



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood, Ed.D
Superintendent of Schools

USD 232 BOARD OF EDUCATION

REGULAR MEETING AGENDA

May 4, 2020

**Due to school facility closure and group size limitations,
the meeting will be viewable to the public via our YouTube channel: <https://bitly.com/usd232youtube>**

***** Please silence cell phones prior to the beginning of this meeting. *****

6:00 P.M.

I. MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

II. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Approve minutes of the April 6th regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on April 28, 2020.
- E. Approve employment recommendations made on May 4, 2020.
- F. Approve the revised Facility Use Fee Schedule.
- G. Accept the low bid from Interior Landscapes for Hon office furniture in the amount of \$32,130.00 and the low bid from United Office Products for Lorell and KI office furniture in the amount of \$40,646.26.
- H. Approve the 2020-2021 Local Education Agency (LEA) Assurances for the *Individuals with Disabilities Education Act* (IDEA) Part B Funds.
- I. Approve one-year renewal of contracts with the following vendors for the purchase of food products during the 2020-21 school year at the pricing levels submitted to the Student Nutrition Department:
 - Roma Bread Bread Products
 - Hiland Dairy Milk/Dairy Products

- J. Approve one-year renewal of USD 232's prime vendor contract with US Foods for the 2020-2021 school year.

III. ACTION ITEMS.

- A. 2020 Graduation Date Change. [Dr. Frank Harwood]
- B. First Student Contract Amendment. [Dr. Frank Harwood]
- C. Naming the Career & Technical Education/Early Childhood Education Center. [Dr. Frank Harwood]
- D. Access Control Management System. [Alvie Cater & Brandon Riffel]
- E. Bright Bytes Student Data Warehouse System. [Michelle Hite]

IV. DISCUSSION ITEM.

- A. School Funding & Legislative Report. [Dr. Frank Harwood]

V. FYI REPORTS.

- A. Annual School Site Council Reports.

VI. EXECUTIVE SESSION.

- A. Negotiations.
- B. Non-Elected Personnel.

VII. ADJOURNMENT.

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

YouTube channel: <https://bitly.com/usd232youtube>

April 6, 2020

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Rick Amos – via Zoom
Bill Fletcher – via Zoom
John Gagnat – via Zoom
Danielle Heikes – In Person
Stephanie Makalous – via Zoom
Ashley Spaulding – via Zoom
Rachele Zade – via Zoom

Others Present: Alvie Cater, Assistant Superintendent of Administrative & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Dr. Frank Harwood, Superintendent of Schools
Ken Larsen, Assistant Superintendent of Business & Operations
Brandon Riffel, Director of Technology

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will be conducted via YouTube with each motion of the Board being acted upon with a roll call vote and how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda.

Declaring a conflict of interest, Rick Amos asked to remove Sarah Amos from the employment recommendations made on April 1st (Consent Agenda Item D) for approval separately.

John Gagnat joined the meeting at 6:03 p.m.

Mrs. Danielle Heikes moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Stephanie Makalous seconded.

Roll Call Vote:

Rick Amos - Yes

Bill Fletcher – Yes

John Gagnat - Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the March 2nd regular meeting.
2. Payment of bills and issuance of checks numbered 50914 – 50966, 50969 - 51051 and 51057 – 51216.
3. Transfer of funds as follows:
 - a. \$885,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$5,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
 - c. \$220,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$36,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$157,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Anthony Huggins, Custodial Supervisor, DSC

Victoria Hutchison, Center Based Paraprofessional, ME

Kelly Milam, Reading Aide, PRE

Kora Scarpa, Center Based Paraprofessional, HE

Kasey Strobel, Paraprofessional, MTMS

Termination – Classified

Monica Camacho, Evening Custodian, DHS

Employment – Classified

Luke Rachwal, Rule 10 Assistant Softball Coach, MVHS

Eric Roberts, Heads Groundskeeper, DSC

Gabrielle Stephens, Substitute School Nurse, Districtwide

Nicholas Taylor, Custodial Supervisor, DSC

Katelyn Yoder, Rule 10 Assistant Softball Coach, MVHS

Resignations – Certified (At the conclusion of the 2019-20 school year.)

Jenna Baldwin, 3rd Grade Teacher, ME

Taylor Curtis, Math Teacher, MVHS

James B. Gadwood, Special Education Teacher, DHS

Lauren Partridge, 6th Grade English Language Arts Teacher, MTMS

Katherine Welzenbach, Chemistry Teacher, DHS

Retirement – Certified (At the conclusion of the 2019-20 school year.)

Robert Gadwood, 8th Grade Science Teacher, MCMS

Employment – Certified (Effective for the 2020-21 school year.)

Jennifer Eichkorn, Special Education Teacher, RE

Johnny Lewis, Special Education Teacher, DHS

Anna Meissbach, 7th Grade Pathways Teacher, MTMS

William Mercer, Speech/Debate & Communications Teacher, DHS

David Row, Music Teacher, PRE

Michael Strack, At-Risk Teacher, MVHS

5. A bid from Contract Paper Group, Inc. in the amount of \$39,211.20 for two full truckloads of Natural Choice copy paper, 840 cartons each.
6. A bid from Combes Construction in the amount of \$214,000.00 for demolition and removal of existing Grounds building as well as construction of a new Grounds building.
7. A bid from Switzer & Associates in the amount of \$86,285.00 for interior painting at Prairie Ridge Elementary School.
8. Purchase of the following materials/resources with a seven-year implementation: College Algebra from National Geographic Learning/Cengage Learning in the amount of \$71,896.00 and AP Statistics from bedford, freeman & worth high school publishers in the amount of \$17,108.56.
9. Renewal of licensing for Mosyle Manager software in the amount of \$57,444.90.
10. Establishment of the Mill Valley Unified Sports student club at Mill Valley High School.
11. Six sections of old wrestling mats at Mill Valley High School declared as surplus.
12. Acceptance of the following donations:
 - \$500.00 from the USD 232 Education Foundation to Mize Elementary School.
 - \$435.00 from the Mize PTO to Mize Elementary School for the 1st grade field trip.
 - \$330.00 from the Mize PTO to Mize Elementary School for the 5th grade field trip.
 - \$500.00 from the USD 232 Education Foundation to Prairie Ridge Elementary School.

Rick Amos left the meeting at 6:04 p.m.

Motion by Mrs. Danielle Heikes to approve the employment of Sarah Amos, Rule 10 Assistant Dance Coach, MVHS.

Mrs. Rachele Zade seconded.

Roll Call Vote:

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 6/0.

Rick Amos returned to the meeting at 6:05 p.m.

ACTION ITEMS.

School Facility Closure. Superintendent Harwood noted that during Spring Break (on March 17th) Governor Laura Kelly ordered all school facilities in Kansas to be closed until May 29, 2020. With ensuring meals for students being one of the first orders of business with the closure, Superintendent Harwood applauded the Student Nutrition Department and staff for their efforts in making meals available every Monday and Wednesday for every child under the age of 18 across the district. He said the Kansas State Department of Education provided a framework for every district to use in developing a Continuous Learning Plan. He added that a team of educators from across the district worked diligently to develop the framework to provide learning opportunities for students with a focus on essential standards and said that the USD 232 Continuous Learning Plans for elementary and secondary students were in the board packet for approval.

Superintendent Harwood said the district did a survey of families which showed that 95% of students have internet access. He noted that the district is working with families that don't.

With regard to social/emotional wellness, Superintendent Harwood also pointed out that counselors and social workers have reached out to all students they've been having regular contact with and will continue to provide them with support; as well as reach out to other students staff may identify to them as needing assistance.

Mrs. Stephanie Makalous moved to approve the USD 232 Continuous Learning Plan for Elementary and Secondary grade levels to be implemented in the fourth quarter of the 2019-2020 school year.

Mr. John Gaignat seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Superintendent Harwood noted that the next item of business with regard to school closure is to change the Classified and Health Services Handbook to ensure continuance of pay for those employees throughout school closure. He explained that the handbook has an established procedure for compensating hourly employees during an Emergency Closure including "sickness outbreak". The procedure includes paying hourly staff or their scheduled work time when directed not to report to work. It also allows for some staff to be asked to work during an emergency closure; however, the current language did not anticipate a closure of all school facilities for an

extended period of time. Therefore, he said the Board is asked to approve changes to the Classified and Health Services Handbook specifying that employees who choose not to perform tasks as requested may not be paid for that time and may be subject to disciplinary action. He said the administration is also asking to delay the deadline for classified employee evaluation to May 15th.

Mrs. Rachele Zade moved to approve proposed changes (Emergency Closings & Performance Evaluation) to the 2019-20 Classified and Health Services Handbook.

Mrs. Ashley Spaulding seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Superintendent Harwood explained that continuous learning time cannot count towards student contact time so the Board is being asked to approve an application for the State Department of Education to waive the 1,116-hour attendance requirement. He said without the waiver, the district would have to extend the school year to make-up the time and would have to complete the school year by June 30, 2020. As of March 13th, the last day of attendance before the ordered school facility closure, Superintendent Harwood said all USD 232 schools had been in attendance at least 850 hours so the waiver the board is asked to approve will request forgiveness of 268 hours.

Mr. Rick Amos moved to approve the application to Waive 2019-2020 attendance requirements in order to receive exemption from KSA 72-3115 (1,116 attendance hours for all students and 1,086 attendance hours for high school seniors).

Mrs. Rachele Zade seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

Bond Issue & Refunding of 2010-A Bonds. Ken Larsen, Assistant Superintendent of Business & Operations, stated that in his report regarding the sale of new bonds and refinancing of the 2010-A Bonds, he included a copy of the resolution the Board would need to approve. The resolution gives

preliminary approval to sell up to \$35 million in new bonds and refinance the outstanding balance of 2010-A Bonds. He stated that if interest rates were favorable in June, when the new bonds will be sold, this would be the recommendation. If interest rates are not favorable to sell \$35 million in new bonds he said the recommendation would be to sell just the amount needed to fund the projects already approved by the Board. He added that the amount to cover projects already approved will be calculated as we get closer to June since the district is expected to have some carryover of current bond funds, which would reduce the amount of new funds needed. Superintendent Harwood added that the district will continue to make sure the mill levy does not increase with each bond sale.

Mrs. Danielle Heikes moved to adopt a Resolution authorizing the offering for sale of General Obligation Improvement and Refunding Bonds, Series 2020-A, of Unified School District No. 232, Johnson County, Kansas (De Soto).

Mr. John Gagnat seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gagnat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade - Yes

Carried 7/0.

School Safety & Security Enhancements. Referring board members to details in the board packet, Alvie Cater, Assistant Superintendent of Administration & Educational Services, explained that the board is being asked to identify a safety/security partner to work with the district both now and in the future to address multiple security systems and improvements. He said this company will provide design services, as well as all necessary hardware, software, programming and support. Mr. Cater said the district published a formal request for proposals in January with a mandatory pre-proposal meeting held on January 30th which was attended by six vendors. Three of these vendors submitted sealed proposals on March 5th. Mr. Cater pointed out that a competitive proposal process was used to identify a vendor that specialized in access control systems and integration of multiple security systems. After reviewing vendor proposals, qualifications, and prior projects, Mr. Cater said Kenton Brother, Inc., best matched the proposal request and will provide a more holistic safety/security system, as opposed to addressing separate pieces utilizing different vendors that may not have the interoperability need by the district. He said Kenton Brothers, if approved by the Board, will work with the district to design a new plan to upgrade and modernize the aging hardware/software associated with our electronic door access system across all facilities. Mr. Cater said this project is the district's next phase to help secure school district facilities and will focus on the installation of electronically controlled magnetic locks and/or controlled strike plates on strategically identified doors inside main offices, and other identified areas, for sixteen facilities.

Mr. John Gagnat moved to approve a proposal from Kenton Brothers, Inc., to serve as the district's safety/security partner; and, move forward with the next phase of security enhancements in the amount of \$65,595.05.

Mrs. Danielle Heikes seconded.

Roll Call Vote:

Rick Amos - Yes

Bill Fletcher - Yes

John Gaignat - Yes

Danielle Heikes - Yes

Stephanie Makalous - Yes

Ashley Spaulding - Yes

Rachele Zade - Yes

Carried 7/0.

DHS Bond Projects. Steve Deghand, Director of Facilities, said that seven bids came in on De Soto High School bond projects which include the addition of 238 parking stalls and an access road from 87th Street to the high school parking lot. He explained that the base bid called for soil to be hauled away; whereas Alternate 1 involved the soil being used on site. Mr. Deghand said that in discussions with the Grounds Department it was determined that keeping the soil was the preferred option. He said that Alternate 1 bids ranged from \$1,275,289.70 to \$1,580,291.61 with Linaweaver Construction submitting the lowest bid. He added that while Linaweaver has not worked for the district in the past, they have completed work for the City of De Soto and have been highly recommended by engineers. Mr. Deghand pointed out the total cost estimates for these two projects were \$1,605,356.00.

Mrs. Ashley Spaulding moved to approve the alternate bid from Linaweaver in the amount of \$1,275,289.70 for construction of an additional 238 parking stalls at De Soto High School, as well as an access road from 87th Street to the high school parking lot.

Mr. Rick Amos seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous – Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

MVHS Bond Projects. Steve Deghand said that three bids came in on Mill Valley High School bond projects which include track resurfacing, stadium renovation, installation of artificial turf on the soccer field, and storage for the Grounds Department as well as the school under the expanded bleachers. He said base bids ranged from \$3,127,000 to \$3,620,777 with Zimmerman Construction submitting the lowest base bid. Mr. Deghand said three alternates were also submitted with base bids. The first alternate was for a pre-manufactured press box instead of using shipping containers. Mr. Deghand said this would be a \$140,00 add and would take longer to arrive on site which would negatively affect the schedule so is not being recommended at this time. The second alternate was to move existing light poles outside of the bleachers to avoid blocking spectators' view of the field. He noted that this would also require re-lamping poles on both sides of the field with LED lights and would cost an additional \$312,000. Mr. Deghand said Alternate 2 is recommended as it would not only benefit spectators' view, but would be more cost effective to operate and reduce light pollution to adjoining neighborhoods. The third alternate which is also recommended, was for a sunshade device which would drastically

reduce glare for anyone inside of the press box. This alternate would run the length of the press box and would cost an additional \$31,000. Mr. Deghand said Zimmerman Construction has worked for the district on projects in the past and staff have been pleased with their work. Noting that cost estimates for these projects were \$3,475,109.00, he asked the Board to approve the base bid, alternate two, and alternate three for a total cost of \$3,470,000.00.

In response to board member questions, Mr. Deghand said the target date to begin these projects is May 26th and completion is expected to be by September 1st. Superintendent Harwood noted that construction can occur during the school facility closure order.

Mr. Rick Amos moved to approve the following bids from Zimmerman Construction: Base Bid in the amount of \$3,127,000.00, Alternate Bid #2 in the amount of \$312,000.00 and Alternate Bid #3 in the amount of \$31,000 (total cost of \$3,470,000.00) for track resurfacing, stadium renovation, installation of artificial turf on the soccer field and storage for the Grounds Department and school under the expanded bleachers at Mill Valley High School.

Mrs. Ashley Spaulding seconded.

Roll Call Vote:

Rick Amos – Yes

Bill Fletcher – Yes

John Gaignat – Yes

Danielle Heikes – Yes

Stephanie Makalous - Yes

Ashley Spaulding – Yes

Rachele Zade – Yes

Carried 7/0.

ALERT. The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Fiscal Year 2021 VI-B Federal Funds and Assurances.

President Heikes adjourned the meeting at 6:47 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
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KEN LARSEN
Asst. Supt., Business & Operations

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Ken Larsen, Asst. Supt., Business & Operations
DATE: Friday, May 1, 2020

SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 51217 – 51417 with Following Exceptions:

Payroll & Payroll Vendor Checks:

51217 - BCBS Employee Health Insurance Premiums for March
51239 - 51240 1st April Payroll Vendor Checks, Period 03-16/03-31-20, Pay Date 04-15-20
51291 - 51295 2nd April Payroll Vendor Checks, Period 04-1/04-15-20, Pay Date 04-30-20
51417 BCBS Employee Health Insurance Premiums for April

Approve the following month end transfers for April 30, 2020:

\$ 960,000.00 From Gen. Fund (06) to Sped (30)
\$ 5,000.00 From LOB (08) to Pre-School (11)
\$ 225,000.00 From LOB (08) to At-Risk K-12 (13)
\$ 38,000.00 From LOB (08) to Bi-Lingual (14)
\$ 160,000.00 From LOB (08) to Voc . Ed (34)

Check Journal - 04/16/20

Check Number	Check Date	Payee	Reason	Amount
51241	04/16/20	Amazon Capital Services	Teaching/Office Supplies	\$ 2,143.30
51242	04/16/20	Blues to Bach Music	Music supplies	\$ 561.66
51243	04/16/20	Demco, Inc.	Classroom Supplies RB	\$ 368.99
51244	04/16/20	Frey Scientific Co.	Lab Supplies	\$ 463.07
51245	04/16/20	Gopher Sport	PE Equipment	\$ 137.82
51246	04/16/20	Harp's Food Stores, Inc.	Spark Club Supplies	\$ 58.87
51247	04/16/20	J.W. Pepper & Son, Inc.	Classroom Supplies	\$ 199.99
51248	04/16/20	NFHS Publications	Athletics	\$ 59.94
51249	04/16/20	Plank Road Publishing, Inc.	MK8 Magazine Volume 28 #2	\$ 73.30
51250	04/16/20	Quadient Finance USA	Add postage	\$ 348.00
51251	04/16/20	Sacred Heart Catholic School	Reading & Writing Opportunities	\$ 1,000.00
51252	04/16/20	School Specialty Inc	Teaching/Office Supplies	\$ 1,558.99
51253	04/16/20	Swivl	Swivl	\$ 1,042.26
51254	04/16/20	Teacher Synergy, LLC.	Classroom Supplies	\$ 310.03
51255	04/16/20	Time Warner Cable	Cable TV/internet	\$ 99.98
51256	04/16/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$ 93,099.18
51257	04/16/20	Sport Supply Group, Inc.	PE equipment	\$ 519.71
51258	04/16/20	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$ 535.93
51259	04/16/20	West Music Company	west music order	\$ 348.52
				\$102,929.54

Check Journal - 04/23/20

Check Number	Check Date	Payee	Reason	Amount
51260	04/23/20	Amazon Capital Services	Teaching/Office Supplies	\$2,266.70
51261	04/23/20	B & H Photo Video Pro Audio	Supplies	\$678.38
51262	04/23/20	B.A.C. Horn Doctor, Inc.	Bari Sax Screws/repair	\$108.22
			Alto Clarinet Replacement	\$601.25
51263	04/23/20	BSN Sports, LLC	Soccer Jackets	\$1,730.00
			coaching shirts	\$177.50
51264	04/23/20	cfm Distributors Inc	Student Nutrition Dept.	\$2,845.80
51265	04/23/20	City Of Shawnee	MV SRO 3rd Qtr.	\$15,602.00
51266	04/23/20	Evergy	Energy for MVHS Construction April 2020	\$161.28
51267	04/23/20	Gopher Sport	Classroom Supplies	\$1,221.42
51268	04/23/20	Integrity Locating Services, LLC	Locate Charges	\$504.00
51269	04/23/20	J.W. Pepper & Son, Inc.	2020 Pops Concert Music Order	\$49.50
51270	04/23/20	Kansas Gas Service	Gas Service March 2020-MT, MV, PRE, HE, BE, RE, and TP	\$670.51
51271	04/23/20	Kspa	State KSPA Journalism Contest	\$156.00
51272	04/23/20	Lakeshore Learning Materials	Stasi-5-Classroom Supplies	\$188.90
51273	04/23/20	Mathematical Olympiads	Mathematical Olympiads for 2 teams for the 2020-2021	\$218.00
51274	04/23/20	Mill Valley High School	State Bowling Entry Fees	\$16.00
51275	04/23/20	Kristin Rissler	Student Nutrition Dept.	\$112.40
51276	04/23/20	Michael L Cramer	Student Nutrition Dept.	\$24.00
51277	04/23/20	Jane Stanton	Student Nutrition Dept.	\$92.45
51278	04/23/20	Vickie Noland	Student Nutrition Dept.	\$118.65
51279	04/23/20	Mystery Science Inc.	Mystery Science Building Subscription 2020-2021	\$999.00
51280	04/23/20	Office Depot	Teaching/Office Supplies	\$80.33
51281	04/23/20	School Specialty Inc	Teaching Supplies	\$1,130.18
51282-51283	04/23/20	Security Bank Card Center, Inc.	04/14/20 Visa Card Statement	\$91,149.36
51284	04/23/20	Shawnee Copy Center, Inc.	Senior Recognition items	\$53.62
51285	04/23/20	Starside Elementary School	Reimb Starside for Cancelled Trip	\$574.00
51286	04/23/20	Starfall Education	Starfall school wide membership for Kindergarten team	\$270.00
51287	04/23/20	Time Warner Cable	Cable TV	\$6.11
51288	04/23/20	Time Warner Cable	Cable TV	\$22.02
51289	04/23/20	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
51290	04/23/20	West Music Company	West Order	\$37.20
			recorders for music class	\$350.12
				\$123,029.56

Visa Statement
April 14, 2020

Date	Cardholder Name	Merchant	Merchant Location	Amount
3/25/2020	BRIAN SCHWANZ	USPS PO 1924860025	DE SOTO, KS 660180000	\$13.90
	BRIAN SCHWANZ Total			\$13.90
3/31/2020	CLEAR CREEK ELEMENTARY	MASTERCLASS	HTTPSWWW.MAST, CA 941070000	\$180.00
3/31/2020	CLEAR CREEK ELEMENTARY	SEESAW LEARNING	WEB.SEESAW.ME, CA 941040000	\$120.00
4/9/2020	CLEAR CREEK ELEMENTARY	SAVEACUP	424-233-3378, CA 902480000	\$116.70
	CLEAR CREEK ELEMENTARY Total			\$416.70
4/3/2020	DESOTO HIGH SCHOOL	LINGUISTICA360.COM	LINGUISTICA36, MA 021410000	\$22.90
	DESOTO HIGH SCHOOL Total			\$22.90
4/1/2020	DR CINDY SWARTZ	ASUE GLOBAL PATHWAYS	480-9650410, AZ 852870000	\$395.00
4/10/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
4/10/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
4/10/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
4/10/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
4/10/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
4/10/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
4/7/2020	DR CINDY SWARTZ	VENDINI TIX	VENDINI.COM, CA 941330000	\$225.00
4/9/2020	DR CINDY SWARTZ	PAYPAL K-ACTE	402-935-7733, CA 951310000	\$325.00
	DR CINDY SWARTZ Total			\$2,895.00
4/6/2020	JANET HOPKINS	APPLE.COM/BILL	866-712-7753, CA 950140000	\$16.45
	JANET HOPKINS Total			\$16.45
3/25/2020	JODIE SAULTZ	USPS PO 1950170583	LAWRENCE, KS 660460000	\$55.00
4/6/2020	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$1,479.18
4/6/2020	JODIE SAULTZ	IN KANSAS CITY AUDIO-VIS	816-3335300, MO 641310000	\$84,705.34
4/6/2020	JODIE SAULTZ	REEVES - WIEDEMAN CO	816-9606400, MO 641110000	\$234.99
	JODIE SAULTZ Total			\$86,474.51
4/9/2020	KENT RIGDON	WESTLAKE HARDWARE #045	LENEXA, KS 662190000	\$5.99
	KENT RIGDON Total			\$5.99
3/17/2020	MIKE JEROME	1750 LKQ MID AMER TOPEKA	TOPEKA, KS 666190000	\$50.00
3/17/2020	MIKE JEROME	1750 LKQ MID AMER TOPEKA	TOPEKA, KS 666190000	\$315.00
	MIKE JEROME Total			\$365.00
3/13/2020	MILL CREEK MIDDLE SCHOOL	CROSSFIT	831-429-2282, DC 863010000	\$800.00
3/30/2020	MILL CREEK MIDDLE SCHOOL	EDVOTEK INC	202-370-1500, DC 200010000	\$173.80
	MILL CREEK MIDDLE SCHOOL Total			\$973.80
3/12/2020	MILL VALLEY HIGH SCHOOL	AMER LIB ASSOC-CAREER	312-280-4237, IL 606110000	\$363.00
	MILL VALLEY HIGH SCHOOL Total			\$363.00
3/23/2020	MIZE ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$88.00
	MIZE ELEMENTARY Total			\$88.00
4/4/2020	PRAIRIE RIDGE ELEMENTARY	THE MAILBOX INFOBASE	800-334-0298, NY 100010000	(\$26.84)
	PRAIRIE RIDGE ELEMENTARY Total			(\$26.84)
4/6/2020	RIVERVIEW ELEMENTARY	WEEBLY	844-4933259, CA 941070000	\$39.95
	RIVERVIEW ELEMENTARY Total			\$39.95
3/23/2020	STARSLIDE ELEMENTARY	MATT ROSS COMMUNITY CNTR	OVERLAND PARK, KS 662040000	(\$574.00)
	STARSLIDE ELEMENTARY Total			(\$574.00)
4/1/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$75.00
	WENDY DENHAM Total			\$75.00
	Grand Total			\$91,149.36

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Check Number	Check Date	Payee	Reason	Amount
51296	04/30/20	Academic Therapy Publ	SPED Supplies	\$45.00
51297	04/30/20	Act	Special Testing Grounds Shop Repl Appr by BOE 12/5/19	\$340.00
51298-51300	04/30/20	Amazon Capital Services	Teaching/Office Supplies	\$7,119.07
51301	04/30/20	Apple Inc.	Apple XBOX Wireless Controller Part #HNKT2ZM/A	\$1,199.00
51302	04/30/20	Assisted Student Transportation	Transportation for student-SPED	\$9,030.00
			Homeless transportation	\$441.59
51303	04/30/20	AT&T	Telephone Lines 04/17/20	\$2,199.39
51304	04/30/20	Atmos Energy	Gas Service-Bridge & DHS for March/April 2020	\$183.70
51305	04/30/20	Barts Electric	Pay App #3 CTE/EEC	\$56,862.00
51306	04/30/20	Barts Electric	Other Construction Services MVHS Add 2019	\$397,571.44
51307	04/30/20	Blue Chip Athletic Inc.	MTMS - District Athletic Wrestling Needs	\$300.71
51308	04/30/20	Boan Masonry Co., Inc.	Other Construction Services MVHS Add 2019	\$358,770.00
51309	04/30/20	Border States Industries Inc	Ballast for PRE Gym - MC	\$421.92
			Replacement Light Bulbs Districtwide	\$4,108.80
			Lamps @ PRE - MJ	\$440.00
51310	04/30/20	BSN Sports, LLC	MVHS - Girls BB-Uniforms,Warm ups - Athletic Needs	\$2,998.80
			MVHS - Basketballs-Athletic Needs	\$1,585.00
			MTMS - District Athletic Needs - Wrestling	\$1,305.60
			DHS - 20-21 boys and girls soccer needs	\$665.01
			DHS - 20-21 Baseball needs	\$1,671.00
51311	04/30/20	CarterEnergy Corporation	Diesel Fuel Transportation	\$27,322.65
51312	04/30/20	Cates Service Company	Walk-In Cooler Repairs @ PRE - MM	\$2,426.88
			HVAC Maintenance Contract	\$7,840.00
51313	04/30/20	Cengage Learning Inc.	Books - Math	\$165,336.00
51314	04/30/20	Charles D Jones & Co, Inc.	Acuators for Baseboard Heating @ MVHS - JH	\$2,001.17
51315	04/30/20	City Of De Soto	W / S / T - March 2020	\$4,341.61
51316	04/30/20	Constellation NewEnergy - Gas Division	Heating Bill	\$1,070.33
51317	04/30/20	Control Service Co., Inc.	Controls for DHS Fieldhouse HVAC	\$10,550.00
51318	04/30/20	Cornerstones Of Care	Services for student	\$2,720.00
51319	04/30/20	D3 Technologies	Renewal Subscription for Recap Pro 2020-21 School Year	\$310.00
51320	04/30/20	Dahmer Contracting Group	Other Construction Services MVHS Add 2019	\$62,094.15
51321-51322	04/30/20	De Soto Auto Parts	District Vehicle Supplies	\$1,698.40
51323	04/30/20	Desco Coatings, Inc	Other Construction Services MVHS Add 2019	\$25,185.60
51324	04/30/20	Drc/ctb	preLAS 2000 English C Score Sheet	\$1,340.63
51325	04/30/20	Drexel Technologies, Inc.	Prints for MVHS	\$6.82
51326	04/30/20	Empathia, Inc.	EAP Services	\$1,185.80

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Check Number	Check Date	Payee	Reason	Amount
51327	04/30/20	Epic Concrete Construction Co., Inc.	Other Construction Services MVHS Add 2019	\$166,885.25
51328	04/30/20	Everyday Speech, LLC	Complete Guided Therapy	\$149.97
51329	04/30/20	Fastenal Company	Grounds Supplies	\$278.42
51330	04/30/20	First Student, Inc.	Student transportation - April 2020 (3/22/20 - 4/25/20)	\$297,799.69
51331	04/30/20	Flagsource Unlimited	School Supplies	\$80.75
51332	04/30/20	Flex Made Easy	April 2020 Fee	\$798.00
51333	04/30/20	Garmin International	April 2020 Garmin Orders	\$1,180.41
51334	04/30/20	GoEngineer, Inc.	SOLIDWORKS Education Network Service Renewal 2020-2021	\$2,400.00
51335	04/30/20	Gopher Sport	MTMS - Tumble Mats	\$5,468.58
51336	04/30/20	Grainger	High Limit Switches @ PRE - MM	\$28.48
			Water Fountain Solenoid @ HE - WM	\$59.95
			Zurn Faucet Cartridges District Wide - WM	\$88.60
51337	04/30/20	Heartland Seating, Inc.	Other Construction Services MVHS Add 2019	\$310,558.95
51338	04/30/20	Herff Jones, LLC	Diploma	\$20.76
51339	04/30/20	Heritage Tractor, Inc.	Grounds Supplies	\$152.42
51340	04/30/20	HME, Inc.	Other Construction Services MVHS Add 2019	\$25,950.60
51341	04/30/20	Hobart	Kitchen Supplies	\$220.22
51342	04/30/20	Houghton Mifflin Company	Books- Math	\$244,234.18
51343	04/30/20	Instructure, Inc.	Subscription / Contract Renewal 2020-21 School Year	\$9,975.00
51344	04/30/20	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$1,804.21
51345	04/30/20	Johnson County Treasurer	2nd half taxes	\$60,397.66
51346	04/30/20	Johnson Controls Fire Protection LP	Other Construction Services MVHS Add 2019	\$25,252.74
51347	04/30/20	Jordy's Honey	Bee Keeping Supplies - DHS	\$457.50
51348	04/30/20	Kaplan School Supply	SPED Supplies	\$70.03
51349	04/30/20	Kaw Roofing & Sheet Metal, Inc.	Other Construction Services MVHS Add 2019	\$154,701.00
51350	04/30/20	KC Mechanical Inc	Other Construction Services MVHS Add 2019	\$3,635.89
51351	04/30/20	Keller Fire & Safety, Inc.	Bi-Annual Kitchen Fire Inspections	\$2,591.60
51352	04/30/20	Kennedy Glass, LLC	Replace Door Glass/Labor @ DHS - MJ	\$522.00
51353	04/30/20	Kennyco Industries, Inc.	Service/Repair Fire Alarm System @ CCE - MJ	\$720.00
51354	04/30/20	Kenton Brothers Inc.	Securiy Camera Upgrade	\$1,732.82
51355	04/30/20	Key Refrigeration Supply L.L.C.	Kitchen Supplies	\$484.56
51356	04/30/20	Kristin Cooper	Yoga Payment (mid-March thru May 2020)	\$880.00
51357	04/30/20	Kansas School For The Deaf	KSD - contracted para	\$3,516.56
51358	04/30/20	Lakemary Center, Inc.	Student Services	\$1,960.00
51359	04/30/20	Learning Tree Institute	Greenbush Medicaid fee	\$513.66
51360	04/30/20	Lowe's	Grounds Supplies	\$139.00

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Check Number	Check Date	Payee	Reason	Amount
51361	04/30/20	Manning Construction Company, Inc.	Construction Manager Mill Valley Addition 2019	\$41,794.22
51362	04/30/20	Manning Construction Company, Inc.	Construction Management TEC/ECC	\$35,523.00
51363	04/30/20	Mathematical Olympiads	Russell-Math Olympiads	\$99.00
51364	04/30/20	McGraw-Hill School Education Holdings	My Math Teacher Editions (SPED)	\$6,349.52
			Elementary Math Adoption	\$172,394.55
51365	04/30/20	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$63,662.06
51366	04/30/20	Milburn Civil Engineering, LLC	Engineering Reimbursables	\$1,005.81
			Site Survey MVHS Site Improvements	\$372.50
51367	04/30/20	Debbie Greenfield	Student Nutrtn Dept.	\$65.10
51368	04/30/20	Ann Mansfield	Student Nutrition Dept.	\$47.50
51369	04/30/20	Loralie Koca	Student Nutrition Dept.	\$27.20
51370	04/30/20	Angie Johnston	Student Nutrition Dept.	\$28.80
51371	04/30/20	Sue Schwegman	Student Nutrtn Dept.	\$50.30
51372	04/30/20	Morgan Hunter Companies	Teacher Sub Pay	\$19,876.67
51373	04/30/20	Natalie Upp	Total Body Work Payment Mid-March thru May 2020	\$360.00
51374	04/30/20	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$276.00
51375	04/30/20	Office Depot	Library Supplies	\$77.15
51376	04/30/20	Olathe T-Shirt & Trophy Inc.	District Signs	\$642.00
51377	04/30/20	Options Services Inc.	Contracted services for student	\$644.00
51378	04/30/20	Pearson Assessments	SPED Supplies	\$464.83
51379	04/30/20	Plumbmaster, Inc.	Solenoid Valves @ RE - WM	\$176.98
51380	04/30/20	4NN-Praxair Distribution Inc	Argon Bottle for Grounds Shop - JW	\$384.75
51381	04/30/20	Predator Termite & Pest	April Pest Control District Wide	\$2,366.00
51382	04/30/20	Procure Therapy	Contracted nursing services	\$4,100.00
51383	04/30/20	Professional Service Industries, Inc.	Special Testing MVHS	\$3,457.50
51384	04/30/20	Propio LS, LLC	Interpreting Services March 2020	\$20.00
51385	04/30/20	Quadient Leasing USA	Postage Machine Lease Feb 26, 2020 to May 25, 2020	\$158.85
51386	04/30/20	Quench USA, Inc.	2 month rental May-June 2020	\$236.94
51387	04/30/20	Regents Flooring	Other Construction Services MVHS Add 2019	\$53,470.80
51388	04/30/20	Renaissance Learning	Accelerated Reader Subscription Renewal LTMS/MCMS	\$8,997.28
51389	04/30/20	All American Sports Corp.	MTMS - Helmet Reconditioning	\$3,254.53
51390	04/30/20	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$33,979.05
51391	04/30/20	Roma Bakery	Student Nutrition Dept.	\$391.56
51392	04/30/20	S & S Worldwide, Inc.	SPED Supplies	\$78.91
51393	04/30/20	Sacred Heart Catholic School	Sacred Heart - PESI Training Materials Reimbursement	\$528.40
51394	04/30/20	Sandbox Learning Co., The	Classroom supplies	\$107.88

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Check Number	Check Date	Payee	Reason	Amount
51395	04/30/20	School Nurse Supply, Inc.	stock warehouse; AED pad, AED battery	\$401.59
51396	04/30/20	School Outfitters	Benches and Trash Can MTMS	\$1,632.07
			Stage for DHS Appr by BOE 12/2/19	\$8,511.78
			District Stage Skirt	\$969.20
51397	04/30/20	School Specialty Inc	Teaching/Office Supplies	\$881.36
51398	04/30/20	SiteOne Landscape Supply, LLC	Grounds Supplies	\$13,010.65
51399	04/30/20	Smallwood Lock Supply	Maintenance Supplies	\$128.56
51400	04/30/20	Super Duper Publications	SPED Supplies	\$310.63
51401	04/30/20	Switzer Brothers Painting, LLC	Other Construction Services MVHS Add 2019	\$27,000.00
51402	04/30/20	T-Tech, LLC	Classroom AV Upgrade	\$1,040.00
51403	04/30/20	Teacher's Discovery	KTOY Order for C Cassell.	\$135.26
51404	04/30/20	Teacher Synergy, LLC.	classroom supplies	\$183.98
51405	04/30/20	Texthelp	EquatIO subscription	\$100.00
51406	04/30/20	The Legal Record	Legal Ad	\$10.00
51407	04/30/20	Think Social Publishing, Inc	SPED Supplies	\$59.18
51408	04/30/20	Tire Hub	Vehicle Maintenance	\$872.00
51409	04/30/20	Toshiba Financial Services	Copy/Printer Overages January 2020-April 2020	\$12,453.60
51410	04/30/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$25,612.80
51411	04/30/20	United Kansas Conference	2020-21 School Membership Dues for UKC	\$2,800.00
51412	04/30/20	Valley Offset Printing, Inc.	Green Pride printing for Feb 2020	\$520.00
51413	04/30/20	Weigel Construction Inc.	Pay App 2 ETC/EEC	\$5,472.90
51414	04/30/20	Wiese USA	Warehouse Pallet Jack Repair/Service Call	\$3,347.81
51415	04/30/20	Wooter Apparel Inc.	DHS - Bowling Jerseys- needed one more	\$38.99
51416	04/30/20	Zimmerman Construction Company Inc.	Other Construction Services MVHS Add 2019	\$112,811.40

\$3,162,170.93



Unified School District 232



Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: April 29, 2020
Subject: Facility Use Fees (Consent)

It is the time of year again when Mr. Larsen and I review facility use fees for the upcoming school year. We compared our fee schedule to surrounding districts in the county as well as look at our actual cost in repairs and upkeep to determine if fees should be adjusted or remain unchanged. The districts we used for comparison purposes are; Shawnee Mission, Olathe, Gardner-Edgerton, and Blue Valley. As you may recall, we raised one fee last year, which was the sign-up fee, and all others remained the same for the fourth year in a row. At this time, we are recommending a few small changes to next year's fee schedule. Currently, the fee for classroom rental is \$10 per hour for non-commercial youth, \$15 per hour for non-commercial adult, and \$20 per hour for commercial use. We are proposing to change non-commercial youth to \$12 per hour, the non-commercial adult to \$18 per hour, and the commercial rate to \$24 per hour. Likewise, we are recommending changing the middle school commons fee from \$15 per hour to \$20 per hour, the non-commercial adult fee from \$25 per hour to \$30 per hour, and the commercial rate for middle school commons from \$35 per hour to \$40 per hour. Another fee change would be for middle school track rental changing it from \$5 per hour to \$8 per hour. The last increase would be for high school commons rental changing non-commercial youth rate from \$20 per hour to \$25 per hour and changing the non-commercial rate from \$30 per hour to \$35 per hour. The other change to the schedule would simply be adding a line for new theatre at Mill Valley and a custodial disinfecting fee for large crowds. We feel these fees will help offset our costs that always seem to go up as well as being more competitive with the going rates in the area.

If you have any questions or concerns regarding this topic, please contact Mr. Larsen or myself directly. The complete facility use fee schedule is attached including our rental agreement verbiage for your review. Only minor wording changes were made in order to remove redundancy within the text.



FACILITY USE FEE SCHEDULE - May 4, 2020

	A	B	C	D
Facility	USD 232 District Youth Sign Up Fee	Non-commercial Youth	Non-commercial Adult	Commercial
Elementary, Middle & Senior High Classrooms	\$50.00	\$12.00 per hour	\$18.00 per hour	\$24.00 per hour
Food Service Kitchen		\$20.00 per hour	\$20.00 per hour	\$30.00 per hour
Elementary Commons/Cafeteria	\$50.00	\$15.00 per hour	\$25.00 per hour	\$35.00 per hour
Elementary School Gymnasium	\$175.00	\$18.00 per hour	\$25.00 per hour	\$35.00 per hour
Elementary Fields	\$50.00	\$5.00 per hour	\$10.00 per hour	\$15.00 per hour
Middle School Commons/Cafeteria	\$50.00	\$20.00 per hour	\$30.00 per hour	\$40.00 per hour
Middle School Gymnasium	\$175.00	\$20.00 per hour	\$30.00 per hour	\$40.00 per hour
Middle School Fields	\$50.00	\$5.00 per hour	\$10.00 per hour	\$15.00 per hour
Mill Creek Middle School Track		\$8.00 per hour	\$10.00 per hour	\$15.00 per hour
Lexington Trails Middle School Auditorium (seating-550)		\$35.00 per hour	\$45.00 per hour	\$55.00 per hour
High School Commons/Cafeteria	\$50.00	\$25.00 per hour	\$35.00 per hour	\$50.00 per hour
High School Gymnasium		\$25.00 per hour	\$35.00 per hour	\$50.00 per hour
High School Multi-purpose Room (DHS)		\$20.00 per hour	\$20.00 per hour	\$20.00 per hour
High School Wrestling Room	\$175.00	\$15.00 per hour	\$25.00 per hour	\$35.00 per hour
High School Theatre/Flex Theater		\$25.00 per hour	\$35.00 per hour	\$50.00 per hour
High School Auditorium (750 seat)		\$40.00 per hour	\$60.00 per hour	\$80.00 per hour
High School Athletic Practice Fields	\$50.00	\$50.00 sign up fee	\$50.00 sign up fee	\$100.00 per use
High School Baseball/Softball Fields	\$50.00	\$50.00 sign up fee	\$50.00 sign up fee	\$100.00 per use
High School Stadium / Turf soccer field		\$50.00 per hour	\$62.50 per hour	\$100.00 per hour
Stadium Lights (Per field)	\$50.00 per use	\$50.00 per use	\$200.00 per use	\$200.00 per use
Press box (P.A. and Scoreboard included)	\$50.00 per use	\$50.00 per use	\$50.00 per use	\$50.00 per use
Tennis Courts	\$25.00 per use	\$50.00 per use	\$50.00 per use	\$100.00 per use
Administration Office Board of Education/Conference Room	\$100.00 sign up fee	\$20.00 per hour	\$30.00 per hour	\$40.00 per hour



FACILITY USE FEE SCHEDULE - May 4, 2020

	A	B	C	D
Facility	USD 232 District Youth Sign Up Fee	Non-commercial Youth	Non-commercial Adult	Commercial
PERSONNEL FEE WHEN OUTSIDE DUTY DAY ***ALL SUNDAY & HOLIDAY DISTRICT PERSONNEL FEES WILL BE \$40.00 PER HOUR***				
(Example-Saturday events)				
Custodians	\$30.00 per hour	\$30.00 per hour	\$30.00 per hour	\$40.00 per hour
Student Nutrition Workers	\$30.00 per hour	\$30.00 per hour	\$30.00 per hour	\$35.00 per hour
Performing Arts Center Supervisor	Extra-duty rate	Extra-duty rate	Extra-duty rate	\$50.00 per hour
Performing Arts Center Technicians	Extra-duty rate	Extra-duty rate	Extra-duty rate	\$50.00 per hour
District Maintenance	\$25.00 per hour	\$25.00 per hour	\$35.00 per hour	\$35.00 per hour
IT Support	\$50.00 per hour	\$50.00 per hour	\$50.00 per hour	\$50.00 per hour
Custodial Supplies (multi-hour tournaments, performances, etc.)	\$50.00 per day	\$50.00 per day	\$100.00 per day	\$150.00 per day
Custodial Disinfecting / Deep Cleaning	\$50.00 per day	\$50.00 per day	\$50.00 per day	\$50.00 per day
Equipment - If Available				
Stage Lighting Design (movement of fixtures) High Schools and LTMS Theatres	\$30.00 per hour	\$30.00 per hour	\$30.00 per hour	\$50.00 per hour
Monticello Trails Middle School State Lighting (Light Board)	\$20.00 per use	\$20.00 per use	\$20.00 per use	\$30.00 per use
Sound Equipment (per use)				
Elementary/Middle School	\$10.00 per use	\$10.00 per use	\$10.00 per use	\$20.00 per use
Middle School Commons Sound Board	\$15.00 per use	\$25.00 per use	\$25.00 per use	\$35.00 per use
High School Theatre Audio & Visual Technology (per use)	\$15.00 per use	\$20.00 per use	\$20.00 per use	\$50.00 per use



Facilities Department

Steve Deghand
Director of Facilities

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: April 29, 2020
Subject: District Furniture Bid (Consent)

District Furniture (Consent)

As you may recall, the Board approved various furniture replacement across the district at the December Board meeting as part of this year's Capital Outlay projects. After speaking with building administrators and educators making sure the replacement furniture met building needs as well as district standards, specifications were written and a legal advertisement was published. Specifications were sent directly to five vendors and sealed bids were due to the Facilities Department by 10:00 am on April 28. Four vendors submitted bids that are attached to this document for your review. We have purchased furniture from all four vendors in the past and found them to provide quality service. Out of the four, two vendors were low bid by brand of product. Interior Landscapes submitted the low bid on teacher desks while United Office submitted low bids for chairs, bookcases and tables.

At this time, we are asking the Board of Education to approve furniture bids from two vendors. Interior Landscapes bid of \$32,130 was the low bid on all Hon products and United Office's bid of \$40,646.26 was low bid on all Lorell and KI products. Please contact me directly with questions or concerns regarding this topic.

De Soto USD #232 2020 Furniture Replacement

Vendor	Bids			
	Interior Landscapes	School Specialty	Staples	United Office
Hon Teacher Desks	\$32,130.00**	\$42,021.45	\$39,474.90	\$43,436.25
Lorell	No Bid	\$24,491.92	No Bid	\$20,853.70**
KI	No Bid	No Bid	No Bid	\$19,792.56**
Total Awarded **	\$32,130.00	\$0.00	\$0.00	\$40,646.26



Unified School District 232



De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

Lee Hanson, M.Ed
Director of Special Services

To: Members of the Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Lee Hanson, Director of Special Services
Date: April 29, 2020
Subject: Fiscal Year 2021 VI-B Federal Funds and Assurances (CONSENT)

Brief Summary:

Please find attached the 2020-2021 Local Education Agency (LEA) Assurances for the *Individuals with Disabilities* (IDEA) Part B Funds. As part of the Kansas Waiver, each participating LEA must annually ensure that all programs for children will be operated in compliance with all applicable state and federal statutes, rules, and regulations. By approving the attached LEA Assurances pertaining to eligibility and implementation, we are confirming that USD 232 meets the conditions outlined in federal regulations and that we have policies, procedures, and programs in place to support the federal requirements for Fiscal Year (FY) 21. As communicated in my April update, I am presenting these assurances to the Board of Education for approval. Once approved, USD 232 will have access to Federal VI-B funds for FY21. Please do not hesitate to contact me with any questions.

KANSAS STATE DEPARTMENT OF EDUCATION

Local Education Agency (LEA) Application for The Individuals with Disabilities Education Act (IDEA) Part B Funds

LEA ASSURANCES

Section I. General Grant Assurances for Federal Funds

Throughout the period of the grant award, the LEA will comply with all requirements of:

The Individuals with Disabilities Education Act (IDEA) as Amended by the Individuals with Disabilities Education Act Amendments of 2004 (PL 108-446) and its implementing regulations;

The Kansas Special Education for Exceptional Children Act and the Kansas State Board of Education's administrative regulations on special education;

The LEA will make a good faith effort, on a continuing basis, to maintain a drug-free workplace, in accordance with the measures in 34 CFR Part 84, Subpart B and the Drug-Free Workplace Act of 1988;

The Education Department General Administrative Regulations (EDGAR) 34 CFR 76 requirements that are not inconsistent with IDEA, including:

34 CFR §76.500(a) Federal statutes and regulations on nondiscrimination.

(a) A State and a subgrantee shall comply with the following statutes and regulations:

Subject	Statute	Regulation
Discrimination on the basis of race, color, or national origin	Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000d through 2000d-4)	34 CFR part 100.
Discrimination on the basis of sex	Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683)	34 CFR part 106.
Discrimination on the basis of handicap	Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794)	34 CFR part 104.
Discrimination on the basis of age	The Age Discrimination Act (42 U.S.C. 6101 <i>et seq.</i>)	34 CFR part 110.

(b) A State or subgrantee that is a covered entity as defined in §108.3 of this title shall comply with the nondiscrimination requirements of the Boy Scouts of America Equal Access Act, 20 U.S.C. 7905, 34 CFR part 108.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

[45 FR 22497, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 71 FR 15002, Mar. 24, 2006]

34 CFR §76.650 Private schools; purpose of §§76.651-76.662.

(a) Under some programs, the authorizing statute requires that a State and its subgrantees provide for participation by students enrolled in private schools. Sections 76.651-76.662 apply to those programs and provide rules for that participation. These sections do not affect the authority of the State or a subgrantee to enter into a contract with a private party.

(b) If any other rules for participation of students enrolled in private schools apply under a particular program, they are in the authorizing statute or implementing regulations for that program.

(Authority: 20 U.S.C. 1221e-3 and 3474)

Note: Some program statutes authorize the Secretary—under certain circumstances—to provide benefits directly to private school students. These “bypass” provisions—where they apply—are implemented in the individual program regulations.

34 CFR §76.700 Compliance with statutes, regulations, State plan, and applications.

A State and a subgrantee shall comply with the State plan and applicable statutes, regulations, and approved applications, and shall use Federal funds in accordance with those statutes, regulations, plan, and applications.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

34 CFR §76.701 The State or subgrantee administers or supervises each project.

A State or a subgrantee shall directly administer or supervise the administration of each project.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

34 CFR §76.702 Fiscal control and fund accounting procedures.

A State and a subgrantee shall use fiscal control and fund accounting procedures that insure proper disbursement of and accounting for Federal funds.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

34 CFR §76.709 Funds may be obligated during a “carryover period.”

(a) If a State or a subgrantee does not obligate all of its grant or subgrant funds by the end of the fiscal year for which Congress appropriated the funds, it may obligate the remaining funds during a carryover period of one additional fiscal year.

(b) The State shall return to the Federal Government any carryover funds not obligated by the end of the carryover period by the State and its subgrantees.

Note: This section is based on a provision in the General Education Provisions Act (GEPA). Section 427 of the Department of Education Organization Act (DEOA), 20 U.S.C. 3487, provides that except to the extent inconsistent with the DEOA, the GEPA “shall apply to functions transferred by this Act to the extent applicable on the day preceding the effective date of this Act.” Although standardized nomenclature is used in this section to reflect the creation of the Department of Education, there is no intent to extend the coverage of the GEPA beyond that authorized under section 427 or other applicable law.

(Authority: U.S.C. 1221e-3, 1225(b), and 3474)

[45 FR 22517, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 45 FR 86296, Dec. 30, 1980. Redesignated at 60 FR 41295, Aug. 11, 1995]

34 CFR §76.722 Subgrantee reporting requirements.

A State may require a subgrantee to submit reports in a manner and format that assists the State in complying with the requirements under 34 CFR 76.720 and in carrying out other responsibilities under the program.

(Authority: 20 U.S.C. 1221e-3, 1231a, and 3474)

[72 FR 3703, Jan. 25, 2007]

34 CFR §76.730 Records related to grant funds.

A State and a subgrantee shall keep records that fully show:

- (a) The amount of funds under the grant or subgrant;
- (b) How the State or subgrantee uses the funds;
- (c) The total cost of the project;
- (d) The share of that cost provided from other sources; and
- (e) Other records to facilitate an effective audit.

(Approved by the Office of Management and Budget under control number 1880-0513)

(Authority: 20 U.S.C. 1232f)

[45 FR 22517, Apr. 3, 1980. Redesignated at 45 FR 77368, Nov. 21, 1980, as amended at 53 FR 49143, Dec. 6, 1988]

34 CFR §76.731 Records related to compliance.

A State and a subgrantee shall keep records to show its compliance with program requirements.

(Authority: 20 U.S.C. 1221e-3, 3474, and 6511(a))

The Uniform Grant Guidance, 2 CFR §200 all applicable subrecipient requirements, notably including but not limited to:

2 CFR Subpart D – Post Federal Award Requirements

- §200.302 Financial management.
- §200.303 Internal controls.
- §200.305 Payment.
- §200.313 Equipment.
- §200.314 Supplies.
- §200.318 General procurement standards.
- §200.320 Methods of procurement to be followed;

2 CFR 200 Subpart E: Cost Principles:

- §200.403 Factors affecting allowability of costs.
- §200.404 Reasonable costs.
- §200.405 Allocable costs.
- §200.413 Direct costs.
- §200.415 Required certifications.
- §200.430 Compensation—personal services.

The Debarment and Suspension, 34 CFR Part 85, Section 85.510, Participants' Responsibilities and makes the following certification by signing this application:

The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 for such failure.

Section II. IDEA Part B Grant Assurances

An LEA is eligible for assistance under Part B of the Act for a fiscal year if the agency submits a plan that provides assurances to the SEA that the LEA meets each of the conditions in §§300.201 through 300.213.

(Authority: 20 U.S.C. 1413(a))

34 CFR §300.201 Consistency with State policies.

The LEA, in providing for the education of children with disabilities within its jurisdiction, must have in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §§300.101 through 300.163, and §§300.165 through 300.174.

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(1))

34 CFR §300.202 Use of amounts.

(a) *General.* Amounts provided to the LEA under Part B of the Act—

- (1) Must be expended in accordance with the applicable provisions of this part;
- (2) Must be used only to pay the excess costs of providing special education and related services to children with disabilities, consistent with paragraph (b) of this section; and
- (3) Must be used to supplement State, local, and other Federal funds and not to supplant those funds.

(b) *Excess cost requirement—*(1) *General.* (i) The excess cost requirement prevents an LEA from using funds provided under Part B of the Act to pay for all of the costs directly attributable to the education of a child with a disability, subject to paragraph (b)(1)(ii) of this section.

(ii) The excess cost requirement does not prevent an LEA from using Part B funds to pay for all of the costs directly attributable to the education of a child with a disability in any of the ages 3, 4, 5, 18, 19, 20, or 21, if no local or State funds are available for nondisabled children

of these ages. However, the LEA must comply with the nonsupplanting and other requirements of this part in providing the education and services for these children.

(2)(i) An LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of its children with disabilities before funds under Part B of the Act are used.

(ii) The amount described in paragraph (b)(2)(i) of this section is determined in accordance with the definition of *excess costs* in §300.16. That amount may not include capital outlay or debt service.

(3) If two or more LEAs jointly establish eligibility in accordance with §300.223, the minimum average amount is the average of the combined minimum average amounts determined in accordance with the definition of excess costs in §300.16 in those agencies for elementary or secondary school students, as the case may be.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(2)(A))

34 CFR §300.203 Maintenance of effort.

(a) *Eligibility standard.* (1) For purposes of establishing the LEA's eligibility for an award for a fiscal year, the SEA must determine that the LEA budgets, for the education of children with disabilities, at least the same amount, from at least one of the following sources, as the LEA spent for that purpose from the same source for the most recent fiscal year for which information is available:

- (i) Local funds only;
- (ii) The combination of State and local funds;
- (iii) Local funds only on a per capita basis; or
- (iv) The combination of State and local funds on a per capita basis.

(2) When determining the amount of funds that the LEA must budget to meet the requirement in paragraph (a)(1) of this section, the LEA may take into consideration, to the extent the information is available, the exceptions and adjustment provided in §§300.204 and 300.205 that the LEA:

- (i) Took in the intervening year or years between the most recent fiscal year for which information is available and the fiscal year for which the LEA is budgeting; and
- (ii) Reasonably expects to take in the fiscal year for which the LEA is budgeting.

(3) Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraph (a)(1) of this section.

(b) *Compliance standard.* (1) Except as provided in §§300.204 and 300.205, funds provided to an LEA under Part B of the Act must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year.

(2) An LEA meets this standard if it does not reduce the level of expenditures for the education of children with disabilities made by the LEA from at least one of the following sources below the level of those expenditures from the same source for the preceding fiscal year, except as provided in §§300.204 and 300.205:

- (i) Local funds only;
- (ii) The combination of State and local funds;
- (iii) Local funds only on a per capita basis; or

(iv) The combination of State and local funds on a per capita basis.

(3) Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraphs (b)(1) and (2) of this section.

(c) *Subsequent years.* (1) If, in the fiscal year beginning on July 1, 2013 or July 1, 2014, an LEA fails to meet the requirements of §300.203 in effect at that time, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required in the absence of that failure, not the LEA's reduced level of expenditures.

(2) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(i) or (iii) of this section and the LEA is relying on local funds only, or local funds only on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(i) or (iii) in the absence of that failure, not the LEA's reduced level of expenditures.

(3) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(ii) or (iv) of this section and the LEA is relying on the combination of State and local funds, or the combination of State and local funds on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(ii) or (iv) in the absence of that failure, not the LEA's reduced level of expenditures.

(d) *Consequence of failure to maintain effort.* If an LEA fails to maintain its level of expenditures for the education of children with disabilities in accordance with paragraph (b) of this section, the SEA is liable in a recovery action under section 452 of the General Education Provisions Act (20 U.S.C. 1234a) to return to the Department, using non-Federal funds, an amount equal to the amount by which the LEA failed to maintain its level of expenditures in accordance with paragraph (b) of this section in that fiscal year, or the amount of the LEA's Part B subgrant in that fiscal year, whichever is lower.

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(2)(A), Pub. L. 113-76, 128 Stat. 5, 394 (2014), Pub. L. 113-235, 128 Stat. 2130, 2499 (2014))
[80 FR 23666, Apr. 28, 2015]

Note: An LEA may apply the exceptions in §300.204 and the adjustment in §300.205 to meet both the eligibility and compliance standards. When determining the amount of funds that an LEA must budget to meet the eligibility standard, the LEA may take into consideration, to the extent the information is available, the exceptions and adjustment that the LEA: (i) took in the intervening year or years between the most recent fiscal year for which information is available and the fiscal year for which the LEA is budgeting; and (ii) reasonably expects to take in the fiscal year for which the LEA is budgeting. (From OSEP Memo 15-10, Issuance of Guidance on the Final Local Educational Agency (LEA) Maintenance of Effort (MOE) Regulations under Part B of the Individuals with Disabilities Education Act (IDEA), July 27, 2015.)

34 CFR §300.204 Exception to maintenance of effort.

Notwithstanding the restriction in §300.203(b), an LEA may reduce the level of expenditures by the LEA under Part B of the Act below the level of those expenditures for the preceding fiscal year if the reduction is attributable to any of the following:

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

(b) A decrease in the enrollment of children with disabilities.

(c) The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child—

(1) Has left the jurisdiction of the agency;

(2) Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated; or

(3) No longer needs the program of special education.

(d) The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.

(e) The assumption of cost by the high cost fund operated by the SEA under §300.704(c).

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(2)(B))

[71 FR 46753, Aug. 14, 2006, as amended at 80 FR 23667, Apr. 28, 2015]

34 CFR §300.205 Adjustment to local fiscal efforts in certain fiscal years.

(a) *Amounts in excess.* Notwithstanding §300.202(a)(2) and (b) and §300.203(b), and except as provided in paragraph (d) of this section and §300.230(e)(2), for any fiscal year for which the allocation received by an LEA under §300.705 exceeds the amount the LEA received for the previous fiscal year, the LEA may reduce the level of expenditures otherwise required by §300.203(b) by not more than 50 percent of the amount of that excess.

(b) *Use of amounts to carry out activities under ESEA.* If an LEA exercises the authority under paragraph (a) of this section, the LEA must use an amount of local funds equal to the reduction in expenditures under paragraph (a) of this section to carry out activities that could be supported with funds under the ESEA regardless of whether the LEA is using funds under the ESEA for those activities.

(c) *State prohibition.* Notwithstanding paragraph (a) of this section, if an SEA determines that an LEA is unable to establish and maintain programs of FAPE that meet the requirements of section 613(a) of the Act and this part or the SEA has taken action against the LEA under section 616 of the Act and subpart F of these regulations, the SEA must prohibit the LEA from reducing the level of expenditures under paragraph (a) of this section for that fiscal year.

(d) *Special rule.* The amount of funds expended by an LEA for early intervening services under §300.226 shall count toward the maximum amount of expenditures that the LEA may reduce under paragraph (a) of this section.

(Approved by the Office of Management and Budget under control number 1820-0600)

(Authority: 20 U.S.C. 1413(a)(2)(C))

[71 FR 46753, Aug. 14, 2006, as amended at 80 FR 23667, Apr. 28, 2015]

34 CFR §300.206 Schoolwide programs under title I of the ESEA.

(a) *General.* Notwithstanding the provisions of §§300.202 and 300.203 or any other provision of Part B of the Act, an LEA may use funds received under Part B of the Act for any fiscal year to carry out a schoolwide program under section 1114 of the ESEA, except that the amount used in any schoolwide program may not exceed—

(1)(i) The amount received by the LEA under Part B of the Act for that fiscal year; divided by

(ii) The number of children with disabilities in the jurisdiction of the LEA; and multiplied by

(2) The number of children with disabilities participating in the schoolwide program.

(b) *Funding conditions.* The funds described in paragraph (a) of this section are subject to the following conditions:

(1) The funds must be considered as Federal Part B funds for purposes of the calculations required by §300.202(a)(2) and (a)(3).

(2) The funds may be used without regard to the requirements of §300.202(a)(1).

(c) *Meeting other Part B requirements.* Except as provided in paragraph (b) of this section, all other requirements of Part B of the Act must be met by an LEA using Part B funds in accordance with paragraph (a) of this section, including ensuring that children with disabilities in schoolwide program schools—

(1) Receive services in accordance with a properly developed IEP; and

(2) Are afforded all of the rights and services guaranteed to children with disabilities under the Act.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(2)(D))

34 CFR §300.207 Personnel development.

The LEA must ensure that all personnel necessary to carry out Part B of the Act are appropriately and adequately prepared, subject to the requirements of §300.156 (related to personnel qualifications) and section 2102(b) of the ESEA.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(3))
[71 FR 46753, Aug. 14, 2006, as amended at 82 FR 29761, June 30, 2017]

34 CFR §300.208 Permissive use of funds.

(a) *Uses.* Notwithstanding §§300.202, 300.203(b), and 300.162(b), funds provided to an LEA under Part B of the Act may be used for the following activities:

(1) *Services and aids that also benefit nondisabled children.* For the costs of special education and related services, and supplementary aids and services, provided in a regular class or other education-related setting to a child with a disability in accordance with the IEP of the child, even if one or more nondisabled children benefit from these services.

(2) *Early intervening services.* To develop and implement coordinated, early intervening educational services in accordance with §300.226.

(3) *High cost special education and related services.* To establish and implement cost or risk sharing funds, consortia, or cooperatives for the LEA itself, or for LEAs working in a consortium of which the LEA is a part, to pay for high cost special education and related services.

(b) *Administrative case management.* An LEA may use funds received under Part B of the Act to purchase appropriate technology for recordkeeping, data collection, and related case management activities of teachers and related services personnel providing services described in the IEP of children with disabilities that is needed for the implementation of those case management activities.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(4))
[71 FR 46753, Aug. 14, 2006, as amended at 80 FR 23667, Apr. 28, 2015]

34 CFR §300.209 Treatment of charter schools and their students.

(a) *Rights of children with disabilities.* Children with disabilities who attend public charter schools and their parents retain all rights under this part.

(b) *Charter schools that are public schools of the LEA.* (1) In carrying out Part B of the Act and these regulations with respect to charter schools that are public schools of the LEA, the LEA must—

(i) Serve children with disabilities attending those charter schools in the same manner as the LEA serves children with disabilities in its other schools, including providing supplementary and related services on site at the charter school to the same extent to which the LEA has a policy or practice of providing such services on the site to its other public schools; and

(ii) Provide funds under Part B of the Act to those charter schools—

(A) On the same basis as the LEA provides funds to the LEA's other public schools, including proportional distribution based on relative enrollment of children with disabilities; and

(B) At the same time as the LEA distributes other Federal funds to the LEA's other public schools, consistent with the State's charter school law.

(2) If the public charter school is a school of an LEA that receives funding under §300.705 and includes other public schools—

(i) The LEA is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity; and

(ii) The LEA must meet the requirements of paragraph (b)(1) of this section.

(c) *Public charter schools that are LEAs.* If the public charter school is an LEA, consistent with §300.28, that receives funding under §300.705, that charter school is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity.

(d) *Public charter schools that are not an LEA or a school that is part of an LEA.* (1) If the public charter school is not an LEA receiving funding under §300.705, or a school that is part of an LEA receiving funding under §300.705, the SEA is responsible for ensuring that the requirements of this part are met.

(2) Paragraph (d)(1) of this section does not preclude a State from assigning initial responsibility for ensuring the requirements of this part are met to another entity. However, the SEA must maintain the ultimate responsibility for ensuring compliance with this part, consistent with §300.149.

(Approved by the Office of Management and Budget under control number 1820-0600) (Authority: 20 U.S.C. 1413(a)(5))

34 CFR §300.210 Purchase of instructional materials.

(a) *General.* Not later than December 3, 2006, an LEA that chooses to coordinate with the National Instructional Materials Access Center (NIMAC), when purchasing print instructional materials, must acquire those instructional materials in the same manner, and subject to the same conditions as an SEA under §300.172.

(b) *Rights of LEA.* (1) Nothing in this section shall be construed to require an LEA to coordinate with the NIMAC.

(2) If an LEA chooses not to coordinate with the NIMAC, the LEA must provide an assurance to the SEA that the LEA will provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

(3) Nothing in this section relieves an LEA of its responsibility to ensure that children with disabilities who need instructional materials in accessible formats but are not included under the definition of blind or other persons with print disabilities in §300.172(e)(1)(i) or who need materials that cannot be produced from NIMAS files, receive those instructional materials in a timely manner.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(6))

Note: Kansas has defined 'timely manner' as; the responsible public agency has taken all reasonable steps to ensure that needed instructional materials, including instructional materials that cannot be produced from NIMAS files, are provided in accessible formats to blind or other children with print disabilities at the same time as nondisabled children receive instructional materials. The definition for timely manner applies to all children with disabilities that need instructional materials provided in an accessible format regardless of the eligibility requirements of NIMAS.

34 CFR §300.211 Information for SEA.

The LEA must provide the SEA with information necessary to enable the SEA to carry out its duties under Part B of the Act, including, with respect to §§300.157 and 300.160, information relating to the performance of children with disabilities participating in programs carried out under Part B of the Act.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(7))

34 CFR §300.212 Public information.

The LEA must make available to parents of children with disabilities and to the general public all documents relating to the eligibility of the agency under Part B of the Act.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(8))

34 CFR §300.213 Records regarding migratory children with disabilities.

The LEA must cooperate in the Secretary's efforts under section 1308 of the ESEA to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding those children.

(Approved by the Office of Management and Budget under control number 1820-0600)
(Authority: 20 U.S.C. 1413(a)(9))

Section III. National Instructional Materials Accessibility Center (NIMAC) Opt-in/Opt-Out Assurance

A Local Education Area (LEA) has a choice to coordinate with the National Instructional Materials Access Center (NIMAC) or to implement the standard without coordinating with the National Instructional Materials Access Center (NIMAC). 34 CFR §300.210

Please select the appropriate box to indicate the LEAs choice to opt-in or out of the NIMAC to implement the NIMAS Standard:

OPT-IN The LEA coordinates with the National Instructional Materials Access Center and, as part of any print instructional materials adoption process, procurement contract, or other practice or instrument used for purchase of print instructional materials, enters into a written contract with the publisher of the print instructional materials to:

- (a) Require the publisher to prepare and, on or before delivery of the print instructional materials, provide to the National Instructional Materials Center (NIMAC), electronic files containing the contents of the print instructional materials using the NIMAS standard

Or

- (b) Purchase instructional materials from the publisher that are produced in, or may be rendered in, specialized formats.

OPT-OUT The LEA has chosen not to coordinate with the National Instructional Materials Access Center but assures that it will provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

CERTIFICATION

HEREBY CERTIFY that the applicant has read and understands the General and IDEA grant assurances and will comply with such assurances.

Name of Local Board Official:

Board Approved Date:



Unified School District 232

Student Nutrition Department

www.usd232.org/nutrition

Jolyn Baldner

Director of Student Nutrition

TO: Frank Harwood, Superintendent of Schools
USD 232 Board of Education members
FROM: Jolyn Mortenson, Director of Student Nutrition
DATE: April 29, 2020
SUBJECT: Student Nutrition – CONSENT AGENDA

2020-2021 Food Service Vendor Contract Renewals

Bread Products Contract Renewal

We would like to recommend a one-year renewal of our district's bread vendor contract with Roma Bread for the 2020-2021 school year. This contract was bid last spring (2019) for the 2019-2020 school year with right of renewal for 3 additional years. This will be our first annual renewal. Below are the contract prices for the 2019-2020 and 2020-2021 school year. The price increase is consistent with the United State Department of Agriculture's change in Consumer Price Index for bread products. We have been very pleased with the serviceability of this vendor, customer service has been excellent and product availability and quality has been more than sufficient.

Item (<i>prices are per serving unit</i>)	19-20 SY	20-21 SY
Hamburger buns, whole grain, small	\$ 0.124	\$ 0.13
Hamburger buns, whole grain (<i>HS</i>)	0.134	0.141
Hot dog buns, whole grain	0.147	0.163
Sandwich bread, whole grain (<i>per oz</i>)	0.062	0.065

Milk/Dairy Contract Renewal

We would like to recommend a one-year renewal of our district's milk vendor contract with Hiland Dairy for the 2020-2021 school year. This contract was bid last spring (2019) for the 2019-2020 school year with right of renewal for 3 additional years. This will be our first annual renewal. Below are the contract prices for the 2019-2020 and 2020-2021 school year based upon escalating/de-escalating pricing. During the current school year, our district opted to purchase from Hiland Dairy under escalating/de-escalating pricing for the seventh year in a row. This method of pricing is driven by a monthly market change that is governed by the USDA Federal Milk Market Price for the Central Region and Dairy Farmers of America. Historically, using escalating pricing has saved the district thousands of dollars over using fixed pricing.

The price increase is consistent with the United State Department of Agriculture's change in Consumer Price Index for dairy products. We have been very pleased with the serviceability of this vendor, customer service has been excellent and product availability and quality has been more than sufficient.

Item	19-20 SY (escalating)	20-21 SY (escalating)
Milk, ½ pint, 1% white	\$0.2908	\$0.2961
Milk, ½ pint, skim white	0.2869	0.2922
Milk, ½ pint, 1% flavor	0.2978	0.3031

Prime Vendor Contract Renewal

We would like to recommend a one-year renewal of our district's prime vendor contract with US Foods for the 2020-2021 school year. Our district currently has a cost-plus-fixed-fee pricing structure (cost of product + acceptable freight + fixed fee of \$1.90 per case). This contract was bid last Spring (2019) for the 2019-2020 school year with right of renewal for 5 additional years. This will be our first annual renew at the contracted rate. We are also required to perform a yearly audit in conjunction with US Foods to ensure that pricing is consistent and accurately recorded. We have been very pleased with the serviceability of this vendor, customer service has been excellent and product availability has been more than sufficient.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: April 29, 2020
Subject: **2020 Graduation Date Change - ACTION**

Background

On Tuesday, March 17, 2020, Governor Laura Kelly ordered that all school facilities in Kansas would be closed until May 29, 2020. As part of the 2019-20 school calendar, the Board approved May 16, 2020 as the date for the DHS and MVHS Class of 2020 graduations. Due to the school facility closure and anticipated group size restrictions, an in-person graduation ceremony cannot take place on May 16th at any USD 232 facility.

Class of 2020 Input

The administration at both high schools met with senior class leadership to discuss various options and to develop a survey for students. Opinions gathered during the survey were very clear:

Class of 2020 Graduation Survey Results			
	Total Responses	Virtual Ceremony on May 16, 202	July In-Person Ceremony with Virtual Option
DHS	117	16	101
MVHS	161	14	147

Although the preference for a possible in-person ceremony in July was very strong, there were concerns about a later graduation date. Some concerns that students expressed were not being able to participate in a July ceremony due existing conflicts that included enlisting in the military.

Based on survey results and discussions, the senior leadership and the high school administration from both high schools recommend changing the USD 232 scheduled 2020 High School Graduation from May 16, 2020. DHS is recommending July 18 and MVHS is recommending July 25. The preference is to have an in- person ceremony as close to the traditional ceremony as possible. If school facility closures or gathering size limitations are in place, the graduation ceremony will be modified to comply with state, county and local protocols. This could include a completely virtual graduation ceremony. In any scenario, the graduation ceremony will be live streamed to accommodate individuals who are not able to attend due to these changes.

Recommendation for 2019-20

USD 232 district administration agrees with the recommendation to move the 2020 graduation ceremony from May 16 to July. However, due to the possibility that crowd size limitations could change from week to week, the district administration recommends that both graduations occur on the same day. Johnson County officials are developing a recovery plan that will guide the easing of social distancing. The district administration will to review the Johnson County Recovery Plan as it develops and we will have a specific July date to recommend to the Board for consideration on May 4th.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: April 29, 2020
Subject: **First Student Contract Amendment - ACTION**

Background

On Tuesday, March 17, 2020, Governor Laura Kelly ordered that all school facilities in Kansas would be closed until May 29, 2020.

Student Transportation

With the closure of school facilities, students are no longer being bussed to school. USD 232 has partnered with First Student since 2011 to provide bus transportation to and from school for general education and special education routes. First Student also provides busses for a wide variety of activity trips. The district receives general education transportation funding from the state based on the cost associated with transporting students that live more and 2.5 miles from school. For special education bus routes, the district receives state reimbursement for 80% of the actual costs. The cost of reimbursable transportation for the 2019-20 school year can affect the transportation funding for the 2020-21 school year. The current contract with First Student calls for the district to pay 50% of scheduled route costs on days that school is unexpectedly closed. Although this clause usually pertains to snow days, it would be applicable to the current school facility closures.

Recommendation for 2019-20

After conversations with First Student, the administration is recommending approval of the attached Contract Amendment. In this agreement, the district agrees to pay for 100% of the rate for scheduled special education routes and 55% of scheduled regular education routes for the period of March 17 – May 21, 2020. The district will not pay for activity trips that did not occur. This level of payment will allow First Student to pay local employees as agreed to and cover some other fixed costs. This will also minimize the possibility of a reduction in state transportation reimbursement for the 2020-21 school year.

**AMENDMENT TO SCHOOL BUS
TRANSPORTATION SERVICES AGREEMENT**

THIS AMENDMENT to School Bus Transportation Services Agreement (“Agreement”) dated February 15, 2016 entered into by and between Unified School District No. 232, Johnson County, Kansas (“District”) and First Student, Inc. (“Contractor”). This Amendment shall be effective as of the date it is approved by the Board of Education of the District.

WHEREAS, District and Contractor entered into the Agreement on or about February 15, 2016 for the Contractor to provide school bus transportation services for the District; and

WHEREAS, the COVID-19 outbreak has resulted in the governor of the State of Kansas ordering that all schools be closed for the balance of the 2019-2020 school year; and

WHEREAS, the Contractor will not be providing the transportation services for the District by reason of the governmental action beyond the control of the District and Contractor; and

WHEREAS, the Parties have agreed to amend SECTION 3: COMPENSATION AND BILLING of the Agreement as set forth below; and

WHEREAS, the Parties have agreed that the District will forego monthly rent due from Contractor for May and June of 2020 pursuant to the Transportation Center Lease Agreement entered into on July 1, 2011; and

WHEREAS, the District and Contractor agree that, except for the Amendment to Section 3 of the Agreement, all other provisions of the Agreement shall remain in full force and effect.

NOW, THEREFORE, it is hereby mutually agreed that the Agreement shall be amended as follows:

Section 3: Compensation and Billing.

3.1 The District will pay Contractor for 100% of the Special Education Route Costs (\$187,272.88), 100% of the anticipated Monitor Costs (\$73,279.51) and 55% of the General Education Route Costs (\$276,047.66) for routes scheduled but not run due to the ordered school facility closure from March 17 – May 21, 2020. This total of \$536,600.05 will be billed by Contractor in two equal payments on or about the 24th of April and May, 2020.

The District further agrees to forego the monthly rent (\$1,000) due from Contractor for May and June of 2020 that would otherwise be payable to District as provided in the Transportation Center Lease Agreement entered into between the Parties on July 1, 2011. This brings the total compensation for routes not provided by Contractor to \$538,600.05.

Contractor agrees to provide an invoice for scheduled routes reflecting the agreed upon reductions. Contractor further agrees to compensate their drivers and monitors as if they had driven the routes invoiced as well as all other local Contractor employees as if they had worked their full schedule.

Contractor also agrees to refund to the District funds received to compensate Contractor for losses due to COVID-19 in excess of expected payments from the District. Contractor could have expected to receive \$3,114,163 from the District for the 2019-20 school year. This reflects the agreed upon 2.5% increase over 2018-19 payments. Through April 6, 2020, the District has paid Contractor \$2,389,802 with anticipated additional compensation of \$538,600 for a total anticipated payment of \$2,928,402. If Contractor receives recovery funds in excess of the difference (\$185,761), Contractor will refund to the District up to \$538,600. Contractor agrees to pay District the required refund by no later than the 1st day of October 2020 or no more than sixty (60) days following the receipt of recovery funds if received after August 1, 2020.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to the School Bus Transportation Services Agreement on the date and year first above written.

**UNIFIED SCHOOL DISTRICT
NO. 232, JOHNSON COUNTY,
KANSAS**

FIRST STUDENT, INC.

By: _____
_____, President
Board of Education

By: Roger Moore

Name (Printed): Roger Moore

Title: Sr. Vice President

ATTESTED BY:

Clerk, Board of Education



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: April 29, 2020
Subject: **Naming the CTE-ECE Center - ACTION**

Background

As part of the 2018 Bond issue, the Board of Education approved contracts for the construction of a new Career and Technical Education Center and an Early Childhood Education Center. The two centers will be built as a single building on property already owned by the district at 83rd and Mize Blvd. Board policy for the naming of school facilities requires the Board of Education to approve building names recommended by the superintendent. Past practice has been to solicit name ideas from the students that would be attending the building.

Student Input

A survey was sent to all current USD 232 students in grades 6-12. 203 students submitted 377 viable name options. The list of name options was presented to the USD 232 Student Advisory Team for feedback.

One name that resonated with the students was *Exploration Center* submitted by Anna Guest of Mill Creek Middle School. Exploration best captured both the Career/Technical and Early Childhood missions of the facility. Several students wanted to have a name more in line with other district buildings, many of which include a reference to nearby neighborhoods or geographic features. One name that many students liked was *Cedar Junction Education Center* submitted by Luke LeBar from DHS. Cedar Junction is the name of a settlement that used to be near the banks of Cedar Creek just west of the facility. After some discussion, the Student Advisory Team chose the name Cedar Creek Exploration Center.

After discussing Cedar Creek Exploration Center as the proposed name with other groups, it was suggested that Cedar Creek is too close in name to Mill Creek and could be confusing. A recommendation was made by Dr. Cindy Schwartz to use Cedar Trails instead. *Cedar Trails Exploration Center* has the acronym of CTEC. This acronym can also describe the Career Technical – Early Childhood mission of the facility.

Recommendation

I recommend that the Board of Education approve **Cedar Trails Exploration Center** as the name for the new facility being constructed at 83rd and Mize.

###



Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: April 29, 2020
Subject: **Access Control Management System (ACTION)**

We will seek the board's approval at the meeting on Monday, May 4, to refresh the district's access control management hardware and software. We identified our aging access control system as a need when planning the safety and security portion of the 2018 bond issue.

Timing

As part of the 2018 Bond, safety and security processes were highlighted as needing upgrades. For the last two years, the State of Kansas has offered matching grant funds for school safety and security projects. This year USD 232 was allocated \$60,000 in matching funds. As you are aware, school facilities have been closed until May 29th to help stop the spread of COVID-19. One of the benefits of the school closure is the ability to address needs while students and teachers are out. The current access control hardware, which is in place across all facilities is considered legacy equipment; many of our units are 20 years of age. We see this timing as an opportunity to address a critical need.

Access Control Management

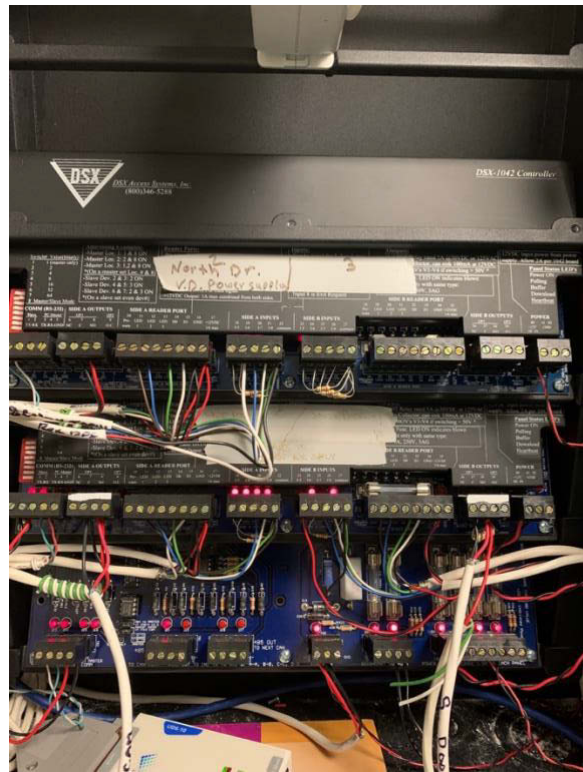
Access control is the process the district uses to selectively restrict access to our facilities. The management of access control is the process by which we grant permission and authorize access. We utilize hardware and software inside our technology environment to control and manage door access to automatically lock and unlock doors following a specific schedule. In addition, our system utilizes electronic proximity keycard access that grants permission to employees to enter certain facilities during specific periods of time. The system also allows for the ability to lock down a facility in the event of a crisis.

Project Description

The district currently utilizes access control management hardware and software designed by DSX Systems. We recommend refreshing the system with hardware and software designed by Gallagher Security Solutions to meet current and future needs.

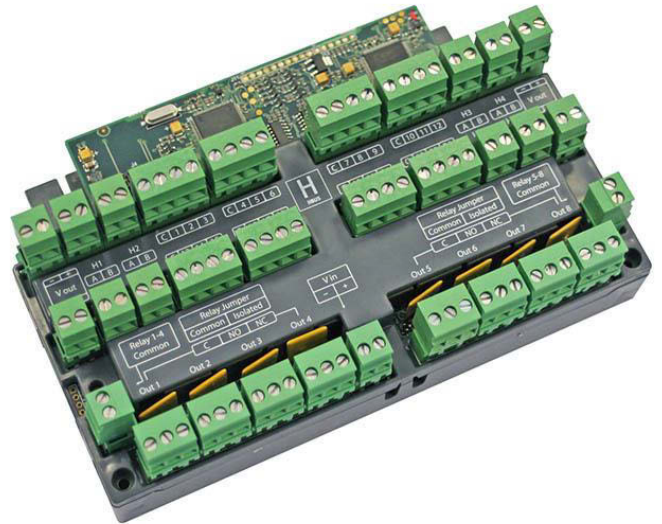
Working with our security partner, Kenton Brothers, we identified the Gallagher solution to provide the school district greater reliability, scalability, and integration at all facilities compared to our existing access control system. The proposed solution would also reduce the number of staff hours required to maintain and manage the access control process.

The backbone of the system is the controller. We are including photographs of the existing controller, the proposed controller, and a simple graphic illustration of door connections.



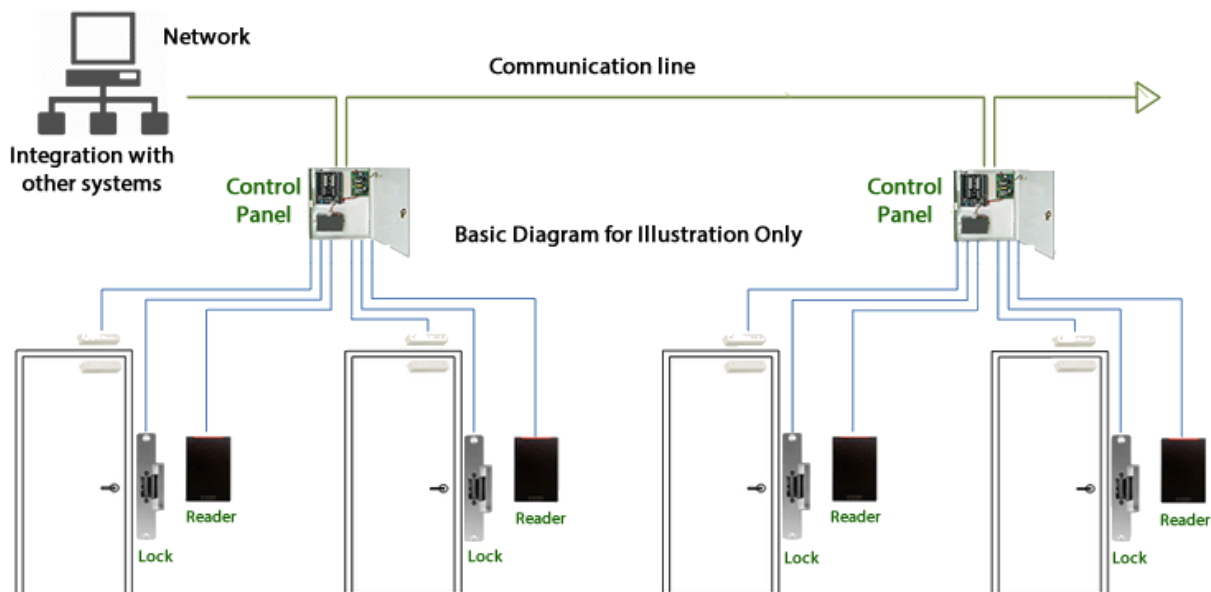
The image shows the back of a Gallagher Controller 6000. Key features include:

- Left Side:** Two green terminal blocks labeled RS485 1 and RS485 2.
- Top Left:** A DIP switch labeled 'V in'.
- Top Center:** A large rectangular display screen.
- Top Right:** A BNC connector.
- Below Screen:** A row of push buttons for configuration: OFF, WWW on, ON, Run LED Flash Codes, 1/4 Initialising, 1 Normal, 2 No Config, 3 No IP Address, 4, 5 or 6 Call Technical Support.
- Main Body:** A large 'Controller 6000' label and the Gallagher logo.
- Right Side:** An Ethernet port labeled 'Primary Ethernet' and a USB port labeled 'USB'.
- Bottom:** Two small buttons labeled 'MODE' and 'L1'.



(- continued -)

Simple Illustration



Card Readers and Proximity Keycards/Employee IDs

The proposed solution, if approved by the Board of Education, would refresh 104 card readers (with lifetime warranty), along with new proximity keycards for employees, as well as new photo ID and credential encoding hardware and software. The updated proximity card readers are secured through authentication and encryption for greater security. Our current proximity cards have been in use for years and are proprietary. Current cards utilize older technology and can be decoded, which is a security risk. The new proximity cards will utilize MIFARE DESFire EV2 chip technology and are certified for highly secured and encrypted data transmission.

Example of Current Card Reader



Example of New Card Readers with lifetime warranty



(- continued -)

Example of Proposed Encrypted Keycards



Mobile Connect App

The district will also utilize the Gallagher Mobile Connect App which would allow us to securely provision the use of a mobile device just like an access card. This is something we could use with certain facility rentals which would help us keep a school secured and only allow pre-scheduled, authorized users to gain access to a facility within a specific timeframe. Once the event is concluded, the authorization is automatically removed from the mobile device.

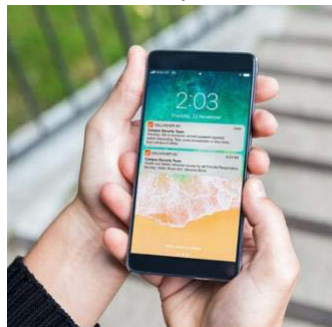
PaperCut

The employee proximity cards will integrate with the district's existing PaperCut solution, which allows documents to be printed securely (staff must visit a print device before printing begins), paper waste is minimized, and print costs are reduced. The Papercut system queues print jobs, and when a user presents a credential at a reader, it authenticates the user, and sends a message to Papercut, which then releases the print job.

Software

The proposed solution will utilize Gallagher's Command Centre, the software at the heart of the integrated security solution. It is a centralized platform that gives the district control of many aspects of our sites. Seamless integration with complimentary security and site management solutions creates smarter, more cost-effective ways for the district to operate into the future. In addition, it will provide real-time site plans, advanced auditing and reporting to retrieve data, which will reduce staff time compared to our existing system.

We would also have access to the secured Command Centre Mobile App which will enable us to extend our security and access control directly to where we need it, allowing us to manage everyday security issues from anywhere in the district.



Broadcast Notifications

In the event of an emergency or lockdown situation, the solution will allow us to send secure, critical instructions to employees' mobile phones. It is a standard feature in the solution we are recommending to the board. It will also allow us to integrate notifications into our current IP Mass Notification Clock system currently installed in our schools.

Integration

The proposed solution will seamlessly connect and integrate with the duress/panic button system, approved by the Board in April. It will eventually provide the district a way to integrate our various systems, including our security cameras. We would be able to quickly review targeted video footage associated with a site alarm condition: display pre-event, during event and post-event footage. It would also integrate our video/door buzzer system already installed at all facilities. This is an example of integration that is currently not available with the existing system.

When considering scalability, the refreshed system would provide the district a variety of solutions that we could consider in the future.

Examples of future solutions that would be available for the district to consider include:

- Integration of building automation and control (lighting and HVAC systems);
- integration of alarm sensors (food service freezers; intrusion system);
- allow time in/out for hourly employees using their proximity cards and secure PIN;
- integration of elevator systems at both high schools;
- a visitor management system (check in/out);
- upgrade student ID cards for check in/out of school events (games and activities); and
- locker management for secondary schools.

Scope of Work for Proposed Solution

If approved by the Board of Education, the access control management refresh project would accomplish the following:

- Install 17 controllers (total for all sites)
- 104 card readers (total for all sites)
- Power supplies, voltage modules, and batteries for back-up
- Mounting brackets and other related items
- Photo ID and Encoding solution
- 1,200 MIFARE DESFire EV2 proximity cards
- 25 Mobile Connect Credentials
- Software updates and licensing for two years
- Labor, programming, integration, training, and tech support

Project Investment

The proposed system would be accomplished by Kenton Brothers for the sum of \$125,578.24. Items would be purchased through federal contracts as allowed by Kansas statute 72-1151, which states in part that materials, goods or wares can be purchased under the same pricing provisions established in federal, national or other state contracts facilitated by a federal or local government entity or agency, subject to the vendor agreeing to honor the contract prices and approval by the Board of Education in an amount greater than \$20,000.

The federal contracts were competitively bid through the U.S. General Services Administration under GSA Security Schedule 84 Contracts. The GSA allows cooperative purchasing for state, local government, local education agencies (school districts, higher education), and tribal governments to purchase IT, security, law enforcement products, and services through schedule contracts. (40 U.S.C § 502 (c); Public Law 107-347; 110-248) The proposal from Kenton Brothers is below federal contract pricing.

Recommendation

We will seek the Board's approval on May 4 to refresh the district's access control management system for \$125,578.24.

Source of funding: 2018 Bond

Duress/Panic Button System (April 6) and Current Proposal (May 4)

The Board approved on April 6, 2020 a plan to install panic/duress buttons for the front office at each school, along with magnetic locks to help secure the office area in an effort to further delay an intruder from reaching the main portion of the school. The system would also trigger simultaneous actions notifying school personnel, emergency alerts, notify first responders, and release fire doors.

The approved cost was \$65,595.05. The April proposal included, in part, an expansion of DSX controller capacity. Because we are recommending a refresh of our access control management system, we would no longer need the expansion of DSX controllers. To that end, if the Board approves the access control management proposal on May 4, the project cost presented in April would decrease by \$9,388.82 to \$56,206.23.

Summary

- Duress/Panic Button Project (approved April 6, 2020) = ~~\$65,595.05~~ \$56,203.23
Lower cost if Board approves Access Control Management refresh on May 4
- Access Control Management Refresh = \$125,578.24
- Subtotal for both proposals = \$181,781.47
- Kansas State Department of Education Security Grant = **\$ (60,000)**
- Total Investment = **\$121.781.47**

As we prepared public information for the 2018 bond referendum, we published a budget in January of that year of estimated costs for refreshing our access control management system. Thanks to the security grant and competitive pricing, the investment is well within our original estimate.

About Gallagher

Gallagher Security is a division of Gallagher Group, a global leader in the innovation, manufacture and marketing of security, animal management, fuel systems and contract manufacturing solutions. Its North American headquarters is located right here in Kansas City.

Established in 1938, the award-winning Gallagher Group employs more than 1000 people across six continents and exports to over 160 countries. In the 1990's the Gallagher Group entered the global security industry with the purchase of security access control business Cardax. Gallagher developed innovative perimeter, access control, and intruder alarm solutions, which are used to protect some of the world's most high-consequence assets and locations. Gallagher security and business management systems are trusted and employed in all major industries across the globe, including national and local

government, military and defense, education, transport and logistics, critical infrastructure, mining, corrections, finance, entertainment, and healthcare.

As always, please let us know what questions you may have.

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Michelle Hite
Director of School Improvement

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Michelle Hite
Date: April 28, 2020
Subject: **Bright Bytes Student Data Warehouse Purchase Consent (ACTION)**

This information provides awareness for the Board of Education in regard to Bright Bytes Student Data Warehouse System-requested action for approval. The primary purpose of securing a comprehensive student data warehouse platform is to consolidate numerous ways data is managed across the district. Bright Bytes (<https://www.brightbytes.net/>) manages data in the areas of testing/assessments, graduation predictive analytics, Individual Plans of Study (IPS), postsecondary success predictors, and Multi-Tiered System of Supports (MTSS).

Teachers, administrators, and members of Student Intervention Teams are required to utilize data as an important indicator of achievement or need, particularly in the areas of reading, math, and social-emotional behaviors. These areas, when viewed from points of data, are viable indicators of at-risk, on-track, or accelerated need in regard to student success and being College and Career Ready.

Of student data warehouse (SDW) platforms initially reviewed, three were selected for deeper consideration: Bright Bytes, Illuminate Education eduCLIMBER, and Hoonuit. After thorough vetting by the Director of School Improvement, the three companies made formal presentations, both in-person and via distance-meetings, to a district SDW team which represented all levels and departments involved. Additionally, simulated accounts were made available to team members to explore each product. Rubric and survey responses were collected from the SDW team to identify choices, using a data format to indicate professional preference.

In the 2020-2021 school year, professional development for administrators and staff will occur in August, provided by Bright Byte personnel. USD 232 staff will begin SDW use in the first quarter of the school year. The total cost of purchasing Bright Bytes, Pre-K-12, will not exceed \$31,900.00 the first year. Annual costs moving forward would not exceed \$21,900.00.

In keeping with protocol, USD 232 seeks Board approval for the purchase of the Bright Bytes student data warehouse system for use in the 2020-2021 school year and beyond.

Please reach out with any questions you may have on this topic.

####

Sales Order

Organization Name: USD 232
Organization Contact: Michelle Hite

Bill To: 35200 W 91st St
De Soto, Kansas 66018-7102
United States
(913) 583-8300

Prepared By: Ken Goldstein

This Sales Order (the "Sales Order") is effective as of the Effective Date listed below between USD 232, with offices at 35200 W 91st St, De Soto, KS 66018-7102 ("Customer") and BrightBytes, Inc., a Delaware corporation with offices at 717 Market Street Suite 300, San Francisco, CA 94103 ("BrightBytes") and by signing this Sales Order below, Customer represents and agrees that it has read, understood, and agreed to all of the terms set forth in the BrightBytes Terms of Service, made available at <http://www.brightbytes.net/terms/> and the BrightBytes Privacy Policy, made available at <http://www.brightbytes.net/privacy-policy/>, which collectively with this Sales Order form the entire agreement between BrightBytes and Customer (the "Agreement").

The following are the applications and services that will be provided on the Clarity platform.

Your term is for 12 months; the service start date ("Effective Date") will be unless otherwise communicated.

Item	Price
4.0 Core Services	\$5,000.00
4.0 Core Product	\$21,900.00
Extra Days of Onsite PD	\$5,000.00
Total:	\$31,900.00

BrightBytes Payment Account Information	If Customer desires to pay by check:	If Customer desires to pay via ACH or wire:
	BrightBytes Inc. Attn: Business Office 717 Market Street, Suite 300 San Francisco, CA 94103 Email: billing@brightbytes.net	Please contact our business office at billing@brightbytes.net .

Authorized By (sign)	(Print Name)	(Title)	Date	Purchase Order Number
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Please remit signed proposal and purchase order by email to billing@brightbytes.net or by fax (877) 208-5067.

This Sales Order is signed by duly authorized representatives of the parties and the Agreement is effective as of the Effective Date.



**Student Data Warehouse Information
2020-2021**

	Start-Up Fees	Annual Cost	Term	PD	Host	Total First Year Cost	Multi-Year Discounts	Components
Bright Bytes	\$5,000.00	\$21,900.00	Annual (12 months)	<p>\$5,000.00 (2 Days Onsite)</p> <p>District Leader Training- one day (2.5 hour session)- district leaders may participate in morning or afternoon session.</p> <p>School Leadership Teams- one day (3 hour session)- each school sends a team of 5-6 people (admin, counselors, lead teachers, instructional coaches, school psychologists, etc.) to attend one 3 hour session with Elementary Schools or the other 3 hour session with Secondary Schools.</p>	Vendor Cloud	\$31,900.00	10%- 2 years 15%- 3+ years	<p>4.0 Core Product</p> <ul style="list-style-type: none"> • Student success data • Intervention • 21st Century learning • Technology & learning
Hoonuit (Versifit & Atomic Learning)	\$38,334.00	<p>\$43,646.00</p> <p>\$44,518.00</p> <p>\$45,409.00</p>	Annual, with 1-3 year options	<p>\$6,900.00</p> <p>End User Training (1 visit-4 days)</p>	Vendor Cloud Assumes we provide SIS data files, do own QA/DQ, load own assessments.	\$88,880.00	None	<p>Essential Data Management</p> <ul style="list-style-type: none"> • School improvement planning tools <p>Early Warning and Intervention</p> <ul style="list-style-type: none"> • MTSS • Management of Tier processes <p>Student Success</p> <ul style="list-style-type: none"> • Graduation predictions • College readiness, enrollment, completion • SEL
Illuminate Education eduCLIMBER (parent company of FastBridge)	\$21,800.00	\$36,500 (Per student license)	Annual (12 months)	<p>\$6,900.00</p> <p>Remote and Onsite Basic Training</p>	Illuminate Cloud	\$53,400.00	None	<p>Student data:</p> <ul style="list-style-type: none"> • Academic • SEL • Behavior • Attendance • Intervention • Custom dashboards

Michelle Hite
Director of School Improvement

Belmont Elementary Site Council Review 2019-2020

Members:

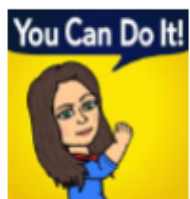
Janie Cone, Parent
Elda Dykes, Parent
Renee Grigg, Parent
Jennifer Maier, Parent
Haley Prophet, Parent
Karen Pyron, Parent
Tessa Siemsen, Parent
Miki Herman, (guest- SIS/Reading Specialist)
Jennifer Mead, Teacher
Pam Hargrove, Principal

September 9, 2019: Our Site Council united to resume discussion regarding a parent education night, an idea hatched by the Site Council last spring. We quickly determined that we would like to play off of this year's '10' centered theme, and offer ten activities, all in one grand evening event, to support students through supporting their parents. In order to choose those ten topics, we developed an initial needs assessment with multiple options divided into major categories, including Physical, Emotional/Mental, and Social/Health Care. We sent our needs assessment through the Paw Print and were excited to receive 35 returned surveys.

November 4, 2019: Using the survey information we received last month, we were able to easily choose our top ten topics and began the process of securing professional support through professional networking. Presenters were secured, expectations shared, and excitement for the realization of our plan followed. Further advertising, including the opportunity to register for specific sessions to attend and child care for Belmont students fell into place following this meeting.

January 16, 2020: (see flyer) We excitedly welcomed about thirty participants to our event in January! This was, to us, a success. Our presenters gave clear and helpful education, advice and support. Our participants shared appreciation for the opportunity. Our Site Council Team came together for our community and began the process for what we'd like to see as a recurring tradition.

February 3, 2020: Site Council members met to discuss our Education Night glows and grows. For next year, we are hoping to support three separate events with three offered sessions. In this way, we'll be able to provide the same presentations to potentially more parents. Each event will include one presentation from each of the three major care areas, offering a balanced approach. The projected timeline will be early October, early November, and mid-January.



Join us **Thursday, January 16th** from 6:00-7:45pm to explore **TEN** ways to support **YOUR** happy and healthy family!

SPONSORED BY THE BELMONT ELEMENTARY SITE COUNCIL

We asked, and you told us what topics would be valuable to you. We're happy to present the following TEN opportunities to further grow your parenting power. Our Site Council Team has secured community experts for each topic and we're looking forward to learning with you, our Belmont Learning Community. For your convenience, with registration, if needed, we will welcome Belmont students for kid-friendly activities while parents attend sessions. **REGISTER at <https://bit.ly/36oUnlQ> so that we may be best prepared for you!**

Physical Health

Exercise & Movement for YOU & Your Family: Getting the whole family moving and why it matters for your health and so much more! *Presenter: Alan Diehl, Wellness and Development Training Manager at Fike Corporation*

Nutrition: Keeping the whole family on track with ideas for trying new foods for a balanced plan! *Presenter: Madison Dahl, RD, University of Kansas Medical Center*

Sleep: The importance of sleep as a healing and life-sustaining element! *Presenter: Abid Bhat, MD, Sleep Medicine Specialist*

Stress: Yours. Your Spouse's. Your child's. What can you do about it? *Presenter: Katherine Melton, MPH, MCHES, Johnson County Mental Health Center*

Emotional/Mental Health

Anxiety & Depression: What should we be looking for in our children and how do we raise and support resilient children? *Presenter: Dr. Emily Warnes, PhD, ABPP, Sunflower Pediatric Behavioral Health*

Mindfulness: Practices to improve anyone's day! *Presenter: Robin Todd, Mindful Momentum*

Social/Education Health

Encouraging Creativity & Creative Play: Geared toward the Early Childhood Developmental Stage *Presenter: Dr. Tiffany N. Willis, Children's Mercy Hospital*

Supporting Academic Growth from Home: Helping your child to BE a problem-solver. *Presenter: Miki Herman, Belmont Elementary Specialist*

Online Safety & Social Media: What you maybe didn't even know you needed to know! *Presenter: Bev Turner, Sunflower House*

Self Care

Register for childcare and we'll take care of engaging your Belmont students while you engage as a parent!

* Each session will be repeated so that participants may have the opportunity to choose any 3 sessions to attend to best meet personal interests.

Session 1: 6:00-6:30

Session 2: 6:35-7:05

Session 3: 7:10-7:40

Don't miss out! This is going to BE a great way to BEgin 2020!

Clear Creek Elementary School
2019-2020 Site Council Report

Site Council Members:

Jennifer HansenParent/PTO President/Classified
Jennifer Mier Parent
Erin Richardson.....Parent
Jessi SudermanParent
Magnum Dampier.....Business/Community Member
Megan ClarkCertified Staff
Loralie KocaCertified
Julie Woerdehoff.....School Improvement Specialist
Kelley McCallPrincipal

September:

- School Party Changes
- Enrollment
- Changes for the upcoming school year with PTO

October:

- Future Meetings and Our Purpose: What would you like to see us do as a council?
- Playground Updates
- Blue Ribbon School Award
- Data

February

- Technology standards
- Reading
- New Math curriculum (My Math)

April: No held due to COVID-19

Horizon Site Council 2019-2020

Annual Report

Site Council Members: Alicia Hurley (parent), Chris Earp (parent), Anne Peresin (parent), Morgan Kuchynka (Business Owner/Parent), Megan Turpin (School Improvement Specialist) Steve Crutchfield (Principal), Sarah Johnson (Caring 4 Kids Liaison)

Tuesday, October 22

- Reviewed purpose and role of the Site Council
- Discussed membership structure
- Discussed role of the new math aide position
- Planned for student input at November meeting

Tuesday, November 19th

- Introduction of our student representatives, Blayne Vincent and Ainsley Leithead
- Steve and Megan shared the 2019-2020 Horizon building goals for continuous improvement. The district goals for 2019-2020 continue to be a focus on relevance and relationships. Our staff has selected 'Student Engagement' and 'Students' as building goals for this year under each category respectively.
- Question and Answer session for our student representatives in which they were asked the following:
 - "What is working well at Horizon from a student perspective?"
 - "What would you like to see improve from a student perspective?"
- Site Council members were asked to provide input on 2019-2020 building goals.

Tuesday, February 25

- Steve provided an overview of Caring 4 Kids network and described ways in which Horizon could use this network to strengthen community partnerships.
- Site Council members created an extensive list of both potential and existing community partners.
- Discussed plan for integrating Caring 4 Kids into our existing Site Council

Thursday, March 5

- Steve, Morgan Kuchynka, and our school liaison, Sarah Johnson, attended the Caring 4 Kids envisioning luncheon.

Mize Elementary Site Council 2019-20 Annual Report

Site Council Members: Jared Phillips (Parent), Molly O'Connor (Parent), Pam Kedish (Parent), Elexis Brack (Parent), Trish Orth (Teacher), Laura Dondzila (SIS) Gerri Balthazor (Principal)

October 2019-Topics of Discussion:

- Group Discussion-Purpose of Site Council
- Review Building Goals
- What's New at Mize
 - Theme
 - Cameras/Security
 - New Technology
- Member Input-Establish goals and possible agenda items for 2019-20

November 2019- Topics of Discussion:

- Challenges and Resources
 - Building Tour
 - What creates most value for the team?
- Technology Updates/Changes
 - New Computers
 - Projectors
 - TV
 - Pilot-5th Grade
- Safety Procedures
 - State Guideline Changes, etc.
- Updates to the Building

January 2020- Topics of Discussion:

- FastBridge/Assessment Results
- Building Goals
- Member Input-Items of Focus
 - Review FastBridge Assessments at next meeting

March Meeting was not held due to COVID-19 school closings.



Date: April 22, 2020

To: USD 232 Board of Education

From: Kristel Fulcher, Building Principal

Subject: Prairie Ridge Elementary Site Council Summary

A summary of activities of the 2019-20 Prairie Ridge Site Council are outlined below. Membership was composed of the following individuals:

Parents/Business Leaders: Jeff Boor (parent/business), Jennifer Long (parent), Melissa Martin (community rep), Laura LeRoy (parent), Amy Stapp (parent), Renee Weatherman (parent), Lisa Oshinski (business rep)

Educators: Denise Reinoehl (SIS), Amanda Simpson (teacher), Kristel Fulcher (principal)

September

The group discussed the purpose of a site council and role of members. Members provided feedback on Back to School Night as well as the Parent Information Video. 2019-20 PRE goals were reviewed, and the members provided thoughts on the goals. PRE's Day of Community Service was discussed as well as Career Awareness Day, which will be new for PRE this year. New technology updates were explained.

November

The PRE Site Council discussed the fall parade, which was different this year, and members provided feedback. Information was given to the council concerning Seuss Week and the controversy surrounding this week. Members were given websites to read about this topic, and a discussion ensued concerning how we should make some adjustments and how it should look at PRE. USD 232 had just experienced their first late start, and members gave feedback concerning the logistics of this day. Dates were given for Day of Community Service (March 6) and Career Awareness Day (February 12). Each Site Council member was assigned a grade level to contact and offer assistance for Day of Community Service.

January

An update was given on the playground equipment, and the Day of Community Service activities were reviewed. Career Awareness Day format was explained. The council reviewed parent survey questions from the previous year and determined that there would be no changes. The specific dates that the survey would be administered was determined as well as how it would be communicated. The topic of student planners/agendas was discussed. The council discussed how they are used at different grade levels and the future of planners with 1:1 technology coming next year.

March

The PRE Site Council was scheduled to meet on March 30, 2020. We cancelled this meeting as all school buildings in Kansas were closed at this time.

Summary of Meeting Notes

Riverview Elementary Site Council

2019-2020 School Year



Site Council Members Include:

Beth Mildren

Tina Dinkel

Laura Guy

Jennifer Kussman

Celeste Albert

Brett Clark

Nolan Sunderman

Shannon Baker

Joe Riedel

Cheri Eskina

Julie Skahan

Dear Board of Education,

The 2019-2020 Site Council at Riverview had a successful and productive year (three quarters of a year, at least!). We centered on where Riverview's instructional, cultural, and student leadership efforts fit into the KESA state accreditation model for the benefit of our students, staff, and stakeholders. Our council is comprised of community and staff members, and parents across grade levels. The Site Council met three times this year at Riverview:

Meetings: The Site Council met on a quarterly basis this year at Riverview:

- Wednesday, September 25
- Tuesday, December 17
- Wednesday, February 12,
- Tuesday, April 21 meeting was cancelled due to school closures.

This year, our main objective was to review and provide feedback/input on the work conducted by the Building Leadership Team as it worked to implement our three building goals, which aligned to the two district Goal Areas during the accreditation process with the state. This was done by reviewing building goals and progress to the school, in addition to developing an understanding of professional development provided to teachers in the areas of literacy and math. Much of the work done by the staff was tied to our building's focus on implementing concepts from The Leader In Me (TLIM) Year 2 paradigm: Aligning Academics which align to our two KESA Goals – Relationships and Relevance

September 2019

Introductions were made and norms were set. The purpose and mission of the Site Council was shared. During the meeting, the Site Council reviewed the building's three goals, as tied to district goals for school improvement were introduced and examined. The building's three school improvement goals were shared in the areas of personalized learning, 21st century learning skills, and growth mindset.

Review of 3 building school improvement goals as tied to district goals.

- GOAL 1: By May 2019, 100% of teachers will understand and implement research-based SECD policies and practices that promote ongoing student involvement and positive relationships. (Relationships)
 - The Leader In Me is RE's main Social-Emotional Learning curriculum, in addition to Second Step lessons.
 - Discussion of Friday LLL ("Living and Learning Leadership") scheduling and expected outcomes.
- GOAL 2: Teachers will include increased opportunities for active and intentional engagement with students and families. (Relevance)
 - Teacher macbook rollout this year and classroom technology upgrades (Apple TV, etc., additional building security cameras) made possible by the Bond, parents shared perspectives for future 1:1 device rollout at the elementary level next year 2020-21.

- Teacher use of Canvas to more effectively integrate technology into lessons and home-school connections (mainly at secondary level this year)
- Students will receive explicit lessons on digital citizenship and Acceptable Use of technology.
- GOAL 3: In three years, 90% of students will score in categories 2, 3 & 4 and 60% of students will score in categories 3 & 4 on State Assessments in ELA and Math. (MTSS)
 - Shift in reading instruction based on existing research to be more phonics-based (“Structured Literacy”) and less guided reading-based (“Balanced Literacy”). Teachers to provide more skill-based instruction on the Phonics Continuum and lesson on Levelled Readers to show student progress.
 - Currently the district does not provide an explicit, intensive Structured Literacy resource for teachers for phonics instruction. Riverview will be using the “Words Their Way” lessons and word sorts as a vehicle for Structured Literacy instruction. Teachers have received Professional Development on how to use WTW to fold in direct phonics instruction. Students need to be able to read, write, and apply decoding patterns as they progress through the lists.
 - Continued Math instruction for teachers: Students will be taught and encouraged to further develop Principles of Mathematical Thinking and understanding the mathematical relationships of the Numeracy Continuum, Base 10, and Concrete-Representational-Abstract Conceptual Reasoning.

The Site Council was provided with a review of the state’s accreditation model, KESA. The Site Council reviewed Riverview Staff’s choice to focus on two of these areas, Relationships and Relevance. Finally, the Site Council reviewed the Leader In Me (LIM) teacher professional development agendas and its planned application to weekly core Social-Emotional (SEL) Instruction, as tied to Building goal #1 and #2.

December 2019

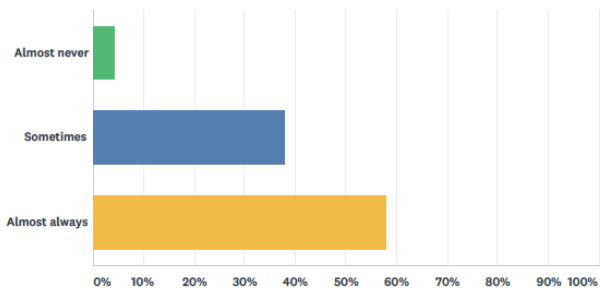
During the Q2 Site Council Meeting, we spent our time reviewing the screening tool Fastbridge and its results in reading, math, and social-emotional rating scales. We reviewed screening data by grade-level bands to look at trends, and their instructional implications for the classroom.

We also reviewed initial SECD District-provided survey results from students 3-5, and found encouraging results overall. While Covey’s 7 Habits continues to be the framework for the building’s PBIS system and was a focus for the past several years for staff development and explicit student instruction, the Year 2 LIM professional development area and focus with students across the building, was on Goal Setting (“WIGS” – Wildly Important Goals). Each student in the building set goals, each classroom set goals, and these were tied to cascaded building goals. Students developed and charted progress toward their goals in their Leadership Notebooks, which were shared at conferences. The trend appeared that Riverview Elementary students had overall positive perceptions of self and school. This, in addition to the Goal Setting focus by teachers and students, displayed promising results in the survey. Intentional and systematic focus on Building Goal work was evident in certain student answers to the following SECD questions:

Habit #1: Be Proactive (focus on what you can control, including your emotions and behaviors)

Q12 How often are you able to control your emotions when you need to?

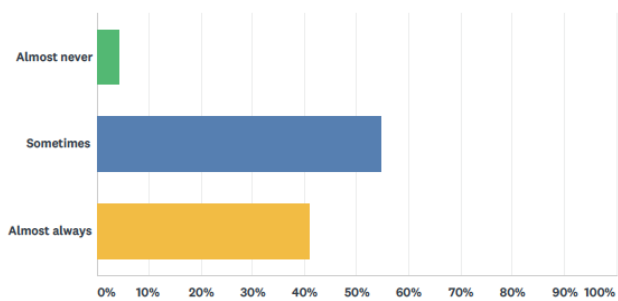
Answered: 193 Skipped: 6



ANSWER CHOICES	RESPONSES
Almost never	4.15%8
Sometimes	37.82%73
Almost always	58.03%112
TOTAL	193

Q13 Once you get upset, how often can you get yourself to relax?

Answered: 190 Skipped: 9

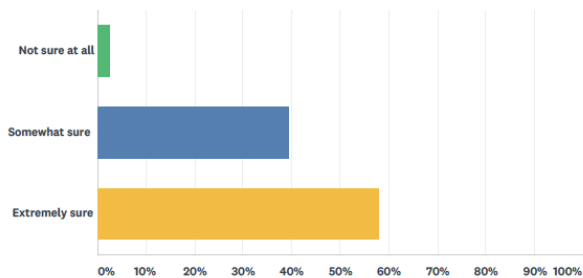


ANSWER CHOICES	RESPONSES
Almost never	4.21%8
Sometimes	54.74%104
Almost always	41.05%78
TOTAL	190

Habit #2: Begin With the End in Mind (& Goal Setting/WIGS)

Q5 How sure are you that you can figure out a good way to get your schoolwork done well?

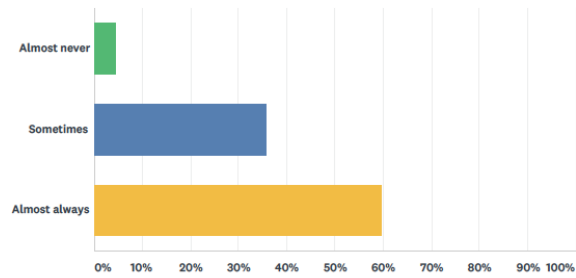
Answered: 195 Skipped: 4



ANSWER CHOICES	RESPONSES
Not sure at all	2.56%5
Somewhat sure	39.49%77
Extremely sure	57.95%113
TOTAL	195

Q6 Before you start on a challenging project, how often do you think about the best way to do it?

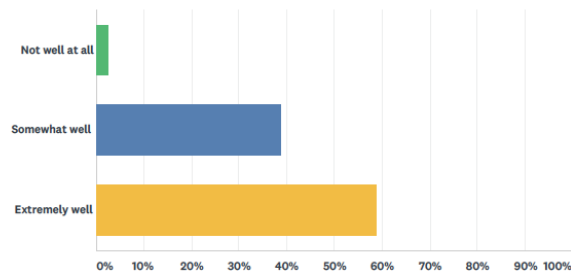
Answered: 196 Skipped: 3



ANSWER CHOICES	RESPONSES
Almost never	4.59%9
Sometimes	35.71%70
Almost always	59.69%117
TOTAL	196

Q7 Overall, how well can you figure out how to learn things?

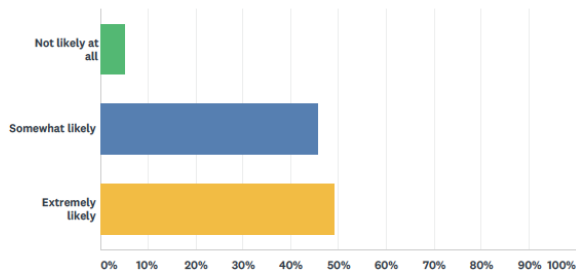
Answered: 194 Skipped: 5



ANSWER CHOICES	RESPONSES
Not well at all	2.58%5
Somewhat well	38.66%75
Extremely well	58.76%114
TOTAL	194

Q17 If you fail to reach an important goal, how likely are you to try again?

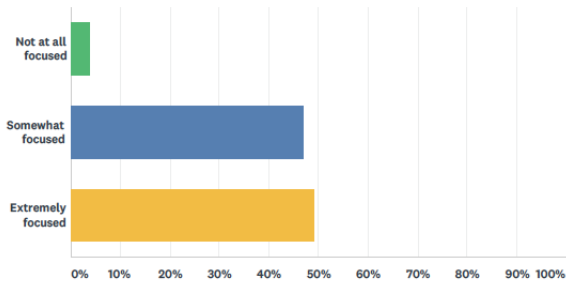
Answered: 191 Skipped: 8



ANSWER CHOICES	RESPONSES
Not likely at all	5.24%10
Somewhat likely	45.55%87
Extremely likely	49.21%94
TOTAL	191

Q18 When you are working on a project that matters a lot to you, how focused can you stay when there are lots of distractions?

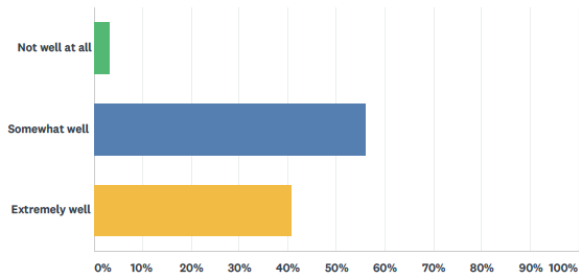
Answered: 191 Skipped: 8



ANSWER CHOICES	RESPONSES
Not at all focused	3.66%7
Somewhat focused	47.12%90
Extremely focused	49.21%94
TOTAL	191

Q19 If you have a problem while working towards an important goal, how well can you keep working?

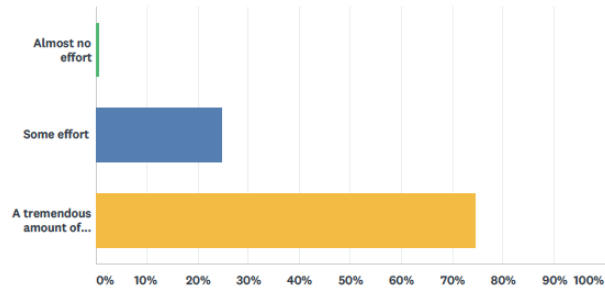
Answered: 191 Skipped: 8



ANSWER CHOICES	RESPONSES
Not well at all	3.14%6
Somewhat well	56.02%107
Extremely well	40.84%78
TOTAL	191

Q21 How much effort do you put into learning something new?

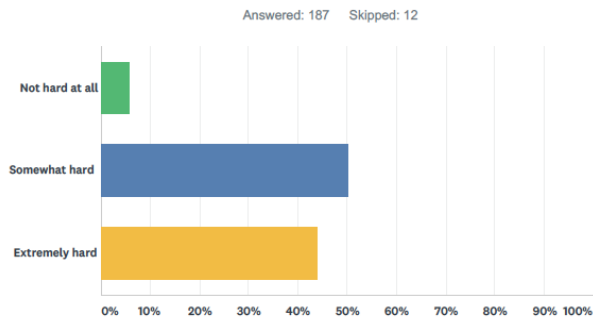
Answered: 190 Skipped: 9



ANSWER CHOICES	RESPONSES
Almost no effort	0.53%1
Some effort	24.74%47
A tremendous amount of effort	74.74%142
TOTAL	190

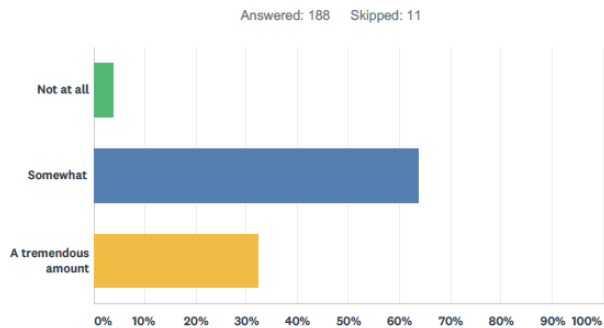
Habit 5: Seek First to Understand, Then to Be Understood

Q22 How hard do you try to understand others' point of view?



ANSWER CHOICES	RESPONSES	
Not hard at all	5.88%	11
Somewhat hard	50.27%	94
Extremely hard	43.85%	82
TOTAL		187

Q24 How much do you try to understand people's motivation for their actions?



ANSWER CHOICES	RESPONSES	
Not at all	3.72%	7
Somewhat	63.83%	120
A tremendous amount	32.45%	61
TOTAL		188

	NONE OF MY TEACHERS	ABOUT HALF OF MY TEACHERS	ALL OF MY TEACHERS	(NO LABEL)	(NO LABEL)	TOTAL	WEIGHTED AVERAGE
How many of your teachers are respectful towards you?	2.63% 5	15.79% 30	77.37% 147	1.05% 2	3.16% 6	190	2.86
If you walked into class upset, how many of your teachers would be concerned?	7.49% 14	41.18% 77	48.66% 91	0.00% 0	2.67% 5	187	2.49
When teachers ask how you are doing, how many of them are really interested in your answer?	5.32% 10	40.96% 77	48.94% 92	1.06% 2	3.72% 7	188	2.57
How many of your teachers would you be excited to have again in the future?	2.13% 4	37.23% 70	55.32% 104	0.00% 0	5.32% 10	188	2.69

February 2020

During the Q3 Site Council meeting, The Site Council reviewed the following topics for information sharing by Principal Mildren and subsequent discussion on each topic.

- Review of recent KSDE Dyslexia Task Force recommendations, and how our building has approached this information with regards to staff professional development and student instruction.
- Review of developmentally appropriate times and ages to discuss suicide prevention awareness and how a child can respond if someone says they want to hurt themselves.
- Review of next year's impending 1:1 device initiative, and possible technology blunders to avoid: lessons by Brett Clark/middle school parent and feedback from all Site Council members
- Review of what screen time in school means, and the importance of looking at the 3 C's: Content, Context, and Child.

Unfortunately, due to the COVID-19 Pandemic, the Q4 Site Council meeting was cancelled.



De Soto Unified School District 232

Starside Elementary School
35400 W 91st St.
De Soto, KS 66018-8420

Phone: (913) 667-6270
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Web: se.usd232.org
Twitter: @StarsideComets

Mrs. Kris Meyer
Principal

Mrs. Jan Hicks
School Improvement
Specialist

Mrs. McKenzi Mispagel
Counselor

Mrs. Jackie Johnson
Lead Secretary

Date: May 2020
To: Board of Education, USD 232
Frank Harwood, Superintendent of Schools
From: Kris Meyer, Principal, Starside Elementary
Subject: Summary of Site Council Meeting Notes 2019-2020

Site Council Members Include:

Kris Meyer (Principal)	Jessica Brandmeyer (3-5 parent)
Jan Hicks (School Staff/Admin.)	Nick or Sandy Noble (3-5 parent)
Toni Cook (Spark! Site Director)	Vergie Opdycke (Non-parent community member)
Jason Jennings (Teacher, 3-5 parent)	Doug Opdycke (Non-parent community member)
Lindsay O'Neil (K-2 parent)	McKenzi Mispagel (School Counselor)
Kim Mason (K-2 parent)	Melody Tener (Westside Church community member)
Ali Crofoot (K-2 parent)	

September 2019 Notes:

Provided a snack. Had everyone fill out the favorite things sheet. Then we did an icebreaker activity to get to know everyone better. For the activity they picked their favorite color crayon out of a bowl and answered the corresponding question that went with their color. Toni and McKenzi updated everyone on spark and clubs. McKenzi is helping with this for the upcoming year. They explained the process for kids to participate in these programs and gave examples for clubs. Melody Tener, church community member explained to the group the Caring for Kids organization. Kris led the discussion to write goals for the Caring for Kids program. We are interested in making an outdoor covered classroom area in the courtyard. Brainstormed ideas with the group to perhaps make that happen. Also discussed getting t-shirts for the whole school. The Career Fair was discussed and an overview was given for the plans for this year. We talked about the teachers making their future story cloud and how we are going to provide an opportunity for families to make their own future story cloud that will be displayed in the front entryway. Discussed the idea of giving bday books to each student on their b-day from the office. Need to brainstorm ideas on raising money to support this.

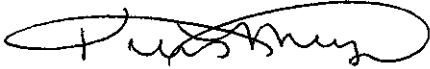
November 2019 Notes:

Spark and clubs started tonight. Went smoothly. The third annual career fair is coming up soon. Kris shared what presenters we have that have confirmed at this point. We brainstormed any other presenters that the group may know about. Kim shared she will contact the owner of KJ's Pizza to potentially come. Next, we talked about Operation Christmas. McKenzi explained the need that our families are currently having. Still potentially we have 8 families in need of adoption. We asked the group to reach out to community members or churches that might be interested in helping out. We shared the things that our staff has been doing to support the Switzer family. Our veteran's day assembly is coming up next week. McKenzi shared the format for the ceremony. Then Kris talked about the Angst movie viewing back in October over on the east side of the district. Now it will be shown in January at DHS to support this side of the district. Tomorrow the SE staff will be watching it during PD time. Lastly Kris explained the SECD survey that our students recently took in grades 3-5. We walked through the data, question by question and looked at strengths and needs of our students socially and emotionally.

January 2020 Notes:

Jan Hicks began the meeting and hosted group introductions. We discussed the first ever Starside Holiday Shop and parents in attendance reported they were delighted when their students surprised them over winter break with the hand-picked (and free) merchandise. The next discussion was about our schoolwide goal and future dreams (clouds) where at student-led conferences in the spring, all families will get to walk away with a family photo for their individual cloud projects. We are currently in the process of securing a photo booth for this and asked Site Council for vendor recommendations. McKenzie Mispagel discussed Comets Care Community Service Day to be held in May 8, 2020. Project ideas were sought from the group. Kris Meyer discussed the success of our recent Starside Career Fair and how it will look in future years. Jan discussed how next year our hope is to have a Grandparent's Day event and how we may rotate the Grandparent's Day and Career Fair events every other year.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kris Meyer", with a large, stylized loop at the end.

Kris Meyer and the Starside Elementary Site Council



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
w w w . u s d 2 3 2 . o r g

Lexington Trails Middle School
8800 Penner Avenue
De Soto, Kansas 66018-0509
Phone: (913)667-6260
Fax: (913)667-6261
Information Line: (913)667-6269

Clark McCracken, Principal
cmccracken@usd232.org

April 24, 2020

Dear Board of Education:

The 2019 - 2020 Site Council at Lexington Trails consisted of the following members:

Name	Role	Meeting Dates
Clark McCracken	Principal	September 12 th
Jamey Seaba	SIS	December 12 th
Angie Russell	Counselor	March 12 th
Peri Ogg	Teacher	May 7 th Cancelled Due to School Closure
Carrie Handy	PAWS President	
Jay Patterson	6 th Grade Parent	
Andrea Newland	6 th Grade Parent	
Jill Davis	7 th Grade Parent	
Hilda Marquez	7 th Grade Parent	
Yesenia Carrillo	7 th Grade Parent	
Amy Freeman	8 th Grade Parent	
Karen Wall (former teacher)	Community Member	
Maryetta Copeland	Community Member	
Shane Murray (Harps)	Local Business	
Shelli Hornberger (Good-cents)	Local Business	
Donald Parr (Contractor)	Local Business	
Kim Bedford (Hair Salon)	Local Business	

The Council met on the following dates and discussed the key items listed for each date:

September 12, 2019

- Introductions
- Future Meeting Dates
 - December 12th
 - March 12th
 - May 7th
- LTMS CARES
 - Activity: Explaining our Purpose
- Building and District Goals
 - Relationships:
 - Social Media
 - Parent Newsletter

- Tuesday Email
- Student Recognition
- Pep Assembly
- Community Connections
- Relevance:
 - Macbook Initiative (Technology)
 - Student Engagement
 - Real-world learning opportunities
 - Individual Plans of Study (post-secondary success)
- PAWS Information

December 12, 2019

- Introductions
- Future Meeting Dates
 - March 12th
 - May 7th
- LTMS CARES
 - Informational Activity
 - Community: Veteran's Day / Holiday Giving
 - Accountability: Tuesday Emails, Attitude and Effort
 - Respect: Self, Others, Property
 - Education: New math textbooks, instruction
 - Safety: Car riders, safety drills
- LTMS Testing Data
- Vaping Updates and Information

March 12, 2020

- Introductions
- Next Meeting Date
 - May 7th
- IPS (Individual Plans of Study)
- Technology Update (with students)
 - Canvas
 - Quizlet
 - Kahoot
- Bond / Construction Update (Steve Deghand)

Your interest in the Site Council's efforts for the year is greatly appreciated.

Respectfully submitted,



Clark McCracken

Site Council Report for MCMS – 2019-2020

Meeting Facilitator: Josh Kindler

Members: Candie Megee, Myles Megee, Kenna Skinner, Ashley Spaulding, Larry Bowline, Erin Tieman, Eric Starnes, Laura Decedue, Marci Handley, Denise Legore Seawood, Gina Miller, Nancy Brandt

September Meeting:

I. KESA Goals

Went over KESA Goals.

II. Feedback from Patrons:

Meet the Teacher Night – Feedback

Parent Teacher Conferences – Similar format as the past

Confusing who is waiting in line. Taking a number in line. Could hear other parent conversations with tables that were next to each other.

III. Pathways: Parent feedback on how it is going

I don't notice any difference. One student's opinion. Loves the class. Right her alley.

Repetitive. Concerns.

IV. Other improvement thoughts

Get accurate information. Amount teacher turnover.

Talked about getting consistent with communication from high schools. Reference Mill Valley parents felt we were favoring DHS parents based upon how the information was sent out. Mr. Kindler and Mrs. Legore Seawood shared we only share information we receive. We do not get much information from MVHS to share with families as we do with DHS.

December Meeting:

V. Canvas Calendar.

Mr. Kindler asked if parents are utilizing the Canvas Calendar. Many stated that their students are on it, so they have not had to. Mr. Kindler will be discussing with BLT about the expectations that all teachers should be posting on the calendar so parents/students know what they are doing in class.

VI. MacBook Airs.

How are things going now?

Parents felt things were going very well. They feel the students are utilizing them.

Securely.

Parents have not heard of it or using it. Mr. Kindler explained how the app worked with students on their Macs at school.

Student Tech Team

Ms. Decedue shared what the team is currently doing and the plans for the future. Mr. Kindler shared this was a building goal.

VII. District Information

AVID – DHS

Mr. Kindler shared what DHS is doing and that some students are selected from MCMS to participate in AVID.

Career and Tech Ed Center – Construction begins in April. Pre-Bid meeting Jan. 8th.

Predictive Interim Assessments. (Prioritizing Standards)

Foundation Update – Mill Creek will get \$1,000 to apply to spend for school improvements.

VIII. Building Goals Progress

IX. Other School Improvement Topics

January Meeting:

X. 1:1 MacBook Airs check in

Parents shared they liked the idea of checking in laptops over the summer.

XI. 2020-2021 Bell Schedule

Share with Site Council the bell schedule will look like for next year should look the same as 2019-2020 school year.

XII. Pathways

Parents are presenting in classrooms.

XIII. Staffing 2019-2020

Mr. Gadwood retired.

XIV. Other improvement thoughts

Summary of Monticello Trails Middle School Site Council Meetings

2019-20 School Year

Site Council members: Melissa Hansen (Principal), Bryan LeBar (Assistant Principal), Brian Forbes (certified staff) Theresa Koeckeritz (classified staff), Gretchen Stove (classified staff), Carly Hughes (certified staff), Travis Webb (certified staff), Jacqueline Clark (parent), Paula Musil (parent), Jessica Suderman (parent), Maria Turvey (parent), Jennifer Riggs (parent), Dave Knubly (business owner)

October 3, 2019

Shared new staff members' names/assignments and shared Site Council overview. Carly Hughes shared Fastbridge and state assessment dates and subjects that would be tested. Melissa Hansen shared the purpose of SITE Council, goals for the year, and meeting times. Bryan LeBar shared our school improvement focus with the group. A large focus of the meeting was listening to feedback from parents on how students are adjusting to utilizing their MacBook Air.

November 11, 2019

Members of the SITE Council gathered to discuss the purpose of the interim assessments that would be administered at the middle school level this school year. The other topic for discussion was around activities for 6th graders at the middle school level. It was proposed by a parent that MT start a Girls on the Run program, similar to what CCE has.

February 18, 2020

Members of the SITE Council listened and asked questions regarding bond projects. Steve Deghand presented at our meeting by sharing all bond work being completed throughout the district, with an emphasis on the east side of the district.

April 14, 2020

Our Final Site Council meeting was held via Zoom and the focus of our meeting was to discuss the transition to online learning and the implementation of the Continuous Learning Plan due to COVID-19.

DE SOTO HIGH SCHOOL

35000 WEST. 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.USD232.ORG/DHS - WWW.DHSWILDCATNATION.COM

DHS Site Council 2018-2019

Members: Sam Ruff – Principal, Janice Kresin - parent, Jarrod McGinnis - parent, Amy Mitchell - Business/Community, Erin Krehbiel – parent, Kristy Wilkens – Counselor, Donna Rhodes – English, Mindy Fry - Performing Arts, Bruce Yarbrough – Math, Emily Thayer - Special Ed, Lindsay O'Neil - World Languages, Caroline Friday – CTE, Colin Campbell – Student, – Student, Luke LeBar – Student, Abi Yarbrough – Student, Millicent McGinnis – Student, Katelyn Marsden - Student

Purpose: School site councils shall be responsible for providing advice and counsel in evaluating state, school district, and school site performance goals and objectives and in determining the methods that should be employed at the school site to meet these goals and objectives.

September, 2019:

- Reviewed purpose/role of Site Council
- Discussed 2019-2020 DHS School Improvement Plan and Building Goals
 - DHS' 5-year effectiveness rate for post-secondary success will exceed 72% by the 2022 reporting year. **62.9% current**
 - By 2023, 60% or more of DHS students will perform in the College and Career Ready category on the Kansas State Assessments or ACT.
 - Leadership Goals - Leadership sets the vision and tone that promotes college and career readiness and high expectations for all students at DHS.
 - Culture Committee - The DHS culture progressively shifts beliefs and behaviors resulting in an increase of students meeting college and career readiness requirements.
 - Systems Committee - Systems are in place to support governance, curriculum and instruction, data collection and analysis, professional learning, and student and parent outreach to ensure improved academic performance and college and career readiness for all students.
 - Instructional Committee - The entire instructional staff utilizes best practices and 21st-century tools to ensure improved academic performance and college and career readiness for all students.

November, 2019:

- Reviewed Progress on School Improvement Plan (Leadership, Instruction, Systems, Culture)
- Reviewed and Discussed the SECD survey results.
- Discussed committee member feedback on #Future Ready Day.
 - Explained the process
 - Need to add some trade/technical schools
 - How can we include IPS as part of visits?

February, 2020:

- Data review from National Student Clearinghouse – Postsecondary Success Data
 - Longitudinal data
 - % students going to 2 and 4-year institutions
 - % students that return for 2nd year
 - By 2-year schools and
 - By 4-year schools
 - % gain certificate in 6 years
 - By 2-year schools and
 - By 4-year schools
 - Where are our students going most (JCCC)
 - Trends
- IPS review and feedback

The April, 2020 meeting is scheduled after the Site Council Report due date.

HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL LEAH VOMHOF - ASSOCIATE PRINCIPAL RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G) LINDSAY HOTHAN - COUNSELOR (H-N) KRISTY WILKENS - COUNSELOR (O-Z)

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We ARE Mill Valley!
Achievement—Responsibility—Empowerment

Mill Valley High School Site Council 2019-2020

Preface: Due to illness, Mr. Waldeck missed a long period of time and Site Council Dates were pushed to later in the year. Over time, there were two meetings and the final two have been missed due to the school closing.

Site Council Members: Tobie Waldeck P, Gayle Kebodeaux Engineering, Travis Keal PE, Angela Weigel Math, Deb Steiner FA, Jerry Howard CTE, Sara Hoepner SpEd, Nathaniel Greenfield Student, Ashley Grega Student, Greg Litterick Parent / Business, Kristen Wootton Parent, LeAnn Drumm Parent, Melissa Schroeder Parent / Business, Lynda Gillette Parent

Purpose: The Site Council is part of the district accreditation process, Kansas Education Systems Accreditation, KESA. The group will meet 4 times rather than monthly.

October 2019- Mr. Waldeck reviewed the purpose to Site Council.

- Provide input in the growth process
- Review of Building Leadership Team

In addition, Mr. Waldeck provided a general overview of the Accreditation Process, all of its committees, its purpose and the role of this committee as it relates to accreditation. He explained that the Site Council is not a decision-making committee. Rather, its purpose is to provide suggestions. Mr. Waldeck also shared that other topics (not related to KESA) would also be shared.

January 2020- Mr. Waldeck reminded the group of districts and building goals. The overall structure of the structure and purpose of the four squads was shared in detail. In addition, he share how people were selected (per KESA recommendations).

Mr. Waldeck shared the tasks and progress of each squad. Each squad leader sent Mr. Waldeck their updates. Any suggested changes were sent back to the respective committee for making the actual change if that committee agreed. The group was also given the task (home work) to review the accepted behaviors chart and make recommendations at the next meeting.

He discussed the Construction, Auditorium, Gym and Field House and summer work. He presented the number of tickets proposed for families for graduation (date, time etc).

Mr. Waldeck provided safety helmets to the group and they toured the auditorium and new gym. While on the tour, he explained how the rest of the building would be impacted. The tour explained the timeline including the auxiliary gym, main gym, field house, bleachers/ press box and current auditorium.

March 26- Cancelled

May 7- Cancelled