



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe  
www.usd232.org

Frank Harwood, Ed.D  
Superintendent of Schools

## USD 232 BOARD OF EDUCATION

### REGULAR MEETING AGENDA

June 1, 2020

*Due to group size limitations relating to COVID-19, the meeting will be viewable to the public via our YouTube channel: <https://bitly.com/usd232youtube>*

*Patrons wishing to make comments to the board should send comments via email to [info@usd232.org](mailto:info@usd232.org) with "June Public Comment" in the subject line before noon on June 1, 2020. All comments will be forwarded to board members before the meeting and will be reflected in the minutes.*

**\*\*\* Please silence cell phones prior to the beginning of this meeting. \*\*\***

6:00 P.M.

**I. MEETING OPENING.**

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview.

**II. CONSENT AGENDA.**

*These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.*

- A. Adopt agenda.
- B. Approve minutes of the May 4<sup>th</sup> regular meeting.
- C. Approve payment of bills and transfer of funds (if appropriate).
- D. Approve employment recommendations made on May 27, 2020.
- E. Approve employment recommendations made on June 1, 2020.
- F. Declare one (1) wheelchair as surplus.
- G. Approve an increase of \$0.05 in all student paid meal prices and \$0.10 in adult meal prices with the start of the 2020-21 school year.
- H. Approve execution of a partial buy-out option on the 2016 technology device lease for Apple and Dell devices from First American Equipment Finance in the amount of \$90,920.53.
- I. Approve post-lease services not to exceed \$54,440.00 from Synetic Technologies for all remaining technology devices that are at end of lease and will not be retained by USD 232.

- J. Accept a donation from the De Soto Quarterback Club in the amount of \$1,000.00 to the De Soto High School Cross Country program.

**III. ACTION ITEMS.**

- A. Mize Elementary - Permission to accept donation. [Gerri Balthazor]
- B. Bond Sale. [Ken Larsen]
- C. Proposed Secondary Course Modification - Coed PE Proposal for LTMS. [Clark McCracken]

**IV. DISCUSSION ITEM.**

- A. District Goals – 2019-20 Review. [Dr. Frank Harwood]

**V. ALERTS.**

- A. 2020-2021 Organizational Items.
- B. Revisions for the 2020-2021 Classified & Health Services Employee Handbook.

**VI. FYI REPORTS.**

- A. 2020-2021 Student Nutrition A la Carte Beverages.
- B. Kansas Education Systems Accreditation Outside Visiting Team Report.

**VII. EXECUTIVE SESSION.**

- A. Negotiations.

**VIII. ADJOURNMENT.**

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# Unified School District 232

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## USD 232 BOARD OF EDUCATION OFFICIAL MINUTES --REGULAR MEETING

YouTube channel: <https://bitly.com/usd232youtube>

May 4, 2020

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

**Board Members Present:** Rick Amos – via Zoom  
Bill Fletcher – via Zoom  
John Gaignat – via Zoom  
Danielle Heikes – In Person  
Stephanie Makalous – via Zoom  
Ashley Spaulding – via Zoom  
Rachele Zade – via Zoom

**Others Present:** Alvie Cater, Assistant Superintendent of Administrative & Educational Services  
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent  
Dr. Frank Harwood, Superintendent of Schools  
Ken Larsen, Assistant Superintendent of Business & Operations  
Brandon Riffel, Director of Technology

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes to the Agenda or Consent Agenda. Superintendent Harwood asked to remove item “B. Non-Elected Personnel” under “VI. EXECUTIVE SESSION”.

*Mrs. Ashley Spaulding moved to adopt the Agenda and approve the Consent Agenda as amended.*

*Mrs. Stephanie Makalous seconded.*

*Roll Call Vote:*

*Rick Amos - Yes*

*Bill Fletcher – Yes*

*John Gaignat - Yes*

*Danielle Heikes – Yes*

*Stephanie Makalous – Yes*

Ashley Spaulding – Yes

Rachele Zade - Yes

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the April 6<sup>th</sup> regular meeting.
2. Payment of bills and issuance of checks numbered 51218 – 51238, 51241 - 51290 and 51296 – 51416.
3. Transfer of funds as follows:
  - a. \$960,000.00 from General (Fund 06) to Special Education (Fund 30)
  - b. \$5,000.00 from LOB (Fund 08) to State Pre-K (Fund 11)
  - c. \$225,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
  - d. \$38,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
  - e. \$160,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Theresa Beilman, Center Based Paraprofessional, MCMS

Diane Felshaw, Student Nutrition Assistant, MTMS

Mary Beth Langenhorst, Math Aide, BE

Alexa Masilionis, Building Secretary, MCMS

Logan McAlister, Paraprofessional, SE

Sydney Westerman, Center Based Paraprofessional, DHS

Benjamin Zoller, Rule 10 Assistant Tennis Coach, DHS

Employment – Classified

Judy Dearwester, 0.5 FTE Building Secretary, BE

Angela Handy, 0.5 FTE School Secretary, PRE

Andrew Pinnell, Rule 10 Assistant Football Coach, DHS

Resignations – Certified *(At the conclusion of the 2019-20 school year.)*

Katherine Arbuckle, Social Studies Teacher, DHS

Kayla Ayer, Special Education Teacher, HE

Michael Bennett, Social Studies Teacher, MVHS

Jessica Biviano, School Psychologist, MTMS & CCE

Shauna Devenport, 8<sup>th</sup> Grade English Language Arts Teacher, LTMS

Taylor Grace, 5<sup>th</sup> Grade Teacher, BE

Jessica Long, Chemistry/Biology Teacher, MVHS

Deborah Newby, Special Education Teacher, DHS

Robert Reeves, Drivers Education Instructor, DHS & MVHS

Jeannette Reynolds, 8<sup>th</sup> Grade Science Teacher, MTMS

Lori Schierts, School Counselor, CCE

Kristi Switzer, Special Education Teacher, SE

Employment – Certified *(Effective for the 2020-21 school year.)*

Hannah Betten, Special Education Teacher, BE

Samuel Bickel, School Psychologist, location TBD

Chris Borchers, Math Teacher, MVHS  
Elizabeth Carpino, 8<sup>th</sup> Grade Science Teacher, MCMS  
Rebecca Collins, 4<sup>th</sup> Grade Teacher, ME  
Halston Field, 8<sup>th</sup> Grade Science Teacher, MTMS  
Allison Fleming, Special Education Resource Teacher, BE & HE  
Taylor Grove, 4<sup>th</sup> Grade Teacher, SE  
Madison King, Elementary Teacher, grade level and location TBD  
Raechel Kinney, 6<sup>th</sup> Grade English Language Arts Teacher, MTMS  
Reese McDowell, 3<sup>rd</sup> Grade Teacher, BE  
Lawrence Meier, Science/Chemistry Teacher, DHS  
Madeline Vasquez, 2<sup>nd</sup> Grade Teacher, ME  
Melissa Weber, Social Studies Teacher, MVHS

5. The revised Facility Use Fee Schedule.
6. A bid from Interior Landscapes for Hon office furniture in the amount of \$32,130.00 and a bid from United Office Products for Lorell and KI office furniture in the amount of \$40,646.26.
7. The 2020-2021 Local Education Agency (LEA) Assurances for the *Individuals with Disabilities Education Act* (IDEA) Part B Funds.
8. One-year renewal of contracts with the following vendors for the purchase of food products during the 2020-21 school year at the pricing levels submitted to the Student Nutrition Department:
  - Roma Bread . . . . . Bread Products
  - Hiland Dairy . . . . . Milk/Dairy Products
9. One-year renewal of USD 232's prime vendor contract with US Foods for the 2020-2021 school year.

#### ACTION ITEMS.

**2020 Graduation Date Change.** Superintendent Harwood explained that the original graduation date was May 16<sup>th</sup>, which has to be changed due to the Governor's order of school closure for normal operations through the end of May. He said that in consultation with high school administrators a survey was developed for Seniors to determine what date they would like to have their ceremony. De Soto High School students chose July 18<sup>th</sup> and Mill Valley students chose July 25<sup>th</sup>. After discussing dates with administration, it was determined that having the graduation ceremonies on the same day would be best due to potential changes in rules related to COVID-19 that may result in different ceremony types if on separate days (i.e. one forced to hold a virtual ceremony and the other allowed to have an in-person ceremony). Recognizing that the rules would more likely be relaxed later in the summer, Superintendent Harwood recommended moving the graduation date from May 16<sup>th</sup> to July 25<sup>th</sup> and noted that if the Board approves the ceremonies for the same day, then the administration will look at having one in the morning and one in the afternoon. In conclusion, he said that an indoor graduation would be best to hold at De Soto High School due to the fact that De Soto will have more seating capacity this year than Mill Valley due to its new competition gymnasium being under construction at this time.

*Mrs. Rachele Zade moved to approve the district administration's recommendation to change the 2020 graduation ceremonies from May 16 to July 25.*

*Mr. John Gaignat seconded.*

*Roll Call Vote:*

*Rick Amos – Yes*

*Bill Fletcher – Yes*

*John Gaignat – Yes*

*Danielle Heikes – Yes*

*Stephanie Makalous – Yes*

*Ashley Spaulding – Yes*

*Rachele Zade – Yes*

*Carried 7/0.*

**First Student Contract Amendment.** Superintendent Harwood said that due to school facility closures and not needing bus services, the contract needs to be amended. He explained that the current contract with First Student calls for the district to pay 50 percent of scheduled route costs on days that school is unexpectedly closed. He noted that although this clause usually pertains to inclement weather days, it would be applicable to the current school facility closure. Superintendent Harwood explained that in the contract amendment the district would agree to pay 100 percent of the rate for scheduled special education routes and 55 percent of scheduled regular education routes for the period of March 17 – May 21, 2020. The district will not pay for activity trips that did not occur. He noted that this level of payment will allow First Student to pay local employees and cover some other fixed costs. It will also minimize the possibility of a reduction in state transportation reimbursement the district will receive for the 2020-21 school year. Dr. Harwood noted that the expectation from the Kansas Legislature and KSDE regarding school funding during this time is for districts to continue to pay transportation costs so that drivers do not file for unemployment benefits.

*Mrs. Danielle Heikes moved to approve the Amendment to School Bus Transportation Services Agreement between Unified School District No. 232 and First Student, Inc.*

*Mrs. Ashley Spaulding seconded.*

*Roll Call Vote:*

*Rick Amos – Yes*

*Bill Fletcher – Yes*

*John Gaignat – Yes*

*Danielle Heikes – Yes*

*Stephanie Makalous – Yes*

*Ashley Spaulding – Yes*

*Rachele Zade - Yes*

*Carried 7/0.*

**Naming the Career & Technical Education/Early Childhood Education Center.** Superintendent Harwood explained that, in following with past practice, the district put out a survey to all 6-12<sup>th</sup>

grade students to seek name suggestions. He said that after discarding personal names, the list was given to the Student Advisory Council to narrow down. He explained how the students arrived at the recommended name of Cedar Creek Exploration Center. Superintendent Harwood said that after discussing the Student Advisory Council's recommendation with administration it was determined that using the word "Creek" could be confusing with Mill Creek Middle School being located on the same site and Clear Creek Elementary having the same acronym. It is the recommendation of the administration to name the new facility Cedar Trails Exploration Center.

*Mrs. Rachele Zade moved to approve Cedar Trails Exploration Center as the name for the new facility being constructed at 83<sup>rd</sup> and Mize Road.*

*Mr. John Gaignat seconded.*

*Roll Call Vote:*

*Rick Amos - Yes*

*Bill Fletcher - Yes*

*John Gaignat - Yes*

*Danielle Heikes - Yes*

*Stephanie Makalous - Yes*

*Ashley Spaulding - Yes*

*Rachele Zade - Yes*

*Carried 7/0.*

**Access Control Management System.** Alvie Cater, Assistant Superintendent of Administrative & Educational Services, presented the Board with a recommendation to refresh the hardware and software associated with the district's access control management system. He said that in working with the district's safety and security partner, Kenton Brothers, Gallagher Security Solutions was identified to provide the school district greater reliability, scalability, and integration at all facilities compared to the existing access control system. He noted that the project was part of the planning of the 2018 bond. One of the benefits of school closures is that it allows for access to the buildings, which makes this a good time to make these changes. Mr. Cater explained that this year USD 232 was allocated \$60,000 in grant funds from the State of Kansas for school safety and security projects, which would be applied to this purchase. He said that if approved by the Board, the access control management refresh project would include installation of seventeen (17) controllers, one-hundred and four (104) card readers, power supplies/voltage modules/batteries for back-up, mounting brackets and other related items, a photo ID and encoding solution, twelve-hundred (1,200) MIFARE DESFire EV2 proximity cards, twenty-five (25) mobile connect credentials, software updates and licensing for two years, and labor, programming, integration, training and tech support. Mr. Cater noted that items would be purchased through federal contracts as allowed by Kansas statute 72-1151. He also explained that in April the Board approved a plan to install panic/duress buttons for the front office at each school, along with magnetic locks. That project also included an expansion of the current, aging DSX controller capacity, which Mr. Cater noted would no longer be needed because of the recommended refresh of the access control management system and would result in a decrease of \$9,388.82 in last month's approved purchase.

*Mrs. Ashley Spaulding moved to approve Kenton Brothers to refresh the district's access control management system as recommended in the sum of \$125,578.24.*

*Mr. Rick Amos seconded.*

*Roll Call Vote:*

*Rick Amos – Yes*

*Bill Fletcher – Yes*

*John Gaignat – Yes*

*Danielle Heikes – Yes*

*Stephanie Makalous – Yes*

*Ashley Spaulding – Yes*

*Rachele Zade – Yes*

*Carried 7/0.*

**Bright Bytes Student Data Warehouse System.** Board members were given a video presentation from Michelle Hite, Director of School Improvement. She explained that the primary purpose of securing a comprehensive student data warehouse platform is to consolidate numerous ways data is managed across the district by school, grade level, department, etc. She said teachers, administrators and members of student intervention teams are required to utilize data as an important indicator of achievement or need, particularly in the areas of reading, math, and social-emotional behaviors. These areas, when viewed from points of data, are viable indicators of at-risk, on-track, or accelerated need in regard to student success and being College and Career Ready. Mrs. Hite explained the vetting process conducted by herself and a district student data warehouse (SDW) team which was represented by all levels and departments involved to arrive at the recommended Bright Bytes system. She said that if approved, professional development for administrators and staff will occur in August provided by Bright Byte personnel and USD 232 staff will begin student data warehouse use in the first quarter of the 2020-21 school year.

In response to a board member question, Superintendent Harwood explained that Bright Bytes is cheaper due to it being a simpler warehouse system and not having as many options as the other platforms reviewed. He pointed out that it will be a great tool to use in consolidating district data and then the district could consider an increase in options by going with another vendor at some point in the future.

*Mrs. Danielle Heikes moved to approve purchase of the Bright Bytes student data warehouse system for use in the 2020-2021 school year at a cost not to exceed \$31,900.00; with annual renewal costs not to exceed \$21,900.00.*

*Mr. John Gaignat seconded.*

*Roll Call Vote:*

*Rick Amos – Yes*

*Bill Fletcher – Yes*

*John Gaignat – Yes*

*Danielle Heikes – Yes*

*Stephanie Makalous - Yes*

*Ashley Spaulding – Yes*



*Rachele Zade – Yes*

*Carried 7/0.*

#### DISCUSSION ITEM.

**School Funding & Legislative Report.** Superintendent Harwood shared a PowerPoint titled COVID-19: District Planning Implications. He shared a timeline of actions taken by the Johnson County Department of Health & Environment, Governor Laura Kelly, USD 232 and the Kansas State School Board since Monday, March 16<sup>th</sup>. He then reviewed the four phases of the Governor's Ad Astra: Plan to Reopen Kansas (Phase 1, Phase 2, Phase 3 and Phase Out) and explained how it will impact district services, noting that a new Executive Order from the Governor will be needed to move from one phase to another and stay-at-home orders may be re-issued as needed. Superintendent Harwood then shared USD 232 plans for the summer (continuance of current operations in May, Summer School (credit recovery) and Extended School Year (ESY) options in June, Facility Use and Rental (which is currently on hold and will be determined based on Ad Astra Phases), graduations in July, and adjusting to guidance for safe operation of schools and assessing students current level of performance/planning for the best way to make-up for lost time in August and beyond.

He then showed action taken by the 2020 Legislature to date noting that based on current law, USD 232 should receive funding that is figured on a base per pupil of \$4,569. He shared a mock-up of the Form 150 budget document for the 2020-21 school year under current law, revenue forecasts and how USD 232 would be affected. Superintendent Harwood said there are a lot of unknowns at this time and there is a chance that Kansas could have cuts in funding next fiscal year. He also pointed out that the good news is that our district is about as healthy financially as it could be at this time.

FYI REPORTS. The following informational reports were included in the packet for this board meeting: 1. Annual School Site Council Reports.

President Heikes declared a five-minute break at 7:00 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:05 p.m.

#### EXECUTIVE SESSION.

##### **Negotiations.**

*Mrs. Danielle Heikes moved to go into executive session at 7:05 p.m. for a period of twenty-five minutes with Frank Harwood, Alvie Cater, Ken Larsen, Brian Schwanz, Carrie Handy, and Sam Ruff to discuss the Notification of Negotiations letter pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:30 p.m. at this location.*

*Mrs. Ashley Spaulding seconded.*

*Roll Call Vote:*

*Rick Amos – Yes*

*Bill Fletcher – Yes*

*John Gaignat – Yes*  
*Danielle Heikes – Yes*  
*Stephanie Makalous – Yes*  
*Ashley Spaulding – Yes*  
*Rachele Zade – Yes*

*Carried 7/0.*

The Board returned to open session and President Heikes called the meeting back to order at 7:31 p.m.

*President Heikes adjourned the meeting at 7:31 p.m.*

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**Date Approved**

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**Clerk, Board of Education**

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**President, Board of Education**



# Unified School District 232

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De Soto – Shawnee – Lenexa – Olathe  
[www.usd232.org](http://www.usd232.org)

**KEN LARSEN**  
Asst. Supt., Business & Operations

TO: Dr. Frank Harwood, Superintendent of Schools  
USD 232 Board of Education  
FROM: Ken Larsen, Asst. Supt., Business & Operations  
DATE: Friday, May 29, 2020

SUBJECT: Treasurer's Report (Consent Agenda Item)

**Approve Checks 51418 – 51678 with Following Exceptions:**

Payroll & Payroll Vendor Checks:

51435-51436 1<sup>st</sup> May Payroll Vendor Checks, Period 04-16/04-30-20, Pay Date 05-15-20

51560-51564 2<sup>nd</sup> May Payroll Vendor Checks, Period 05-01-/05-15-20, Pay Date 05-29-20

**Approve the following month end transfers for May 31, 2020:**

\$ 600,000.00 From Gen. Fund (06) to Sped (30)

\$ 330,000.00 From LOB (08) to Sped (30)

\$ 4,000.00 From LOB (08) to Pre-School (11)

\$ 214,000.00 From LOB (08) to At-Risk K-12 (13)

\$ 36,000.00 From LOB (08) to Bi-Lingual (14)

\$ 1,000.00 From LOB (08) to Drivers Ed (18)

\$ 19,000.00 From LOB (08) to Parents As Teachers (28)

\$ 166,000.00 From LOB (08) to Voc . Ed (34)

**Check Journal - 05/07/20**

Check Number	Check Date	Payee	Reason	Amount
51418	05/07/20	Amazon Capital Services	Teaching/Office Supplies	\$588.86
51419	05/07/20	Curriculum Associates, LLC	Word Handbooks for 2nd graders	\$150.19
51420	05/07/20	EBSCO Information Services	Magazines for Library	\$169.41
51421	05/07/20	Evergy	Electricity for March/April 2020	\$64,022.52
51422	05/07/20	k12 ITC, Inc.	Contracted Services	\$166,945.35
51423	05/07/20	Leading Edge Laminating	Laminate	\$332.90
51424	05/07/20	Mathematical Olympiads	Mathematical Olympiads membership fee	\$109.00
51425	05/07/20	Jennifer Jones	Student Nutrition Dept.	\$53.30
51426	05/07/20	Navrat's Office Products	Building Check/Envelope Order	\$2,823.40
51427	05/07/20	Roberts Dairy	Student Nutrition Dept.	\$14,723.98
51428	05/07/20	School Health Corporation	Nurse - Vision Supplies	\$227.88
51429	05/07/20	School Specialty Inc	Teaching/Office Supplies	\$1,834.80
51430	05/07/20	Swank Movie Licensing USA	Movie Licenses	\$545.00
51431	05/07/20	Toshiba Business Solutions	Maintenance Fee	\$182.52
51432	05/07/20	Validity Screening Solutions	Employee Background checks	\$226.00
51433	05/07/20	Waste Management	Trash/Recycle - April 2020	\$2,983.10
51434	05/07/20	Water District No 1 Of Jo Co	W / S -- March/April 2020	\$1,407.21
				\$257,325.42

**Check Journal - 05/14/20**

Check Number	Check Date	Payee	Reason	Amount
51437	05/14/20	Amazon Capital Services	Teaching/Office Supplies	\$1,469.06
51438	05/14/20	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME - April 2020	\$1,352.77
51439	05/14/20	Cates Service Company	HVAC Maintenance Contract	\$7,840.00
51440	05/14/20	City of Lenexa	SRO 3rd Quarter - MC	\$3,000.00
51441	05/14/20	City of Lenexa	Bond for CTE/ECC Project	\$15,000.00
51442	05/14/20	Gopher Sport	Student PE equipment	\$1,764.36
51443	05/14/20	Integrity Locating Services, LLC	Locate Charges	\$420.00
51444	05/14/20	J.W. Pepper & Son, Inc.	Music	\$821.74
51445	05/14/20	Kshsaa	2020-21 KAHSAA membership	\$500.00
51446	05/14/20	Leading Edge Laminating	classroom supplies	\$349.20
51447	05/14/20	Mad Science of Greater KC	SPARK	\$1,140.00
51448	05/14/20	Annette Bradley	Student Nutrition Dept.	\$42.80
51449	05/14/20	Brandy Modin	Student Nutrition Dept.	\$89.65
51450	05/14/20	Progress Publications	Monday Folders	\$400.50
51451	05/14/20	Quadient Leasing USA	Lease - Postage Meter	\$453.00
51452	05/14/20	Quill Corporation	Paper, markers, scissors, paint.	\$202.62
51453	05/14/20	Renaissance Learning	Freckle Subscription	\$7,650.00
51454	05/14/20	School Specialty Inc	Teaching/Office Supplies	\$2,448.00
51455	05/14/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$10,657.71
51456	05/14/20	USD232 Administrative Offices	Career Event Funds	\$1,650.00
				<b>\$57,251.41</b>

**Check Journal - 05.21.20**

Check Number	Check Date	Payee	Reason	Amount
51457	05/21/20	24-7 Fire Protection LLC	Quarterly Fire Sprinkler Inspections District Wide - MJ	\$744.00
51458	05/21/20	5678 Solutions	DHS - Cheer	\$835.00
51459	05/21/20	Abbey Simons Company	Bulletin Boards Mize	\$2,020.00
51460	05/21/20	Acadience Learning Inc.	Acadience Data Management Service 19-20 PRE	\$25.00
51461-51462	05/21/20	Amazon Capital Services	Teaching/Office Supplies	\$3,211.76
51463-51465	05/21/20	Arvest Bank	May 2020 VISA	\$91,900.94
51466	05/21/20	Atmos Energy	Gas Service-Bridge & DHS for April/May 2020	\$146.82
51467	05/21/20	Automated Information Mapping System	Annual renewal of Data Access License Agreement	\$2,178.58
51468	05/21/20	Blick Art Materials	Tie Dye for t-shirts	\$204.70
51469	05/21/20	Boone Brothers Roofing	Roof Repairs LTMS	\$1,745.00
51470	05/21/20	BSN Sports, LLC	MCMS - Wrestling	\$1,406.84
			MCMS - Volleyball Net and Poles	\$756.00
			MCMS - Track	\$2,354.46
51471	05/21/20	Burdolski Auto Werks, LLC	Repairs for Maint. Van	\$1,881.00
51472	05/21/20	cfm Distributors Inc	Maintenance Supplies	\$119.62
51473	05/21/20	City Of De Soto	Permit for New Light @ Grounds Shops	\$26.00
51474	05/21/20	City Of De Soto	Review Fee for Grounds Shop	\$1,880.40
51475	05/21/20	DataKeeper Technologies	2020-2021 Visit Tracker Subscription	\$450.00
51476	05/21/20	DH Pace Construction Services	Weather Strip @ MCMS & Thresholds @ ME - DB	\$122.00
51477	05/21/20	Fastenal Company	Grounds Supplies	\$654.80
51478	05/21/20	Frontline Technologies Group, LLC	Frontline Recruit and Hire	\$2,516.48
51479	05/21/20	General Parts LLC	Kitchen Maintenance Supplies	\$734.17
51480	05/21/20	Gretchen Aerni	Quiz Bowl shirts	\$200.00
51481	05/21/20	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$238.80
51482	05/21/20	Hobart	Maintenance Supplies	\$28.35
51483	05/21/20	Horst, Terrill & Karst Architects, P.A.	Architectural Services DHS Theater	\$35,651.81
			Architectural Services for MVHS Addition	\$9,085.43
			Architectural Services for CTE Center	\$6,665.52
51484	05/21/20	Instructure, Inc.	Canvas Cloud Subscription and Training 20-21 SY	\$36,250.00
51485	05/21/20	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$33.18
			Maintenance Supplies	\$416.15
51486	05/21/20	JourneyEd	Microsoft Desktop Education All Lng License/Software	\$36,621.18
			Software	\$107.15
51487	05/21/20	Kansas Gas Service	Gas Service April 2020	\$560.07
51488	05/21/20	Kansas Register	Bond Sale Notice	\$112.00
51489	05/21/20	Kansas Land Management, LLC	District Mowing Contract 2019	\$14,269.80

**Check Journal - 05.21.20**

Check Number	Check Date	Payee	Reason	Amount
51490	05/21/20	Kennedy Glass, LLC	Repairing Marquee Sign @ BE - KR/MJ	\$417.00
			Plexiglas for MTMS Sign	\$390.45
			Window Replacement MTMS	\$833.74
51491	05/21/20	Kenton Brothers Inc.	Security Camera maint./repair	\$7,144.30
51492	05/21/20	Key Refrigeration Supply L.L.C.	Kitchen Supplies	\$398.97
51493	05/21/20	Lakeshore Learning Materials	SPED Supplies	\$269.92
51494	05/21/20	Lakemary Center, Inc.	Student Services	\$3,185.00
51495	05/21/20	Learning Tree Institute	Greenbush Medicaid fee	\$39.27
51496	05/21/20	Leavenworth County Coop Assoc.	Bulk Oil & Hydraulic Fluid - ER	\$1,868.66
51497	05/21/20	Mathematical Olympiads	Mathematical Olympiads Trophy	\$13.00
51498	05/21/20	McGraw-Hill School Education Holdings	Elementary Math Adoption	\$228,312.00
			Number Worlds Online Subscription Renewal 2020-2021	\$4,190.55
51499	05/21/20	Mid America Window Tint Specialist, Inc.	Window Tint Repair for Clear Creek	\$250.00
51500	05/21/20	Milburn Civil Engineering, LLC	Reimbursable Expenses MVHS Stadium	\$296.74
			Reimbursables DHS Access Rd	\$985.52
			Site Survey of DHS Site Improvements for 2020 Projects	\$2,782.00
			Site Survey for DHS Summer 2020 Projects	\$1,520.00
51501	05/21/20	Barry Burson	Refund fees paid for spring field reservations	\$400.00
51502	05/21/20	Rebeka Cook	Refund baseball field reservation fee.	\$100.00
51503	05/21/20	Roberta Kinkade	Student Nutrition Dept.	\$251.00
51504	05/21/20	LeAnne Ross	Student Nutrition Dept.	\$100.35
51505	05/21/20	Katie Middaugh	Student Nutrition Dept.	\$29.30
51506	05/21/20	Andrea Mantel	Student Nutrition Dept.	\$97.05
51507	05/21/20	Melissa Guzan	Student Nutrition Dept.	\$24.05
51508	05/21/20	Melanie Knight	Student Nutrition Dept.	\$51.25
51509	05/21/20	Tammy Rowse	Student Nutrition Dept.	\$38.15
51510	05/21/20	Barbara Hofstetter	Student Nutrition Dept.	\$40.45
51511	05/21/20	DeIrdre Brehaney	Student Nutrition Dept.	\$23.25
51512	05/21/20	Trisha Krantz	Student Nutrition Dept.	\$41.50
51513	05/21/20	Steven Switzer	Student Nutrition Dept.	\$48.65
51514	05/21/20	Craig Kauffman	Student Nutrition Dept.	\$72.85
51515	05/21/20	Aileen Gatapia	Student Nutrition Dept.	\$64.75
51516	05/21/20	Tonya Ebner	Student Nutrition Dept.	\$200.90
51517	05/21/20	Rick Stricker	Student Nutrition Dept.	\$102.35
51518	05/21/20	Joanne Wilson	Student Nutrition Dept.	\$70.20
51519	05/21/20	Jamie Males	Student Nutrition Dept.	\$68.70

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Check Number	Check Date	Payee	Reason	Amount
51520	05/21/20	Morgan Hunter Companies	Teacher Sub Pay	\$6,230.00
51521	05/21/20	Norris Equipment Co LLC	Grounds Equipment Repairs - JW	\$334.83
51522	05/21/20	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$1,196.00
51523	05/21/20	Olathe T-Shirt & Trophy Inc.	Grounds Signs	\$105.00
51524	05/21/20	Overhead Door Company of KC	Door of Discovery Room LTMS App by BOE 12/5/19	\$790.00
51525	05/21/20	Pearson Assessments	Test protocols	\$31.00
51526	05/21/20	Plumbmaster, Inc.	Filling Stations	\$1,695.60
51527	05/21/20	Predator Termite & Pest	May Pest Control District Wide - MJ	\$2,355.00
			Termite Inspection & treatment @ Grounds Shop - MJ	\$400.00
51528	05/21/20	Procure Therapy	Contracted nursing services	\$1,000.00
51529	05/21/20	Professional Service Industries, Inc.	Special Testing MVHS	\$602.50
51530	05/21/20	Project Lead The Way, Inc.	PLTW Gateway Participation 2020/2021 LTMS	\$950.00
			PLTW Launch Participation 2020/2021 Belmont	\$950.00
			PLTW Engineering Participation 2020/2021 MVHS	\$3,200.00
			PLTW Gateway Participation 2020/2021 MCMS	\$950.00
			PLTW Gateway Participation 2020/2021 MTMS	\$950.00
			PLTW Engineering Participation 2020/2021 DHS	\$3,200.00
51531	05/21/20	Propio LS, LLC	Interpreting Services - April 2020	\$20.00
51532	05/21/20	ProQuest LLC	SIRS Discoverer 2020-21 District Renewal	\$5,152.47
51533	05/21/20	Really Good Stuff, Inc.	20-21	\$1,533.02
51534	05/21/20	Region IX Education Cooperative	AVID Summer Institute Registration - Erica Crist	\$500.00
51535	05/21/20	Reinders, Inc.	Plant Growth Regulator Chemicals District Wide - ER	\$777.83
			Emergent Herbicide District Wide - ER	\$456.00
			Herbicide Additive Chemicals for Grounds - ER	\$584.60
51536	05/21/20	Rew Materials	Supplies for New Wall LTMS App by BOE 12/5/20	\$395.70
51537	05/21/20	All American Sports Corp.	MVHS - Football Reconditioning Helmets-Athletic Needs	\$7,239.45
51538	05/21/20	School Nurse Supply, Inc.	AED to be sent to DHS for athletic trainer,	\$1,220.00
			Medical Supplies	\$81.44
			covid 19 supplies	\$148.98
51539	05/21/20	School Dude	Maint. Work Order System	\$7,145.07
51540	05/21/20	School Specialty Inc	supplies	\$291.54
51541	05/21/20	Scott Electric	Parts	\$70.00
51542	05/21/20	SiteOne Landscape Supply, LLC	Grounds Supplies	\$41.50
51543	05/21/20	Smallwood Lock Supply	Replacement Locks DHS App by BOE 12/5/19	\$3,036.39
			Maintenance Supplies	\$139.59
51544	05/21/20	Soter Technologies	District Software support	\$300.00



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Check Number	Check Date	Payee	Reason	Amount
51545	05/21/20	Sourcepoint Powered by Proforma	Use PE/Health grant money to pay	\$200.00
51546	05/21/20	Stanion Wholesale Electric	Maintenance Supplies	\$170.09
51547	05/21/20	Synetic Technologies, Inc.	Equipment	\$1,500.00
51548	05/21/20	Tang Math, LLC	Deposit-April 2021 Professional Development Day	\$2,400.00
51549	05/21/20	Ted Systems, LLC	Repair	\$280.00
51550	05/21/20	The Art of Education, LLC	Pro Learning Renewal 2020-2021 School Year	\$2,700.00
51551	05/21/20	The Legal Record	Bond Sale Notice	\$42.24
51552	05/21/20	Time Warner Cable	Cable TV	\$22.02
51553	05/21/20	Time Warner Cable	Cable TV/internet	\$99.98
51554	05/21/20	Treadwell, LLC	District Resinous Flooring App by BOE 1/13/20	\$52,500.00
51555	05/21/20	Tresko	Ice Maker for MTMS/MVHS Appr by BOE 12/5/19	\$3,766.44
			Kitchen Supplies	\$126.25
51556	05/21/20	U.S. Foodservice, Inc	Student Nutrition Dept.	\$3,320.87
51557	05/21/20	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$1,460.33
51558	05/21/20	Victory Packaging, LP	Moving Boxes	\$1,437.16
51559	05/21/20	zTrip	Homeless & foster care transportation	\$1,342.50
				<b>\$636,316.27</b>

Credit Card Statement  
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Date	Cardholder Name	Merchant	Merchant Location	Original Amount
5/5/2020	CARRIE HANDY	ALL STAR AWARDS - LEN	LENEXA, KS 662150000	\$165.00
5/9/2020	CARRIE HANDY	SMORE.COM - EDUCATOR	SMORE.COM, PA 15206	\$79.00
	<b>CARRIE HANDY Total</b>			<b>\$244.00</b>
5/11/2020	CLEAR CREEK ELEMENTARY	KSU CASHIERS OFFICE IV	MANHATTAN, KS 665060000	(\$10.00)
	<b>CLEAR CREEK ELEMENTARY Total</b>			<b>(\$10.00)</b>
4/28/2020	DESOTO HIGH SCHOOL	PITNEY BOWES PBP	844-256-6444, CT 069260000	\$200.00
5/3/2020	DESOTO HIGH SCHOOL	LINGUISTICA360.COM	LINGUISTICA36, MA 021410000	\$22.90
	<b>DESOTO HIGH SCHOOL Total</b>			<b>\$222.90</b>
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069222	800-435-9792, TX 752350000	\$86.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069284	800-435-9792, TX 752350000	\$54.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069327	800-435-9792, TX 752350000	\$76.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069328	800-435-9792, TX 752350000	\$76.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069329	800-435-9792, TX 752350000	\$76.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069330	800-435-9792, TX 752350000	\$76.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069331	800-435-9792, TX 752350000	\$76.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069368	800-435-9792, TX 752350000	\$16.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069391	800-435-9792, TX 752350000	\$33.00
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069436	800-435-9792, TX 752350000	\$277.96
4/29/2020	DHS TRAVEL 1	SOUTHWES 5262194069437	800-435-9792, TX 752350000	\$277.96
4/29/2020	DHS TRAVEL 1	WWW.RESERVATIONS.COM	855-9562201, FL 328010000	\$19.99
4/29/2020	DHS TRAVEL 1	WWW.RESERVATIONS.COM	855-9562201, FL 328010000	\$19.99
5/3/2020	DHS TRAVEL 1	CCI RESERVATIONS.COM	800-468-3578, TX 752340000	\$1,336.36
5/3/2020	DHS TRAVEL 1	CCI RESERVATIONS.COM	800-468-3578, TX 752340000	\$1,342.10
	<b>DHS TRAVEL 1 Total</b>			<b>\$3,843.36</b>
4/29/2020	DHS TRAVEL 2	WWW.RESERVATIONS.COM	855-9562201, FL 328010000	\$19.99
4/29/2020	DHS TRAVEL 2	WWW.RESERVATIONS.COM	855-9562201, FL 328010000	\$19.99
5/3/2020	DHS TRAVEL 2	CCI RESERVATIONS.COM	800-468-3578, TX 752340000	\$1,336.36
5/3/2020	DHS TRAVEL 2	CCI RESERVATIONS.COM	800-468-3578, TX 752340000	\$4,008.96
	<b>DHS TRAVEL 2 Total</b>			<b>\$5,385.30</b>
4/24/2020	DOYLE BAKER	WESTLAKE HARDWARE #045	LENEXA, KS 662190000	\$160.57
	<b>DOYLE BAKER Total</b>			\$160.57
4/15/2020	DR CINDY SWARTZ	ACTE	7036833111, VA 223140000	(\$125.00)
5/11/2020	DR CINDY SWARTZ	CSTA CSTA 2020 VIRTUA	HTTPSWWW.CSTE, IL 60604	\$125.00
	<b>DR CINDY SWARTZ Total</b>			<b>\$0.00</b>
4/21/2020	JANET HOPKINS	USPS PO 1924860025	DE SOTO, KS 660180000	\$11.60
4/28/2020	JANET HOPKINS	USPS PO 1924860025	DE SOTO, KS 660180000	\$14.40
5/13/2020	JANET HOPKINS	USPS PO 1924860025	DE SOTO, KS 660180000	\$32.00
5/13/2020	JANET HOPKINS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$55.98
5/6/2020	JANET HOPKINS	USPS PO 1924860025	DE SOTO, KS 660180000	\$14.55
	<b>JANET HOPKINS Total</b>			<b>\$128.53</b>
4/24/2020	JODIE SAULTZ	MOSYLE COR MOSYLEMAN	HTTPSMANAGER., FL 32789	\$57,444.90
5/11/2020	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$5,067.08
5/11/2020	JODIE SAULTZ	IN KANSAS CITY AUDIO-VIS	816-3335300, MO 641310000	\$10,111.00
5/11/2020	JODIE SAULTZ	REEVES - WIEDEMAN CO	816-9606400, MO 641110000	\$216.62
	<b>JODIE SAULTZ Total</b>			<b>\$72,839.60</b>
4/28/2020	KENT RIGDON	MENARDS LAWRENCE KS	LAWRENCE, KS 660460000	\$27.97
	<b>KENT RIGDON Total</b>			<b>\$27.97</b>
4/21/2020	MELISSA MILLER	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$22.55
	<b>MELISSA MILLER Total</b>			<b>\$22.55</b>
5/5/2020	MIKE JEROME	IN LAWRENCE HOSE AND HYD	LAWRENCE, KS 660460000	\$44.82
	<b>MIKE JEROME Total</b>			<b>\$44.82</b>
4/17/2020	MILL CREEK MIDDLE SCHOOL	KIWICO, INC.	800-7144828, CA 950140000	(\$10.38)
	<b>MILL CREEK MIDDLE SCHOOL Total</b>			<b>(\$10.38)</b>
5/6/2020	MILL VALLEY HIGH SCHOOL	PRESIDENTS VOL SRV AWARD	404-979-2900, GA 303180000	\$136.14
	<b>MILL VALLEY HIGH SCHOOL Total</b>			<b>\$136.14</b>
4/21/2020	MIZE ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$55.00
4/25/2020	MIZE ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$12.97
	<b>MIZE ELEMENTARY Total</b>			<b>\$67.97</b>
4/19/2020	MONTICELLO TRAILS MS	WAL-MART #3273	OVERLAND PARK, KS 66223	\$3.10
4/19/2020	MONTICELLO TRAILS MS	WM SUPERCENTER #3273	OVERLAND PARK, KS 66223	\$109.96
4/19/2020	MONTICELLO TRAILS MS	WAL-MART #3273	OVERLAND PARK, KS 66223	(\$12.50)

Credit Card Statement  
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Date	Cardholder Name	Merchant	Merchant Location	Original Amount
4/21/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$42.60
4/21/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$191.33
4/22/2020	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$76.13
4/23/2020	MONTICELLO TRAILS MS	WM SUPERCENTER #486	BONNER SPRING, KS 66012	\$115.37
5/8/2020	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$147.23
	<b>MONTICELLO TRAILS MS Total</b>			<b>\$673.22</b>
4/24/2020	PRAIRIE RIDGE ELEMENTARY	PEACEFULPLAYGROUNDS	951-245-6970, MO 648700000	\$141.23
5/11/2020	PRAIRIE RIDGE ELEMENTARY	KSU CASHIERS OFFICE IV	MANHATTAN, KS 665060000	(\$10.00)
	<b>PRAIRIE RIDGE ELEMENTARY Total</b>			<b>\$131.23</b>
4/21/2020	RIVERVIEW ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$55.00
4/29/2020	RIVERVIEW ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$50.74
	<b>RIVERVIEW ELEMENTARY Total</b>			<b>\$105.74</b>
4/29/2020	STARSIDE ELEMENTARY	SUBURBAN LAWN AND GARDEN	LENEXA, KS 662270000	\$78.95
4/29/2020	STARSIDE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$4.97
4/29/2020	STARSIDE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$45.45
4/30/2020	STARSIDE ELEMENTARY	GRASS PAD BONNER SPRINGS	SHAWNEE, KS 662260000	\$111.41
	<b>STARSIDE ELEMENTARY Total</b>			<b>\$240.78</b>
4/20/2020	TAMI CASEY	SQ SQUARE HARDWARE	877-417-4551, MI 493020000	\$1,458.25
4/21/2020	TAMI CASEY	COLORADO EDUCATION INITIA	720-5024719, CO 802020000	\$1,075.00
4/27/2020	TAMI CASEY	LULZBOT	7013564188, ND 581020000	(\$191.75)
4/27/2020	TAMI CASEY	LULZBOT	701-356-4188, ND 581020000	\$3,179.98
5/13/2020	TAMI CASEY	AMERICAN BOX TAPE CO	913-384-0992, KS 662260000	\$330.00
5/13/2020	TAMI CASEY	COLORADO EDUCATION INITIA	720-5024719, CO 802020000	\$1,075.00
5/8/2020	TAMI CASEY	TCU EXTENDED ED	FORT WORTH, TX 761290000	\$545.00
	<b>TAMI CASEY Total</b>			<b>\$7,471.48</b>
4/17/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$82.00
5/8/2020	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$93.16
	<b>WENDY DENHAM Total</b>			<b>\$175.16</b>
	<b>Grand Total</b>			<b>\$91,900.94</b>

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Check Number	Check Date	Payee	Reason	Amount
51565	05/28/20	ABCCreative, Inc.	Playgrounds Phase II BE, HE, PRE, RE App by BOE 2/3/20	\$376,056.24
51566	05/28/20	Advanced Turf Solutions Inc	Soil Tests District Wide - ER	\$544.50
51567	05/28/20	Alliance Fire Protection, LLC	Pay App #1 CTEC	\$3,686.40
51568	05/28/20	Amazon Capital Services	Teaching/Office Supplies	\$1,042.94
51569	05/28/20	AT&T	Telephone Lines 05/17/20	\$2,202.27
51570	05/28/20	Axiom Service Professionals LLC	Air Quality Test BE	\$900.00
51571	05/28/20	Barts Electric	Other Construction Services MVHS Add 2019	\$44,137.80
51572	05/28/20	Barts Electric	Pay App #1 CTEC	\$5,596.11
51573	05/28/20	Blue Moon Hauling, LLC	Other Construction Services MVHS Add 2019	\$20,880.00
51574	05/28/20	BrightBytes, Inc	Data Wall Services for the 2020-21 School Year	\$31,900.00
51575	05/28/20	BSN Sports, LLC	softball equipment	\$618.93
51576	05/28/20	Bulk Office Supply	Student Binders -	\$957.60
51577	05/28/20	Cengage Learning Inc.	College Algebra	\$10,500.00
51578	05/28/20	Cengage Learning Inc.	College Algebra	\$35,400.00
51579	05/28/20	Cengage Learning/Gale	Subscription Renewal Gale in Context: Opposing Viewpoints	\$2,924.64
51580	05/28/20	Century Marketing, Inc.	Yard signs for employee recognition	\$432.00
51581	05/28/20	cfm Distributors Inc	Student Nutrition Dept.	\$2,845.80
51582	05/28/20	Children's Center for the Visually Impair	Services for student - EC	\$3,842.50
51583	05/28/20	Committee for Children	Second Step SEL EL	\$2,880.00
51584	05/28/20	Constellation NewEnergy - Gas Division	Heating Bill	\$464.32
51585	05/28/20	Control Service Co., Inc.	Reprogramming New Chiller Control @ BE - MM	\$520.00
51586	05/28/20	Cornerstones Of Care	Services for student	\$3,360.00
51587	05/28/20	Dahmer Contracting Group	Other Construction Services MVHS Add 2019	\$36,578.34
51588	05/28/20	Desco Coatings, Inc	Other Construction Services MVHS Add 2019	\$43,346.16
51589	05/28/20	Drexel Technologies, Inc.	Printing for Project	\$7.48
51590	05/28/20	Epic Concrete Construction Co., Inc.	Other Construction Services MVHS Add 2019	\$55,590.20
51591	05/28/20	Essdack	PD for Staff	\$400.00
51592	05/28/20	Evergy	Electricity for January/February 2020	\$139,343.13
51593	05/28/20	First Student, Inc.	Student transportation - May 2020 (4/26/20 - 5/23/20)	\$238,800.36
51594	05/28/20	Flex Made Easy	May 2020 FME	\$798.00
51595	05/28/20	Garmin International	Garmin Order	\$209.99
51596	05/28/20	Grainger	Grounds Tool - ER	\$249.61
51597	05/28/20	Heartland Seating, Inc.	Other Construction Services MVHS Add 2019	\$47,432.02
51598	05/28/20	Hermes Company Inc	Other Construction Services MVHS Add 2019	\$11,227.50
51599	05/28/20	HME, Inc.	Other Construction Services MVHS Add 2019	\$24,700.50
51600	05/28/20	Honey Creek Disposal Service, Inc.	Grounds Dumpster	\$1,796.12

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Check Number	Check Date	Payee	Reason	Amount
51601	05/28/20	Houghton Mifflin Company	Books- Math	\$21,225.00
51602	05/28/20	Jessica Mostatta Counseling, LLC	PAT Parent Meeting	\$120.00
51603	05/28/20	Johnson Controls Fire Protection LP	Other Construction Services MVHS Add 2019	\$2,442.60
51604	05/28/20	JR & Co., Inc.	Pay App #1 CTEC	\$14,670.00
51605	05/28/20	Ka-Comm, Inc.	Classroom Safety	\$1,848.30
51606	05/28/20	Kaw Roofing & Sheet Metal, Inc.	Other Construction Services MVHS Add 2019	\$53,414.10
51607	05/28/20	KC Mechanical Inc	Other Construction Services MVHS Add 2019	\$30,758.15
51608	05/28/20	Kenton Brothers Inc.	Security Camera Equip/Mant.	\$1,384.32
51609	05/28/20	Lankford Enterprises Inc	Other Construction Services MVHS Add 2019	\$33,030.00
51610	05/28/20	Learning Tree Institute	Greenbush Medicaid fee	\$47.88
51611	05/28/20	Linaweaver Construction, Inc.	Access Road DHS	\$49,432.50
51612	05/28/20	M F Athletic/Perform Better	MVHS Track Athletic Needs-Pole Vault Pit	\$3,514.00
51613	05/28/20	Manning Construction Company, Inc.	Construction Manager Mill Valley Addition 2019	\$41,794.22
			Construction Management TEC/ECC	\$35,523.00
			Reimbursement for Permit TEC/ECC	\$2,095.50
51614	05/28/20	McGraw-Hill School Education Holdings	Elementary Math	\$5,852.26
51615	05/28/20	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$61,944.70
51616	05/28/20	Tracy Fox	Student Nutrition Dept.	\$7.65
51617	05/28/20	Tammy Rosen	Student Nutrition Dept.	\$12.05
51618	05/28/20	Donny Tennyson	Refund baseball field reservation fee	\$100.00
51619	05/28/20	Larry Frost	Refund fee paid for turf field at MVHS.	\$750.00
51620	05/28/20	Sarah Forshee	Refund spring field reservation	\$50.00
51621	05/28/20	Brian Payne	Student Nutrition Dept.	\$21.45
51622	05/28/20	Lisa Pastine	Student Nutrition Department	\$22.80
51623	05/28/20	Marci Shelby	Student Nutrition Department	\$135.10
51624	05/28/20	Patricia Reichel	Student Nutrition Department	\$164.65
51625	05/28/20	Allaina Mackay	Student Nutrition Department	\$120.75
51626	05/28/20	David Teasley	Student Nutrition Department	\$10.60
51627	05/28/20	Jana Ross	Student Nutrition Dept.	\$144.55
51628	05/28/20	Kevin Keller	Student Nutrition Department	\$37.00
51629	05/28/20	Charles Frakes	Student Nutrition Department	\$19.15
51630	05/28/20	Lori Gregg	Student Nutrition Department	\$28.90
51631	05/28/20	Deanna McGuire	Student Nutrition Department	\$21.90
51632	05/28/20	Tiffany Hightower	Student Nutrition Department	\$16.30
51633	05/28/20	Nancy Henggeler	Student Nutrition Department	\$44.35
51634	05/28/20	Sherry Bates	Student Nutrition Department	\$46.05

**Check Journal - 05/28/20**

Check Number	Check Date	Payee	Reason	Amount
51635	05/28/20	Christa Golden	Student Nutrition Department	\$14.20
51636	05/28/20	Julie Klaudt	Student Nutrition Department	\$33.90
51637	05/28/20	Shauna Morris	Student Nutrition Department	\$44.20
51638	05/28/20	Amy Weber	Student Nutrition Department	\$68.90
51639	05/28/20	Angela Teeple	Student Nutrition Department	\$40.10
51640	05/28/20	Therese Babcock	Student Nutrition Department	\$33.05
51641	05/28/20	Vickie Mallicoat	Student Nutrition Department	\$30.80
51642	05/28/20	Heather England	Student Nutrition Department	\$63.30
51643	05/28/20	Lori Turner	Student Nutrition Department	\$46.15
51644	05/28/20	Juli Jones	Student Nutrition Department	\$83.45
51645	05/28/20	Michele Keal	Student Nutrition Department	\$113.15
51646	05/28/20	Teresa McGarry	Student Nutrition Department	\$166.15
51647	05/28/20	Morgan Hunter Companies	Teacher Sub Pay	\$712.00
51648	05/28/20	Mps	Stats Books	\$9,780.15
51649	05/28/20	Oak Hill Brands Corp	Deaf/Blind materials	\$42.61
51650	05/28/20	Office Depot	Teaching/Office Supplies	\$219.60
51651	05/28/20	Padlet	Padlet Pro Bulk	\$198.00
51652	05/28/20	Procure Therapy	Contracted nursing services	\$1,000.00
51653-51654	05/28/20	Pur-0-Zone, Inc	Custodial supplies/repairs	\$4,104.74
51655	05/28/20	Reconnecting Youth Company	Reconnecting Youth Training - DHS	\$1,000.00
51656	05/28/20	Regents Flooring	Other Construction Services MVHS Add 2019	\$17,058.60
51657	05/28/20	Renzulli Learning, LLC	Gifted materials - Gifted grant	\$200.00
51658	05/28/20	River Oak Mechanical, LLC	Other Construction Services MVHS Add 2019	\$65,056.05
51659	05/28/20	Riverside Community Care, Inc	Signs of Suicide Program for DHS & MVHS	\$300.00
51660	05/28/20	Rochester 100 Inc	First Grade Folders	\$135.00
51661	05/28/20	Rogers Athletic Company	MVHS - Football-Practice Tackling Ring-Athletic Needs	\$700.00
51662	05/28/20	Sacred Heart Catholic School	Orton Gillinham Approach Training-Reimbursement	\$1,400.00
51663	05/28/20	Schindler Elevator Corporation	Elevator Maint. Agreement MVHS	\$1,061.22
51664	05/28/20	School Outfitters	Bench/Trashcan MTMS	\$1,132.86
51665	05/28/20	School Specialty Inc	Teaching/Office Supplies	\$435.63
51666	05/28/20	SEK Education Service Center	Greenbush contracted services	\$9,529.15
51667	05/28/20	SiteOne Landscape Supply, LLC	Grounds Supplies	\$330.45
51668	05/28/20	Smallwood Lock Supply	Playground Lock Out Padlocks	\$210.00
			Maintenance Supplies	\$19.50
51669	05/28/20	Switzer Brothers Painting, LLC	Other Construction Services MVHS Add 2019	\$31,500.00
51670	05/28/20	Teacher Synergy, LLC.	Gifted materials - Gifted funds	\$202.99

**Check Journal - 05/28/20**

Check Number	Check Date	Payee	Reason	Amount
51671	05/28/20	Time Warner Cable	Cable TV	\$6.11
51672	05/28/20	United Office Products, Inc.	District Furniuture Replacement App by BOE 5/4/2020	\$10,856.20
51673	05/28/20	Vex Robotics, Inc.	Gifted materials - Gifted Grant	\$2,338.41
51674	05/28/20	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
51675	05/28/20	West Music Company	west music order	\$348.52
51676	05/28/20	Winsor Corporation	Sonday System 1 - Complete Intervention Set	\$1,094.50
51677	05/28/20	Zimmerman Construction Company Inc.	Pay App #1 MVHS Stadium	\$117,316.45
51678	05/28/20	Zimmerman Construction Company Inc.	Other Construction Services MVHS Add 2019	\$107,420.40
				<b>\$1,900,282.39</b>



# Unified School District 232



**De Soto – Shawnee – Lenexa – Olathe**  
**w w w . u s d 2 3 2 . o r g**

**Lee Hanson, M.Ed.**  
Director of Special Services

To: Members of the Board of Education  
Dr. Frank Harwood, Superintendent of Schools  
From: Lee Hanson, Director of Special Services  
Date: May 27, 2020  
Subject: Declare Special Education Equipment as Surplus (CONSENT)

## **Brief Summary:**

Pursuant to Kansas statute 72-3216 (d), we will seek the Board's approval to declare one (1) wheelchair as surplus property. The item in question was purchased by the school district seven years ago to meet the specific disability needs of one student while on campus. Although the wheelchair remained at school, it was incredibly helpful for the student, and the staff who supported him, to have the wheelchair to aid with accessibility.

The equipment, although in good condition, has been repaired over the years and is not the type of wheelchair that would be suitable for general use. As such, the parents of the student contacted Special Services and inquired about purchasing the wheelchair for their child who would like to use it while attending college. (The student graduated this year.)

The item does have a residual value of about \$200 and the parents agree that amount is fair. If the Board approves our request to declare the wheelchair as surplus property, it would be sold to the family for continued use by the student.

As always, if you have any questions, please let me know.

###





# Unified School District 232

## Student Nutrition Department

[www.usd232.org/nutrition](http://www.usd232.org/nutrition)

Jolyn Baldner

Director of Student Nutrition

TO: Frank Harwood, Superintendent of Schools  
USD 232 Board of Education members  
FROM: Jolyn Baldner, Director of Student Nutrition  
DATE: May 27, 2020  
SUBJECT: Student Nutrition 2020-2021 Staff/Student Meal Prices – CONSENT AGENDA

School Program regulations 7 CFR 210.14(e) (*Healthy Hunger Free Kids Act of 2010*) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals.

We firmly believe that the nutritional and economic value of the school meals in USD 232 is far and above the offerings available outside of the school building. It is also important to note that the current meal pattern regulations require us to offer larger serving sizes to high school students than middle school students, as well as larger serving sizes to middle school students than elementary students. The Board of Education approved a tiered-price structure for the 2013-2014 school year due to this reason.

We are recommending that we raise paid student lunch and breakfast meal prices by \$0.05 at all levels, and that we raise paid adult lunch and breakfast meal prices by \$0.10. The increase in paid meal prices is necessary to ensure that the nonprofit food service fund maintains sufficient revenue to offset the rising food and labor cost. We must continue to provide high quality meals and service to attract students and adults to dine with us. Even with the increase in recommended meal prices, USD 232 will remain competitive with surrounding school districts. For a snapshot of surrounding districts and a history of meal prices, a chart is included at the end of this report.

***Recommendation: Increase paid meal prices for 2020-2021 to following amounts:***

Breakfast	\$1.50 – elementary student	(up \$0.05)
	\$1.60 – middle/high student	(up \$0.05)
	\$2.00 – adult	(up \$0.10)
Lunch	\$2.75 – elementary student	(up \$0.05)
	\$2.80 – middle school student	(up \$0.05)
	\$2.90 – high school student	(up \$0.05)
	\$3.85 – adult	(up \$0.10)

### Meal Pricing History for Selected Local School Districts

	Lunch - Elementary				Lunch - Middle School				Lunch - High School				Lunch - Adult			
	17-18	18-19	19-20	20-21	17-18	18-19	19-20	20-21*	17-18	18-19	19-20	20-21*	17-18	18-19	19-20*	20-21*
Shwn Msn	\$ 2.65	\$ 2.65	\$ 2.70	\$ 2.75	\$ 2.80	\$ 2.80	\$ 2.85	\$ 2.90	\$ 2.80	\$ 2.80	\$ 2.85	\$ 2.90	\$ 3.65	\$ 3.70	\$ 3.75	\$ 3.85
Olathe	\$ 2.55	\$ 2.65	\$ 2.70	\$ 2.80	\$ 2.70	\$ 2.80	\$ 2.85	\$ 2.90	\$ 2.70	\$ 2.80	\$ 2.85	\$ 2.90	\$ 3.60	\$ 3.65	\$ 3.75	\$ 3.85
Spring Hill	\$ 2.55	\$ 2.65	\$ 2.65	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.85	\$ 2.90	\$ 2.75	\$ 2.85	\$ 2.85	\$ 2.90	\$ 3.55	\$ 3.70	\$ 3.75	\$ 3.85
Blue Valley	\$ 2.65	\$ 2.70	\$ 2.70	\$ 2.75	\$ 2.80	\$ 2.85	\$ 2.85	\$ 2.90	\$ 2.80	\$ 2.85	\$ 2.85	\$ 2.90	\$ 3.60	\$ 3.65	\$ 3.75	\$ 3.80
Gardner	\$ 2.40	\$ 2.45	\$ 2.55	\$ 2.65	\$ 2.50	\$ 2.55	\$ 2.65	\$ 2.75	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.90	\$ 3.60	\$ 3.65	\$ 3.70	TBD
Eudora	\$ 2.65	\$ 2.70	\$ 2.80	TBD	\$ 2.75	\$ 2.80	\$ 2.90	TBD	\$ 2.80	\$ 2.85	\$ 2.95	TBD	\$ 3.60	\$ 3.70	\$ 3.80	TBD
<b>USD 232</b>	<b>\$ 2.45</b>	<b>\$ 2.60</b>	<b>\$ 2.70</b>	<b>\$ 2.75</b>	<b>\$ 2.50</b>	<b>\$ 2.65</b>	<b>\$ 2.75</b>	<b>\$ 2.80</b>	<b>\$ 2.60</b>	<b>\$ 2.75</b>	<b>\$ 2.85</b>	<b>\$ 2.90</b>	<b>\$ 3.65</b>	<b>\$ 3.70</b>	<b>\$ 3.75</b>	<b>\$ 3.85</b>

	Breakfast - Elementary				Breakfast - Middle School				Breakfast - High School				Milk (a la carte carton)			
	17-18	18-19	19-20	20-21*	17-18	18-19	19-20	20-21*	17-18	18-19	19-20	20-21*	17-18	18-19	19-20	20-21*
Shwn Msn	\$ 1.40	\$ 1.40	\$ 1.45	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.55	\$ 1.60	\$ 1.50	\$ 1.50	\$ 1.55	\$ 1.60	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.55
Olathe	\$ 1.30	\$ 1.35	\$ 1.35	\$ 1.40	\$ 1.55	\$ 1.60	\$ 1.60	\$ 1.60	\$ 1.55	\$ 1.60	\$ 1.60	\$ 1.60	\$ 0.50	\$ 0.50	\$ 0.55	\$ 0.55
Spring Hill	\$ 1.70	\$ 1.80	\$ 1.80	\$ 1.85	\$ 1.70	\$ 1.80	\$ 1.80	\$ 1.85	\$ 1.70	\$ 1.80	\$ 1.80	\$ 1.85	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.55
Blue Valley	\$ 1.45	\$ 1.45	\$ 1.45	\$ 1.45	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.55
Gardner	\$ 1.50	\$ 1.55	\$ 1.55	TBD	\$ 1.55	\$ 1.60	\$ 1.60	TBD	\$ 1.55	\$ 1.60	\$ 1.60	TBD	\$ 0.50	\$ 0.50	\$ 0.55	TBD
Eudora	\$ 1.60	\$ 1.65	\$ 1.75	TBD	\$ 1.60	\$ 1.65	\$ 1.75	TBD	\$ 1.60	\$ 1.65	\$ 1.75	TBD	\$ 0.55	\$ 0.55	\$ 0.55	TBD
<b>USD 232</b>	<b>\$ 1.45</b>	<b>\$ 1.45</b>	<b>\$ 1.45</b>	<b>\$ 1.50</b>	<b>\$ 1.45</b>	<b>\$ 1.55</b>	<b>\$ 1.55</b>	<b>\$ 1.60</b>	<b>\$ 1.45</b>	<b>\$ 1.55</b>	<b>\$ 1.55</b>	<b>\$ 1.60</b>	<b>\$ 0.50</b>	<b>\$ 0.50</b>	<b>\$ 0.50</b>	<b>\$ 0.55</b>

*\*Proposed prices, not yet approved by Local BOE*



# Unified School District 232

**Operational Technology**

[www.usd232.org](http://www.usd232.org)

**Brandon Riffel, Director of Technology**

To: USD 232 Board of Education  
Mr. Frank Harwood, Superintendent of Schools  
From: Brandon Riffel, Director of Technology  
Date: May 29<sup>th</sup>, 2020  
Subject: **End of 2016 Lease Buyout (CONSENT)**

We will seek the Board's approval to retain and purchase technology devices from the 2016 Lease for the use in elementary schools.

## **Background**

As a result of the Board approval of the elementary One Device per Learner initiative, and the refreshing of computer labs at secondary levels, the end of lease process from 2016 been started. Part of this plan is to retain a quantity of devices that were leased in 2016 for continued classroom and operational use.

## **Procurement**

The 2016 lease includes Apple iPads, Apple iMacs, Apple MacBook Pros, Dell Laptops Dell Desktops, and related hardware. First American Equipment Finance has provided a purchase agreement for these devices. The district is planning to purchase iMacs and MacBook Pros for continued use in Middle School computer labs as well as for more advanced mobile computing needs. We are also planning to retain many of the Dell desktop devices that we have determined still have operational life left in them. We planned for this expense as part of our long-term technology refresh plan.

## **Returning Devices, End of Lease**

There are other leased devices that are being returned as part of the 2016 lease and will not be retained by the school district. Before we can return the computers, we are required to clear all school/student data from each device. Synetic Technologies is providing logistical support for our return. Likewise, they offer secure data destruction and asset auditing services. This service is \$20 per unit for basic data destruction. Logistics and additional services from Synetic may be required on a case by case basis.

## **Action**

We seek the Board's approval to execute a partial buy-out option of the 2016 lease. This includes Apple and Dell devices from First American Equipment Finance for \$90,920.53.

We also seek approval for post-lease services not to exceed \$54,440 from Synetic Technologies for all remaining devices that are at end of lease and will not be retained by the district.

Please contact us with any questions you may have.

###

# DE SOTO HIGH SCHOOL

35000 WEST, 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.DHS.USD232.ORG - WWW.DHSWILDCATNATION.COM

May 21, 2019

To: USD 232 Board of Education  
Mr. Frank Harwood, Superintendent of Schools  
From: Ryan Johnson, Associate Principal/Activities Director  
Re: Donation

I seek the approval from our Board of Education to accept the donation listed below. This donation will help our coaches supplement needs within their programs.

De Soto Quarterback Club - \$1,000.00 donation to Cross Country.

Respectfully submitted for Board approval,



Ryan Johnson  
Associate Principal/A.D.

## HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL   LEAH VOMHOF - ASSOCIATE PRINCIPAL   RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G)   LINDSAY HOTHAN - COUNSELOR (H-N)   KRISTY WILKENS - COUNSELOR (O-Z)



**Mize Elementary**  
7301 Mize Road  
Shawnee, Kansas 66227  
Phone: (913) 441-0880  
Fax: (913) 441-9452

**Gerri Balthazor, Principal**  
E-mail: [gbalthazor@usd232.org](mailto:gbalthazor@usd232.org)

TO: USD 232 Board of Education  
FROM: Gerri Balthazor  
DATE: May 12, 2020  
RE: Permission to accept donation

Every year, our Mize Elementary PTO holds an annual Walk-A-Thon fundraising event. During this time, money is raised for building and teacher items, needed throughout the school year. For the past several years, we have chosen to set aside money for items that families and staff alike can enjoy. This assists in building a collective family environment and dedication towards our entire Mize Family.

This year, along with our Mize PTO, we chose to raise money to assist in purchasing a new marquee for our building. We currently have PTO members and parents who are responsible for putting letters up every month, on our existing marquee, which is becoming increasingly more difficult to manage. There are several factors that were considered throughout our decision-making process. They are as follows:

**Existing Marquee:**

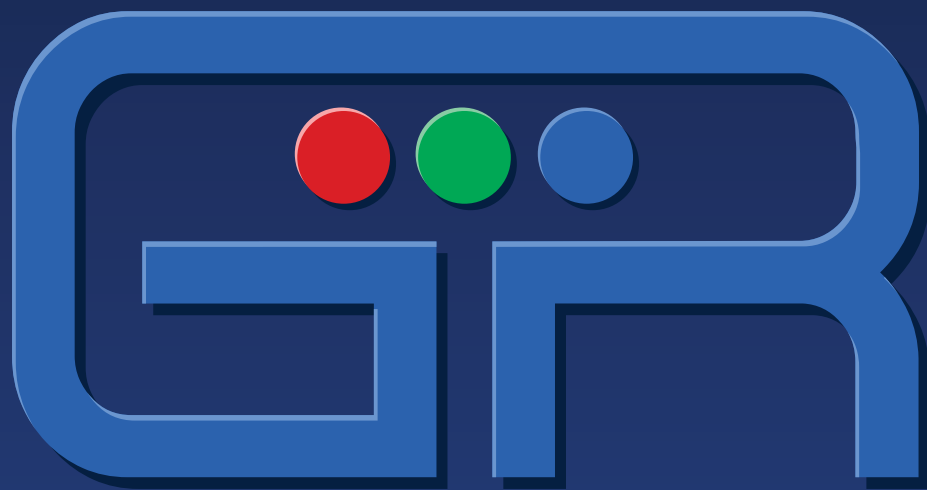
- Current marquee window is broken and unable to latch properly
- A stick is needed to hold up the window and change out letters on the existing marquee
- Danger of volunteers being next to a busy road to put up limited announcements
- Lack of information being displayed on current marquee
- Dated appearance of existing marquee
- Difficulty facilitating and scheduling volunteers to assist in putting up information

**New Marquee:**

- New marquee would allow access of information via computer
- It will be aesthetically appealing and provide an updated appearance to the building
- It will provide updated instant information to parents and the surrounding community
- It will provide a safe alternative to our existing marquee

Additionally, I consulted with our Director of Technology, Brandon Riffel, and our Director of Facilities, Steve Deghand, regarding the marquee. Brandon Riffel also took part in phone conversations and correspondence regarding marquee specifics and provided insight and direction regarding the chosen company. Included are pictures of the potential finished product. We feel that a new marquee will benefit the building, and stakeholders, for years to come.

As a result, we ask that the Board of Education recognize and approve a gift of \$29,437.16 from the Mize PTO for the purchase of a new marquee. We deeply appreciate the generosity of our PTO, and thank you for your attention to this request.



Golden Rule

---

S I G N S

Mize Elementary School

10mm 90x210 - Full Color

Gen3 Display

GREAT SIGNS. GREAT SERVICE. GREAT PRICES.





## SIGN SPECIFICATIONS

## COLOR:

Full Color / RGB text, pictures &amp; video.

Pitch: 10mm

Matrix: 90x210

Dimensions: 3'-0" x 7'-0" (Tall x Wide)

Max # of Lines: 11





Max Letter Per Line: 35

Cabinet Size: 1'-6" x 7'-0" (Tall x Wide)

## PRELIMINARY RETROFIT RENDERING

CONTINGENT UPON RECEIVING PICTURES  
AND MEASUREMENTS OF EXISTING SIGNCabinet PMS Color:  
**PANTONE 540 C**

## Colors used:

CMYK	PMS
	PMS White
	PMS 540 C
	PMS 7407 C
	PMS 426 C

7'-0"

1'-6"

3'-0"



SIGNATURE

DATE

VERSION #: v7999

2420 Holloway Road  
Louisville, KY 40299TF 1-800-732-9886  
Fax 1-502-416-0544

## ADDITIONAL DESIGN OPTIONS:



Client is responsible for ensuring that the proof is correct in all areas. Double-check spelling, grammar, layout and design before approving artwork. If a proof containing errors is approved by client, the client is responsible for payment of original cost as well as corrections, revisions, and re-makes. This custom artwork is not intended to provide an exact match between ink, vinyl, paint or EMC color. Vector art will provide the best quality print of your logo. If vector art is not provided, your existing artwork will be vectorized for \$50. Brickwork, masonry and landscaping is not included in the proposal unless otherwise specifically stated. EMC images shown are simulated. Sign is designed to be illuminated at all times. Sketches are based off of this premise. This is a custom made product, built by hand for people by people. Small blemishes/imperfections may occur and can be expected with hand made products. Industry standard is to view this product from a minimum distance of 10 feet to determine quality acceptability.





2420 Holloway Road  
Louisville, KY 40299



Consultant Ethan Wood  
1-800-732-9886  
ethan@goldenrulesigns.com

Quote #17904  
Date 05-07-2020

Client Gerri Balthazor  
Mize Elementary School  
7301 Mize Road  
Shawnee KS 66227

### Great Signs. Great Service. Great Prices.

#### L.E.D. Message Unit ( Series)

Color	RGB -2 Billion Colors	Communication Capabilities	Wireless Bridge
Pitch	10mm		Text, Pictures, Graphics, Video
Matrix	90 x 210		Animations, Time & Temperature
Dimensions	3' -0 x 7' -0" (Height x Length)	Certifications	 
Max # of Lines	11		
Max letter per line	35		
Configuration	Double Face		

#### Identification/Logo Cabinet & Support Structure

Cabinet Size	1'-6" x 7'-0" (Tall x Wide)	Your sign cabinet will be internally lit and controlled by a day/night sensor. It contains translucent faces which display digitally printed lettering/art (name of organization/mascot etc.) which will be approved prior to manufacturing.
Pedestal Size	Not required	
Vertical Support	Structural Steel Support - see line item	
Electrical Requirements	This sign system is typically built as a 110v unit, however, any sign can be built for 220v power. Please contact your Project Consultant for detailed electrical information.	

#### Additional Items

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#### Installation, Delivery & Warranty

Installation	Professional Installation - Retro Fit	Total	\$ 29,437.16
Existing Sign	Removal included V1	50% Deposit:	\$ 14,718.58
Delivery	Included - LTL2.5	25% Upon Shipping:	\$ 7,359.29
Warranty	Limited Lifetime Warranty	25% Balance:	\$ 7,359.29

To begin the purchase process please sign and fax to 502-416-0544 or scan and e-mail to your Project Consultant.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Applicable sales tax will be added to your invoice - exempt organizations must provide certificate. Manufacturing lead time is 4-10 weeks depending on scope of work - confirm with your Project Manager. Engineering, permit acquisition, permit fee and running electric are not included unless specifically stated in this quote. This quote is valid for 90 days.

# Specifications for comparing 'Apples to Apples'

Using the information below any sign company should be able to provide an exact quote which would be comparable to the proposal enclosed in this packet of information. Feel free to copy/scan/fax or e-mail the information below to any of our competitors – none of the specifications below are proprietary to our design or would prohibit a competitor from quoting this project

## L.E.D. Message Unit

Pitch/Resolution:	10mm	
Matrix:	90 x 210	(number of rows x columns of pixels)
Dimensions:	3' -0 x 7' -0" (Height x Length)	
Color Format:	RGB -2 Billion Colors	(text, pictures & video)
Communications:	Wireless Bridge	
Configuration:	Double Face	
Warranty:	5 Years Parts Replacement	

## Cabinet & Pedestal

Sign Face: Polycarb-Makrolon  
Cabinet Size: 1'-6" x 7'-0" (Tall x Wide)  
Pedestal Size: Not required  
Vertical Support: Structural Steel Support - see line item

## Install

Professional Installation - Retro Fit

## Delivery

Included - LTL2.5

## Additional Items

Limited Lifetime Warranty including 5 Years Replacement Parts

# Golden Rule Signs, Terms and Conditions of Sale v5117

## 1.0 Basis of Sale:

No variation to these Conditions shall be binding unless agreed in writing between authorized representatives of the Buyer & Seller. Additional, different or inconsistent terms or conditions proposed or received from Buyer, including without limitation, any additional, different or inconsistent terms or conditions in Buyer's request for proposals or order, are hereby rejected and shall not be a part of the parties' contract. Seller's commencement of any work or delivery of any goods does not constitute acceptance of or consent to any additional, different or inconsistent terms. Changes in orders must be requested by Buyer in writing. No changes in orders or these terms and conditions shall be binding on Seller unless specifically agreed in a writing signed by Seller. Seller is not liable or responsible for any delays caused by Buyer's changes in orders. Sales literature, price lists and other documents issued by Seller in relation to the Goods are subject to alteration by Seller without notice, do not constitute offers to sell the Goods which are capable of acceptance and do not constitute a part of this Contract unless the parties otherwise expressly agree in writing. Typographical, clerical or other accidental errors or omissions in any sales literature, quotation, price list, acceptance of o

## 2.0 Orders, Specifications & Permits:

All specifications of the order, products, and services provided by the Seller shall be listed on the signed Purchase Order Contract including items such as shipping, installation, permitting, training, custom artwork and design. Items not listed on the POC are not included in the specifications of the Goods. Seller does not run electricity – this is a client responsibility. Buyer is responsible for ensuring their signed POC lists all items and their correct prices prior to signing. No order which has been accepted by the Seller may be canceled by the Buyer except with the agreement in writing of the Seller and with the understanding that the Buyer shall indemnify the Seller in full against all loss (including loss of profit), costs (including the cost of all labor and materials used), damages, charges and expenses incurred by the Seller because of cancellation. Permits for erecting the sign are the sole responsibility of the Buyer unless included as a line item in the order. The Seller may, at its option assist in providing drawings, sketches/renderings, or technical information. Permits are paid for at face value by the Buyer unless a sale price has already been assigned to them. Any required core samples, engineered drawings or additional certifications requested by the Buyer or the Buyer's local government are the responsibility of the Buyer. Unless Seller is procuring permits as listed in the order agreement: If for any reason the local governing authorities (be it city or county zoning, permit, building inspections etc.) deny permit application, Buyer is conclusively responsible for all purchased equipment, services and products. If Seller is procuring permits and local governing authorities deny application; Buyer is only responsible for costs incurred. If Seller is to utilize an existing support structure when installing a sign, it is hereby known that Seller has no knowledge of the depth, size or integrity of the footer below grade or materials/methods used to construct the existing support structure. As such, Buyer agrees to hold Seller harmless and void of all liability as it relates to the existing support structure, including the footer.

**3.0 Terms of Payment Payment to Seller** is specified on the POC (Purchase Order Contract). In the event that Buyer is paying through installments, "due on or before" dates will be set forth on the POC. Any payments that are past due by 7 or more calendar days shall be assessed a \$50 late fee. In addition, any payments that are past due by more than 30 calendar days shall bear interest at a rate equal to the lesser of (a) one and one-half percent (1.5%) per month or (b) the maximum permitted by law. Noncompliance with payment terms or any other failure by Buyer to observe, perform and be in compliance with the terms and conditions of this Contract, will be a breach of contract by the Buyer. In that event, (a) Seller may exercise all rights and remedies available to it at law or in equity, and title to the Goods shall revert to the Seller, and (b) the Buyer waives all rights to the Goods and services that were to be provided as well as moneta

## 4.0 Delivery:

Title to all Goods and risk of loss passes to Buyer and Seller's liability ceases upon making delivery of the Goods to the Buyer. The date of delivery of the Goods may vary due to the nature of manufacturing custom signage. Estimated delivery/installation dates are estimations. Seller shall be held harmless if the estimated delivery/installation date is exceeded. Buyer is responsible for any increased installation costs due to delays caused by Buyer (lack of access to site or personnel during planned visit, delivery or installation, undisclosed underground lines or unprepared site provisions). Buyer is solely responsible for any damage during shipping if Goods are being shipped directly to the Buyer and the damage is discovered after signing for and receiving the Goods. Buyer's are advised to examine crate and Goods before accepting. This does not apply to projects where a GRS contracted installer is receiving Goods

## 5.0 Assignment of Manufacturer's Warranties:

Seller hereby assigns to Buyer, to the extent assignable, all manufacturer's warranties and service agreements with respect to the Goods, if any, for the purpose of making appropriate claims against the manufacturer, provided that the Seller shall retain at all times the right to be protected by these warranties, agreements and indemnities.

## 6.0 Legal:

Buyer represents and warrants that it is duly authorized to enter into this Contract and that this Contract constitutes its legal, valid and binding obligation, enforceable in accordance with its terms. It is the responsibility of the Buyer to ensure that this purchase and signing of this contract is compliant with the Buyers protocol and procedures. This contract shall be governed by the laws of the Commonwealth of Kentucky, without regard to its conflict of laws principles. The parties hereby irrevocably submit to the exclusive jurisdiction of the Federal and State courts located in Jefferson County, Kentucky regarding the interpretation and enforcement of this Contract and the transactions contemplated hereby and hereby waive and agree not to assert as a defense that it is not subject thereto or that any such action may not be brought or maintained in such courts or that such venue may not be appropriate or convenient. This Contract constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all other agreements, previous contracts for this signage, understandings, representations and warranties both oral and written with respect to such subject matter. In the event that GRS hires an attorney to represent it in any dispute in any way related to this Contract, Buyer expressly agrees to pay all legal fees and costs incurred by such attorney in such a matter.

END OF DOCUMENT

## **BOND SALE RESOLUTIONS**

***Resolution authorizing and directing the issuance, sale and delivery of general obligation improvement bonds, Series 2020-A, of Unified School District No. 232, Johnson County, Kansas (De Soto); providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.***

***Resolution authorizing and directing the issuance, sale and delivery of general obligation refunding bonds, Series 2020-B, of Unified School District No. 232, Johnson County, Kansas (De Soto), for the purpose of providing funds to refund a portion of the issuer's outstanding general obligation bonds; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.***



# Unified School District 232

## Department of Curriculum and Instruction

To: Board of Education Members  
Dr. Frank Harwood, Superintendent  
From: Dr. Joseph Kelly, Director of Curriculum and Instruction  
Dr. Ceresa Schaffer, Secondary Curriculum Coordinator  
Date: May 27, 2020  
Subject: Proposed Secondary Course Modification (ACTION)

We will seek approval from the Board of Education to modify the following middle school course, effective with the 2020-2021 school year.

This proposal was submitted by Lexington Trails Middle School. Following the identification of the course to be expanded and modified, information was shared and discussions were held between Mr. McCracken, Dr. Harwood, Mr. Cater, Mr. Schwanz, Dr. Kelly, and Dr. Schaffer.

Dr. Schaffer and Dr. Kelly reviewed the proposal and held follow-up conversations to confirm that additional staffing was not required, and to clarify what potential resources would be required for the course. We believe the proposed modification to the Physical Education course can be offered as Co-Ed to students, without the need for additional staffing, and affords more flexibility in scheduling for all students.

### Physical Education

- Prerequisite: None
- Grade Levels: 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> (Co-Ed)
- Course Description: The goals of this course are to improve the student's level of physical fitness, to develop good social skills, to learn new skills, to actively participate in a variety of sports and games, to improve the skills the student already possesses, and to share information on a variety of health topics. To ensure the integrity of the curriculum and provide a safe, positive experience for all students, Mrs. Slater, a certified PE teacher, and the LTMS registered nurse, Mrs. Leggatt, would co-teach the female-related sections of the Human Growth and Development unit. This seven-to-ten day section of the class will be biologically gender specific. Also, the girls' locker room will be supervised by a female staff member trained to address any needs or issues that may arise.
- Opens up the LTMS exploratory schedule so that each student gets to take the classes they choose.
- The number of students in the gym would be reduced to half, allowing for more space to exercise and participate in physical education.

###



# Unified School District 232

**De Soto – Shawnee – Lenexa – Olathe**  
[www.usd232.org](http://www.usd232.org)

**Frank Harwood**  
Superintendent of Schools

To: Members of the Board of Education  
From: Frank Harwood, Superintendent of Schools  
Date: May 27, 2019  
Subject: District Goals – 2019-20 Review (Discussion)

During the last four years, the Board of Education has approved District Goals to help direct the work of district staff. The 2019-20 District Goals will be reviewed and possible Action Steps for 2020-21 will be discussed.

The 2020-21 District Goals will need to take into account the extended school facility closure and possible impacts to school funding brought on by the COVID-19 pandemic.



### **Vision**

**Maximize each student's potential, through inspiration and discovery, challenging all students to become self-sufficient and positive contributors to society.**

### **Mission**

**USD 232 will prepare all students for their future through excellent, innovative learning opportunities with caring, dedicated and passionate staff in a safe and secure environment.**

## **District Goals for 2017-2022**

**June, 2020 Update**

### **Achievement**

**Improve student achievement for all students while reducing the achievement disparities of various disaggregated groups.**

### **Buildings & Budgets**

**Maximize district resources and provide high quality facilities to enhance educational programs.**

### **Community Engagement**

**Work proactively with the community to improve educational programs.**

**Specific strategies and action steps have been developed for each of the three goals.**

**USD 232 Board of Education  
District Action Steps for 2019-2020**

## Achievement

<b>Improve achievement for all students while reducing the achievement disparities of various disaggregated groups.</b>
Objective A1: USD 232's Five Year Effectiveness Rate for Post-Secondary Success will exceed 72% by 2022 reporting year.
Objective A2: Sixty percent or more of all USD 232 students will perform in the College and Career Ready category on the Kansas State Assessments or the ACT by the 2022 assessment period.

<b>Strategy #1 Fully Implement the Multi-Tiered System of Supports by the 2022-23 school year (Relationships)</b>					
FS	Rose	Action steps	Timeline	Staff	Progress
1	1,4,7	Use various assessments to monitor student performance in reading and math as well as social-emotional wellbeing	2019-2020 School Year	Hite	SECD Student Survey completed 10-22-19  Fall FastBridge Screeners -academic completed 9-20-19 -behavior completed 10-11-19  KAP Interim completed 10-18-19
1	1,4,6,7	Full implementation of the MTSS Handbook will be honored with fidelity at all buildings	2019-2020 School Year	Hite, Hanson, Kelly	Academic MTSS implementation occurred throughout the 19-20 school year. We will complete the structuring process for MTSS S/E Behavior in the Fall of 2020 to begin implementing the Spring of 2021.
1	1,4,7	Provide Guidance for staff about the interaction between MTSS procedures and 504 and Special Education evaluations	August, 2019	Hanson	Completed August 7 and 8, 2019
1	1,4,7	Identify reading and behavior Tier resources for grades 9-12	September – March, 2019-2020 School Year	Hite, Hanson	Reading completed in 19-20. Behavior will continue in 20-21 school year.
1	1,4,7	Complete MTSS Behavior Tier 2 and 3 Protocols for all grade levels	September – March, 2019-2020 School Year	Hite, Hanson	We will complete the structuring process for MTSS S/E Behavior in the Fall of 2020 to begin implementing the Spring of 2021.
1	1,7	Track data of MTSS protocols for improvements in 2020-20201 MTSS Handbook	August - April, 2019-2020 School Year	Hite, Hanson, Kelly	Data is incomplete at this time due to school closures in March 2020.



**USD 232 Board of Education  
District Action Steps for 2019-2020**

<b>Strategy #2 Fully implement Individual Plans of Study and revised CTE Pathways by the 2022-23 school year (Relevance)</b>					
FS	Rose	Action steps	Timeline	Staff	Progress
6,8	4,6,7	Continue implementation of the new Pathways course at the middle schools, where each student will develop an IPS	2019-2020	Kelly	Curriculum has been finalized and is currently being implemented in each classroom. Xello is being used in each course. Classroom visits underway to help students match high school to IPS goals.
8	6,7	Continue to create a scope and sequence for IPS activities across grades K-12	2019-2020	Kelly	Ongoing. An IPS overview document for grades 6 through 12 has been completed.
2,4,8	6,7	Plan for the implementation of expanded or new career pathways, including courses to be housed at the new CTE Center	2019-2020	Kelly	In progress. We anticipate the plan being finalized by the end of August 2020.
2,4,8	6,7	Continue to work with stakeholder groups to determine which career pathways should be offered	2019-2020	Kelly	Completed

**USD 232 Board of Education  
District Action Steps for 2019-2020**

<b>Strategy #3 Fully implement One Device per Learner program and improve technology integration by the 2022-23 school year (Relevance)</b>					
FS	Rose	Action steps	Timeline	Staff	Progress
8	7	Present MacBook Initiatives Policies & Procedures to the Board of Education for approval	July 2019	Cater	Completed – approved by BOE July 15, 2019
8	7	Conduct initial Apple and Canvas training for all staff and specific training for secondary staff about using technology in the classroom	August 2019 with follow-up though out the year.	Kelly	Completed. Initial trainings were conducted at the August and October professional learning days; additional training continues, both virtually and in-person.
8	7	Recommend elementary device purchase to the Board of Education for approval	March 2020	Kelly, Riffel	Completed. The Technology Committee recommended that iPads be adopted at grades K-5.
8	7	Conduct using technology in the classroom training for elementary staff	June – August 2020	Kelly	Ongoing. The District Instructional Specialist for elementary schools is continuing to work with staff to find more ways to effectively integrate technology in the classroom. Professional Learning will occur over the summer, both virtually and in-person.
8	7	Monitor One Device per Learner initiative and recommend changes as needed	August 2019 – July 2023	Kelly, Riffel	Ongoing

**USD 232 Board of Education  
District Action Steps for 2019-2020**

## **B**uildings & Budgets

<b>Maximize district resources and provide high quality facilities to enhance educational programs.</b>
Objective B1: Completion of 2018 Bond Project by 2023.
Objective B2: Implementation of Multi-Year General Fund Budget Process through 2023.

<b>Strategy #4 2018 Bond projects fully implemented by August of 2022.</b>			
<b>Action steps</b>	<b>Timeline</b>	<b>Staff</b>	<b>Progress</b>
Mill Valley Projects Construction	March 2019-August 2020	Deghand	Update to BOE – 10/7/19 As of June 1, Gym, Fieldhouse and Renovations are on Schedule, Theater may be delayed slightly due to COVID-19 interruption of equipment delivery.
Planning for CTE and ECE Center	March 2019-September 2019	Deghand	Plans Presented to BOE 9/9/19. Public stakeholder meeting held 10/29/19; Contracts Approved February, 2020.
Planning for other Phase 2 projects	June 2019-December 2019	Deghand	DHS Site Plan Approved 11/4/19
Board approval of Phase 2 Construction Contracts	February, 2020	Deghand	Approved MVHS Stadium & Soccer and DHS Parking and access Road 4/6/20. DHS Stadium delayed.
Board approval for the Phase 2 Bond Sale	April & June, 2020	Larsen	Resolution to sell bonds approved 4/6/20.
Planning for Phase 3 Bond Projects	Spring 2020	Deghand	Meetings with staff April, 2020, design in progress.

**USD 232 Board of Education  
District Action Steps for 2019-2020**

<b>Strategy #5 Budgets plans based on the Kansas Legislatures school funding plan through the 2022-23 school year.</b>			
<b>Action steps</b>	<b>Timeline</b>	<b>Staff</b>	<b>Progress</b>
Review 2018-19 Expenditures	July-September, 2019	Larsen	Breakdown of staffing costs, fixed costs and discretionary spending presented to BOE 11/4/19
Use projected enrollment to estimate future General Fund Resources	October, 2019	Larsen	Enrollment report and projected increase in General Fund presented to BOE 11/4/19
Build 2020-21 Budget based on prioritized needs	November, 19 – January, 20	Larsen	Expenditures by building and department have been reviewed. Additional funding requests were gathered.
Plan for 21-22 budget implications of the New CTE & ECE Center	February 2020	Larsen	Fixed building costs as well as support staff needs have been calculated. Early Childhood staff to be relocated, CTE teacher staffing dependent upon course schedules.
Present recommendations to the board as appropriate	TBD		Due to COVID-19 related school closures and uncertainty of state revenues, recommendations will be delayed.

**USD 232 Board of Education  
District Action Steps for 2019-2020**

## Community Engagement

<b>Work proactively with the community to improve educational programs.</b>
Objective C1: Increase family and community engagement with schools.
Objective C2: Increase community awareness of USD 232.

<b>Strategy #6 Increase parent and community engagement. (Relationships)</b>					
FS	Rose	Action steps	Timeline	Staff	Progress
2,4		Provide parent and community sessions about the implementation of One Device per Learner initiative and Canvas learning management implementation	August-November 2019	Kelly, Riffel	Completed; Parent programs presented 08/26/19, 08/27/19, 9/23/19, 9/24/19.
2,4		Continue to work with the Johnson County Superintendents Mental Health Convening on suicide awareness and prevention and mental health education	Throughout 2019-20	Cater	"Angst" Presentation regarding anxiety: 10/15/19, 01/15/20.
2,4		Expand the involvement of the newly formed USD 232 Education Foundation	Throughout 2019-20	Cater	Nine foundation board members are now in place; completed formal 501c3 application; approved by IRS early 2020; completed bylaws, policies & procedures. Foundation extended grants to schools during second semester.

<b>Strategy #7 Improve the use and availability of information about the district. (Relationships)</b>					
FS	Rose	Action steps	Timeline	Staff	Progress
2,4		Update and disseminate district information to highlight USD 232's outstanding education and community	Throughout 2019-20	Cater	Using webpages and social media to share news and information about district, schools, and students. Increased followers on Twitter by 681, for a total of 1,706.
2,4		Provide information to keep the community up to date on the progress of the 2018 Bond	Throughout 2019-20	Cater	Updating webpages as projects progress. Ongoing.

## UNIFIED SCHOOL DISTRICT 232

De Soto – Shawnee – Lenexa - Olathe

### BOARD OF EDUCATION 2020-2021 ORGANIZATIONAL ITEMS

*For Approval July 13, 2020*

- A. ORGANIZE BOARD: ELECT PRESIDENT AND VICE PRESIDENT; DESIGNATE CLERK AND TREASURER  
**President**.....  
**Vice-President** .....  
**Clerk** ..... **Wendy Denham\***  
**Treasurer** ..... **Ken Larsen\***
- B. DESIGNATE OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS  
Administrative Office, De Soto High School, Lexington Trails Middle School, Starside Elementary: **Great American Bank\***  
Belmont Elementary, Clear Creek Elementary, Horizon Elementary, Mill Creek Middle School, Mill Valley High School, Mize Elementary, Monticello Trails Middle School, Prairie Ridge Elementary, Riverview Elementary: **Country Club Bank\***
- C. DESIGNATE OFFICIAL NEWSPAPER FOR USD 232 PUBLICATIONS  
**The Legal Record\***
- D. APPOINT AUTHORIZED PL-382 (FORMERLY PL-874) REPRESENTATIVE  
**Ken Larsen\***  
Note: This is also required by statute as we are eligible to receive reimbursement for land owned by the federal government.
- E. APPOINT OFFICIAL OFFICER FOR ALL STATE AND FEDERAL PROGRAMS  
**Joe Kelly\***
- F. APPOINT FOOD SERVICE REPRESENTATIVE / FREE/REDUCED LUNCH PROGRAM ADMINISTRATOR  
**Jolyn Mortenson\***
- G. APPOINT DISTRICT KPERS REPRESENTATIVE  
**Gabriella Philbrook\***
- H. APPOINT A HEARING OFFICER FOR FREE AND REDUCED PRICE MEAL APPLICATION APPEALS  
**Alvie Cater\***

\* served in this capacity last year

I. ADOPT 1116-HOUR CALENDAR

J. APPOINT BUILDING ADMINISTRATORS AS AUTHORITY TO REPORT STUDENTS WHO ARE NOT ATTENDING SCHOOL

K. DESIGNATE SCHOOL ATTORNEY

**Michael G. Norris, Norris Keplinger Hicks & Welder LLC\***

L. ESTABLISH PETTY CASH FUNDS AND PETTY CASH LIMITS

Administrative Office .....	\$ 1,500.....	Jodie Saultz*
De Soto High School .....	\$ 1,000.....	Sam Ruff*
Mill Valley High School .....	\$ 1,000.....	Gail Holder
Lexington Trails Middle School.....	\$ 500.....	Clark McCracken*
Mill Creek Middle School .....	\$ 500.....	Josh Kindler*
Monticello Trails Middle School.....	\$ 500.....	Melissa Hansen*
Belmont Elementary .....	\$ 400.....	Pam Hargrove*
Clear Creek Elementary .....	\$ 400.....	Kelley Begley-McCall*
Horizon Elementary .....	\$ 400.....	Steve Crutchfield*
Mize Elementary .....	\$ 400.....	Gerri Balthazor*
Prairie Ridge Elementary .....	\$ 400.....	Kristel Fulcher*
Riverview Elementary .....	\$ 400.....	Beth Mildren*
Starside Elementary .....	\$ 400.....	Kris Meyer*

M. RESOLUTION TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES

[See Attachment 1.]

N. RESOLUTION TO ENSURE EQUIVALENCY AMONG SCHOOLS WITHIN THE DISTRICT

[See Attachment 2.]

O. DESIGNATE A HEARING OFFICER FOR SUSPENSION AND EXPULSION HEARINGS

**Brian Schwanz\* - Secondary & Carrie Handy\* - Elementary**

P. DESIGNATE HEARING OFFICERS FOR APPEAL OF AN EXTENDED-TERM SUSPENSION OR AN EXPULSION

**Ashley Spaulding\*, John Gaignat\***

Q. DESIGNATE DISTRICT OSHA/ENVIRONMENTAL SAFETY COORDINATOR

**Debra Atwell\***

R. DESIGNATE DISTRICT COMPLIANCE OFFICER TO RECEIVE DISCRIMINATION COMPLAINTS

**Brian Schwanz\***

\* served in this capacity last year

S. ADOPT GUIDELINES FOR ACTIVITY FUNDS AND GATE RECEIPTS

[See Attachments 3-14.]

T. DESIGNATE REPRESENTATIVES TO DISTRICT COMMITTEES

	<u>Board Rep</u>	<u>Staff Rep</u>
1. Board & Administration.....	<b>Danielle Heikes, Pres.*</b> <b>Rachele Zade, V.P.*</b>	<b>Frank Harwood*</b>
2. Human Resources/Negotiations.....	<b>John Gagnat*</b> <b>Danielle Heikes*</b>	<b>Brian Schwanz*</b> <b>Carrie Handy*</b>
3. Facilities & Operations.....	<b>Bill Fletcher*</b> <b>Rachele Zade*</b>	<b>Steve Deghand*</b> <b>Ken Larsen*</b>
4. Teaching & Learning/Technology.....	<b>Stephanie Makalous*</b> <b>Ashley Spaulding*</b>	<b>Joe Kelly*</b>
5. Special Education.....	<b>Stephanie Makalous*</b> <b>Ashley Spaulding*</b>	<b>Lee Hanson*</b>
6. Budget & Finance.....	<b>John Gagnat*</b> <b>Rick Amos*</b>	<b>Ken Larsen*</b>
7. Chambers of Commerce/City Councils.....	<b>Bill Fletcher*</b> <b>Rick Amos*</b>	<b>Alvie Cater*</b> <b>Frank Harwood*</b>
8. Education Foundation .....	<b>Rachele Zade*</b>	<b>Alvie Cater*</b>

U. SET SUBSTITUTE TEACHER PAY SCALE

Recommend that the substitute daily rate be \$125 and that long-term substitutes receive a flat rate of \$140 beginning with the 15th consecutive day in the same classroom.

V. RESOLUTION TO ADOPT WAIVER OF REQUIREMENTS FOR GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

[See Attachment 15.]

W. ANNUAL NOTICE OF STUDENT DIRECTORY INFORMATION

[See Attachment 16.]

X. DESIGNATE DISTRICT FINANCIAL ADVISOR AND BOND ATTORNEY



**Financial Advisor..... TBD**  
**Bond Attorney.....Gilmore & Bell\***

Y. ESTABLISH MILEAGE RATE FOR REIMBURSEMENT AT THE CURRENT STATE RATE

Z. DESIGNATE DISTRICT FREEDOM OF INFORMATION OFFICER.

**Alvie Cater\***

AA. DESIGNATE COORDINATOR OF HOMELESS CHILDREN PROGRAMS.

**Robert J. Kordalski\***

BB. APPROVAL TO MAKE PAYMENTS IN ADVANCE OF BOARD APPROVAL.

[See Attachment 17.]

CC. APPROVE AT EACH REGULAR BOARD MEETING OFFICIAL MEETING MINUTES FROM THE PREVIOUS BOARD MEETING.

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Date Approved

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Clerk, Board of Education

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President, Board of Education

USD232/FH:wsd/05/04/20

\* served in this capacity last year



# Unified School District 232

**De Soto – Shawnee – Lenexa – Olathe**  
**www.usd232.org**

## Human Resources Department

Carrie Handy - Director of Human Resources - Elementary  
Brian Schwanz - Director of Human Resources - Secondary

**To:** USD 232 Board of Education  
Dr. Frank Harwood, Superintendent of Schools  
**From:** USD 232 Human Resources Department  
**Date:** May 27, 2020  
**Re:** Revisions for the 2020-2021 Classified and Health Services Employee Handbook  
(Alert)

The recommended changes for the 2020 – 2021 Classified and Health Services Employee Handbook are outlined below. Pending Board approval, we will post the updated handbook on the USD232 Benefits Intranet and the Human Resources Intranet. Additionally, hard copies will be made available in each building's main office with individual copies provided to those who so request. All classified and health services employees will be required to sign-off on an acknowledgment form to ensure receipt and understanding of their revised handbook.

### **Summary of Proposed Revisions** **2020-2021 Classified and Health Services Employee Handbook**

#### **1. Table of Contents**

Updated to match updated handbook

#### **2. Page 7 – Job Posting**

We are recommending the edit of the last sentence since we post all openings: USD232 provides employees an opportunity to indicate their interest in open positions and advance within the organization according to their skills and experience. ~~In general, a~~ Notices of job openings are posted on the USD232 website., ~~although USD232 reserves the right not to post all openings.~~

#### **3. Page 15 – Performance Evaluations**

We are recommending to change the evaluation deadline date back to what we have done the previous year when evaluations are due:  
- Delete "May 15th" and replace with "April 20th".



# Unified School District 232

**De Soto – Shawnee – Lenexa – Olathe**  
**www.usd232.org**

**Human Resources Department**  
Carrie Handy - Director of Human Resources - Elementary  
Brian Schwanz - Director of Human Resources - Secondary

## 4. Page 10 – Health Insurance

We are recommending adding the following in bold to the last sentence:

The employee would be responsible for paying the remainder of the premium **plus any buy-up option amount chosen by the employee.**

This is the current practice of the district and clarifies the language.

## 5. Page 10 – Health Insurance for Retirees

We are recommending adding the following change in bold to this sentence:

A retiring employee may continue to participate in the district's health insurance program at the retiring employee's own expense, at the ~~same cost as paid by the district for active employees~~ **full premium charged by the medical insurance provider for active employees.**

This is the current practice and clarifies the language.

## 6. Page 11 – Life Insurance

We are recommending the following deletion: All eligible employees, ~~with the exception of substitute employees,~~ are entitled to the life insurance benefit.

Substitute employees are not eligible for benefits

## 7. Page 12 – Short-Term Disability (STD)

We are recommending the rewording of the following sentence with the bold section:

USD 232 provides a basic weekly short-term disability (STD) benefits plan to eligible employees who are unable to work because of a qualifying disability due to an ~~injury or illness off the job~~ **off-the-job injury or illness.**

The rewording of the sentence we feel makes the language clearer for our employees.



# Unified School District 232

**De Soto – Shawnee – Lenexa – Olathe**  
**www.usd232.org**

**Human Resources Department**  
Carrie Handy - Director of Human Resources - Elementary  
Brian Schwanz - Director of Human Resources - Secondary

## **8. Page 13 – Workers Compensation**

We are recommending rewording the following paragraph:

**Original:** An injury suffered while going to or coming from work is not an injury arising out of and in the course of employment whether or not the employer provided transportation if such means of transportation was available for the exclusive personal use by the employee, unless the employee was engaged in a special errand or mission for the employer, or access to the vehicle was an integral element of the employment. An employee who is injured while deviating from the course of his employment, including leaving the employer's premises, is generally not eligible for benefits unless such deviation is expressly approved by the employer.

**Proposed:**

An injury suffered while going to or coming from work is not an injury arising out of and in the course of employment. An employee who is injured while deviating from the course of his/her employment is generally not eligible for benefits unless such deviation is expressly approved by the employer.

## **9. Page 16 – Sick Leave Buy Back Chart**

We are recommending to update the amount of money paid for employees to have their leave bought back. We are also looking at additional incentives for early notice of resignation.

## **10. Page 18 – Extended Injury/Illness Leave (Extended Leave)**

We are recommending that we create two sections one titled FMLA Qualified and one titled Non-FMLA Qualified (long term leave). This is because of the different requirements for FMLA qualified and Non-FMLA qualified.

The need for this change is to better reflect the difference in FMLA and Non-FMLA qualifications

## **11. Page 20 – Timekeeping**

We are recommending the addition of the following sentence: Employees are not to clock in/out on a personal mobile device unless prior approval has been given by the supervisor for special circumstances. Clocking in/out on a personal mobile device without approval may lead to disciplinary consequences.

There are issues that arise when an employee is clocking in/out on a mobile device that we are trying to prevent.



# Unified School District 232

**De Soto – Shawnee – Lenexa – Olathe**  
[www.usd232.org](http://www.usd232.org)

**Human Resources Department**  
Carrie Handy - Director of Human Resources - Elementary  
Brian Schwanz - Director of Human Resources - Secondary

## **12. Page 24 – Compensatory Time**

We are recommending the addition in bold: As the second option, the supervisor and employee must agree in advance that any over-time will be banked as comp time.

**However, comp time may accrue only to a maximum of 40 hours.**

## **13. Page 27 – Inclement Weather Closing**

We are recommending the addition of the sentence in bold: In the event that the Superintendent determines that severe weather conditions require all district buildings closed, employees with less than 250-day work agreements will not report to work but will receive their normal daily pay, for school days that are not made up. **However, hours paid for the week in which the closing occurs will not exceed the number of hours in the employee’s work agreement unless the total hours were actually worked.**

The additional sentence will help clarify for our employees.

## **14. Page 27 – Extra Duty**

We are recommending the deletion of the words “plus applicable overtime” from the following sentence: To ensure that USD 232 is meeting the requirements of the Fair Labor Standards Act, the district will pay volunteering classified employees \$13.75 per hour, ~~plus applicable overtime~~, for any extra duty assignment, excluding time-keeper and score-keeper.

According the Department of Labor, we are not required to pay overtime for volunteered extra duty work if a classified employee works over 40 hours in a week.

## **15. Appendix Sick Leave Pool**

We are looking at making some adjustments to the sick leave pool. The adjustments would set a requirement for a time worked prior to being able to access the pool. We are also looking at an option to have an employee repay the pool.

If you have any questions regarding the recommended changes and/or would like additional clarification, please feel free to contact any member of the Human Resources Department.



# Unified School District 232

## Student Nutrition Department

[www.usd232.org/nutrition](http://www.usd232.org/nutrition)

**Jolyn Baldner**

Director of Student Nutrition

TO: Frank Harwood, Superintendent of Schools  
USD 232 Board of Education members  
FROM: Jolyn Baldner, Director of Student Nutrition  
DATE: May 27, 2020  
SUBJECT: 2020-2021 Student Nutrition A la Carte Beverages (FYI REPORT)

Requests for bid were sent and received by Coca-Cola, PepsiCo, and Hiland Dairy. Because the total of these items will not exceed the \$100,000 Federal threshold for total food service purchases in 2020-2021, Board of Education approval is not required to award each line item to the recommended vendor(s). It is important to note that the conditions of this bid retain the use of the vendor's merchandising coolers proportionate to volume awarded. This was a very important component of the bid request for the Student Nutrition Department.

Coca-Cola will receive line-item a la carte beverage awards for all items except water, tea, and 100% bottled juice. The before mentioned items will be awarded to Hiland Dairy. PepsiCo failed to meet all bid requirements in bid packet.

To: Members of the Board of Education  
Dr. Frank Harwood, Superintendent of Schools  
From: Michelle Hite  
Date: May 27, 2020  
Subject: **Kansas Education Systems Accreditation Outside Visiting Team Report (FYI)**

This information provides awareness for the Board of Education in regard to Kansas Education Systems Accreditation (KESA) Outside Visiting Team (OVT) report. You may recall being informed regarding the KESA five-year cycle, the system, or district, holds annual meetings with the KESA OVT. This team is comprised of educational professionals who work collectively to provide areas of continuous improvement, as well as areas of celebration and accomplishment.

The OVT is comprised of the following educators:

- Dr. Hollie Becker- CHAIR, Assistant Superintendent, USD 469 Lansing
- Ryan Bodensteiner, Director of Curriculum & Instruction, USD 453 Leavenworth
- Dr. Erin Smith, Coordinator of Curriculum & Instruction, USD 512 Shawnee Mission School District
- Maria Worthington, Teacher- Blue Valley North High School ELA, USD 229 Blue Valley School District

The OVT visit occurred March 29<sup>th</sup>, 2020. Due to closure of school buildings by Governor Kelly related to COVID-19, the accreditation meeting was held, for the first time ever, in an online, distance format.

- The OVT met with the Director of School Improvement to review foundational structures, compliance, and the 2019-2020 school year report in the authenticated KSDE portal. This included supporting documents such as data, links to website information, and artifacts such as documents, reports, and building-specific items.
- OVT closed discussion and report writing
- Debrief of final 2019-2020 report with Dr. Harwood, Alvie Cater, and Michelle Hite

The debriefing report highlights Recommendations for Continuous Improvement, as well as Commendations.

**Commendations:**

1. USD 232 Principals have ownership and buy-in of data and building instructional leadership.
2. USD 232 teachers demonstrated leadership and investment in the creation of the Continuous Learning Plan.
3. Creation of USD 232 Education Foundation
4. USD 232 Received all four "Kansas Can Achievement Awards":  
Commissioner's Award, Graduation Rate, Postsecondary Success, and Academically Prepared for Postsecondary Success

**Recommendations:**

1. Complete MTSS Behavior protocol and implement fully in 2020-2021 school year.
2. Highlight FastBridge growth data, using winter 2018-to-winter 2020 (consistent 3-year cohort data).
3. Include virtual learning in technology PD.
4. \*Create a plan for August that addresses re-engagement of students, if buildings are allowed to reopen, and how to continue learning remotely if schools remained closed.
  - a. Address equity and engagement concerns.
  - b. Define “student engagement”
  - c. How does differentiation look?

\*Necessary work for all Kansas districts, due to COVID-19 Kansas state Order for building closures.

This report is provided in accordance with the Goal objective timeline provided by the superintendent and approved by the Board.

Please reach out with any questions you may have on this topic.

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