



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood, Ed.D
Superintendent of Schools

USD 232 BOARD OF EDUCATION REGULAR MEETING AGENDA

The meeting will be viewable to the public via our YouTube channel: <https://bitly.com/usd232youtube>

Administrative Office (35200 West 91st Street, De Soto, Kansas)

March 7, 2022

In-person attendance will be limited to available seating.

***** Please silence cell phones prior to the beginning of this meeting. *****

6:00 P.M. I. REGULAR MEETING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Published Agenda Overview & Adoption.

II. GOOD NEWS.

- A. Student Recognition.
- B. Staff Member Recognition.

III. PATRON INPUT.

Individuals wanting to address the board must submit a request to the board clerk before the meeting is called to order. The board president will determine the amount of time allotted for comments.

IV. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Approve minutes of the February 7th regular meeting and February 18th special meeting.
- B. Approve payment of bills and transfer of funds (if appropriate).
- C. Approve employment recommendations made on March 1, 2022.
- D. Approve employment recommendations made on March 7, 2022.
- E. Approve revisions for the 2021-2022 Classified & Health Services Handbook as proposed.
- F. Approve a bid from CCS Presentation Systems in the amount of \$25,161.89 for an audiovisual equipment upgrade in the board room, training and meeting space and include the option for a pan-tilt-zoom camera package in the amount of \$5,101.93, for a total of \$30,263.82.

- G. Approve a five-year agreement with Blackboard for website services and hosting with a one-time fee of \$11,000.00 and annual fee of \$27,908.00 for five years.
- H. Approve purchase of eighty (80) MacBook Air Laptops from Apple, Inc. in the amount of \$101,356.00.
- I. Approve purchase of thirty-four (34) Yamaha YDP1038B Digital Pianos (with stands and benches), two (2) Yamaha LC4 Base Labs and two (2) Yamaha LC4 Expansion Kits from Meyer Music in the amount of \$47,249.62.
- J. Accept a bid from Advanced Asphalt in the amount of \$198,750.00 for district-wide asphalt repairs to be made during the summer months.
- K. Accept a bid from CnC Custom Masonry in the amount of \$37,650.00 for installation of thru wall flashing at Prairie Ridge Elementary School.
- L. Accept a bid from Paritrave Innovations, Inc. in the amount of \$209,522.00 for soccer field bleacher expansion at Mill Valley High School.
- M. Declare two banks of Kay portable bleachers as surplus.
- N. Declare one McCall Reach-In Cooler, Model No. 2-2045, at Mize Elementary School as surplus.
- O. Accept a donation in the amount of \$570.00 from the Mize PTO to Mize Elementary School.
- P. Approve the following extended day trip:
 - Mill Valley High School DECA, Grades 11-12, participate in DECA Nationals, Atlanta Convention Center/Ritz-Carlton Hotel, Atlanta, GA, April 22-25, 2022.

V. ACTION ITEM.

- A. COVID Leave. [Carrie Handy & Brian Schwanz]

VI. DISCUSSION ITEMS.

- A. Communicable Disease Mitigation Protocols. [Dr. Frank Harwood]
- B. Legislative Update. [Dr. Frank Harwood]

VII. ALERTS.

- A. 2022-2023 Student Nutrition Bid Timeline.
- B. Audit Firm RFP.

VIII. FYI REPORT.

- A. Student Nutrition Update.

IX. ADJOURNMENT.

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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, Kansas)

February 7, 2022

YouTube channel: <https://bitly.com/usd232youtube>

The meeting was called to order at 6:00 p.m. by the Board President, Danielle Heikes. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Rick Amos
Bill Fletcher
Danielle Heikes
Brandi Jonasson
Stephanie Makalous
Calley Malloy
Ashley Spaulding

Others Present: Jolyn Baldner, Director of Student Nutrition
Alvie Cater, Assistant Superintendent of Administration & Communications
Steve Deghand, Assistant Superintendent of Facilities & Operations
Carrie Handy, Executive Director of Elementary Education
Lee Hanson, Director of Special Education
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of Elementary Curriculum & Instruction/Accreditation
Dr. Joe Kelly, Director of Secondary Curriculum & Instruction/Title Programs
Rob Moser, Coordinator of Safety & Transportation
Brandon Riffel, Director of Technology
Brian Schwanz, Executive Director of Secondary Education
Julie Stucky, Director of Finance
Megan Turpin, Principal, Riverview Elementary School
Andrea West, Principal, Cedar Trails Exploration Center

Alvie Cater led attendees in reciting the Pledge of Allegiance.

Mr. Cater then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes for the Agenda/Consent Agenda.

Bill Fletcher asked to remove check number 57651 from the Consent Agenda for approval separately.

Brandi Jonasson asked that the Communicable Disease Mitigation Protocols agenda item be moved from an FYI report to an Action item.

Mrs. Ashley Spaulding moved to adopt the Agenda.

Mr. Rick Amos seconded.

Carried 7/0.

GOOD NEWS.

Student Recognition. The Board recognized the Mill Valley High School Football Team for winning their third consecutive Kansas Class 5A State Championship. It was also noted that the National Football Foundation (NFF) & College Hall of Fame announced 62 teams from 13 states chosen as the top academic winners in their states as part of the inaugural NFF National High School Academic Excellence Award. The Mill Valley High School Football program was chosen for the top academic excellence award for all of Kansas Class 5A with a cumulative team grade point average of 3.349. Coach Joel Applebee was also recognized for being selected as the NFHS Section 5 Coach of the Year (Section 5 encompasses six midwest states). Coach Applebee and 2021 team Leadership Council members Hayden Jay, Cody Moore, Aidan Shaffer, Jason Smith and Jay Ybarra were present to receive a Certificate of Achievement.

Staff Member Recognition. Facilities Department staff member Dave Price, Administrative Office, The Bridge and Service Center custodian; along with Riverview Elementary School staff members Debbie Graham, Lead Secretary, and Mary Riley, Lead Custodian, were recognized for outstanding service in their district roles.

PATRON INPUT. President Heikes opened the floor for patron input. The following individuals spoke:

Charlotte O'Hara, Overland Park, spoke to the board about the City of De Soto/Sunflower TIF proposal. She asked the board to be extremely careful and said if they feel this diversion of money is going to hurt the school district the Board has the right to consider a veto.

Sherelle Witt, Eudora, spoke to the board about the City of De Soto/Sunflower TIF proposal. She noted it is for progress and development, but said that it should be done in the right way. She said the Army is ultimately responsible for clean-up of the property and cited a Kansas Department of Health & Environment (KDHE) document stating the clean-up is supposed to be done by 2028. She said 80% of this TIF is set to go toward remediation and asked why that is if the Army is supposed to be responsible for it. She suggested it would be good to see the plan for development prior to TIF approval.

Taylor Burson, Shawnee, teacher at Horizon Elementary School, asked the board to consider making dependent care eligible for the COVID sick leave proposal or to give 10 days of sick leave to staff rather than the 5 days proposed with the MOU. She spoke about having to submit 8 days of sick leave to take care of her kids sick with COVID and an additional 2 days after she was diagnosed with COVID while her children were still in recovery.

Dustin Harris, Shawnee, suggested the board should increase days of sick leave for staff. He said everything the Nazis did was legal and said everyone that played a role in that horrific event said they were just following orders. Mr. Harris said following orders and being politically correct is a recipe for disaster. He asked the Board to take the masks off. Changing subjects, he said in reading the pre-development agreement through the City of De Soto, it seems to him that the TIF deal is bad for taxpayers. He said the history of USD 232 is that the board always votes in favor of Dr. Harwood's recommendations. He suggested the Board veto the TIF and go against Dr. Harwood's recommendation, then ask the developer to come back with a better deal.

Jerry Donlan, Eudora, said he and his wife have lived off of Evening Star Road since 1986. He asked how much of the Sunflower plant got cleaned up and how much remains to be cleaned up. He said he drove by there tonight and sees cattle grazing in the pastures and there have been guided deer and turkey hunts in the area in recent years. Mr. Donlan said he has a big problem with giving the developer money to clean up the property. He suggested the government should finish cleaning up the site.

Cory Wurtz, Shawnee, teacher at Mill Valley High School, asked that the Board take into account COVID leave for dependent care. He talked about missing 8 days of work to take care of his son who was out of daycare due to a COVID diagnosis, then both his son and himself when they contracted COVID.

CONSENT AGENDA.

Mrs. Ashley Spaulding moved to approve the Consent Agenda as amended.

Mrs. Stephanie Makalous seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the January 10th regular meeting.
2. Payment of bills and issuance of checks numbered 57434 – 57529, 57535 – 57650 and 57652 – 57694.
3. Transfer of funds as follows:
 - a. \$1,108,733.59 from General (Fund 06) to Special Education (Fund 30).
 - b. \$6,287.43 from Local Option Budget (Fund 08) to State Pre-K (Fund 11).
 - c. \$214,840.29 from Local Option Budget (Fund 08) to At-Risk (Fund 13).
 - d. \$42,805.51 from Local Option Budget (Fund 08) to Bi-Lingual (Fund 14).
 - e. \$52.71 from Local Option Budget (Fund 08) to State Safety Fund/Drivers Education (Fund 18)
 - f. \$15,026.92 from Local Option Budget (Fund 08) to Parents as Teachers (Fund 28).
 - g. \$170,232.45 from Local Option Budget (Fund 08) to Vocational Education (Fund 34).

4. Personnel recommendations as follows:

Resignations – Classified

Monica Allen, Paraprofessional, BE

Connie Euler, Secretary, LTMS

Linda Logan, Secretary, MVHS

Ashley Witherspoon, Paraprofessional, MTMS

Employment – Classified

Denise Clapp, Student Nutrition Assistant, MTMS

Ashley Copeland, Rule 10 Assistant Softball Coach, MVHS
Rhonda Eckelman, Administrative Assistant Front Desk, AO
Taegan Evans, Center Based Paraprofessional, The Bridge
Veronica Hamer, Secretary, LTMS
Anthony Kempf, Rule 10 Assistant Baseball Coach, DHS
Nathaniel May, Custodian, HE
Tennille Miller, Paraprofessional, MVHS
Madison Mitchell, Center Based Paraprofessional, The Bridge
Meredith Neill, Human Resources Administrative Assistant, AO
Melissa Nelly-Cramer, Math Aide, RE
Danielle Orel, Rule 10 Assistant Girls Soccer Coach, MVHS
Jim Riedesel, Rule 10 Assistant Track & Field Coach, DHS

Resignations – Certified *(Effective at the conclusion of the 2021-22 school year, unless otherwise noted.)*

Jennifer Brazil, Kindergarten Teacher, HE
Lindsay Hothan, Counselor, DHS *(Effective 3/11/22)*
Madison King, Kindergarten Teacher, SE

Employment – Certified

Samuel Preston, Life Science/Biology Teacher, MVHS
Nicole Wallace, 6th Grade Math Teacher, MTMS

5. Approval of the following revised Board policies: DJE – Purchasing, GAAD – Child Abuse, JBCB – Foster Care Students and JCDB – Dress Code.
6. Acceptance of the following bids:
 - Country Carpet in the amount of \$115,680.00 for gymnasium floor replacement (with TaraFlex Sports flooring) at Mize and Riverview elementary schools.
 - McConnell and Associates in the amount of \$97,865.00 for track resurfacing at Mill Creek Middle School.
 - BCI Mechanical in the amount of \$1,424,680.00 for HVAC upgrades at Clear Creek and Starside elementary schools.
 - Treadwell in the amount of \$155,850.00 for resinous flooring at Belmont and Horizon elementary schools and Lexington Trails and Mill Creek middle schools.
7. Acceptance of the following donations:
 - \$500.00 from Dan and Kathryn Mills to the De Soto High School Band program.
 - \$500.00 from Mark and Brandi Hammel to the De Soto High School Girls Tennis program.
 - \$350.00 from Myles and Candace McGee to the De Soto High School Girls Tennis program.
8. The following extended day trip:
 - Mill Valley High School Journalism, Grades 10-12, attend the National High School Journalism Convention, Westin Bonaventure, Los Angeles, CA, April 6-9, 2022.

Bill Fletcher declared a conflict of interest and left the meeting at 6:33 p.m.

Mrs. Danielle Heikes moved to approve payment to Kansas Land Management, LLC in the amount of \$1,714.13 with check number 57651.

Mrs. Brandi Jonasson seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 6:34 p.m.

ACTION ITEMS.

COVID Leave MOU with DTA. Carrie Handy, Executive Director of Elementary Education, said the Board charged the administration in January to come up with a proposal for second semester COVID leave due to the surge in cases that occurred after winter break. She said up to this point the Board has provided for staff to use accrued leave, but the MOU presented would allow for five (5) days of uncharged leave. She asked if board members had any questions.

Bill Fletcher asked if this was just for teachers, or all employees. Mrs. Handy said anything that applies to certified staff will also apply to classified staff.

President Heikes asked for statistics on how many sick days have been used. Mrs. Handy said from January 5th through February 7th, 130 staff members have been absent specifically for COVID-19, and if each of those staff members were to request five days of leave it would be a total of 650 days at this point. President Heikes asked what the overall cost would be. Mrs. Handy said one way to quantify leave is through the sell-back option. Staff can sell back remaining current-year leave they have at the end of the year for approximately \$124/day. If you take the 650 days and multiply it by 124 it would come to \$80,600.00.

Superintendent Harwood said teachers have 12 days of leave per year, eight (8) discretionary days and four (4) personal days that can be used for any purpose. He said staff can accrue up to 130 days of leave and any current-year leave that is not used will carry over to the next year as accrued leave. He said staff cannot use accrued leave unless it is related to illness.

Bill Fletcher asked if staff who use COVID leave would still be able to sell back unused sick leave. Mrs. Handy said part of the proposed agreement prohibits the five days of COVID leave, if utilized, from being eligible for sell back. Superintendent Harwood said any leave given back to staff would accrue and there is a graduated scale for unused leave depending on when staff members leave employment.

Brandi Jonasson said in the MOU it states that individuals with extenuating circumstances may request additional uncharged leave. She asked Mrs. Handy if that was relating to dependents. Mrs. Handy said detail would need to be provided by employees in the application and those are considered on a case-by-case basis. Superintendent Harwood said as written in the MOU this leave would not apply to dependent care, only for staff member absences due to a personal positive case.

Mrs. Handy noted that when staff members request sick leave they don't always indicate the reason for the leave, such as if it were for the staff member's illness or to take care of a sick child.

President Heikes asked if Mrs. Handy knew if anyone would have to be docked pay for taking care of a sick dependent up to this point. Mrs. Handy said she does not know at this time.

Rick Amos said he was not comfortable with not covering staff if they are home with a child sick with COVID.

Brandi Jonasson said she agreed with Mr. Amos, noting that it feels like staff are getting punished for taking care of their child.

Superintendent Harwood said the proposed MOU was an agreement with the teachers' association specifically for isolations of the staff member only. He said if the board wishes to consider dependent care the administration could look into the implications for adding dependent care separately.

Stephanie Makalous asked if the district could cap the number of leave days, noting that a teacher and their dependents could be out for months with COVID. Superintendent Harwood said there shouldn't be any reason a staff member would be quarantined because they would either be vaccinated or participate in the test to stay program. He said if talking about dependent care, a cap could be considered.

Brandi Jonasson asked if there was any way to encourage staff to indicate that their leave request is to take care of a child sick due to COVID. Mrs. Handy said it could be encouraged, but some staff may not be comfortable providing this information.

President Heikes said she is not in favor of docking pay, but said the district provides a pretty rich leave policy with the ability to accrue up to 130 days. She said she is thinking about ten days leave versus five days. She asked if the Families First Coronavirus Response Act (FFCRA) provided for reimbursement to the district. Superintendent Harwood said the FFCRA reimbursement was through tax credits which did not apply to the school district.

President Heikes asked if the administration could come up with the cost to the district if leave was granted under rules for FFCRA.

Superintendent Harwood said the administration could try to get information from staff about how many days would be applied for due to dependent care. He said FFCRA took into account quarantines for dependents as well.

President Heikes asked what other districts are doing with regard to COVID leave. Mrs. Handy said the Olathe School District added four days' leave to all staff with no approval form required, another district in the area allowed up to ten days' leave with staff exhausting all other leave first.

Bill Fletcher asked if the district had one staff member misuse the FFCRA leave last year. Mrs. Handy said she is not aware of any abuse. She said sometimes at this point in the year some staff will have exhausted their leave, while some staff are protective of their time.

Calley Malloy asked if the MOU was retroactive. Mrs. Handy said it would be retroactive back to January 5th.

Ashley Spaulding asked if a dependent care MOU could be retroactive as well. Mrs. Handy said it could. Superintendent Harwood said the district does not have records of time off for dependent care now, so staff would have to apply for it. He explained that it would be easy for staff to give verification of their own positive COVID case, but for dependent care the proof can be more convoluted. Mrs. Handy said in order to consider another agreement, the administration would need to know if the Board would like to set a cap on the number of days.

Ashley Spaulding asked for a total of dependent care leave taken by staff members due to COVID to care for children and elderly parents. Superintendent Harwood said the administration will look into creating a draft MOU for dependent care and bring it back to the Board for consideration in March.

Rick Amos said he would also like to move forward with getting more information on dependent care leave already taken.

Mrs. Danielle Heikes moved to approve a Memorandum of Understanding relating to additional leave for COVID-19 isolations between USD 232 and the De Soto Teacher's Association and covering all staff.

Mrs. Brandi Jonasson seconded.

Bill Fletcher asked to include language in the motion for all staff. Superintendent Harwood said it is the intention that the same rule will apply to all staff. He said the MOU is only with the DTA because of negotiation requirements.

Mrs. Heikes and Mrs. Jonasson agreed to add this language to the motion.

Carried 7/0.

Early Childhood Schedule Change and Peer Fees Adjustment. Andrea West, Principal of Cedar Trails Exploration Center, talked to the board about the Early Childhood program which includes children, birth to 5 years of age, who reside in USD 232 boundaries. She shared the benefits children receive with early intervention services, kindergarten readiness with federal and state initiatives, current goals/focus, and information on USD 232 Early Childhood programs (Parents as Teachers, Special Education Services, Preschool and Community Support). Mrs. West said there is a need for increased grant-funded spots and Special Education spots in the Early Childhood program and presented the Board with a requested schedule change which will have both the 3-4 year old and 4-5 year old preschool programs attending four days a week for three hours per day (currently the 3-4 year old preschool program is 3 days per week and the 4-5 year old preschool program is 5 days per week). Mrs. West explained that this will allow for more flexibility in sections, access to both 4 year old and 3 year old grant funding and equitable access to instruction for all students. With the adjustment in schedule she proposed a fee adjustment to \$800 per semester for all peer preschool students (currently the peer fee schedule is \$900 per semester for 4-5 year olds and \$720 per semester for 3-4 year olds).

Calley Malloy asked if the schedule change could create issues for parents with childcare. Mrs. West said with the program being part time, parents already have childcare in place and she has not heard of any issues since presenting the proposed changes.

Danielle Heikes asked Mrs. West to explain the use of the fifth day for community support. Mrs. West talked about using the day to support community preschool and childcare, hold community developmental screenings, conduct itinerant evaluations, and hold IEP meetings.

Bill Fletcher asked if students are turned down for participation in the program. Mrs. West said sometimes spots in the fee-based program are full and students are placed on a waiting list. She said students with special needs are never turned away. Superintendent Harwood spoke about additional space that is currently available on the Early Childhood side of Cedar Trails.

Mr. Rick Amos moved to approve the Early Childhood schedule change and peer fees adjustment as presented.

Mrs. Stephanie Makalous seconded.

Carried 7/0.

President Heikes declared a five minute break at 7:23 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:28 p.m.

De Soto/Sunflower Redevelopment District – TIF. Alvie Cater, Assistant Superintendent of Administration & Communications, said the Mayor and City Administrator came to a previous board of education meeting to visit with the Board about the proposed TIF district. He said the De Soto City Council took action after the public hearing on January 20th to approve the formation of the TIF district and now the Board has until February 18th to exercise its authority to veto the TIF, should it choose to do so. Mr. Cater stated Kansas Statute gives authority to counties or school districts to veto TIFs during the establishment process if there would be an adverse impact to the county or school district. This is known as an interjurisdictional veto. Regarding the current TIF proposal in De Soto, he said there was concern from an adverse impact standpoint that there would be possible projects in the future within the redevelopment district that could increase student enrollment without providing the tax base support for school capacity that may be needed. He said the Board directed the administration to work with the developer and attorneys to come up with an agreement that would protect the rights of the school district should there be adverse impact. He said the proposed agreement between the developer and the district would give the Board of Education, and future boards, the opportunity to protect the interests of the school district should there be residential development components as part of any project that is presented.

Rick Amos asked about the stance of the Board of County Commissioners (BOCC) regarding the proposed TIF incentive. Superintendent Harwood said last week the BOCC met and there was a motion to Veto the TIF that failed 2-5 and then there was a motion to support the formation of the TIF district, which passed 5-2. He said the school board is not being asked to take a stance on the TIF district, nor do they need to do this. Mr. Amos asked what the De Soto City Council did. Superintendent Harwood said the De Soto City Council approved the formation of the TIF district and the annex of property, which is its role in the process. He said they are looking at it from an economic development standpoint.

Danielle Heikes asked if the district had returned the proposal twice for modification. Mr. Cater said that is correct, and in working with the legal counsel all requests of the district were met.

Bill Fletcher asked if the district requested any land. Superintendent Harwood said USD 232 is due 30 acres somewhere within the 9,000 acre tract per the 2004 agreement; and that will not change. With the proposed agreement with the developer, if there is a residential development component, the school district has to agree to the solutions that mitigate potential harm to the district. He said that could be in the form of land; if the school district has to build a school the developer could donate land for it. He said if there is any residential component that would cause the district to build schools they would have to get district approval before they submit the development plans to the city. Superintendent Harwood said this applies to any residential plan throughout the entirety of the TIF District. He said the school district would only be involved if there is a plan for residential development. The agreement says the developer cannot submit a plan that includes residential development unless the school district approves it.

Bill Fletcher said a big manufacturing plant the state is talking about bringing in could have an adverse effect on the community. Mr. Fletcher said the only TIF that the Board has approved that he knows of is Harp's Grocery Store; but ones for apartment complexes were turned down. He said he hates to give somebody a blank check.

Brandi Jonasson asked who was negotiating the terms for the TIF. Superintendent Harwood said the school district and county have no place in negotiation for the formation of a TIF district. This is between the city and the developer. He said school district negotiations are outside of the TIF agreement; between Sunflower Redevelopment LLC and the district. He said the proposed agreement gives the district a seat at the table if residential development were to take place. He said it is true that with a TIF or Industrial Revenue Bond (IRB) a city is trying to bring in business and pointed out that this board has taken a position of opposing TIFs for residential projects. The school district has no negotiation authority regarding the formation of the TIF. Superintendent Harwood said if the redevelopment plan does not receive City approval, the school district would not be involved in new discussions about the formation of the TIF district.

Bill Fletcher said this project could have an adverse effect on neighborhoods on the north side of this TIF district. He said he worries about a lot of people being displaced.

President Heikes said that when the TIF proposal was first presented she had concerns about the lack of project plans, but from what she has seen the developer has met the district's requests. She asked if any district requests were not met. Superintendent Harwood said there was nothing the district asked for that the developer said they wouldn't do.

Rick Amos said this is something the city council and BOCC has dealt with and the school board's job is to protect the interests of the school district.

Ashley Spaulding said she agreed with Mr. Amos.

Rick Amos said it is not the school board's responsibility to talk about economic development.

Bill Fletcher asked if this will affect the district's mill levy. Superintendent Harwood said the district's total mill levy is about 61-62 mills, 20 of which is required by the state and is not abated. He said with current

valuation, the district will continue to collect all taxes currently collected, the abatement is on increased value. The state would collect increased value on the 20 mills, and for capital outlay the district would collect increased value. Other levies like Bond and Interest, LOB, Special Assessments and Cost of Living would continue to collect proceeds from current value and wouldn't get the increased value until the end of the TIF which could be up to 20 years. Superintendent Harwood said it doesn't negatively affect any of the school district's mill levies, but it could positively impact a couple of mill levies right away and the rest of the mill levies after the TIF expires. He said when project plans get approval is when the TIF clock starts.

Superintendent Harwood said he did not recommend the board take a position on the TIF project, but just approve the contract so that the school district is protected assuming it moves forward.

Mrs. Stephanie Makalous moved to approve the Residential TIF Project Plan Agreement between Sunflower Redevelopment, LLC and USD 232.

Mrs. Danielle Heikes seconded.

Carried 6/1. (Bill Fletcher dissented)

Communicable Disease Mitigation protocols. Superintendent Harwood asked if the board had any questions relating to the information shared in the board packet. Brandi Jonasson asked if Superintendent Harwood could review the exit plan. President Heikes read the motion made by the board in December:

Mrs. Stephanie Makalous moved to continue the requirement for barrier face masks in Preschool, Elementary and Middle School buildings in compliance with the Johnson County health order. When the county mask order expires, barrier face masks will be optional as long as recommendations for quarantine and isolation for COVID-19 are below 4%. If recommended quarantine and isolations exceed 4%, barrier face masks will be required following guidelines previously adopted for high schools.

She said De Soto High School is mask optional at this time and Mill Valley is very close to being optional. Superintendent Harwood explained the rational behind the 4% threshold. He said the board has already taken action for when masks will become optional for elementary and middle schools. He then explained that De Soto High School has been below 2% for two weeks and Mill Valley High School has been below 2% for one week. He said the Olathe School District took action last week to make masks optional at all levels on February 18th, the day after the county commission meets to review the Public Health Order. He said if the county commission does not revoke the health order, Olathe may have to hold a special meeting that night to talk about legal ramifications. Superintendent Harwood said if current trends in USD 232 hold he expects all buildings to be below 2% for the next two weeks. He said 9 of 14 buildings were below 2% last week and the others just above it.

Danielle Heikes said if the BOCC revoked the mask mandate for K – 6th grades on February 17th, her understanding is that all USD 232 buildings would be below the 4% threshold. Superintendent Harwood said they have not been below 2% for two consecutive weeks, but if you apply the same standard as the motion was written they would need to be below 2% for the two previous weeks in order to have masks optional. He said he believed they would be.

Bill Fletcher asked about the Olathe School District not counting quarantines. Superintendent Harwood said Olathe stopped counting quarantines and isolations towards their threshold. He said quarantines have changed because contact tracing has been suspended by the county health department.

Calley Malloy asked how the district would get accurate data to figure the 4% if the district moves to optional masks on February 22nd and contract tracing is not happening. Superintendent Harwood said that has been a concern. The district has had a good number of families and staff that self-report. He said the district could look to see if attendance is a better measure in the future.

Ashley Spaulding said the schools are taken care of by actions of the board up to this point. She said she is optimistic about where we are at with COVID cases. She said she does think the district needs that exit ramp. She noted that she sent a letter to the BOCC to ask that they revoke the public health order. She said she is not in favor of going against the county order. She recommended that the Board submit a letter to the BOCC asking that they rescind the health order requiring masks for grades K-6.

President Heikes said she supports writing a letter on behalf of the USD 232 Board asking that the BOCC rescind the health order.

Calley Malloy said she would support individual board members writing their own letter, but didn't agree with a letter going out on behalf of the whole board.

Brandi Jonasson said if it is not a unanimous vote she wouldn't feel good about sending a letter on behalf of the group.

Stephanie Makalous said she felt individual board members could send letters to the BOCC if desired.

DISCUSSION ITEM.

Diversity and Engagement. Alvie Cater provided an update on the Board goal related to Diversity and Engagement. He said the district has been talking about this for the last three years and cited Board goal, Strategy #7: Improve diversity and engagement, including racial and ethnic, throughout the district (Relationships). He said the district supports a learning environment that is welcoming to all students and addresses the learning needs of each individual child. He acknowledged that the district needs to identify better ways to engage with all families and students. He talked about the importance of school connectedness and shared the school district's vision statement: Our vision in USD 232 is to maximize each student's potential, through inspiration and discovery, challenging all students to become self-sufficient and positive contributors to society. Dr. Joe Kelly, Director of Secondary Curriculum & Instruction/Title Programs, shared school district state assessment data over a five-year period for math and english language arts for students in grades 3, 4, 5, 6, 7, 8 and 10. The data was broken down by race and ethnicity subgroups and the percent of students enrolled in weighted courses at the high school level, broken down by the same subgroups. Dr. Kelley highlighted the achievement gaps among subgroups. Mr. Cater then shared the Kansas State Department of Education's Foster Care Report Card and the Graduation Rate (2021 School Year) broken down by race and ethnicity subgroups. In conclusion, Mr. Cater emphasized that no decisions have been made with regard to diversity and engagement. He said the administration wants to

be intentional and transparent by gathering input from stakeholders. The Board of Education will have opportunity to review any plans, provide input, and either accept or reject the plan.

FYI Report. The following informational reports were included in the packet for this board meeting: 1. District Goals Update and 2. Communicable Disease Mitigation Protocols.

President Heikes adjourned the meeting at 8:40 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 Board of Education
Official Minutes – Special Meeting

February 18, 2022

The meeting was conducted virtually via Zoom and live streamed to the district's YouTube channel.
<https://bitly.com/usd232youtube>

President, Mrs. Danielle Heikes called the meeting to order at 9:30 a.m. A quorum of the Board was present. Board members and administrators present were as follows:

Board Members:

Rick Amos
Bill Fletcher
Danielle Heikes
Brandi Jonasson
Stephanie Makalous
Calley Malloy
Ashley Spaulding

Administrators:

Alvie Cater, Assistant Superintendent of Administration & Communications
Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
Dr. Frank Harwood, Superintendent

President Heikes said the Johnson County Board of County Commissioners (BOCC) rescinded its public health order requiring masks for grades K-6 at a meeting on Thursday, February 17. She said USD 232 board members took action in December 2021 requiring masks in preschool, elementary and middle school buildings in accordance with the Johnson County Public Health Order.

Superintendent Harwood shared the following PowerPoint slides with the Board:

- Current USD 232 Mask Requirements – This includes actions taken by USD 232 board members in October 2021 and December 2021 and the BOCC on February 17, 2022. Superintendent Harwood said as of the week of February 14, 2022, all USD 232 buildings have met the 2% threshold for two consecutive weeks. Under current protocols, barrier face masks will be optional at all USD 232 buildings when students return to class on February 22nd. He said students will still be required to wear masks on buses due to federal regulations. He also shared that individuals who test positive for COVID-19 will have to be out of school for five days and then can return to class for days 6-10 with daily testing and masks on, according to the shortened isolation period.

- USD 232 Cases by Building – This is COVID-19 student cases broken down by school building for the weeks of 1/22/22 through 2/16/22. It shows a significant decrease in the number of recommended isolations and quarantines, with 147 isolations/70 quarantines for the week of January 22nd and 17 isolations/10 quarantines for the week of February 12th.
- Absences – COVID-19 Case Rate Comparison – This is the percentage of isolations, quarantines, total of both, and overall absences for the current school year. It also shows the average absence rate for USD 232 for the five years before 2019-20 is 3.56%. Superintendent Harwood noted that the Johnson County Department of Health & Environment (JCDHE) suspended contact tracing during the first week of January.

Stephanie Makalous said the state has regulations in place to shut down a school if there is a Flu outbreak and asked what the percentage of illness is that would trigger this action. Superintendent Harwood said if there is a higher risk of contracting disease at a school the Health Department may consider shutting it down if the absenteeism goes over ten percent.

Superintendent Harwood said the Kansas Department of Health & Environment (KDHE) and JCDHE work together, but the district reports information to the JCDHE.

President Heikes asked if the district would report on a daily absence rate or weekly absence rate to the Health Department. Superintendent Harwood said the district would start looking at the data daily as absences start to increase, especially if there are absences due to illnesses that may cause concern or those illnesses displaying similar symptoms; when it reaches five percent the district would start thinking about absenteeism and then start talking with JCDHE. At ten percent he said there would be significant conversations about when to consider closing a school.

President Heikes said the Board put in place the four percent threshold for COVID (recommended isolations and quarantines) to keep the district under the ten percent line when the health department is contacted. Superintendent Harwood said that is correct, as a school could have about four percent of students absent for various reasons and another four percent out with COVID, the district could have the opportunity to require masks and avoid the ten percent threshold.

Calley Malloy asked if Dr. Areaola or the Health Department has recommended a threshold specific to USD 232. Superintendent Harwood said they have not.

Ashley Spaulding asked if the district tracks absences for illness versus other reasons like travel or college visits. Superintendent Harwood said the district may not have that level of detail for each absence, but noted that typically the district would have 3.56 percent absenteeism and about 35 percent of those absences would be illness related, which would be about a 1.25 percent absenteeism rate (for the 2018-19 school year). For this year he said the district's absence rate has been around

5.53 percent and 41 percent of absences have been due to illness as reported, with about 2.26 percent ill regularly throughout the year. He said the one week that was really bad, the week of January 8th, the district was at a 10.68 percent absence rate and 78 percent of the absences were reported due to illness.

Brandi Jonasson said the district has the four percent threshold and asked if keeping her children home due to asthma in the spring would count toward that specific threshold. Superintendent Harwood said the four percent threshold that the district currently has in place is only for recommended isolations and quarantines due to COVID, so it would not count against that threshold, but would count if looking at total illnesses.

President Heikes asked Superintendent Harwood if the absenteeism reported was just for students and included preschool data. He said it was just student data and included early childhood.

Brandi Jonasson asked if the Blue Valley and Olathe districts set their percentage at ten percent and eight percent to avoid a mask requirement. Superintendent Harwood said he did not know the rationale behind their decisions, but said Blue Valley's percentage is for illness. He pointed out that if a district is at ten percent illness and has any other absences it would be about 12-13 percent absences, at which point the district would be talking about closing buildings instead of masking.

Rick Amos asked if the Board does nothing today if every school would be mask optional with current numbers, except for Starside Elementary because it was at 2.43 percent the week of February 5-11. Superintendent Harwood said Starside was at 1.99 percent the two weeks prior, and has remained below the four percent threshold. Mr. Amos asked Superintendent Harwood to talk about tracking total absences versus illnesses. Superintendent Harwood said if looking at absence data, the most reliable data are total absences because the district knows when a student is not in class. He said once you get into the reasons reported by parents it gets a little less accurate because it is based on what is reported; parent request, appointments, illness, or even for unknown reasons. He said even when looking at quarantine and isolation data, total absences is most accurate, especially with isolation, because the district knows the reason for the absence if a PCR test is taken as it gets reported through the lab to the county and the state. He said with in-home tests going on now it could be that someone stays home ill and a positive test is not reported. He said total absences would be the most accurate, but does contain reasons other than COVID-related illnesses.

President Heikes asked Superintendent Harwood to pull up the COVID Cases by Building chart. She asked how confident he was that isolations are being reported. Superintendent Harwood said it is still hard to gauge, but quite confident. He said the district was only above four percent when things were really bad and when looking at just isolations. He said the vast majority of families are going to report things accurately.

Stephanie Makalous said she would like to move away from the percentage and remove it from the criteria.

President Heikes said she would hate to move away from a percentage because the district could see a peak again, but also has concern with looking at overall illnesses or absences. If isolations are being reported, and the district has this data, she said she would like to look at keeping the masking rule specific to COVID.

Ashley Spaulding said she would share President Heikes' thoughts since the pandemic remains. She said she does have concerns with kids being out for various reasons, other illnesses, and said she would agree with looking at COVID only and raising the percentage for COVID above four percent, and drop the two percent rule.

Rick Amos said he agrees that the district needs something in place, but is not sure the district is getting true numbers to measure COVID only. He said he is fine with the basis of only COVID, and probably likes it better than total absences. He said he did not want to mask if there is a large percentage out for spring break. He said he would like to find a middle ground with a percentage which the Board and administration are comfortable.

Danielle Heikes said if the Board goes with establishing a percentage for tracking COVID she would like to revisit it before the start of the next school year. She said it is possible there may be a recommendation from the CDC regarding masks.

Stephanie Makalous said she is concerned with picking a number for COVID related illnesses as the district may have lots of people that don't report it accurately.

Bill Fletcher said he agrees with Mrs. Makalous and that masks do not work unless it is an N95 or KN95 mask. He suggested the district do away with the percentage threshold.

Stephanie Makalous said the health department will come in and help the district when illnesses get too high. She said most people in the district have had the opportunity to get vaccinated.

Brandi Jonasson said the district did not have any problem with the four percent threshold before Omicron came out. She said she does not want to set the threshold so high that the district does not have the chance to put students in masks to avoid having a school shut down. She suggested the current percentage threshold needs to be bumped up a bit.

In response to a request made by Calley Malloy, Rick Amos said in looking at the numbers Superintendent Harwood shared, the number he was comfortable with is five percent for COVID-related illnesses and eight percent for total absences, but said he leans toward setting a total absence rate. Mrs. Malloy said she would be comfortable with an eight percent absentee rate which would help to

avoid being in a crisis. Superintendent Harwood said the health department would look at it based on what they believe to be the cause of a high number of absences, for instance if it is a norovirus outbreak a building could be closed for cleaning.

Brandi Jonasson said one of the things she sees is parents saying the district is going to mask for everything and she does not want it to seem like the district is doing this. She suggested with an absentee rate it sends a message to patrons that the district is masking for non-COVID reasons and said it would be best to look at just COVID numbers and trust parents to report accurately.

Danielle Heikes said Shawnee Mission has set a COVID threshold and overall absence rate threshold. She said she believes the vast majority of our families are reporting when an illness occurs. She said USD 232 could do something similar, but it would be complicated.

Superintendent Harwood said for this year there has only been three weeks the district was above five percent for COVID-related absences, the first three weeks of January. Before that, he said there were only four times the district was above one percent. He said if a school got above five percent of COVID absences that would certainly show a high spread.

President Heikes asked if Mr. Amos would be open to looking at COVID/illness absences only or would prefer to look at overall absences. Mr. Amos said he could get on board with setting a percentage that was COVID related, but total absence is more accurate and easier on the administration.

Brandi Jonasson said the majority of parents will report absences. She suggested raising it to five or six percent.

Superintendent Harwood said the district is still required by state law to report isolations or illnesses related to COVID.

Stephanie Makalous said if the district sees the numbers getting high it should let the Health Department deal with it instead of the Board setting a threshold at which they are guessing.

Bill Fletcher said the BOCC removed its mask mandate and will reinstate it if needed so the school board should not set a threshold.

Rick Amos said the Board has Home Rule and can set a threshold.

President Heikes said Dr. Areaola indicated that the Health Department would work with individual school districts on setting a threshold. Superintendent Harwood said discussions have taken place in the past about current thresholds, but not about setting new ones. President Heikes said if the district has another spike she would like to institute a threshold to attempt to mitigate a school closure.

Ashley Spaulding said the vast majority of district patrons do not want to mask, but there are patrons that do not agree with the BOCC action and would like for students to remain in masks. She said the threshold is just a mitigation step to take should something go wrong. She said the Board needs to consider all patrons.

Brandi Jonasson said she agreed with Mrs. Spaulding.

Mr. Rick Amos moved that in USD 232 masks will remain optional beginning 2/22/22 for the remainder of the 2021-22 school year for all grade levels, early childhood through high school, as long as total COVID-related absences remain below five percent. In the event that an individual building exceeds this threshold, that building will temporarily return to masking and will need to return to below the five percent threshold for one consecutive week before returning to optional masking.

Mrs. Brandi Jonasson seconded.

Superintendent Harwood said based on the motion, with COVID-related absences, recommended quarantines would be included in the five percent.

Brandi Jonasson asked about the highest week of absences. Superintendent Harwood said the total that week was 5.84 percent COVID-related absences, 3.62 percent for isolations and 2.2 percent quarantines.

President Heikes asked Rick Amos to reiterate how he arrived at five percent for this motion. He said because the district moved from total absences to COVID related he looked back to September and the district has three weeks that exceeded five percent COVID-related absences, during the spike, and in looking at those weeks they were at 5.75 percent, 5.84 percent and 6.92 percent. Of those weeks there were still buildings that would have remained masks optional because they were below the five percent threshold. He said he took the history of what the district has been doing with isolation and quarantine tracking since the beginning of the school year and, while the district has three weeks above five percent, virtually every other week has been two percent or less.

Ashley Spaulding asked if the Bridge was included in the motion. Superintendent Harwood said it is considered a high school program.

Bill Fletcher asked if someone who is quarantined has COVID. Superintendent Harwood said it is considered COVID related.

Roll Call Vote:

Rick Amos – Yes

Ashley Spaulding – Yes

Stephanie Makalous – No

Calley Malloy – Yes
Brandi Jonasson – Yes
Bill Fletcher – No
Danielle Heikes – Yes

Carried 5/2.

President Heikes repeated the motion and adjourned the meeting at 10:35 a.m.

Date Approved

Clerk, Board of Education

President, Board of Education



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

JULIE STUCKY
Director of Finance

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Julie Stucky, Director of Finance
DATE: March 2, 2022
SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 57696– 57938 with Following Exceptions:

Payroll & Payroll Vendor Checks

57740 - 57741 1st February Payroll Vendor Checks, Period 1-16/1-31-22, Pay Date 2-15-22

57799 - 57803 - 2nd February Payroll Vendor Checks, Period 2-01/2-15-22, Pay Date 2-28-22

57804 BCBS Employee Health Insurance for February 2022

Approve the following transfers for month ending February, 2022

\$ 695,426.03 From Gen Fund (06) to Sped (30)

\$ 5,580.64 From Supp Gen Fund (08) to State Pre-K (Fund 11)

\$ 219,564.73 From Supp Gen Fund (08) to At-Risk (Fund 13)

\$ 39,558.34 From Supp Gen Fund (08) to Bi-Lingual (Fund 14)

\$ 14,777.68 From Supp Gen Fund (08) to Parents Educator Program (Fund 28)

\$ 203,815.07 From Supp Gen Fund (08) to Voc Ed (Fund 34)

Check Journal - 02/11/2022

Check Number	Check Date	Payee	Reason	Amount
57696-57697	02/11/22	Amazon Capital Services	Supplies	\$3,410.60
57698	02/11/22	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME, CTE -Dec 2021	\$2,714.12
57699	02/11/22	B.A.C. Horn Doctor, Inc.	Repair	\$110.50
57700	02/11/22	Basehor-Linwood High School	V/JV Boys Swim Conference	\$150.00
57701	02/11/22	Blick Art Materials	white chalk pastels	\$23.01
57702	02/11/22	Blue Chip Athletic Inc.	Girls Wrestling Supplies	\$6,401.00
57703	02/11/22	Blue Valley USD #229	Pool rental	\$30.00
57704	02/11/22	Bracker's Good Earth Clays	Clay for art	\$171.75
57705	02/11/22	Charles D Jones & Co, Inc.	Actuator MVHS	\$1,363.52
57706	02/11/22	De Soto Auto Parts	Vehicle Maintenance	\$1,378.28
57707	02/11/22	Demco, Inc.	Label Covers	\$76.92
57708	02/11/22	De Soto High School	MVHS Basketball Entry Fee 12/7/21	\$400.00
57709	02/11/22	Encore Energy Services, Inc.	Heating Bill - East Side	\$2,563.19
57710	02/11/22	Fastenal Company	Grounds Materials	\$144.65
57711	02/11/22	Franklin Planner Corp.	Franklin Planner refill	\$43.15
57712	02/11/22	Grainger	Maintenance supplies	\$288.69
57713	02/11/22	Greater KC Cross Country Coaches Assoc	MVHS XC Entry Fees 10/2/21	\$200.00
57714	02/11/22	IFix Olathe	Parts and repairs	\$100.00
57715	02/11/22	J.W. Pepper & Son, Inc.	Band music	\$15.99
57716	02/11/22	Kansas City Audio-Visual	Parts and repairs	\$180.00
57717	02/11/22	Kennycos Industries, Inc.	Annual FA Inspection	\$1,166.65
57718	02/11/22	Leading Edge Laminating	Lamination	\$998.64
57719	02/11/22	Meyer Music	Marching Drum Materials	\$216.00
57720	02/11/22	Mill Valley High School	Reimburse Band and State Music	\$2,063.90
57721	02/11/22	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$4,301.00
57722	02/11/22	Office Depot	Office Supplies	\$400.76
57723	02/11/22	Olathe T-Shirt & Trophy Inc.	Uniforms	\$1,167.50
57724	02/11/22	Ottawa High School	MVHS Boys Basketball Entry Fees 12/4/21	\$75.00
57725	02/11/22	Performance Glass, Inc.	Pivot Hinges @ PRE	\$616.00
57726	02/11/22	Pitsco Education, LLC	classroom supplies	\$240.90
57727	02/11/22	Quadient Leasing USA	Lease - Postage Meter	\$453.00
57728	02/11/22	Roberts Dairy	Student Nutrition Dept.	\$26,061.81
57729	02/11/22	School Specialty, LLC	classroom supplies	\$257.08
57730	02/11/22	Smith & Boucher Inc	MEP Design Services	\$15,520.00
57731	02/11/22	Sourcepoint Powered by Proforma	Bowling Supplies	\$130.00
57732	02/11/22	Spring Hill High School	MVHS Entry Fees	\$160.00

Check Journal - 02/11/2022

Check Number	Check Date	Payee	Reason	Amount
57733	02/11/22	Stanion Wholesale Electric	Exit Lights for District	\$477.48
57734	02/11/22	Teacher Synergy, LLC.	Classroom supplies	\$108.93
57735	02/11/22	Tire Hub	Vehicle Supplies	\$219.98
57736	02/11/22	Tobii Dynavox LLC	Deaf/Blind materials	\$399.00
57737	02/11/22	Tonganoxie High School	MVHS Tournament Entry Fees	\$100.00
57738	02/11/22	United Office Products, Inc.	Media Center Shelving	\$19,798.95
57739	02/11/22	Waste Management	Trash/Recycle -January 2022	\$6,047.59
				\$100,745.54

Check Journal - 02/18/22

Check Number	Check Date	Payee	Reason	Amount
57742-57745	02/18/22	Amazon Capital Services	Grounds Supplies	\$8,035.71
57746	02/18/22	Apple Inc.	Equipment	\$4,194.00
57747	02/18/22	Ascd	Subscription for our principal	\$89.00
57748	02/18/22	Band Shoppe	Flags	\$382.25
57749	02/18/22	Batteries Plus - #260	MSE10026 3V Lithium Flush-2, CS-TPH200AF - KR	\$94.52
57750	02/18/22	BSN Sports, LLC	softball coach uniform	\$539.50
			USD 232 logo shirts for BOE members	\$178.00
57751	02/18/22	Cates Service Company	Cates Service Agreement	\$8,317.25
57752	02/18/22	Cengage Learning/Gale	Gale Book Subscription Feb 2022-Jan 2023	\$50.00
57753	02/18/22	Concentra Medical Centers	Fund Work Comp Concentra 2021-2022	\$84.00
57754	02/18/22	Demco, Inc.	Demco book covers and label protectors	\$111.63
57755	02/18/22	Dey Appliance Service	Maintenance Supplies	\$50.16
57756	02/18/22	Extra Duty Solutions	MVHS Security	\$386.10
57757	02/18/22	Fastenal Company	Eye bolts for shop & district - DB	\$146.22
57758	02/18/22	Flinn Scientific Inc.	Classrooms LD and JO 8th Sci	\$498.53
57759	02/18/22	Follett Content Solutions, LLC.	4th Grade Science books	\$1,001.32
57760	02/18/22	Grainger	Cable for Drain Auger - WM	\$40.60
57761	02/18/22	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$690.51
57762	02/18/22	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$478.40
57763	02/18/22	Integrated Electric, LLC	Equipment	\$6,052.50
57764	02/18/22	Integrity Locating Services, LLC	Locate Charges	\$414.00
57765	02/18/22	Johnson Co Sheriff's Office	DHS Security 1/9/22-1/22/22	\$337.50
57766	02/18/22	Jostens	Reorder for Lost Diploma-The Bridge	\$18.24
57767	02/18/22	Ka-Comm, Inc.	Batteries for Radios	\$326.00
57768	02/18/22	Kansas Depart Of Health And Environm	AST Permits - MJ	\$20.00
57769	02/18/22	Kansas Land Management, LLC	25.79 Tons of Bulk Deicing Salt - ER	\$1,609.30
57770	02/18/22	Kennyco Industries, Inc.	Months of Boldnet Remote Fire Alarm Access	\$120.00
57771	02/18/22	Kenton Brothers Inc.	Security Camera Equip/ Maint.	\$662.50
57772	02/18/22	Key Refrigeration Supply L.L.C.	Kitchen Supplies	\$1,779.37
57773	02/18/22	Kshsaa	State - Team entry fee for Scholar's bowl	\$100.00
57774	02/18/22	Lakeshore Learning Materials	AR	\$97.95
57775	02/18/22	Lexington Trails Mdl School	Solo Band Concert	\$69.00
57776	02/18/22	MAWD Pathology Group, PA	COVID Test to Stay - Reimbursed by KDHE Grant	\$21,250.00
57777	02/18/22	Milburn Civil Engineering, LLC	Civil Engineer	\$532.00
57778	02/18/22	Mill Creek Mdl School	Boys Basketball Tournament	\$100.00
57779	02/18/22	Mill Valley High School	Subscription for Matt Boss	\$550.00

Check Journal - 02/18/22

Check Number	Check Date	Payee	Reason	Amount
57780	02/18/22	Morgan Hunter Companies	Teacher Sub Pay	\$61,765.19
57781	02/18/22	Office Depot	Office supplies	\$205.89
57782	02/18/22	Perma-Bound	Replacements	\$26.41
57783	02/18/22	Predator Termite & Pest	February District Pest Control	\$1,221.00
57784	02/18/22	Pur-0-Zone, Inc	Custodial Supplies School Year 2021-2022	\$3,418.28
57785	02/18/22	Savvas Learning Company, LLC	Middle School Science Books	\$12,947.00
57786	02/18/22	School Specialty, LLC	Teaching Supplies	\$173.36
57787	02/18/22	Spartan Athletic Co	Soccer Goas for HE App by BOE 12/5/21	\$5,566.00
57788	02/18/22	Switcher, Inc.	Software	\$6,240.00
57789	02/18/22	The Legal Record	Capital Outlay Legal Ads	\$107.80
57790	02/18/22	Time Warner Cable	Cable TV/internet	\$104.98
57791	02/18/22	Tools 4 Reading, LLC	D.Martin Grade 1 Classroom Supplies	\$12.00
57792	02/18/22	United Office Products, Inc.	AR Lamination	\$509.85
57793	02/18/22	Valley Offset Printing, Inc.	JagWire printing Issue 4	\$684.69
57794	02/18/22	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$852.21
57795	02/18/22	Voyager Sopris Learning	Acadience Reading CFOLD Kit	\$374.00
57796	02/18/22	Waste Management	Grounds Roll Off	\$605.00
57797	02/18/22	West Music Company	music instruments and supplies	\$204.84
57798	02/18/22	zTrip	Foster Student Transportation	\$75.00

\$154,499.56

Credit Card Statement
02/14/22

Date	Cardholder Name	Merchant	Merchant Location	Amount
2/10/2022	BRIAN SCHWANZ	209 BRAUMS STORE	EL DORADO, KS 670420000	\$ 8.27
2/10/2022	BRIAN SCHWANZ	DRURY INNS	WICHITA, KS 672020000	\$ 112.01
	BRIAN SCHWANZ Total			\$ 120.28
1/17/2022	CARRIE HANDY	4IMPRINT, INC	4IMPRINT.COM, WI 549010000	\$ 363.41
1/25/2022	CARRIE HANDY	EMPORIA STATE MARKETPLACE	620-3415413, KS 668010000	\$ 130.00
	CARRIE HANDY Total			\$ 493.41
1/27/2022	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 39.68
1/31/2022	CLEAR CREEK ELEMENTARY	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$ 59.86
2/4/2022	CLEAR CREEK ELEMENTARY	SUPER TEACHER WORKSHEETS	716-260-2560, NY 141500000	\$ 24.95
2/8/2022	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 43.34
	CLEAR CREEK ELEMENTARY Total			\$ 167.83
1/22/2022	DESOTO HIGH SCHOOL	WWW.MAKERBOT.COM	347-457-5757, NY 112010000	\$ 425.49
1/24/2022	DESOTO HIGH SCHOOL	ONLINE LABELS, INC.	407-936-3900, FL 327730000	\$ 247.44
1/25/2022	DESOTO HIGH SCHOOL	TRACKWRESTLING	HTTPSWWW.FLOS, TX 787020000	\$ 90.00
1/25/2022	DESOTO HIGH SCHOOL	LOWES #01084	SHAWNEE, KS 662170000	\$ 139.96
1/27/2022	DESOTO HIGH SCHOOL	CASEYS #3254	DE SOTO, KS 660180000	\$ 128.00
1/27/2022	DESOTO HIGH SCHOOL	CASEYS #3254	DE SOTO, KS 660180000	\$ 352.00
1/31/2022	DESOTO HIGH SCHOOL	MINIPCR	402-935-7733, MA 021400000	\$ 250.00
1/31/2022	DESOTO HIGH SCHOOL	NCA CAMPS & EVENTS	PLANO, TX 750740000	\$ (510.00)
2/1/2022	DESOTO HIGH SCHOOL	PITNEY BOWES PBP	844-256-6444, CT 069260000	\$ 200.00
2/4/2022	DESOTO HIGH SCHOOL	NEARPOD	855-632-7763, FL 330040000	\$ 120.00
2/7/2022	DESOTO HIGH SCHOOL	SAMS CLUB #8208	LENEXA, KS 662150000	\$ 235.60
2/7/2022	DESOTO HIGH SCHOOL	TRACKWRESTLING	HTTPSWWW.FLOS, TX 787020000	\$ 88.03
2/8/2022	DESOTO HIGH SCHOOL	JOANN STORES #2091	KANSAS CITY, MO 641540000	\$ 226.07
2/9/2022	DESOTO HIGH SCHOOL	SAVERS - 1223	KANSAS CITY, MO 641540000	\$ 79.52
2/9/2022	DESOTO HIGH SCHOOL	THE HOME DEPOT #2218	OLATHE, KS 660620000	\$ 1,065.76
	DESOTO HIGH SCHOOL Total			\$ 3,137.87
1/10/2022	DHS TRAVEL 1	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	\$ (10.80)
1/10/2022	DHS TRAVEL 1	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	\$ (10.80)
1/15/2022	DHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$ 10.00
1/15/2022	DHS TRAVEL 1	COMFORT INNS WICHITA	3166862844, KS 672070000	\$ 215.00
1/15/2022	DHS TRAVEL 1	COMFORT INNS WICHITA	3166862844, KS 672070000	\$ 215.00
1/15/2022	DHS TRAVEL 1	COMFORT INNS WICHITA	3166862844, KS 672070000	\$ 215.00
1/15/2022	DHS TRAVEL 1	COMFORT INNS WICHITA	3166862844, KS 672070000	\$ 215.00
1/15/2022	DHS TRAVEL 1	COMFORT INNS WICHITA	3166862844, KS 672070000	\$ 215.00
1/21/2022	DHS TRAVEL 1	HILTON GARDEN INN AND CON	785-3090440, KS 674010000	\$ 129.30
1/24/2022	DHS TRAVEL 1	RACK PERFORMANCE, IN	HTTPSWWW.RACK, KS 662110000	\$ 1,000.00
2/9/2022	DHS TRAVEL 1	CANADIAN BRASS STORE	262-2440665, FL 336070000	\$ 59.35
	DHS TRAVEL 1 Total			\$ 2,252.05
1/14/2022	DHS TRAVEL 2	TOPEKA PLAZA HOTEL AT	TOPEKA, KS 666120000	\$ 101.65
1/14/2022	DHS TRAVEL 2	TOPEKA PLAZA HOTEL AT	TOPEKA, KS 666120000	\$ 101.65
1/14/2022	DHS TRAVEL 2	TOPEKA PLAZA HOTEL AT	TOPEKA, KS 666120000	\$ 101.65
1/19/2022	DHS TRAVEL 2	EXTENDED STAY AMERICA	316-6528844, KS 672070000	\$ (73.98)
1/19/2022	DHS TRAVEL 2	EXTENDED STAY AMERICA	316-6528844, KS 672070000	\$ (73.98)
1/19/2022	DHS TRAVEL 2	EXTENDED STAY AMERICA	316-6528844, KS 672070000	\$ (73.98)
1/19/2022	DHS TRAVEL 2	EXTENDED STAY AMERICA	316-6528844, KS 672070000	\$ (73.98)
1/19/2022	DHS TRAVEL 2	EXTENDED STAY AMERICA	316-6528844, KS 672070000	\$ (73.98)
2/1/2022	DHS TRAVEL 2	HAMPTON INNS	316-4257900, KS 670370000	\$ (19.04)
2/1/2022	DHS TRAVEL 2	HAMPTON INNS	316-4257900, KS 670370000	\$ (19.04)
2/1/2022	DHS TRAVEL 2	HAMPTON INNS	316-4257900, KS 670370000	\$ (19.04)
	DHS TRAVEL 2 Total			\$ (122.07)
1/17/2022	DR CINDY SWARTZ	SMOKY HILL ESC	800-671-7976, KS 674010000	\$ 150.00
1/25/2022	DR CINDY SWARTZ	GOODCENTS SUBS - 0174 - S	SHAWNEE, KS 662260000	\$ 75.98
1/25/2022	DR CINDY SWARTZ	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$ 67.69
1/26/2022	DR CINDY SWARTZ	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$ 11.19
1/26/2022	DR CINDY SWARTZ	PRUSA RESEARCH	PRAGUE, 000000000	\$ 1,119.48
2/7/2022	DR CINDY SWARTZ	TST BOURBON & BAKER2	MANHATTAN, KS 665020000	\$ 27.00
2/7/2022	DR CINDY SWARTZ	TST TALLGRASS TAP HOUSE	MANHATTAN, KS 665020000	\$ 23.00
2/9/2022	DR CINDY SWARTZ	HILTON GARDEN INN	785-5329136, KS 665020000	\$ 383.79
2/9/2022	DR CINDY SWARTZ	HILTON GARDEN INN	785-5329136, KS 665020000	\$ 388.08
	DR CINDY SWARTZ Total			\$ 2,246.21
1/21/2022	EARLY CHILDHOOD LEARNING	PIZZA WEST	913-422-9010, KS 662260000	\$ 229.90

Credit Card Statement
02/14/22

Date	Cardholder Name	Merchant	Merchant Location	Amount
	EARLY CHILDHOOD LEARNING	Total		\$ 229.90
1/27/2022	ERIC ROBERTS	FOLEY EQUIPMENT	WICHITA, KS 660620000	\$ 408.55
	ERIC ROBERTS Total			\$ 408.55
1/26/2022	JANET HOPKINS	VITALSOURCE	HTTPSWWW.VITA, NC 276010000	\$ 47.50
2/1/2022	JANET HOPKINS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 25.24
	JANET HOPKINS Total			\$ 72.74
1/27/2022	JODIE SAULTZ	BTS REEVESWIEDEMAN	816-960-6400, MO 641110000	\$ 1,087.44
1/27/2022	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$ 700.00
1/26/2022	JODIE SAULTZ	KTA VIDEO TOLL	WICHITA, KS 672070000	\$ 10.00
1/26/2022	JODIE SAULTZ	KTA VIDEO TOLL	WICHITA, KS 672070000	\$ 10.00
2/1/2022	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$ 2,272.00
2/3/2022	JODIE SAULTZ	BTS REEVESWIEDEMAN	816-960-6400, MO 641110000	\$ 717.74
2/3/2022	JODIE SAULTZ	KASBO	785-6404143, KS 660710000	\$ 175.00
2/10/2022	JODIE SAULTZ	BTS REEVESWIEDEMAN	816-960-6400, MO 641110000	\$ 324.34
	JODIE SAULTZ Total			\$ 5,296.52
1/18/2022	JULIE MAURER	CKO DASHLANE	212-5967547, NY 100100000	\$ 89.99
2/4/2022	JULIE MAURER	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 139.00
	JULIE MAURER Total			\$ 228.99
1/24/2022	KENT RIGDON	WESTLAKE HARDWARE #045	LENEXA, KS 662190000	\$ 56.97
	KENT RIGDON Total			\$ 56.97
1/14/2022	LEXINGTON TRAILS MS	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$ 14.00
1/18/2022	LEXINGTON TRAILS MS	SMORE.COM - EDUCATOR	WWW.SMORE.COM, PA 152060000	\$ 79.00
1/19/2022	LEXINGTON TRAILS MS	BRACKER'S GOOD EARTH C	LAWRENCE, KS 660440000	\$ 387.20
	LEXINGTON TRAILS MS Total			\$ 480.20
1/29/2022	MARGARET DIECKHOFF	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 219.24
	MARGARET DIECKHOFF Total			\$ 219.24
1/20/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 124.36
1/25/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 120.25
1/29/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 77.41
2/6/2022	MARY CAROLINE FRIDAY	SAMSClub #8208	LENEXA, KS 662150000	\$ 151.19
	MARY CAROLINE FRIDAY Total			\$ 473.21
1/17/2022	MELISSA MILLER	THE WEBSTaurant STORE INC	717-392-7472, PA 176020000	\$ 382.10
1/19/2022	MELISSA MILLER	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 35.64
1/26/2022	MELISSA MILLER	THE WEBSTaurant STORE INC	717-392-7472, PA 176020000	\$ 38.20
1/27/2022	MELISSA MILLER	KS.GOV PAYMENT	EGOV.COM, KS 666030000	\$ 4,980.00
	MELISSA MILLER Total			\$ 5,435.94
1/18/2022	MIKE JEROME	QUALIFIEDHARDWARECOM	718-6228785, NY 112380000	\$ 311.00
1/24/2022	MIKE JEROME	WESTLAKE HARDWARE #155	LENEXA, KS 662200000	\$ 37.98
2/4/2022	MIKE JEROME	EBAY COMMERCE UK LTD	LONDON, 000000000	\$ 2,374.59
2/4/2022	MIKE JEROME	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$ 23.74
2/4/2022	MIKE JEROME	THE STRIKE FIRST CORP.	402-935-7733, VA 226300000	\$ 294.76
2/8/2022	MIKE JEROME	DIGILOCK	707-2428313, CA 949540000	\$ 98.93
2/11/2022	MIKE JEROME	EBAY COMMERCE UK LTD	LONDON, 000000000	\$ (2,353.68)
	MIKE JEROME Total			\$ 787.32
1/19/2022	MILL CREEK MIDDLE SCHOOL	WALMART.COM AA	800-966-6546, AR 727160000	\$ 39.77
1/20/2022	MILL CREEK MIDDLE SCHOOL	BOOSTERS INC	800-6331906, AL 361070000	\$ 426.60
2/1/2022	MILL CREEK MIDDLE SCHOOL	DAIRY QUEEN #45070	SHAWNEE, KS 662260000	\$ 58.87
	MILL CREEK MIDDLE SCHOOL Total			\$ 525.24
1/16/2022	MILL VALLEY HIGH SCHOOL	PPL TEAM BEACHBODY	800-979-5091, CA 904040000	\$ 99.00
1/18/2022	MILL VALLEY HIGH SCHOOL	PAYPAL FFMODELS	402-935-7733, GA 302150000	\$ 74.00
1/19/2022	MILL VALLEY HIGH SCHOOL	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$ 0.06
1/19/2022	MILL VALLEY HIGH SCHOOL	OFF THE WALL PLAYS	BARNET, 000540000	\$ 6.50
1/20/2022	MILL VALLEY HIGH SCHOOL	BOWLINGBALL.COM	386-274-3100, FL 321140000	\$ 179.89
1/21/2022	MILL VALLEY HIGH SCHOOL	CHAMP-DEBATE-RESOURCES	CHAMPIONBRIEF, FL 333240000	\$ 29.99
1/21/2022	MILL VALLEY HIGH SCHOOL	DEBATE BRIEFS AND CAMP	VICTORYBRIEFS, IL 606800000	\$ 30.00
1/21/2022	MILL VALLEY HIGH SCHOOL	SWIMOUTLET.COM	WWW.SWIMOUTLE, CA 950080000	\$ 413.98
1/24/2022	MILL VALLEY HIGH SCHOOL	JCCC MARKETPLACE	999-9999999, KS 662100000	\$ 50.00
1/27/2022	MILL VALLEY HIGH SCHOOL	PP COERVER GREAT PLAINS S	785-2185554, KS 662260000	\$ 292.50
1/29/2022	MILL VALLEY HIGH SCHOOL	HOBBY-LOBBY #0111	OVERLAND PARK, KS 662140000	\$ 304.36
1/29/2022	MILL VALLEY HIGH SCHOOL	THE HOME DEPOT #2213	SHAWNEE, KS 662170000	\$ 123.55
1/31/2022	MILL VALLEY HIGH SCHOOL	THE UPS STORE 5094	913-6205271, KS 662260000	\$ 31.62
2/1/2022	MILL VALLEY HIGH SCHOOL	QUADIENT LEASING USA P	800-636-7678, CT 064610000	\$ 158.34

Credit Card Statement
02/14/22

Date	Cardholder Name	Merchant	Merchant Location	Amount
2/11/2022	MILL VALLEY HIGH SCHOOL	DOLLARTREE	SHAWNEE, KS 662260000	\$ 33.75
2/12/2022	MILL VALLEY HIGH SCHOOL	HOBBY-LOBBY #0020	OVERLAND PARK, KS 662130000	\$ 20.16
	MILL VALLEY HIGH SCHOOL Total			\$ 1,847.70
1/23/2022	MIZE ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 74.76
1/25/2022	MIZE ELEMENTARY	SUPER TEACHER WORKSHEETS	716-260-2560, NY 141500000	\$ 24.95
1/26/2022	MIZE ELEMENTARY	THE ART OF EDUCATION	WWW.THEARTOFE, IA 504610000	\$ 74.50
2/7/2022	MIZE ELEMENTARY	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$ 0.99
2/7/2022	MIZE ELEMENTARY	PIXTON.COM COMIC MAKER	QUALICUM BEAC, BC 009170000	\$ 99.00
	MIZE ELEMENTARY Total			\$ 274.20
1/16/2022	MONTICELLO TRAILS MS	GOOGLE GOOGLE STORAGE	855-836-3987, CA 940430000	\$ 2.99
1/18/2022	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 64.43
1/19/2022	MONTICELLO TRAILS MS	EDPUZZLE PRO TEACHER	HTTPSEDPUZZLE, CA 941030000	\$ 11.50
1/19/2022	MONTICELLO TRAILS MS	SUPER TEACHER WORKSHEETS	716-260-2560, NY 141500000	\$ 24.95
1/20/2022	MONTICELLO TRAILS MS	EDPUZZLE PRO TEACHER	HTTPSEDPUZZLE, CA 941030000	\$ 12.50
1/20/2022	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$ 144.18
1/28/2022	MONTICELLO TRAILS MS	EMBROIDERYDESIGNS	866-451-3900, IL 600620000	\$ 56.00
1/28/2022	MONTICELLO TRAILS MS	J.W. PEPPER	800-345-6296, PA 193410000	\$ 115.00
1/28/2022	MONTICELLO TRAILS MS	PAYPAL KSMEA	402-935-7733, KS 672120000	\$ 105.00
1/28/2022	MONTICELLO TRAILS MS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$ 156.00
1/28/2022	MONTICELLO TRAILS MS	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 61.77
1/28/2022	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 104.23
2/1/2022	MONTICELLO TRAILS MS	CLASSROOMSCREEN	BUNNIK, 039810000	\$ 29.90
2/1/2022	MONTICELLO TRAILS MS	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$ 0.29
2/7/2022	MONTICELLO TRAILS MS	TEACHERSPAYTEACHERS.COM	646-588-0910, NY 100030000	\$ 3.00
2/7/2022	MONTICELLO TRAILS MS	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 25.91
2/9/2022	MONTICELLO TRAILS MS	EDPUZZLE PRO TEACHER	HTTPSEDPUZZLE, CA 941030000	\$ 11.50
	MONTICELLO TRAILS MS Total			\$ 929.15
1/19/2022	MVHS TRAVEL 1	NDA CAMPS & EVENTS	PLANO, TX 750740000	\$ 2,093.00
1/29/2022	MVHS TRAVEL 1	DAYS INN AND SUITES	EL DORADO, KS 670420000	\$ 197.98
1/29/2022	MVHS TRAVEL 1	DAYS INN AND SUITES	EL DORADO, KS 670420000	\$ 197.98
1/29/2022	MVHS TRAVEL 1	DAYS INN AND SUITES	EL DORADO, KS 670420000	\$ 197.98
1/27/2022	MVHS TRAVEL 1	GOODCENTS SUBS - 0060 - E	EMPORIA, KS 668010000	\$ 186.59
1/27/2022	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$ 3.50
1/29/2022	MVHS TRAVEL 1	KTA - TRANSA TEMP - RET	WICHITA, KS 672070000	\$ 3.50
1/28/2022	MVHS TRAVEL 1	SMOOTHIE KING - 1894 - OL	EL DORADO, KS 670420000	\$ 117.78
2/8/2022	MVHS TRAVEL 1	YELLO SUB	LAWRENCE, KS 660460000	\$ 222.20
	MVHS TRAVEL 1 Total			\$ 3,220.51
1/20/2022	MVHS TRAVEL 2	EB 2022 WOMENS SPORTS	801-413-7200, CA 941050000	\$ 130.56
1/27/2022	MVHS TRAVEL 2	IN ELITE CARPET & MATTIN	404-5006287, GA 303390000	\$ 3,624.34
2/8/2022	MVHS TRAVEL 2	ROYAL CREST LANES	LAWRENCE, KS 660440000	\$ 118.92
2/9/2022	MVHS TRAVEL 2	OLD 56 FAMILY RESTAURANT	OLATHE, KS 660610000	\$ 185.26
	MVHS TRAVEL 2 Total			\$ 4,059.08
1/21/2022	PRAIRIE RIDGE ELEMENTARY	SIGNUPGENIUS	WWW.SIGNUPGEN, NC 282260000	\$ 11.99
1/27/2022	PRAIRIE RIDGE ELEMENTARY	USPS PO 1983621532	SHAWNEE, KS 662260000	\$ 174.00
	PRAIRIE RIDGE ELEMENTARY Total			\$ 185.99
2/9/2022	RIVERVIEW ELEMENTARY	SUPER TEACHER WORKSHEETS	716-260-2560, NY 141500000	\$ 24.95
	RIVERVIEW ELEMENTARY Total			\$ 24.95
1/27/2022	TAMI CASEY	SAMS CLUB #8208	LENEXA, KS 662150000	\$ 190.20
1/31/2022	TAMI CASEY	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 47.64
2/8/2022	TAMI CASEY	COGNIA	877-6794502, GA 300090000	\$ 50.00
2/9/2022	TAMI CASEY	HARP'S 249	DE SOTO, KS 660180000	\$ 36.52
2/11/2022	TAMI CASEY	TWISTED FRESH-SHAWNEE	SHAWNEE, KS 662260000	\$ 35.36
2/13/2022	TAMI CASEY	PADLET PADLET SOFTWARE	HTTPSPADLET.C, CA 941030000	\$ 12.00
2/10/2022	TAMI CASEY	STARBUCKS STORE 10828	SHAWNEE, KS 662260000	\$ 35.57
	TAMI CASEY Total			\$ 407.29
2/1/2022	TARA HARMON MOORE	CVS/PHARMACY #04521	SHAWNEE, KS 662260000	\$ 81.18
2/1/2022	TARA HARMON MOORE	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 13.92
	TARA HARMON MOORE Total			\$ 95.10
2/1/2022	TRAVEL CARD 1	SOUTHWES 5261477336160	800-435-9792, TX 752350000	\$ 128.98
	TRAVEL CARD 1 Total			\$ 128.98
2/9/2022	TRAVEL CARD 3	CH MERCY HOSP PFS	KANSAS CITY, MO 641080000	\$ 49.63
	TRAVEL CARD 3 Total			\$ 49.63

Credit Card Statement
02/14/22

Date	Cardholder Name	Merchant	Merchant Location	Amount
1/16/2022	TRAVEL CARD 6	QUEEN'S PRICE CHOPPER 10	BONNER SPRING, KS 660120000	\$ 12.25
1/14/2022	TRAVEL CARD 6	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 57.12
	TRAVEL CARD 6 Total			\$ 69.37
1/31/2022	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$ 90.00
2/1/2022	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$ 95.00
	WENDY DENHAM Total			\$ 185.00
	Grand Total			\$ 33,987.35

Check Journal - 02/25/2022

Check Number	Check Date	Payee	Reason	Amount
57805-57807	02/25/22	Amazon Capital Services	Classroom supplies	\$5,758.72
57808-57810	02/25/22	Arvest Bank	credit card for January	\$33,987.35
57811	02/25/22	Atmos Energy	Gas Service-Bridge & DHS for Jan 2022	\$579.03
57812	02/25/22	Barts Electric	Other Construction Services CTEC	\$217,057.95
57813	02/25/22	BSN Sports, LLC	MVHS - Girls Soccer Uniforms-	\$4,827.60
57814	02/25/22	Conley Sprinkler Inc	Other Construction Services DHS PAC	\$5,566.24
57815	02/25/22	Cornerstones Of Care	Services for student	\$3,135.00
57816	02/25/22	Dahmer Contracting Group	Other Construction Services DHS PAC	\$63,415.89
57817	02/25/22	Encore Energy Services, Inc.	Heating Bill - West Side	\$10,364.89
57818	02/25/22	Extra Duty Solutions	MVHS Security	\$374.40
57819	02/25/22	Fastenal Company	Grounds Materials	\$46.45
57820	02/25/22	Flinn Scientific Inc.	Science Labs 7th	\$65.95
57821	02/25/22	Follett Content Solutions, LLC.	Classroom - BR Library	\$44.99
57822	02/25/22	Great Plains Tile & Stone, Inc.	Other Construction Services DHS PAC	\$13,637.34
57823	02/25/22	Harvest AV Solutions, LLC	Other Construction Services DHS PAC	\$66,628.08
57824	02/25/22	Heartland Seating, Inc.	Other Construction Service DHS PAC	\$102,060.90
57825	02/25/22	Horst, Terrill & Karst Architects, P.A.	Architectural Services DHS PAC	\$2,281.72
57826	02/25/22	Infinite Speakers Agency LLC	Joco HR Summit - Portion reimbursed by other JoCo districts	\$3,750.00
57827	02/25/22	J-Tech Digital Inc.	Equipment	\$2,280.00
57828	02/25/22	Junior Library Guild	Library	\$1,191.40
57829	02/25/22	Kansas City Behavioral Health	Student Services	\$15,182.50
57830	02/25/22	Kansas Gas Service	Gas Service-MT, MV, PRE, BE, HE, RE, and TP. Jan 2022	\$2,671.64
57831	02/25/22	Kansas Orff Chapter	Kansas Orff Music Training - Registration	\$300.00
57832	02/25/22	Kansas Land Management, LLC	Dirt Removal MCMS Stadium	\$2,000.00
57833	02/25/22	Kennynco Industries, Inc.	Fire Alarm Monitoring & Service Calls	\$1,124.00
57834	02/25/22	Key Refrigeration Supply L.L.C.	District Wide Filters	\$2,075.06
57835	02/25/22	Kshsaa	KSHSAA Participation fees	\$325.00
57836	02/25/22	Kansas School For The Deaf	KSD - contracted para	\$8,732.64
57837	02/25/22	Lakeshore Learning Materials	Yellow Room order	\$124.97
57838	02/25/22	Learning Tree Institute	Greenbush Medicaid fee	\$543.78
57839	02/25/22	Leavenworth County Coop Assoc.	Antifreeze and Washer Fluid	\$250.78
57840	02/25/22	Manning Construction Company, Inc.	Construction Management DHS PAC	\$28,444.53
57841	02/25/22	MidAmerica Books	Library	\$45.90
57842	02/25/22	Midland Steel Co.	Other Construction Services DHS PAC	\$9,000.00
57843	02/25/22	Mill Valley High School	Reimburse Postage & Baseball	\$1,100.00
57844	02/25/22	Minsky's Pizza	Student Nutrition Dept.	\$11,980.50

Check Journal - 02/25/2022

Check Number	Check Date	Payee	Reason	Amount
57845	02/25/22	Minsky's Lawrence	Student Nutrition Dept.	\$6,406.50
57846	02/25/22	Office Depot	math supplies	\$699.07
57847	02/25/22	Procure Therapy	Contracted Nurse services	\$7,909.63
57848-57850	02/25/22	Pur-0-Zone, Inc	Custodial equipment maintenance repairs- 2021-2022	\$786.26
57851	02/25/22	Quench USA, Inc.	2 month rental March/April 2022	\$251.88
57852	02/25/22	Quill Corporation	Staplers & Markers	\$61.14
57853	02/25/22	R.D. Johnson Excavating Co. LLC	Other Construction Service DHS PAC	\$7,541.10
57854	02/25/22	Saladino Mechanical Co.	Other Construction Service DHS PAC	\$52,519.32
57855	02/25/22	School Posters.com, LLC	School - JK Posters	\$126.90
57856	02/25/22	School Specialty, LLC	Construction paper	\$1,670.11
57857	02/25/22	SiteOne Landscape Supply, LLC	Grounds Supplies	\$49.98
57858	02/25/22	Summit Behavioral Services	Contracted student services	\$3,920.00
57859	02/25/22	TAESE/CPD	KDEC Conference	\$250.00
57860	02/25/22	Teacher Synergy, LLC.	Johnson and Maybell TPT	\$66.24
57861	02/25/22	Tobii Dynavox LLC	Boardmaker subscription	\$99.00
57862	02/25/22	U.S. Foodservice, Inc	Student Nutrition Dept.	\$92,351.13
57863	02/25/22	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66
57864	02/25/22	Western Fireproofing Company of KS, Inc	Service Call - Operable Wall @ BE	\$4,875.00
				\$801,353.12

Check Journal - 3/3/22

Check Number	Check Date	Payee	Reason	Amount
57865	03/03/22	24-7 Fire Protection LLC	Quarterly Inspections & Back Flow Test	\$1,746.00
			Backflow kit and Install SE - MJ	\$392.90
			PRV Rebuild Kit - MJ	\$265.00
57866	03/03/22	A. L. Huber, Inc.	Construction Manager for DHS Stadium Renovation	\$301,006.05
57867	03/03/22	Advanced Asphalt Paving & Concrete LLC	District Concrete Repairs App by BOE 3/22/21	\$160,555.00
57868-57872	03/03/22	Amazon Capital Services	Resources for Apps of Math class	\$9,653.31
57873	03/03/22	Apple Financial Services	Computer Lease-Final Payment	\$2,126,912.80
57874	03/03/22	Apple Inc.	Equipment	\$2,235.00
57875	03/03/22	AT&T	Telephone Lines February 2022	\$3,072.96
57876	03/03/22	Athco, L.L.C.	8" Porter Covers @ DHS - MJ	\$260.00
57877	03/03/22	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME, CTE -Jan 2022	\$4,357.86
57878	03/03/22	Axiom Service Professionals LLC	Air Monitoring @ LTMS - MJ	\$800.00
57879	03/03/22	B & H Photo Video Pro Audio	Parts and repairs	\$3,046.08
57880	03/03/22	B.A.C. Horn Doctor, Inc.	Instrument repair	\$160.00
57881	03/03/22	Band Shoppe	Colorguard flags	\$190.25
57882	03/03/22	City Of De Soto	W/S/T - January 2022	\$4,385.62
57883	03/03/22	City Of Shawnee	MV SRO 1st and 2nd Qtr.	\$34,133.00
57884	03/03/22	De Soto Auto Parts	Vehicle Maintenance	\$1,240.93
57885	03/03/22	Dey Appliance Service	Maintenance Supplies	\$32.92
57886	03/03/22	Drywall Systems, Inc.	Acoustic Panels CTEC	\$10,833.00
57887	03/03/22	Empathia, Inc.	EAP Services	\$1,185.80
57888	03/03/22	Eudora USD 491	EDTEC 3rd Installment of Contract	\$51,335.94
57889	03/03/22	Evergy	Construction Meter for DHS PAC	\$258.18
			Electricity for Jan/Feb 2022	\$147,578.58
57890	03/03/22	Extra Duty Solutions	MVHS Security	\$140.40
57891	03/03/22	Fastenal Company	Grounds Materials	\$77.95
57892	03/03/22	First Student, Inc.	Student Transportation - February 2022 (1/23/22-2/19/22)	\$359,143.93
57893	03/03/22	Flex Made Easy	FME Fee - Feb 2022	\$640.50
57894	03/03/22	General Parts LLC	Maintenance Supplies	\$880.58
57895	03/03/22	Global Equipment Company	CTEC Furnishings	\$2,095.69
57896	03/03/22	Grainger	Wire and Fastener Speed Links @ CTec - KR	\$305.20
			Walk Off Mats The Bridge	\$191.63
57897	03/03/22	Henry Schein, Inc	DHS Trainers Equipment	\$1,274.00
57898	03/03/22	Icon Structures, Inc	Starside Cafeteria Remodel	\$17,469.00
57899	03/03/22	IFix Olathe	Parts and repairs	\$60.00
57900	03/03/22	Interstate Elec. Supply, Inc.	Electrical Supplies CTEC	\$199.03

Check Journal - 3/3/22

Check Number	Check Date	Payee	Reason	Amount
			Floor Covers @ MTMS & District Wide - MC	\$500.00
			Maintenance Supplies	\$163.50
57901	03/03/22	Jennifer Kerr	Fitness Fee - March 2022	\$360.00
57902	03/03/22	k12 ITC, Inc.	Contracted Services	\$167,079.52
57903	03/03/22	Kansas Depart Of Health And Environme	Stormwater Permit DHS PAC	\$60.00
57904	03/03/22	Kansas Land Management, LLC	Deicing Salt	\$1,663.58
57905	03/03/22	Kennedy Glass, LLC	Window Strips @ MVHS - MJ	\$100.00
			Glass Stops @ MVHS - MJ	\$40.00
57906	03/03/22	Kenton Brothers Inc.	Card Access for DHS PAC	\$4,482.45
			Card Reader for PRE	\$3,374.57
57907	03/03/22	Knapheide Truck Eq Center	Snow Equipment Parts Grounds	\$1,372.82
57908	03/03/22	Kone Inc.	Elevator Maintenance LTMS	\$1,094.04
57909	03/03/22	KU Midwest Occupational Health	HPE Tests	\$42.00
57910	03/03/22	Mill Valley High School	State Bowling Meals	\$260.50
			Girls Golf Polo Shirts	\$50.05
			Reimb Art Account	\$464.00
57911	03/03/22	Susan Holloway	Refund Insurance Premium	\$1,456.98
57912	03/03/22	Missouri Sewing Machine Co.	Service Call	\$498.95
57913	03/03/22	Morgan Hunter Companies	Teacher Sub Pay	\$49,756.94
57914	03/03/22	Oaktree Products	Audiology supplies	\$80.70
57915	03/03/22	Office Depot	Office Supplies	\$94.29
57916	03/03/22	Overhead Door Company of KC	Door Repair / Panel Replacement @ East Transportation	\$4,239.35
57917	03/03/22	Park Lanes Family Fun	Bowling	\$1,200.00
57918	03/03/22	Pinnacle Gymnastics, LLC	2-45 minute Pinnacle Family events on 2/24/22 & 2/28/22	\$200.00
57919	03/03/22	Pioneer Manufacturing Company	Athletic Field Aerosol Paint - ER	\$1,767.10
57920	03/03/22	Pitney Bowes Reserve	Lease payment for my postage machine	\$61.50
57921	03/03/22	Plank Road Publishing, Inc.	Music supplies	\$1,261.90
57922	03/03/22	Project Lead The Way, Inc.	PLTW - Core Training for Tod Hessong	\$2,400.00
			PLTW - Core Training - Millie Laughlin	\$2,400.00
			PLTW - Core Training - Brian Hagstrom	\$2,400.00
57923	03/03/22	Pur-0-Zone, Inc	Custodial Supplies School Year 2021-2022	\$258.81
57924	03/03/22	Schindler Elevator Corporation	Elevator Maint. Agreement	\$1,137.66
57925	03/03/22	School Health Corporation	AED pad difibtech (DHS)	\$74.94
57926	03/03/22	School Nurse Supply, Inc.	stock Warehouse	\$171.13
			otoscope for CTEC and The Bridge; wheelchair for MTMS	\$1,130.00
			AED batteries	\$487.47

Check Journal - 3/3/22

Check Number	Check Date	Payee	Reason	Amount
57927	03/03/22	School Specialty, LLC	class supplies	\$279.45
57928	03/03/22	Soccer Master	Coaches Gear	\$2,054.16
57929	03/03/22	SP Controls, Inc.	Software Licenses	\$240.00
57930	03/03/22	The Art of Education, LLC	PRO Learning Renewal 2022-23 School Year	\$2,793.00
57931	03/03/22	The Legal Record	Legal Ad	\$37.24
57932	03/03/22	Tresko	Kitchen Supplies	\$159.77
57933	03/03/22	United States Awards, Inc.	Academic letters and Bars	\$2,107.48
57934	03/03/22	Validity Screening Solutions	Employee background checks	\$241.00
57935	03/03/22	Waste Management	Trash/Recycle -February 2022	\$6,151.59
57936	03/03/22	Water District No 1 Of Jo Co	Water-MT,MC,MV,PRE,HE,BE,CCE,ME,RE,&TP-Jan 22	\$3,406.41
57937	03/03/22	West Music Company	Classroom supplies	\$70.90
57938	03/03/22	World Fuel Services, Inc.	Diesel Fuel for Transportation	\$16,090.00
			Diesel Fuel for East Transportation	\$22,587.22
				\$3,556,518.06



Unified School District 232

Human Resources

Carrie Handy – Executive Director of Elementary Education
Brian Schwanz – Executive Director of Secondary Education

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent
From: USD 232 Human Resources Department
Date: March 2, 2022
Re: Proposed Revision to the 2021 – 2022 Classified & Health Services Employee Handbook
(Consent)

At the June 2021 Board of Education meeting, the Board approved changes to the Classified and Health Services Employee Handbook. During the September 2021 Board of Education meeting, the Board approved a change to the handbook regarding bereavement leave. In that addendum, a change should have been submitted regarding extra duty pay based on the adopted Professional Negotiated Agreement. We have been paying the new rates but need to make the change in the Classified and Health Services Employee Handbook.

Based on the adopted Professional Negotiated Agreement at the July 2021 Board of Education meeting, we are recommending the change below for classified employees working extra duty.

PROPOSED LANGUAGE

Extra Duty

To ensure that USD 232 is meeting the requirements of the Fair Labor Standards Act, the district will pay volunteering classified employees at the rate according to the Professional Negotiated Agreement for any applicable extra duty assignment.

If a classified employee who holds a valid Kansas teaching license is asked to substitute for a teacher, the employee will be reimbursed at the rate which is highest between their regular classified salary or the substitute pay.

Translation services outside the duty day will be paid at \$19.25 per hour.

CURRENT LANGUAGE

Extra Duty

To ensure that USD 232 is meeting the requirements of the Fair Labor Standards Act, the district will pay volunteering classified employees \$13.75 per hour for any extra duty assignment, (excluding time-keeper and score-keeper).

The district will pay volunteering classified employees \$17.00 per hour, plus applicable overtime, for the specific extra duty assignments of official “time-keeper” (clock) and official “score-keeper”. If a classified employee who holds a valid Kansas teaching license is asked to substitute for a teacher, the employee will be reimbursed at the rate which is highest between their regular classified salary or the substitute pay.

Translation services outside the duty day will be paid at \$18.00 per hour.

If you have any questions, please feel free to reach out to the Human Resources Department.



Alvie L. Cater, II
Assistant Superintendent

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: March 2, 2022
Subject: **Boardroom Audio/Visual Equipment Upgrade (CONSENT)**

We will seek the Board's approval to upgrade the audio/video system equipment in the boardroom, which is also used as a meeting/training space, to provide a fully integrated system with greater reliability and increased ease of use.

Background

The audiovisual system equipment located in the boardroom is a combination of analog and digital systems, with some pieces of equipment that are 15+ years in age. We have, over time, added or replaced some audio/video components in an effort to expand capabilities for presentations. Approximately two years ago we implemented regular live streaming of Board of Education meetings. In order to provide the live streaming capability, we incorporated separate pieces of equipment into the mix. The result is a fragmented system that is often out of sync – whether it be visual components, audio components, or both – which requires frequent troubleshooting.

Request for Proposals

The district asked for proposals to upgrade the audiovisual system, recognizing the importance of maintaining the capability to live stream meetings, combined with the ability to provide a reliable, easy-to-use system for meetings and presentations, as well as migrating to a digital system. We received responses from three separate vendors and met with each vendor separately to conduct a walkthrough of the space. Each vendor understood the needs of the space and was asked to design and propose solutions based on their professional experience with the goal of maintaining reasonable costs and a foundational system for future expansion, if needed.

Proposals were submitted by Smart Pro Technologies, Kansas City Audio-Visual, and CCS Presentation Systems. We utilized a rubric to evaluate each proposal based on technical criteria, cost, vendor experience, understanding of the project, methodology, and overall proposal. The system upgrade will fully integrate audiovisual components into a unified system, which will also provide a new, mounted Pan-Tilt-Zoom camera to support a live streaming solution. The project will also include the decommission of obsolete and unused system wiring and equipment.

While all three proposals were similar in scope, there were some differences in approach, equipment, and cost.

Proposals

Professional Services Provider	Base Proposal – includes engineering, installation, programming	Options
Smart Pro Technologies	\$32,809.74	<i>6000 lumen 4k projector: \$3,100</i> <i>Wireless mic pkg: \$1,249</i> <i>Replace gooseneck mics: \$2,985</i>
Kansas City Audio-Visual	\$27,638.00	<i>One package option: upgrade to include digital signal processing, wireless mic pkg, replace gooseneck mics, Q-SYS systems, etc.: \$18,959.00</i> Base proposal calls for using existing audio system and existing controllers and does not specifically call for removal of obsolete equipment/wiring.
CCS Presentation Systems	\$25,161.89	<i>6000 lumen 4k projector: \$4,029.57</i> <i>Wireless mic pkg: \$1,026.06</i> <i>PTZ camera pkg for live stream: \$5,101.93</i> <i>Priority support 3 yrs: \$3,019</i>

Recommendation

After evaluating the proposals, we recommend approval of the base proposal submitted by CCS Presentation Systems for \$25,161.89, and include the option for the Pan-Tilt-Zoom camera package at \$5,101.93, for a total of \$30,263.82. The source of funding for this project would be capital outlay. If you have any questions, please let us know.

####

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Alvie Cater
Date: March 2, 2022
Subject: **Website Services & Hosting Agreement (CONSENT)**

We will seek the Board's approval for a new website service and hosting agreement to enhance communication with families and stakeholders.

Background

The school district currently uses Blackboard Web Community Manager for its website services and hosting. There are a total of 14 websites in place – one for each school, the school district, and for Cedar Trails Exploration Center. The current design/template used across all sites is approaching end-of-life for continued support. The design is several years old and there have been technological advances in the area of web accessibility and content presentation.

Opportunity

Recognizing the changing landscape in web content hosting and services, we approached this opportunity to evaluate ways to enhance communications with stakeholders. According to [Pew Research Center](#), the vast majority of Americans – 97 percent – now own a mobile phone of some kind. The share of Americans that own a smartphone is now 85 percent, up from just 35 percent in Pew Research Center's first survey of smartphone ownership conducted in 2011. Looking at specific age groups, 95-percent of adults between the ages of 18-49 own and use a smartphone.

Considering the statistics, most of our families are using mobile devices to access school district websites and information. According to Compuware, 85 percent of mobile users prefer mobile apps over mobile websites. When Compuware asked consumers about the benefits of using a mobile app versus a mobile website, the majority said they preferred mobile apps primarily because apps are more convenient, faster and easier to browse.

While the district's current websites have a responsive design, the design is not up to date on presenting content that is optimal for mobile users. Responsive design is an approach to web design that makes web content adapt to the different screen and window sizes of a variety of devices.

Currently

The school district currently has a total of 14 websites which include one for each school building and the district. The annual cost for the web content management services is \$16,896.74. The district does not have a mobile app, an integrated mass notification system, updated responsive design, or an integrated accessibility service. Web accessibility allows websites, tools, and technologies to be designed and developed so that people with disabilities can use them.

Web Design, Hosting Services, Communications Tools, and Mobile App

We approached the current service provider, Blackboard Web Community Manager, and another provider, Apptegy, to submit proposals for consideration. Both providers offer services specifically designed to meet the growing needs of K-12 education and both providers are utilized by school districts in the area. Proposals include:

- Web content management system, design, and hosting;
- The ability for integrated alerts/mass notifications (option to send messages from a single system via text, email, push notification, voice, website headlines/news, website alerts, and social media);
- Mobile communications app (branded mobile app to present district/school news, calendars, media, notifications, important information, etc.);
- Ongoing support, service, and training; and
- Accessibility services (monitor, report, and improve website content to make it more accessible for the entire community)

Proposals

The school district reviewed proposals from Apptegy and Blackboard Web Community Manager. Both providers offer comparable services, unlimited training and support, with Blackboard having advantages, in our opinion, in the areas of accessibility services for web content and designs for websites. Blackboard will also provide additional communications support and services to the district for its complete site refresh and launch of the branded mobile app.

Services Provider	One-time Development and Implementation Fee	Annual Fee
Apptegy	\$16,000	\$28,300
Blackboard	\$11,000	\$27,908

Apptegy only offers a year-to-year agreement. Blackboard offered the district a five-year agreement to lock in the annual fee.

Recommendation

After reviewing the services and proposals and interviewing other school districts that utilize services from both providers, we recommend approval of the Blackboard agreement for a period of five years with a one-time fee of \$11,000 and annual fee of \$27,908 for five years. The

agreement allows the district to terminate the services with appropriate written notice. If approved by the Board of Education, the district would begin work on redesigning 14 websites, updating content, training staff, developing procedures for using integrated alerts/mass notifications, and implementing accessibility services. The initial plan is to have most of these updates completed by the end of August 2022. The next phase would be the integration and launch of the branded mobile app with an expected date of completion prior to the end of first semester 2022.

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Unified School District 232

Operational Technology

www.usd232.org

Brandon Riffel, Director of Technology

To: USD 232 Board of Education
Mr. Frank Harwood, Superintendent of Schools
From: Brandon Riffel, Director of Technology
Date: March 2, 2022
Subject: Special Education Apple Purchase (CONSENT AGENDA)

We are recommending the purchase of 80 MacBook devices that will enable the district to allocate devices to Special Education paraprofessionals to enhance their support of student learning and the services they provide.

Background

During the regularly scheduled Board meeting in October, 2021, the Board inquired about paraprofessionals and what the district could do to increase support for these staff members in terms of resources. Over the last several weeks, one of the areas of discussion centered around a plan to provide computing devices for paraprofessionals in an effort to enhance support and services for students.

Design and Procurement

To provide optimal services to our students, it was determined that paraprofessionals should utilize technology devices that are similar in form and function to those which are used by the students they support. At the elementary level, paraprofessionals will utilize Apple iPad devices like those currently in use by elementary teachers and students. Paraprofessionals at the secondary level would be provided an Apple laptop like those currently in use by teachers and students in those buildings.

iPad devices for elementary paraeducators were distributed during the week of February 21st. These devices were made available by reallocating existing devices, as well as a small quantity purchased to meet the need. In order to free up appropriate hardware for secondary paraprofessionals, a purchase of additional Apple laptops is needed. If the purchase is approved, the district would replace existing student devices that allows for reallocation to ensure that paraprofessionals are receiving the same hardware that other educators and students are using.

Recommendation

It is our recommendation that the Board of Education approve the proposal for 80 MacBook Air laptops and related accessories from Apple Inc. for \$101,356.00. This purchase qualifies under a State of Kansas purchasing contract with Apple. Funding source would be capital outlay.



Unified School District 232

Department of Curriculum and Instruction

Joseph Kelly, Ed.D.

**Director of Secondary Curriculum and
Instruction, Title Programs**

To: Members of the Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Dr. Joseph Kelly
Date: March 2nd, 2022
Subject: High School Piano Purchase (CONSENT)

We will seek the Board's approval to purchase electronic pianos for both high schools to support a new music course offering, beginning with the 2022-23 school year.

Background

We are pleased to expand our fine arts course selections by offering "Class Piano for Beginners" at each high school effective with the 2022-23 school year. As you may recall, the Board approved the new course at its meeting in November of 2021. This course is designed for beginner piano players or those seeking music literacy skills. It is comprehensive and will cover theory, technique, guided practice, and performance aspects of playing the keyboard. In order to provide the new course, the district needs to acquire digital pianos (with stands) and benches, as well as master controllers and expansion packs.

In compliance with Kansas bidding requirements, the district issued a request for bids that was published on January 12, 2022. Bids were accepted from February 1 until February 15.

Purchase and Next Steps

The Curriculum and Instruction Department recommends the purchase of 34 Yamaha YDP103B digital pianos (with stands and benches), 2 Yamaha LC4 Base Labs, and 2 Yamaha LC4 Expansion Kits. Meyer Music was the sole bidder in this process. If approved, the total cost will be \$47,249.62, and payment will be made using Capital Outlay funds.

Moving forward, our department will work closely with building administrators to coordinate delivery and installation of these pianos during the summer break. Questions may be directed to Dr. Kelly.

####

**USD #232
REQUEST FOR BID**

De Soto Unified School District #232 is accepting Bids for:
34 Yamaha YDP103B Digital Pianos (with stands and benches)
2 Yamaha LC4 Base Labs
2 Yamaha LC4 Expansion Kits

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. Bids will be received **Tuesday February 15th, 2022, at 10:30 AM** at the USD 232 District Administrative Offices, 35200 W. 91st Street, De Soto, KS 66018.
2. For any additional information contact Dr. Joe Kelly, Director of Secondary Curriculum and Instruction, Title Programs (jkelly@usd232.org).
3. ***No electronic bids will be accepted.*** Bids must be submitted on the form provided to the district in a sealed envelope marked as follows:

USD #232

ATTN: **Dr. Joe Kelly, Director of Secondary Curriculum and Instruction, Title Programs**

Pianos

Deliver Proposals to:

35200 W. 91st Street

De Soto, KS 66018

Mail Proposals to:

35200 W 91st Street

De Soto, KS 66018

4. The bid price shall be exclusive of any taxes - federal, state or local. The contractor will furnish the number of said exemption certificate to all suppliers from which purchases are to be made and shall require such suppliers to execute invoices concerning the purchases bearing the number of such certificates. A copy of the Project Completion Certificate (Form STD77) must be forwarded to the Kansas Department of Revenue, Docking State Office Building, Topeka, Kansas 66625. All invoices must be retained by the contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue.
5. The De Soto Board of Education will consider awarding a contract for this project to a qualified applicant **March 7th, 2022** Board of Education meeting.
6. The De Soto Board of Education reserves the right to reject any and all bids submitted,

7. and waives any formalities deemed to be in the best interest of the school district.

8. The point of contact for the District shall be Dr. Joe Kelly, Director of Secondary Curriculum and Instruction, Title Programs at:

Office Phone – 913-667-6200

E-mail – jkelly@usd232.org

Description of Required Resources:

Unified School District 232 will offer “Class Piano for Beginners” at each of high school next year, and is exploring the purchase of digital pianos (with stands) and benches, as well as master controllers and expansion packs to accommodate sixteen students. This course is designed for beginner piano players or those seeking music literacy skills. It is comprehensive and will cover theory, technique, guided practice and performance aspects of playing the keyboard.

Requirements:

All equipment must meet the specification and description specified.

Include all costs associated with freight, delivery, handling, and installation within the unit cost of each item. Do not submit these costs as a separate line item in your bid.

Successful bidder agrees to furnish labor and materials to provide equipment herein specified. Labor includes delivering and installing equipment ready for owner’s use. Loading and unloading at the job site is the sole responsibility of the successful bidder on items involved. Equipment is to be distributed, placed, and assembled in the buildings and rooms designated in specifications.

Packing materials are to be removed and disposed of by the successful bidder

Delivery is to take place during normal school business hours **on or before July 1st, 2022**. Owner’s approval is required to schedule installation at times other than the normal days or hours. Verify all delivery scheduling with De Soto USD 232 prior to ship date.

No School District personnel can assist in unloading from the delivery trucks or in placing product in the facility.

De Soto USD 232 is not responsible or liable for any damage, injury, or property damage due to delivery and installation of loose furnishings and equipment.

De Soto USD 232 approval is required for any written or photo publication releases regarding this project.

Awarded vendor/dealer is responsible for negotiating any freight damage claims regarding equipment.

Do not include sales tax in the Bid. A tax-exempt number will be issued to all awarded vendors and dealers.

Assume all responsibility and costs in complying with Federal, State, and Local regulations for Equal Opportunity Employment, Anti-Discrimination, Safety, and other regulations.

Dealer will provide District with Owners and Service/Parts manuals for all equipment, and will provide training to staff on effective use of equipment on a date agreed to by both parties no later than August 8th, 2022.

Bid Process:

Bids will be accepted Tuesday February 15, 2022, by 10:30 AM at the USD 232 District Administrative Offices, 35200 W. 91st Street, De Soto, KS 66018. ***No electronic bids will be accepted.*** Bidders shall be notified of the bid award results following the March 7th, 2022, Board of Education Meeting.

Pay Approvals:

Invoices will be approved once all items listed on the issued invoice are installed and found to be in good condition.

Allow six to eight weeks from the time invoices are received to when payment is released to the vendor from the owner's approval process and the Board of Education's scheduled meeting dates.

2022 USD #232 Digital Piano Purchase

Bid Date: February 15th, 2022 10:30AM

Vendor: Meyer Music

Vendor Representative: Mike Meyer

Address: 11890 W 135th Street, Overland Park, KS 66221

Date: February 15, 2022

Phone: 913-491-6636

Mill Valley High School Delivery to: Vocal Music Room 5900 Monticello Rd. Shawnee, KS 66226			
Equipment	Units	Unit Cost	Total Cost
Yamaha YDP103B Digital Piano (with stand and bench)	17	\$1,074.99	\$18,274.83 (Late June ETA on a new order)
Yamaha LC4 Base Lab	1	\$3,274.99	\$3,274.99 (Late June ETA on a new order)
Yamaha LC4 Expansion Kit	1	\$2,074.99	\$2,074.99 (Late June ETA on a new order)

De Soto High School Delivery to: Vocal Music Room 35000 W 91st Street De Soto, KS 66018			
Equipment	Units	Unit Cost	Total Cost
Yamaha YDP103B Digital Piano (with stand and bench)	17	\$1,074.99	\$18,274.83 (Late June ETA on a new order)
Yamaha LC4 Base Lab	1	\$3,274.99	\$3,274.99 (Late June ETA on a new order)
Yamaha LC4 Expansion Kit	1	\$2,074.99	\$2,074.99 (Late June ETA on a new order)

Additional Line Item: The LC4 Lab System can use an I-Pad for the teacher to control the piano volume levels and mute pianos as they move around the classroom. The LC4WIFI KIT is required to be able to connect an I-Pad to the system. The unit cost is \$674.99. ETA is late June on a new order.



Unified School District 232

Facilities Department

Steve Deghand
Assistant Superintendent
Facilities and Operations

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: March 2, 2022
Subject: District Asphalt (consent)

District Asphalt (Consent)

One of the many Capital Outlay projects approved by the Board of Education at the December meeting were asphalt projects throughout the district. Specifications were written and a legal advertisement was published in early February. Specifications were sent to twelve contractors and a mandatory pre-bid was conducted on February 15 where four contractors were present. Sealed bids were due to the Service Center by 10:00 am on March 1. Four contractors submitted a bid and bids ranged from \$198,750 to \$295,730 with Advanced Asphalt submitting the lowest bid. Advanced Asphalt has completed asphalt projects for the district in the past and we have been pleased with their work. At this time, we are asking the Board to approve the bid from Advanced Asphalt for \$198,750 for summer asphalt projects throughout the district. As always, bid tabs are attached and please contact me with any questions you may have regarding these projects.

**District Asphalt Project
Bid-Opening
March 1, 2022
10:00 AM**

[illegible]



Unified School District 232



Facilities Department

Steve Deghand
Assistant Superintendent
Facilities and Operations

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: March 2, 2022
Subject: Thru-Wall Flashing (consent)

Thru-Wall Flashing (Consent)

One of the many Capital Outlay projects approved by the Board of Education at the December meeting was repairing a pesky leak due to a flashing issue at Prairie Ridge Elementary. Specifications were written and a legal advertisement was published in early February. A mandatory pre-bid was conducted on-site at Prairie Ridge on February 22 where two contractors were present. Sealed bids were due to the Service Center by 9:30 am on March 1. Two contractors submitted a bid and bids ranged from \$37,650 to \$67,950 with CnC Custom Masonry submitting the lowest bid. CnC Custom Masonry has completed similar projects for the district in the past and their work has been good. At this time, we are asking the Board to approve the bid from CnC Custom Masonry for \$37,650 for a Thru-wall flashing project at Prairie Ridge Elementary. As always, bid tabs are attached and please contact me with any questions you may have regarding this project.

**Thru Wall Flashing Project
Bid-Opening
March 1, 2022
9:30 AM**

[illegible]



Unified School District 232



Facilities Department

Steve Deghand
Assistant Superintendent
Facilities and Operations

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: March 2, 2022
Subject: Bleacher Expansion (consent)

Soccer Bleacher Expansion MVHS (Consent)

One of the many Capital Outlay projects approved by the Board of Education at the December meeting was to expand the current soccer bleachers. The expansion will add approximately 500 seats to the already existing 500 seats. Specifications were written and a legal advertisement was published in early February. Specifications were sent to several contractors and a mandatory pre-bid was conducted on February 21 where four contractors were present. Sealed bids were due to the Service Center by 2:00 pm on March 1. Two contractors submitted a bid and bids ranged from \$209,522 to \$247,000 with Paritrave Innovations, Inc. submitting the lowest bid. Paritrave has not worked for the district in the past however, they had very good references and we are confident they will do quality work. At this time, we are asking the Board to approve the bid from Paritrave Innovations, Inc. for \$209,522 for soccer bleacher expansion at Mill Valley High School. As always, bid tabs are attached and please contact me with any questions you may have regarding these projects.

**Mill Valley Soccer Bleacher Project
Bid-Opening
March 1, 2022
2:00 PM**

[illegible]



To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Steve Deghand
Date: March 2, 2022
Subject: Surplus Portable Bleachers (Consent Agenda)

We are requesting approval to declare portable bleachers as surplus property, pursuant to Kansas Statute 72-3216.

Background

In 2012, the district was in need of additional seating at both track and field areas for Mill Valley High School and De Soto High School. Two sets of portable bleachers were purchased as part of the 2012 Capital Outlay plan. The bleachers were used at Mill Valley and De Soto over the past ten years. However, with the recent additions to stadium seating at both facilities, we no longer have a use for the portable bleachers.

Maranatha Academy contacted the district and inquired about the possibility of purchasing the portable bleachers. The district spent a total of \$78,000 in 2012 for the bleachers and they are currently housed on the Countryside Learning Center property. The bleachers have not been used for over two years. We believe fair market value to be about half of the 2012 purchase price. If approved by the Board, we intend to sell the bleachers to Maranatha Academy for \$39,000.

Decommissioned/Surplus

Description	Quantity	Brand
Portable Bleachers	2 Banks	Kay

If you have any questions, please let me know.



Unified School District 232

Student Nutrition Department

www.usd232.org/nutrition

Jolyn Baldner

Director of Student Nutrition

TO: Frank Harwood, Superintendent of Schools
USD 232 Board of Education members
FROM: Jolyn Baldner, Director of Student Nutrition
DATE: March 3, 2022
SUBJECT: Student Nutrition Surplus Item (CONSENT AGENDA)

Per Education Statute 72-8212 we are requesting approval for the disposal of the cafeteria/kitchen equipment listed.

Reach-In Cooler

The reach-in cooler is a 1999 model. According to the USD 232 maintenance department, the unit is beyond repair. We are requesting the cooler be declared surplus and removed for disposal.

Item	Condition	Age	Notes
McCall Brand Reach-In Cooler; Model #2-2045	Poor	23 years	Unit currently at Mize; unit beyond repair – it will no longer maintain temperature needed for cooling food per food safety regulations



Mize Elementary
7301 Mize Road
Shawnee, Kansas 66227
Phone: (913) 441-0880
Fax: (913) 441-9452
E-mail: gbalthazor@usd232.org
Website: www.usd232.org
Ms. Gerri Balthazor, Principal

TO: USD 232 Board of Education

FROM: Gerri Balthazor

DATE: February 15, 2022

RE: Permission to accept donation

We ask that the Board of Education recognize and approve a gift for \$570.00 from the Mize PTO. These funds will be used to purchase a portable PA system.

We appreciate the generosity of our PTO, and thank you for your attention to this request.



Request for Board Approval of Extended Day Trip

Save this document to your computer, complete the form, save again, then send electronically or print.

Building

Mill Valley High

Grade(s)

11-12

Class/Group

DECA

District Sponsors on the trip:

Dianna Heffernon-Meyers

Does this trip involve more than one day?

☐ YES

☐ NO

Purpose of Trip:

DECA Nationals

Destination:

Atlanta, GA
Hotel: Ritz-Carlton
Competition: Atlanta Conventions Center

Destination City, State:

Atlanta, GA

First Day of Trip:
(XX/XX/XXXX)

04/22/2022

Departure Time:

8 am

Depart from:

KCI

Last Day of Trip:
(XX/XX/XXXX)

04/25/2022

Return Time:

2 pm

Return to:

KCI

Mode of transportation/travel:

Flying

Will there be an overnight stay?

☐ YES ☐ NO

If yes, where will students be staying?

Ritz-Carlton, Atlanta, GA

*Indicates "estimate" if actual cost has not been set (enter numbers only not (\$) or (.))

*Cost for travel:	\$700.00	*Cost per student:	\$1,265.00
*Cost for hotel:	\$165.00	*Amount paid by building funds:	\$0.00
*Cost for food/other:	\$400.00	*Amount paid by students	\$1,265.00

Additional
Information:
(500 character limit)

The MVHS DECA fund will pay for part of the travel expense.

Attach flyer or other information as provided to students and parents.

Number of staff sponsors attending:	1	Number of supervising parents attending:	0
Parent Permission Slips on file for all students participating?:	☒ YES ☐ NO	Complete list of students attending on file with school including names, contact information, and emergency contact information ?	☒ YES ☐ NO
Have parents and students been made aware of relevant trip insurance and refund policies?	☒ YES ☐ NO	Have parents and students been informed that the district can cancel or postpone trip at any time?	☒ YES ☐ NO
		Have parents and students been made aware that the district is not responsible for any cost incurred by participants due to cancellation or postponement?	☒ YES ☐ NO

Attach a daily schedule of activities if trip extends beyond one day.

Sponsor Signature:	Dianna Heffernon-Meyers	Date:	02/15/2022
Principal/Supervisor Signature	Marilyn Chrisler	Date:	02/15/2022

This form must be received in the Superintendent's Office by the first Tuesday of the month for consideration at the next Board of Education meeting.



Human Resources

Carrie Handy – Executive Director of Elementary Education
Brian Schwanz – Executive Director of Secondary Education

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent
From: USD 232 Human Resources Department
Date: March 2, 2022
Re: COVID Leave **(Action)**

Background Information:

During the 2020-2021 school year, employees were allowed to utilize expanded paid leave through the Families First Coronavirus Response Act (FFCRA) for specific reasons related to COVID-19. In September of 2021, a Memorandum of Understanding was approved by the Board of Education and De Soto Teachers' Association (DTA) to allow certified staff members, in cases related to COVID-19, to utilize their accrued (prior year sick leave carryover) prior to exhausting current-year discretionary leave. This modification assisted certified staff members by allowing them to use sick leave they have already earned for absences related to COVID-19. As a reminder, classified staff members' prior year sick leave and current year sick leave are combined.

Due to the surge in COVID cases after winter break, the Board received a request from DTA to grant uncharged leave for staff members' isolations and quarantines. At the January board meeting, the administration was directed by the Board to develop a COVID Leave proposal for the second semester of the 2021-22 school year. During the February Board of Education Meeting, a Memorandum of Understanding, agreed to by DTA, was approved by the Board to allow certified staff members to request up to five (5) days of uncharged leave due to their own recommended isolation for a positive test of COVID-19. Additional leave beyond the five days could be granted for extenuating circumstances related to their illness. Any requests to "Sell Back" leave during the 2021-2022 contract year would be reduced by the number of uncharged COVID-19 Leave days granted to an employee. The same COVID leave benefit was extended to all classified staff members as well.

Updated COVID-19 Leave Information:

During the March 7 BOE meeting, as requested, Human Resources will present additional data pertaining to COVID-19 leave. This shall include a review of background practices, current information from surrounding districts, actual costs pertaining to staff leave, and projected/estimated costs related due to COVID-19.

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Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: March 2, 2022
Subject: **Communicable Disease Mitigation Protocols - (Discussion)**

Background

At the August 2, 2021 meeting, the board approved updates to the Communicable Disease Mitigation Protocols. The focus of these protocols is to safely maximize in-person learning for students. At a special meeting on October 18, 2021, the board made the wearing of barrier face masks optional at the high schools as long as the recommendations for student isolation and quarantine remain below 4%. At the December 6, 2021 meeting, the board continued the requirement for masks in buildings PreK-8 in accordance with the Johnson County health order.

On February 17, 2022, the Johnson County Board of County Commissioners rescinded the health order requiring masks in K-8 buildings. At a special meeting February 18, 2022, the Board of Education voted to make masks optional in all buildings as long as the COVID related absences are below 5%. If the weekly student COVID related absences are 5% or higher, masks will be required for the following week. Due to a change in CDC requirements, this requirement will also apply to district transportation associated with that building. Additionally, a Test-to-Stay program was implemented on October 19, 2021. This program allows individuals recommended for quarantine to continue to come to school as long as they test negative for COVID-19 daily during their recommended quarantine period. As of February 28, 2022, due to changes in CDC guidance and federal regulations, masks are optional on district transportation (buses and vehicles).

Current Considerations

Evaluation of Metrics

- Exclusions for Isolation and Quarantine
- Student Attendance Rates
- Case Rates in Johnson County
- Percent positivity in Johnson County
- Adult ICU Bed Availability
- Vaccination Rates for Johnson County
- Vaccination Rates for Johnson County 12-17 year olds
- Vaccination Rates for Johnson County 5-11 year olds
- Classroom Staff Absences and Substitute Teacher Fill Rates

Updates and Clarifications

On-site COVID testing program



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: March 2, 2022
Subject: **Legislative Update - Discussion**

February 24th was Turnaround Day for the 2022 session of the Kansas Legislature. Turnaround Day is the unofficial halfway point of the session and the deadline for non-exempt bills to be considered by the house of origin. The board will receive an update on bills that may have an impact on PreK-12 public schools.



Unified School District 232

Student Nutrition Department

www.usd232.org/nutrition

Jolyn Baldner

Director of Student Nutrition

TO: Members of the Board of Education
Frank Harwood, Superintendent of Schools
FROM: Jolyn Baldner
DATE: March 2, 2022
SUBJECT: 2022-2023 Student Nutrition Bid Timeline (Alert)

The Student Nutrition Department is in the process of accepting Request for Proposals (RFP's) for the 2022-2023 school year. The purpose of this document is to alert the Board of Education to the timeline, and future action that will need to be made.

The Student Nutrition Department will solicit RFP's for the following goods:

- Pizza
- Ala Carte Beverage Products

February 23, 2022

Student Nutrition RFP's were publicized.

March 23, 2022

Public bid opening will take place.

April 4, 2022

Board of Education Approval to recommended bid winners.

We will not be soliciting RFP's for bread products, milk/dairy products, or a prime vendor. On April 1, 2019, the Board awarded contracts with renewal available. The bread and milk/dairy product bid awarded with the opportunity to renew for 3 subsequent years, while the prime vendor bid has the opportunity to renew for 5 subsequent years. The Student Nutrition Department will submit approval for renewal at the April 4, 2022 meeting.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

JULIE STUCKY
Director of Finance

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Julie Stucky, Director of Finance
DATE: March 2, 2022
SUBJECT: Audit Firm RFP - ALERT

USD 232 has sent out the RFP for auditing services. The RFP was sent out to all firms who requested to be notified. A notice was also put in the Legal Record. Proposals are due back in this office on March 18. They will be reviewed on March 21. The recommendation will be brought to the Board of Education for approval at the April 4th Board of Education Meeting.

TO: Frank Harwood, Superintendent of Schools
USD 232 Board of Education members

FROM: Jolyn Baldner, Director of Student Nutrition

DATE: March 2, 2022

SUBJECT: Student Nutrition Update (FYI)

School meals have looked vastly different from years past. This report will provide details about how schools meals have transformed since March 2020, look into challenges faced during the current school year, and look ahead to school meals for the 2022-2023 school year.

Beginning in March 2020, pursuant to section 2202(a) of the Families First Coronavirus Response Act (FFCRA), the United States Department of Agriculture (USDA) issued waivers to allow schools to serve meals to **all** children free of charge, regardless of income or location. USDA established the waivers to support access to nutritious meals while minimizing potential exposure to the novel coronavirus.

During a “typical” school year, Student Nutrition operates under the National School Breakfast Program (NSBP) and National School Lunch Program (NSLP). These two programs are “typical” school meal programs with free, reduced, and paid statuses.

In order for schools to provide meals free of charge to all students, districts shifted to operate under the Summer Food Service Program (SFSP). SFSP is different in two main ways:

- (1) The nutritional guidelines/meal pattern differ from the NSBP and NSLP.
- (2) SFSP provides a higher reimbursement rate per meal served than NSBP and NSLP.

From March 2020 through August 2020, free grab & go meals were available to all students for pick-up. Although a higher reimbursement rate was received, the average daily number of meals served dropped. Based upon Table 1 and Table 2 comparisons below, Student Nutrition received about \$1,090.00 less in reimbursement **per day**.

Table 1. Average Meals & Reimbursement Rates During Shutdown (March 2020 – August 2020)

	Average Daily Meals Served	Reimbursement Rate
Breakfast	570	\$2.3750
Lunch	604	\$4.1525

Table 2. Average Meals & Reimbursement Rates Before Shutdown (August 2019 – February 2020)

	Average Daily Meals Served	Reimbursement Rate
Breakfast	350	\$1.8400
Lunch	4,305	\$3.7575

On August 21, 2020, USDA extended waivers for districts to continue to provide free meals to all students through SFSP until December 31, 2020. Then on October 9, 2020, USDA extended all waivers through the 2020-2021 school year. The waiver extensions allowed Student Nutrition to provide free meals to all

students (regardless of income and location) at a higher reimbursement rate (operating under SFSP) for the entirety of the 2020-2021 school year. The average number of meals served was lower as compared to a “typical” school year due to the various learning models students were in throughout the year.

Table 3. School Year 2020-2021 Average Meals Served & Reimbursement Rates

	Average Daily Meals Served	Fall 2020 Reimbursement Rate	Spring 2021 Reimbursement Rate
Breakfast	487	\$2.3750	\$2.4625
Lunch	3,175	\$4.1525	\$4.6175

**SFSP reimbursements rates are effective for a full calendar year (January 1 – December 31). SFSP reimbursement rates change on January 1.*

On April 20, 2021, pursuant to the authority in Section 2202(a) of the FFCRA, as extended by the Continuing Appropriations Act 2021 and Other Extensions Act, and based on the exceptional circumstances of the public health emergency, USDA established waivers for Child Nutrition Programs through the 2021-2022 school year. Three main waivers were of importance:

- (1) Allow meals to be free of charge for all students, regardless of income and location.
- (2) Allow schools to serve Seamless Summer Meals (SSO) on days when school is in session. In previous years, USDA extended waivers for SFSP. Serving meals under SSO affects school nutrition operators in two main ways:
 - (1) The nutritional guidelines/meal pattern are different than SFSP, and
 - (2) The reimbursement rate drops to that of the NSBP and NSLP. However, USDA announced a third waiver to increase reimbursement rates to SFSP levels (see below).
- (3) Utilize the SFSP reimbursement rates, which are higher than the NSBP and NSLP reimbursement rates. Table 4 shows reimbursement rates received during the 2021-2022 school year (SFSP rates) as compared to what would be received if the USDA did not grant waivers (NSBP and NSLP rate).

Table 4. Reimbursement Rate Comparison

	SFSP Fall 2021 Rate	SFSP Spring 2022 Rate	21-22 NSBP and NSLP Rate
Breakfast	\$2.4625	\$2.6050	\$1.9700
Lunch	\$4.6175	\$4.8625	\$4.0300
Snack	\$1.0000	\$1.0000	\$1.0000

**SFSP reimbursements rates are effective for a full calendar year (January 1 – December 31). SFSP reimbursement rates change on January 1. Whereas, NSBP and NSLP reimbursement rates are effective July 1 – June 30; no change in the middle of the school year.*

You may notice, Table 4 provides a reimbursement rate for snacks. In April 2021, USDA also provided a waiver to all free snacks for all children participating in afterschool programs. Student Nutrition partnered with JCPRD to provide snacks to all students enrolled in the JCPRD afterschool program free of charge through the current school year.

Table 5 shows a comparison over the past three years of average daily meals served. Student Nutrition is serving the highest number of meals during the current school year as compared to previous school years.

Table 5. Average Daily Meals Comparison

	2021-2022 Avg Meals	2020-2021 Avg Meals	2019-2020 Avg Meals*
Breakfast	856	487	350
Lunch	5,323	3,175	4,305
Snack	254	0	0

**Average daily meals before shutdown.*

The current school year is historic for several reasons. Student Nutrition is providing the highest number of nutritious meals to students ever recorded. However, product (food/supplies) shortages and staffing shortages are the highest ever faced.

As you may have seen in the news, it is widely reported that there are nationwide food supply chain issues impacting school meal programs, as well as restaurants and grocery stores. The supply chain issues have been constant since the beginning of the school year. Menus are planned at least three months ahead of service to provide appropriate forecasting to manufacturers. However, even with forecasting, manufacturers are sometimes unable to provide the needed product. This is why last-minute menu changes are required of schools based upon product availability. It is important to know we are able to receive **enough** food, however, the menu changes frequently.

We cannot thank the USD 232 family (students, staff, and parents) enough for all the support they have shown and will continue to show. Our parents, staff and students have shown a tremendous amount of flexibility and grace this school year as we work through the nationwide food and product shortages.

Secondly, like many other businesses, the Student Nutrition Department has faced staffing shortages. The 2021-2022 school year began with 13 open positions. In total, there are 65 positions within Student Nutrition (~20% of our positions were unfilled). Fortunately, we have seen some improvement since the beginning of the school year. We have been hovering around 9 or 10 openings (~14-15% of our positions are unfilled) through the school year. Currently there are nine open positions. To compare to an average school year, there are typically about five open positions at any given time.

Each day, Student Nutrition employees are doing a phenomenal job working to provide meals to students. Every kitchen has worked shorthanded (more than they have in the past), yet they are still able to serve the highest quality meals to all of our students. Each employee is willing to forgo their typical assignment and work in another kitchen, all to ensure our students are provided with a nutritious meal. Thank you to every Student Nutrition employee who has gone above and beyond this school year.

Looking ahead to next school year, it does not appear free meals and higher reimbursement rates will continue into the 2022-2023 school year. The decision for meals to be free or not is a Federal decision. USDA no longer has waiver authority to provide school districts with the opportunity to provide free meals. In order for free meals to continue, Congress would need to take action. At this time, USD 232 Student Nutrition is preparing to return to normal operations in the 2022-2023 school year.