource adoption began in April 2019, when principals were asked to recommend names of teachers who could serve on the committee. Each building was asked to send a representative from the primary (K-2) grade levels and a representative from the intermediate (3-5) grade levels. In addition to these staff members, English Language Learner and Special Education teachers were included in the process, as well as one of our math specialists. Principals also had an opportunity to review the list of final committee members and the overall process during our monthly Teaching and Learning meeting in April.

In May 2019, the resource adoption committee met to review five math resources and ultimately chose two to pilot. The initial five resources were chosen after consulting other local school districts, Melissa Fast, the state coordinator for math education at the Kansas State Department of Education, and EdReports.org, an independent non-profit organization committed to researching high-quality instructional resources. Committee members reviewed the resources using a rubric that evaluated:

- alignment to grade-level focus;
- the Eight Mathematical Teaching Practices;
- support for teachers in planning;
- effective learning experiences for students;
- an effective implementation process; and
- effective student assessments.

After scoring each of the five initial resources, *Ready Math*, by Curriculum Associates, and *My Math*, from McGraw Hill, were chosen to pilot. Teachers received necessary training to pilot the resources, and had approximately two months to use each, respectively, in their classrooms.

At the conclusion of each pilot, teachers scored the resource by using the USD 232 Resource Adoption Form. After analyzing rubric data, it was evident that each resource had relative strengths and weaknesses across 58 different indicators. The team had an opportunity to meet on January 16<sup>th</sup> to discuss these, both in small groups and as a whole group. At the conclusion of the group discussion, they were able to identify their preferences regarding a resource. *Ready Math* received six votes (three from primary teachers, and three from intermediate teachers), while *My Math* received eight votes (four from primary teachers, and four from intermediate teachers). These results also correlate with the data collected from the completed rubrics. Overall, *My Math* received an average overall score higher than *Ready Math*.

### **Middle School Process**

The process of the middle school resource adoption also began in April 2019. Principals were asked to recommend names of teachers who would serve on the committee and represent each grade level. Each grade level had three teachers on the committee. In addition to these staff members, English Language Learner and Special Education teachers were included in the process, as well as one of our math specialists.

In early May 2019, the resource adoption committee met to select resources to review. The middle school adoption committee chose three resources to conduct sample lessons. The materials were requested from the vendors. Online access was made available to teachers and materials were shipped to the schools. Teachers requested the opportunity to review the materials over the summer in order to prepare. They were trained on each of the resources prior to the designated sampling period, taught lessons from it and completed a rubric. Prior to the completion of the resource review a vendor shared with a group of teachers at a school where she was training the newest program from their company. It had not been available in May and we were unable to select it as a resource. Teachers and administrators requested the opportunity to further explore the resource as an option.

On October 16<sup>th</sup> of 2019 the Middle School Mathematics Resource Adoption Committee met to conduct final reviews of the resources. Through group discussion and initial review worksheets, they quickly determined that only two of the resources were favored. Teachers worked in grade level groups to complete the evaluation rubric. Comparison of the data showed that *INTO Math* scored 78/84 points and *GO Math* scored 68/84 points. In concluding conversation, teachers shared their excitement for the selection of the new resource, *INTO Math*, to be recommended to the board.

### **Next Steps**

The Teaching and Learning Department will seek the Board's approval to purchase math materials at the March 2<sup>nd</sup> meeting. We are still working with the respective vendors on exact pricing and will share information with you in March. Moving forward, our department will work closely with building administrators to determine the best means by which teachers can be supported in the classrooms. There are also opportunities for this communication to occur during the monthly building leadership meetings, as well as during the monthly School Improvement Specialists (SIS) meetings.

Funding for the adoptions will come from the district's Textbooks/Resources account. Questions may be directed to Dr. Kelly or Dr. Schaffer.

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## **Unified School District 232**

**Department of Curriculum and Instruction**

**Joseph Kelly, Ed.D.**

**Director of Curriculum and Instruction**



# Unified School District 232



**Facilities Department**

**Steve Deghand**  
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
From: Steve Deghand  
Date: January 29, 2020  
Subject: 2020 Capital Outlay (Alert)

As you may recall, Capital Outlay projects for 2020 were approved by the Board of Education at the December meeting. At the March Board meeting, we will be asking the Board to approve several Capital Outlay projects. These will include bids for district concrete and asphalt repairs. Specifications have been written and mandatory pre-bid meetings have taken place. We will be receiving bids for each of these projects during February. A couple more Capital Outlay projects will be bid out in March and brought to the Board in April. These include interior paint at Prairie Ridge Elementary, district furniture, and building replacement for the Grounds Department. As always, please contact me with any questions or concerns you may have regarding these projects.



# Unified School District 232

## Student Nutrition Department

[www.usd232.org/nutrition](http://www.usd232.org/nutrition)

**Jolyn Baldner**

Director of Student Nutrition

TO: Members of the Board of Education  
Frank Harwood, Superintendent of Schools  
FROM: Jolyn Baldner  
DATE: January 29, 2020  
SUBJECT: Student Nutrition Alerts

### **Summer Food Service Program Continuation**

The Student Nutrition Department would once again like to host the Summer Food Service Program for our district students and community members. We anticipate aligning the program to again coincide with summer school and athletics programs. Not only will we be considering continuation of these sites, but also continuation of the mobile service that was introduced in 2013. As you may recall, we have participated in the SFSP program the past nine years with outstanding levels of success and service to our community while incurring no additional cost to the district.

Proposed site plans and serving dates will be presented to the Board of Education for approval. All sites must be registered with KSDE's Child Nutrition & Wellness division by May 1, 2020 to continue operation for this summer.

### **Student Nutrition Bid Timeline**

The Student Nutrition Department is in the process of developing Request for Proposals (RFP's) and Invitation For Bids (IFB's) for the 2020-2021 school year. The purpose of this document is to alert the Board of Education to the timeline, and future action that will need to be made.

The Student Nutrition Department will solicit RFP's/IFB's for the following goods:

- Pizza
- Ala Carte Beverage Products

#### **February 20, 2020**

Student Nutrition RFP's and IFB's will be publicized.

#### **March 25, 2020**

Public bid opening will take place.

#### **April 6, 2020**

Board of Education Approval to recommended bid winners.

We will not be soliciting RFP's/IFB's for bread products, milk/dairy products, or a prime vendor. On April 1, 2019, the Board of Education approved recommended bid winners for the three items listed above. The bread and milk/dairy product bid awarded was a 3-year cycle. The prime vendor bid awarded was a 5-year cycle. The Student Nutrition Department will submit approval for renewal at the April 6, 2020 meeting.