



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood, Ed.D
Superintendent of Schools

USD 232 BOARD OF EDUCATION **REGULAR MEETING AGENDA**

The meeting will be viewable to the public via our YouTube channel: <https://bitly.com/usd232youtube>

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

September 13, 2021

In-person attendance will be limited to available seating.

Face coverings are recommended within indoor public spaces.

***** Please silence cell phones prior to the beginning of this meeting. *****

- 6:00 P.M.**
- I. REVENUE NEUTRAL RATE HEARING OPENING.**
 - A. Call to Order.
 - B. Pledge of Allegiance.
 - C. Published Agenda Overview.
 - D. Hearing.
 - II. ADJOURN REVENUE NEUTRAL RATE HEARING.**

(Note: The revenue neutral rate resolution will be submitted for approval on the regular meeting agenda.)
 - I. BUDGET HEARING OPENING.**
 - A. Call to Order.
 - B. Hearing.
 - II. ADJOURN BUDGET HEARING.**

(Note: The budget will be submitted for approval on the regular meeting agenda.)
 - I. REGULAR MEETING OPENING.**
 - A. Call to Order.
 - II. GOOD NEWS.**
 - A. Staff Member Recognition.
 - III. PATRON INPUT.**

Individuals wanting to address the board must submit a request to the board clerk before the meeting is called to order. The board president will determine the amount of time allotted for comments.

IV. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Adopt agenda.
- B. Adopt the Revenue Neutral Tax Rate Resolution.
- C. Approve the 2021-2022 USD 232 Budget.
- D. Approve minutes of the August 2nd regular meeting.
- E. Approve payment of bills and transfer of funds (if appropriate).
- F. Approve employment recommendations made on September 8, 2021.
- G. Approve employment recommendations made on September 13, 2021.
- H. Approve proposed revisions to the 2021-22 Classified Employee Handbook.
- I. Approve proposed revisions to the 2021-22 Related Services Employee Handbook.
- J. Approve a Memorandum of Understanding relating to sick leave policy between USD 232 and the De Soto Teacher's Association.
- K. Approve the addition of Unified Bowling as a sport in USD 232.
- L. Approve start-up of a Tabletop Roleplaying Game Club (TTRPGC) for students at Mill Valley High School.
- M. Accept a donation in the amount of \$1,000.00 from an individual who wishes to remain anonymous to Belmont Elementary School.
- N. Approve the following extended day trips:
 - De Soto High School Cross Country, Grades 9-12, Chile Pepper Cross Country Festival, University of Arkansas Fairgrounds, Fayetteville, AR, October 1-2, 2021.
 - De Soto High School & Mill Valley High School Thespian Troupes, Grades 10-12, State Thespian Conference, Wichita, KS, January 6-8, 2022.
 - Mill Valley High School Silver Stars Dance Team, Grades 9-12, compete at the National Dance Alliance Nationals, Orlando, FL, March 2-7, 2022.

V. ACTION ITEMS.

- A. Instrumental Music RFP. [Brian Schwanz]
- B. Communicable Disease Mitigation Protocols. [Dr. Frank Harwood]

VI. ALERT.

- A. Employee Voluntary Retirement Benefits Program for 403(b) and 457 (b) plans.

VII. EXECUTIVE SESSION.

- A. Non-Elected Personnel.
- B. Attorney/Client Privilege.

VIII. ADJOURNMENT.

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JULIE STUCKY
Director of Finance

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Julie Stucky, Director of Finance
SUBJECT: Budget Hearing
Revenue Neutral Rate Hearing
Budget Approval (Consent Agenda)
Revenue Neutral Rate Resolution Adoption (Consent Agenda)

At the Board of Education meeting on August 2, 2021 the Board approved publishing the budget for fiscal year 2021-22 and also publishing the Intent to Exceed the Revenue Neutral Rate. State statute requires that there must be not less than 10 calendar days between the date of these budget publications and the public hearing. The budget and the Intent to Exceed the Revenue Neutral Rate were published in The Legal Record on August 10, 2021. Therefore, the required 10-day period will be met on August 20, 2021.

2021 SB 13 and Senate Sub for HB 2104, provides that a levy of property taxes to finance the 2021-2022 budget of USD 232 exceeds the Revenue Neutral Tax Rate to finance the 2021-2022 budget of USD 232, be authorized by a resolution. The following resolution will be part of Consent Agenda, Item B, for adopting the budget:

NOW, THEREFORE, BE IT RESOLVED by USD 232 that the 2021-2022 budget with a levy of property taxes exceeding the Revenue Neutral Tax Rates calculated for 2021-2022, as adjusted pursuant to 2021 SB 13 and Senate Sub for HB 2104 is hereby adopted for the following funds: General Fund, Supplemental General Fund, Capital Outlay Fund, Bond and Interest Fund, Special Assessment Fund, and the Cost of Living Fund.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

August 2, 2021

YouTube channel: <https://bitly.com/usd232youtube>

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Rick Amos
Bill Fletcher
John Gagnat
Danielle Heikes
Stephanie Makalous
Ashley Spaulding
Rachele Zade

Others Present: Alvie Cater, Assistant Superintendent of Administration & Communications
Steve Deghand, Assistant Superintendent of Facilities & Operations
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Carrie Handy, Executive Director of Elementary Education
Tara Harmon-Moore, Coordinator of Health Services
Dr. Frank Harwood, Superintendent of Schools
Rob Moser, Coordinator of Safety & Transportation
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Brian Schwanz, Executive Director of Secondary Education
Julie Stucky, Director of Finance

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

GOOD NEWS.

Mill Valley High School Relay for Life. Cory Wurtz, teacher at Mill Valley and sponsor of the Jaguar Nation Relay for Life, was joined by students Anna Brazil and Alyssa Canning who served as Executive Team Leaders in 2020-21 and will be Chairpersons of the event this school year, to share information on the school's Relay for Life event. This is a fundraising event for the American Cancer Society, specifically pediatric cancer, and consists of student teams of 4-12 who get sponsors and walk laps around the track.

The event includes ceremonies, a survivor dinner and lap, on-site fundraising, a silent auction and activities. Mr. Wurtz said Mill Valley has had 40-60 teams with 300-475 participants as well as countless other spectators and community support. He shared a history of funds collected and said that since 2016 Mill Valley has raised \$446,940.00. Accolades for the school's Relay for Life event include the following: 2016 National Student Number One Rookie Event, 2019 National Student Top Five Per Capita Income, 2019 Flynn Spirit of Relay Regional Winner and 2021 National Youth Top Performing Event Runner Up. Mr. Wurtz shared a breakdown of student leadership for the event and their responsibilities and concluded his presentation with dates for 2021-22 events.

PATRON INPUT. President Heikes opened the floor for patron input. The following individuals spoke:

April Davies, Shawnee, requested that the Board require masks for students and staff in the district at the beginning of the 2021-22 school year. She said masking is an effective mitigation technique to prevent the spread of COVID.

Regan Becker, Shawnee, a student in the district, said that she had a medical mask exemption, but experienced a negative environment at school without the mask. She asked the Board to keep the masks as an option.

Laura Berg, Shawnee, asked the Board to reconsider their decision to make masks optional for the upcoming school year and re-instate a mask requirement. She referenced a recent COVID outbreak in a summer school camp at Clear Creek Elementary.

Susan Mohn, Shawnee, thanked the Board for their service and expressed sorrow with the division COVID has created in the district. She asked the Board to consider a mask policy for children under the age of 12 who are not authorized to receive the vaccine.

Abby Reichle, Lenexa, said that she is the expert in taking care of her kids. She said her kids do have a medical mask exemption and has concerns about the bullying. She supports anyone choosing to wear a mask and asked that the Board give the choice to students.

Debbie Detmer, Shawnee, spoke about PCR tests producing false results and said the tests are being recalled. She said the CDC has suppressed the only mitigation factor which is natural immunity. She said with vaccination there isn't protection from new strains of the virus. She said it is not the unvaccinated creating this environment, it is the vaccinated. She asked the Board to not push the masks.

Becky Gallagher, De Soto, said that there has never been anything more divisive than what is going on now. She said she is here to protect those that wish to wear masks and also those that do not wish to wear a mask. She strongly opposes mandatory masks for students. She also spoke about limiting exclusion.

Arlice Gallagher, De Soto, said she is for parental choice along with family physicians.

Monica Lewis, Shawnee, said she and her children have auto-immune disease. She said if the Board makes masking optional then children are being taught to ignore recommendations from qualified professionals. She supported a mask policy for all students. She asked the Board to follow the science and the data regardless of political influence.

Lara Kennedy, Shawnee, said almost 6 years ago she held one of her babies while they died and said she would hate for anyone here to ignore the science and risk losing a child.

Amy Knapitsch, Lenexa, said she is a pediatrician and mother of USD 232 students. She spoke about an uptick in COVID cases and hospitalizations and encouraged the Board to require students over the age of 2 to wear masks. She said with high transmission and optional masks there will be numerous quarantines. She said masking is key to successful in-person learning.

Jake Rasdall, Shawnee, asked the Board to enforce a mask requirement for the upcoming school year. He said all students deserve in-person learning. He said his daughter, who has auto-immune disease, has seen multiple doctors who have all said mask use is necessary.

Jacquelyn Matthews, Shawnee, said the CDC has never said it would be safe for an unvaccinated person to be indoors without a mask. She said the Board has left families scrambling for other options. She said masks must always be worn to be effective and masking during COVID is a matter of public safety. She said until all students are eligible for the vaccine, all students should be in masks.

Melanie Thompson, Shawnee, asked that the Board re-instate masks for students, particularly students under 12 who are not eligible for the vaccine. She reminded the Board that not all information is reliable. She said the Board must look to experts in the medical field. She said many parents want the choice to have their children vaccinated before returning to an un-masked environment. She asked the Board to be preventative instead of reactive.

Sarah Carmichael, Shawnee, said Sanmi Areola and Elizabeth Holzschuh are not medical experts. She said the vaccine is not approved for emergency use in the United States. She said the Johnson County Department of Health & Environment needs to answer questions and asked why the goalposts keep moving. She asked the Board to not mandate healthy children to wear masks all day.

Marlina Yates, Shawnee, said her daughter was one of the children who attended the JCPRD summer camp that was closed due to a COVID outbreak. She said this is an example of how easily and quickly COVID can spread without a mask requirement. She said if masks aren't required then many people will send their children to school without a mask and schools will have to be closed. She asked the Board to implement a mask mandate for the school year.

Gina Gauna, Shawnee, said if masks are not required her unvaccinated children will not be able to attend school in the Fall due to her health comprised father living in their home who is on oxygen. She asked the Board to vote to adopt an indoor mask mandate for all students and staff. She said the science fully supports masking to prevent the spread of this deadly virus.

Emily Carpenter, Lenexa, said that she loved that the Board starts every meeting with the Pledge of Allegiance. She said any policy put forth by the Board and Superintendent must not violate state law. She said no-one loves children more than their own parents and no-one knows them more than their own parents. She asked that the Board allow parents, along with their pediatricians, to decide what is in the best interest of their students. She said giving everyone the freedom to choose is what living in America is all about.

Lindsay Flint, Shawnee, said there were multiple mitigation efforts in place last year so to say masks were responsible for limiting exposure is false. She said quarantine should look no different if masks are parent choice. She said a survey regarding mask use was taken down that listed over 400 parents supporting parent choice. She asked the Board allow parents to work with their pediatricians.

Kelley Emmons, Shawnee, strongly asked the Board to follow the recommendations of the CDC. He asked the Board to listen to the relevant subject experts and choose a universal mask mandate.

Alison Phillips, Shawnee, asked the Board to think about more than what is happening with COVID. She advocated for parental choice and a normal school year for kids.

John Moyer, Shawnee, said one of the school's he drove by on the way here had a sign that says "Thankful for our Freedom". He asked the Board to allow parents to choose how to manage their own risk. He cited difficulty his kids had with mask use and said if the Board chooses to enforce a mask mandate they will not be attending school in the district this year. He said the latest COVID survival rate for children is 99.99%.

Amber Sims, Shawnee, said the vote the Board made on July 12th was premature and a lot has changed since then. She asked the Board to vote for a mask mandate for students in grades K – 5 who do not have the opportunity to get vaccinated. She encouraged the Board to listen to medical professionals.

Dustin Harris, Shawnee, said he is an observation expert. He said the PCR test and antigen test, are on recall. He said Pfizer just said there will be a need for anti-viral medication to treat COVID. He said Fox 4 said Children's Mercy is full and drives fear, but Children's Mercy said they have plenty of capacity.

President Heikes declared a five-minute break at 7:25 p.m.

The Board returned to open session at 7:30 p.m.

President Heikes asked if there were any changes to the Agenda or Consent Agenda. No changes were requested.

Mrs. Stephanie Makalous moved to adopt the Agenda and approve the Consent Agenda.

Mrs. Ashley Spaulding seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the July 12th regular meeting.
2. Payment of bills and issuance of checks numbered 55718 – 55806 and 55811 – 55886.
3. Personnel recommendations as follows:

Resignations – Classified

Brooke Brownwell, Paraprofessional, SE

Deborah Corbitt, Cashier, PRE

Elia Diaz, Evening Custodian, MVHS (*effective 7/23/21*)

Kristie Deutsch-Nelson, Paraprofessional, MCMS

Dava Holden, Center Based Paraprofessional, BE
Nicole Jones, Paraprofessional, MTMS
Susann Krenzel, Student Nutrition Substitute, Districtwide
Melissa Nelly-Cramer, Secretary, DHS

Retirement – Classified

Deb Johnson, Facilities Department Administrative Assistant, DSC

Employment – Classified

Janelle Baldwin, Center Based Paraprofessional, BE
Sally Brackney, Center Based Paraprofessional, DHS
Mitchell Brandenburg, Center Based Paraprofessional, BE
Noelle Drabek, Nurse, CTEC
Maria Fiscella, Substitute Early Childhood Paraprofessional, CTEC
Jennifer Hansen, Paraprofessional, The Bridge
Jennifer Kohles, Paraprofessional, ME
Lacey Morely, Paraprofessional, The Bridge
Candy Sitcler, Student Nutrition Assistant, MVHS
Caeser Villa, Long-term Paraprofessional Substitute for Connections B Classroom, LTMS
Coelleen Walter, Paraprofessional, RE
Leslie Wilson, Secretary, MVHS
Chris Young, Custodian, CCE
Gerald Young, Custodian, MVHS

Resignation – Certified *(At the conclusion of the 2020-21 school year.)*

Jennifer Carter, 3rd Grade Teacher, RE
Jerry Howard, Graphic Design Teacher, MVHS

Employment – Certified *(Effective for the 2021-22 school year.)*

Molly Brandenburg, Speech Language Pathologist, BE
Heather Grayson, 3rd Grade Teacher, PRE
Mary King, 7th Grade Pathways Teacher, MTMS
Travis Kohler, Graphic Design Teacher, MVHS

4. Acceptance of an investigation report.
5. Revisions to Board Policy DC – Annual Operating Budget and adoption of new Board Policy DE – Fraud Prevention and Investigation.
6. Acceptance of the following donations:
 - Snap Circuits, K'Nex and Magnatiles (valued at \$462.64) from DonorsChoose.org and T-Mobile to Maddie King's 4th grade classroom at Starside Elementary School.
 - \$500.00 from the USD 232 Education Foundation to the USD 232 Early Childhood Department.

ACTION ITEMS.

Budget & Revenue Neutral Rate Notice of Hearings Publication. Julie Stucky, Director of Finance, referred the Board to the Form 150 and Code 99 budget documents included in the board packet. For Form 150 she pointed out that the General Fund is still based on student enrollment counts and the district can use

counts from last year or the previous year. She said the September 2019 student counts will be used this year. She said the Base State Aid Per Pupil (BSAPP) will be \$4,706.00 then reviewed the various sources of revenue that make up the General Fund legal maximum budget authority. On Code 99 she pointed out that the biggest change is that federal funds are increasing due to ESSER Funding. This form shows a comparison of actual expenditures for 2019-20 and 2020-21 compared to proposed budget expenditures for 2021-22. Mrs. Stucky explained that a higher budget is proposed than what the district is expected to spend to avoid having to republish the budget at a later date if something happens that would cause the need to spend more than what is originally published. She said Capital Outlay is budgeted well above what the district is expected to spend, but publishing a higher amount would give the district authority to cover unexpected emergency expenses.

Mrs. Stucky then reviewed a new publication for exceeding the revenue neutral rate. She said that Senate Bill 13 requires that the board adopt a resolution for the revenue neutral rate. She said Column 1 shows the actual amount of tax levied in 2020-21, Column 2 indicates the actual tax rate for 2020-21, Column 3 calculates what the tax rate would have to be in order to raise the same amount of taxes for 2021-22. Mrs. Stucky said that since the district's assessed valuation has increased, the district has no choice but to exceed the revenue neutral rate since it is required to have a 20 mil General Fund. The Supplemental General Fund and Capital Outlay Fund are both previously public voted on tax levies.

Bill Fletcher asked if the mill levy was lowering. Mrs. Stucky said it was going down by .401 mills. Mr. Fletcher asked how much the assessed valuation increased. Dr. Harwood said it increased by about 7-8%.

Mrs. Ashley Spaulding moved to approve publication of the Notice of Hearing - 2021-2022 Budget in the district's official newspaper stating that the Board will hold a public hearing on the budget on September 13, 2021, 6:00 p.m., at the USD 232 Administrative Office, 35200 West 91st Street, De Soto, KS.

Mr. John Gaignat seconded.

Carried 7/0.

Mr. Rick Amos moved to approve publication of the Notice of Hearing - Exceeding the Revenue Neutral Tax Rate for the 2021-2022 School Year in the district's official newspaper stating that the Board will hold a public hearing on exceeding the revenue neutral tax rate on September 13, 2021, 6:00 p.m., at the USD 232 Administrative Office, 35200 West 91st Street, De Soto, KS.

Mrs. Danielle Heikes seconded.

Carried 7/0.

Approval of 2021-22 Audit Firm. Julie Stucky explained that at the last meeting the Board approved Karlin & Long, LLC to do the district's audit this year; however, the next day they announced that they were no longer going to be doing school district audits. She said Karlin & Long has recommended Varney & Associates to do the audit and said they will honor the price quoted by Karlin & Long (not to exceed \$12,000.00). She said if the board approves Varney & Associates the administration will do an RFP for a firm next year.

Mrs. Rachele Zade moved to approve Varney and Associates to conduct the 2021 USD 232 fiscal audit.

Mrs. Danielle Heikes seconded.

Carried 7/0.

Professional Negotiated Agreement, 2021-22. Alvie Cater, Assistant Superintendent of Administration & Communications, shared with the Board that the Negotiations team has reached a tentative agreement with the De Soto Teacher's Association (DTA) in regards to the Professional Negotiated Agreement (PNA) for the 2021-22 school year. He talked about the strong partnership between USD 232 and the DTA. He then highlighted key components of the district compensation schedule noting that it adds \$500 on the base, allows for horizontal and vertical movement on the salary schedule, and adds approximately 2.51% to the salary schedule, or \$782,070.00. Mr. Cater asked for Board approval of the PNA, but noted it will not be in effect until the association has had a chance to ratify the agreement.

Mrs. Danielle Heikes moved to approve the 2021-2022 Professional Negotiated Agreement between USD 232 and the De Soto Teacher's Association as presented.

Mrs. Rachele Zade seconded.

Carried 7/0.

Compensation Packages for Employees not covered by the PNA. Carrie Handy, Executive Director of Elementary Education, presented compensation recommendations for employee groups not covered by the PNA. She said classified staff (hourly and salaried) will see an increase in the base salary by an average of 3.65% for each employee within established salary ranges for each employee group and 1.0% for employees outside of the established range. This will result in an increase salary cost of \$341,840.00. Part of the increase in classified salaries is due to a revised nurses' salary schedule and some other increased starting salaries. Mrs. Handy said for administration there will be an increase to base pay equal to an average of 2.5% within established salary ranges for each employee group and 1.0% for employees outside of the established range. This will result in an increase salary cost of \$109,484.00. She asked for Board approval of the proposed compensation packages.

Mrs. Ashley Spaulding moved to approve staff compensation packages for the 2021-2022 school year as presented.

Mr. Rick Amos seconded.

Carried 7/0.

Retention Incentive MOU with De Soto Teachers Association. Brian Schwanz, Executive Director of Secondary Education, reminded the Board that local school districts could use Elementary and Secondary School Emergency Relief (ESSER) grant funds to improve retention rates. He presented a Memorandum of Understanding (MOU) between USD 232 and the DTA regarding a one-time retention incentive for professional employees. He noted that administration also intends to provide the retention incentive to other employee groups not covered by the PNA. Each full-time staff member who was employed before December 31, 2020, and has been continuously employed through October 14, 2021, will receive a one-time \$600.00 retention incentive and staff members employed after December 31, 2020, but by August 12, 2021, and have been continuously employed through October 14, 2021, will receive a \$300.00 retention/hiring incentive. Those staff members employed less than full-time will receive a pro-rated

payment. He said if the Board accepts the MOU the administration will take necessary steps with the State to gain approval to use ESSER funds for this purpose.

Mr. Rick Amos moved to approve the Memorandum of Understanding between USD 232 and the De Soto Teachers' Association for a one-time retention incentive for professional employees.

Mrs. Stephanie Makalous seconded.

Carried 7/0.

Communicable Disease Mitigation Protocols. Superintendent Harwood reviewed the communicable disease mitigation protocol document that the Board approved on July 12th. He said several public health and medical groups provided updated recommendations following the CDC update on July 9th. The Johnson County Department of Health and Environment, Children's Mercy, the American Academy of Pediatrics and a group of 100 Kansas City Metro area physicians all provided updated guidance. Superintendent Harwood said that although there were slight variations, the recommendations were similar and summarized by KC Metro area physicians: 1. Prioritize in-person learning, 2. Mandatory Universal Masking for all grades in which students are not yet eligible for vaccination (preschool – 6th grade), 3. Strongly encourage masking in unvaccinated students in grades where students are eligible for vaccination (grades 7-12); and, 4. Strong Contact Tracing including following health department guidance for isolation and quarantine. He said that on July 27th the Centers for Disease Control (CDC) released updated guidance recommending universal masking for everyone regardless of vaccine status when indoors. He then shared current considerations for masks, remote learning, exclusions and voluntary testing (symptomatic/screening/after exposure/symptomatic Influenza).

With regards to masks, Superintendent Harwood said there is a current order from the Centers for Disease Control (CDC) and US Dept of Health that requires the use of masks on school buses. He said the latest advice from the Kansas State Department of Education (KSDE) is that federal regulation requiring masks for mass transit does apply to school buses. He said an additional concern that has been discussed surrounds students who are medically fragile. An important layer of protection would be to have staff members working in close proximity to students with certain medical needs wear a barrier face mask regardless of vaccination status.

With regard to remote learning, Superintendent Harwood said that the Board of Education can only authorize forty hours of remote learning in a school year. The Kansas State Board of Education can authorize up to 240 hours in some circumstances.

Bill Fletcher asked the administration to have the district's attorney review the vaccination policy.

Superintendent Harwood said that with regard to exclusions the conversation this evening is about who is considered a close contact for exclusion. He introduced Elizabeth Holzschuh, Epidemiologist with the Johnson County Department of Health to speak. Ms. Holzschuh said that in most cases, the health department is not recommending contact tracing or quarantines when there is universal masking. She added, if two or more people have tested positive for COVID in a classroom the health department will contact trace to see if the infection happened in the classroom. She said that assigned seating is helpful in identifying close contacts. She said the health department wants to make the most targeted exclusions

possible. She said they want to look at who was in close contact with the diagnosed individual while unmasked. Ms. Holzschuh said there are two strategies to return to the classroom: 1. If the individual who is a close contact gets tested on day 6 and it's negative that person can return on day 8; or, 2. If the individual who is a close contact chooses not to get tested and remains symptom free on day 10 that person can return on day 11. She said the CDC has developed a new test that actually tests for COVID-19 and Influenza, a combined test. She said unmasked individuals that are vaccinated or have had COVID-19 within the last six months would not be excluded. She said the vaccines are very effective at preventing hospitalization and death. The recommendation from the CDC is that vaccinated people who are exposed should mask and get tested on day three or five. Ms. Holzschuh said the number of COVID cases for children is rising, and there are more severe cases resulting in hospitalization. She pointed out that kids were put into a bubble last year because they were in masks. She said she believes that without a mask policy we will see a lot of COVID spread and risk of severe outcomes. She said transmission outside is less than indoors and an outdoors exposure would not be considered close contact, but may be examined on a case by case basis.

Danielle Heikes asked about the health department's role in contact tracing. Mrs. Holzschuh said the school nurses would be interviewing school staff and identifying close contacts on school grounds and in activities. The health department can mandate quarantine requirements. Superintendent Harwood said the school cannot quarantine anybody. He explained that the district was using the health department's recommendation for quarantine. He said that somebody who is isolated is either positive or presumed positive, while someone quarantined is suspected to be exposed. Mrs. Holzschuh said the health department's goal is to keep kids in school. She said with transmission the department is seeing locally the district will have cases within a week without masks and the best way to keep kids in the schools consistently is through masking. She said the department has seen a 577% increase in positive cases over the last month. She said the recommendation to mask students is not an all-year thing. She said the department expects cases to peak and then to drop quickly, possibly as soon as October. She said with masking and vaccination herd immunity can be reached sooner.

In response to a question from Rachele Zade about proof of mask use efficiency, Mrs. Holzschuh referred her to the Journal of American Medical Association for reports on studies of mask use.

Ashley Spaulding asked what the health department's threshold is for being comfortable with removal of masks. Ms. Holzschuh said the department will continue to watch reports from the CDC. She also spoke about quick contact tracing to avoid exposure.

Danielle Heikes said there is at least one local district that is implementing very little mitigation efforts this year. Ms. Holzschuh said that Senate Bill 40 kind of muddled the waters as far as who has responsibility for implementing mask measures.

Ashley Spaulding asked how the district would respond if a doctor would not provide a medical exemption. Dr. Harwood said that the district would need information from a qualified medical professional to grant a medical exemption.

Ms. Holzschuh spoke about steps the health department is taking to look at the mental health issue relating to COVID.

Superintendent Harwood talked about voluntary testing (symptomatic testing/voluntary screening/testing after exposure/symptomatic influenza). He said funding for testing comes through a CDC grant.

Superintendent Harwood reviewed the recommended changes to the Communicable Disease Mitigation Protocols:

- Masks – Barrier face mask requirements on school buses should match classroom mask requirements unless there are mask regulations governing school buses that are more restrictive.
- Exclusions – Individuals who are considered contagious or are presumed to be contagious with a communicable disease will be excluded from school.

Individuals who are exposed to COVID-19 and are recommended for quarantine by JCDHE will be excluded from school. Individuals who are fully vaccinated or have a documented case of COVID-19 in the last six (6) months are not considered exposed and will not be excluded from school unless they are symptomatic.

- Testing – The district will partner with MAWD and KDHE to provide voluntary COVID-19 testing for symptomatic individuals, screening of non-symptomatic individuals, and for individuals who are exposed to COVID -19.

Superintendent Harwood said that the Administrative Guidelines presented would be loose guidelines that the district would use in a case-by-case instance and were not a part of the protocols.

Rick Amos asked if there was a reason why masking wasn't included in the guidelines. Superintendent Harwood said it could be there, but last year the Board specifically had the mask mandate issued through policy.

Rachele Zade noted that if the Board would have followed all of the health communities guidelines our students would not have been back in school as soon as they were. She asked if the district would be liable if the Board doesn't follow the CDC's guidelines and there is a hospitalization or death from COVID. Superintendent Harwood explained that the further the Board deviates from what would be considered reasonable guidelines, the greater the chances of liability.

Danielle Heikes said in-person learning is her primary objective. She said her second objective is the health and safety of students and staff. She asked if the Health Department can shut schools down if they reach a certain percentage of spread. Dr. Harwood said that the Board will make a decision on handling of quarantines. He added that If spread of any communicable disease is high enough the county health officer has the authority to close a district facility.

Rick Amos said this will not be a normal school year. He asked if a school has a major COVID outbreak and has to shut down for two weeks how time is made up. Superintendent Harwood said the district would start with remote learning and then ask the State Board of Education, based on the health department shutting it down, to grant additional remote time. He said if they didn't grant that request the district could decide whether to extend the school year.

Stephanie Makalous said that parents would rather their kids wear masks to stay in school and avoid remote learning.

John Gagnat said the masks seemed to have worked for the district in getting kids back in the schools.

Ashley Spaulding said the Board also needs to take into consideration the mental health aspect of kids having to go remote. She said there are also a lot of children that have anxiety about going to school where kids aren't vaccinated and un-masked.

Danielle Heikes said she is struggling with how to keep students in school given situations that have popped up in the past several weeks. She said she wants to allow parents to make their own decisions, but she keeps coming back to the exclusion issue and potential in closing school buildings. She said there is no clear cut definitive information to say you need to mask, but it is known that by masking the district was able to keep kids in schools last year. She said if the district has to shut buildings down and go to remote learning it could be reverting back to last year. She said she didn't want to be the district who turns into the example of why to not make masks optional.

Rachele Zade said she couldn't find reports on why masks work with COVID and said she wasn't ready to make a decision.

Ashley Spaulding said the guidance that is being presented to the Board is not conflicting. She said that experts are with the organizations putting out the guidance saying that masking is the best way of prevention.

Bill Fletcher said it should be the parent's choice about whether or not to put their children in masks. He said masks won't stop the spread and the district will still have outbreaks.

Rick Amos asked why students with medical exemption for masks had to be separated from students with masks. Superintendent Harwood said if the person with a medical exemption and no mask gets a positive COVID diagnosis it causes an issue for other people in the room. He said the chances of that one person being infected is lower. Mr. Amos said his number one goal is to have in-person learning. He pointed out there is proof in our district that mask use works.

Superintendent Harwood said that if there is a Health Department order and the school district decided not to follow the order there is a much higher liability. He said he would never advise the Board to not follow an order. He said that is a different matter than not following a recommendation.

Stephanie Makalous said she agreed with Mr. Amos. She said that the Board's job is to make sure that we have a safe environment for students and staff.

Stephanie Makalous moved to approved the Communicable Disease Mitigation Protocols as discussed.

Mrs. Makalous rescinded her motion.

Superintendent Harwood said if the Board is considering masking they need to take into consideration whether it will be for all grade levels.

Rachele Zade asked what happens if the Board passes a mask mandate and a parent sends a student to school without a mask. Superintendent Harwood said they would be sent home and able to return with a mask or a mask exemption.

Rick Amos said with students 12 and under not eligible to receive the vaccine he would have an issue with enforcing a mask policy for 6th graders when 7th and 8th graders would not have one. He said he could support teachers that are vaccinated deciding whether or not to wear a mask.

Stephanie Makalous said the masking policy needed to be per building or grade and not based on who is vaccinated.

Danielle Heikes said the district could be in a position of shutting down schools with masks being optional. She said in-person learning is her primary concern.

Rachele Zade suggested the Board could allow grades 7 -12 to be optional and enforce masks for kids in grades under 7.

Rick Amos asked Dr. Harwood what his thoughts are on requiring masks for 6th graders. Superintendent Harwood said with the exception of extra-curricular opportunities 6th graders rarely interact with 7th and 8th graders. He said logistically it would be possible to require 6th graders to wear masks. He added that there may be limited times a 7th grader could be exposed to a masked 6th grader.

Ashley Spaulding said the low vaccination rate for secondary students has to come into play when considering masking.

Superintendent Harwood said the district received a report broken down by zip code for kids ages 12-17 which showed the vaccination rate three weeks ago ranging between 22 and 40%.

Superintendent Harwood said if the Board does require masks at any level they need to allow medical exemptions and exemptions for those that are deaf or hard of hearing.

Superintendent Harwood said that with masking in the classroom and a positive test there would not be exclusion unless there were multiple cases in the classroom and it was found to have originated there.

Danielle Heikes asked the Board to look at the recommended changes to the mitigation protocols and tweak individual pieces of it.

Stephanie Makalous said she would like the Board to consider masks for all students and staff Pre-K – 12, in all district buildings.

Danielle Heikes said she would like to take staff who don't interact with students off the table. Said her focus is student learning and keeping classrooms open.

Bill Fletcher said he didn't know how grade levels could be separated when you have secondary students living in the same home as elementary students.

Superintendent Harwood said the discussion he is hearing is that all students Preschool – 12th grade and staff who interact with students be in masks.

Superintendent Harwood said if the Board decides any group of students will need to be in masks the administration will work with schools to minimize interaction during lunch periods and activities.

Danielle Heikes asked what the largest group of exclusion was. Dr. Harwood said there were 75 students excluded in morning weights.

Stephanie Makalous moved to adopt masking for Preschool – 12th grade and teachers and staff only when they have close contact with students, all indoors, and follow the same previously approved exemptions that were in place last school year.

John Gagnat seconded.

Rick Amos suggested an amendment to adopt masking for Preschool – 5th grade. Mrs. Makalous did not accept the amendment.

Danielle Heikes suggested an amendment to adopt masking for Preschool – 6th grade. Mrs. Makalous did not accept the amendment.

Carried 4/3. (Danielle Heikes, Rachele Zade and Bill Fletcher dissented.)

Superintendent Harwood said with masks Preschool – 12th grade there should be very few exclusions. He said if two students in the same class are positive the Health Department will look to see if there are situations other than the classroom where they may have been exposed. He said the requirement for masks will greatly reduce the chance for quarantine, but does not eliminate it. He said his recommendation is to adopt the protocols for exclusions and testing as they are written.

Mrs. Stephanie Makalous moved to approve that visitors follow the same barrier mask requirements as staff.

Mrs. Makalous withdrew her motion.

Mr. Rick Amos moved that facemask requirements for visitors should match classroom requirements unless there are government mandates that differ.

Mrs. Stephanie Makalous seconded.

Carried 6/1. (Rachele Zade abstained.)

Mrs. Danielle Heikes moved to approve the Communicable Disease Mitigation Protocols as discussed this evening.

Mrs. Ashley Spaulding seconded.

Carried 7/0.

ALERTS. The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. Unified Bowling; and, 2. Instrumental Music RFP Request.

President Heikes adjourned the meeting at 10:49 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

JULIE STUCKY
Director of Finance

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Julie Stucky, Director of Finance
DATE: September 10, 2021
SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 55887 – 56296 with Following Exceptions:

Payroll & Payroll Vendor Checks

55887 -BCBS Employee Health Insurance for July 2021

55905- 1st August Payroll Vendor Checks, Period 07-16/07-31-21, Pay Date 08-13-21

56055-56058- 2nd August Payroll Vendor Checks, Period 08-01/08-15-21, Pay Date 08-31-21

Approve the following transfers for month ending August 31, 2021

\$ 11,927.98 From Supplemental Gen Fund (08) to Parents as Teachers Fund (28)

Check Journal - 08/06/2021

Check Number	Check Date	Payee	Reason	Amount
55888	08/06/21	Amazon Capital Services	KTOY funds for Renee Graham	\$413.57
55889	08/06/21	CDI Dallas LLC	Tech Use Student	\$1,183.80
55890	08/06/21	City Of De Soto	W / S / T - June 2021	\$4,084.38
55891	08/06/21	Cosentino Enterprise, Inc.	Student Nutrition Dept.	\$267.12
55892	08/06/21	Empathia, Inc.	EAP Services	\$1,185.80
55893	08/06/21	Flex Made Easy	July 2021 Fee	\$819.00
55894	08/06/21	Follett School Solutions, Inc.	Annual Renewal Destiny	\$17,107.63
55895	08/06/21	Herff Jones, LLC	2020-21 Certificate of completion	\$25.56
55896	08/06/21	Meyer Music	Music Instruments summer cleaning & repairs per quote	\$3,666.00
55897	08/06/21	Office Depot	Laminating Pouches	\$301.99
55898	08/06/21	Pro Auto Polish Shop	Annual Student Vehicle Detailing	\$1,950.00
55899	08/06/21	Project Lead The Way, Inc.	PLTW IED & POE Training for Brian Hagstrom	\$3,665.00
55900	08/06/21	Roberts Dairy	Student Nutrition Dept.	\$3,513.01
55901	08/06/21	Swank Movie Licensing USA	Public Performance Site license	\$545.00
55902	08/06/21	T-Mobile USA, Inc.	District Hot Spots	\$719.99
55903	08/06/21	Thyssenkrupp Elevator Corp.	Red Elevator Service Call @ MVHS	\$431.00
55904	08/06/21	Toshiba Business Solutions	Manage Print Service Agreement	\$5,722.50

\$45,601.35

Check Journal - 08/13/2021

Check Number	Check Date	Payee	Reason	Amount
55906	08/13/21	A-1 Sewer & Septic Service	Annual Pumping of Grease Pits District wide	\$1,900.00
55907	08/13/21	Act	Prepaid Voucher	\$60.00
55908	08/13/21	Advanced Turf Solutions Inc	Grounds District Wide Fertilizer	\$6,900.40
55909	08/13/21	Amazon Capital Services	Office Supplies	\$1,551.69
55910	08/13/21	Arbor Masters	Tree Removal @ BE	\$893.30
55911	08/13/21	Benchmark Education Company	Benchmark Advance Teacher Materials	\$11,368.50
55912	08/13/21	Brookes Publishing	ASQ Renewal - Early Childhood	\$499.90
55913	08/13/21	BSN Sports, LLC	Sports Cool Power Tanker with cart Blue	\$1,531.20
55914	08/13/21	Buck Roofing & Construction LLC	Roof Repairs for RE	\$5,750.00
55915	08/13/21	Cambridge Educational Services, Inc.	ACT Test & Reports Package	\$8,985.47
55916	08/13/21	Cates Service Company	Walk In Cooler @ LTMS Small Evaporator Leak/Service Call - N	\$281.54
55917	08/13/21	CE Distribution, Inc.	Water softener salt	\$1,935.65
55918	08/13/21	Charles D Jones & Co, Inc.	Acuator for Chiller @ ME & Acuator for Fire Damper @ ME	\$509.80
55919	08/13/21	Committee for Children	Second Step Classroom Kits K-5 + 5 year Digital License	\$49,546.80
55920	08/13/21	Concentra Medical Centers	Fund Work Comp Concentra 2021-2022	\$237.00
55921	08/13/21	Control Service Co., Inc.	Control Upgrade Mize App by BOE 12/7/20	\$40,096.00
55922	08/13/21	Cornerstones Of Care	Services for student	\$3,000.00
55923	08/13/21	Cosentino Enterprise, Inc.	Grocery supplies for ESY	\$35.85
55924	08/13/21	Crisis Prevention Institute, Inc.	CPI Renewal	\$150.00
55925	08/13/21	Dayco Painting Inc	Interior Paint Project MTMS App by BOE 3/1/21	\$51,823.00
55926	08/13/21	Encore Energy Services, Inc.	Heating Bill	\$147.50
55927	08/13/21	Epoxy Coating Specialists, Inc.	Resinous Flooring Project App by BOE 3/1/21	\$49,635.00
55928	08/13/21	Evergy	Electricity for June/July 2021	\$97,381.93
55929	08/13/21	Follett School Solutions, Inc.	Elementary Science Books	\$251.35
55930	08/13/21	Gerber Transfer LLC	Moving Early Childhood	\$1,858.00
55931	08/13/21	Gopher Sport	Supplies	\$175.85
55932	08/13/21	Grainger	Assortment of Batteries District Wide	\$282.11
55933	08/13/21	Grandview Top Company	Counter Tops RE Restrooms	\$1,200.00
55934	08/13/21	Grizzly Industrial, Inc.	CTEC equipment	\$2,491.42
55935	08/13/21	Heritage Tractor, Inc.	Grounds Supplies	\$362.64
55936	08/13/21	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$1,469.22
55937	08/13/21	Integrity Locating Services, LLC	Locate Charges	\$811.00
55938	08/13/21	Internal Revenue Service	Repayment of Incorrect Build America Bond refund	\$6,832.57
55939	08/13/21	k12 ITC, Inc.	Contracted Services	\$167,227.08
55940	08/13/21	Kansas City Behavioral Health	Student Services	\$14,501.25
55941	08/13/21	Kansas Missouri Superintendents Leader	KMSLF Membership Dues - 2021-22 School Year	\$550.00

Check Journal - 08/13/2021

Check Number	Check Date	Payee	Reason	Amount
55942	08/13/21	Kansas Land Management, LLC	2021 Mowing Contract	\$14,269.80
55943	08/13/21	K.C. Bobcat	Equipment Rental @ HE	\$146.33
55944	08/13/21	Kennedy Glass, LLC	Replace Glass in Admin Lobby Area	\$502.39
55945-55946	08/13/21	Kennyco Industries, Inc.	Fire Alarm service and other calls	\$2,648.25
55947	08/13/21	Kenton Brothers Inc.	ADA Operator CTEC	\$633.15
55948	08/13/21	Key Refrigeration Supply L.L.C.	Bracket, Capacitor & Motor @ MVHS	\$388.20
55949	08/13/21	Lakemary Center, Inc.	Student Services	\$3,144.00
55950	08/13/21	Learning Tree Institute	Greenbush Medicaid fee	\$212.63
55951	08/13/21	Lenexa Chamber Of Commerce	Speed Networking Lunch	\$20.00
55952	08/13/21	Lowe's	Grounds Supplies	\$1,044.62
55953	08/13/21	McGraw-Hill School Education Holdings	My Math Elementary	\$1,087.97
55954	08/13/21	Merrill Industrial Electric Co., LLC.	Supply Driver for SE	\$3,180.00
55955	08/13/21	Meyer Music	Summer instrument repair and cleaning	\$12,087.65
55956	08/13/21	Midwest Alarm Services	Parts/Repairs	\$210.00
55957	08/13/21	Milburn Civil Engineering, LLC	Civil Engineering MVHS/DHS	\$3,355.00
55958	08/13/21	Mill Valley High School	Supplies for MV	\$12.84
55959	08/13/21	Carina Chames	Refund field reservation for fall session.	\$50.00
55960	08/13/21	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$1,334.00
55961	08/13/21	Office Depot	Teaching Supplies	\$421.74
55962	08/13/21	Olathe T-Shirt & Trophy Inc.	Bridge materials	\$532.00
55963	08/13/21	Overhead Door Company of KC	Annual Fire Door Drop Test & Annual Dock Leveler Service	\$2,443.38
55964	08/13/21	Pepco, Inc.	Furniture for CTEC App by BOE 5/3/21	\$8,567.40
55965	08/13/21	Perma-Bound	Library Books	\$210.75
55966	08/13/21	Pioneer Manufacturing Company	Athletic Field Paint & Striping Equipment District Wide	\$3,034.30
55967	08/13/21	Predator Termite & Pest	August Pest Control District Wide	\$2,423.00
55968	08/13/21	Procure Therapy	Contracted Nurse services	\$1,552.88
55969	08/13/21	Propio LS, LLC	July 2021 Interpreting Services	\$20.00
55970-55972	08/13/21	Pur-0-Zone, Inc	Custodial equipment maintenance/repairs	\$14,119.21
55973	08/13/21	Quadient Leasing USA	Lease - Postage Meter	\$453.00
55974	08/13/21	Reinders, Inc.	Non-Selective Herbicide District Wide Use	\$462.00
55975	08/13/21	Renaissance Learning	2021-22 Renewal for BE and LTMS	\$3,822.45
55976	08/13/21	All American Sports Corp.	DHS - 2020-21 Football Helmet reconditioning	\$8,211.58
55977	08/13/21	School Specialty, LLC	Art supplies	\$178.78
55978	08/13/21	Scott Cassidy	Labor Installation CTEC	\$600.00
55979	08/13/21	Scott Rice Office Works	Furniture for CTEC App by BOE 5/3/21	\$10,343.14
55980	08/13/21	SiteOne Landscape Supply, LLC	Grounds Supplies	\$83.20

Check Journal - 08/13/2021

Check Number	Check Date	Payee	Reason	Amount
55981	08/13/21	Smallwood Lock Supply	Maintenance Supplies	\$224.59
55982	08/13/21	SpedTrack	SpedTrack - Annual Subscription	\$16,715.00
55983	08/13/21	UCP Seguin	Infinitec yearly membership	\$4,602.65
55984	08/13/21	ULine	Flat cart for CTEC	\$549.65
55985	08/13/21	Underground Vaults & Storage Inc	Contracted Services	\$109.00
55986	08/13/21	United Office Products, Inc.	Furniture for CTEC	\$30,856.42
55987	08/13/21	United Rentals (North America), Inc.	Forklift Rental @ New Warehouse July-December	\$3,205.00
55988	08/13/21	United School Adm Of Kansas	Superintendent - USA, KSSA & AASA Membership	\$1,324.48
55989	08/13/21	Validity Screening Solutions	Employee background checks	\$1,089.00
55990	08/13/21	Waste Management	Trash/Recycle -July 2021	\$3,225.19
55991	08/13/21	Wichita State University	Science Olympiad	\$250.00
55992	08/13/21	William Sadlier Inc.	Sadlier Phonics Materials 21-22	\$455.62
				\$696,645.26

Check Journal 08/20/21

Check Number	Check Date	Payee	Reason	Amount
55993	08/20/21	ABCCreative, Inc.	Drainage for ME Playground	\$15,134.00
55994-55996	08/20/21	Amazon Capital Services	Teaching/Office Supplies	\$8,717.64
55997	08/20/21	Apple Inc.	Equipment	\$1,198.00
55998	08/20/21	B.A.C. Horn Doctor, Inc.	Building	\$2,501.25
55999	08/20/21	Baker University	Marching Band Festival entry fees	\$250.00
56000	08/20/21	BSN Sports, LLC	Volleyball Scorebooks	\$30.98
56001	08/20/21	Carolina Biological Supply Co	Equipment for Bioscience Lab, CTEC building	\$5,820.00
56002	08/20/21	Cates Service Company	HVAC Repairs	\$6,756.80
			Cates Service Agreement	\$8,317.25
56003	08/20/21	CDW Government	Workstations for CTEC - Original PO# 4440210382	\$96,750.00
56004	08/20/21	Chic-A-Dees Trophies	Name Badges	\$24.00
56005	08/20/21	Concentra Medical Centers	Fund Work Comp Concentra 2021-2022	\$435.50
56006	08/20/21	Conference Technologies, Inc.	Audio/video equipment rental and operation for convocation. Ex	\$5,480.65
56007	08/20/21	Country Carpet	Carpet Replacement MCMS Approved by BOE 3/22/21 Original	\$60,000.00
56008	08/20/21	Demco, Inc.	Labels and label protectors for MacBooks	\$351.93
			Building	\$93.22
56009	08/20/21	Dey Appliance Service	Maintenance Supplies	\$352.15
56010	08/20/21	Drc/ctb	2021 LAS Links Placement 2nd Edition Teacher Educator Mate	\$54.61
56011	08/20/21	Encore Energy Services, Inc.	Heating Bill	\$1,123.89
56012	08/20/21	Evergy	Electricity- LT Grounds July/Aug 21	\$105.64
			Construction Meters DHS PAC	\$402.80
			Construction Meter CTEC	\$20,235.92
56013	08/20/21	Fastenal Company	Grounds Supplies	\$715.00
56014	08/20/21	Fun and Function	Early Childhood - Cedar Trails	\$519.79
56015	08/20/21	Global Equipment Company	55 Ton Ironworker - 1 Phase. 230 V	\$13,562.00
56016	08/20/21	Heartland Seating, Inc.	Bleacher Controller @ LTMS - MC	\$252.00
56017	08/20/21	Hillcrest Wrecker & Garage	Forklift Move	\$199.00
56018	08/20/21	Icon Structures, Inc	Starside Cafe Expansion	\$9,776.76
56019	08/20/21	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$239.60
56020	08/20/21	Johnstone Supply	Solenoid Valve @ ME - MM	\$57.50
56021	08/20/21	K & W Underground, Inc.	Fiber Relocate DHS Project	\$16,951.40
56022	08/20/21	Kansas Gas Service	Gas Service July 2021-MT, MV, PRE, BE, HE, RE, and TP	\$612.84
56023	08/20/21	Key Refrigeration Supply L.L.C.	Student Nutrition Dept.	\$2,742.86
56024	08/20/21	Learning Without Tears	Early Childhood materials	\$939.40
56025	08/20/21	Medical Supplies & Equip Co.	Early Childhood - Cedar Trails	\$183.24
56026	08/20/21	Meyer Music	Building	\$2,535.00

Check Journal 08/20/21

Check Number	Check Date	Payee	Reason	Amount
56027	08/20/21	Micro Center, Inc.	Equipment	\$399.99
56028	08/20/21	Morgan Hunter Companies	Teacher Sub Pay	\$712.00
56029	08/20/21	Office Depot	Teaching/Office Supplies	\$1,118.23
56030	08/20/21	Omega Door and Hardware	Replacement Doors MVHS	\$1,224.40
56031	08/20/21	Phonak LLC	FM system for students	\$2,941.98
56032	08/20/21	Pitney Bowes	see order#15070358 for ink	\$56.52
56033	08/20/21	Pitsco	Building	\$545.60
56034	08/20/21	Pur-0-Zone, Inc	Custodial equipment maintenance/repairs	\$2,819.64
			CTEC equipment	\$376.34
			CTEC custodial equipment	\$9,469.60
56035	08/20/21	Ramsey Education	FIPF HS Print Textbook / Classroom Kit	\$1,099.45
56036	08/20/21	ReSound	FM system equipment	\$269.95
56037	08/20/21	Rifton Equipment	Early Childhood - Cedar Trails	\$292.50
56038	08/20/21	Rosetta Stone LTD.	2021-22 Renewal	\$4,350.00
56039	08/20/21	School Specialty, LLC	Furniutre for CTEC App by BOE 5/5/21	\$18,179.90
56040	08/20/21	Sierra Building Products	Sound Panels MVHS Gym	\$759.00
56041	08/20/21	Smallwood Lock Supply	Maintenance Supplies	\$361.52
56042	08/20/21	Solution Tree	BKF746 Learning by Doing - 3rd Edition	\$19,196.65
56043	08/20/21	Stanion Wholesale Electric	Electric Meter & Hand Tools	\$383.12
56044	08/20/21	Switzer Brothers Painting, LLC	Interior Paint Clear Creek	\$25,115.00
			LTMS Library Renovation	\$3,400.00
56045	08/20/21	Synetic Technologies, Inc.	Technology	\$7,280.00
56046	08/20/21	T-Tech, LLC	TV Installations	\$1,250.00
56047	08/20/21	Tang Math, LLC	Math Kits	\$1,962.00
56048	08/20/21	The Legal Record	Notice of Budget Hearing	\$309.68
56049	08/20/21	Time Warner Cable	Cable TV/internet	\$104.98
56050	08/20/21	Treadwell, LLC	LTMS Art Room Floor	\$11,834.00
56051	08/20/21	United Office Products, Inc.	Chairs ME/MVHS	\$489.85
			Chair Replacement ME	\$159.95
			Marker Board Wall MVHS Original PO#4440210378	\$1,659.95
			Furniture CTEC	\$13,697.10
56052	08/20/21	Univ. Of KS Hospital Authority	Sports Medicine Agreement DHS, MVHS	\$7,000.00
56053	08/20/21	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$762.87
56054	08/20/21	Waste Management	Roll Off Grounds Shop	\$257.70

\$423,262.09

Check Journal - 08/27/2021

Check Number	Check Date	Pay	Reason	Amount
56059	08/27/21	4imprint, Inc.	Classroom supplies	\$342.58
56060	08/27/21	Abbey Simons Company	Blinds for MVHS	\$8,318.00
56061-56062	08/27/21	Amazon Capital Services	Classroom Supplies	\$3,802.46
56063-56066	08/27/21	Arvest Bank	VISA JULY 2021	\$45,679.16
56067	08/27/21	AT&T	Telephone Lines August 2021	\$2,564.26
56068	08/27/21	Atmos Energy	Gas Service-Bridge & DHS for July/Aug 2021	\$116.23
56069	08/27/21	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME, CTE - July 2021	\$1,160.02
56070	08/27/21	B & H Photo Video Pro Audio	Quote #886827130 for CTEC Building	\$221.03
56071	08/27/21	BSN Sports, LLC	MVHS - Track Backpacks	\$6,921.60
56072	08/27/21	Cates Service Company	Cates Service Call SE	\$495.05
56073	08/27/21	CDW Government	ESports @ CTEC	\$68,970.00
56074	08/27/21	Cengage Learning Inc.	CTE MindTap 1-year access	\$5,012.44
56075	08/27/21	Concentra Medical Centers	Fund Work Comp Concentra 2021-2022	\$79.00
56076	08/27/21	Cosentino Enterprise, Inc.	Grocery supplies for MVHS	\$60.35
56077	08/27/21	Dennis King	August 16, 2021 PLC Alignment and Next Steps - USD232	\$1,000.00
56078	08/27/21	Drexel Technologies, Inc.	Printing DHS/PAC	\$47.75
56079	08/27/21	E3 Diagnostics	Calibration 7/21/2021	\$1,855.00
56080	08/27/21	Flinn Scientific Inc.	Supplies/Equipment - CTEC - BIOSCIENCE	\$365.00
56081	08/27/21	Grainger	Casters for Stainless Table @ MVHS	\$10,899.37
56082	08/27/21	Harp's Food Stores, Inc.	Breakfast for Secondary PLC	\$117.19
56083	08/27/21	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$2,316.63
56084	08/27/21	Hobart	Student Nutrition Dept.	\$513.80
56085	08/27/21	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$309.49
56086	08/27/21	Johnstone Supply	Solenoid Valve Repair Kits for Stock	\$230.00
56087	08/27/21	Kennedy Glass, LLC	Replacement Glass @ CCE	\$432.00
56088	08/27/21	Kennycos Industries, Inc.	Fire Alarm Monitoring 8/1/21 - 1/31/22 District Wide	\$1,299.15
56089	08/27/21	Kenton Brothers Inc.	Safety & Security Bond	\$8,325.51
56090	08/27/21	Learning Without Tears	Handwriting	\$1,024.54
56091	08/27/21	Literacy Resources, Inc.	Phonics Curriculum for Primary and KDG	\$863.89
56092	08/27/21	Meyer Music	Instrument repair	\$30.00
56093	08/27/21	Micro Center, Inc.	Equipment	\$174.93
56094	08/27/21	Erica Keesling	Student Nutrition Dept.	\$222.05
56095	08/27/21	Abby Reichle	Student Nutrition Dept.	\$153.60
56096	08/27/21	Melissa Johnson	Student Nutrition Dept.	\$42.95
56097	08/27/21	Tina Passmore	Student Nutrition Dept.	\$21.65
56098	08/27/21	Angela Talarico-Rothgeb	Student Nutrition Dept.	\$137.30

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Check Number	Check Date	Pay	Reason	Amount
56099	08/27/21	Elizabeth Hunt	Student Nutrition Dept.	\$77.15
56100	08/27/21	Robert Dixon	Student Nutrition Dept.	\$39.10
56101	08/27/21	Shalese Lindsay	Student Nutrition Dept.	\$141.35
56102	08/27/21	Cheri Schuler	Student Nutrition Dept.	\$50.00
56103	08/27/21	Janet Klemp	Student Nutrition Dept.	\$40.70
56104	08/27/21	Crystal Van Leeuwen	Student Nutrition Dept.	\$215.00
56105	08/27/21	Jackie Miriti	Student Nutrition Dept.	\$42.40
56106	08/27/21	Jennifer Denham	Student Nutrition Dept.	\$23.35
56107	08/27/21	Kirk Peterson	Student Nutrition Dept.	\$41.50
56108	08/27/21	Mize Elementary School	Student Nutrition Dept.	\$20.20
56109	08/27/21	Office Depot	Front Office Supplies	\$523.57
56110	08/27/21	Plumbmaster, Inc.	Nitrile Gloves for Maintenance Shop	\$268.14
56111	08/27/21	Procure Therapy	Contracted Nurse services	\$2,205.00
56112	08/27/21	Roma Bakery	Student Nutrition Dept.	\$296.10
56113	08/27/21	Rosetta Stone LTD.	Additional Licenses	\$725.00
56114	08/27/21	School Specialty, LLC	Classroom supplies	\$898.57
56115	08/27/21	Seesaw Learning	Seesaw subscription	\$55.00
56116	08/27/21	SEK Education Service Center	Greenbush contracted services	\$5,414.65
56117	08/27/21	Smallwood Lock Supply	Maintenance Supplies	\$31.00
56118	08/27/21	Soter Technologies	Software	\$300.00
56119	08/27/21	Stanion Wholesale Electric	Emergency Lights District Wide	\$445.28
56120	08/27/21	Teacher Synergy, LLC.	Lesson supplies	\$175.46
56121	08/27/21	Top 3D Shop, Inc.	Scanner	\$5,399.10
56122	08/27/21	Tormach, Inc.	Tormach Plasma Cutter for CTEC Building	\$19,953.85
56123	08/27/21	Vex Robotics, Inc.	CTEC Building	\$17,197.92
56124	08/27/21	W.W. Norton & Company	Music guides	\$4,648.80
56125	08/27/21	Warehouse One, Inc.	Shelving for Warehouse	\$9,711.47
56126	08/27/21	Water District No 1 Of Jo Co	Water-MT,MC,MV,PRE,HE,BE,CCE,ME,RE,&TP-June/July 20	\$3,339.59
56127	08/27/21	Wayside Publishing	Spanish Materials	\$4,857.64
56128	08/27/21	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
56129	08/27/21	Zimmerman Construction Company Inc.	Construction Manger Fieldhouse Projects	\$104,907.60
				\$356,983.13

Check Journal - 09/03/2021

Check Number	Check Date	Payee	Reason	Amount
56130	09/03/21	A. L. Huber, Inc.	Construction Manager for DHS Stadium Renovation	\$2,535,334.79
56131	09/03/21	Altmar, Inc.	Other Construction Services CTEC	\$87,136.48
56132	09/03/21	Altmar, Inc.	Other Construction Service DHS PAC BOE	\$22,369.50
56133-56136	09/03/21	Amazon Capital Services	Classroom supplies	\$11,080.72
56137	09/03/21	Athco, L.L.C.	Supplies	\$860.00
56138	09/03/21	B.A.C. Horn Doctor, Inc.	Bass Clarinet repair	\$90.00
56139	09/03/21	Baker University	Baker Bands - Jazz Festival	\$150.00
56140	09/03/21	Barts Electric	Other Construction Service DHS PAC BOE	\$53,317.80
56141	09/03/21	Batteries Plus - #260	Emergency Batteries District Wide	\$294.20
56142	09/03/21	Capital One Trade Credit	CTEC equipment	\$441.68
56143	09/03/21	Cates Service Company	Add Refrigerant leak sealer to circuits @ MTMS	\$679.35
56144	09/03/21	City Of De Soto	W / S / T - July 2021	\$3,475.97
56145	09/03/21	Clayton Paper & Distribution, Inc.	Nitrile gloves	\$3,637.50
56146	09/03/21	Concentra Medical Centers	Fund Work Comp Concentra 2021-2022	\$79.00
56147	09/03/21	Conley Sprinkler Inc	Other Construction Services DHS PAC	\$31,284.94
56148	09/03/21	Dahmer Contracting Group	Other Construction Services DHS PAC	\$115,503.97
56149	09/03/21	De Soto Auto Parts	Vehicle Supplies	\$2,432.02
56150	09/03/21	Demco, Inc.	Books covers for class set	\$37.20
56151	09/03/21	Dennis King	PLC Alignment - Secondary Principals	\$1,500.00
56152	09/03/21	De Soto High School	Reimbursement for State Choir & At Risk	\$638.73
56153	09/03/21	Diamond Everley Roofing Contractors	Other Construction Services DHS PAC	\$46,469.01
56154	09/03/21	Drc/ctb	LAS Links Placement Tests - Riverview ELL	\$311.65
56155	09/03/21	Empathia, Inc.	EAP Services	\$1,185.80
56156	09/03/21	Evergy	Electricity for July/August 2021	\$148,335.82
56157	09/03/21	Exective Marketing Promotion Inc.	Student shirts	\$2,960.00
56158	09/03/21	Explore Learning, LLC	Gizmos Teacher Plus Student Licenses	\$8,515.00
56159	09/03/21	Extra Duty Solutions	MVHS Security	\$93.60
56160	09/03/21	Fastenal Company	Grounds Supplies	\$263.31
56161	09/03/21	Fisher Science Education	Biohazard Materials for the CTEC Building	\$336.04
56162	09/03/21	Five Star Masonry, LLC	Other Construction Services DHS PAC	\$195,660.00
56163	09/03/21	Flagsource Unlimited	Flags for CTEC	\$77.50
56164	09/03/21	Flex Made Easy	FME Fees - Aug 2021	\$815.50
56165	09/03/21	Follett School Solutions, Inc.	ACT Prep Consumables	\$3,957.20
56166	09/03/21	Glen Alspaugh Company L.L.P.	Other Construction Services CTEC	\$2,266.20
56167	09/03/21	Global Equipment Company	Soap dispensers for CTEC	\$919.99
56168	09/03/21	Godard & Son Rfg Co	Other Construction Services DHS PAC	\$74,525.40

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Check Number	Check Date	Payee	Reason	Amount
56169	09/03/21	Godard & Son Rfg Co	Other Construction Services CTEC	\$8,103.60
56170	09/03/21	Grainger	CTEC equipment	\$1,777.91
56171	09/03/21	Hamm, Inc.	Cold patch - DHS & CLC	\$235.30
56172	09/03/21	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$4,998.26
56173	09/03/21	Heritage Tractor, Inc.	Grounds Supplies	\$1,038.37
56174	09/03/21	Hermes Company Inc	Other Construction Services CTEC	\$37,704.60
56175	09/03/21	Icon Structures, Inc	Starside Cafe Expansion	\$33,950.00
56176	09/03/21	Interstate Elec. Supply, Inc.	DHS Banners Supplies BUMF	\$1,120.22
56177	09/03/21	k12 ITC, Inc.	Contracted Services	\$167,227.08
56178	09/03/21	Ka-Comm, Inc.	Radios	\$975.00
56179	09/03/21	Kansas University Athletic Corp	Rim Rock entry fee for boys and girls	\$200.00
56180	09/03/21	K.C. Bobcat	Equipment Rental @ HE	\$748.20
56181	09/03/21	KC Mechanical Inc	Other Construction Service DHS PAC BOE	\$36,124.78
56182	09/03/21	Kenton Brothers Inc.	Safety and Security	\$337.50
56183	09/03/21	Key Refrigeration Supply L.L.C.	Ice Maker Filter Kits for MVHS & DHS Field Houses	\$362.20
56184	09/03/21	Kshsaa	Participation fees for Fall Athletics & activities	\$1,005.00
56185	09/03/21	Lakeshore Learning Materials	Organization Supplies for 2021-22 school year	\$73.16
56186	09/03/21	Lithko Contracting, LLC	Other Construction Services DHS PAC	\$55,354.40
56187-56188	09/03/21	Lowe's	Supplies	\$1,685.07
56189	09/03/21	Manning Construction Company, Inc.	Construction Management DHS PAC	\$28,444.53
56190	09/03/21	Midwest Glass & Glazing, LLC	Other Construction Services MVHS Add 2019	\$23,348.20
56191	09/03/21	Midwest Glass & Glazing, LLC	Other Construction Service DHS PAC BOE	\$64,216.80
56192	09/03/21	Mill Valley High School	MVHS-Youth Risk Behavior Survey payment	\$480.00
56193	09/03/21	Andrea Kara-Zins Parde	Student Nutrition Dept.	\$400.00
56194	09/03/21	Rebecca Boylan	Student Nutrition Dept.	\$50.00
56195	09/03/21	Morgan Hunter Companies	Teacher Sub Pay	\$19,069.34
56196	09/03/21	Norris Equipment Co LLC	Mower Parts / grounds	\$343.61
56197	09/03/21	Office Depot	Office Supplies	\$688.30
56198	09/03/21	Oticon, Inc.	FM equipment	\$209.00
56199	09/03/21	P.A.T. National Center, Inc.	PATNC rertification for Debbie Reischman	\$255.00
56200	09/03/21	Pioneer Manufacturing Company	Brite Stripe White 5 Gallon Paint / Grounds	\$1,687.00
56201	09/03/21	Pitney Bowes Reserve	Postage machine lease	\$61.50
56202	09/03/21	Pitsco	TETRIX MAX Dual-Control Package for CTEC Building	\$14,590.00
56203	09/03/21	Pro-Ed	SPED Supplies	\$81.40
56204	09/03/21	Pur-0-Zone, Inc	Custodial equipment maintenance/repairs	\$1,776.49
56205	09/03/21	Quantum Machinery Group	Welding Table for CTEC	\$5,826.93

Check Journal - 09/03/2021

Check Number	Check Date	Payee	Reason	Amount
56206	09/03/21	R.D. Johnson Excavating Co. LLC	Other Construction Service DHS PAC BOE	\$19,943.55
56207	09/03/21	Reinders, Inc.	Herbicide for Brush Control District Wide	\$243.44
56208	09/03/21	ReSound	FM system	\$125.00
56209	09/03/21	Saladino Mechanical Co.	Other Construction Services CTEC	\$3,087.00
56210	09/03/21	Saladino Mechanical Co.	Other Construction Services CTEC	\$2,362.50
56211	09/03/21	Saladino Mechanical Co.	Other Construction Service DHS PAC BOE	\$234,917.10
56212	09/03/21	School Specialty, LLC	Classroom/Lab Supplies	\$196.95
56213	09/03/21	SiteOne Landscape Supply, LLC	Grounds Supplies	\$455.93
56214	09/03/21	Smallwood Lock Supply	Maintenance Supplies	\$63.45
56215	09/03/21	Switzer Brothers Painting, LLC	Other Construction Services MVHS Add 2019	\$27,167.80
56216	09/03/21	Tire Hub	Vehicle Supplies	\$374.00
56217	09/03/21	Tire Town, Inc	Skid steer	\$25.00
56218	09/03/21	Tormach, Inc.	CNC Mill 1100 ML Premium Pkg for CTEC Building	\$18,904.75
56219	09/03/21	Tresko	Kitchen Supplies	\$244.46
56220	09/03/21	U.S. Foodservice, Inc	Student Nutrition Dept.	\$214,727.89
56221	09/03/21	United Rentals (North America), Inc.	Forklift Rental @ New Warehouse July-December	\$1,351.00
56222	09/03/21	USD232 Administrative Offices	Reimburse Petty Cash	\$539.65
56223	09/03/21	USD232 Student Nutrition	Facility Rental Refund-money to go in student Lunch-MTMS	\$50.00
56224	09/03/21	US Toy Co/Const. Playthings	SPED Supplies	\$15.04
56225	09/03/21	Validity Screening Solutions	Employee background checks	\$1,289.00
56226	09/03/21	Voyager Sopris Learning	LETRS Participant Materials	\$1,919.50
56227	09/03/21	Waste Management	Trash/Recycle -August 2021	\$5,634.74
56228	09/03/21	Water District No 1 Of Jo Co	Water-MT, MC, MV, PRE, HE, BE, CCE, ME, RE, & TP-July/A	\$9,580.75
				\$4,414,803.12

Check Journal - 09/10/21

Check Number	Check Date	Payee	Reason	Amount
56229	09/10/21	24-7 Fire Protection LLC	July Annual Fire Sprinkler Inspection District Wide - MJ	\$3,076.00
56230-56232	09/10/21	Amazon Capital Services	Teaching/Office Supplies	\$6,347.43
56233	09/10/21	B.A.C. Horn Doctor, Inc.	Summer Instrument cleaning/repairs	\$3,353.75
56234	09/10/21	Bio-Rad Laboratories	Bio Technology Textbook	\$727.20
56235	09/10/21	Bracker's Good Earth Clays	clay for art class	\$549.75
56236	09/10/21	Brookes Publishing	SPED Supplies	\$677.94
56237	09/10/21	BSN Sports, LLC	Building	\$1,634.73
56238	09/10/21	CDW Government	3-D Printers CTEC	\$7,400.00
56239	09/10/21	CDW Government	Software & ESports @ CTEC	\$21,080.00
56240	09/10/21	CFS Engineers, P.A.	Special Inspection and Testing DHS/MVHS Athletics	\$9,101.40
			Special Inspection Testing DHS	\$22,358.20
56241	09/10/21	Concentra Medical Centers	Work Comp Concentra 2021-2022	\$158.00
56242	09/10/21	Control Service Co., Inc.	Control Upgrade Mize App by BOE 12/7/20	\$67,595.00
			MVHS Controls	\$664.00
56243	09/10/21	Cosentino Enterprise, Inc.	WWW Fruit Trays Fall 2021	\$2,029.64
			Grocery supplies for MVHS	\$45.68
56244	09/10/21	De Soto High School	Army donation for DHS	\$1,997.15
56245	09/10/21	Edpuzzle, Inc.	unlimited access to Edpuzzle	\$1,450.00
56246	09/10/21	eSpecial Needs, LLC	Sensory equipment for the Bridge	\$3,062.15
56247	09/10/21	Evergy	Construction Meter DHS PAC	\$100.05
56248	09/10/21	First Student, Inc.	Student transportation - August 2021 (7/25/21 - 8/21/21)	\$132,495.38
56249	09/10/21	Flinn Scientific Inc.	Kimwipes for CTEC	\$194.10
56250	09/10/21	Harp's Food Stores, Inc.	Supplies for Bridge/DHS programs	\$92.97
56251	09/10/21	Icon Structures, Inc	Contract for Bridge Remodel	\$11,015.00
56252	09/10/21	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$64.56
56253	09/10/21	Jennifer Kerr	JK Fitness Fee - September 2021	\$197.00
56254	09/10/21	Johnson Co Sheriff's Office	DHS Security 8/1/21-8/21/21	\$87.50
56255	09/10/21	K & W Underground, Inc.	Locates for DHS Athletic Field Projects	\$3,839.00
56256	09/10/21	K-Log, Inc.	Furniture for ECC/CTEC	\$884.53
56257	09/10/21	Kansas City Behavioral Health	Student Services	\$14,543.75
56258	09/10/21	Kansas Depart Of Health And Environment	Stormwater Permit DHS PAC	\$60.00
56259	09/10/21	Kennycos Industries, Inc.	Service Call @ DHS - MJ	\$229.00
56260	09/10/21	Kone Inc.	Elevator Maint. Agreement	\$1,060.29
56261	09/10/21	Kristin Cooper	Yoga Fee - Fall 2021	\$1,395.00
56262	09/10/21	Kruger Technologies, Inc	Geo Tech Inspections for ETC/ECC Construction	\$1,671.25
56263	09/10/21	L.E.A.R.N., LLC	Deposit for Onsite - PD Workshop, October 18, 2021	\$875.00

Check Journal - 09/10/21

Check Number	Check Date	Payee	Reason	Amount
56264	09/10/21	Lakeshore Learning Materials	At Risk Supplies	\$55.98
56265	09/10/21	Literacy Resources, Inc.	Classroom supplies - ESSR Money	\$799.07
56266	09/10/21	McGraw-Hill School Education Holdings	MyMath Consumables	\$3,098.96
56267	09/10/21	Mendez Foundation	TGFD Student books	\$4,734.55
56268	09/10/21	Mid-America Golf & Landscape	G-Max Test/Cleaning Turf Fields	\$4,100.00
56269	09/10/21	Midwest Alarm Services	Safety Security	\$280.00
56270	09/10/21	Mill Valley High School	Reimburse for FIRST Robotics Registration	\$5,000.00
56271	09/10/21	Office Depot	Teaching/Office Supplies	\$272.25
56272	09/10/21	Perma-Bound	Library Books	\$292.60
56273	09/10/21	Pioneer Manufacturing Company	Fastlane Pavement Paint Red, White, Yellow	\$3,295.00
56274	09/10/21	Procure Therapy	Contracted Nurse services	\$6,315.75
56275	09/10/21	Project Lead The Way, Inc.	Equipment/Supplies for BioScience - CTEC	\$25,431.50
56276	09/10/21	Propio LS, LLC	Interpreting Services - August 2021	\$59.15
56277	09/10/21	Roberts Dairy	Student Nutrition Dept.	\$21,117.72
56278	09/10/21	rSchoolToday	Facilities Scheduler/Activity Scheduler for Middle Schools	\$13,589.00
56279	09/10/21	Safelite Fulfillment, Inc.	Windshield Replacement Van 8 - ME	\$387.97
56280	09/10/21	Schindler Elevator Corporation	Elevator Maint. Agreement MVHS	\$1,093.95
56281	09/10/21	School Specialty, LLC	Classroom supplies	\$704.31
56281	09/10/21	School Specialty, LLC	school supplies	\$411.67
56282	09/10/21	Scripps Nat. Spelling Bee	2021-22 Scripps Spelling Bee Enrollment	\$1,757.50
56283	09/10/21	Shiffler Equipment Sales, Inc.	White Board Mounting Brackets Stock District Wide - DB	\$73.68
56284	09/10/21	Southpaw Enterprises, Inc.	Sensory equipment for the Bridge	\$406.98
			Early Childhood - Cedar Trails	\$1,055.64
56285	09/10/21	Switzer Brothers Painting, LLC	MVHS Fieldhouse Roof	\$50,692.00
56286	09/10/21	T-Mobile USA, Inc.	District Hot Spots	\$579.17
56287	09/10/21	The Track Man, LLC	MVHS - Javelins	\$2,198.00
56288	09/10/21	Toshiba America Business Solutions	Copier Maintenance	\$52.50
56289	09/10/21	Toshiba America Business Solutions	Copy/Printer Overages 8/15/20-8/14/21	\$10,582.07
56290	09/10/21	Toshiba America Business Solutions	Printers	\$4,380.12
56291	09/10/21	Underground Vaults & Storage Inc	Contracted Services	\$60.00
56292	09/10/21	United Office Products, Inc.	FFE for CTEC	\$9,680.30
			FFE New Warehouse	\$5,019.10
			District Furniture Replacement App by BOE 6/7/21	\$43,085.10
			Computer Tables CTEC	\$46,757.20
56293	09/10/21	United Rentals (North America), Inc.	Forklift Rental @ New Warehouse July-December - SD	\$1,351.00
56294	09/10/21	Waste Management	Roll Off Grounds Shop	\$544.00

Check Journal - 09/10/21

Check Number	Check Date	Payee	Reason	Amount
56295	09/10/21	William Sadlier Inc.	ESSER - Phonics	\$527.56
56296	09/10/21	Zimmerman Construction Company Inc.	Additional Surfacing MVHS Track	\$62,879.90
				\$654,833.65



Unified School District 232

Human Resources

Carrie Handy – Executive Director of Elementary Education
Brian Schwanz – Executive Director of Secondary Education

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent
From: USD 232 Human Resources Department
Date: September 8, 2021
Re: Proposed Revision to the 2021 – 2022 Classified Employee Handbook
(Consent)

At the June 2021 Board of Education meeting, the Board approved changes to the Classified and Health Services Employee Handbook. Based on the newly adopted Professional Negotiated Agreement, we are recommending the highlighted change below for bereavement leave. We are also recommending a change to the sick leave buy back chart due to the increase in the starting hourly pay for certain positions. In the chart, you will notice that both the LPN and RN positions state that we are moving them to the Related Service Handbook. Since the nurses are licensed professionals similar to the other licensed professionals in the Related Services Handbook, we felt this would represent the nurses best. With this change, we will also be changing the title of the Handbook to Classified Employee Handbook.

PROPOSED LANGUAGE

Bereavement Leave

Employees who wish to take off due to the death of an immediate family member should notify their supervisor immediately. Bereavement Leave may be used in the event of a death within the employee's immediate family.

1. For purposes of this section, immediate family shall include individuals related by blood or affinity whose close association with the employee is the equivalent of a family relationship.
2. Up to **three (3)** days of Uncharged Bereavement Leave will be granted per occurrence.
3. Up to five (5) days of sick leave may be used by eligible employees for bereavement leave and will be deducted from sick leave, if available. Additional time off may be granted with supervisor's approval.

CURRENT LANGUAGE**Bereavement Leave**

Employees who wish to take off due to the death of an immediate family member should notify their supervisor immediately. Bereavement Leave may be used in the event of a death within the employee's immediate family.

1. For purposes of this section, immediate family shall include individuals related by blood or affinity whose close association with the employee is the equivalent of a family relationship.
2. Up to two (2) days of Uncharged Bereavement Leave will be granted per occurrence.
3. Up to five (5) days of sick leave may be used by eligible employees for bereavement leave and will be deducted from sick leave, if available. Additional time off may be granted with supervisor's approval.

PROPOSED LANGUAGE**Sick Leave Buy Back**

Aide	\$6.50
Building Secretary	\$6.75
Custodian	\$6.75
District Level Admin. Assistant	\$9.00
Early Childhood Lead Teacher	\$8.20
Grounds	\$8.13
Maintenance	\$8.50
Paraprofessional	\$6.50
Student Nutrition	\$6.25
School Nurse—LPN (Moved to Related Service Handbook)	\$8.75
School Nurse—RN (Moved to Related Service Handbook)	\$11.72

CURRENT LANGUAGE**Sick Leave Buy Back**

Aide	\$6.13
Building Secretary	\$6.50
Custodian	\$6.50
District Level Admin. Assistant	\$9.00
Early Childhood Lead Teacher	\$8.20
Grounds	\$8.13
Maintenance	\$8.50
Paraprofessional	\$6.38

Student Nutrition	\$6.00
School Nurse – LPN	\$8.75
School Nurse - RN	\$11.72

If you have any questions, please feel free to reach out to the Human Resources Department.



To: USD 232 Board of Education
Frank Harwood, Superintendent of Schools
From: USD 232 Human Resources Department
Date: September 7, 2021
RE: Proposed Revisions for the 2021 – 2022 Related Services Employee Handbook
(CONSENT)

The recommended changes for the 2021 – 2022 Related Service Employee Handbook are outlined below. Pending Board approval, we will post the updated handbook on the USD232 Benefits Intranet as well as the Human Resources Intranet. Additionally, hard copies will be made available in each building's main office with individual copies provided to those who so request.

The most significant changes to the Related Services Employee Handbook is the addition of building level nurses being moved from the Classified and Health Services Handbook to the Related Services Employee Handbook. Specifically, this modifies the language for how a Related Service Employee is defined. Additional language throughout the handbook has also been altered to include building level nurses. The significant changes from the negotiations process with certified staff have been noted below that directly apply to Related Service Employees. Lastly, the updated Health Services Salary Schedule is included in the Appendix.

Professional Employee Compensation

District Compensation

- Adds **\$500** on the base, **including all individuals off the salary schedule**
- New Column in salary schedule – must apply for Horizontal Movement
- \$30 increase on base of supplemental agreements
- Health Insurance benefits estimate of up to 5% (increase of nearly \$200,000 for single health coverage)
- \$1.5 million anticipated new dollars to USD 232
- Average 2.51% salary increase for bargaining unit

Supplemental Positions and Salary Schedule – Supplemental Assignments

Add one new position:

- **High School Rocket Club**

Move categories on two positions:

- **HS Assistant Forensics from Category 11 to Category 8**
- **HS Assistant Band from Category 8 to Category 5**

Hourly Increases:

Increase In-House Coverage from \$18.00/hr to **\$20.00/hr**

Extra Duty Pay for Athletics

- Announcer from \$13.75 to **\$17.00/hr**
- Line Judge from \$13.75 to **\$17.00/hr**
- Clock from per game to **\$17.00/hr**
- Spotter from \$13.75 to **\$17.00/hr**
- Scorebook from \$24.00/game to **\$17.00/hr**

Total annual increase for supplemental positions is estimated at \$17,662.25.

DEFINITIONS

When used in this Agreement, the following terms will have the following meanings:

1. **School District (or District):** Unified School District No. 232, Johnson County, State of Kansas, with administrative offices located at 35200 W. 91st Street, De Soto, Kansas 66018-8420.
2. **Board of Education (or Board):** The Board of Education of Unified School District No. 232, Johnson County, State of Kansas.
3. **Related Service Employee:** All persons employed by the School District on a part-time or full-time basis, who are in professional, educational, or instructional positions that require a license (other than provided from the Kansas State Department of Education). This shall include building level nurses and special education related service positions.
4. **School:** Any attendance facility or other facility operated by the District.

ARTICLE I: LICENSED PERSONNEL

A. Permanent Licensed Personnel

1. Licensure

- a. All Related Service Professionals must hold appropriate licensure for the position as provided by the appropriate State agency.

3. Physical Examination

All Professional Employees are required to have on file with the Human Resource office a Kansas certificate of health. Any licensed medical practitioner may make an examination and sign certificates. The Board of Education may require additional ~~licensure~~ **health certificates** ~~any time there is reason to believe it is needed~~ **when required by the state of Kansas.**

ARTICLE VI: LEAVES OF ABSENCE

B. 1. c. General Leave / Sell Back to the District:

The following options are available for unused Discretionary and Personal Leave:

Sell Back to the District – If the Professional Employee has used 8 or fewer Leave Days, the District will buy back unused Discretionary and Personal Leave at the rate of ~~\$104.00~~ **\$120.00** per day (could not exceed twelve (12) days), subject to the following parameters:

3. Bereavement Leave

Bereavement Leave may be used in the event of a death within the Professional Employee's immediate family.

- a. For purposes of this section, immediate family shall include individuals related by blood or affinity whose close association with the Professional Employee is the equivalent of a family relationship.
- b. Up to ~~two (2)~~ **three (3)** days of Uncharged Bereavement Leave will be granted per occurrence.

5. Military Leave

b. A Professional Employee who is eligible for military leave under federal or state law shall be entitled to leave for military service for up to five (5) years or as otherwise provided by law. During said leave, a Professional Employee will be entitled to contract pay minus the cost of a substitute for the remainder of the contract year. Any supplemental contracts that the Professional Employee is entitled will be paid up to 30 days. **Additionally, service members are able (but are not required) to use accrued leave while performing military duty. If using accrued leave, then the cost of the substitute would not be removed from the Professional Employee's pay.**

Article VII: Fringe Benefits

A. Paid Benefits

The Board of Education will provide a single health and dental membership, with a jointly agreed upon provider. In addition, life insurance and a short term disability salary protection plan will be provided by the Board. A Fringe Benefits Committee, which will include representatives from the district's Leadership Team, classified staff, and the De Soto Teachers' Association, will convene to explore various benefit options related to each of the provided benefit plans. In the event two married professional employees are employed by the Board of Education, the Board payment to each of the two professional employees may be pooled.

B. Salary Reduction Plan

The Section 125 Fringe Benefits Plan will include the following:

1. Family health and dental premiums;
2. Non-reimbursed medical expenses;
3. Dependent care expenses;
4. Additional life insurance;
5. Cancer insurance; ~~and~~
6. Additional salary protection (disability) insurance; **and**
7. **Tax-sheltered annuities (e.g., 403(b) and 457(b) plans).**

ARTICLE VIII: RELATED SERVICE PROFESSIONAL COMPENSATION

A. District Compensation

The District shall compensate all Related Service Professionals in accordance with the salary schedule indicated in Appendix A-1. Salaries of Related Service Professionals regularly employed by the Board of Education for the first semester shall be based upon official evidence on file in the Office of the Superintendent by September 1 of each school year. All Related Service Professionals shall be required to possess license appropriate for their employment duties.

B. Payday Notification

Related Service Professionals will receive a schedule at the beginning of the school year stating the dates paychecks will be issued each month. This same schedule shall state the final date each month for submitting extra-duty hours to the Business Office.

C. Extra-Duty Assignments

Those assignments requiring additional responsibility, travel, or time beyond the regular school day or term are enumerated on the extra-duty schedule. Compensation for those extra-duty assignments shall be as indicated on the extra-duty pay schedule (Appendix C).

D. Supplemental Positions and Salary Schedule

1. The supplemental positions listed in Appendix B-1 are extracurricular assignments in addition to normal teaching duties. Compensation for such assignments shall be as indicated in Supplemental Pay Schedule (Appendix B-2). An advisory supplemental committee will be created to review the Supplemental Pay Schedule on an annual basis.
2. Related Service Professionals who choose to accept lunch time student supervision will receive \$5 per lunch shift as well as one free school lunch, each day they have lunchroom supervision responsibilities.
3. The Related Service Professional, upon being issued a supplemental contract, may choose to receive compensation for the supplemental during the season or over the entire 12-month contract.

E. Reimbursement for Mileage

Mileage for approved travel outside of the District will be reimbursed at the rate specified by the State of Kansas. Travel between schools in the District, when approved by the Superintendent, will be reimbursed at the same rate.

F. Reimbursement for Licensure Requirements

The Related Service Professional shall be entitled to reimbursement in an amount not exceeding \$200.00 per fiscal year (July 1-June 30) for the purpose of relicensure (i.e. license expense, continuing education, etc.).

APPENDIX A2: HEALTH SERVICES SALARY SCHEDULE

Step	ADN-RN	BSN-RN	MSN-RN
1	\$38,399	\$40,420	\$43,420
2	\$38,756	\$40,796	\$43,796
3	\$39,113	\$41,172	\$44,172
4	\$39,471	\$41,548	\$44,548
5	\$39,828	\$41,924	\$44,924
6	\$40,185	\$42,300	\$45,300
7	\$40,542	\$42,676	\$45,676
8	\$40,899	\$43,052	\$46,052
9	\$41,257	\$43,428	\$46,428
10	\$41,614	\$43,804	\$46,804
11	\$41,971	\$44,180	\$47,180
12	\$42,328	\$44,556	\$47,556
13	\$42,775	\$45,026	\$48,026
14	\$43,221	\$45,496	\$48,496
15	\$43,668	\$45,966	\$48,966
16	\$43,668	\$46,436	\$49,436
17	\$43,668	\$46,906	\$49,906
18	\$43,668	\$47,376	\$50,376
19	\$43,668	\$47,846	\$50,846
20	\$43,668	\$48,316	\$51,316
21	\$43,668	\$48,786	\$51,786
22	\$43,668	\$49,256	\$52,256
23	\$43,668	\$49,726	\$52,726
24	\$43,668	\$50,196	\$53,196
25	\$43,668	\$51,700	\$54,700
26	\$43,668	\$52,264	\$55,264
27	\$43,668	\$52,828	\$55,828
28	\$43,668	\$53,392	\$56,392
29	\$43,668	\$53,956	\$56,956
30	\$43,668	\$54,520	\$57,520



To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent
From: USD 232 Human Resources Department
Date: September 8, 2021
Re: Memorandum of Understanding (**Consent**)

During the 2020-2021 school year, employees were allowed to utilize paid, expanded leave through the Families First Coronavirus Response Act (FFCRA) for specific reasons related to COVID-19. Recognizing potential challenges for employees during the current school year, we recommend approval of a Memorandum of Understanding between the Board of Education and De Soto Teachers' Association.

The understanding, if approved, would allow certified staff members to utilize their accrued (prior year sick leave carryover) prior to exhausting current-year discretionary leave. *Classified staff members' prior year sick leave and current year sick leave are combined.* We believe this allowance will assist certified staff members by using leave they have already earned for absences related to COVID-19.

Memorandum of Understanding

USD 232 & De Soto Teachers' Association

RE: Use of prior year carryover of sick leave for professional employees due to COVID-19

PNA Reference:

Article X: Leaves of Absence

B. General Leave

1. Discretionary Leave

b. The twelve (12) days of Discretionary Leave and Personal Leave may be used for any reason the Professional Employee chooses, but all Discretionary Leave must be used prior to using Accrued Leave.

Proposal:

Recognizing the potential for professional employee absences due to the COVID-19 pandemic, USD 232 agrees with De Soto Teachers' Association, through this memorandum of understanding, to modify the request for leave procedures for the 2021-22 school year as follows:

Professional Employees who provide proof of recommended isolation or quarantine due to COVID-19 may request to have their leave deducted from their prior year carryover (accrued) sick leave. Requests for leave under this modification may be used for the

Professional Employee and in cases where the employee needs to care for their minor children due to COVID-19.

The district will distribute a specific form to be used by Professional Employees to request the use of accrued leave.

(De Soto Teachers' Association President)

(USD 232 Board of Education President)

(Date)

(Date)



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Brian Schwanz, Ed.S
Executive Director of Secondary Education

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Brian Schwanz, Executive Director of Secondary Education
Date: September 8, 2021
Re: Addition of Unified Bowling as a High School Activity
(Consent)

We are asking the Board of Education to approve the addition of Unified Bowling as a sport for USD 232.

The Kansas State High School Activities Association (KSHSAA) is partnering with Special Olympics Kansas to encourage and develop Unified Bowling through school memberships in Kansas. Special Olympics Unified Sports is an inclusive activities program that combines an approximately equal number of Special Olympics students with intellectual disabilities and students without intellectual disabilities on teams for competition and inclusive activities fostering an environment of social inclusion. Through the partnership, KSHSAA will support and conduct Unified Bowling for member schools with expert guidance from Special Olympics Kansas. This is a new, statewide, program that will create opportunities for students across USD 232 to have increased opportunities for whole-school meaningful inclusion and leadership activities.

Unified Bowling will annually begin in Standard Calendar Week #13 (approximately September 26, 2021) and conclude with a state tournament during Standardized Calendar Week #20 (approximately November 19, 2021). Each school will be allowed four competitions prior to the regional tournament. Student eligibility for Unified Bowling will operate like any other KSHSAA activity with all participants meeting individual eligibility requirements. The practice location for the USD 232 Unified Bowling Team would be at Park Lanes. USD 232 bowling teams have used Park Lanes in the past for practices and meets. The district will need to hire one head coach and one assistant coach for the team. Also, the district will need to provide transportation for the students.

For the first year, we would have one district team to gauge interest. If there is enough interest at each high school, we would then have one De Soto High School team and one Mill Valley High School team. Unified Bowling is a coed activity.

Please contact me with any questions or concerns you may have with the addition of Unified Bowling.

Mill Valley High School
De Soto Unified School District #232
5900 Monticello Road
Shawnee, KS 66226
Phone: (913) 422-4351
Fax: (913) 422-4039
mvhs.usd232.org



We ARE Mill Valley!
Achievement—Responsibility—Empowerment

TO: USD 232 Board of Education
FROM: Marilyn Chrisler, Assistant Principal
DATE: August 17, 2021
SUBJECT: Tabletop Roleplaying Game Club (TTRPGC) - Consent Agenda

Date of Application: 5/26/2021
Advisor: Alex Warn

Purpose: This club is to provide a place at school for students to play tabletop roleplaying games such as Dungeons and Dragons, or Pathfinder, which are pen and paper games that encourage creativity. The club is also devoted to helping students find others with the same interests in the target area of tabletop roleplaying games, and to help students find creative outlets. Our school already has classes that encourage creativity such as creative writing and rep theater, but this would expand upon those principals in more specific ways of writing characters and acting.

Meetings: The current planned meetings will be held once a week at 3:30 in room A209

Student Information: Our club would consist of a single leader who would organize the meetings and vote in the officers as needed, and several officers who would help to control and set up the games for the members who would be playing them. The number of officers would depend on the number of students in the club, the ratio being 1 officer for every 4 or 5 students. There would be no grade restrictions on officers, and anyone can volunteer to be an officer and elected by popular vote of the other officers and leader. If there is no need for an officer, or they are seen as unfit to succeed in the job, their request may be declined.

Membership Criteria: There would be no membership criteria.

Pre-Planned Activities/Events: There are no current pre-planned activities or events that differ from the weekly meetings.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
w w w . u s d 2 3 2 . o r g

Mrs. Pam Hargrove

Principal, Belmont Elementary

TO: USD 232 Board of Education

FROM: Pamela Hargrove

DATE: August 31, 2021

RE: Permission to accept donation

Belmont Elementary seeks approval from the USD 232 Board of Education for a \$1,000 cash gift from the parent of a Belmont employee. The donation is intended for the support of teacher needs at Belmont. We appreciate the generosity of this human, who would prefer to remain anonymous, and thank you for your attention to our request.



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

De Soto High School

Grade(s)

9-12

Class/Group

Cross Country

District Sponsors on the trip:

Jack Sachse
Ben Stamey
Kennedy Duffy

Does this trip involve more than one day?

☐ YES

☐ NO

Purpose of Trip:

Chile Pepper Cross Country Festival

Destination:

University of Arkansas Fairgrounds - Fayetteville, AR

Destination City, State:

University of Arkansas
Fayetteville, AR 72701

First Day of Trip:
(XX/XX/XXXX)

10/01/2021

Departure Time:

9:00am

Depart from:

DHS

Last Day of Trip:
(XX/XX/XXXX)

10/02/2021

Return Time:

7:00pm

Return to:

DHS

Mode of transportation/travel:

Bus

Will there be an overnight stay?

☐ YES ☐ NO

If yes, where will students be staying?

Comfort Suites Bentonville - Rogers
2011 S.E. Walton Blvd, Bentonville, AR, 72712, US
Phone (479) 319-3830 Fax (479) 715-6025

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:		*Cost per student:	\$100.00
*Cost for hotel:	\$1,500.00	*Amount paid by building funds:	\$350.00
*Cost for food/other:	\$500.00	*Amount paid by students	\$1,650.00

Additional Information:
(500 character limit)

9 student hotel rooms paid by students
2 coach hotel rooms paid out of in-house XC account (fundraised money by our team)
1 bus driver hotel room paid out of in-house XC account (fundraised money by our team)
Each athlete will have a cost of approximately \$70 for the hotel and \$30 for food.

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending: Number of supervising parents attending:

Parent Permission Slips on file for all students participating?:	☐ YES	Complete list of students attending on file with school including names, contact information, and emergency contact information ?	☐ YES
	☐ NO		☐ NO

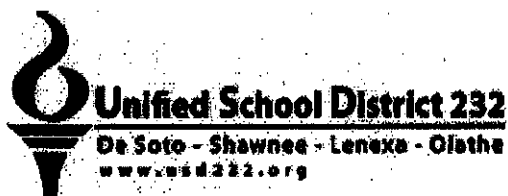
Have parents and students been made aware of relevant trip insurance and refund policies?	☐ YES	Have parents and students been informed that the district can cancel or postpone trip at any time?	☐ YES
	☐ NO		☐ NO

Have parents and students been made aware that the district is not responsible for any cost incurred by participants due to cancellation or postponement?	☐ YES
	☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature:	Jack Sachse	Date:	07/29/2021
Principal/Supervisor Signature	Ryan Johnson	Date:	07/29/2021

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Mill Valley High + DHS

Grade(s)

10-12

Class/Group

Thespians Troupe

District Sponsors on the trip:

Jon Copeland - MVHS Drama
Sarah Cronkleton-Kidd - DHS Drama

Does this trip involve more than one day?

☒ YES
☐ NO

Purpose of Trip:

State Thespians Conference - students will attend workshops, attend performances of plays and musicals, compete in Individual events, and audition for scholarships.

Destination:

Century II Convention Center

Destination City, State:

Wichita, KS

First Day of Trip:
(XX/XX/XXXX)

01/06/2022

Departure Time:

7:15AM

Depart from:

MVHS

Last Day of Trip:
(XX/XX/XXXX)

01/08/2022

Return Time:

10:00PM

Return to:

MVHS

Mode of transportation/travel:

Bus

Will there be an overnight stay?

☒ YES ☐ NO

If yes, where will students be staying?

Fairfield Inn & Suites Wichita Downtown

525 South Main St.
Wichita, KS 67202

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.)

*Cost for travel: *Cost per student:
*Cost for hotel: *Amount paid by building funds:
*Cost for food/other: *Amount paid by students:

Additional Information:
(500 character limit)

MVHS and DHS students travel together by bus and lodge at the same hotel. I have attached a schedule from a previous Thesplan conference for reference. The format and schedule have not yet been released for 2022, but the schedule is usually the same from year to year.

I have also included the parent information letter and permission slip in this packet. The conference registration costs \$165. With the \$135 for bus and hotel, it totals \$300, paid by students.

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending: Number of supervising parents attending:

Parent Permission Slips on file for all students participating? ☒ YES ☐ NO Complete list of students attending on file with school including names, contact information, and emergency contact information? ☒ YES ☐ NO

Have parents and students been made aware of relevant trip insurance and refund policies? ☒ YES ☐ NO Have parents and students been informed that the district can cancel or postpone trip at any time? ☒ YES ☐ NO

Have parents and students been made aware that the district is not responsible for any cost incurred by participants due to cancellation or postponement? ☒ YES ☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature: Date:
Principal/Supervisor Signature: Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.

Thespian State Conference Itinerary- Jan. 6-8, 2022

Thurs.	Jan. 6	7:15am	Load students at MVHS	
Thurs.	Jan 6	7:45am	Pick up students at DHS- Eat at McDonalds on Turnpike on the way to Wichita	
Thurs.	Jan 6	11:30AM	Arrive at Downtown Wichita Fairfield Inn -525 S. Main, Wichita, KS	
Fri.	Jan 7	4:30PM	Load students at hotel/Convention center for Dinner. Drive to dinner location.	
Fri.	Jan. 7	6:45pm	Return students to Hotel/Convention center	
Sat.	Jan. 8	11:30AM	Load luggage on bus.	
Sat.	Jan. 8	4:30ish	Load Bus at convention center. And depart for DeSoto. Eat at Fast Food on turnpike.	
Sat.	Jan 8	8:45 PM ish	Drop off DeSoto students at DHS	

Sat. Jan 8 9:30PM-ish Drop off MVHS students at MVHS.



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building	Grade(s)	Class/Group
Mill Valley High	9-12	Silver Stars Dance Team
District Sponsors on the trip:	Nicole Porter, Sarah Amos, and Katie Jackson	Does this trip involve more than one day? ☒ YES ☐ NO
Purpose of Trip:	To compete at the National Dance Alliance Nationals in Orlando, FL	
Destination:	Destination City, State:	
Royale Caribe - Orlando, FL	Orlando, FL	
First Day of Trip: (XX/XX/XXXX)	Departure Time:	Depart from:
03/02/2022	6:00 p.m.	Kansas City - MCI
Last Day of Trip: (XX/XX/XXXX)	Return Time:	Return to:
03/07/2022	11:00 p.m.	Kansas City - MCI
Mode of transportation/travel:		
Airplane, chartered bus		
Will there be an overnight stay? ☒ YES ☐ NO		If yes, where will students be staying? Royale Caribe 8101 World Center Drive Orlando, FL 32821

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:

*Cost per student:

*Cost for hotel:

*Amount paid by building funds:

*Cost for food/other:

*Amount paid by students

Additional Information:
(500 character limit)

Cost for hotel also includes competition fees and entrance into Universal Studios parks

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending:

Number of supervising parents attending:

Parent Permission Slips on file for all students participating?:
☒ YES
☐ NO

Complete list of students attending on file with school including names, contact information, and emergency contact information ?
☒ YES
☐ NO

Have parents and students been made aware of relevant trip insurance and refund policies?
☒ YES
☐ NO

Have parents and students been informed that the district can cancel or postpone trip at any time?
☒ YES
☐ NO

Have parents and students been made aware that the district is not responsible for any cost incurred by participants due to cancellation or postponement?
☒ YES
☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature:

Date:

Principal/Supervisor Signature

Date:

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Brian Schwanz, Ed.S
Executive Director of Secondary Education

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Brian Schwanz, Executive Director of Secondary Education
Date: September 8, 2021
Re: Instrumental Music RFP Request
(Action)

We are asking the Board of Education to approve a request from the Instrumental Music staff to issue a Request for Proposals (RFP) for a preferred music vendor. The Instrumental Music staff will be in attendance to present their information to the Board.

Overview

Students and parents in the school district frequently struggle to find quality band instruments, repair services, and other resources associated with a successful instrumental music program. Many music vendors offer services that would address these issues free of charge. We would like to issue an RFP for music vendors that would be willing to partner with our school district in this way. We foresee this streamlining the instrument selection and acquisition process for our families, simplifying repair services and supply purchases, facilitating improved student performance across all grade levels, and improving recruiting and retention throughout the school district. Having a preferred music vendor does not obligate a family to use its services. Families may choose a music vendor of their choice for instrument rental, purchase and/or service.

Benefits:

Music vendors provide a number of services to school districts free of charge. Some of the services are listed below:

- Instrument selection and testing support
 - Proper testing materials and support staff to guide selection
 - Consistent process throughout the district



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Brian Schwanz, Ed.S
Executive Director of Secondary Education

- Provide families with options for instrument rental or purchase
 - Instrument and rental options
 - Cleaning/Maintenance packages
 - Books and supplies
- Provide repair services to school districts
 - Quick turnaround
 - Access to loaner instruments while repairs are being completed
- Inform students and parents of opportunities to upgrade their instrument
 - Beginner – 5th – 6th grade
 - Intermediate – 7th – 8th grade
 - Professional – 9th – 12th grade

We would like the Board of Education's approval to issue the RFP for music vendors to partner with the school district to provide these services. The vendor who would be selected through this process would support students and parents in selecting an instrument and provide resources and support to music staff at no additional cost to the district. Any music vendor will need to address the issues described above and we propose that the vendor be evaluated each year on its effectiveness. In addition, the vendor will not automatically be awarded bids for large instrument purchases, as it would need to follow competitive bidding processes.

Please contact me with any questions or concerns you may have with this request.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: September 8, 2021
Subject: **Communicable Disease Mitigation Protocols - (Action)**

Background

At the August 2, 2021 meeting, the board approved updates to the Communicable Disease Mitigation Protocols. The focus of these protocols is to safely maximize in-person learning for students.

Adopted Protocols

Masks - Barrier face masks are required for students in grades pre-kindergarten through 12 as well as visitors while indoors. Masks indoors are required for staff when students are present.

Exceptions to wearing barrier masks would be made in accordance with the same protocols adopted by the Board of Education during the previous school year. The barrier mask exceptions include persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. ([link to mask exemption form](#))

Persons who are deaf or hard of hearing, or communicating with a person who is deaf or hard of hearing, would be exempt where the ability to see the mouth is essential for communication.

Barrier masks are not required while eating or drinking.

Students participating in indoor school sponsored sports and activities may remove their face coverings when actively participating in the sport/activity.

Masks – Barrier face mask requirements on school buses should match classroom mask requirements unless there are mask regulations governing school buses that are more restrictive.

Barrier face masks may be required of any staff member while working in close proximity to students with certain medical needs.

Testing – The school district, through the Kansas Department of Health and Environment, will offer voluntary COVID-19 testing for symptomatic individuals, screening of non-symptomatic individuals, and for individuals who are exposed to COVID-19.

Hand Hygiene – Individuals are encouraged to wash hands or use hand sanitizer frequently. Hands should be washed or sanitized before and after using shared supplies.

Health Screenings – Individuals are encouraged to self-monitor for symptoms of illness. Individuals who are ill should stay home.

Exclusions – Individuals that are considered contagious with a communicable disease will be excluded from school.

Individuals who are exposed to COVID-19 and are recommended for quarantine by JCDHE will be excluded from school. Individuals who are fully vaccinated or have a documented case of COVID-19 in the last six (6) months, are not considered exposed and will not be excluded from school unless they are symptomatic. ([link to JCDHE School Guidance](#))

The latest information from Johnson County Department of Health and Environment (JCDHE) does not recommend the quarantine of an individual who is a close contact of a person infected with COVID-19 if there is universal mask wearing.

Vaccinations – USD 232 will continue to collect vaccination information from families in accordance with district policy and state law. If families provide verification of voluntary COVID-19 vaccination, the information will be recorded. Individuals will not be excluded based solely on COVID-19 vaccination status. As with all communicable diseases, vaccination information may be used when making exclusion decisions. The district will, at times, partner with outside agencies to provide space for voluntary vaccination clinics.

Remote Learning – Remote learning designed to approximate regular classroom learning will be limited to special circumstances allowed by state regulation. This does not affect the district's Virtual Education Program.

Rentals – Groups that rent USD 232 facilities will be expected to follow relevant state, county and local mitigation protocols. Capacity guidelines may be limited depending on the activity.

Current Considerations

Evaluation Metrics – At the August 2, 2021 meeting, there was a great deal of discussion about recommendations from various public health and medical organizations. However, unlike last year, there were not specific gating criteria used. As a reminder, for the 2020-21 school year the gating criteria were used to help determine the learning model to be used. For the 2021-22 school year, only the in-person learning model is being considered. The remote learning model can only be used in certain situations.

One metric that was discussed was the cases per 100,000 residents in Johnson County. For the week preceding the August meeting, July 25, the cases per 100,000 Johnson County residents was 213.1. The case rate increased over the next two weeks but leveled off and declined towards the end of August for a case rate of 232.4 for the week of August 22. The case rates in August of 2021 were similar to the case rates in mid to late January of 2021.

For the first two weeks of the 2021-22 school year, the number of students excluded for isolation were 18 and 26 respectively. These are also similar rates to what we experienced in January of 2021. Isolation for recommended quarantine for the first two week of school were 32 and 28 with 30% of the exclusions due to school-related exposures. The school-related exclusions for quarantine are much lower than they were during

January of 2021. This is most likely due to the change in how the Johnson County Department of Health and Environment makes the recommendations for quarantine. Staff isolations for the first two weeks of school were 1 and 2 respectively which is similar to the numbers we experienced at the end of the last school year after the vaccines became available.

Besides COVID case rates, there are other factors that could be considered. Some possible additional metrics that could be considered include:

- Percent positivity in Johnson County
- Adult ICU Bed Availability
- Vaccination Rates for Johnson County
- Vaccination Rates for Johnson County 12-17 year olds
- Student Attendance Rates

Administrative Guidelines for Communicable Disease Mitigation

At the July and August Board of Education meetings a table of administrative guidelines was presented. The table was developed when barrier face masks were optional. With barrier face masks required, many of the guidelines are not necessary. For the most part, school has started with few additional restrictions.

Building administrators are spacing students out at lunch to the greatest extent possible. Without remote learning, it is not always possible to have the time and space to provide six feet of distance during lunch. Although we continue to work on this issue, it is the most likely cause of a school-related exclusion for recommended quarantine.

The administration has limited some activities including overnight travel, reduced visitors to the building, restrictions on field trips, and additional protocols for large student events. We will continue to evaluate the need for administrative guidelines and keep board members advised.

Recommended Changes to the Communicable Disease Mitigation Protocols

At this time, the administration does not recommend any changes to the Communicable Disease Mitigation Protocols. Keeping the current protocols in place at least through the first quarter of the school year, October 14, will give time to evaluate the best steps moving forward. Using identified metrics, the board may consider changes to the protocols at future meetings. Changes may include a phased approach by grade level.



Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: September 8, 2021
Subject: **Employee Voluntary Retirement Benefits Program for 403(b) and 457(b) plans (ALERT)**

We will ask the Board of Education to consider a recommendation to switch service providers for the voluntary employee payroll contribution for tax sheltered annuities. This is the voluntary retirement benefits program for 403(b) and 457(b) plans. If approved by the Board of Education at the meeting in October, the move to the new service provider will be effective January 1, 2022.

New Service Provider

The administration recommends CSD Retirement Trust to be the sole provider for the voluntary 403(b) and 457(b) retirement programs. This recommendation is being made after an extensive review of retirement plans, which included input and feedback from the Benefits Committee. The committee is made up of classified and certified representation, as well as representation from administration.

What is CSD Retirement Trust?

The Trust is a consortium of more than 50 school districts and charters that have joined together to improve retirement planning and outcomes for employees and to reduce fees. The Trust was “Created for Educators by Educators” to provide the best Supplemental Retirement Program, 403(b) and 457(b), for K-12 Employees.

What does this mean for contributing employees?

Anyone who has a retirement savings account with a current TSA provider can keep the account with the current provider. Payroll deduction contributions would cease to those existing accounts on January 1, 2022. If participating employees choose to continue TSA contributions, all new payroll deduction contributions will go into an account with the Trust beginning in 2022. Employees will be given the option to roll over their current TSA account(s) into a new account with CSD Trust. If approved by the Board, then, in the coming weeks, employees will receive communications regarding the transition process. USD 232 is excited about its potential partnership with the CSD Retirement Trust, which will help improve retirement planning.

Why CSD Retirement Trust?

- The Trust focuses on education and retirement planning for K-12 employees, not on selling products.
- Leveraging the combined purchasing power of its 50+ member school districts/charters to lower investment management fees and administrative expenses so more of employees' money goes to generating returns, not to fees.
- State-of-the-art financial education, tools and calculators, not selling.
- Providing access to a broad array of high-quality investment options which are reviewed quarterly for performance, risk and other factors.
- One-on-one personal counseling with a financial advisor.

Other benefits include:

- Retirement readiness programs and education designed to help employees reach their financial goals.
- A personal investment account, which allows employees to defer investment taxes until they withdraw money, usually at retirement.
- A personalized financial plan created just for the employee.
- Choice of a hands-on or hands-off approach to investing; employees can choose to have their contributions invested in a target date fund based on their projected retirement date or build their own investment strategy through a mix of investment funds offered by the Trust.
- Employees can manage their account 24/7 with online access/account information or by phone M-F, 7:00 a.m. to 8:00 p.m. CT.

We will ask the Board of Education to consider approving the transition at its regularly scheduled meeting in October 2021. If you have any questions, please let us know.

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