



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood, Ed.D
Superintendent of Schools

USD 232 BOARD OF EDUCATION

REGULAR MEETING AGENDA

April 6, 2020

*Due to school facility closure and group size limitations,
the meeting will be viewable to the public via our YouTube channel: <https://bitly.com/usd232youtube>*

***** Please silence cell phones prior to the beginning of this meeting. *****

6:00 P.M.

I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

II. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Approve minutes of the March 2nd regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on April 1, 2020.
- E. Approve employment recommendations made on April 6, 2020.
- F. Accept the low bid from Contract Paper Group, Inc. in the amount of \$39,211.20 for two full truckloads of Natural Choice copy paper, 840 cartons each.
- G. Accept the low bid from Combes Construction in the amount of \$214,000.00 for demolition and removal of existing Grounds building as well as construction of a new Grounds building.
- H. Accept the low bid from Switzer & Associates in the amount of \$86,285.00 for interior painting at Prairie Ridge Elementary School.
- I. Approve purchase of the following materials/resources with a seven-year implementation: College Algebra from National Geographic Learning/Cengage Learning in the amount of \$71,896.00 and AP Statistics from bedford, freeman & worth high school publishers in the amount of \$17,108.56.
- J. Approve renewal of licensing for Mosyle Manager software in the amount of \$57,444.90.

- K. Approve establishment of the Mill Valley Unified Sports student club at Mill Valley High School.
- L. Declare six sections of old wrestling mats at Mill Valley High School as surplus.
- M. Accept a donation in the amount of \$500.00 from the USD 232 Education Foundation to Mize Elementary School.
- N. Accept a donation in the amount of \$435.00 from the Mize PTO to Mize Elementary School for the 1st Grade Field Trip.
- O. Accept a donation in the amount of \$330.00 from the Mize PTO to Mize Elementary School for the 5th Grade Field Trip.
- P. Accept a donation in the amount of \$500.00 from the USD 232 Education Foundation to Prairie Ridge Elementary School.

III. ACTION ITEMS.

- A. School Facility Closure. [Dr. Frank Harwood]
- B. Bond Issue & Refunding of 2010-A Bonds. [Ken Larsen]
- C. School Safety & Security Enhancements. [Alvie Cater]
- D. DHS Bond Projects. [Steve Deghand]
- E. MVHS Bond Projects. [Steve Deghand]

IV. ALERT.

- A. Fiscal Year 2021 VI-B Federal Funds and Assurances.

X. ADJOURNMENT.

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

March 2, 2020

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present:

Rick Amos
Bill Fletcher
John Gaignat
Danielle Heikes
Stephanie Makalous
Ashley Spaulding
Rachele Zade

Others Present:

Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Nichole Gurwell, District Instructional Specialist
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Dr. Joe Kelly, Director of Curriculum & Instruction
David King, Project Manager
Ken Larsen, Assistant Superintendent of Business & Operations
Kris Meyer, Principal, Starside Elementary School
Rachel Mikel, District Instructional Specialist
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Dr. Ceresa Schaeffer, Secondary Curriculum Coordinator
Brian Schwanz, Director of Human Resources/Secondary
Dr. Cindy Swartz, Coordinator of Career, Technical & Virtual Programs

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes stated that she was removing Consent Agenda item "N. Accept a grant in the amount of \$10,000.00 from the CrossFit Foundation to Mill Creek Middle School" for discussion prior to approval and asked if board members would like to make any other changes to the Agenda or Consent Agenda. No other changes were requested.

Mrs. Danielle Heikes moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Rachele Zade seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the February 3rd regular meeting.
2. Payment of bills and issuance of checks numbered 50667 – 50695, 50699 - 50763 and 50769 – 50911.
3. Transfer of funds as follows:
 - a. \$860,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$4,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$220,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$36,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$50.00 from LOB (Fund 08) to Student Nutrition (Fund 24)
 - f. \$11,000.00 from LOB (Fund 08) to Parents as Teachers (Fund 28)
 - g. \$225,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:
 - Resignations – Classified
Ellaina Ballou, ELL Aide, LTMS
Connie Jacober, Building Aide/Paraprofessional, DHS
 - Terminations – Classified
Shelley Graddy, Parents as Teachers Educator, LTMS
 - Employment – Classified
McKenna Agan, Student Nutrition Assistant, MTMS
Elizabeth Covell, Center Based Paraprofessional, ME
Brandy Hoffman, Center Based Paraprofessional, HE
Malinda McGuire, Paraprofessional, RE
Kelley Newton, Center Based Paraprofessional, DHS
Broderick Williams, ELL Aide, LTMS
Benjamin Zoller, Rule 10 Assistant Boys Tennis Coach, DHS
 - Resignations – Certified (At the conclusion of the 2019-20 school year.)
Regan Foos, Kindergarten Teacher, ME
John Holtz, 6th Grade Social Studies Teacher, MTMS
Katherine Jimenez, Elementary Music Teacher, PRE
Chelsea McCormick, Kindergarten Teacher, SE
April Regnier, Kindergarten Teacher, HE
 - Retirement – Certified (At the conclusion of the 2019-20 school year.)
Jill Hanson, 0.5 FTE Art Teacher, CCE

Employment – Certified (Effective for the 2020-21 school year.)

Emilie Crutchfield, 8th Grade English Language Arts, MTMS

Alexis Eberth, English Language Arts, DHS

Ashley Kostus, Special Education Teacher, The Bridge

Employment – Administration (Effective for the 2020-21 school year.)

Dr. Gail Holder, Principal, Mill Valley High School

5. A bid from Advanced Asphalt in the amount of \$239,872.00 for district-wide asphalt repairs to be made during the summer months.
6. A bid from Theno Construction in the amount of \$74,887.00 for district-wide concrete repairs to be made during the summer months.
7. List of old textbooks, library books and curriculum materials declared as surplus.
8. Adoption and purchase of the following math materials/resources with a seven-year implementation: Elementary – My Math from McGraw Hill in the amount of \$400,706.55, Middle School – Into Math from Houghton Mifflin Harcourt in the amount of \$265,459.18; and, High School – Big Ideas from Cengage in the amount of \$183,238.00.
9. Implementation of the 2020 Summer Food Service Program.
10. Three (3) Listening Stations with 9 headsets each and nine (9) Cassette Players at Riverview Elementary declared as surplus.
11. List of Mill Valley High School swim warm-ups declared as surplus.
12. A donation in the amount of \$3,872.48 from the Mize PTO to Mize Elementary School.
13. A donation in the amount of \$705.00 from Daniel and Renee Grier to the De Soto High School Cross Country program.
14. The following extended day trips:
 - Mill Valley High School Softball, Grades 9-12, attend a Drake vs. Valparaiso softball game for teambuilding/to improve softball skills, Drake University, Des Moines, IA, April 3-4, 2020.
 - Mill Valley High School Journalism, Grades 10-12, attend the NSPA/JEA Spring National High School Journalism Convention, Gaylord Opryland Hotel, Nashville, TN, April 15-19, 2020.
 - De Soto High School Thespians, Grades 10-12, attend the International Thespian Festival, Indiana University Bloomington, Bloomington, IN, July 22-28, 2020.

A grant in the amount of \$10,000.00 from the CrossFit Foundation to Mill Creek Middle School. President Heikes asked if the district would be ensuring safety of students participating in the program. Alvie Cater noted that it would be a low intensity CrossFit program with units of the program happening throughout the school year.

Mrs. Danielle Heikes moved to approve a grant in the amount of \$10,000.00 from CrossFit Foundation to Mill Creek Middle School.

John Gaignat seconded.

Carried 7/0.

GOOD NEWS.

Staff Member Recognition. Starside Elementary School staff members Jackie Johnson, Lead Secretary, and McKenzie Mispagel, Counselor, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

ACTION ITEM.

Elementary Computer Purchase/High School Lab Refresh. Dr. Joe Kelly, Director of Curriculum, explained to board members how a short pilot conducted last year led to an initial recommendation for K-5th grade devices of MacBooks because of their keyboards and concern about state testing on iPads. He said in the Fall of 2019 Pilot Teachers in 3rd – 5th grades agreed to an extended opportunity to use a classroom set of iPads, crayons and keyboards and receive professional learning from Apple and the USD 232 Elementary District Instructional Specialist, Nichole Gurwell. Dr. Kelly said in January 2020 pilot teachers took the same survey as last year and students were interviewed in order to provide a recommendation to the District Technology Committee. Mrs. Gurwell shared results of the survey, noting high scores for the iPad Air in battery life, storage, durability and ease of use and high scores for the Logitech Crayon and wired keyboard in durability and ease of use. She also shared how these devices performed on the SAMR Scale (Substitution, Augmentation, Modification, Redefinition). With regard to previous concerns, Mrs. Gurwell said that pilot teachers suggested purchasing one class set of keyboards per grade level (K-5) to be checked out when needed; and noted that the teachers had students take both FastBridge and interim State Assessments on iPads with no issues. She talked about appropriate use of technology and screen time from a teacher's perspective. Brandon Riffel, Director of Technology, shared that it was consensus of the USD 232 District Technology Committee to purchase classroom sets of iPads in K-5, classroom sets of LogitechCrayons in K-5, and one classroom set of wired keyboards per grade level in K-5. He also informed the Board that the committee recommends replacement of iMacs in the high school computer labs at this time, noting that by making this purchase with the elementary devices the district will be able to maximize discounts and purchasing power with Apple. President Heikes asked if the elementary students would be allowed to take the iPads home, Mr. Riffel said that they would not be taken home.

PATRON INPUT. President Heikes opened the floor for patron input.

Renee Weatherman, Shawnee, shared concern with distractions that can be found online with a computer device students take home to do their homework and informed the Board that she would like to have a parent app that would allow her to monitor her child's device usage.

Mrs. Stephanie Makalous moved to adopt a Resolution authorizing and approving the execution and delivery of a Mater Lease Purchase Agreement with Apple Inc.; and approving the execution and delivery of Schedule No. 2 to the Master Lease Purchase Agreement.

Mrs. Rachele Zade seconded.

Carried 7/0.

DISCUSSION ITEMS.

Kansas Open Meetings Act/Kansas Open Records Act Training. School district attorney Mike Norris of Norris Keplinger Hicks & Welder LLC, gave a presentation about the purpose and scope of the Kansas Open Meetings Act (KOMA) and Kansas Open Records Act (KORA). He presented examples of enforcement actions taken against other government agencies who have violated KOMA or KORA and

talked about how it affects school board members in their roles as elected officials (K.S.A. 75-4320). Board members were given an opportunity to ask questions.

City of De Soto consideration of Industrial Revenue Bond & Tax Abatement. Alvie Cater informed the Board that the City of De Soto will hold a public hearing on March 5th to consider it's intent to issue Industrial Revenue Bonds and grant an approximate 48% tax abatement for the benefit of K Ten Place II, LLC, an apartment complex off of Commerce Drive by Harps. He reminded the Board that state statute exempts school district's Capital Outlay mill levy from abatements. He also noted that the developer has donated \$10,000.00 to the school district's Education Foundation.

President Heikes declared a four minute break at 7:09 p.m.

EXECUTIVE SESSION.

Non-Elected Personnel.

Mrs. Danielle Heikes moved to go into executive session at 7:12 p.m. for a period of twenty minutes with Frank Harwood to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:32 p.m. at this location.

Mr. Rick Amos seconded.

Carried 7/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:33 p.m.

Mrs. Danielle Heikes moved to go into executive session at 7:35 p.m. for a period of fifteen minutes to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:50 p.m. at this location.

Mr. Rick Amos seconded.

Carried 7/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:50 p.m.

President Heikes adjourned the meeting at 7:50 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



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KEN LARSEN
Asst. Supt., Business & Operations

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Friday, April 3, 2020

SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 50912 – 51216 with Following Exceptions:

Payroll & Payroll Vendor Checks:

50912 – Void, printer error

50913 - BCBS Employee Health Insurance Premiums for February

50967 - 50968 1st Mar. Payroll Vendor Checks, Period 02-16/02-29-20, Pay Date 03-13-20

51052 - 51056 2nd Mar. Payroll Vendor Checks, Period 03-1/03-15-20, Pay Date 03-31-20

Approve the following month end transfers for March 31, 2020:

\$ 885,000.00 From Gen. Fund (06) to Sped (30)

\$ 5,000.00 From LOB (08) to Pre-School (11)

\$ 220,000.00 From LOB (08) to At-Risk K-12 (13)

\$ 36,000.00 From LOB (08) to Bi-Lingual (14)

\$ 157,000.00 From LOB (08) to Voc . Ed (34)

Check Journal - 03/05/20

Check Number	Check Date	Payee	Reason	Amount
50914-50916	03/05/20	Amazon Capital Services	Teaching/Office Supplies	\$5,748.90
50917	03/05/20	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME - February 2020	\$3,180.03
50918	03/05/20	City of Lenexa	Building Permits-CTE, Warehouse, Field-house, Turn Lane	\$12,752.20
50919	03/05/20	City Of De Soto	W / S / T - January 2020	\$3,931.31
50920	03/05/20	Constellation NewEnergy - Gas Division	Heating Bill	\$5,076.64
50921	03/05/20	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$22.52
50922	03/05/20	De Soto Auto Parts	Vehicle Maintenance	\$467.18
50923	03/05/20	Demco, Inc.	Library Supplies	\$241.66
50924	03/05/20	Eric Armin Inc.	Title 1 Math Materials -	\$282.75
50925	03/05/20	EBSCO Information Services	Magazine subscriptions for 2020-2021 school year	\$483.67
50926	03/05/20	Empathia, Inc.	EAP Services	\$1,185.80
50927	03/05/20	Follett School Solutions, Inc.	Winter 2 order	\$561.57
50928	03/05/20	Harp's Food Stores, Inc.	Cooking Club Supplies	\$91.36
50929	03/05/20	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$1,796.46
50930	03/05/20	Johnson County Parks & Rec Dist.	DHS/MVHS Boys and Girls swim practice Facility	\$1,386.00
50931	03/05/20	k12 ITC, Inc.	Contracted Services	\$166,950.47
50932	03/05/20	Kone Inc.	Elevator Maint. LTMS	\$1,026.60
50933	03/05/20	KPATA	KPATA Mini Conference 3/3/2020	\$135.00
50934	03/05/20	Lakeshore Learning Materials	Teaching Supplies	\$590.77
50935-50936	03/05/20	Lowe's	Custodial/Maint./Grounds Supplies	\$3,319.16
50937	03/05/20	Mad Science of Greater KC	Cook - SPARK Mad Science Club	\$420.00
50938	03/05/20	Mill Valley High School	State Swim Entry Fees-Boys	\$107.00
50939	03/05/20	Musician's Friend	Instrument supplies	\$1,522.89
50940	03/05/20	Music K-8 Marketplace	Music for 2020-2021 programs	\$290.79
50941	03/05/20	Nasco	art supplies	\$421.96
50942	03/05/20	NeoFunds	Add postage to Machine	\$450.00
50943	03/05/20	Office Depot	Teaching/Office Supplies	\$273.81
50944	03/05/20	Overhead Door Company of KC	Student Nutrition Dept.	\$337.50
50945	03/05/20	Papa Murphy's	Student Nutrition Dept.	\$4,508.00
50946	03/05/20	Perma-Bound	William Allen White Books 2020	\$184.44
			Books for Library Collection -- Online Quote	\$867.28
50947	03/05/20	Pitney Bowes	Ink for postage machine	\$56.52
50948	03/05/20	Pro-Ed	speech	\$209.00
			ELL and Reading Services	\$698.50
50949	03/05/20	Quill Corporation	office supplies	\$103.33
50950	03/05/20	Really Good Stuff, Inc.	classroom supplies	\$125.13

Check Journal - 03/05/20

Check Number	Check Date	Payee	Reason	Amount
50951	03/05/20	Roberts Dairy	Student Nutrition Dept.	\$17,899.11
50952	03/05/20	Rodes, Cynthia	Choir Accompaniement	\$150.00
50953	03/05/20	Roma Bakery	Student Nutrition Dept.	\$2,929.72
50954	03/05/20	Schindler Elevator Corporation	MVHS Elevator Maint Agreement	\$1,061.22
50955-50957	03/05/20	School Specialty Inc	Classroom Supplies	\$5,095.10
50958	03/05/20	SEK Education Service Center	Music Professional Development	\$175.00
50959	03/05/20	Teacher Synergy, LLC.	Maybell TPT	\$27.98
50960	03/05/20	The Legal Record	Student Nutriton Dept.	\$10.00
50961	03/05/20	United Office Products, Inc.	Science Supplies	\$51.93
50962	03/05/20	Sport Supply Group, Inc.	Barnes Classroom	\$234.34
50963	03/05/20	Validity Screening Solutions	Employee Background checks	\$196.00
50964	03/05/20	Waste Management	Trash/Recycle - February 2020	\$5,194.35
50965	03/05/20	Water District No 1 Of Jo Co	W/S-MT,MC,MV,PRE,HE,BE,CCE,ME,RE,TP-Jan/Feb 20	\$294.28
50966	03/05/20	West Music Company	classroom materials	\$1,677.51
				\$254,802.74

Check Journal - 03/12/20

Check Number	Check Date	Payee	Reason	Amount
50969-50974	03/12/20	Amazon Capital Services	Teaching/Office Supplies	\$12,733.95
50975	03/12/20	B & J Peerless Restaurant Supply	Student Nutrition Dept.	\$2,216.00
50976	03/12/20	B.A.C. Horn Doctor, Inc.	Bari Sax Repair	\$90.00
50977	03/12/20	BSN Sports, LLC	Tennis Supplies	\$552.03
			Basketball Supplies	\$1,139.89
			Golf Hats	\$299.00
50978	03/12/20	Carolina Biological Supply Co	Building Supplies BR	\$97.51
50979	03/12/20	Cates Service Company	HVAC Maintenance Contract	\$7,840.00
50980	03/12/20	Demco, Inc.	Library Supplies	\$360.64
50981	03/12/20	Evergy	Electricity for January/February 2020	\$139,343.13
50982	03/12/20	Gopher Sport	Supplies	\$1,121.89
50983	03/12/20	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$682.10
50984	03/12/20	Integrity Locating Services, LLC	Locate Charges	\$351.00
50985	03/12/20	J.W. Pepper & Son, Inc.	choir music	\$358.25
50986	03/12/20	Kansas Gas Service	Gas Service Jan 2020 Belmont	\$130.12
50987	03/12/20	Kansas One-Call System, Inc.	Locate Charges	\$104.40
50988	03/12/20	Lakeshore Learning Materials	Teaching supplies	\$417.79
50989	03/12/20	Literacy Resources, Inc.	Teaching supplies	\$855.89
50990	03/12/20	M F Athletic/Perform Better	2020 Spring Track Equipment	\$3,269.00
50991	03/12/20	Mill Valley High School	State WR Entry Fees	\$110.00
			State Bowling Meal	\$81.21
			State Band Entry Fee	\$180.00
50992	03/12/20	Nasco	Classroom supplies	\$477.36
50993-50994	03/12/20	Office Depot	Teaching/Office Supplies	\$1,211.49
50995	03/12/20	Olathe USD #233 Facility Usage	Pool rental for Boys and Girls Swim practices	\$1,210.00
50996	03/12/20	Perma-Bound	Library Books	\$1,274.02
50997	03/12/20	Pitney Bowes Reserve	Mail machine lease	\$61.50
50998	03/12/20	Quill Corporation	Classroom supplies	\$86.36
50999	03/12/20	Really Good Stuff, Inc.	Classroom supplies	\$191.02
51000	03/12/20	Realityworks, Inc	Reality works	\$345.45
51001	03/12/20	Rochester 100 Inc	classroom supplies	\$810.00
51002-51003	03/12/20	School Specialty Inc	Classroom Supplies	\$3,282.10
51004	03/12/20	Sundance/Newbridge LLC	Leveled Text for Reading Intervention	\$1,405.80
51005	03/12/20	Teacher's Discovery	Classroom supplies	\$605.72
51006	03/12/20	Teacher's Discovery	Classroom supplies	\$179.32
51007	03/12/20	Teacher Synergy, LLC.	Classroom supplies	\$150.87

Check Journal - 03/12/20

Check Number	Check Date	Payee	Reason	Amount
51008	03/12/20	The Library Store, Inc.	Building supplies BR	\$1,768.49
51009	03/12/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$54,199.14
51010	03/12/20	Underground Vaults & Storage Inc	Contracted Services	\$60.00
51011	03/12/20	West Music Company	Jimenez Classroom Budget	\$366.77
				\$240,019.21

Check Journal - 03/26/20

CHECK NUMBER	CHECK DATE	PAYEE	REASON	AMOUNT
51013-51015	03/26/20	Amazon Capital Services	Teaching/Office Supplies	\$6,680.34
51016	03/26/20	Atmos Energy	Gas Service-Bridge & DHS for Feb/March 2020	\$286.94
51017	03/26/20	B.A.C. Horn Doctor, Inc.	Flute repair	\$92.50
51018	03/26/20	Championship Productions	Coaching DVDs	\$136.98
51019	03/26/20	Demco, Inc.	Classroom supplies	\$93.85
51020	03/26/20	EC Printing Solutions	Tent Frame	\$312.50
51021	03/26/20	Evergy	Energy for MVHS Construction March 2020	\$179.67
51022	03/26/20	Flinn Scientific Inc.	Classroom Supplies	\$499.72
51023	03/26/20	Institute for Multi-Sensory Education	Brill Grade 2 supplies	\$28.90
51024	03/26/20	J.W. Pepper & Son, Inc.	Choir music	\$67.49
51025	03/26/20	Johnson County Parks & Rec Dist.	DHS/MVHS Boys and Girls swim practice Facility	\$288.00
51026	03/26/20	Junior Library Guild	Books for ELA and library	\$200.00
51027	03/26/20	Kansas Gas Service	Gas Service Feb 2020-MT, MV, PRE, HE, BE, RE, TP	\$1,189.30
51028	03/26/20	Lakeshore Learning Materials	Classroom Supplies	\$859.31
51029	03/26/20	Literacy Resources, Inc.	classroom supplies	\$171.98
51030	03/26/20	Map Of The Month	Classroom supplies for 4th grade	\$182.75
51031	03/26/20	MJB Graphics, LLC	Classroom Supplies	\$156.00
51032	03/26/20	Nasco	Classroom Supplies	\$1,561.96
51033	03/26/20	Office Depot	Teaching/Office Supplies	\$745.28
51034	03/26/20	Perma-Bound	Library Books	\$934.76
51035	03/26/20	Quill Corporation	red card stock	\$36.50
51036	03/26/20	Really Good Stuff, Inc.	Lawyer-Classroom Prizes	\$42.26
51037	03/26/20	Scholastic Magazines	Scholastic magazine renewals for the 2020-2021 year	\$799.43
51038	03/26/20	School Specialty Inc	Teaching/Office Supplies	\$1,634.49
51039-51042	03/26/20	Security Bank Card Center, Inc.	Credit Card Statement 03/14/20	\$63,999.04
51043	03/26/20	Tang Math, LLC	Classroom Supplies	\$138.95
51044	03/26/20	Teacher Synergy, LLC.	Classroom Supplies	\$44.99
51045	03/26/20	Time Warner Cable	Cable TV	\$6.11
51046	03/26/20	Time Warner Cable	Cable TV	\$22.02
51047	03/26/20	Time Warner Cable	Cable TV/internet	\$101.63
51048	03/26/20	Valley Offset Printing, Inc.	Newspaper #6 Issue-partial payment	\$626.00
51049	03/26/20	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$360.29
51050	03/26/20	Weavers Auto Center Inc.	Repairs for Patrons Car	\$935.93
51051	03/26/20	West Music Company	Dahlgren - music supplies	\$743.86

\$84,159.73

Credit Card Statement

03/14/20

Date	Cardholder Name	Merchant	Merchant Location	Amount
2/19/2020	ABBY HUGGINS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$93.61
2/24/2020	ABBY HUGGINS	HARP'S 249	DE SOTO, KS 660180000	\$22.26
2/25/2020	ABBY HUGGINS	HARP'S 249	DE SOTO, KS 660180000	\$9.23
3/10/2020	ABBY HUGGINS	HARP'S 249	DE SOTO, KS 660180000	\$32.47
3/4/2020	ABBY HUGGINS	WAL-MART #4611	SHAWNEE, KS 662260000	\$119.42
	ABBY HUGGINS Total			\$276.99
3/3/2020	BELMONT ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$39.49
	BELMONT ELEMENTARY Total			\$39.49
2/13/2020	CLEAR CREEK ELEMENTARY	STARBUCKS STORE 10828	SHAWNEE, KS 662260000	\$33.59
2/17/2020	CLEAR CREEK ELEMENTARY	WAL-MART #4475	OLATHE, KS 660610000	\$57.31
3/10/2020	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$25.12
3/12/2020	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$16.94
3/4/2020	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$23.88
3/9/2020	CLEAR CREEK ELEMENTARY	THE HOME DEPOT #2213	SHAWNEE, KS 662170000	\$79.68
	CLEAR CREEK ELEMENTARY Total			\$236.52
2/28/2020	DEBBIE ATWELL	DOLLAR-GENERAL #7565	DE SOTO, KS 660180000	\$74.50
3/11/2020	DEBBIE ATWELL	DOLLAR-GENERAL #7565	DE SOTO, KS 660180000	\$8.80
	DEBBIE ATWELL Total			\$83.30
2/17/2020	DESOTO HIGH SCHOOL	JOANN STORES #2091	KANSAS CITY, MO 641540000	\$44.97
2/19/2020	DESOTO HIGH SCHOOL	BIOZONE CORPORATION	855-246-4555, CO 801340000	\$58.90
2/23/2020	DESOTO HIGH SCHOOL	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$32.34
2/23/2020	DESOTO HIGH SCHOOL	WAL-MART #4611	SHAWNEE, KS 662260000	\$77.84
2/25/2020	DESOTO HIGH SCHOOL	PARTY CITY 1107	KANSAS CITY, MO 641180000	\$106.40
2/26/2020	DESOTO HIGH SCHOOL	WESTLAKE HARDWARE #065	LAWRENCE, KS 660490000	\$15.58
2/27/2020	DESOTO HIGH SCHOOL	PITNEY BOWES PBP	844-256-6444, CT 069260000	\$200.00
2/27/2020	DESOTO HIGH SCHOOL	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$298.77
2/28/2020	DESOTO HIGH SCHOOL	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$70.00
3/12/2020	DESOTO HIGH SCHOOL	THE UPS STORE #3032	KANSAS CITY, MO 641540000	\$73.39
3/2/2020	DESOTO HIGH SCHOOL	THE HOME DEPOT 2218	OLATHE, KS 660620000	\$88.54
3/3/2020	DESOTO HIGH SCHOOL	LINGUISTICA360.COM	LINGUISTICA36, MA 021410000	\$22.90
3/5/2020	DESOTO HIGH SCHOOL	24HOURWRISTBANDS.COM	855-711-4467, TX 770830000	\$173.40
3/5/2020	DESOTO HIGH SCHOOL	BIG SKY DEBATE	BIGSKYDEBATE., MT 596040000	\$25.00
3/9/2020	DESOTO HIGH SCHOOL	AVID CENTER	858-380-4800, CA 921230000	\$93.50
	DESOTO HIGH SCHOOL Total			\$1,381.53
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175648044	800-435-9792, TX 752350000	\$201.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175648045	800-435-9792, TX 752350000	\$201.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175648046	800-435-9792, TX 752350000	\$201.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175648047	800-435-9792, TX 752350000	\$201.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175648048	800-435-9792, TX 752350000	\$201.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175648049	800-435-9792, TX 752350000	\$201.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175655315	800-435-9792, TX 752350000	\$233.96
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175668350	800-435-9792, TX 752350000	\$100.98
2/25/2020	DHS TRAVEL 1	SOUTHWES 5262175674012	800-435-9792, TX 752350000	\$127.98
2/29/2020	DHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$271.86
2/29/2020	DHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$271.86
2/29/2020	DHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$271.86
2/29/2020	DHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$271.86
3/1/2020	DHS TRAVEL 1	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$285.22
3/1/2020	DHS TRAVEL 1	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$285.22
3/1/2020	DHS TRAVEL 1	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$285.22
3/1/2020	DHS TRAVEL 1	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$285.22
3/1/2020	DHS TRAVEL 1	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$285.22
3/1/2020	DHS TRAVEL 1	FAIRFIELD INN & SUTIES	WICHITA, KS 672020000	\$285.22

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3/2/2020	DHS TRAVEL 1	UNITED 0162498008706	800-932-2732, TX 770020000	\$233.40
3/6/2020	DHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$135.93
3/6/2020	DHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$135.93
	DHS TRAVEL 1 Total			\$4,978.70
2/21/2020	DHS TRAVEL 2	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	(\$12.64)
2/21/2020	DHS TRAVEL 2	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	(\$12.64)
2/21/2020	DHS TRAVEL 2	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	(\$12.64)
2/21/2020	DHS TRAVEL 2	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	(\$12.64)
2/21/2020	DHS TRAVEL 2	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	(\$12.64)
2/26/2020	DHS TRAVEL 2	CAPITAL PLAZA HOTEL TO	TOPEKA, KS 666120000	(\$8.51)
2/26/2020	DHS TRAVEL 2	CAPITAL PLAZA HOTEL TO	TOPEKA, KS 666120000	(\$8.51)
3/6/2020	DHS TRAVEL 2	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$135.93
3/6/2020	DHS TRAVEL 2	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$135.93
3/6/2020	DHS TRAVEL 2	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$135.93
3/6/2020	DHS TRAVEL 2	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$135.93
	DHS TRAVEL 2 Total			\$463.50
3/2/2020	DOYLE BAKER	USPS PO 1924860025	DE SOTO, KS 660180000	\$10.90
	DOYLE BAKER Total			\$10.90
2/19/2020	DR CINDY SWARTZ	DE SOTO CHAMBER OF COMMER	913-5831585, KS 660180000	\$20.00
2/21/2020	DR CINDY SWARTZ	SHAWNEE AREA CHAMBER OF COM	913-6316545, KS 662170000	\$25.00
3/3/2020	DR CINDY SWARTZ	ACTE	703-683-3111, VA 223140000	\$250.00
3/5/2020	DR CINDY SWARTZ	TALLGRASS TAP HOUSE	MANHATTAN, KS 665020000	\$13.98
3/6/2020	DR CINDY SWARTZ	BOURBON AND BAKER	MANHATTAN, KS 665020000	\$22.97
3/6/2020	DR CINDY SWARTZ	HOLIDAY INN	MANHATTAN, KS 665020000	\$236.40
	DR CINDY SWARTZ Total			\$568.35
2/20/2020	HORIZON ELEMENTARY	SUPER TEACHER WORKSHEETS	716-260-2560, NY 141500000	\$24.95
3/2/2020	HORIZON ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$27.68
	HORIZON ELEMENTARY Total			\$52.63
2/15/2020	JANET HOPKINS	APPLE.COM/BILL	866-712-7753, CA 950140000	\$16.45
2/18/2020	JANET HOPKINS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$28.06
2/21/2020	JANET HOPKINS	TICK TOCK ESCAPES	WWW.TICKTOCKE, MO 6406400	\$804.00
2/27/2020	JANET HOPKINS	HARP'S 249	DE SOTO, KS 660180000	\$56.70
2/28/2020	JANET HOPKINS	PIZZA HUT 034264	DE SOTO, KS 660180000	\$249.14
2/29/2020	JANET HOPKINS	APPLE.COM/BILL	CUPERTINO, CA 950140000	(\$16.45)
2/29/2020	JANET HOPKINS	APPLE.COM/BILL	866-712-7753, CA 950140000	(\$16.45)
2/29/2020	JANET HOPKINS	DOUBLETREE BY HILTON W	WICHITA, KS 672090000	\$258.82
3/3/2020	JANET HOPKINS	APPLE.COM/BILL	866-712-7753, CA 950140000	\$16.45
3/3/2020	JANET HOPKINS	APPLE.COM/BILL	866-712-7753, CA 950140000	(\$1.46)
	JANET HOPKINS Total			\$1,395.26
2/18/2020	JODIE SAULTZ	IN KANSAS CITY AUDIO-VIS	816-3335300, MO 641310000	\$6,375.00
2/26/2020	JODIE SAULTZ	CDW GOVT #WJZ4327	800-808-4239, IL 600610000	\$450.00
2/26/2020	JODIE SAULTZ	CDW GOVT #WKH9376	800-808-4239, IL 600610000	\$150.00
2/26/2020	JODIE SAULTZ	CDW GOVT #WKS5358	800-808-4239, IL 600610000	\$300.00
3/2/2020	JODIE SAULTZ	REEVES - WIEDEMAN CO	816-9606400, MO 641110000	\$3,159.97
3/3/2020	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$6,520.43
3/3/2020	JODIE SAULTZ	MUSIC & ARTS 1 C	888-731-5396, MD 217030000	\$8,157.99
3/9/2020	JODIE SAULTZ	REEVES - WIEDEMAN CO	816-9606400, MO 641110000	\$673.38
	JODIE SAULTZ Total			\$25,786.77
3/7/2020	JOLYN BALDNER	THE WEBSTaurant STORE	717-392-7472, PA 176020000	\$238.28
	JOLYN BALDNER Total			\$238.28
2/26/2020	JULIE MAURER	THE UPS STORE 5094	SHAWNEE, KS 662260000	\$41.37
	JULIE MAURER Total			\$41.37
2/26/2020	KRISTAN LANGTON	ALDI 46052	SHAWNEE, KS 662160000	\$54.08

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3/11/2020	KRISTAN LANGTON	ALDI 46052	SHAWNEE, KS 662160000	\$29.74
3/3/2020	KRISTAN LANGTON	ALDI 46052	SHAWNEE, KS 662160000	\$32.87
	KRISTAN LANGTON Total			\$116.69
2/22/2020	LEXINGTON TRAILS MS	HOBBY-LOBBY #0020	OVERLAND PARK, KS 662130000	\$65.54
2/22/2020	LEXINGTON TRAILS MS	WWW.MAKERBOT.COM	347-457-5757, NY 112010000	\$52.11
3/13/2020	LEXINGTON TRAILS MS	APPLE.COM/US	800-676-2775, CA 950140000	\$217.93
3/3/2020	LEXINGTON TRAILS MS	SAMSClub #8208	LENEXA, KS 662150000	\$38.40
3/5/2020	LEXINGTON TRAILS MS	PITNEY BOWES PI	844-256-6444, CT 069260000	\$56.52
	LEXINGTON TRAILS MS Total			\$430.50
3/10/2020	MARGARET DIECKHOFF	WAL-MART #4611	SHAWNEE, KS 662260000	\$42.07
	MARGARET DIECKHOFF Total			\$42.07
2/20/2020	MARY CAROLINE FRIDAY	WAL-MART #4611	SHAWNEE, KS 662260000	\$131.81
2/25/2020	MARY CAROLINE FRIDAY	WAL-MART #4611	SHAWNEE, KS 662260000	\$51.35
3/8/2020	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$189.60
	MARY CAROLINE FRIDAY Total			\$372.76
2/21/2020	MELISSA MILLER	THE WEBSTAURANT STORE	HELP@WEBSTAUR, PA 0000000	(\$32.82)
3/6/2020	MELISSA MILLER	HEINZ DISPENSING	724-8994206, PA 150260000	\$114.58
3/9/2020	MELISSA MILLER	KS.GOV PAYMENT	EGOV.COM, KS 666030000	\$4,980.00
	MELISSA MILLER Total			\$5,061.76
2/21/2020	MIKE JEROME	VENT A KILN CORP	716-876-2023, NY 142160000	\$315.15
2/26/2020	MIKE JEROME	HARBOR FREIGHT TOOLS 186	SHAWNEE, KS 662030000	\$113.97
3/2/2020	MIKE JEROME	HARBOR FREIGHT TOOLS 186	SHAWNEE, KS 662030000	\$119.96
	MIKE JEROME Total			\$549.08
2/24/2020	MIKE MAURER	AMERICAN METALS SUPPLY CO	SPRINGFIELD, IL 627110000	\$137.69
	MIKE MAURER Total			\$137.69
2/15/2020	MILL CREEK MIDDLE SCHO	KIWICO, INC.	800-7144828, CA 950140000	\$121.38
2/16/2020	MILL CREEK MIDDLE SCHO	WALMART GROCERY	800-966-6546, AR 727160000	\$124.41
2/27/2020	MILL CREEK MIDDLE SCHO	SP LETSTICKTOGETHER	LETSTICKTOGET, NY 100140000	\$92.17
2/28/2020	MILL CREEK MIDDLE SCHO	ROGUE FITNESS	614-3586190, OH 432010000	\$311.95
3/2/2020	MILL CREEK MIDDLE SCHO	MID AMERICA SPORTS ADVANT	812-6342100, IN 475460000	\$499.99
3/10/2020	MILL CREEK MIDDLE SCHO	WALMART GROCERY	800-966-6546, AR 727160000	\$242.27
	MILL CREEK MIDDLE SCHOOL Total			\$1,392.17
2/22/2020	MILL VALLEY HIGH SCHOOL	NEOPOST	800-636-7678, CT 064610000	\$21.00
2/23/2020	MILL VALLEY HIGH SCHOOL	FEDEX OFFIC47800004788	LENEXA, KS 662150000	\$84.06
2/24/2020	MILL VALLEY HIGH SCHOOL	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$34.54
2/25/2020	MILL VALLEY HIGH SCHOOL	THE UPS STORE 5094	SHAWNEE, KS 662260000	\$50.75
2/26/2020	MILL VALLEY HIGH SCHOOL	QUIA WEB	650-3724040, CA 944040000	\$1,106.00
2/27/2020	MILL VALLEY HIGH SCHOOL	WAL-MART #4611	SHAWNEE, KS 662260000	\$90.65
2/28/2020	MILL VALLEY HIGH SCHOOL	WAL-MART #4611	SHAWNEE, KS 662260000	\$30.54
3/2/2020	MILL VALLEY HIGH SCHOOL	KS SCHOL PRESS ASSOC	WWW.KSPAONLIN, KS 660450000	\$80.00
3/4/2020	MILL VALLEY HIGH SCHOOL	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$69.88
3/5/2020	MILL VALLEY HIGH SCHOOL	DOLLARTREE	SHAWNEE, KS 662260000	\$7.00
3/10/2020	MILL VALLEY HIGH SCHOOL	HARBOR FREIGHT TOOLS 619	OLATHE, KS 660610000	\$100.54
	MILL VALLEY HIGH SCHOOL Total			\$1,674.96
2/21/2020	MIZE ELEMENTARY	CVS/PHARMACY #05274	OLATHE, KS 660610000	\$79.79
2/28/2020	MIZE ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$58.65
3/6/2020	MIZE ELEMENTARY	BLUEMONT HOTEL	MANHATTAN, KS 665020000	\$220.00
3/6/2020	MIZE ELEMENTARY	BLUEMONT HOTEL	MANHATTAN, KS 665020000	\$220.00
3/10/2020	MIZE ELEMENTARY	BLUEMONT HOTEL	MANHATTAN, KS 665020000	\$16.35
3/10/2020	MIZE ELEMENTARY	BLUEMONT HOTEL	MANHATTAN, KS 665020000	\$16.35
3/11/2020	MIZE ELEMENTARY	TARGET 00017590	SHAWNEE, KS 662170000	\$57.29
3/11/2020	MIZE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$39.62
	MIZE ELEMENTARY Total			\$708.05

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2/18/2020	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$50.00
2/18/2020	MONTICELLO TRAILS MS	TEACHERSPAYTEACHERS.COM	646-588-0910, NY 100030000	\$3.00
2/19/2020	MONTICELLO TRAILS MS	TEACHERSPAYTEACHERS.COM	646-588-0910, NY 100030000	\$1.50
2/19/2020	MONTICELLO TRAILS MS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$11.75
2/19/2020	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$47.06
2/20/2020	MONTICELLO TRAILS MS	FLUORESCENT LIGHT COVE	HTTPSWWW.DECO, GA 3002200	\$67.98
2/20/2020	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$72.71
2/20/2020	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$104.07
2/21/2020	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$26.99
2/21/2020	MONTICELLO TRAILS MS	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$71.47
2/21/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$136.68
2/25/2020	MONTICELLO TRAILS MS	WAWAK	800-3439670, NY 137480000	\$268.05
2/26/2020	MONTICELLO TRAILS MS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$8.20
2/26/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$67.90
3/4/2020	MONTICELLO TRAILS MS	MICHAELS #9490	800-642-4235, TX 750630000	\$38.43
3/4/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	(\$11.97)
3/4/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$20.89
3/3/2020	MONTICELLO TRAILS MS	WIZARD SPORTS EQUIPM	714-9700995, CA 928070000	\$143.92
3/5/2020	MONTICELLO TRAILS MS	MICHAELS #9490	800-642-4235, TX 750630000	\$94.44
3/7/2020	MONTICELLO TRAILS MS	TRACTOR SUPPLY CO #5509	615-440-4600, TN 370270000	\$82.99
	MONTICELLO TRAILS MS Total			\$1,306.06
2/21/2020	MVHS TRAVEL 1	JIMMY JOHNS - 2387	TOPEKA, KS 666040000	\$9.38
2/21/2020	MVHS TRAVEL 1	JIMMY JOHNS - 2387	TOPEKA, KS 666040000	\$168.52
2/22/2020	MVHS TRAVEL 1	MCDONALD'S F24290	SHAWNEE, KS 662030000	\$35.80
2/21/2020	MVHS TRAVEL 1	PANERA BREAD #202377 P	SHAWNEE MISSI, KS 662030000	\$86.60
2/22/2020	MVHS TRAVEL 1	SQ THE BURGER STAND AT C	TOPEKA, KS 666040000	\$64.40
2/22/2020	MVHS TRAVEL 1	SQ THE BURGER STAND AT C	TOPEKA, KS 666040000	\$356.50
2/26/2020	MVHS TRAVEL 1	PAYPAL KANSASINTER FAMIL	402-935-7733, CA 951310000	\$216.30
2/27/2020	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$5.25
2/29/2020	MVHS TRAVEL 1	BRUFFS	EMPORIA, KS 668010000	\$31.46
2/27/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA F&	WICHITA, KS 672020000	\$13.38
2/27/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA P	WICHITA, KS 672020000	\$5.00
2/27/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA P	WICHITA, KS 672020000	\$5.00
2/27/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA P	WICHITA, KS 672020000	\$5.00
2/28/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA P	WICHITA, KS 672020000	\$5.00
2/28/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA P	WICHITA, KS 672020000	\$5.00
2/29/2020	MVHS TRAVEL 1	HYATT REGENCY WICHITA P	WICHITA, KS 672020000	\$5.00
2/29/2020	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$5.00
2/28/2020	MVHS TRAVEL 1	MARGARITAS CANTINA	WICHITA, KS 672110000	\$27.47
2/28/2020	MVHS TRAVEL 1	OLD CHICAGO WICHITA	WICHITA, KS 672020000	\$31.37
2/27/2020	MVHS TRAVEL 1	PICASSO'S PIZZERIA	WICHITA, KS 672130000	\$34.25
2/27/2020	MVHS TRAVEL 1	THE PUMPHOUSE	WICHITA, KS 672020000	\$29.54
3/1/2020	MVHS TRAVEL 1	HOTEL AT OLD TOWN	WICHITA, KS 672020000	\$300.16
3/1/2020	MVHS TRAVEL 1	HOTEL AT OLD TOWN	WICHITA, KS 672020000	\$300.16
3/1/2020	MVHS TRAVEL 1	HOTEL AT OLD TOWN	WICHITA, KS 672020000	\$300.16
3/1/2020	MVHS TRAVEL 1	HOTEL AT OLD TOWN	WICHITA, KS 672020000	\$300.16
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731681	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731682	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731683	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731684	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731685	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731686	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731687	800-435-9792, TX 752350000	\$287.00

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3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731688	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731689	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731690	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731691	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731692	800-435-9792, TX 752350000	\$287.00
3/2/2020	MVHS TRAVEL 1	SOUTHWES 5262177731693	800-435-9792, TX 752350000	\$287.00
3/4/2020	MVHS TRAVEL 1	066 BRAUMS STORE	EMPORIA, KS 668010000	\$25.11
3/4/2020	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$5.00
3/4/2020	MVHS TRAVEL 1	SOUTHWES 5260182005971	800-435-9792, TX 752350000	(\$650.00)
3/5/2020	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$5.00
3/5/2020	MVHS TRAVEL 1	HOLIDAY INN EXPRESS & SU	WICHITA, KS 672260000	\$517.64
3/5/2020	MVHS TRAVEL 1	SLIM CHICKENS WITCHITA	WICHITA, KS 672260000	\$23.07
	MVHS TRAVEL 1 Total			\$6,002.68
2/27/2020	MVHS TRAVEL 2	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$3.75
2/27/2020	MVHS TRAVEL 2	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$4.00
2/27/2020	MVHS TRAVEL 2	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$4.00
2/27/2020	MVHS TRAVEL 2	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$4.00
2/27/2020	MVHS TRAVEL 2	TARGET 00019448	WICHITA, KS 672260000	\$168.91
2/29/2020	MVHS TRAVEL 2	HAMPTON INNS	316-6365594, KS 672260000	\$2,370.80
2/29/2020	MVHS TRAVEL 2	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$15.00
2/27/2020	MVHS TRAVEL 2	SUBWAY 00110361	EL DORADO, KS 670420000	\$95.01
2/28/2020	MVHS TRAVEL 2	TARGET 00019448	WICHITA, KS 672260000	\$162.82
2/28/2020	MVHS TRAVEL 2	TEXAS ROADHOUSE #2620	WICHITA, KS 672260000	\$132.47
3/4/2020	MVHS TRAVEL 2	OMAHA ZOO ONSITE	OMAHA, NE 681070000	\$238.00
3/4/2020	MVHS TRAVEL 2	HYATT PLACE OMAHA DOWNTOWN	4025135500, NE 681020000	\$2,135.25
3/3/2020	MVHS TRAVEL 2	UPSTREAM BREWING COMPANY	OMAHA, NE 681020000	\$1,455.07
3/4/2020	MVHS TRAVEL 2	HYATT PLACE OMAHA DOWNTOWN	4025135500, NE 681020000	\$150.00
	MVHS TRAVEL 2 Total			\$6,939.08
2/20/2020	PRAIRIE RIDGE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$17.55
2/26/2020	PRAIRIE RIDGE ELEMENTARY	KAITO ELECTRONICS	909-628-6088, CA 917630000	\$40.00
2/26/2020	PRAIRIE RIDGE ELEMENTARY	THE MAILBOX INFOBASE	800-334-0298, NY 100010000	\$29.95
2/26/2020	PRAIRIE RIDGE ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$275.00
3/3/2020	PRAIRIE RIDGE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$19.50
3/11/2020	PRAIRIE RIDGE ELEMENTARY	SMK SURVEYMONKEY.COM	971-2445555, CA 943010000	\$99.00
	PRAIRIE RIDGE ELEMENTARY Total			\$481.00
2/27/2020	RIVERVIEW ELEMENTARY	DOLLARTREE	SHAWNEE, KS 662260000	\$9.00
3/8/2020	RIVERVIEW ELEMENTARY	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$39.77
3/12/2020	RIVERVIEW ELEMENTARY	PANERA BREAD #202370	216-525-2715, KS 662190000	\$100.92
3/11/2020	RIVERVIEW ELEMENTARY	PANERA BREAD #202370 P	LENEXA, KS 662190000	\$16.47
3/11/2020	RIVERVIEW ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$55.00
	RIVERVIEW ELEMENTARY Total			\$221.16
2/19/2020	STARSLIDE ELEMENTARY	MICHAELS #9490	800-642-4235, TX 750630000	\$76.36
2/19/2020	STARSLIDE ELEMENTARY	SMORE.COM	8317776673, PA 152060000	(\$79.00)
2/26/2020	STARSLIDE ELEMENTARY	IN KM PRINTING & PROMOTI	913-2212339, KS 662260000	\$140.00
2/26/2020	STARSLIDE ELEMENTARY	WM SUPERCENTER #4475	OLATHE, KS 660610000	\$40.60
	STARSLIDE ELEMENTARY Total			\$177.96
2/21/2020	TAMI CASEY	SAMSClub #8208	LENEXA, KS 662150000	\$127.72
2/28/2020	TAMI CASEY	UMKC IS CVENT	816-235-1389, MO 641100000	\$85.00
3/6/2020	TAMI CASEY	HAMPTON INNS	316-9256600, KS 672050000	\$245.78
3/6/2020	TAMI CASEY	HAMPTON INNS	316-9256600, KS 672050000	\$245.78
3/6/2020	TAMI CASEY	HOLIDAY INN	MANHATTAN, KS 665020000	\$256.08
3/11/2020	TAMI CASEY	HOLIDAY INN	MANHATTAN, KS 665020000	(\$19.68)
	TAMI CASEY Total			\$940.68

Credit Card Statement

03/14/20

Date	Cardholder Name	Merchant	Merchant Location	Amount
2/25/2020	TRAVEL CARD 1	HUDSON-DUNKIN ST1134	IRVING, TX 750610000	\$5.39
2/25/2020	TRAVEL CARD 1	RESORT TRANSPORTATION SER	ST PETE BEACH, FL 337060000	\$32.50
2/25/2020	TRAVEL CARD 1	TST 1200 CHOPHOUSE	ST PETE BEACH, FL 337060000	\$13.22
2/25/2020	TRAVEL CARD 1	BUONA PIZZA	SAINT PETERSB, FL 337060000	\$13.90
2/26/2020	TRAVEL CARD 1	TRADEWINDS ISLAND RESORT	ST PETE BEACH, FL 337060000	\$13.13
2/28/2020	TRAVEL CARD 1	KCI AIRPORT	877-3323901, MO 641530000	\$30.00
2/28/2020	TRAVEL CARD 1	TRADEWINDS ISLAND RESORT	ST PETE BEACH, FL 337060000	\$562.74
	TRAVEL CARD 1 Total	Misty Sawner		\$670.88
2/27/2020	TRAVEL CARD 2	SUMO BY NAMBARA	WICHITA, KS 672060000	\$29.80
2/29/2020	TRAVEL CARD 2	HYATT REGENCY WICHITA	WICHITA, KS 672020000	\$319.72
2/28/2020	TRAVEL CARD 2	PF CHANGS #9963	WICHITA, KS 672060000	\$30.88
2/28/2020	TRAVEL CARD 2	THE ANCHOR	WICHITA, KS 672110000	\$10.10
	TRAVEL CARD 2 Total	Carlita Pederson		\$390.50
2/27/2020	TRAVEL CARD 3	WICHITA BREWING CO & PIZZ	WICHITA, KS 672120000	\$27.11
2/29/2020	TRAVEL CARD 3	066 BRAUMS STORE	EMPORIA, KS 668010000	\$5.51
2/29/2020	TRAVEL CARD 3	HYATT REGENCY WICHITA	WICHITA, KS 672020000	\$319.72
2/28/2020	TRAVEL CARD 3	MCDONALD'S F7636	WICHITA, KS 672080000	\$6.11
2/29/2020	TRAVEL CARD 3	MCDONALD'S F7636	WICHITA, KS 672080000	\$6.21
2/29/2020	TRAVEL CARD 3	PICASSO'S PIZZERIA	WICHITA, KS 672130000	\$10.05
2/28/2020	TRAVEL CARD 3	THE ANCHOR	WICHITA, KS 672110000	\$10.10
	TRAVEL CARD 3 Total	Eric Starnes		\$384.81
3/4/2020	TRAVEL CARD 4	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$1.25
3/5/2020	TRAVEL CARD 4	HOULIHANSRESTAURANT 211	MANHATTAN, KS 665020000	\$13.93
3/5/2020	TRAVEL CARD 4	TALLGRASS TAP HOUSE	MANHATTAN, KS 665020000	\$14.18
3/6/2020	TRAVEL CARD 4	HOLIDAY INN	MANHATTAN, KS 665020000	\$236.40
3/6/2020	TRAVEL CARD 4	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$1.25
3/6/2020	TRAVEL CARD 4	MCDONALD'S F2753	MANHATTAN, KS 665020000	\$4.38
3/6/2020	TRAVEL CARD 4	TALLGRASS TAP HOUSE	MANHATTAN, KS 665020000	\$18.52
	TRAVEL CARD 4 Total	Brandon Riffel		\$289.91
2/17/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$70.00
2/18/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$93.16
2/20/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	(\$93.16)
2/20/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$85.00
	WENDY DENHAM Total			\$155.00
	Grand Total			\$63,999.04

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Check Number	Check Date	Payee	Reason	Amount
51057	4/2/2020	24-7 Fire Protection LLC	Back Flow Rebuild & Test @ MTMS - MJ	\$194.00
51058	4/2/2020	A-1 Sewer & Septic Service	Drain Line Camera @ DHS - MJ	\$255.00
51059	4/2/2020	ABCCreative, Inc.	Playgrounds Phase II BE, HE, PRE, RE App by BOE 2/3/20	\$347,917.50
51060	4/2/2020	Able Hands Interpreting Svcs	Interpreting Services	\$252.00
51061	4/2/2020	ACS Electronic Systems, Inc.	New Card Reader SE App by BOE 12/2/19	\$3,548.00
51062	4/2/2020	Altmar, Inc.	Concrete, Masonry Carpentry TEC/ECC App by BOE 2/3/20	\$52,613.12
51063	4/2/2020	Amazon Capital Services	Teaching/Office Supplies	\$3,128.48
51064	4/2/2020	Apple Financial Services	Computer Lease Payment	\$1,173,051.30
51065	4/2/2020	Apple Inc.	Parts	\$428.00
51066	4/2/2020	Applied Maintenance Supplies & Solutions	Grounds Supplies	\$85.66
51067	4/2/2020	Assisted Student Transportation	Homeless transportation - shared w/USD #233 Olathe	\$225.68
51068	4/2/2020	AT&T	Telephone Lines 03/17/20	\$2,207.76
51069	4/2/2020	Athco, Llc	Saferoom Wall Pads CCE	\$2,635.00
51070	4/2/2020	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME - March 2020	\$2,723.57
51071	4/2/2020	Barts Electric	Classroom AV Upgrade	\$3,450.00
51072	4/2/2020	Barts Electric	Other Construction Services MVHS Add 2019	\$180,605.39
51073	4/2/2020	Basehor-Linwood USD 458	Homeless transportation - shared w/USD #458 Basehor	\$1,365.91
51074	4/2/2020	Batteries Plus - #260	Battery for Skag Zero Turn Mower / Grounds - JW	\$105.90
			Jump Pack Batteries - Grounds JW	\$51.80
51075	4/2/2020	Belmont Elementary	Pre-K Refunds	\$17,599.25
51076	4/2/2020	Blue Moon Hauling, LLC	Other Constructions Services for DHS Phase III	\$35,244.45
51077	4/2/2020	Boan Masonry Co., Inc.	Other Construction Services MVHS Add 2019	\$157,518.00
51078	4/2/2020	Boone Brothers Roofing	Roof Repairs MTMS	\$1,306.93
51079	4/2/2020	Border States Industries Inc	Breakers for West Field House HVAC Upgrade	\$97.91
51080-51081	4/2/2020	BSN Sports, LLC	LTMS - Game Balls, sticky mat, stop watches, relay batons	\$638.84
			MVHS - Tennis Balls Athletic Needs	\$895.80
			MVHS - Boys/Girls BB-Cart-Athletic Needs	\$1,257.18
			MVHS - Softball Athletic Needs-Bins, Speed gun,helmets	\$704.27
			MVHS - VBall-Supplies-Athletic Needs	\$717.80
			LTMS - Boys Basketball Uniforms	\$4,346.88
			DHS - 2020-21 Track needs list	\$495.00
			MTMS - District Sports - Football Knee Pads	\$219.50
			DHS - 20-21 Boys Basketball needs	\$773.88
			DHS - 20-21 Volleyball needs	\$688.80
51082	4/2/2020	Buck Roofing & Construction LLC	Roof Repairs for DHS Pressbox	\$8,750.00
51083	4/2/2020	Cambridge Educational Services, Inc.	ACT Testing Package	\$8,839.67

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Check Number	Check Date	Payee	Reason	Amount
51084	4/2/2020	Carrie A Kouri	Deaf/Blind materials	\$38.90
51085	4/2/2020	CE Distribution, Inc.	Water softener pellets	\$1,730.10
51086	4/2/2020	cfm Distributors Inc	Maintenance Supplies	\$116.32
51087	4/2/2020	Cheerleading Company Inc.	MCMS - Pom Pom's	\$634.90
51088	4/2/2020	Children's Center for the Visually Impaired	Services for student - EC	\$450.00
51089	4/2/2020	City Of De Soto	W / S / T - February 2020	\$4,417.95
51090	4/2/2020	City Of Shawnee	Building Permit MVHS Stadium Reno	\$10,082.00
51091	4/2/2020	City Of Shawnee	Plan Review Fee MVHS Stadium Reno	\$6,553.30
51092	4/2/2020	Concentra Medical Centers	HPE Tests	\$316.00
51093	4/2/2020	Conference Technologies, Inc.	AV Upgrade	\$7,551.48
51094	4/2/2020	Control Service Co., Inc.	Building Pressure Control @ MTMS - MM	\$316.00
			Carbon Monoxide detector & cover for BE Gym - MM	\$304.00
51095	4/2/2020	Cornerstones Of Care	Services for student	\$8,332.00
51096	4/2/2020	Cosentino Enterprise, Inc.	Grocery supplies for Center Based program at MTMS/MVHS	\$243.07
51097	4/2/2020	Dahmer Contracting Group	Other Construction Services MVHS Add 2019	\$35,822.25
51098	4/2/2020	De Soto Auto Parts	Vehicle Maintenance	\$297.82
51099	4/2/2020	Desco Coatings, Inc	Other Construction Services MVHS Add 2019	\$9,900.00
51100	4/2/2020	De Soto Feed & Garden, LLC	Propane gas for custodians	\$84.95
51101	4/2/2020	De Soto High School	Reimb-State entry fees, meals and other entry fees	\$3,393.10
51102	4/2/2020	Drexel Technologies, Inc.	Printing for CTE/EEC Blueprints	\$429.62
51103	4/2/2020	Electronic Contracting Co.	Emergency Service Call - MTMS	\$215.00
			Sound System on MTMS Stage - MJ	\$4,055.00
			Repair	\$1,640.25
51104	4/2/2020	Empathia, Inc.	EAP Services	\$1,185.80
51105	4/2/2020	Epic Concrete Construction Co., Inc.	Other Construction Services MVHS Add 2019	\$31,673.70
51106	4/2/2020	Explain My Benefits, LLC	EMB Fee: April - June 2000	\$3,787.50
51107	4/2/2020	Extra Duty Solutions	MVHS Security	\$374.40
51108	4/2/2020	Fastenal Company	Grounds Supplies	\$190.48
51109	4/2/2020	First Student, Inc.	Student transportation - March 2020 (2/23/20 - 3/28/20)	\$295,934.72
51110	4/2/2020	Flex Made Easy	FME March 2020 Invoice	\$703.50
51111	4/2/2020	Gary Morsch	Medicaid compliance	\$125.00
51112	4/2/2020	General Parts LLC	Kitchen Maintenance Supplies	\$138.93
51113	4/2/2020	Grainger	Rivets for Vacuum Repairs District Wide - DR	\$21.60
			Kiln Vent Motor@ HE - MJ	\$89.04
51114	4/2/2020	Gulleys Carpets LLC	Carpet Repairs for RE	\$1,271.00
51115	4/2/2020	Heritage Tractor, Inc.	Grounds Supplies	\$288.33

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Check Number	Check Date	Payee	Reason	Amount
51116	4/2/2020	Hermes Company Inc	Landscaping for ETC/EEC App by BOE 2/3/20	\$4,513.50
51117	4/2/2020	HME, Inc.	Other Construction Services MVHS Add 2019	\$94,086.90
51118	4/2/2020	Hobart	Kitchen Supplies	\$148.26
51119	4/2/2020	Horst, Terrill & Karst Architects, P.A.	Architectural Fee for DHS Theater	\$11,883.94
			Architectural Services DHS/MVHS Soccer Fields	\$68,600.00
			Architectural Services DHS/MVHS Stadium	\$80,332.00
			Architectural Services MVHS Track	\$32,000.00
			Architectural Services for MVHS Addition	\$16,450.86
			Architectural Services for CTE Center	\$28,171.56
51120	4/2/2020	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$403.47
51121	4/2/2020	Johnson Co Sheriff's Office	DHS Security 2/9/20-2/22/20	\$175.00
51122	4/2/2020	Kansas One-Call System, Inc.	Locate Charges	\$128.40
51123	4/2/2020	Kansas Assn Of School Boards	KASB 2020-21 Membership Renewal including Season Pass	\$14,485.13
			2020-21 KASB Legal Assistance Fund Contract Renewal	\$2,100.00
51124	4/2/2020	Kaw Roofing & Sheet Metal, Inc.	Other Construction Services MVHS Add 2019	\$141,390.00
51125	4/2/2020	KC STEM Alliance	PLTW Teacher Mentor Day 2.4.2020	\$90.00
51126	4/2/2020	KC Mechanical Inc	Other Construction Services MVHS Add 2019	\$68,708.89
51127	4/2/2020	Kennedy Glass, LLC	LT Glass Replacement/Trophy Case Doors App BOE 12/2/19	\$9,132.25
51128	4/2/2020	Kennyco Industries, Inc.	FACP Trouble @ ME - MJ	\$244.50
51129	4/2/2020	Key Refrigeration Supply L.L.C.	Kitchen/Grounds supplies	\$653.68
51130	4/2/2020	Kristin Cooper	Yoga - Spring 2020: Jan - Mid March	\$880.00
51131	4/2/2020	KSDE	KEEN Conference Registration - J. Donovan	\$90.00
51132	4/2/2020	Lakemary Center, Inc.	Student Services	\$4,655.00
51133	4/2/2020	Lankford Enterprises Inc	Other Construction Services MVHS Add 2019	\$147,915.00
51134	4/2/2020	Learning Tree Institute	Greenbush Medicaid fee	\$654.99
51135	4/2/2020	LessonPix, Inc	LessonPix subscription	\$972.00
51136	4/2/2020	M F Athletic/Perform Better	DHS - 20-21 Track needs list	\$2,015.00
51137	4/2/2020	Manning Construction Company, Inc.	Construction Manager Mill Valley Addition 2019	\$41,794.22
			Construction Management TEC/ECC	\$35,523.00
51138	4/2/2020	Midland Steel Co.	Steel Work TEC/ECC App by BOE 2/3/20	\$46,170.00
51139	4/2/2020	Midwest Glass & Glazing, LLC	Windows TEC/ECC App by BOE 2/3/20	\$13,747.61
51140	4/2/2020	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$13,251.57
51141	4/2/2020	Milburn Civil Engineering, LLC	Site Survey for DHS Summer Projects	\$17,169.20
			Site Survey MVHS Site Improvements	\$6,288.00
			Civil Engineering DHS Parking Lot	\$4,390.00
51142	4/2/2020	Abby Bradley	Student Nutrition Dept.	\$26.00

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Check Number	Check Date	Payee	Reason	Amount
51143	4/2/2020	Tammy O'Bannon	Student Nutrition Dept	\$50.95
51144	4/2/2020	Jason Osborne	Spring gym reservation refund	\$315.00
51145	4/2/2020	Jeremy McDonald	Refund spring session gym reservation	\$140.00
51146	4/2/2020	Stephanie Lindquist	Refund spring session gym reservation	\$140.00
51147	4/2/2020	Lori Daly	Spring session gym reservation refund	\$140.00
51148	4/2/2020	Coelleen Walter	Spring gym reservation refund	\$157.50
51149	4/2/2020	Katie Manning	Spring gym reservation refund	\$157.50
51150	4/2/2020	Michael Blair	Refund spring session gym reservation	\$870.00
51151	4/2/2020	Matt Ross	Refund spring session gym reservation	\$360.00
51152	4/2/2020	Mike Smoots	Refund spring session gym reservation	\$280.00
51153	4/2/2020	Kurt Becker	Refund spring session gym reservation	\$280.00
51154	4/2/2020	JoEllen Garcia	Student Nutrition Dept	\$57.25
51155	4/2/2020	Brian Miller	Refund spring session gym reservation	\$270.00
51156	4/2/2020	Holy Trinity Catholic Church	Refund spring session gym reservation	\$237.50
51157	4/2/2020	Ben Krehbiel	Refund spring session gym reservation	\$216.00
51158	4/2/2020	Dustin Parks	Refund spring session gym reservation	\$157.50
51159	4/2/2020	Jeff Nekola	Refund spring session gym reservation	\$157.50
51160	4/2/2020	Sara Jennings	Refund spring session gym reservation	\$140.00
51161	4/2/2020	Alyssa Stenberg	Refund spring session gym reservation	\$140.00
51162	4/2/2020	Karey Jones	Refund spring session gym reservation	\$140.00
51163	4/2/2020	Michael Avila	Student Nutrition Dept.	\$39.30
51164-51165	4/2/2020	Morgan Hunter Companies	Teacher Sub Pay	\$145,542.83
51166	4/2/2020	N2y	Unique subscription	\$578.82
51167	4/2/2020	Natalie Upp	BodyWork Spring: Jan - Mid March 2020	\$315.00
51168	4/2/2020	National University of Natural Medicine	FAME Books	\$50.00
51169	4/2/2020	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$414.00
51170	4/2/2020	Omega Door and Hardware	Ext. Band Door Replacement MTMS App by BOE 12/2/19	\$2,652.30
51171	4/2/2020	Options Services Inc.	Contracted services for student	\$1,094.80
51172	4/2/2020	Papa Murphy's	Student Nutrition Dept.	\$4,060.00
51173	4/2/2020	P.A.T. National Center, Inc.	2019-2020 PATNC Subscription for Brianna Gipple	\$175.00
51174	4/2/2020	P.B. Hoidale Co., Inc.	Fuel Tank Alarm & E Stop Repairs @ East Transport. Lot	\$126.00
51175	4/2/2020	Performance Glass, Inc.	Glass replacement in Main Gym @ DHS - MJ	\$400.55
51176	4/2/2020	Perma-Bound	Spring 2020 Book Order	\$246.35
51177	4/2/2020	Pioneer Manufacturing Company	Paint Striper App by BOE 12/2/12	\$305.90
51178	4/2/2020	Plumbmaster, Inc.	Gas Shutoff Valve & Shipping @ DHS - WM	\$403.70
51179	4/2/2020	Predator Termite & Pest	March Pest Control District Wide	\$3,390.00

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Check Number	Check Date	Payee	Reason	Amount
51180	4/2/2020	Pro Player Team, Inc.	MCMS - Basketballs	\$299.95
51181	4/2/2020	Procure Therapy	Contracted nursing services	\$9,387.50
51182	4/2/2020	Professional Service Industries, Inc.	Borings for MVHS Stadium Renovations	\$2,458.00
51183	4/2/2020	Propio LS, LLC	Interpreting Services	\$604.00
51184-51185	4/2/2020	Pur-O-Zone, Inc	Custodial supplies/Parts/Repairs	\$14,985.75
51186	4/2/2020	Rew Materials	Materials for LTMS	\$140.56
51187	4/2/2020	All American Sports Corp.	DHS - Helmet reconditioning- needs list	\$7,182.29
			MVHS - Football-Shoulder Pads-Athletic Needs	\$1,978.75
51188	4/2/2020	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$38,332.26
51189	4/2/2020	Roma Bakery	Student Nutrition Dept.	\$1,304.12
51190	4/2/2020	Sacred Heart Catholic School	Refund spring session track reservation	\$237.50
51191	4/2/2020	Saladino Mechanical Co.	HVAC TEC/ECC App by BOE 2/3/20	\$16,451.10
51192	4/2/2020	Sam's Club Direct #5458	Supplies	\$181.80
51193	4/2/2020	School Health Corporation	SPED Supplies	\$102.00
51194	4/2/2020	School Specialty Inc	Teaching/Office Supplies	\$271.03
51195	4/2/2020	SEK Education Service Center	Greenbush contracted services	\$8,189.80
51196	4/2/2020	SiteOne Landscape Supply, LLC	Grounds Supplies	\$81.61
			Fertilizer & Herbicide District Wide - MJ	\$1,933.85
51197	4/2/2020	Smallwood Lock Supply	Maintenance Supplies	\$43.43
51198	4/2/2020	Synetic Technologies, Inc.	Parts	\$2,900.00
51199	4/2/2020	Ted Systems, LLC	Mass Notification	\$544.00
			Service Repair	\$1,120.00
51200	4/2/2020	The Legal Record	Legal Ads	\$20.00
51201	4/2/2020	The Sherwin-Williams Co.	Paint for PRE US Map	\$453.28
51202	4/2/2020	Tire Hub	Vehicle Maintenance	\$330.00
51203	4/2/2020	Treadwell, LLC	District Resinous Flooring App by BOE 1/13/20	\$7,416.00
51204	4/2/2020	Triangle Sales Inc.	Heating Element @ MTMS - MM	\$220.00
			Damper Shaft assembly Kit @ ME - MM	\$34.00
51205	4/2/2020	U.S. Foodservice, Inc	Student Nutrition Dept.	\$32,022.82
51206	4/2/2020	ULine	Parts	\$719.26
51207	4/2/2020	Unemployment Insurance Srvcs	Quarterly Service Charges	\$478.00
51208	4/2/2020	United Office Products, Inc.	Media Center Chairs MCMS	\$3,599.00
51209	4/2/2020	Validity Screening Solutions	Employee Background checks	\$325.00
51210	4/2/2020	Van Booven Lawn, Landscape, & Tree Care	Tree Trimming @ ME - IG	\$2,825.00
51211	4/2/2020	Waste Management	Trash/Recycle - March 2020	\$4,944.35
51212	4/2/2020	Weigel Construction Inc.	Metal Building TEC/ECC App by BOE 2/3/20	\$5,601.60

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Check Number	Check Date	Payee	Reason	Amount
51213	4/2/2020	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
51214	4/2/2020	Wholesale Batteries Inc.	1 Scissor Lift Battery & 2 Genie Lift Batteries	\$758.66
51215	4/2/2020	Wiese USA	Service Call for Forklift WHSE	\$659.50
51216	4/2/2020	Zimmerman Construction Company Inc.	Other Construction Services MVHS Add 2019	\$32,986.13
				\$3,724,023.98



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Wednesday, April 1, 2020
SUBJECT: Copy Paper Bids (Consent Agenda)

We have received copy paper bids for the district's needs for the 2020-21 school year. We requested quotes from 3 vendors for 2 full truck load lots, 840 cases per truck load. We received quotes from two of the vendors with one vendor not responding. Quotes received are as follows:

1. Contract Paper Group, Inc., Domestic Copy Paper, \$24.22 per carton of 10 reams which is \$20,344.80 per truckload of 840 cartons, total bid for 2 truckloads is \$40,689.60.

Contract Paper Group, Inc., Natural Choice Copy Paper, 23.34 per carton of 10 reams, which is \$19,605.60 per truckload of 840 cartons, total bid for 2 truckloads is \$39,211.20.

2. Clayton Paper & Distribution, Domestic Copy Paper, \$24.84 per carton of 10 reams which is \$20,865.60 per truckload of 840 cartons, total bid for 2 truckloads is \$41,731.20.
Did not bid on Natural Choice Copy Paper (not available from their supplier).

3. The Paper Corporation, did not quote.

Natural Choice is an eco-friendly, 100% recyclable paper. I have personally used a couple reams in my office printer and it was as good or better than the non-recyclable paper. I contacted 4 other schools that have used this paper for two or more years. Only one was able to respond. They rate the paper as excellent and highly recommend it to anyone.

Last year the low bid was \$28.94 per carton, compared to this year's low bid of \$23.34 per carton for Natural Choice, a decrease of \$5.60 per carton, or 19.35%.

I respectfully recommend the Board accept the low bid from **Contract Paper Group, Inc. in the amount of \$39,211.20** for Natural Choice paper. We have purchased from this vendor in past years. The funding source for this purchase is the General Fund.

If any questions, please feel free to call me anytime.



Unified School District 232



Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: April 1, 2020
Subject: Grounds Shop (Consent)

Grounds Shop Replacement (Consent)

Bid specifications were written and a legal advertisement was published in February for a grounds shop replacement project. The current grounds shop is housed out of what used to be the old bus barn located northwest of Lexington Trails Middle School. This project is one of many projects recommended by the Capital Outlay committee and approved by the Board at the December Board meeting. Specifications were sent directly to six contractors and a mandatory pre-bid meeting was conducted on February 20. Two contractors attended the pre-bid meeting and both of those contractors submitted a bid. Sealed bids were due to the service center by 10:30 am on March 12. Bids ranged from \$214,000 to \$260,000 with Combes Construction submitting the lowest bid. This project will include complete demolition and removal of existing structure as well as the construction of a new building.

Combes Construction has worked for the district on projects in the past and we have always been pleased with their work. At this time, we are asking the Board to approve the bid of \$214,000 from Combes Construction for demolition and removal of existing grounds building as well as construction of a new grounds building. As always, bid tabs are attached to this document and please remember to contact me with any questions or concerns you may have regarding this project.

Ground Shop Replacement

Bid-Opening

March 12, 2020

10:30 AM

[illegible]



Unified School District 232

Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: April 1, 2020
Subject: Prairie Ridge Interior Paint (Consent)

Interior Paint PRE (Consent)

Bid specifications were written and a legal advertisement was published in February for an interior paint project at Prairie Ridge Elementary. This project is one of many projects recommended by the Capital Outlay committee and approved by the Board at the December Board meeting. Specifications were sent directly to five contractors and a mandatory pre-bid meeting was conducted on February 20. Three contractors attended the pre-bid meeting and both all three of those contractors submitted a bid. Sealed bids were due to the service center by 10:00 am on March 12. Bids ranged from \$86,285 to \$146,763 with Switzer & Associates submitting the lowest bid.

Switzer & Associates has worked for the district on projects in the past and we have always been pleased with their work. At this time, we are asking the Board to approve the bid of \$86,285 from Switzer & Associates for interior painting at Prairie Ridge Elementary. As always, bid tabs are attached to this document and please remember to contact me with any questions or concerns you may have regarding this project.

10:00 AM

[illegible]



Unified School District 232

Department of Curriculum and Instruction

Joseph Kelly, Ed.D.

Director of Curriculum and Instruction

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Dr. Joseph Kelly, Dr. Ceresa Schaffer
Date: April 1st, 2020
Subject: College Algebra and AP Stats Math Resource Adoptions (CONSENT)

We will seek approval by the Board of Education at the April 6th meeting to acquire resources for College Algebra and Advanced Placement Statistics. We recommend the purchase of College Algebra, 10th Edition, resources from Cengage Learning, and the Practice of Statistics, 6th Edition, resources from Bedford, Freeman and Worth Publishers.

Background

The selection of these math resources is part of a seven-year process and cycle related to materials adoptions in USD 232.

Purchase and Next Steps

The Teaching and Learning Department seeks the Board's approval to purchase math materials/resources. The cost of a seven-year implementation for the College Algebra resource will be \$71,896.00. A seven-year implementation of the AP Statistics resource will be \$17,108.56. There are no additional costs associated with these purchases for the duration of the seven-year subscriptions.

Moving forward, our department will work closely with building administrators to determine the best means by which teachers can be supported in the classrooms [through professional learning](#).

Payment will be made using the Textbook/[Materials](#) Account, 55 E 1000 644 0000 000. Questions may be directed to Dr. Kelly or Dr. Schaffer.

####



bedford, freeman & worth
high school publishers

Please Submit Your Purchase Order To:
16365 James Madison Highway
Gordonsville, VA 22942
Toll Free: (540) 672-7744
Email: highschool@mps virginia.com

Full Name Ceresa Schaffer
Primary Email cschaffer@usd232.org
Phone (913) 667-6200

PRICE QUOTE

Please attach a copy of this price quote to your purchase order.
Prices subject to change, including annual increases in November.
This price quote is good for 60 days

Quote Number	00054232	Prepared By	Cecilia Lause
Created Date	3/9/2020	Email	clause@bfwpub.com
Contact Name	Ceresa Schaffer	Ship To	Desoto Unified Dist 232
School Name	Desoto Unified Dist 232		Administration Dept
Phone	(913) 667-6200		35200 W 91st St
			De Soto, Kansas 660187102
			United States

Itemized Products

ISBN	EAN	Product	Edition	Author	Sales Price	Quantity	Total Price
1319314309	9781319314309	UPDATED Version of SaplingPlus for The Practice of Statistics (Seven-Use Online)	6	Daren S. Starnes; Josh Tabor; Dan Yates; David S. Moore	\$177.21	25.00	\$4,430.25
1319314805	9781319314804	UPDATED Version of The Practice of Statistics 6e & UPDATED Version of SaplingPlus for The Practice of Statistics 6e (Seven-Use Online)	6	Daren S. Starnes; Josh Tabor; Dan Yates; David S. Moore	\$189.89	65.00	\$12,342.85

Itemized Product Total: \$16,773.10

Free Product: Please include in your PO:

ISBN	EAN	Free Product	Edition	Author	Net Price	Quantity	Your Price
1319269354	9781319269357	UPDATED ExamView Assessment Suite for The Practice of Statistics	6	Daren S. Starnes; Josh Tabor	\$450.00	2	\$0.00
131926932X	9781319269326	UPDATED Teacher's Edition for The Practice of Statistics	6	Daren S. Starnes; Josh Tabor	\$450.00	2	\$0.00
1319269370	9781319269371	UPDATED Teacher's Resource Flash Drive for The Practice of Statistics	6	Daren S. Starnes; Josh Tabor	\$450.00	2	\$0.00

Total Available for Purchase \$0.00

Sole Source Statement: Competition in providing the above named products is precluded by the existence of a copyright. There are no like products available for purchase that serve the same purpose because of exclusive distribution/marketing rights. These products should be purchased directly from BFW (MPS) or its approved depositories. Purchases from any other source would not ensure the item's authenticity/warranty. Unapproved 3rd party vendors cannot provide packages, digital materials or teaching materials. BFW (MPS) cannot provide these items to a school if the student edition has been purchased through a third party. We are the sole source for these items and packages.

Note for Canadian Users: Please note that invoices are issued in CAD, but if payment is to be made via credit card, it will be processed through our US Bank and an exchange rate fee will be applied.



bedford, freeman & worth
high school publishers

Please Submit Your Purchase Order To:
16365 James Madison Highway
Gordonsville, VA 22942
Toll Free: (540) 672-7744
Email: highschool@mps virginia.com

Full Name Ceresa Schaffer
Primary Email cschaffer@usd232.org
Phone (913) 667-6200

Shipping & Handling Information

Schools are typically tax exempt however if your school is **NOT** tax exempt, please note that your local tax rate will apply to this quote.

Shipping Location Continental US and Puerto Rico

Shipping and Processing Fees:	\$335.46
Special Shipping and Processing Fees:	\$0.00
Total Shipping and Processing Fees:	\$335.46

Grand Totals

Itemized Products + Shipping and Processing Fees:	\$17,108.56
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Sole Source Statement: Competition in providing the above named products is precluded by the existence of a copyright. There are no like products available for purchase that serve the same purpose because of exclusive distribution/marketing rights. These products should be purchased directly from BFW (MPS) or its approved depositories. Purchases from any other source would not ensure the item's authenticity/warranty. Unapproved 3rd party vendors cannot provide packages, digital materials or teaching materials. BFW (MPS) cannot provide these items to a school if the student edition has been purchased through a third party. We are the sole source for these items and packages.

Note for Canadian Users: Please note that invoices are issued in CAD, but if payment is to be made via credit card, it will be processed through our US Bank and an exchange rate fee will be applied.



3.13.2020

Confidential Price Quote: 3916485

Pricing on this Proposal Guaranteed: 9/20/2020

Cengage | National Geographic Learning
10650 Toebben Drive
Independence, KY 41051
Phone: 800.354.9706

Ordering Information

To safeguard top attention to your order and assure correct delivery and digital fulfillment, please send your purchase order information directly to **LB Wacker** lb.wacker@cengage.com or call 913-481-0398

NGL Cengage Consultant
LB Wacker
913.481.0398
Lb.wacker@cengage.com

Bill /Ship To: DeSoto School District
% Ceresa Schaffer
35200 W. 91st Street
DeSoto, KS 66018

Qty	Update Qty	Product	Price	Quoted Price	Total
220	☐	Digital Bundle: College Algebra, 10th WebAssign + VitalSource™ eBook (6-year access) Larson 10th Edition [K12, 2018] 9781337428293 / 1337428299 <i>WebAssign 6-year access (digital only)</i>		\$177.00	\$38,940.00
80	☐	Bundle: College Algebra, 10th Student Edition + WebAssign (6-year access) Larson 10th Edition [K12, 2018] 9781337428279 / 1337428272 <i>300 student text + 300 WebAssign digital access 6-years</i>		\$199.00	\$15,920.00
300	☐	WebAssign College Algebra, 10th Edition (K12 Instant Access) Larson 10th Edition [K12, 2018] 9781337683111 / 1337683116 <i>Web Assign 7th-year access</i>		\$35.00	\$10,500.00
5	☐	Study Guide with Student Solutions Manual for Larson's College Algebra, 10th Larson 10th Edition [STM, 2018] 9781337291507 / 1337291501 <i>Teacher Resources</i>		\$0.00	FREE
5	☐	Annotated Instructor's Edition for Larson's College Algebra, 10th Larson 10th Edition [STM, 2018] 9781337282307 / 1337282308		\$0.00	FREE

Sub-Total: \$65,360.00
+ Estimated Shipping and/or Process Fee: \$6,536.00

TOTAL: \$71,896.00

Tax and freight charges will be applied to invoice where applicable.

Thank you for your interest in Cengage Learning products.

All information embodied in this document is strictly confidential and may not be duplicated or disclosed to third parties outside recipient's organization without prior written consent of Cengage Learning.



Unified School District 232

Operational Technology

www.usd232.org

Brandon Riffel, Directory of Technology

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Brandon Riffel, Director of Technology
Date: April 1, 2020
Subject: **Mobile Device Management License (CONSENT)**

We will seek the Board's approval to renew the license of Mosyle Manager software to provide central administration and management of District owned Apple Devices.

Background

For the past year, the technology department has utilized a software package from the Mosyle Corporation to centrally manage all new Apple devices. This software was deployed for evaluation during the initial phase of the One Device Per Learner Initiative and has proven to be successful for managing iPad, MacBook, and Apple TV's.

With the additional purchase of iPads for use in the elementary buildings, and the refresh of secondary iMac computer labs (approved by the Board in March), additional licenses are needed. The total purchase price for coverage of all District Apple devices is \$57,444.90. This expense will be funded from the existing budget for software.

Action

We are seeking the Board's approval for the licensing of Mosyle software in the amount of \$57,444.90 annually.

Please contact us with any questions you may have.

####

Mill Valley High School

De Soto Unified School District #232

5900 Monticello Road

Shawnee, KS 66226

Phone: (913) 422-4351

Fax: (913) 422-4039

www.usd232.org/mvhs



We ARE Mill Valley!

Achievement—Responsibility—Empowerment

Name of Organization: **Mill Valley Unified Sports**

Advisor: Jamie Pollard- Special Ed teacher MVHS

Casse Drummond -District Occupational Therapist - Assists as a soccer coach

Overview:

Unified Sports Club will bring together students with and without intellectual disabilities together through Education and Sports to create school communities of acceptance and respect.

Benefits include:

- Reduce bullying and exclusion
- Increased healthy activity & interactions between students with/without intellectual disabilities
- Elimination of hurtful language in school
- Engagement of students in service learning activities that lead to personal growth

Membership:

Students with intellectual disabilities who are on IEP's and students who want to be role models for the students with disabilities. The groups will change depending on what sport is in season.

Purpose:

- To bring students with disabilities together with their peers on sports teams for training and competitions. They compete side alongside one another, each in a meaningful and integral role on the Unified Sports teams
- Sports activities include young athletes, teaches beginning sports skills to younger students as well as inclusive physical education classes and Unified Sports during the school day.
- Youth Leadership- provides students with and without intellectual disabilities opportunities to take on leadership roles in promoting their Unified Sports Activities in their school and within their community
- Whole school engagement- Encourages students to engage in Unified Sport Experience through school wide activities such as disability awareness campaigns like pep rallies, Autism Awareness and Spread the Word to End the Word campaigns

Meetings: Practice 1 x a week during seminar. When paperwork is needed to be submitted to Special Olympics of Kansas. Being allowed to practice during the day – cuts down on transportation for parents and allows more peers to be involved who may be involved in other school activities or work.

Unified Sports as of 2/2020 Soccer -March-April, Basketball – Sept-Oct, Bocce Ball- Jan.- Feb.

Mill Valley High School
De Soto Unified School District #232
5900 Monticello Road
Shawnee, KS 66226
Phone: (913) 422-4351
Fax: (913) 422-4039
mvhs.usd232.org



We ARE Mill Valley!
Achievement—Responsibility—Empowerment

March 10, 2020

To: USD 232 Board of Education &
Dr. Frank Harwood, Superintendent of Schools
From: Jerald VanRheen, Associate Principal/Athletic Director
Re: Wrestling Mat Surplus

I seek the approval from the Board of Education to declare 6 sections of old wrestling mats as surplus. We are getting new mats for the wrestling room and have additional mats to use for competition. These mats are old and cannot be re-conditioned. Thank You for consideration.

Jerald VanRheen
Athletic Director, MVHS

A handwritten signature in black ink, appearing to read "Jerald VanRheen".



Mize Elementary
7301 Mize Road
Shawnee, Kansas 66227
Phone: (913) 441-0880
Fax: (913) 441-9452

Gerri Balthazor, Principal
E-mail: gbalthazor@usd232.org

TO: USD 232 Board of Education

FROM: Gerri Balthazor

DATE: March 11, 2020

RE: Permission to accept donation

We ask that the Board of Education recognize and approve a gift of \$500.00 from the USD 232 Education Foundation. We are planning to use these funds towards the purchase of Swivl technology. Swivl is a powerful recording tool that will allow us to create videos of effective teaching strategies as a way to grow professionally.

We appreciate the generosity of our PTO, and thank you for your attention to this request.



Mize Elementary
7301 Mize Road
Shawnee, Kansas 66227
Phone: (913) 441-0880
Fax: (913) 441-9452

Gerri Balthazor, Principal
E-mail: gbalthazor@usd232.org

TO: USD 232 Board of Education

FROM: Gerri Balthazor

DATE: March 11, 2020

RE: Permission to accept donation

We ask that the Board of Education recognize and approve a gift of \$435.00 from the Mize PTO. These funds are intended to help with the cost of the 1st grade field trip to Union Station.

We appreciate the generosity of our PTO, and thank you for your attention to this request.



Mize Elementary
7301 Mize Road
Shawnee, Kansas 66227
Phone: (913) 441-0880
Fax: (913) 441-9452

Gerri Balthazor, Principal
E-mail: gbalthazor@usd232.org

TO: USD 232 Board of Education

FROM: Gerri Balthazor

DATE: March 11, 2020

RE: Permission to accept donation

We ask that the Board of Education recognize and approve a gift of \$330.00 from the Mize PTO. These funds are intended to help with the cost of the 5th grade field trip to Union Station.

We appreciate the generosity of our PTO, and thank you for your attention to this request.



D E S O T O

UNIFIED SCHOOL DISTRICT 232

22405 Clear Creek Parkway
Shawnee, KS 66226
FAX: 913 / 667-1800
FAX: 913 / 667-3612

Prairie Ridge Elementary

Date: March 2, 2020

To: Kristel Fulcher, Principal, Prairie Ridge Elementary

From: Amy Augustine, Lead Secretary, Prairie Ridge Elementary

Subject: School Donation

Prairie Ridge Elementary was awarded the School Spotlight Grant from the USD 232 Foundation in the amount of \$500.00.

By signing this document could you please approve our acceptance of this check in the amount of \$500.00 to be deposited into the PRE Grant account on 3/2/2020.

Account #56 L 0000 107 1130 632

I approve this grant in the amount of \$500.00 on 3/2/2020.

Kristel Fulcher



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: April 1, 2020
Subject: **School Facility Closure - ACTION**

Background

On Monday March 16, 2020, the Johnson County Department of Health and Environment ordered schools in Johnson County be closed until April 13, 2020. On Tuesday, March 17, 2020, Governor Laura Kelly ordered that all school facilities in Kansas would be closed until May 29, 2020. The Kansas Legislature voted to give the Kansas State Board of Education the authority to waive the statutory requirement for schools to be in session for 1,116 hours. To receive this waiver, school districts must make several assurances including that the district will:

- develop a Continues Learning Plan to be submitted by April 8th;
- continue to pay hourly employees based on plan approved by the Board;
- continue to enroll new students; and
- follow appropriate health and safety guidelines.

USD 232 will continue to enroll new students in accordance with Kansas Statute and Board Policy. We will also continue to follow all guidance provided by the Johnson County Department of Health and Environment and the Kansas Department of Health and Environment. The Continuous Learning Plan and our plan to continue to pay hourly employees will be discussed further.

Continuous Learning Plan

The district's continuous learning plan is based on guidance provided by the Kansas Department of Education (KSDE) on March 19, 2020. A team of educators from across the district worked diligently to develop the framework to provide learning opportunities for students. The plan was disseminated to all USD 232 staff on March 25 and learning activities were to begin no later than April 1.

This undertaking has been a whole team effort and is a testament to the passion and expertise of our staff.

The Elementary and Secondary Continuous Learning Plans, as well as the Continuous Learning Plan Application, are attached. We will ask the Board of Education to approve the Continuous Learning Plans and the application to be submitted to KSDE before April 8, 2020.

Plan to Continue to Pay Hourly Employees

The USD 232 Classified and Health Services Handbook has an established procedure for compensating hourly employees during an Emergency Closure including “sickness outbreak.” This procedure includes paying hourly staff for their scheduled work time when directed not to report to work. It also allows for some staff to be asked to work during an emergency closure.

The current language did not anticipate a closure of all school facilities for an extended period of time. The Board will be asked to approve the attached changes to the Classified Employee and Health Services Handbook. The changes specify that employees who choose not to perform tasks as requested may not be paid for that time and may be subject to disciplinary action. We are also asking the Board to delay the deadline for evaluation until May 15, 2020.

Application to Waive 2019-20 Attendance Requirements

In order to submit an application to waive the 1,116-hour attendance requirement, the board must approve the application. Without the attendance requirement waiver, we would have to extend the school year to make up the time. The 2019-20 school year must be completed by June 30, 2020. As of March 13, 2020, the last day of attendance before the ordered school faculty closure, all USD 232 schools had been in attendance at least 850 hours. The Board will be asked to approve a waiver for 268 hours for the 2019-20 school year.

**USD 232 Continuous Learning Plan
Elementary, Grades K-5
2019-2020, Fourth Quarter**

All students in USD 232 will transition to remote learning beginning April 1, 2020.

We will utilize online learning, and provide hard copy resources to support students without internet access and/or devices during this unprecedented time. While we realize remote learning cannot fully substitute the quality of a face-to-face classroom, we are prepared to provide students with essential, unique opportunities to continue their education while school buildings are closed.

Expectation for students vary depending on their grade level. Specific expectations for elementary students, recommended by the Kansas Department of Education Continuous Learning Task Force, are listed in this protocol document.

This document provides elementary-specific information related to the Continuous Learning process and protocol implemented in the fourth quarter of the 2019-2020 school year. This communication provides clarity regarding planning, communication, and staff responsibilities and expectations.

Distance-instruction learning environments will never replicate the amazing things in USD 232 classrooms, but there are certainly opportunities for innovation. Staff are encouraged to review curriculum covered during this time using identified essential standards, which are the focus of the Continuous Learning process.

Please remember to extend grace and patience, for students, colleagues, and yourselves. Everyone feels varying amounts of stress. Meeting social and emotional needs is a necessity. We have ultimate respect for the strength, professionalism, and expertise of our teachers and support staff.

USD 232 Vision- Continuous Learning

“Maximize each student’s potential, through inspiration and discovery.” Students will be connected to their teachers and engage in meaningful learning experiences that focus on essential learning standards.

Essential Standards

Teachers and support staff will continue focus on essential standards and skills in content areas.

At the elementary level, essential standards to be addressed in fourth quarter, in core content areas, are identified and communicated to teachers. The district will post essential standards for the core content, as well as Specials and SEL choice boards and resources, on the district website.

Parents and students must be able to access all materials, apps, and communication (excluding district email) through Canvas. All staff with a district website presence are required to also have Canvas access.

Preparation for the Continuous Learning Process

March 25-31, 2020, USD 232 designates five school-calendar days for certified staff to learn, plan, and prepare for the remote learning environment. The Teaching and Learning Department and building administrators are available to support and answer questions. In order to further assist you with this process, Nichole Gurwell, District Instructional Specialist for Elementary, will email tools and resources that can be utilized with students.

Student learning begins April 1 and ends May 21, 2020.

Communication

Communication with parents is key. Email is the primary form of communication, and as with standard best-practice, email response should occur within one business day. Keep in mind that each family will be supporting their students in different ways. Please be flexible in the time and methods of communication. It is important to empathize, and know parents may have elevated anxiety about remote learning. Please help them understand our goal is to provide students robust opportunities, while also balancing awareness not to overwhelm.

The Acceptable Use Policy remains in effect for staff and students. When participating in Zoom meetings, please remember professional responsibilities.

[Staff AUP](#)

[Student AUP- English](#)

[Student AUP-Spanish](#)

These responsibilities include, but are not limited to:

- School-appropriate dress
- Mindfulness of physical environment (pictures, items, decor, etc.)
- Mindfulness of background noise (pets, music, conversations, etc.)
- Professional conversation and instructional vocabulary
- Providing students advanced notice of scheduled Zoom meetings

The primary platforms of communication are email and [Canvas](#).

If you have instructional design questions related to Canvas, please contact either Nichole Gurwell, District Instructional Specialist for Elementary.

Technology Support

- Technical support for Canvas can be reached by calling 1 (833) 444-2084.
- Technical support for K12itc can be reached by calling (816) 382-4840.

District Framework

The USD 232 District Continuous Learning Team (Elementary): Create a remote-learning, elementary district-framework, from which, teachers will create, extend, and instruct.

In an effort to utilize expert voices of experience in the USD 232 Continuous Learning Plan for grades K-5, the following people provided direct district input in the identification of essential standards and correlated lessons:

- Reading- Jeri Powers, Reading Specialist
- Math- Jaimee Berry, Math Specialist
- Science- Suzanne Cox, Teacher
- Social Studies- Denise Reinoehl, School Improvement Specialist
- Social-Emotional Learning- Laine Graham, Counselor
- Specials- Megan Clark- Specials Teacher

Objectives:

1. Identify 7 essential standards, in grades K-5 (excluding SEL and Specials)
 - a. Essential standards are not limited to fourth quarter pacing guides. They are standards students should be able to independently demonstrate skills, understanding, and application in by the end of the school year.
 - b. Standards are identified; not sub-standards. The goal is to be very general. In guidance documents, KSDE emphasizes the importance of “less is more” and “keep it simple”.
 - c. All essential standards will be posted to the district website by March 31st.
2. Identify 7 lessons, per grade level, that meet the identified essential standards
 - a. Lessons are intended for core instructional use, and provide:
 - i. instruction
 - ii. opportunity for practice
 - iii. opportunity to apply learning, and
 - iv. opportunity to demonstrate understanding
 - b. SEL has resource links only (no essential standards), by grade bands (K-2, 3-5)
 - c. Specials will have one choice board, per special, for the entire quarter (no essential standards), by grade bands (K-2, 3-5), as some activities are longer in length than others.
 - d. Specials: art, music, physical education, library, and technology

District lesson plans will be posted internally for staff availability.

What are the identified essential standards to be used for remote learning?

[Essential Standards- Elementary- Remote Learning: Reading, Math, Social Studies, Science](#)

District framework *does not* take autonomy from teachers.

- District framework provides consistency in distance learning for all students, in all grades, in all subjects. It provides all teachers, in all buildings and grades, with peace of mind that students received equitable essential standard and skill instruction in during fourth quarter.
- Teachers will provide additional content and lessons, as on-site building teams determine appropriate, in partnership with their principals.
- Teachers will supplement, as they see appropriate, within professional discretion... Seesaw, videos, live-lessons in Zoom, saved Zoom lessons that are posted, etc.
- Teachers may find that they have to scale back and adjust after their first week. Give yourself and students plenty of grace during this time. Everyone is adjusting and many have multiple roles at home.

Social-Emotional Learning

- Teachers will not instruct SEL lessons.
- Counseling standards are divided into grade bands K-2 and 3-5. Resources and choice boards are provided in the same format.
- Second Step is the primary SEL material when referencing appropriate vocabulary.
- Counselors may include weekly wellness activities to help with the unprecedented social shift due to social distancing.
- It is acceptable for SEL to alter focus from Academic and Career standards, instead focusing on social and emotional standards through family activities, relationship-building, connecting with others, and reducing anxiety (coping skills, grounding techniques, etc.). This benefits family structures in a less stressful format than traditional lessons.

General Expectation for Elementary School Student

What are expectations for student work completion?

- Students in Grades K-2
 - Weekly checklists will be sent to families electronically for students to complete by Friday, or teacher-communicated deadline.
- Students in Grades 3-5
 - Weekly checklists and will be used to distribute student work with a Friday completion goal, or teacher-communicated deadline.
- Students will “turn-in” (i.e. complete) ONE assignment per core subject each week in electronic format.
- Teachers will not take daily attendance.
- Teachers will evaluate student participation, work completion, and progress.
- The concept of “homework” is no longer applicable with continuous learning. Everything students do with distance learning is home-work. It will not be assigned as “homework”.
- Families and students are encouraged to contact teachers to get assistance and support on assignments, if needed. Teachers have a one business-day window for response to email.
- Students who do not have internet and/or device access will be provided hard copies of district lessons. Copies will be made at and distributed by district office staff.

What if a student requires differentiation?

- ALL teachers are expected to provide differentiation as needed.
 - Example: A 3rd grade student known to need 1st grade reading instruction should receive it, and not be expected to simply complete all grade level material.
- Teachers are encouraged to provide opportunities for reteach, enrichment, and resources.
- If a student was in the MTSS Tier system prior to spring break, they should be taught accordingly.

What about students with IEPs or 504s?

- Special Education and accommodation plans continue to be followed. Lee Hanson, Director of Special Services, will work with her team to provide directives to resource teachers and para-educators, regarding their collaborative work with general education teachers.

Virtual Instruction

If you would like to connect with your students through a virtual lecture or small group instruction, please arrange these opportunities, using Zoom, and follow your building’s traditional master schedule.

For example, a fifth-grade teacher who would like to connect virtually, via Zoom, with a math class, would do so at the time that the class is normally scheduled. This is done in order to avoid conflict with multiple “live” activities occurring at the same time. Please know, you are not expected to be actively teaching through Zoom, and there are other instructional methods, such as recording a video lecture, that can be utilized.

Utilize the District Instructional Specialist

Nichole Gurwell, District Instructional Specialist for Elementary, is every teacher’s dream, and the staff go-to when teachers need support with technology, instruction, or a combination of the two. This is the perfect learning situation where she is at her best to shine! Do not fail to utilize her skillset through this adventure.

KSDE- Time Guidelines for Student Learning, By Grade

Daily learning time can include:

- Project-based learning
- Reading
- Math
- Social Studies
- Science
- Online work
- Handouts or other learning activities
- Specials choice board work
- Social-Emotional Learning

Grades K-1

Daily Learning Time: 5-10-minute time spans, total of 45 minutes

Grades 2-3

Daily Learning Time: 10-15-minute time spans, total of 60 minutes

Grades 4-5

Daily Learning Time: 20-minute time spans, total of 90 minutes

Specials

(Art, Music, PE, Library, Technology)

Time allotted for special/electives are set in grade-level bands of K-2 and 3-5. Suggested time frames for specials should be considered part of the total continuous learning for all classes. Consideration should be given for the fraction of the school day this class might normally represent. Encouraging daily student physical activity will be critical, while also providing opportunities for meaningful activities in other electives/specials. Students are accustomed to daily movement.

Grades

Third quarter grades will be posted by March 27, 2020.

Expectation for fourth quarter grade requirements, documentation, and recording is still being determined. That communication will be sent to principals as soon as it is available.

Thank You! You Make a Difference!

Please remember to take good care of yourselves and your families. Know that we appreciate everything that you do for USD 232 students, and we are confident in your abilities to do what is best for students. Your work and leadership positively contribute to our community during these challenging times.



**USD 232 Continuous Learning Plan
Secondary Grade Levels
2019-2020, Fourth Quarter**

All students in USD 232 will transition to remote learning beginning April 1, 2020.

The distance-teaching and learning environment will never replicate the amazing things that happen in our classrooms, but there are certainly opportunities for innovation. You and your team are encouraged to review the curriculum that may be covered during this time using identified Essential Skills and Standards, which are the focus of the Continuous Learning Plan.

Throughout this process, please remember to extend grace and patience, both for your students and yourselves. These are very challenging times and we want to make sure we remember everyone is feeling varying amounts of stress. Meeting social and emotional needs is a necessity.

We realize the difficulty that we face as a school district, but have faith in the strength and expertise of our teachers.

USD 232 Vision - Continuous Learning

Even in these unprecedented circumstances, we commit to “Maximize each student’s potential, through inspiration and discovery.” Students will still be connected to their teachers and will engage in meaningful learning experiences that focus on essential learning standards.

Essential Standards

For the remainder of the school year, teachers should focus on teaching essential skills/standards in their content areas.

At the secondary level, essential skills/standards meet the following criteria:

- Readiness for the Next Level of Learning – prerequisite concepts and skills students need to enter a new grade level or course of study
- Endurance – last beyond one grade or course; concepts needed in life
- Leverage – crossover application within the content area and to other content areas

Preparation for the Continuous Learning Process

Starting on March 25th, the district will designate five days for you to learn, plan, and prepare for the new learning environment. The Teaching and Learning Department and your building administrators are here to help and answer questions.

Also, in order to further assist you with this process, our District Instructional Specialist, Rachel Mikel, will be reaching out to you via email with tools and resources that can be used with students.

Communication

Communication with parents is key. Email is the primary mode of parent communication, and in keeping with standard best-practices, email response should occur within one business day. Keep in mind that each family will be supporting students in different ways. We ask that you be flexible in the time and methods of communication. It is important to empathize and know parents may have elevated anxiety about remote learning. Please help them understand our goal is to provide students robust opportunities, while also balancing awareness not to overwhelm.

The primary platforms of communication with students will be email and Canvas. If you have instructional design questions related to Canvas, please contact Rachel Mikel, our District Instructional Specialist for Secondary Schools.

Technical support for Canvas can be reached by calling 1 (833) 444-2084.

Technical support for k12itc can be reached by calling (816) 382-4840.

When participating in Zoom meetings, please remember professional responsibilities. These responsibilities include, but are not limited to:

- School-appropriate apparel
- Mindfulness of the physical environment in which you are working (pictures, items, decor, etc.)
- Mindfulness of background noise (pets, music, conversations, etc.)
- Professional conversation and instructional vocabulary
- Providing students advanced notice of scheduled Zoom meetings.

Also, the Acceptable Use Policy remains in effect for staff and students.

[Staff AUP](#)

[Student AUP- English](#)

[Student AUP-Spanish](#)

KSDE- Time Guidelines for Student Learning

Middle and High School

Daily Learning Time: 3 total hours a day is recommended for student work. At the middle level, this is equivalent to approximately 30 minutes per class. At the high school level, this is equivalent to approximately 45 minutes per class. Please note that these recommendations may not include the amount of time needed for College Now or Advanced Placement courses.

Daily learning time can include:

- Project-Based Learning
- Reading and reflection
- Writing
- Recorded lectures
- Handouts or packet work
- Discussion boards
- Online resources
- Content-based activities

“Live” Virtual Lessons

If you would like to connect with your students through a “live” virtual lecture, small group instruction or virtual office hours, please use Zoom. Make sure that you communicate, in advance, when you will be conducting the virtual meeting. Please record the activity using Zoom’s record feature in case a student has a scheduling conflict with that time frame. Once the recording is made, it should be saved and made accessible for later viewing. Recording each Zoom session also provides for your protection in case there are any questions about the meeting. Rachel Mikel will be sharing more information about this process.

It is strongly recommended that virtual lecture, small group instruction or virtual office hour models be used instead of one-to-one virtual meetings, with some exceptions, like the potential need for Special Education teachers to deliver individualized services. Also, please ensure that Zoom meeting links are only shared with relevant student participants (through Canvas, for example), and not posted on social media or public websites.

Please know you are not expected to be actively teaching through Zoom and there are other instructional methods, such as recording a video lecture, that can be utilized.

Social-Emotional Learning

- Counselors may include wellness activities to help with the unprecedented social shift due to social distancing.
- It is acceptable for SEL to alter focus from Academic and Career standards, instead focusing on social and emotional standards through family activities, relationship-building, connecting with others, and reducing anxiety (coping skills, grounding techniques, etc.). This benefits family structures in a less stressful format than traditional lessons.

- Lee Hanson and Abby Huggins will be working with Social Workers to determine how to provide students services through a virtual format.

General Expectation for Secondary School Students

What are expectations for student work completion?

- Students will monitor Canvas on a daily basis.
- Students will “turn-in” assignments in electronic format via Canvas and/or email.
- Students who do not have internet will be provided hard copies of course lessons, if needed. A pick-up time for these materials must be arranged between the teacher, parent and building administrator.
- Teachers will not take daily attendance.
- Teachers will evaluate student participation, work completion, and progress.
- The concept of “homework” is no longer applicable with continuous learning. Everything students do with distance learning is home-work.
- Families and students are encouraged to contact teachers to get assistance and support on assignments, if needed. Teachers should respond to email in one business day.
- Advanced Placement Courses: For more details related to changes to the AP Testing process and schedule, please visit the following website:
<https://apcentral.collegeboard.org/about-ap/news-changes/coronavirus-update> .
Beginning in early April, free online videos developed by AP teachers from across the nation will be made available.
- College Now Courses: As of right now, JCCC and Baker University are expecting school districts to carry the same course expectations and continue with the same student learning outcomes as before. If course content requires modification, please contact Dr. Ceresa Schaffer.
- CTE Updates: Dr. Swartz will be reaching out to CTE teachers to determine next steps in instruction and resource acquisitions.
- ELL Services: Dr. Kelly will reach out to ELL staff to determine how we can continue to provide services to our students.

What if a student requires differentiation?

- All teachers are expected to provide differentiation as needed.
- Teachers are encouraged to provide opportunities for reteaching, enrichment, and resources.
- If a student was in the MTSS Tier system prior to spring break, they should be taught accordingly.

What about students on IEPs or 504s?

- Special Education and accommodation plans continue to be followed. Lee Hanson, Director of Special Services, will work with her team to provide directives to resource teachers and para-educators, regarding their collaborative work with general education teachers.

Utilize the District Instructional Specialist

Rachel Mikel, District Instructional Specialist for Secondary Schools, is here to support staff through any challenges they may face with this process. She is an excellent resource and is motivated to help teachers solve any issues they may encounter.

Grades

Third quarter grades will be posted by March 27, 2020.

Expectations for fourth quarter grade requirements, documentation, and recording are still being determined. That communication will be sent to principals as soon as it is available.

Thank You! You Make a Difference!

Please remember to take good care of yourselves and your families. Know that we appreciate everything that you do for USD 232 families, and we are confident in your abilities to do what is best for students. Your work and leadership positively contribute to our community during these challenging times.



Continuous Learning Plan Application

Date April 6, 2020



School District Name De Soto USD 232

Academic Support

Briefly describe the Professional Development plan for Continuous Learning.

USD 232 staff began conducting collaborative meetings on March 25th, and will have until March 31st to formulate communication and academic plans for students. Building principals provided training related to the Continuous Learning Plan, and our Coordinators and Instructional Specialists have communicated resources to assist staff.

Please describe how you will ensure continuous learning is available for every student.

The district Continuous Learning Plans for elementary and secondary schools are based on the plan released by the state task force. These plans include surveying district families to determine access to technology, planning authentic learning opportunities that adhere to the recommended timeframes provided for each grade level, creating opportunities for staff to communicate with students and families, and maintaining our tiered system of supports to ensure that all students are successful in this new learning environment.

Will online learning be used?

Yes, curricular content will be communicated either through our online Learning Management System, Canvas, or through email. Teachers will be communicating times that they are available in "live" virtual sessions or times that they will respond by email. Zoom will be the means by which teachers conduct synchronous and asynchronous activities.

If so, is tech support available for families and teachers?

We have provided a phone number for k12 ITC, who provides technical support for our district. Also, as Canvas is our Learning Management System, we have provided instructions on how to contact their support staff. There is also a Technology Help Desk

All required documents must be emailed as a single package to CLPlan@ksde.org by Wednesday, April 8, 2020.

section located on our district website that has helpful information. If families do not have adequate access to technology, we will provide them with printed copies of instructional materials.

If so, how will you ensure that all students have adequate access to devices and internet?

Families were surveyed about their access to technology devices and internet. Building principals will identify students who do not have adequate access to technology and will communicate with them. Each teacher will connect with families, as well, to determine the best means by which instruction can take place through the Continuous Learning Plan.

Please describe additional measures you will take to support students with disabilities, and students served under Title Programs (ELL, Migrant, etc.).

For our students with disabilities being served under IDEA, our special education staff will be working collaboratively with parents in the development of a Contingency Plan for the delivery of special education services. This plan will target both access to the general education learning opportunities and work on individualized goals as documented within each student's Individualized Educational Plan. Our School Counselors will be working collaboratively with general education teachers to ensure that students with disabilities who are receiving accommodations as documented within a Section 504 Plan, will continue to receive reasonable accommodations in light of the current circumstances. These accommodations will be provided to support equal access to the general education learning opportunities being presented to all students. ELL staff will reach out to individual students and collaborate with general education teachers, as well as building administrators, to determine the best means by which to provide support. This will include modifying the curriculum, being available for virtual office hours, and providing instructional resources.

How will teachers check-in with students?

Teachers will communicate primarily through email and Canvas, the district's learning management system. Many teachers are also connecting with students through phone calls and meetings through Zoom. At the secondary level, for example, teachers are calling students assigned to their seminar classes. Counselors and social workers will also reach out to students and provide resources and guidance related to social-emotional learning.

Describe your plans for continued Career and Technical Education.

CTE teachers met on March 27th to collaborate and determine how they can work together to create real-world, project-based activities for students. Teachers will follow the state guidelines regarding the amount of time spent on school work per day, and students will have a proportionate amount of work relative to their other courses. Essential standards will be the focus of instruction, and this includes being able to apply course-related skills to specific career paths.

Do you have a plan in place to address graduation for seniors?

Graduation requirements will remain at 25 total credits. The district believes that seniors were planning on graduating with 25 credits this semester, and that there is no need to lower this requirement. Building administration and staff will communicate with students to ensure that they are making adequate progress towards graduation. As part of this process, we remain committed to maintaining our Multi-Tiered System of Support, and this includes providing support for our at-risk students. If the need arises, the superintendent can waive district graduation requirements beyond the 21 credits required by the state.

Social and Emotional Supports

How will you utilize counselors and social workers?

Counselors at the elementary level are supporting general education teachers in provision of social-emotional learning, using Second Step as the primary resource. Additionally, they are continuing Tier 2 and Tier 3 MTSS Behavior online, or sending group or individual work to students without internet access. They also will provide families with resources that address stress, anxiety, divorce, and other family-related concerns. At the secondary level, Counselors are providing the same supports for families and students, in addition to working on logistics related to coursework, grades, and Individual Plans of Success to help students remain on-track for timely graduation. Two high school Counselors are specifically identified to act as contacts and connections between students and parents, teachers, and social and behavioral issues. Social workers are itinerant and support buildings through the Student Intervention Team process, work with district and external resources to support families, and work with identified students in the MTSS Tier 3 process. Social workers support building administration and are in constant contact with the Department of Special Services, students, staff, and families.

How will you support students' social-emotional needs?

Students' emotional needs are supported through multiple measures, including social-emotional learning lessons that have been created for grade bands K-2 and 3-5 in elementary, led by a counselor but completed by the full team. The lessons are posted on the district website, as well as all elementary school websites. Additionally, teachers and counselors send weekly information, resources, and updates to families and students. At the secondary level, students are supported, as part of school goals related to relationships and connections, by having identified, assign school personnel they are "connected" with for the year. Each student was asked to identify a staff member they have a positive relationship with, and those staff have check-ins on a regular basis. All buildings and the district have social-emotional, mental health, and suicide prevention resources listed and available for students and parents. The district also participates actively in "Zero Reasons Why", which is a proactive program supported by all superintendents and administration in the six districts of Johnson County. All schools have plans in place to address student and parent concerns regarding SEL, and the district is currently in the process of reviewing and updating protocol for MTSS Behavior.

How will you engage families and caregivers in supporting the social-emotional needs of their children?

Schools engage families and caregivers in supporting the social-emotional needs of their children by remaining actively engaged with and connected to students. All students receive behavior screeners throughout the year, and staff use that information, in combination with other at-risk factors, to assess and identify students in need. That support does not stop because our platform has moved to continuous learning. Staff will actively work with one another, students, and families to monitor the mental and emotional health of children and teens, and provide supports, just as they would in a typical school year. PLC and SIT teams continue to meet, and student emotional needs are handled equal to academic issues. Administration require teachers to communicate with families, whether it is a connection of celebration, making SEL videos, using social media for inspiration and information, and providing a personal, albeit remote, connectivity with students.

Family Community Communication

How will you keep families informed?

Families will remain informed primarily through daily contact with teachers. Teaching staff are the foundation of communication with parents and guardians. Specials teachers, counselors, and principals will send weekly communication and updates using

online newsletters. School and district websites will be updated weekly, or more frequently if needed, to hold the most timely information on happenings related to student learning. The district also utilizes the messaging system in Skyward, our Student Information System, and we have a text alert system, in which approximately 97% of parents are enrolled. Text blasts can be sent to specific audiences, populations, or to the district as a whole. The superintendent has video messaging posted on the district website to inform families and stakeholders of the plans, expected changes, and news related to continuous learning.

How will you collect feedback from families?

Feedback is collected from families primarily through surveys, which may be conducted by individual buildings or the district. Examples of feedback collection include, but aren't limited to technology, parent-teacher conferences, and climate and culture. Although continuous learning moves the majority of meetings to online settings, we will continue to seek feedback from district teams on which parents serve, such as Leadership, Site Council, and the Education Foundation, to solicit family feedback on perceptions of success regarding the continuous learning plan.

How will you evaluate the validity of the feedback and respond?

Feedback from parents who serve on teams is incorporated into the content of some of the surveys sent out to families, and is nearly-immediate in nature. Evaluation of survey data, both numerical and open-ended response, are reviewed thoroughly by the appropriate staff. Many survey results are also shared with the Board of Education through presentation by department directors and/or coordinators. With current protocol regarding social distancing and maximum groups of ten people, those reports will be videos created ahead of time, or reports for the Board members to read. Although some questions on district and building climate and culture will remain the same, we will have new questions added this year, and that is determined as baseline data, since we do not have other data for comparison. All survey results for parent perception and student SEL (grades 3-12) are posted on the district website, to show transparency and information to both internal and external stakeholders. Data and feedback are also provided to administrators, who in turn share it with building leadership teams, staff, and building site councils.

How will you support families and caregivers as they facilitate learning at home?

Families and caregivers will be supported as they facilitate learning at home through constant communication from teaching staff and building administrators. School staff

will provide lessons with instructions for teaching, videos, project-based learning, and explanation of lesson plans. If a parent shares a concern or insecurity regarding a lesson, teachers can offer to hold a "live" session, Zoom meeting, or tele-conference to provide clarity. Specials teachers and SEL (counselors) are posting district choice-menu boards, with optional lessons for students to complete if they so choose. Principals are sending weekly communication and encouraging families to reach out to staff and themselves if they need assistance. Additionally, we provide technology support through K12itc (contracted provider), Canvas, and Seesaw.

Other

How will you reflect, monitor & evaluate the effectiveness of the implementation of this plan and the results?

The Continuous Learning Plan will be monitored and evaluated for effectiveness in the following ways:

- student participation data
- percent of seniors who meet graduation credits and requirements
- survey of parent perception regarding success of the continuous learning plan (in May)
- survey of student perception regarding success of the continuous learning provided
- monitoring of increase or decrease in student intervention via progress monitoring data
- quality of project-based learning
- correlation of data from 2019 and 2021 cohort data on state assessments and ACT scores (looking for learning loss or gain that can be attributed to the continuous learning environment)

Please describe the measures you will take in collaboration with your local county health department to protect the health and safety of students, staff and families.

The USD 232 staff have been in constant contact with Johnson County health and government officials. We have worked with Johnson County on a variety of task forces and our school nurses are working as part of the Johnson County's COVID-19 Information Line.

USD 232 will comply with all guidelines provided by the Johnson County Department of Health and Environment and the Kansas Department of Health and Environment as well as the Governor's order to close school facilities. For example, all USD 232 facilities are closed to non-essential activities. Custodial and maintenance staff have and will continue to sanitize high touch areas. All staff are working remotely whenever practicable. When staff are needed to work in the building, we are observing social distancing protocols.

In regards to students and families, we are encouraging families to observe social distancing. We will minimize times that students will be at the facilities. When families do need to come to school facilities for meals or materials distribution, all distribution will be done curbside to limit contact or exposure.

Superintendent Signature

Date

Board of Education President Signature

Date

Please print this document and sign.

Please direct questions to the following:

Plan for Continuous Learning: mmiller@ksde.org

Plan to Continue to Pay Hourly Employees

Proposed Changes to the 2019-20 Classified and Health Services Handbook

Emergency Closings

Emergencies such as severe weather, fires, sickness outbreak or power failures, can disrupt certain school district operations. In extreme cases, these circumstances may require the closing of a specific work facility. In the event that such an emergency occurs during non-working hours, local radio and/or television stations will be asked to broadcast notification of the closing. Assigned supervisory personnel will also notify affected staff working at the specific closed work facility to not report for work; generally, employees with less than 250-day work agreements. Employees with 250-day work agreements, primarily custodians, maintenance and grounds, would be expected to report to work. Employees with less than 250-day work agreements that were scheduled to work on the day operations were closed and are notified to not report for work, will receive regular pay limited to the number of “emergency closing days” built into the district calendar. ~~In a few cases a~~ Supervisors may require ~~certain~~ employees with less than 250-day work agreements to report to work for which they will receive their normal daily rate for the hours worked. **Staff members that do not report as requested may not be paid for the time they were requested to work and be subject to disciplinary action.** Staff at facilities not affected by the closing would report to work as scheduled.

Performance Evaluation

Supervisors and employees are required to discuss job performance and goals on a regular basis. The performance of all employees is an ongoing process. All classified and health services employees will be evaluated at least once during each contract year. A copy of the written performance evaluation will be provided to the evaluated employee and a copy will be delivered to the Human Resource Office no later than **May 15th** ~~April 20th~~, of each year for placement in the employee’s personnel file. Employees who wish to write a response to their evaluation have 14 days from their evaluation conference to respond in writing and submit the response to the Human Resources department. Supervisors/Evaluators will complete a probationary performance evaluation prior to the employee’s 60th day of employment. If an employee is hired after January 1st, only one evaluation needs to be completed for their first year of employment (prior to their 60th day of employment).

Waiver Application Packet



As a result of COVID-19 and the closing of school buildings, school districts must submit an application to waive 2019-2020 attendance requirements in order to receive exemption from KSA 72-3115. (1,116 attendance hours for all students and 1,086 attendance hours for high school seniors)

To apply for the waiver, you must complete and submit by April 8th the following items contained within this document:

1. Waiver Application
2. Assurances Document
3. Continuous Learning Plan Application

All required documents must be emailed as a single package to CLPlan@ksde.org by Wednesday, April 8, 2020.

Please direct questions to the following:

- Waiver Application: ddennis@ksde.org
- Plan for Continuous Learning: mmiller@ksde.org

To access Continuous Learning guidance documents and resources, visit:
<https://sites.google.com/ksde.org/kansascontinuouslearning2020/home>

Application to Waive 2019-2020 Attendance Requirements



Date April 6, 2020

School District Name De Soto USD 232

Superintendent name Frank Harwood

Board President name: Danielle Heikes

1. Who closed your schools? (Check all applicable)

- ☒ County Health Department
- ☐ Secretary of Health and Environment
- ☒ Governor
- ☐ Military Base Commander

2. How many hours was your school district open during the 2019-20 school year?

850 hours

3. How many hours are you requesting be waived from school term of 1,116 hours for the 2019-20 school year?

268 hours

NOTE

A continuous learning plan must be submitted as part of this waiver request in order to receive approval.

All required documents must be emailed as a single package to CLPlan@ksde.org by Wednesday, April 8, 2020.

Assurances Document



Date April 6, 2020

School District Name De Soto USD 232

This assurances document needs to be returned to KSDE with your request to waive attendance requirements and your continuous learning plan no later than Wednesday April 8, 2020, to indicate that the district will adopt a plan to ensure continuous learning for all students through the remainder of the 2019-2020 school year.

USD 232 hereby assures the Kansas State Board of Education it will follow the requirements for a Continuous Learning Plan for the remainder of the 2019-2020 school year:

1. USD 232 assures the State Board that it will develop a continuous learning plan that will meet the Kansas requirement for a waiver of the minimum requirement of 1,116 hours of school.
2. USD 232 assures the State Board that it will pay all current hourly employees during the balance of the 2019-2020 school year based on the plan developed and approved by the local Board of Education.
3. USD 232 assures the State Board that it will send the Continuous Learning Plan to the Kansas State Department of Education on or before April 8, 2020.
4. USD 232 assures the State Board that it will enroll all new students according to the state statute and the school district's enrollment policies and provide an educational plan for all new students for the duration of the 2019-2020 school year.
5. USD 232 assures the State Board that it will apply a health and safety policy limiting the opportunity for students, staff and families to be exposed to potential pathogens that could lead to illness.

President, Board of Education

Superintendent of Schools

Please print this document and sign.

All required documents must be emailed as a single package to CLPlan@ksde.org by Wednesday, April 8, 2020.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

KEN LARSEN
Asst. Supt., Business & Operations

TO: Mr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education Members
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Wednesday, April 1, 2020
SUBJECT: Bond Issue & Refunding of 2010-A Bonds

The District's Series 2010-A Build America Bonds in the amount of \$19,920,000 are now callable. If interest rates are favorable to refund these bond's, we would do so when we sell new bonds in June. This would save money on issuance costs.

A New Bond Sale will be necessary to support payment of the building projects already approved. We will be recommending a bond sale not to exceed \$35 million to support those and other future projects.

Pages 1, 2, and 3 attached to this report is a copy of the resolution you will be asked to approve at the April 6, 2020 Board of Education meeting.

If interest rates are favorable we anticipate selling \$35 million in new bond's. If interest rates are not as favorable as desired we would anticipate only selling the amount needed to cover current contracted projects.

We will keep you informed of how the interest rates are looking as we get closer to the June sale date.

If you have questions, please call me anytime to discuss.

A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION IMPROVEMENT AND REFUNDING BONDS, SERIES 2020-A, OF UNIFIED SCHOOL DISTRICT NO. 232, JOHNSON COUNTY, KANSAS (DE SOTO).

WHEREAS, pursuant to proceedings duly had, an election was held in Unified School District No. 232, Johnson County, Kansas (De Soto) (the "District") on May 1, 2018, on the proposition to issue \$85,000,000 principal amount of general obligation bonds for the purpose of purchasing and improving sites, to acquire, construct, equip, furnish, repair, remodel and make additions to buildings used for school district purposes, including safety and security and technology improvements, and all other necessary appurtenances and improvements related thereto, and to pay fees and expenses related thereto (the "Project"); and

WHEREAS, said proposition was approved by a majority of the voters of the District voting thereon and the District is authorized to proceed with the sale and issuance of the bonds authorized at said election; and

WHEREAS, the District has previously issued \$35,000,000 of bonds authorized at said election; and

WHEREAS, the District desires to issue a portion of the remaining general obligation bonds authorized at said election, in an amount not to exceed \$35,000,000, in order to pay a portion of the costs of the Project; and

WHEREAS, the District has previously issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the District has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (the "Refunded Bonds"):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>	<u>Amount</u>
Taxable General Obligation School Bonds (Build America Bonds)	2010	January 15, 2010	2020 to 2035	\$19,920,000

WHEREAS, the Board of Education of the District (the "Governing Body") hereby selects the firm of Stifel, Nicolaus & Company, Inc., Kansas City, Missouri (the "Municipal Advisor"), as municipal advisor for one or more series of general obligation bonds of the District to be issued in order to provide funds to permanently finance the Project and to refund the Refunded Bonds; and

WHEREAS, the District desires to authorize the Municipal Advisor to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the District is to prepare and distribute a preliminary official statement relating to said general obligation bonds; and

WHEREAS, the District desires to authorize Municipal Advisor and Gilmore & Bell, P.C., Kansas City, Missouri, the District's bond counsel ("Bond Counsel"), in conjunction with the Clerk to proceed with the preparation and distribution of a preliminary official statement and notice of bond sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF UNIFIED SCHOOL DISTRICT NO. 232, JOHNSON COUNTY, KANSAS (DE SOTO), AS FOLLOWS:

Section 1. There is hereby authorized to be offered for sale the District's General Obligation Improvement and Refunding Bonds, Series 2020-A (the "Bonds") described in the Notice of Bond Sale to be prepared by Bond Counsel in conjunction with the Municipal Advisor and District staff (the "Notice of Bond Sale"). All proposals for the purchase of the Bonds shall be delivered to the Governing Body at its meeting to be held on the sale date referenced in the Notice of Bond Sale, at which meeting the Governing Body shall review such bids and award the sale of the Bonds or reject all proposals.

Section 2. The President and Clerk, in conjunction with Municipal Advisor and Bond Counsel, are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds (the "Preliminary Official Statement"), and such officials and other representatives of the District are hereby authorized to use such document in connection with the sale of the Bonds.

Section 3. The Clerk, in conjunction with the Municipal Advisor and Bond Counsel, is hereby authorized and directed to give notice of said bond sale by publishing a summary of the Notice of Bond Sale not less than 6 days before the date of the bond sale in a newspaper of general circulation in Johnson County, Kansas, and the *Kansas Register* and by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Bonds. Proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale and awarded or rejected in the manner set forth in the Notice of Bond Sale.

Section 4. For the purpose of enabling the purchaser of the Bonds (the "Purchaser") to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the President, Clerk, Superintendent or Assistant Superintendent, Business & Operations are hereby authorized: (a) to approve the form of the Preliminary Official Statement and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the District's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The District agrees to provide to the Purchaser within seven business days of the date of the sale of Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The President, Clerk and the other officers and representatives of the District, the Municipal Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to: (a) carry out the sale of the Bonds; (b) provide for notice of redemption of the Refunded Bonds; and (c) purchase or subscribe for the securities to be deposited in the escrow for the Refunded Bonds.

Section 7. The President, Clerk and other officers and representatives of the District are hereby authorized and directed to execute the engagement letter related to services to be provided by the Municipal Advisor, in substantially the form attached hereto as *Exhibit B*.

Section 8. The sale and issuance of the Bonds and the transactions related thereto and described herein may be conducted and documents may be stored by electronic means. All documents, certificates, and instruments related to the Bonds may be executed by electronic transmission and in several counterparts. For each such document and instrument executed in several counterparts, or by electronic transmission, each shall be regarded as an original (with the same effect as if the signatures thereto and hereto were upon the same document) and all of which shall constitute one and the same document. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents (or documents executed by electronic transmission) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

Section 9. This Resolution shall be in full force and effect from and after its adoption by the Governing Body.

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Unified School District 232

Administrative & Educational Services

Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: April 1, 2020
Subject: **School Safety & Security Enhancements (ACTION)**

We will seek the board's approval at the meeting on Monday, April 6, to identify a safety/security partner to work with district both now and in the future to address multiple security systems and improvements. The company will provide design services, as well as all necessary hardware, software, programming, and support.

Specifically, we will recommend a proposal from Kenton Brothers, Inc., received through a competitive process. In addition to naming the security partner, we will also ask the Board to approve a security project on April 6 that is a continuation of our safety and security plans under the 2018 bond issue.

It is important to note the school district received a matching security grant from the State of Kansas for this next project in the amount of \$60,000.

Request for Proposals

The district published a formal request for proposals in January and conducted a mandatory pre-proposal meeting on January 30, 2020. Six vendors attended the meeting to learn more about our immediate and future needs in the area of safety/security enhancements. We made available to all vendors the opportunity to visit all facilities to ensure each vendor had the information necessary to submit a competitive proposal.

Project Description

The project, which is part of the district's next phase to help secure school district facilities, will focus on the installation of electronically controlled magnetic locks and/or controlled strike plates on strategically identified doors inside main offices, and other identified areas, for 16 facilities. The electronic locking mechanisms will be integrated into other security/communications systems to allow for the installation of duress button systems inside each facility. The goal is to create a more robust and automatic security response in the event of a crisis.

The system, upon completion, will allow each facility to reduce the time necessary to trigger emergency notifications. Thanks to system automation, facilities will be able to secure the main office area with the activation of a duress/panic button system. The magnetic locks will create additional barriers to help prevent/delay an intruder from entering the main area of the school. The integrated system will ultimately perform a series of simultaneous actions including, but not limited to, alerting first responders, notification of district personnel, triggering of facility-wide visual/audial emergency notifications, and immediately release all magnetic fire doors inside the facility, adding further barriers between an intruder and students.

The project will focus the following:

- Hardware and systems to secure main office; segregate main office from remainder of building;
- Panic/duress buttons;
- Connect systems to trigger a series of actions such as, but not limited to, locking certain identified doors, releasing electronically controlled fire doors, and triggering certain notifications;
- Ensure proper DSX Controller Capacity;
- Interoperability with Informacast; and
- Options for adding 4 additional inputs on DSX controllers per building;

Competitive Proposals

Of the six vendors that attended the mandatory pre-proposal meeting, three submitted sealed proposals on March 5, 2020.

- BranchPattern \$16,000 (design only)
- ACS Electronic Systems \$58,819 (design, materials, labor, programming)
- Kenton Brothers, Inc. \$65,595.05 (design, materials, labor, programming, integration)

The reason we selected a competitive proposal process was to identify a vendor that specializes in access control systems and integration of multiple security systems. After reviewing vendor proposals, qualifications, and prior projects, we believe Kenton Brothers, Inc., best matched our proposal request and will provide a more holistic safety/security system, as opposed to addressing separate pieces utilizing different vendors that may not have the interoperability needed by the district.

Kenton Brothers, if approved by the Board, will work the district to design a new plan to upgrade and modernize the aging hardware/software associated with our electronic door access system across all facilities. We hope to have another proposal for your consideration in the coming weeks. Of course, the Board of Education will have the opportunity to approve/reject any future purchases.

Recommendation

After careful review of the proposals and vendor qualifications, we recommend identifying Kenton Brothers, Inc., as the district's safety/security partner. In addition, we seek the Board's approval to move forward with the next phase of security enhancements in the amount of \$65,595.05. As always, please let us know what questions you may have.

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Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: April 1, 2020
Subject: DHS Bond Projects (Action)

Bond Projects (Action)

Bid specifications were written and a legal advertisement was published on March 3 for two bond related projects at De Soto High School. The projects include the addition of 238 parking stalls at De Soto High School as well as an access road from 87th Street to the high school parking lot. These projects made the list of bond projects to be completed after the bond referendum passed in May of 2018. Specifications were sent directly to twelve contractors and a mandatory pre-bid meeting was conducted on March 10. Seventeen contractors attended the pre-bid meeting and seven of those contractors submitted a bid. Sealed bids were due to the service center by 10:00 am on March 31. Bids ranged from \$1,275,289.70 to \$1,580,291.61 on the alternate bid with Linaweaver Construction submitting the lowest bid. For the base bid, bids ranged from \$1,426,858.62 to \$1,670,944.50 with Blue Moon Hauling submitting the low bid. The difference between the base bid and the alternate bid was the disposal of soil. In the base bid, all soil was to be hauled away whereas the alternate bid, involved the soil being utilized on site. Keeping the soil for on-site utilization was thoroughly discussed with our grounds department personnel and they agreed that keeping the soil was the preferred option.

Linaweaver has not worked for the district on projects in the past but has completed work for the City of De Soto and has been highly recommended by engineers. The total cost estimates for these two projects were \$1,605,356. At this time, we are asking the Board to approve the alternate bid from Linaweaver for \$1,275,289.70 to construct an additional 238 parking stalls at De Soto High School as well as an access road from 87th street to the high school parking lot. As always, bid tabs are attached to this document and please remember to contact me with any questions or concerns you may have regarding either project.

Bid Opening
March 31, 2020
10:00 AM

[illegible]



Unified School District 232



Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: April 1, 2020
Subject: MVHS Bond Projects (Action)

Bond Projects (Action)

Bid specifications were written and a legal advertisement was published on March 3 for several bond related projects at Mill Valley High School. These projects include track resurfacing, stadium renovation, installation of artificial turf on the soccer field, and storage for the grounds department as well as the school under the expanded bleachers. These projects made the list of bond projects to be completed during the second phase of projects. Specifications were sent directly to nine contractors and a mandatory pre-bid meeting was conducted on March 10. Fifteen contractors attended the pre-bid meeting and three of those contractors submitted a bid. Sealed bids were due to the service center by 2:00 pm on March 31. Base bids ranged from \$3,127,000 to \$3,620,777 with Zimmerman Construction submitting the lowest base bid.

Three alternate bids were submitted on March 31 along with the base bids. The first alternate was for a pre-manufactured press box instead of using shipping containers. This would be a \$140,000 add and they would take longer to arrive on site which would negatively affect the schedule. We are not recommending this alternate. The second alternate was to move existing light poles outside of the bleachers to not block spectators' view of the field. This would also require re-lamping poles on both sides of the field with LED lights. This alternate would cost an additional \$312,000. We are recommending the Board except this add alternate as it would not only benefit spectators' view, but in addition, would be more cost effective to operate and reduce light pollution to adjoining neighborhoods. The third alternate was for a sunshade device, which would drastically reduce glare for anyone inside of the press box. This alternate would run the length of the press box and would cost an additional \$31,000.

Zimmerman Construction has worked for the district on projects in the past and we have always been pleased with their work. Cost estimates for these projects were \$3,475,109 and at this time, we are asking the Board to approve the base bid, alternate two, and alternate three for a total cost of \$3,470,000 from Zimmerman for bond projects at Mill Valley High School. As always, bid tabs are attached to this document and please remember to contact me with any questions or concerns you may have regarding these projects.

**MVHS Bond Projects
Bid Opening
March 31, 2020
2:00 PM**

[illegible]



Unified School District 232



De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

Lee Hanson, M.Ed
Director of Special Services

To: Members of the Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Lee Hanson, Director of Special Services
Date: April 1, 2020
Subject: Fiscal Year 2021 VI-B Federal Funds and Assurances (ALERT)

Brief Summary:

Please find attached the 2020-2021 Local Education Agency (LEA) Assurances for the *Individuals with Disabilities* (IDEA) Part b Funds. As part of the Kansas Waiver, each participating LEA must annually ensure that all programs for children will be operated in compliance with all applicable state and federal statutes, rules, and regulations. By approving the attached LEA Assurances pertaining to eligibility and implementation, we are indicating that USD 232 meets the conditions outlined in federal regulations and that we have policies, procedures, and programs in place to support the federal requirements for Fiscal Year (FY) 21. In the month of May, these assurances will be on the Consent Agenda for Board approval. Once approved, USD 232 will have access to Federal VI-B funds for FY21.

KANSAS STATE DEPARTMENT OF EDUCATION

Local Education Agency (LEA) Application for The Individuals with Disabilities Education Act (IDEA) Part B Funds

LEA ASSURANCES

Section I. General Grant Assurances for Federal Funds

Throughout the period of the grant award, the LEA will comply with all requirements of:

The Individuals with Disabilities Education Act (IDEA) as Amended by the Individuals with Disabilities Education Act Amendments of 2004 (PL 108-446) and its implementing regulations;

The Kansas Special Education for Exceptional Children Act and the Kansas State Board of Education's administrative regulations on special education;

The LEA will make a good faith effort, on a continuing basis, to maintain a drug-free workplace, in accordance with the measures in 34 CFR Part 84, Subpart B and the Drug-Free Workplace Act of 1988;

The Education Department General Administrative Regulations (EDGAR) 34 CFR 76 requirements that are not inconsistent with IDEA, including:

34 CFR §76.500(a) Federal statutes and regulations on nondiscrimination.

(a) A State and a subgrantee shall comply with the following statutes and regulations:

Subject	Statute	Regulation
Discrimination on the basis of race, color, or national origin	Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000d through 2000d-4)	34 CFR part 100.
Discrimination on the basis of sex	Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683)	34 CFR part 106.
Discrimination on the basis of handicap	Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794)	34 CFR part 104.
Discrimination on the basis of age	The Age Discrimination Act (42 U.S.C. 6101 <i>et seq.</i>)	34 CFR part 110.

(b) A State or subgrantee that is a covered entity as defined in §108.3 of this title shall comply with the nondiscrimination requirements of the Boy Scouts of America Equal Access Act, 20 U.S.C. 7905, 34 CFR part 108.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

[45 FR 22497, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 71 FR 15002, Mar. 24, 2006]

34 CFR §76.650 Private schools; purpose of §§76.651-76.662.

(a) Under some programs, the authorizing statute requires that a State and its subgrantees provide for participation by students enrolled in private schools. Sections 76.651-76.662 apply to those programs and provide rules for that participation. These sections do not affect the authority of the State or a subgrantee to enter into a contract with a private party.

(b) If any other rules for participation of students enrolled in private schools apply under a particular program, they are in the authorizing statute or implementing regulations for that program.

(Authority: 20 U.S.C. 1221e-3 and 3474)

Note: Some program statutes authorize the Secretary—under certain circumstances—to provide benefits directly to private school students. These “bypass” provisions—where they apply—are implemented in the individual program regulations.

34 CFR §76.700 Compliance with statutes, regulations, State plan, and applications.

A State and a subgrantee shall comply with the State plan and applicable statutes, regulations, and approved applications, and shall use Federal funds in accordance with those statutes, regulations, plan, and applications.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

34 CFR §76.701 The State or subgrantee administers or supervises each project.

A State or a subgrantee shall directly administer or supervise the administration of each project.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

34 CFR §76.702 Fiscal control and fund accounting procedures.

A State and a subgrantee shall use fiscal control and fund accounting procedures that insure proper disbursement of and accounting for Federal funds.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

34 CFR §76.709 Funds may be obligated during a “carryover period.”

(a) If a State or a subgrantee does not obligate all of its grant or subgrant funds by the end of the fiscal year for which Congress appropriated the funds, it may obligate the remaining funds during a carryover period of one additional fiscal year.

(b) The State shall return to the Federal Government any carryover funds not obligated by the end of the carryover period by the State and its subgrantees.

Note: This section is based on a provision in the General Education Provisions Act (GEPA). Section 427 of the Department of Education Organization Act (DEOA), 20 U.S.C. 3487, provides that except to the extent inconsistent with the DEOA, the GEPA “shall apply to functions transferred by this Act to the extent applicable on the day preceding the effective date of this Act.” Although standardized nomenclature is used in this section to reflect the creation of the Department of Education, there is no intent to extend the coverage of the GEPA beyond that authorized under section 427 or other applicable law.

(Authority: U.S.C. 1221e-3, 1225(b), and 3474)

[45 FR 22517, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 45 FR 86296, Dec. 30, 1980. Redesignated at 60 FR 41295, Aug. 11, 1995]

34 CFR §76.722 Subgrantee reporting requirements.

A State may require a subgrantee to submit reports in a manner and format that assists the State in complying with the requirements under 34 CFR 76.720 and in carrying out other responsibilities under the program.

(Authority: 20 U.S.C. 1221e-3, 1231a, and 3474)

[72 FR 3703, Jan. 25, 2007]

34 CFR §76.730 Records related to grant funds.

A State and a subgrantee shall keep records that fully show:

- (a) The amount of funds under the grant or subgrant;
- (b) How the State or subgrantee uses the funds;
- (c) The total cost of the project;
- (d) The share of that cost provided from other sources; and
- (e) Other records to facilitate an effective audit.

(Approved by the Office of Management and Budget under control number 1880-0513)

(Authority: 20 U.S.C. 1232f)

[45 FR 22517, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 53 FR 49143, Dec. 6, 1988]

34 CFR §76.731 Records related to compliance.

A State and a subgrantee shall keep records to show its compliance with program requirements.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

The Uniform Grant Guidance, 2 CFR §200 all applicable subrecipient requirements, notably including but not limited to:

2 CFR Subpart D – Post Federal Award Requirements

- §200.302 Financial management.
- §200.303 Internal controls.
- §200.305 Payment.
- §200.313 Equipment.
- §200.314 Supplies.
- §200.318 General procurement standards.
- §200.320 Methods of procurement to be followed;

2 CFR 200 Subpart E: Cost Principles:

- §200.403 Factors affecting allowability of costs.
- §200.404 Reasonable costs.
- §200.405 Allocable costs.
- §200.413 Direct costs.
- §200.415 Required certifications.
- §200.430 Compensation—personal services.

The Debarment and Suspension, 34 CFR Part 85, Section 85.510, Participants' Responsibilities and makes the following certification by signing this application:

The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 for such failure.

Section II. IDEA Part B Grant Assurances

An LEA is eligible for assistance under Part B of the Act for a fiscal year if the agency submits a plan that provides assurances to the SEA that the LEA meets each of the conditions in §§300.201 through 300.213.

(Authority: 20 U.S.C. 1413(a))

34 CFR §300.201 Consistency with State policies.

The LEA, in providing for the education of children with disabilities within its jurisdiction, must have in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §§300.101 through 300.163, and §§300.165 through 300.174.

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(1))

34 CFR §300.202 Use of amounts.

(a) *General.* Amounts provided to the LEA under Part B of the Act—

- (1) Must be expended in accordance with the applicable provisions of this part;
- (2) Must be used only to pay the excess costs of providing special education and related services to children with disabilities, consistent with paragraph (b) of this section; and
- (3) Must be used to supplement State, local, and other Federal funds and not to supplant those funds.

(b) *Excess cost requirement*—(1) *General.* (i) The excess cost requirement prevents an LEA from using funds provided under Part B of the Act to pay for all of the costs directly attributable to the education of a child with a disability, subject to paragraph (b)(1)(ii) of this section.

(ii) The excess cost requirement does not prevent an LEA from using Part B funds to pay for all of the costs directly attributable to the education of a child with a disability in any of the ages 3, 4, 5, 18, 19, 20, or 21, if no local or State funds are available for nondisabled children

of these ages. However, the LEA must comply with the nonsupplanting and other requirements of this part in providing the education and services for these children.

(2)(i) An LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of its children with disabilities before funds under Part B of the Act are used.

(ii) The amount described in paragraph (b)(2)(i) of this section is determined in accordance with the definition of *excess costs* in §300.16. That amount may not include capital outlay or debt service.

(3) If two or more LEAs jointly establish eligibility in accordance with §300.223, the minimum average amount is the average of the combined minimum average amounts determined in accordance with the definition of excess costs in §300.16 in those agencies for elementary or secondary school students, as the case may be.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(2)(A))

34 CFR §300.203 Maintenance of effort.

(a) *Eligibility standard.* (1) For purposes of establishing the LEA's eligibility for an award for a fiscal year, the SEA must determine that the LEA budgets, for the education of children with disabilities, at least the same amount, from at least one of the following sources, as the LEA spent for that purpose from the same source for the most recent fiscal year for which information is available:

- (i) Local funds only;
- (ii) The combination of State and local funds;
- (iii) Local funds only on a per capita basis; or
- (iv) The combination of State and local funds on a per capita basis.

(2) When determining the amount of funds that the LEA must budget to meet the requirement in paragraph (a)(1) of this section, the LEA may take into consideration, to the extent the information is available, the exceptions and adjustment provided in §§300.204 and 300.205 that the LEA:

- (i) Took in the intervening year or years between the most recent fiscal year for which information is available and the fiscal year for which the LEA is budgeting; and
- (ii) Reasonably expects to take in the fiscal year for which the LEA is budgeting.

(3) Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraph (a)(1) of this section.

(b) *Compliance standard.* (1) Except as provided in §§300.204 and 300.205, funds provided to an LEA under Part B of the Act must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year.

(2) An LEA meets this standard if it does not reduce the level of expenditures for the education of children with disabilities made by the LEA from at least one of the following sources below the level of those expenditures from the same source for the preceding fiscal year, except as provided in §§300.204 and 300.205:

- (i) Local funds only;
- (ii) The combination of State and local funds;
- (iii) Local funds only on a per capita basis; or

(iv) The combination of State and local funds on a per capita basis.

(3) Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraphs (b)(1) and (2) of this section.

(c) *Subsequent years.* (1) If, in the fiscal year beginning on July 1, 2013 or July 1, 2014, an LEA fails to meet the requirements of §300.203 in effect at that time, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required in the absence of that failure, not the LEA's reduced level of expenditures.

(2) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(i) or (iii) of this section and the LEA is relying on local funds only, or local funds only on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(i) or (iii) in the absence of that failure, not the LEA's reduced level of expenditures.

(3) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(ii) or (iv) of this section and the LEA is relying on the combination of State and local funds, or the combination of State and local funds on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(ii) or (iv) in the absence of that failure, not the LEA's reduced level of expenditures.

(d) *Consequence of failure to maintain effort.* If an LEA fails to maintain its level of expenditures for the education of children with disabilities in accordance with paragraph (b) of this section, the SEA is liable in a recovery action under section 452 of the General Education Provisions Act (20 U.S.C. 1234a) to return to the Department, using non-Federal funds, an amount equal to the amount by which the LEA failed to maintain its level of expenditures in accordance with paragraph (b) of this section in that fiscal year, or the amount of the LEA's Part B subgrant in that fiscal year, whichever is lower.

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(2)(A), Pub. L. 113-76, 128 Stat. 5, 394 (2014), Pub. L. 113-235, 128 Stat. 2130, 2499 (2014))
[80 FR 23666, Apr. 28, 2015]

Note: An LEA may apply the exceptions in §300.204 and the adjustment in §300.205 to meet both the eligibility and compliance standards. When determining the amount of funds that an LEA must budget to meet the eligibility standard, the LEA may take into consideration, to the extent the information is available, the exceptions and adjustment that the LEA: (i) took in the intervening year or years between the most recent fiscal year for which information is available and the fiscal year for which the LEA is budgeting; and (ii) reasonably expects to take in the fiscal year for which the LEA is budgeting. (From OSEP Memo 15-10, Issuance of Guidance on the Final Local Educational Agency (LEA) Maintenance of Effort (MOE) Regulations under Part B of the Individuals with Disabilities Education Act (IDEA), July 27, 2015.)

34 CFR §300.204 Exception to maintenance of effort.

Notwithstanding the restriction in §300.203(b), an LEA may reduce the level of expenditures by the LEA under Part B of the Act below the level of those expenditures for the preceding fiscal year if the reduction is attributable to any of the following:

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

(b) A decrease in the enrollment of children with disabilities.

(c) The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child—

(1) Has left the jurisdiction of the agency;

(2) Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated; or

(3) No longer needs the program of special education.

(d) The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.

(e) The assumption of cost by the high cost fund operated by the SEA under §300.704(c).

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(2)(B))

[71 FR 46753, Aug. 14, 2006, as amended at 80 FR 23667, Apr. 28, 2015]

34 CFR §300.205 Adjustment to local fiscal efforts in certain fiscal years.

(a) *Amounts in excess.* Notwithstanding §300.202(a)(2) and (b) and §300.203(b), and except as provided in paragraph (d) of this section and §300.230(e)(2), for any fiscal year for which the allocation received by an LEA under §300.705 exceeds the amount the LEA received for the previous fiscal year, the LEA may reduce the level of expenditures otherwise required by §300.203(b) by not more than 50 percent of the amount of that excess.

(b) *Use of amounts to carry out activities under ESEA.* If an LEA exercises the authority under paragraph (a) of this section, the LEA must use an amount of local funds equal to the reduction in expenditures under paragraph (a) of this section to carry out activities that could be supported with funds under the ESEA regardless of whether the LEA is using funds under the ESEA for those activities.

(c) *State prohibition.* Notwithstanding paragraph (a) of this section, if an SEA determines that an LEA is unable to establish and maintain programs of FAPE that meet the requirements of section 613(a) of the Act and this part or the SEA has taken action against the LEA under section 616 of the Act and subpart F of these regulations, the SEA must prohibit the LEA from reducing the level of expenditures under paragraph (a) of this section for that fiscal year.

(d) *Special rule.* The amount of funds expended by an LEA for early intervening services under §300.226 shall count toward the maximum amount of expenditures that the LEA may reduce under paragraph (a) of this section.

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(2)(C))

[71 FR 46753, Aug. 14, 2006, as amended at 80 FR 23667, Apr. 28, 2015]

34 CFR §300.206 Schoolwide programs under title I of the ESEA.

(a) *General.* Notwithstanding the provisions of §§300.202 and 300.203 or any other provision of Part B of the Act, an LEA may use funds received under Part B of the Act for any fiscal year to carry out a schoolwide program under section 1114 of the ESEA, except that the amount used in any schoolwide program may not exceed—

(1)(i) The amount received by the LEA under Part B of the Act for that fiscal year; divided by

(ii) The number of children with disabilities in the jurisdiction of the LEA; and multiplied by

(2) The number of children with disabilities participating in the schoolwide program.

(b) *Funding conditions.* The funds described in paragraph (a) of this section are subject to the following conditions:

(1) The funds must be considered as Federal Part B funds for purposes of the calculations required by §300.202(a)(2) and (a)(3).

(2) The funds may be used without regard to the requirements of §300.202(a)(1).

(c) *Meeting other Part B requirements.* Except as provided in paragraph (b) of this section, all other requirements of Part B of the Act must be met by an LEA using Part B funds in accordance with paragraph (a) of this section, including ensuring that children with disabilities in schoolwide program schools—

(1) Receive services in accordance with a properly developed IEP; and

(2) Are afforded all of the rights and services guaranteed to children with disabilities under the Act.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(2)(D))

34 CFR §300.207 Personnel development.

The LEA must ensure that all personnel necessary to carry out Part B of the Act are appropriately and adequately prepared, subject to the requirements of §300.156 (related to personnel qualifications) and section 2102(b) of the ESEA.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(3))
[71 FR 46753, Aug. 14, 2006, as amended at 82 FR 29761, June 30, 2017]

34 CFR §300.208 Permissive use of funds.

(a) *Uses.* Notwithstanding §§300.202, 300.203(b), and 300.162(b), funds provided to an LEA under Part B of the Act may be used for the following activities:

(1) *Services and aids that also benefit nondisabled children.* For the costs of special education and related services, and supplementary aids and services, provided in a regular class or other education-related setting to a child with a disability in accordance with the IEP of the child, even if one or more nondisabled children benefit from these services.

(2) *Early intervening services.* To develop and implement coordinated, early intervening educational services in accordance with §300.226.

(3) *High cost special education and related services.* To establish and implement cost or risk sharing funds, consortia, or cooperatives for the LEA itself, or for LEAs working in a consortium of which the LEA is a part, to pay for high cost special education and related services.

(b) *Administrative case management.* An LEA may use funds received under Part B of the Act to purchase appropriate technology for recordkeeping, data collection, and related case management activities of teachers and related services personnel providing services described in the IEP of children with disabilities that is needed for the implementation of those case management activities.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(4))
[71 FR 46753, Aug. 14, 2006, as amended at 80 FR 23667, Apr. 28, 2015]

34 CFR §300.209 Treatment of charter schools and their students.

(a) *Rights of children with disabilities.* Children with disabilities who attend public charter schools and their parents retain all rights under this part.

(b) *Charter schools that are public schools of the LEA.* (1) In carrying out Part B of the Act and these regulations with respect to charter schools that are public schools of the LEA, the LEA must—

(i) Serve children with disabilities attending those charter schools in the same manner as the LEA serves children with disabilities in its other schools, including providing supplementary and related services on site at the charter school to the same extent to which the LEA has a policy or practice of providing such services on the site to its other public schools; and

(ii) Provide funds under Part B of the Act to those charter schools—

(A) On the same basis as the LEA provides funds to the LEA's other public schools, including proportional distribution based on relative enrollment of children with disabilities; and

(B) At the same time as the LEA distributes other Federal funds to the LEA's other public schools, consistent with the State's charter school law.

(2) If the public charter school is a school of an LEA that receives funding under §300.705 and includes other public schools—

(i) The LEA is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity; and

(ii) The LEA must meet the requirements of paragraph (b)(1) of this section.

(c) *Public charter schools that are LEAs.* If the public charter school is an LEA, consistent with §300.28, that receives funding under §300.705, that charter school is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity.

(d) *Public charter schools that are not an LEA or a school that is part of an LEA.* (1) If the public charter school is not an LEA receiving funding under §300.705, or a school that is part of an LEA receiving funding under §300.705, the SEA is responsible for ensuring that the requirements of this part are met.

(2) Paragraph (d)(1) of this section does not preclude a State from assigning initial responsibility for ensuring the requirements of this part are met to another entity. However, the SEA must maintain the ultimate responsibility for ensuring compliance with this part, consistent with §300.149.

(Approved by the Office of Management and Budget under control number 1820-0600) (Authority: 20 U.S.C. 1413(a)(5))

34 CFR §300.210 Purchase of instructional materials.

(a) *General.* Not later than December 3, 2006, an LEA that chooses to coordinate with the National Instructional Materials Access Center (NIMAC), when purchasing print instructional materials, must acquire those instructional materials in the same manner, and subject to the same conditions as an SEA under §300.172.

(b) *Rights of LEA.* (1) Nothing in this section shall be construed to require an LEA to coordinate with the NIMAC.

(2) If an LEA chooses not to coordinate with the NIMAC, the LEA must provide an assurance to the SEA that the LEA will provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

(3) Nothing in this section relieves an LEA of its responsibility to ensure that children with disabilities who need instructional materials in accessible formats but are not included under the definition of blind or other persons with print disabilities in §300.172(e)(1)(i) or who need materials that cannot be produced from NIMAS files, receive those instructional materials in a timely manner.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(6))

Note: Kansas has defined 'timely manner' as; the responsible public agency has taken all reasonable steps to ensure that needed instructional materials, including instructional materials that cannot be produced from NIMAS files, are provided in accessible formats to blind or other children with print disabilities at the same time as nondisabled children receive instructional materials. The definition for timely manner applies to all children with disabilities that need instructional materials provided in an accessible format regardless of the eligibility requirements of NIMAS.

34 CFR §300.211 Information for SEA.

The LEA must provide the SEA with information necessary to enable the SEA to carry out its duties under Part B of the Act, including, with respect to §§300.157 and 300.160, information relating to the performance of children with disabilities participating in programs carried out under Part B of the Act.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(7))

34 CFR §300.212 Public information.

The LEA must make available to parents of children with disabilities and to the general public all documents relating to the eligibility of the agency under Part B of the Act.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(8))

34 CFR §300.213 Records regarding migratory children with disabilities.

The LEA must cooperate in the Secretary's efforts under section 1308 of the ESEA to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding those children.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(9))

Section III. National Instructional Materials Accessibility Center (NIMAC) Opt-in/Opt-Out Assurance

A Local Education Area (LEA) has a choice to coordinate with the National Instructional Materials Access Center (NIMAC) or to implement the standard without coordinating with the National Instructional Materials Access Center (NIMAC). 34 CFR §300.210

Please select the appropriate box to indicate the LEAs choice to opt-in or out of the NIMAC to implement the NIMAS Standard:

OPT-IN The LEA coordinates with the National Instructional Materials Access Center and, as part of any print instructional materials adoption process, procurement contract, or other practice or instrument used for purchase of print instructional materials, enters into a written contract with the publisher of the print instructional materials to:

- (a) Require the publisher to prepare and, on or before delivery of the print instructional materials, provide to the National Instructional Materials Center (NIMAC), electronic files containing the contents of the print instructional materials using the NIMAS standard

Or

- (b) Purchase instructional materials from the publisher that are produced in, or may be rendered in, specialized formats.

OPT-OUT The LEA has chosen not to coordinate with the National Instructional Materials Access Center but assures that it will provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

CERTIFICATION

HEREBY CERTIFY that the applicant has read and understands the General and IDEA grant assurances and will comply with such assurances.

Name of Local Board Official:

Board Approved Date: