



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

Frank Harwood, Ed.D
Superintendent of Schools

USD 232 BOARD OF EDUCATION REGULAR MEETING AGENDA

The meeting will be viewable to the public via our YouTube channel: <https://bitly.com/usd232youtube>

Administrative Offices (35200 West 91st Street, De Soto, Kansas)

June 6, 2022 - 6:00 P.M.

In-person attendance will be limited to available seating

***** Please silence cell phones prior to the beginning of this meeting. *****

I. BUDGET HEARING OPENING.

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Hearing. [Julie Stucky]

II. ADJOURN BUDGET HEARING.

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I. REGULAR MEETING OPENING.

- A. Call to Order.
- B. Published Agenda Overview & Adoption.

II. PATRON INPUT.

Individuals wanting to address the board must submit a request to the board clerk before the meeting is called to order. The board president will determine the amount of time allotted for comments.

III. CONSENT AGENDA.

These items represent matters which the Board may approve without detailed discussion. Any item on the Consent Agenda may be removed for separate discussion as an Action Item upon request by the Superintendent or any board member. The Board has received supporting information on all items prior to action on the Consent Agenda.

- A. Approve minutes of the May 2nd regular meeting and May 23rd special meeting.
- B. Approve payment of bills and transfer of funds (if appropriate).
- C. Approve employment recommendations made on May 31, 2022.
- D. Approve employment recommendations made on June 6, 2022.
- E. Approve a seven-year implementation of Psychology in Your Life Social Studies resources from W.W. Norton and Company at the secondary level totaling \$10,717.20.

- F. Award contract for the supply of a la carte pizza in the high school lunchrooms during the 2022-23 school year to Minsky's Pizza at the pricing levels submitted to the Student Nutrition Department in response to a request for bids.
- G. Approve the following meal prices for the 2022-23 school year: 1. Breakfast: \$1.55 for elementary students/\$1.65 for secondary students/\$2.50 for adults, 2. Lunch: \$2.85 for elementary students/\$2.90 for middle school students/\$3.00 for high school students/\$4.35 for adults; and, 3. Milk: \$0.60 for all levels.
- H. Accept a donation from William Fletcher/Kansas Land Management in the amount of \$1,000.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- I. Accept a donation from Shelly Lathrom/Great American Bank in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- J. Accept a donation from Monica Dear/Dear Wellness Services in the amount of \$300.00 to Lexington Trails Middle school for the Panther Prowl Fundraiser.
- K. Accept a donation from Mark Sanders/Siller's Foundation Repair in the amount of \$500.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- L. Accept a donation from Troy Krentzel/TK Metals in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- M. Accept a donation from Ashley Fisher-Noe/Essential Plumbing in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- N. Accept a donation from Sophia Mateo/Mateo Chiropractic in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- O. Accept a donation from Angie Russell/KSDS in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- P. Accept a donation from Richard Copeland/De Soto Baptist Church in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- Q. Accept a donation from Sherelle Witt/Oasis Nutrition in the amount of \$300.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- R. Accept a donation from Mitzi Ryburn/State Farm Insurance in the amount of \$500.00 to Lexington Trails Middle School for the Panther Prowl Fundraiser.
- S. Accept a donation from Rudy and Wendy Bonnstetter in the amount of \$1,000.00 to the De Soto High School Band Program.
- T. Accept a donation from Donna Lynn in the amount of \$500.00 to the De Soto High School Band Program.
- U. Accept a donation from Daniel and Kathryn Mills in the amount of \$500.00 to the De Soto High School Band Program.
- V. Accept a donation from Spring Hill Parents for Kids in the amount of \$1,049.14 to the De Soto High School Band Program.
- W. Accept a donation from Menlo Inc. in the amount of \$1,000.00 to the Mill Valley High School Student Council.

IV. ACTION ITEMS.

- A. Amended 2021-22 USD 232 Budget. [Julie Stucky]

B. 2022 Technology Managed Services Renewal. [Brandon Riffel]

V. DISCUSSION ITEMS.

A. Potential Addition to Mize Elementary School. [Steve Deghand]

B. Legislative Update. [Dr. Frank Harwood]

VI. ALERTS.

A. 2022-23 Organizational Items.

B. Addition of Girls Wrestling at Mill Valley High School.

C. Revisions for the 2022-2023 Classified Employee Handbook.

VII. EXECUTIVE SESSION.

A. Negotiations.

VIII. ADJOURNMENT.

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Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
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USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, Kansas) May 2, 2022

YouTube channel: <https://bitly.com/usd232youtube>

The Board President, Danielle Heikes, called the meeting or order at 6:00 p.m. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Rick Amos
Bill Fletcher
Danielle Heikes
Brandi Jonasson
Stephanie Makalous
Calley Malloy
Ashley Spaulding

Others Present: Jolyn Baldner, Director of Student Nutrition
Alvie Cater, Assistant Superintendent of Administration & Communications
Steve Deghand, Assistant Superintendent of Facilities & Operations
Carrie Handy, Executive Director of Elementary Education
Lee Hanson, Director of Special Education
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of Elementary Curriculum & Instruction/Accreditation
Dr. Joe Kelly, Director of Secondary Curriculum & Instruction/Title Programs
Rob Moser, Coordinator of Safety & Transportation
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Brian Schwanz, Executive Director of Secondary Education
Julie Stucky, Director of Finance

Alvie Cater led attendees in reciting the Pledge of Allegiance.

Mr. Cater then briefly explained how the meeting will progress from one agenda item to the next.

President Heikes asked if there were any changes for the Agenda.

Bill Fletcher asked to remove check number 58209 from Consent Agenda item "B. Approve payment of bills and transfer of funds" for approval separately.

Mrs. Stephanie Makalous moved to adopt the Agenda.

Mr. Rick Amos seconded.

Carried 7/0.

GOOD NEWS.

Staff Member Recognition. President Heikes read a statement to acknowledge and thank educators in the district during this week which is Teacher Appreciation Week.

PATRON INPUT. President Heikes opened the floor for patron input. With no requests to speak, she moved onto the next agenda item.

CONSENT AGENDA. President Heikes noted that Mr. Fletcher already asked for a check to be removed from the Consent Agenda for approval separately and asked if there were any other changes. No additional changes were made.

Mrs. Danielle Heikes moved to approve the Consent Agenda as amended.

Mrs. Stephanie Makalous seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the April 4th regular meeting.
2. Payment of bills and issuance of checks numbered 58087 – 58208, 58210 – 58245, 58248 - 58322 and 58328 – 58436.
3. Transfer of funds as follows:
 - a. \$791,950.86 from General (Fund 06) to Special Education (Fund 30).
 - b. \$8,856.31 from Local Option Budget (Fund 08) to State Pre-K (Fund 11).
 - c. \$224,579.82 from Local Option Budget (Fund 08) to At-Risk (Fund 13).
 - d. \$40,398.30 from Local Option Budget (Fund 08) to Bi-Lingual (Fund 14).
 - e. \$4,144.20 from Local Option Budget (Fund 08) to Parents as Teachers (Fund 28).
 - f. \$170,101.66 from Local Option Budget (Fund 08) to Vocational Education (Fund 34).

4. Personnel recommendations as follows:

Resignations – Classified

Emily Berg, Center Based Paraprofessional, DHS

Donald Ferneau, Center Based Paraprofessional, HE

John Houghton, Custodian, ME

Laura Klingler, Custodian, CTEC

Samantha Larbi, Paraprofessional/Lunchroom Aide, HE

Sharon Martin, Student Nutrition Manager, MTMS

Samantha McWhorter, Early Childhood Lead Teacher, CTEC

Retirement - Classified

Rex Moore, Lead Custodian, PRE

Employment – Classified

Jenna Barber, Extended School Year Paraprofessional, MCMS

Jennifer Bierman, Extended School Year Paraprofessional, ME

Annie Budimlija, Extended School Year Paraprofessional, ME

Kelly Carter, Paraprofessional Substitute, Districtwide

Macy Carver, Extended School Year Paraprofessional, ME

Sadie Carver, Extended School Year Paraprofessional, MCMS

Elizabeth Hunt, Paraprofessional Substitute, Districtwide

Taylor Krehbiel, Extended School Year Paraprofessional, MCMS

Cimony Mahoney, Extended School Year Paraprofessional, MCMS

Will Morris, Extended School Year Paraprofessional, MCMS

Hallie Scott, Extended School Year Paraprofessional, ME

Kyra Smotherman, Extended School Year Paraprofessional, CTEC

Jane Stanton, Attendance Secretary, DHS

Elizabeth Stratton, Paraprofessional Substitute, Districtwide

Whitney Sweatt, Rule 10 Head Color Guard Coach, DHS

Resignations – Certified *(Effective at the conclusion of the 2021-22 school year.)*

Kelly Arbuckle, 7th Grade English Language Arts Teacher, MTMS

Jenny Barnhart, Girls Physical Education, MCMS

Halston Field, Art Teacher, MCMS

Amber Gleason, 1st Grade Teacher, RE

Leslie Hellrung, Social Worker, CTEC

Sahra Lynders, Special Education Teacher, The Bridge

Laura Millikan, 5th Grade Teacher, CCE

Inga Nordstrom-Kelly, Gifted Facilitator, MVHS

Megan O'Boyle, Family and Consumer Science Teacher, DHS

Lindsay O'Neil, Spanish Teacher, DHS

Malorie Rome, 2nd Grade Teacher, ME

Shaunna Ruder, Special Education Resource Teacher, MCMS

Dorothy Swafford, Journalism/Broadcast Teacher, MVHS

Alexander Warn, Chemistry Teacher, MVHS

Resignation – Certified Administration *(Effective at the conclusion of the 2021-2022 school year.)*

Kristi Hill, School Improvement Specialist, HE

Leah Vomhof, Associate Principal, DHS

Retirement – Certified *(Effective at the conclusion of the 2021-2022 school year.)*

Chris Cappel, Art Teacher, SE

Employment – Certified

Laurie Folsom, Journalism/Broadcast Teacher, MVHS

Afton Graham, 5th Grade Teacher, CCE

Kelly Hart, 7th Grade English Language Arts Teacher, MTMS

Taylor Loudermill, 6th Grade Social Studies Teacher, MTMS

Lynne Oyler, World Languages Teacher, MCMS

Taylor Powers, 2nd Grade Teacher, SE

Amy Riley, Journalism Teacher, DHS

Mallory Shondell, Special Education Resource Teacher, BE

Susan Smith, French Teacher, DHS

Kayla South, 6th Grade Math Teacher, MCMS

Lauren Taylor, 3rd Grade Teacher, CCE

Katherine Thompson, Special Education Resource Teacher, MCMS

5. Acceptance of a bid from Contract Paper Group, Inc. totaling \$69,720.00 for two full truckloads (840 cartons each) of Natural Choice copy paper.
6. Waiver of the Facility Use Fee for the cities of De Soto and Shawnee during the 2022-2023 school year.
7. The revised Facility Use Fee Schedule.
8. Maintaining the Johnson County Park & Recreation Department (JCPRD) facility use fee at \$8.00 per space/per hour for the 2022-23 school year.
9. Acceptance of low bids from Interior Landscapes (\$2,849.76) and United Office (\$337,681.28) for furniture totaling \$340,531.04.
10. Authorization for the Board President to sign an Agreement between USD 232 and WaterOne regarding watert pressure at Riverview Elementary School.
11. Purchase of three (3) Combination Ovens (one for Lexington Trails Middle School and two for Starside Elementary School) from Sunflower Restaurant Supply, Inc. totaling \$63,374.00.
12. Purchase of a 3-year license and installation of Milestone XProtect software from Kenton Brothers totaling \$58,294.85.
13. The 2022-23 Cedar Trails Exploration Center/CAPS Student Associate Handbook.
14. Acceptance of the following donations:
 - \$500.00 from Krudwig Structural Engineers to the De Soto High School Track & Field Program.
 - \$1,000.00 from Signature Mortgage Group LLC to the De Soto High School Track & Field Program.
 - \$1,000.00 from Eric and Sarah Sheerin to the De Stoo High School Track & Field Program.
 - \$1,000.00 from a Fidelity Charitable Donor/Advised Fund (Mater Giving Grant) to the De Soto High School Band Program.
 - \$1,000.00 from EPR Properties to the De Soto High School Band Program.
 - \$500.00 from Donna Lynn to the De Soto High School Band Program.
 - \$500.00 from Ray Cooper to the Mill Valley High School Jaguar Leadership Program.

Bill Fletcher declared a conflict of interest and left the meeting at 6:05 p.m.

Motion by Mrs. Danielle Heikes to approve payment to Kansas Land Management, LLC in the amount of \$1,620.53 with check number 58209.

Mrs. Ashley Spaulding seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 6:05 p.m.

ACTION ITEM.

Social Studies Materials Adoption. Michelle Hite, Director of Elementary Curriculum & Instruction/Accreditation, shared history and timelines on the elementary and secondary Social Studies curriculum adoption process. She also talked about reasons elementary staff recommended the Scholastic News Social Studies curriculum. Dr. Joe Kelly, Director of Curriculum & Instruction/Grants, talked about reasons the middle school staff recommended TCI, Kansas Journeys and Nystrom Atlas curriculum materials. He shared reasons why the high school staff recommended Cengage, Bedford, Freeman, Worth, TCI, McGraw Hill, Choices and ABC-Clío. He then talked about the Parent Information Night that was held Thursday, April 28, to give parents a chance to review the recommended resources and learn how to access more detailed information on them. Dr. Kelly and Mrs. Hite asked board members if they had any questions. Board members thanked them for holding the Parent Information Night and the thorough process used to arrive at the recommended curriculum.

President Heikes asked if Mrs. Hite or Dr. Kelly received any questions on the social studies curriculum that would be noteworthy for the Board. Mrs. Hite said she did receive feedback asking that the district be sure to include diversity components going forward in Social Studies and other elements. Dr. Kelly said he received communication that expressed concern about portrayal of recent political events in our country. He said when teachers teach about these events they try to present multiple perspectives to students so they can have productive discussion and learn to think critically.

Mrs. Stephanie Makalous moved to approve a seven-year implementation of Scholastic News Social Studies resources at the elementary level totaling \$129,983.00 and a seven-year implementation of Social Studies resources from TCI, Cengage, BFW, McGraw Hill, Gibbs Smith Education, Nystrom, Brown University and ABC-Clío at the secondary level totaling \$518,105.60.

Mrs. Brandi Johnsson seconded.

Carried 7/0.

DISCUSSION ITEM.

Legislative Update. Superintendent Harwood shared information on the following completed legislation:

Bills that were passed:

Senate Bill 215 – Drivers Education Programs: Senate Vote 39-0; House Vote 117-0

- Transfers authority of driver's training programs to the Department of Revenue.

Senate Bill 62 – Vision Screening and Deaf or Hard of Hearing Services: Senate Vote 34-5; House Vote 121-3

- Updates regulation for vision screenings and services for the hearing impaired.

Bills that were passed, but vetoed by the Governor and the override failed:

Senate Bill 160 – Fairness in Women’s Sports Act: Senate Vote 25-13; House Vote 74-39

- Athletic teams or sports designated for females, women or girls shall not be open to students of the male sex.

Senate Bill 58 – Parents’ Bill of Rights: Senate Vote 23-15; House Vote 67-46

- Lists 12 rights given to parents.
- Requires districts to adopt policy in four areas.
- Does not require an online transparency portal.

Superintendent Harwood then shared an update on the status of School Finance which has passed in the House and Senate and is now on the Governor’s desk:

House Bill 2567 – Senate 24-14, House 75-45

K-12 Budget

- Governor Laura Kelley’s recommended budget with the following amendments:
 - Special Education Funding - \$7.5 million from original budget, not \$30 million.
 - Virtual School Funding – Increase from \$5,000 to \$5,600.
 - School Safety Grants - \$4 million.
 - Math Nation - \$4 million for the Kansas State Department of Education to provide a virtual math program.

Policy

- Every Child Can Read Act
- Required Non-Resident Enrollment Policy – to begin in 2024
- District Needs Assessment
- Tax Credit for Low Income Student Scholarship – 7 year olds now eligible
- Surveys – Requirements for Administration

Stephanie Makalous asked why the state is setting aside specific funds for Math. Superintendent Harwood said he could not answer how the state came about recommending Math Nation. He said he believed the state was focusing on Math much like they did Reading with development of interventions.

Superintendent Harwood explained that for an appropriations bill the Governor has line item veto authority, if it is a policy bill she does not have that authority. He said there is some argument in the legislature about whether the K-12 Budget is an appropriations bill or policy bill.

In response to a question from Rick Amos about Special Education funding, Superintendent Harwood said the Johnson County Superintendents wrote a letter to the Governor to ask for appropriation of full funding of special education, this would cost \$155 million. The Governor originally asked for \$7.5 million, but amended the request to \$30 million. The current legislation retained the \$7.5 million for increased special education funding. He said in 1972 when the federal government passed the special education law they said they would fund about 40% of excess costs and fund about 20%. State statute says the state will pay about 92% of excess funding and right now they are at about 72%. He said the district has about 61% of excess funding covered which means there is about \$4.75 million of supplemental general fund that is spent on special education (the district is required to spend by federal and state law) and is not being reimbursed. Superintendent Harwood said with only \$7.5 million added to statewide special education funding, a larger portion of local funding will be used for special education expenses.

President Heikes asked why the legislature would not fully fund special education. Superintendent Harwood said one of the reasons is Maintenance of Effort. Federal law says once states start spending money on special education the amount can not be reduced, which means legislators are making decisions for future legislators.

Brandi Johnsson asked if the district would have to track student progress if Math Nation were to used. Superintendent Harwood said if the district decides to use on-line math program chosen by KSDE it would have to track and report student progress.

ALERT. The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. 2022 Technology Managed Services Renewal.

FYI REPORT. The following informational report was included in the packet for this board meeting: 1. Annual School Site Council Reports.

EXECUTIVE SESSION.

Negotiations.

Mrs. Danielle Heikes moved to go into executive session at 6:37 p.m. for a period of ten minutes with Frank Harwood, Alvie Cater, Brian Schwanz, Carrie Handy, Julie Stucky and Sam Ruff to discuss collective bargaining Negotiations pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 6:47 p.m. at this location.

Mr. Rick Amos seconded.

Carried 7/0.

The Board returned to open session and President Heikes called the meeting back to order at 6:47 p.m.

Non-Elected Personnel.

Mrs. Danielle Heikes moved to go into executive session at 6:48 p.m. for a period of fifteen minutes with Frank Harwood, Alvie Cater and Brian Schwanz to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:03 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 7/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:03 p.m.

Mrs. Danielle Heikes moved to go into executive session at 7:04 p.m. for a period of fifteen minutes with Frank Harwood to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:19 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 7/0.

Frank Harwood returned to open session at 7:13 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:19 p.m.

President Heikes adjourned the meeting at 7:20 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



USD 232 Board of Education

Official Minutes -- Special Meeting

Administrative Office (35200 West 91st Street, De Soto, KS)

May 23, 2022

The Board President, Danielle Heikes, called the meeting to order at 5:00 p.m. A quorum of the Board was present. Attendance was as follows:

Board Members Present:	Bill Fletcher Danielle Heikes Brandi Jonasson Stephanie Makalous Ashley Spaulding	Absent:	Rick Amos Calley Malloy
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Others Present: Alvie Cater, Assistant Superintendent of Administration & Communications
 Steve Deghand, Assistant Superintendent of Facilities & Operations
 Wendy Denham, Board Clerk/Executive Assistant to the Superintendent
 Carrie Handy, Executive Director of Elementary Education
 Dr. Frank Harwood, Superintendent
 Gail Holder, Principal, Mill Valley High School
 Brian Schwanz, Executive Director of Secondary Education

Superintendent Harwood said the district was notified by the Kansas State Department of Education Auditor in April that it is required to add the Virtual Fund to the district budget in order to receive virtual state aid. He said the district has not yet received the final September 20th audit so was taking this opportunity to also increase budget authority in the General, Bilingual and Special Education funds in order to receive funds should additional state aid become available. The adopted 2021-22 budget shows expenditures and transfers as follows: General Fund - \$48,570,626.00, Bilingual Fund - \$451,535.00, Virtual Fund - \$0 and Special Education Fund - \$13,742,982.00. The proposed amended 2021-22 budget shows expenditures and transfers as follows: General Fund - \$48,633,626.00, Bilingual Fund - \$505,755.00, Virtual Fund - \$107,865.00 and Special Education Fund - \$14,051,120.00. He requested the Board approve the amended budget for publication and set the hearing date to be at the beginning of the next regular board meeting in June.

Mrs. Ashley Spaulding moved to grant approval to the Administration to publish the “Notice of Hearing” on amending the 2021-2022 budget and schedule the hearing to take place at the USD 232 Administrative Office, 35200 West 91st Street, De Soto, KS, on June 6, 2022, 6:00 p.m.

Mrs. Danielle Heikes seconded.

Carried 5/0.

Superintendent Harwood said the employee recommendations are typically approved with regular meeting Consent Agenda items. He noted that by approving them during this meeting, teachers who are leaving other districts would have time to notify their current districts by the statutory deadline.

Mrs. Stephanie Makalous moved to approve employment recommendations as presented.

Mrs. Danielle Heikes seconded.

Carried 5/0.

The following personnel recommendations were approved:

Resignations – Classified

Megan Chuma, Student Nutrition Cashier, PRE
Melissa Cooper, Center Based Paraprofessional, ME
Lauren Cummins, Student Nutrition Assistant, DHS
Elizabeth Goodman, Paraprofessional, MVHS
Christina Hernandez, Center Based Paraprofessional, DHS
Rhonda Jensen, Custodian, MVHS
Jennifer Kohles, Paraprofessional, ME
Amy Maddox, Substitute Nurse, Districtwide
Nathaniel May, Custodian, HE
Lissa McGivern, Lunchroom Aide, BE
Aryanna Ouellette, Center Based Paraprofessional, BE
Taylor Roberts, Center Based Paraprofessional, The Bridge
Lisa Shurtleff, Paraprofessional, MCMS
Cody Simpson, Center Based Paraprofessional, The Bridge
Jennifer Strouse, Paraprofessional, SE
Brian Sullivan, Lead Custodian, MVHS
Brian Tate, Rule 10 Assistant Volleyball Coach, DHS

Employment – Classified

James Ball, Substitute Custodian, Districtwide
Matthew Denning, Rule 10 Assistant Football Coach, MVHS
Jill Evans, Reading Aide, RE
Mason Finely, Rule 10 Assistant Track Coach, MVHS
Julie Hudson, Early Childhood Lead Teacher, CTEC
Laura Klima-Fehr, Rule 10 Head Dance Coach, DHS (*correction from April 4th report*)
Leslie Mullen, Extended School Year Paraprofessional, CTEC
Carlos Olivas, Paraprofessional, MVHS
Mary Osteen, Lunchroom Aide, ME
Sarah Schulze, Early Childhood Lead Teacher, CTEC
Ella Scott, Extended School Year Paraprofessional, CTEC
Jamell Townsend, Rule 10 Assistant Football Coach, DHS

Resignation – Certified Administration (*Effective at the conclusion of the 2021-22 school year.*)

Ryan Johnson, Associate Principal/Athletic Director, DHS

Resignations – Certified (*Effective at the conclusion of the 2021-22 school year.*)

Peyton Bendure, Special Education Resource Teacher, MTMS

Erin Eilert, 7th Grade Pathways Teacher, MTMS

Elizabeth Molgren, Counselor, MVHS

Julie Roberts, Science Teacher, MVHS

Cassandra Rockers, At-Risk Teacher, DHS

Allison Turner, 7th Grade Science Teacher, MCMS

Retirement – Certified

Carlita Pederson, Music Teacher, MCMS

Employment – Certified

Tawnya Bettis, Secondary Social Worker, DHS, MVHS and The Bridge

Elexis Brack, School Improvement Specialist, HE

Margaret Cook, Behavior Specialist, Districtwide

Kylie Corneliusen, Physical Education Teacher, MCMS

Lisa D'Andrea, Art Teacher, MCMS

Larkin Fales, Social Worker, BE

Nicole Kaiser, Kindergarten Teacher, RE

Anna Lara, Early Childhood Social Worker, CTEC

Joseph Lazor, Math Teacher, MVHS

Ryan Meara, English Teacher, DHS

Anna Meissbach, 7th Grade Pathways Teacher, MTMS

Madison Miano, 1st Grade Teacher, SE

Rebecca Monihen, 2nd Grade Teacher, ME

Nancy Nash, Special Education Teacher, The Bridge

Jacob Penner, Social Studies Teacher, DHS

MacKenzie Pfeiffer, Resource Special Education Teacher, BE

Ana Schulte, 7th Grade English Language Arts Teacher, MTMS

Lindsey Smith, Art Teacher, SE

Mrs. Danielle Heikes moved to go into executive session at 5:08 p.m. for a period of twenty minutes with Mike Norris, Jeff White, Amy White and Adam White to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 5:28 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 5:28 p.m.

Mrs. Danielle Heikes moved to go into executive session at 5:29 p.m. for a period of ten minutes with Mike Norris, Jeff White, Amy White and Adam White to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 5:39 p.m. at this location.

Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 5:39 p.m.

Mrs. Danielle Heikes moved to go into executive session at 5:40 p.m. for a period of ten minutes with Mike Norris, Jeff White, Amy White and Adam White to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 5:50 p.m. at this location.

Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 5:50 p.m.

Mrs. Danielle Heikes moved to go into executive session at 5:51 p.m. for a period of five minutes with Mike Norris, Jeff White, Amy White and Adam White to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 5:56 p.m. at this location.

Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 5:57 p.m.

Mrs. Danielle Heikes moved to go into executive session at 5:58 p.m. for a period of twenty minutes with Mike Norris, Gail Holder and Erin Hayes to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 6:18 p.m. at this location.

Mrs. Stephanie Makalous seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 6:18 p.m.

President Heikes declared a five-minute break at 6:18 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 6:23 p.m.

Mrs. Danielle Heikes moved to go into executive session at 6:24 p.m. for a period of twenty minutes with Mike Norris and Brian Schwanz to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 6:44 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 6:44 p.m.

Mrs. Danielle Heikes moved to go into executive session at 6:45 p.m. for a period of twenty minutes with Mike Norris and Brian Schwanz to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:05 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:05 p.m.

Mrs. Danielle Heikes moved to go into executive session at 7:05 p.m. for a period of twenty minutes with Mike Norris and Brian Schwanz to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:25 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:25 p.m.

President Heikes declared a five-minute break at 7:25 p.m.

The Board returned to open session and President Heikes called the meeting back to order at 7:30 p.m.

Mrs. Danielle Heikes moved to go into executive session at 7:30 p.m. for a period of fifteen minutes with Mike Norris and Brian Schwanz to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:45 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:45 p.m.

Mrs. Danielle Heikes moved to go into executive session at 7:46 p.m. for a period of five minutes with Mike Norris and Brian Schwanz to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:51 p.m. at this location.

Mrs. Ashley Spaulding seconded.

Carried 5/0.

The Board returned to open session and President Heikes called the meeting back to order at 7:52 p.m.

Mrs. Stephanie Makalous moved that there was no validity of the parent complaint presented but that wrongdoing as a result of the nature of the complaint did occur. I direct the administration to reconsider the proposed resolution and take action to prevent recurrence of behaviors that led to this complaint.

Mrs. Ashley Spaulding seconded

Carried 5/0.

President Heikes adjourned the meeting at 7:54 p.m.

Date Approved

Clerk, Board of Education

President, Board of Education



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

JULIE STUCKY
Director of Finance

TO: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
FROM: Julie Stucky, Director of Finance
DATE: June 1, 2022
SUBJECT: Treasurer's Report (Consent Agenda Item)

Approve Checks 58437– 58754 with Following Exceptions:

Payroll and Payroll Vendor Checks
58439- Blue Cross Blue Shield KC April 2022
58479- 1st May Payroll Vendor Checks, Period 4-16/4-30-22, Pay Date 5-15-22
58609 – 58613 - 2nd May Payroll Vendor Checks, Period 5-01/5-15-22, Pay Date 5-31-22

Approve the following transfers for month ending May, 2022

\$ 98,608.86 From Gen Fund (06) to Virtual (Fund 15)
\$ 5,840.85 From Supp Gen Fund (08) to State Pre-K (Fund 11)
\$ 147,793.93 From Supp Gen Fund (08) to At-Risk (Fund 13)
\$ 43,349.91 From Supp Gen Fund (08) to Bi-Lingual (Fund 14)
\$ 17,139.13 From Supp Gen Fund (08) to Parents as Teachers (Fund 28)
\$ 660,454.85 From Supp Gen Fund (08) to Special Ed (Fund 30)
\$ 137,267.30 From Supp Gen Fund (08) to Voc Ed (Fund 34)

Check Journal - 05/05/22

Check Number	Check Date	Payee	Reason	Amount
58440	05/05/22	95 Percent Group INC.	Literacy Materials - ESSER III	\$7,634.00
58441-58442	05/05/22	Amazon Capital Services	Teaching/Office Supplies	\$6,413.74
58443	05/05/22	Blick Art Materials	Cappel - art supplies	\$165.94
58444	05/05/22	Blue Valley USD 229	DHS & MVHS- Pool Rental	\$280.00
58445	05/05/22	Boehm Brothers Painting	Fence Replacement ME App by BOE 12/5/21	\$16,590.00
58446	05/05/22	Brightly Software, Inc.	Maintenance Work Order System Agreement	\$8,645.54
58447	05/05/22	Brookes Publishing	Literacy Materials -ESSER	\$84.64
58448	05/05/22	BSN Sports, LLC	Windscreens DHS App by BOE 12/5/21	\$9,797.19
58449	05/05/22	Cates Service Company	15 pounds of Refrigerant for unit #1 at MCMS Cates Service Agreement	\$625.05 \$8,317.25
58450	05/05/22	CDW Government	Equipment/Parts/Repairs	\$3,122.84
58451	05/05/22	City Of De Soto	W/S/T -March 2022	\$4,694.22
58452	05/05/22	Curriculum Associates, LLC	Literacy Materials - ESSER III	\$1,582.02
58453	05/05/22	De Soto Auto Parts	Vehicle Maintenance	\$1,047.01
58454	05/05/22	Empathia, Inc.	EAP Services	\$1,185.80
58455	05/05/22	Evergy	Electricity for March/April 2022	\$135,882.93
58456	05/05/22	Flinn Scientific Inc.	Chemistry Classroom Supplies	\$151.97
58457	05/05/22	General Parts LLC	Kitchen Supplies	\$155.14
58458	05/05/22	Grainger	Grounds supplies	\$65.56
58459	05/05/22	Grizzly Industrial, Inc.	CAPS- S.McLeod	\$6,420.00
58460	05/05/22	Interstate Elec. Supply, Inc.	Maintenance Supplies	\$934.05
58461	05/05/22	Johnson County Wastewater	Annual Grease Control Permits	\$2,320.00
58462	05/05/22	Junior Library Guild	Junior Library Guild - Renewal for 2 book categories	\$437.50
58463	05/05/22	k12 ITC, Inc.	Contracted Services	\$167,056.29
58464	05/05/22	Kshsaa	KAY Conference Fees	\$975.00
58465	05/05/22	MAWD Pathology Group, PA	COVID Test to Stay - Reimbursed by KDHE Grant	\$950.00
58466	05/05/22	Midwest Alarm Services	Safety and Security	\$234.00
58467	05/05/22	ODP Office Solutions, LLC	Teaching/Office Supplies	\$1,290.92
58468	05/05/22	Office of the State Fire Marshal	Boiler Inspections and Certificates for SE and MVHS	\$160.00
58469	05/05/22	Pur-0-Zone, Inc	Pur-O-Zone- Parts/Repairs	\$436.66
58470	05/05/22	Quadient Leasing USA	Postage Machine Lease	\$158.34
58471	05/05/22	School Specialty, LLC	Supplies	\$283.62
58472	05/05/22	Swank Movie Licensing USA	Swank Movie License for 22-23	\$519.00
58473	05/05/22	Tire Hub	Vehicle Supplies	\$809.94
58474	05/05/22	Tools for Schools, Inc.	Books for teachers	\$1,836.00
58475	05/05/22	Toshiba America Business Solutions	Copy/Printer Overages December 21-March 22	\$14,655.78

Check Journal - 05/05/22

Check Number	Check Date	Payee	Reason	Amount
58476	05/05/22	Validity Screening Solutions	Employee background checks	\$480.00
58477	05/05/22	Waste Management	Trash/Recycle -April 2022	\$6,131.59
58478	05/05/22	Water District No 1 Of Jo Co	Water-MT, MC,MV, PRE, HE, BE,CCE, ME, RE, & TP	\$3,993.81
				\$416,523.34

Check Journal - 05/12/2022

Check Number	Check Date	Payee	Reason	Amount
58480-58481	05/12/22	Amazon Capital Services	Classroom supplies	\$3,065.78
58482	05/12/22	Amy Pennington	2 Kindermusik sessions during program year 2022-23	\$200.00
58483	05/12/22	AndyMark, Inc.	Robotics class equipment purchase.	\$94.94
58484	05/12/22	Arvest Bank	Equipment	\$6,089.00
58485	05/12/22	Barts Electric	Parts Repairs	\$14,750.00
58486	05/12/22	Bioscience Core Skills Institute	CAPS-Evaluator testing and training for Mildred Laughlin	\$200.00
58487	05/12/22	BSN Sports, LLC	Stands for PE/Volleyball	\$2,002.78
58488	05/12/22	CAPS Network, Inc.	Annual Affiliate Fee	\$1,500.00
58489	05/12/22	CDW Government	Parts/Repairs	\$1,614.10
58490	05/12/22	City Of Shawnee	MV SRO 3rd Qtr	\$14,804.50
58491	05/12/22	DataKeeper Technologies	Visit Tracker Data Subscription for 2022-23	\$517.00
58492	05/12/22	Discount School Supply	School Supplies	\$126.44
58493	05/12/22	Encore Energy Services, Inc.	Heating Bill - East Side	\$2,319.34
58494	05/12/22	Fastenal Company	Grounds Supplies	\$49.00
58495	05/12/22	Flyleaf Publishing, LLC	Literacy Materials - ESSER III	\$567.27
58495	05/12/22	Flyleaf Publishing, LLC	Student book sets ELL	\$567.38
58496	05/12/22	Follett Content Solutions, LLC.	Textbooks	\$501.08
58497	05/12/22	Garmin International	May 2022 Order	\$1,812.89
58498	05/12/22	Gopher Sport	Classroom supplies	\$798.56
58499	05/12/22	Grainger	Shower temp control at MCMS	\$183.06
58500	05/12/22	Heartland Coca Cola Bottling Co	Student Nutrition Department	\$1,060.00
58501	05/12/22	Herff Jones, LLC	Diploma order- Amy Carver	\$720.36
58502	05/12/22	Integrity Locating Services, LLC	Locate Charges	\$279.00
58503	05/12/22	J.W. Pepper & Son, Inc.	Choir music	\$632.74
58504	05/12/22	Jessica Mostatta Counseling, LLC	2 Parent workshops/staff trainings during program year 2022-23.	\$240.00
58505	05/12/22	Ka-Comm, Inc.	Radio Batteries	\$11,264.40
58506	05/12/22	Key Refrigeration Supply L.L.C.	Kitchen Supplies	\$302.00
58507	05/12/22	LessonPix, Inc	LessonPix subscription	\$918.00
58508-58509	05/12/22	Lowe's	Custodial school year 2021-2022	\$1,625.71
58510	05/12/22	Lulzbot	CAPS- Nancy, engineering	\$61.55
58511	05/12/22	Mathematical Olympiads	Math Olympiad 22-23 Renewal	\$109.00
58511	05/12/22	Mathematical Olympiads	Gifted	\$109.00
58512	05/12/22	McGraw-Hill School Education Holdings	2022-23 Elementary My Math Workbooks	\$5,452.95
58513	05/12/22	Mill Valley High School	State Forensics Meals	\$503.25
58514	05/12/22	Morgan Hunter Companies	Teacher Sub Pay	\$92,396.06
58515	05/12/22	Mystery Science Inc.	Mystery Science subscription - building	\$1,325.00

Check Journal - 05/12/2022

Check Number	Check Date	Payee	Reason	Amount
58516	05/12/22	Norris, Keplinger, Hicks & Welder LLC	Legal Services & Expenses	\$1,794.00
58517	05/12/22	ODP Office Solutions, LLC	Supplies	\$54.89
58518	05/12/22	Office of the State Fire Marshal	Boiler Inspections and Certificates for SE and MVHS	\$60.00
58519	05/12/22	Olathe T-Shirt & Trophy Inc.	Track invitational medals	\$565.80
58520	05/12/22	Outdoor Equipment Solutions LLC	Hedge trimmers for grounds	\$399.99
58521	05/12/22	Paritrave Innovations, Inc.	MVHS Soccer Bleacher Expansion App by BOE 3/7/22	\$33,755.89
58522	05/12/22	Pearson Assessments	School Psych assessments	\$172.50
58523	05/12/22	Predator Termite & Pest	May District Pest Control	\$2,821.50
58524	05/12/22	Pro-Ed	SLP materials	\$58.30
58525	05/12/22	Propio LS, LLC	Interpreting Services - March/April 2022	\$261.40
58526	05/12/22	Pur-0-Zone, Inc	Custodial Supplies 2021-2022	\$209.90
58527	05/12/22	Quadient Leasing USA	Lease - Postage Meter	\$453.00
58528	05/12/22	All American Sports Corp.	Football Helmets	\$11,214.95
58529	05/12/22	Roberts Dairy	Student Nutrition Dept.	\$31,749.40
58530	05/12/22	Rockler Woodworking and Hardware	Wood order for Emerging Technologies sign projects.	\$382.55
58531	05/12/22	Roma Bakery	Student Nutrition Dept.	\$3,913.39
58532	05/12/22	Safelite Fulfillment, Inc.	Replace Windshield on Van 6	\$449.97
58533	05/12/22	Scholastic Magazines	2022-2023 Scholastic Magazine renewal	\$953.27
58534	05/12/22	School Nurse Supply, Inc.	pre otoscope batteries	\$466.28
58535-58536	05/12/22	School Specialty, LLC	classroom supplies	\$2,894.74
58537	05/12/22	STAPLES Advantage	Band Supplies	\$137.08
58538	05/12/22	Talx Corporation	1095C Form Printing and Mailing 2022	\$2,315.36
58539	05/12/22	Teacher Synergy, LLC.	Brackney Teachers Pay Teachers items	\$47.49
58540	05/12/22	U.S. Foodservice, Inc	Student Nutrition Dept.	\$13,899.18
58541	05/12/22	Waste Management	Grounds Dumpster	\$575.42
58542	05/12/22	West Music Company	Music supplies	\$14.00
58543	05/12/22	World Fuel Services, Inc.	Transportation Diesel Fuel	\$58,906.13
				\$337,288.52

Check Journal - 05/19/2022

Check Number	Check Date	Payee	Reason	Amount
58545-58546	05/19/22	Amazon Capital Services	Supplies	\$6,232.35
58547	05/19/22	Apple Inc.	Equipment	\$1,499.50
58548	05/19/22	Blue Chip Athletic Inc.	MTMS Wrestling Equipment	\$105.89
58549	05/19/22	Border States Industries Inc	BUMF CTEC room 217	\$823.77
58550	05/19/22	BSN Sports, LLC	Softballs & MTMS Football uniforms	\$9,495.27
58551	05/19/22	CFS Engineers, P.A.	Inspection & Testing Services DHS	\$207.90
58552	05/19/22	Davis Publications, Inc.	Explorations in Art - 2023-2025 Renewal	\$3,079.70
58553	05/19/22	Eric Armin Inc.	Math activities	\$117.47
58554	05/19/22	Encore Energy Services, Inc.	Heating Bill - West Side	\$3,236.31
58555	05/19/22	Fastenal Company	Graduation Supplies- parking cones	\$2,029.00
58556	05/19/22	Flyleaf Publishing, LLC	Literacy Materials - ESSER III	\$18,238.01
58557	05/19/22	Grainger	Fire Alarm Pull Station Cover - DHS	\$253.02
58558	05/19/22	Harp's Food Stores, Inc.	Supplies for Bridge program	\$32.95
58558	05/19/22	Harp's Food Stores, Inc.	Supplies for DHS CB program	\$67.35
58559	05/19/22	Heartland Coca Cola Bottling Co	Student Nutrition Dept.	\$404.28
58560	05/19/22	Herff Jones, LLC	Diplomas - Bridge	\$14.76
58561	05/19/22	Hobart	Student Nutrition Dept.	\$2,825.86
58562	05/19/22	Insect Lore	Classroom supplies	\$158.90
58563	05/19/22	Interstate Elec. Supply, Inc.	Student Nutrition Dept. & Maintenance supplies	\$3,354.71
58564	05/19/22	Jennifer Kerr	Fitness Fee - May 2022 Spachek	\$60.00
58565	05/19/22	Johnson Co Sheriff's Office	DHS Security 4/3/22-4/30/22	\$937.50
58566	05/19/22	Kansas City Audio-Visual	Portable PA	\$570.00
58567	05/19/22	Kansas City Behavioral Health	Student Services	\$15,077.50
58568	05/19/22	Kansas Gas Service	Gas Service-MT, MV, PRE, BE, HE, RE, and TP. April 2022	\$1,547.31
58569	05/19/22	Kansas Land Management, LLC	2021 Mowing Contract	\$16,080.00
58570	05/19/22	Kaplan School Supply	Literacy Materials-ESSER III	\$103.44
58571	05/19/22	Kennyco Industries, Inc.	Service Call - Pull Station, Duct Detector - MTMS and MV	\$2,161.58
58572	05/19/22	Kshsaa	KSHSAA Catastrophic Insurance - DHS, MVHS, LTMS, MCMS,	\$13,171.20
58573	05/19/22	Kansas School For The Deaf	KSD - contracted para	\$4,230.72
58574	05/19/22	Learning Tree Institute	Greenbush Medicaid fee	\$552.92
58575	05/19/22	Lenexa Chamber Of Commerce	Membership Investment 06/01/2022 - 05/31/2023	\$600.00
58576	05/19/22	Marilei Rothgeb	Mileage - parents	\$56.00
58577	05/19/22	McGraw-Hill School Education Holdings	ALEKS 1 Year	\$5,401.52
58578	05/19/22	Meyer Music	Instrument repair	\$80.00
58579	05/19/22	Mill Valley High School	State Boys Golf Meals	\$307.75
58580	05/19/22	Minsky's Pizza	Student Nutrition Dept.	\$12,505.50

Check Journal - 05/19/2022

Check Number	Check Date	Payee	Reason	Amount
58581	05/19/22	Minsky's Lawrence	Student Nutrition Dept.	\$7,443.00
58582	05/19/22	Andrea Abarca Lewis	Driver's Ed Fee's Refund	\$225.00
58583	05/19/22	Whitney Benson	Reimb. for Student accident	\$301.77
58584	05/19/22	Morgan Hunter Companies	Teacher Sub Pay	\$50,331.71
58585	05/19/22	O'Reilly Auto Parts	Auto Tech Class	\$39.99
58586	05/19/22	ODP Office Solutions, LLC	Office Supplies	\$159.39
58587	05/19/22	Pearson Assessments	School Psychologist assessments	\$87.50
58588	05/19/22	Perma-Bound	LMC Supplies	\$260.20
58589	05/19/22	Procure Therapy	Contracted Nurse services	\$7,276.50
58590	05/19/22	Propio LS, LLC	Interpreting services	\$275.20
58591	05/19/22	Renaissance Learning	2022-23 Renewal Accelerated Reader Subscription	\$3,447.45
58592	05/19/22	Schindler Elevator Corporation	Elevator Maint. Agreement MVHS	\$62.57
58593	05/19/22	School Specialty, LLC	Supplies	\$2,107.16
58594	05/19/22	SEK Education Service Center	Xello Renewal for 2022-23	\$13,779.80
58595	05/19/22	Small Strides Music Therapy	Music Therapy contract	\$550.00
58596	05/19/22	Sod Shop, Inc.	Sod for MVHS	\$1,551.50
58597	05/19/22	Starfall Education	School Membership	\$355.00
58598	05/19/22	Student Assurance Services	Mid Catastrophic Group Activities Insurance	\$11,550.00
58599	05/19/22	Summit Behavioral Services	Contracted student services	\$8,052.50
58600	05/19/22	Synetic Technologies, Inc.	Repairs	\$13,044.00
58601	05/19/22	The Invisible Riptide	Professional Development - Speaking Fee	\$3,000.00
58602	05/19/22	U.S. Foodservice, Inc	Student Nutrition Dept.	\$251,406.89
58603	05/19/22	Underground Vaults & Storage Inc	Contracted Services	\$60.00
58604	05/19/22	Verizon Wireless Services LLC	Tech/Facilities/HR-Broadband cards	\$612.09
58605	05/19/22	Volt Enterprises, LLC	Panther Prowl Student shirts	\$2,762.50
58606	05/19/22	Voyager Sopris Learning	REWARDS Intermediate Teacher Guide & Student Books	\$503.80
58607	05/19/22	Woodcraft 316	Professional Saw - Sawstop	\$3,989.00
58608	05/19/22	zTrip	Foster Student Transportation	\$1,200.00
				\$510,054.46

Credit Card Statement
5/14/22

Date Occurred	Cardholder Name	Merchant	Merchant Location	Original Amount
4/15/2022	BELMONT ELEMENTARY	HARRY K WONG PUBLICATIONS	650-965-7896, CA 940430000	\$ 290.14
5/6/2022	BELMONT ELEMENTARY	OP FARMSTEAD	OVERLAND PARK, KS 662210000	\$ 60.00
5/9/2022	BELMONT ELEMENTARY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 38.80
	BELMONT ELEMENTARY Total			\$ 388.94
5/5/2022	BRIAN SCHWANZ	SOUTHWES 5262115668746	800-435-9792, TX 752350000	\$ 545.96
	BRIAN SCHWANZ Total			\$ 545.96
4/29/2022	CARRIE HANDY	ALL STAR AWARDS LENEXA 87	816-5313635, KS 662150000	\$ 168.75
5/5/2022	CARRIE HANDY	SOUTHWES 5262115674782	800-435-9792, TX 752350000	\$ 545.96
5/9/2022	CARRIE HANDY	ALL STAR AWARDS LENEXA 87	816-5313635, KS 662150000	\$ 15.75
5/9/2022	CARRIE HANDY	SMORE.COM - EDUCATOR	WWW.SMORE.COM, PA 152060000	\$ 79.00
5/9/2022	CARRIE HANDY	SQ SCRATCH KC, LLC	GOSQ.COM, MO 641160000	\$ 196.56
	CARRIE HANDY Total			\$ 1,006.02
5/2/2022	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 179.38
5/9/2022	CLEAR CREEK ELEMENTARY	DOLLARTREE	SHAWNEE, KS 662260000	\$ 12.50
5/9/2022	CLEAR CREEK ELEMENTARY	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 40.62
5/11/2022	CLEAR CREEK ELEMENTARY	SQ TOOLS 4 READING	GOSQ.COM, OK 731160000	\$ 115.00
	CLEAR CREEK ELEMENTARY Total			\$ 347.50
4/14/2022	DESOTO HIGH SCHOOL	PITNEY BOWES PBP	844-256-6444, CT 069260000	\$ 200.00
4/21/2022	DESOTO HIGH SCHOOL	PB LEASING	844-256-6444, CT 064840000	\$ 61.50
4/26/2022	DESOTO HIGH SCHOOL	DOLLAR TREE	KANSAS CITY, MO 641550000	\$ 45.00
4/27/2022	DESOTO HIGH SCHOOL	GOFAN KSHSAA COACHING	GOFAN.CO, GA 300050000	\$ 191.00
4/29/2022	DESOTO HIGH SCHOOL	GOODCENTS SUBS - 0010 - S	SHAWNEE, KS 662160000	\$ 1,059.00
5/3/2022	DESOTO HIGH SCHOOL	EL PATRON DE SOTO	DE SOTO, KS 660180000	\$ 160.26
5/5/2022	DESOTO HIGH SCHOOL	SAMS CLUB #4870	KANSAS CITY, KS 661090000	\$ 336.54
5/7/2022	DESOTO HIGH SCHOOL	WM SUPERCENTER #2855	SHAWNEE, KS 662170000	\$ 99.26
	DESOTO HIGH SCHOOL Total			\$ 2,152.56
4/25/2022	DHS TRAVEL 1	COMFORT INN KY148	2604529217, KY 402160000	\$ 892.15
4/25/2022	DHS TRAVEL 1	COMFORT INN KY148	2604529217, KY 402160000	\$ 892.15
4/25/2022	DHS TRAVEL 1	COMFORT INN KY148	2604529217, KY 402160000	\$ 892.15
4/25/2022	DHS TRAVEL 1	COMFORT INN KY148	2604529217, KY 402160000	\$ 892.15
5/5/2022	DHS TRAVEL 1	CASEYS #3254	DE SOTO, KS 660180000	\$ 229.00
5/7/2022	DHS TRAVEL 1	HAMPTON INNS	785-8239800, KS 674010000	\$ 128.22
5/7/2022	DHS TRAVEL 1	HAMPTON INNS	785-8239800, KS 674010000	\$ 128.22
5/7/2022	DHS TRAVEL 1	HAMPTON INNS	785-8239800, KS 674010000	\$ 128.22
5/7/2022	DHS TRAVEL 1	HAMPTON INNS	785-8239800, KS 674010000	\$ 133.61
5/8/2022	DHS TRAVEL 1	WAL-MART #5219	LAWRENCE, KS 660490000	\$ 84.58
	DHS TRAVEL 1 Total			\$ 4,400.45
4/13/2022	DHS TRAVEL 2	SOUTHWES 5262107470962	800-435-9792, TX 752350000	\$ 707.96
4/13/2022	DHS TRAVEL 2	SOUTHWES 5262107470963	800-435-9792, TX 752350000	\$ 707.96
4/14/2022	DHS TRAVEL 2	DELTA AIR 0062311408289	DELTA.COM, CA 303540000	\$ 497.20
4/14/2022	DHS TRAVEL 2	DELTA AIR 0062311408290	DELTA.COM, CA 303540000	\$ 497.20
4/14/2022	DHS TRAVEL 2	DELTA AIR 0062311408291	DELTA.COM, CA 303540000	\$ 497.20
4/14/2022	DHS TRAVEL 2	DELTA AIR 0062311408292	DELTA.COM, CA 303540000	\$ 497.20
4/14/2022	DHS TRAVEL 2	DELTA AIR 0062311408293	DELTA.COM, CA 303540000	\$ 497.20
4/14/2022	DHS TRAVEL 2	DELTA AIR 0062311408294	DELTA.COM, CA 303540000	\$ 497.20
5/3/2022	DHS TRAVEL 2	FAIRFIELD INN & SUITES	SALINA, KS 674010000	\$ 2,502.00
5/7/2022	DHS TRAVEL 2	HAMPTON INNS	785-8239800, KS 674010000	\$ 128.22
	DHS TRAVEL 2 Total			\$ 7,029.34
4/20/2022	DOYLE BAKER	WESTLAKE HARDWARE #045	LENEXA, KS 662190000	\$ 112.68
	DOYLE BAKER Total			\$ 112.68
4/16/2022	DR CINDY SWARTZ	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$ 41.57
4/18/2022	DR CINDY SWARTZ	PRICE CHOPPER #249	SHAWNEE MISSI, KS 662260000	\$ 23.97
4/18/2022	DR CINDY SWARTZ	STARBUCKS STORE 10828	SHAWNEE, KS 662260000	\$ 113.94
4/26/2022	DR CINDY SWARTZ	NCS PEARSON CERT	800-511-3478, MN 554370000	\$ 210.00
5/3/2022	DR CINDY SWARTZ	STAPLES DIRECT	800-3333330, MA 017020000	\$ 98.40
5/4/2022	DR CINDY SWARTZ	STAPLES DIRECT	FRAMINGHAM, MA 017020000	\$ (8.41)
5/5/2022	DR CINDY SWARTZ	PAR GOLF SUPPLY	847-8911222, IL 601930000	\$ 225.00
	DR CINDY SWARTZ Total			\$ 704.47
4/18/2022	EARLY CHILDHOOD LEARNING	WM SUPERCENTER #4475	OLATHE, KS 660610000	\$ 115.14
5/2/2022	EARLY CHILDHOOD LEARNING	JOHNSONCOUTYP&RDIST	SHAWNEE MISSI, KS 662190000	\$ 361.00
5/6/2022	EARLY CHILDHOOD LEARNING	PIZZA WEST	913-422-9010, KS 662260000	\$ 324.08
	EARLY CHILDHOOD LEARNING Total			\$ 800.22
4/21/2022	ERIC ROBERTS	SANTA FE TOW SERVICE	LENEXA, KS 662150000	\$ 460.00
4/27/2022	ERIC ROBERTS	EBERL IRON WORKS, INC	716-8547633, NY 142040000	\$ 98.14
5/11/2022	ERIC ROBERTS	ORSCHELN LAWRENCE 48	LAWRENCE, KS 660460000	\$ 89.99
	ERIC ROBERTS Total			\$ 648.13
4/15/2022	FACILITIES OFFICE STAFF	VICTORY CHRYSLER DODGE JE	KANSAS CITY, KS 661110000	\$ 372.44
4/26/2022	FACILITIES OFFICE STAFF	SELECTBLINDS LLC	480-7196978, AZ 852830000	\$ 88.49
5/9/2022	FACILITIES OFFICE STAFF	DISCOUNTCLEANINGPRO	888-233-0851, GA 301570000	\$ 1,764.00
	FACILITIES OFFICE STAFF Total			\$ 2,224.93
5/4/2022	FRANK HARWOOD	HEREFORD HOUSE SHAWNEE	SHAWNEE, KS 662170000	\$ 143.00
	FRANK HARWOOD Total			\$ 143.00
4/27/2022	HORIZON ELEMENTARY	WAL-MART #0577	OLATHE, KS 660620000	\$ 110.51
	HORIZON ELEMENTARY Total			\$ 110.51
4/18/2022	JANET HOPKINS	SAMSClub #8208	LENEXA, KS 662150000	\$ 336.26

Credit Card Statement
5/14/22

Date Occurred	Cardholder Name	Merchant	Merchant Location	Original Amount
4/18/2022	JANET HOPKINS	TARGET 00020438	OVERLAND PARK, KS 662140000	\$ 13.56
4/23/2022	JANET HOPKINS	ELITE	314-590-7133, FL 631460000	\$ 67.49
4/21/2022	JANET HOPKINS	THINK SOCIAL PUBLISHING,	408-5578595, CA 950500000	\$ 98.00
5/3/2022	JANET HOPKINS	PITTSBURG STATE UNIV	800-3398131, AZ 850270000	\$ 300.00
5/3/2022	JANET HOPKINS	PITTSBURG STATE UNIV	800-3398131, AZ 850270000	\$ 1,200.00
	JANET HOPKINS Total			\$ 2,015.31
4/14/2022	JODIE SAULTZ	BTS REEVESWIEDEMAN	816-960-6400, MO 641110000	\$ 19,342.86
4/15/2022	JODIE SAULTZ	KANSAS TURNPIKE AUTHORITY	316-682-4537, KS 672070000	\$ 67.40
4/20/2022	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$ 24,990.00
4/22/2022	JODIE SAULTZ	HAMPTON INNS	316-5243777, KS 671100000	\$ 218.40
4/22/2022	JODIE SAULTZ	HAMPTON INNS	316-5243777, KS 671100000	\$ 218.40
4/22/2022	JODIE SAULTZ	HAMPTON INNS	316-5243777, KS 671100000	\$ 218.40
4/22/2022	JODIE SAULTZ	HAMPTON INNS	316-5243777, KS 671100000	\$ 218.40
4/22/2022	JODIE SAULTZ	HAMPTON INNS	316-5243777, KS 671100000	\$ 218.40
4/22/2022	JODIE SAULTZ	HAMPTON INNS	316-5243777, KS 671100000	\$ 327.60
4/27/2022	JODIE SAULTZ	BTS REEVESWIEDEMAN	816-960-6400, MO 641110000	\$ 1,545.95
4/27/2022	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$ 449.00
5/11/2022	JODIE SAULTZ	BTS REEVESWIEDEMAN	816-960-6400, MO 641110000	\$ 546.80
5/12/2022	JODIE SAULTZ	IN CORE COMMUNICATIONS L	816-5816400, MO 641160000	\$ 6,089.00
	JODIE SAULTZ Total			\$ 54,450.61
5/7/2022	JULIE MAURER	FOREIGN CURRENCY CONVERSI	ON MARKUP, 000000000	\$ 0.34
5/7/2022	JULIE MAURER	QUSTODIO	BARCELONA, 080130000	\$ 34.95
	JULIE MAURER Total			\$ 35.29
4/13/2022	LEE HANSON	DOMINO'S 6343	SHAWNEE, KS 662260000	\$ 23.96
	LEE HANSON Total			\$ 23.96
4/20/2022	MARGARET DIECKHOFF	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 87.06
	MARGARET DIECKHOFF Total			\$ 87.06
4/13/2022	MARY CAROLINE FRIDAY	HOBBY-LOBBY #0020	OVERLAND PARK, KS 662130000	\$ 122.75
4/18/2022	MARY CAROLINE FRIDAY	SAMS CLUB #4870	KANSAS CITY, KS 661090000	\$ 233.72
4/22/2022	MARY CAROLINE FRIDAY	MARSHALLS #0609	OLATHE, KS 660610000	\$ 121.92
4/23/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 382.94
4/27/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 107.01
4/27/2022	MARY CAROLINE FRIDAY	STEVES MEAT MARKET	DE SOTO, KS 660180000	\$ 38.00
5/5/2022	MARY CAROLINE FRIDAY	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 98.21
5/6/2022	MARY CAROLINE FRIDAY	SAMSCLUB #8208	LENEXA, KS 662150000	\$ 171.18
5/9/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 162.57
5/10/2022	MARY CAROLINE FRIDAY	STEVES MEAT MARKET	DE SOTO, KS 660180000	\$ 80.82
5/11/2022	MARY CAROLINE FRIDAY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 87.44
	MARY CAROLINE FRIDAY Total			\$ 1,606.56
4/19/2022	MELISSA MILLER	THE WEBSTAIRANT STORE INC	717-392-7472, PA 176020000	\$ 798.63
4/26/2022	MELISSA MILLER	THE CULINARY CENTER OF KA	OVERLAND PARK, KS 662040000	\$ 500.00
	MELISSA MILLER Total			\$ 1,298.63
5/6/2022	MIKE JEROME	WESTLAKE HARDWARE #045	LENEXA, KS 662190000	\$ 27.98
	MIKE JEROME Total			\$ 27.98
4/14/2022	MILL CREEK MIDDLE SCHOOL	SAMSCLUB.COM	888-746-7726, AR 727120000	\$ 182.84
	MILL CREEK MIDDLE SCHOOL Total			\$ 182.84
4/14/2022	MILL VALLEY HIGH SCHOOL	ATTAINMENT COMPANY, INC A	608-8457880, WI 535930000	\$ 605.85
4/18/2022	MILL VALLEY HIGH SCHOOL	FASTSIGNS-2341	913-9125536, KS 660850000	\$ 124.10
4/20/2022	MILL VALLEY HIGH SCHOOL	CROWN AWARDS INC	800-227-1557, NY 105320000	\$ 176.79
4/20/2022	MILL VALLEY HIGH SCHOOL	REMEDIA PUBLICATIONS	800-8264740, AZ 852600000	\$ 116.99
4/21/2022	MILL VALLEY HIGH SCHOOL	FASTSIGNS-2341	913-9125536, KS 660850000	\$ 172.41
4/21/2022	MILL VALLEY HIGH SCHOOL	NASSP PRODUCT & SERVICE	703-8600200, VA 201910000	\$ 1,446.25
4/26/2022	MILL VALLEY HIGH SCHOOL	WAL-MART #4475	OLATHE, KS 660610000	\$ 131.75
5/9/2022	MILL VALLEY HIGH SCHOOL	MICHAELS STORES 9975	SHAWNEE, KS 662170000	\$ 59.85
5/9/2022	MILL VALLEY HIGH SCHOOL	THE UPS STORE 5094	913-6205271, KS 662260000	\$ 67.46
5/8/2022	MILL VALLEY HIGH SCHOOL	VANILLAGIFT.COM	833-210-0392, GA 303030000	\$ 103.95
5/9/2022	MILL VALLEY HIGH SCHOOL	VANILLAGIFT.COM	833-210-0392, GA 303030000	\$ 103.95
5/9/2022	MILL VALLEY HIGH SCHOOL	VANILLAGIFT.COM	833-210-0392, GA 303030000	\$ 103.95
5/9/2022	MILL VALLEY HIGH SCHOOL	VANILLAGIFT.COM	833-210-0392, GA 303030000	\$ 103.95
5/9/2022	MILL VALLEY HIGH SCHOOL	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 25.18
5/10/2022	MILL VALLEY HIGH SCHOOL	VANILLAGIFT.COM	833-210-0392, GA 303030000	\$ 103.95
	MILL VALLEY HIGH SCHOOL Total			\$ 3,446.38
4/14/2022	MIZE ELEMENTARY	OP FARMSTEAD	OVERLAND PARK, KS 662210000	\$ 246.00
	MIZE ELEMENTARY Total			\$ 246.00
4/14/2022	MONTICELLO TRAILS MS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$ 58.00
4/16/2022	MONTICELLO TRAILS MS	GOOGLE GOOGLE STORAGE	855-836-3987, CA 940430000	\$ 2.99
4/19/2022	MONTICELLO TRAILS MS	EDPUZZLE PRO TEACHER	HTTPSEDPUZZLE, CA 941030000	\$ 11.50
4/20/2022	MONTICELLO TRAILS MS	EDPUZZLE PRO TEACHER	HTTPSEDPUZZLE, CA 941030000	\$ 12.50
4/20/2022	MONTICELLO TRAILS MS	USPS PO 1983621532	SHAWNEE, KS 662260000	\$ 4.53
4/21/2022	MONTICELLO TRAILS MS	J.W. PEPPER	8003456296, PA 193410000	\$ 45.00
5/3/2022	MONTICELLO TRAILS MS	PRESIDENTS VOL SRV AWARD	404-979-2900, GA 303180000	\$ 79.99
5/9/2022	MONTICELLO TRAILS MS	EDPUZZLE PRO TEACHER	HTTPSEDPUZZLE, CA 941030000	\$ 11.50
	MONTICELLO TRAILS MS Total			\$ 226.01
4/20/2022	MVHS TRAVEL 1	MINOR PARK GOLF COURSE	913-2383160, MO 641310000	\$ 108.00
4/25/2022	MVHS TRAVEL 1	LS FALCON LAKES GOLF C	913-7244653, KS 660070000	\$ 204.00

Credit Card Statement
5/14/22

Date Occurred	Cardholder Name	Merchant	Merchant Location	Original Amount
5/3/2022	TAMI CASEY	ISTE	703-5899012, VA 222010000	\$ 448.00
5/9/2022	TAMI CASEY	WM SUPERCENTER #4611	SHAWNEE, KS 662260000	\$ 114.91
5/10/2022	TAMI CASEY	TROPHY DEPOT	800-2867096, NY 117880000	\$ 109.83
5/12/2022	TAMI CASEY	DOLLAR TREE, INC.	877-530-8733, VA 233200000	\$ 33.16
5/13/2022	TAMI CASEY	PADLET PADLET SOFTWARE	HTTPSPADLET.C, CA 941030000	\$ 12.00
5/12/2022	TAMI CASEY	SQ TOOLS 4 READING	GOSQ.COM, OK 731160000	\$ 120.00
5/12/2022	TAMI CASEY	SQ TOOLS 4 READING	GOSQ.COM, OK 731160000	\$ 120.00
5/12/2022	TAMI CASEY	SQ TOOLS 4 READING	GOSQ.COM, OK 731160000	\$ 120.00
5/12/2022	TAMI CASEY	SQ TOOLS 4 READING	GOSQ.COM, OK 731160000	\$ 120.00
	TAMI CASEY Total			\$ 6,301.31
4/30/2022	TRAVEL CARD 6	WOF OOF ONLINE	816-454-4545, MO 641610000	\$ 667.35
5/5/2022	TRAVEL CARD 6	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 22.26
5/6/2022	TRAVEL CARD 6	TST NOTHING BUNDT CAKES	OLATHE, KS 660620000	\$ 48.00
5/5/2022	TRAVEL CARD 6	WAL-MART #4611	SHAWNEE, KS 662260000	\$ 10.54
	TRAVEL CARD 6 Total			\$ 748.15
4/15/2022	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$ (8.64)
4/15/2022	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$ 92.00
5/1/2022	WENDY DENHAM	HY-VEE SHAWNEE 1560	SHAWNEE, KS 662160000	\$ 90.00
5/6/2022	WENDY DENHAM	HARP'S 249	DE SOTO, KS 660180000	\$ 5.98
5/9/2022	WENDY DENHAM	PIZZA SHOPPE SHAWNEE	SHAWNEE, KS 662260000	\$ 150.83
	WENDY DENHAM Total			\$ 330.17
	Grand Total			\$ 96,742.68
			Fraud	\$ (519.75)
			CK 58484	\$ (6,089.00)
			CK 58304	\$ (24,990.00)
			New Check	\$ 65,143.93

Check Journal - 05/27/2022

Check Number	Check Date	Payee	Reason	Amount
58614	05/27/22	4imprint, Inc.	Golf Tournament 2022 Sunscreen Swag	\$437.92
58615	05/27/22	ABC-Clio	Solutions Subscription	\$20,261.00
58616	05/27/22	ABCreative, Inc.	Drainage Repair ME	\$10,700.00
58617	05/27/22	AdventHealth Shawnee Mission	CPR cards for MVHS Freshmen	\$1,368.00
58618-58620	05/27/22	Amazon Capital Services	Supplies	\$11,570.10
58621	05/27/22	Apple Inc.	Parts	\$236.00
58622-58625	05/27/22	Arvest Bank	Visa Statement May 2022	\$65,143.93
58626	05/27/22	Atmos Energy	Gas Service-Bridge & DHS for April 2022	\$254.48
58627	05/27/22	B.A.C. Horn Doctor, Inc.	Trombone Repairs	\$82.50
58628	05/27/22	BCI Mechanical, Inc.	HVAC Upgrade SE CCE App by BOE 2/7/22	\$480,708.00
58629	05/27/22	BSN Sports, LLC	Sports equipment	\$2,657.60
58630	05/27/22	CCS Presentation Systems-KC	Repairs	\$2,240.00
58631	05/27/22	Chris Cakes, Inc.	Leadership Summit Breakfast	\$937.80
58632	05/27/22	Cornerstones Of Care	Services for student	\$3,465.00
58633	05/27/22	Cosentino Enterprise, Inc.	Flowers for Graduation & WWW Fruit trays	\$3,150.00
58634	05/27/22	Deborah R. Glaser, EdD, LLC	Literacy Materials ESSER III	\$910.25
58635	05/27/22	Explore Learning, LLC	Math program Site License	\$3,995.00
58636	05/27/22	Extra Duty Solutions	MVHS Security	\$475.96
58637	05/27/22	Flinn Scientific Inc.	CAPS supplies	\$2,843.96
58638	05/27/22	Flyleaf Publishing, LLC	Literacy Materials - ESSER III	\$15,723.39
58639	05/27/22	Franklin Planner Corp.	Leader In Me - student activity guides	\$2,980.10
58640	05/27/22	Global Equipment Company	Table MVHS	\$1,204.53
58641	05/27/22	Grizzly Industrial, Inc.	CAPS	\$76.24
58642	05/27/22	Harp's Food Stores, Inc.	Supplies for Bridge program	\$100.54
58643	05/27/22	Horst, Terrill & Karst Architects, P.A.	Architectural Services DHS PAC	\$2,281.72
58644	05/27/22	Houghton Mifflin Company	Into Math 8th Grade TE	\$181.50
58645	05/27/22	IFix Olathe	Parts and repairs	\$360.00
58646	05/27/22	Instructure, Inc.	2022-23 Canvas K-12, 24x7 Tier 1 Support	\$9,975.00
58647	05/27/22	J.W. Pepper & Son, Inc.	Band & Choir music	\$1,020.66
58648	05/27/22	KC Golf Cart Company, LLC	Rental of Golf Cart for Graduations	\$1,350.00
58649	05/27/22	Lakeshore Learning Materials	Literacy Materials - ESSER III	\$2,775.38
58650	05/27/22	Learning Without Tears	Purple room	\$20.45
58651	05/27/22	Learning Tree Institute	Greenbush Medicaid fee	\$310.65
58652	05/27/22	Lexia Learning Systems	Literacy Materials - ESSER III	\$17,850.00
58653	05/27/22	Mathematical Olympiads	Mathematical Olympiads membership fee	\$109.00
58654	05/27/22	McGraw-Hill School Education Holdings	Number Worlds Student Workbooks	\$801.94

Check Journal - 05/27/2022

Check Number	Check Date	Payee	Reason	Amount
58655	05/27/22	Mill Valley High School	State Swim Per Diem Meals	\$591.71
58656	05/27/22	Minsky's Pizza	Student Nutrition	\$10,027.50
58657	05/27/22	Minsky's Lawrence	Student Nutrition Dept.	\$6,039.00
58658	05/27/22	Mispagel Art	Pipe Bender CTEC	\$2,950.00
58659	05/27/22	Morgan Hunter Companies	Teacher Sub Pay	\$48,932.42
58660	05/27/22	Mystery Science Inc.	Mystery Science Renewal for 22-23 and 23-24	\$2,124.00
58661	05/27/22	ODP Office Solutions, LLC	Classroom Supplies	\$1,033.82
58662	05/27/22	Olathe USD #233 Facility Usage	Pool rental for DHS & MVHS swim team practices	\$2,200.00
58663	05/27/22	Perma-Bound	Classroom Supplies	\$982.76
58664	05/27/22	Plumbmaster, Inc.	Restroom Upgrade Water Heaters PRE	\$2,653.08
58665	05/27/22	Procure Therapy	Contracted Nurse services	\$6,906.38
58666	05/27/22	Project Lead The Way, Inc.	PLTW Biomedical Science Materials	\$2,684.00
58667-58668	05/27/22	Pur-0-Zone, Inc	Custodial Equipment Maintenance/Repairs	\$8,387.97
58669	05/27/22	Renaissance Learning	myIDGIs Assessments	\$390.00
58670	05/27/22	Riverside Insights	Psych test protocols	\$191.00
58671	05/27/22	Rockler Woodworking and Hardware	Woodworking supplies	\$5,200.52
58672	05/27/22	Roma Bakery	Student Nutrition Dept.	\$2,041.00
58673	05/27/22	School Health Corporation	otoscope handle for PRE	\$268.79
58674	05/27/22	School Nurse Supply, Inc.	ear thermometer for CTEC	\$273.50
58675	05/27/22	School Datebooks, Inc.	2022-23 Elementary Agendas	\$4,010.72
58676	05/27/22	School Outfitters	Chairs for DHS Fieldhouse	\$2,336.51
58677	05/27/22	School Specialty, LLC	ELL Classroom Supplies - Starside	\$230.35
58678	05/27/22	SEK Education Service Center	Greenbush contracted services	\$18,681.95
58679	05/27/22	Shawnee Copy Center, Inc.	2021-22 Graduation Programs & LETTERS Program	\$6,402.37
58680	05/27/22	SiteOne Landscape Supply, LLC	Grounds Supplies	\$66.80
58681	05/27/22	Small Strides Music Therapy	Music Therapy contract	\$1,160.00
58682	05/27/22	Smart Pro Technologies LLC	Equipment - DHS	\$650.00
58683	05/27/22	Synetic Technologies, Inc.	Repairs	\$975.00
58684	05/27/22	Teacher Synergy, LLC.	instructional materials	\$92.24
58685	05/27/22	Teachers' Curriculum Institute	9-12 Social Studies Materials (7 year Adoption)	\$70,261.80
58686	05/27/22	Treetop Products Inc.	8' Rectangular Picnic Table-PRE (reimbursed by PTA)	\$1,254.51
58687	05/27/22	U.S. Foodservice, Inc	Student Nutrition Dept.	\$9,794.63
58688	05/27/22	United Office Products, Inc.	GRANT	\$169.95
58689	05/27/22	USCutter, Inc.	CAPS Makerspace	\$567.96
58690	05/27/22	Voyager Sopris Learning	Literacy Materials ESSER III	\$6,667.10
58691	05/27/22	Wells Fargo Vendor Fin Serv	Equipment Lease	\$814.66

Check Journal - 05/27/2022

Check Number	Check Date	Payee	Reason	Amount
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\$896,572.60

Check Journal - 06/02/22

Check Number	Check Date	Payee	Reason	Amount
58692	06/02/22	Advanced Turf Solutions Inc	Fertilizer and Grub Control - Mill Creek Athletic Fields	\$661.64
58693	06/02/22	Altmar, Inc.	Other Construction Service DHS PAC BOE App 2/1/21	\$38,431.00
58694	06/02/22	Amazon Capital Services	Teaching/Office Supplies	\$1,279.93
58695	06/02/22	Amplify Education Inc.	Literacy Materials - ESSER III	\$1,551.60
58696	06/02/22	Atmos Energy	Heat-MC, CLC, DSC, DHS, LT, ME, CTE -April 2022	\$1,777.14
58697	06/02/22	Barts Electric	Other Construction Service DHS PAC BOE App 2/1/21	\$26,760.60
58698	06/02/22	Blue Valley USD #229	DHS & MVHS Boys Swim Team Practices	\$280.00
58699	06/02/22	BSN Sports, LLC	DHS - Girls Tennis- J. Hoffman	\$2,225.00
			DHS - Football uniforms	\$10,451.48
58700	06/02/22	City Of Shawnee	MV SRO 4th Qtr	\$16,733.00
58701	06/02/22	Combes Construction LLC	Other Construction Services DHS PAC	\$107,718.30
58702	06/02/22	Conley Sprinkler Inc	Other Construction Services DHS PAC	\$10,522.26
58703	06/02/22	Control Service Co., Inc.	Maintenance Supplies	\$60.00
58704	06/02/22	De Soto Auto Parts	Vehicle Maintenance	\$562.48
58705	06/02/22	Demco, Inc.	Library Supplies	\$407.85
58706	06/02/22	Douglas Equipment	Student Nutrition Dept.	\$37,098.29
58707	06/02/22	Dynamic Resources, LLC	Curriculum Sets	\$6,675.00
58708	06/02/22	Empathia, Inc.	EAP Services	\$1,185.80
58709	06/02/22	Evergy	Electricity for April/May 2022	\$135,873.09
58710	06/02/22	Extra Duty Solutions	MVHS Security	\$97.34
58711	06/02/22	First Student, Inc.	Student Transportation - May 2022 (4/24/22 - 5/21/22)	\$416,847.34
58712	06/02/22	Flagsource Unlimited	Flagpoles for MVHS Stadium	\$4,730.12
58713	06/02/22	Flex Made Easy	FME Fee - May 2022	\$770.00
58714	06/02/22	General Parts LLC	Kitchen Supplies	\$192.94
58715	06/02/22	Gibbs Smith, Publisher	The Kansas Journey	\$49,481.38
58716	06/02/22	Grainger	Roof Leak Diverters - LTMS	\$90.66
58717	06/02/22	Harp's Food Stores, Inc.	Student Nutrition Dept.	\$13.44
58718	06/02/22	Harvest AV Solutions, LLC	Other Construction Services DHS PAC	\$46,589.92
58719	06/02/22	Henry Schein, Inc	DHS Trainers Equipment	\$30.73
58720	06/02/22	Heritage Tractor, Inc.	Grounds Supplies	\$666.76
58721	06/02/22	Hy-Vee Floral	Flowers for Graduation	\$112.00
58722	06/02/22	Interstate Elec. Supply, Inc.	Additional Outlet CTEC Fab Lab	\$430.76
58723	06/02/22	JourneyEd	Software	\$91.22
58724	06/02/22	k12 ITC, Inc.	Contracted Services	\$167,056.29
58725	06/02/22	KC Mechanical Inc	Other Construction Service DHS PAC BOE App 2/1/21	\$1,449.81
58726	06/02/22	Learning Tree Institute	Greenbush Medicaid fee	\$872.10

Check Journal - 06/02/22

Check Number	Check Date	Payee	Reason	Amount
58727	06/02/22	Lithko Contracting, LLC	Other Construction Services DHS PAC	\$7,538.25
58728	06/02/22	Lowe's	Custodial, Maint., Grounds supplies	\$2,248.44
58729	06/02/22	Lowe's	W/D for Field House	\$4,510.66
58730	06/02/22	Marilei Rothgeb	Mileage - parents	\$44.80
58731	06/02/22	Mathematical Olympiads	Math Olympiad	\$218.00
58732	06/02/22	McConnell & Associates Corp.	MCMS Track Resurfacing App by BOE 2/7/22	\$131,957.00
58733	06/02/22	Micro Center, Inc.	Parts	\$927.07
58734	06/02/22	Mill Valley High School	State Track Per Diem Meals	\$3,417.00
			State Girls Soccer Per Diem Meals	\$1,313.25
			State Swim and Track Entry Fees	\$559.00
58735	06/02/22	Gerald Holland	Refund for cancelled field reservations/lights	\$212.50
58736	06/02/22	Morgan Hunter Companies	Teacher Sub Pay	\$39,658.13
58737	06/02/22	Nasco	classroom supplies	\$264.17
58738	06/02/22	Navrat's Office Products	Building Envelopes & Checks	\$530.25
58739	06/02/22	Perma-Bound	2022 Spring Library Book Order	\$756.01
58740	06/02/22	Pioneer Manufacturing Company	Aerosol paint for synthetic athletic fields at DHS/MV	\$753.90
58741	06/02/22	Plumbmaster, Inc.	Restroom Water Heaters PRE App by BOE 12/5/21	\$497.55
58742	06/02/22	Procare Therapy	Contracted Nurse services	\$3,181.50
58743	06/02/22	Propio LS, LLC	Interpreting services	\$98.00
58744	06/02/22	Pur-0-Zone, Inc	Custodial Equipment Maintenance/Repairs	\$1,842.00
58745	06/02/22	Regents Flooring	Other Construction Services DHS PAC	\$12,075.30
58746	06/02/22	All American Sports Corp.	DHS Helmet Reconditioning and Repair	\$8,089.99
			MVHS Helmet Reconditioning and Repair	\$9,772.65
58747	06/02/22	Russell Merit LLC	Construction Manager DHS PAC	\$28,444.53
58748	06/02/22	Scholastic Magazines	Storyworks - ESSER	\$1,494.24
58749	06/02/22	Social Studies School Serv	The Nystrom Desk Atlas	\$3,175.20
58750	06/02/22	U.S. Foodservice, Inc	Student Nutrition Dept.	\$649.37
58751	06/02/22	Validity Screening Solutions	Employee background checks	\$844.00
58752	06/02/22	Waste Management	Trash/Recycle -May 2022	\$7,149.59
58753	06/02/22	Water District No 1 Of Jo Co	Water-MT,MC,MV,PRE,HE,BE,CCE,ME,RE,TP	\$4,662.40
58754	06/02/22	zTrip	Foster Student Transportation	\$1,275.00
				\$1,367,937.02



Unified School District 232

Student Nutrition Department

www.usd232.org/nutrition

Jolyn Baldner
Director of Student Nutrition

TO: Frank Harwood, Superintendent of Schools
USD 232 Board of Education members
FROM: Jolyn Baldner, Director of Student Nutrition
DATE: June 1, 2022
SUBJECT: Student Nutrition (CONSENT AGENDA)

2022-2023 Food Service Pizza Contract

Requests for Proposals for food service vendor contracts were solicited from local businesses and opened publicly on March 23, 2022 for a la carte pizza vendors.

Proposal requests were submitted to Pizza Hut, Domino’s Pizza, Minsky’s Pizza, Papa Murphy’s, Papa John’s, and Casey’s. The vendors to return proposals were Minsky’s Pizza and Papa Murphy’s.

There are several factors taken into consideration when determining our pizza vendor for the 2022-2023 school year, so a scoring rubric was used to evaluate each bid.

Scoring Criteria	Total Points	Papa Murphy’s	Minsky’s Pizza
Blind Taste Test Scored by students at both MVHS and DHS considering appearance, aroma, crust, flavor, and overall quality. (Average student score out of possible 25.)	25	15.14	14.98
Pizza – Pricing Scored by considering Fixed Pricing. (Labor cost factored in total cost if product delivered requires baking by SN Staff.)	10	5 \$1.37/slice	10 \$1.31/slice
Pizza – Delivery Pizza is delivered ready to eat with no additional cooking or preparation needed at delivery site.	10	0	10
Nutrition All pizza nutrition information is provided and in compliance with #16 in <i>Special Bid & Contract Requirements</i> . (Includes USDA approved Product Formulation Statement.)	10	5	10
Capacity A bidder must clearly demonstrate to the District the capacity, both physically and financially, to supply items to the District in economical quantities as required.	5	5	5
Reliability A bidder shall have a successful record of service, delivering all items on a regularly scheduled basis and on time. Excellent communication between vendor and district.	5	5	5
Ordering Method Vendor has proven online/email ordering system with individual log-in credentials	5	5	5

Delivery Schedule Submitted Vendor must be able to guarantee at least a 99% fill rate on all deliveries made to each school. In addition, all shortages deemed necessary to meet the menu demands of the program must be re-delivered.	5	5	5
Facilities and Equipment Vendor must have adequate warehouse for supplying contract products. Conditions for storing and delivery of chilled products shall be in accord with the recommended Federal Food and Drug Administration.	5	5	5
Sanitation Requirements – District officials may routinely inspect vendor’s facilities. Facilities and operating practices must be continuously in compliance with the United States Food Drug and Cosmetic Act and State and local laws and regulations. <i>HACCP compliance plan submitted.</i>	5	5	5
Total	85	55.14	74.98

Because Minsky’s Pizza received the most points utilizing the above rubric, we recommend the Board of Education award Minsky’s Pizza the contract for outside vendor pizza supplier for both Mill Valley and De Soto High School for the 2022-2023 School Year.

Offering a nutritionally-specific formulated pizza has been overwhelmingly successful by allowing students to purchase pizza on a daily basis as a reimbursable meal while meeting current nutritional guidelines. We are confident that the Minsky’s pizza will provide a consistently high quality pizza each day to our students, which will increase student satisfaction and increase cafeteria sales at DHS and MVHS.

2022-2023 Staff/Student Meal Prices

Congress did not extend federal school meal waivers and school meals will no longer be available to all students free of charge effective at the start of School Year (SY) 2022-23. This means staff and student meal prices must be set.

School Program regulations 7 CFR 210.14(e) (*Healthy Hunger Free Kids Act of 2010*) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals.

School meal prices were last approved by the Board of Education on June 1, 2020, for School Year 2020-2021.

School Year 2020-2021 Student/Adult Meal Prices

Breakfast \$1.50 – elementary student
 \$1.60 – middle/high student
 \$2.00 – adult
 ***Later changed to \$2.50 due to Federal requirement adult meal price must be higher than reimbursement rate.*

Lunch	\$2.75 – elementary student \$2.80– middle school student \$2.90 – high school student \$3.85 – adult <i>**Later changed to \$4.35 due to Federal requirement adult meal price must be higher than reimbursement rate.</i>
Milk	\$0.55 – all levels

However, student meals were not charged in School Year 2020-2021. On August 21, 2020, USDA extended waivers for districts to continue to provide free meals to all students until December 31, 2020. Then on October 9, 2020, USDA extended all waivers through the 2020-2021 school year.

The Board of Education did not approve student/staff meal prices for School Year 2021-2022 because on April 20, 2021, USDA announced meals would be free for all students through the 2021-2022 school year.

Price increases will be based upon the last Board approved meal prices set for School Year 2021-2022. We are recommending that we raise paid student breakfast meal prices by \$0.05 at all levels and raise paid student lunch meal prices by \$0.10 at all levels. We typically increase student paid breakfast and lunch prices by about \$0.05 per school year, so an increase of about \$0.10 from two years ago would be sufficient. The increase in paid meal prices is necessary to ensure that the nonprofit food service fund maintains sufficient revenue to offset the rapidly increasing food and labor cost. We are recommending that adult meals prices stay the same in order to ensure adult meal prices are above the Federal reimbursement rate.

We must continue to provide high quality meals and service to attract students and adults to dine with us. Even with the increase in recommended meal prices, USD 232 will remain competitive with surrounding school districts. For a snapshot of surrounding districts and a history of meal prices, a chart is included at the end of this report.

Recommendation: Increase paid meal prices for 2022-2023 to following amounts:

Breakfast	\$1.55 – elementary student	(up \$0.05 from SY 20-21)
	\$1.65 – middle/high student	(up \$0.05 from SY 20-21)
	\$2.50 – adult	(no change)
Lunch	\$2.85 – elementary student	(up \$0.10 from SY 20-21)
	\$2.90– middle school student	(up \$0.10 from SY 20-21)
	\$3.00 – high school student	(up \$0.10 from SY 20-21)
	\$4.35 – adult	(no change)
Milk	\$0.60 – all levels	(up \$0.05)

Meal Pricing History for Selected Local School Districts

	Lunch - Elementary				Lunch - Middle School				Lunch - High School				Lunch - Adult			
	18-19	19-20	20-21	22-23*	18-19	19-20	20-21	22-23*	18-19	19-20	20-21	22-23*	18-19	19-20	20-21	22-23*
Shwn Msn	\$ 2.65	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.80	\$ 2.85	\$ 2.90	\$ 3.00	\$ 2.80	\$ 2.85	\$ 2.90	\$ 3.00	\$ 3.70	\$ 3.75	\$ 3.85	\$ 4.30
Olathe	\$ 2.65	\$ 2.70	\$ 2.80	\$ 2.90	\$ 2.80	\$ 2.85	\$ 2.90	\$ 3.00	\$ 2.80	\$ 2.85	\$ 2.90	\$ 3.00	\$ 3.65	\$ 3.75	\$ 3.85	\$ 3.95
Spring Hill	\$ 2.65	\$ 2.65	\$ 2.70	TBD	\$ 2.85	\$ 2.85	\$ 2.90	TBD	\$ 2.85	\$ 2.85	\$ 2.90	TBD	\$ 3.70	\$ 3.75	\$ 3.85	TBD
Blue Valley	\$ 2.70	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.85	\$ 2.85	\$ 2.90	\$ 3.00	\$ 2.85	\$ 2.85	\$ 2.90	\$ 3.00	\$ 3.65	\$ 3.75	\$ 3.80	\$ 3.90
Gardner	\$ 2.45	\$ 2.55	\$ 2.65	\$ 2.80	\$ 2.55	\$ 2.65	\$ 2.75	\$ 2.90	\$ 2.75	\$ 2.85	\$ 2.90	\$ 3.00	\$ 3.65	\$ 3.70	Unkwn	\$ 4.25
Eudora	\$ 2.70	\$ 2.80	Unkwn	TBD	\$ 2.80	\$ 2.90	Unkwn	TBD	\$ 2.85	\$ 2.95	Unkwn	TBD	\$ 3.70	\$ 3.80	Unkwn	TBD
USD 232	\$ 2.60	\$ 2.70	\$ 2.75	\$ 2.85	\$ 2.65	\$ 2.75	\$ 2.80	\$ 2.90	\$ 2.75	\$ 2.85	\$ 2.90	\$ 3.00	\$ 3.70	\$ 3.75	\$ 4.35	\$ 4.35

	Breakfast - Elementary				Breakfast - Middle School				Breakfast - High School				Milk (a la carte carton)			
	18-19	19-20	20-21	22-23*	18-19	19-20	20-21	22-23*	18-19	19-20	20-21	22-23*	18-19	19-20	20-21	22-23*
Shwn Msn	\$ 1.40	\$ 1.45	\$ 1.50	\$ 1.55	\$ 1.50	\$ 1.55	\$ 1.60	\$ 1.65	\$ 1.50	\$ 1.55	\$ 1.60	\$ 1.65	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.60
Olathe	\$ 1.35	\$ 1.35	\$ 1.40	\$ 1.45	\$ 1.60	\$ 1.60	\$ 1.60	\$ 1.65	\$ 1.60	\$ 1.60	\$ 1.60	\$ 1.65	\$ 0.50	\$ 0.55	\$ 0.55	\$ 0.55
Spring Hill	\$ 1.80	\$ 1.80	\$ 1.85	TBD	\$ 1.80	\$ 1.80	\$ 1.85	TBD	\$ 1.80	\$ 1.80	\$ 1.85	TBD	\$ 0.50	\$ 0.50	\$ 0.55	TBD
Blue Valley	\$ 1.45	\$ 1.45	\$ 1.45	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.65	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.65	\$ 0.55	\$ 0.55	\$ 0.55	\$ 0.60
Gardner	\$ 1.55	\$ 1.55	Unkwn	\$ 1.55	\$ 1.60	\$ 1.60	Unkwn	\$ 1.65	\$ 1.60	\$ 1.60	Unkwn	\$ 1.65	\$ 0.50	\$ 0.55	Unkwn	\$ 0.60
Eudora	\$ 1.65	\$ 1.75	Unkwn	TBD	\$ 1.65	\$ 1.75	Unkwn	TBD	\$ 1.65	\$ 1.75	Unkwn	TBD	\$ 0.55	\$ 0.55	Unkwn	TBD
USD 232	\$ 1.45	\$ 1.45	\$ 1.50	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.60	\$ 1.65	\$ 1.55	\$ 1.55	\$ 1.60	\$ 1.65	\$ 0.50	\$ 0.50	\$ 0.55	\$ 0.60

**Proposed prices, not yet approved by Local BOE
No meal price for SY 21-22 due to all meals being free.*



Department of Teaching & Learning

To: Members of the Board of Education
Frank Harwood, Superintendent of Schools
From: Dr. Joseph Kelly, Dr. Ceresa Schaffer
Date: June 6th, 2022
Subject: K-12 Social Studies Resource Adoption - UPDATE (CONSENT)

We will seek approval by the Board of Education at the June 6th Board of Education meeting to acquire the Psychology in Your Life, 3rd High School Edition textbook for the high school Psychology classes. This would replace the previous recommendation of purchasing The Science of Psychology textbook by McGraw Hill. The sales representative recently notified us that the McGraw Hill resource is no longer in print. Our teachers prefer the Psychology in Your Life text option, as it is still in print and helps facilitate the teaching of course objectives.

Previously Recommended High School Psychology Textbook	Publisher	Course
The Science of Psychology 2017 4e AP Edition	McGraw Hill	Psychology

Newly Recommended High School Psychology Textbook	Publisher	Course
Psychology in Your Life	W.W. Norton and Company	Psychology

Purchase and Next Steps

The Teaching and Learning Department will seek the Board’s approval for this purchase. The cost of a seven-year implementation for Psychology in Your Life will be \$10,717.20. This is a cost savings of \$32,352.28 from the previous resource.

Moving forward, the Department of Teaching & Learning will work closely with building administrators to determine the best means by which teachers can be supported in classrooms. There are also opportunities for this communication to occur during monthly building leadership meetings, as well as Professional Learning Community meetings.

Payment will be made using the Textbook Account, 55 E 1000 644 0000 000. Questions may be directed to Dr. Kelly, or Dr. Schaffer.

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Unified School District 232

Lexington Trails Middle School

8800 Penner Avenue
De Soto, Kansas 66018-0509
Phone: (913)667-6260
Fax: (913)667-6261
Information Line: (913)667-6269

De Soto – Shawnee – Lenexa – Olathe
w w w . u s d 2 3 2 . o r g

Clark McCracken, Principal
cmccracken@usd232.org

May 11, 2022

To: USD 232 Board of Education
From: Clark McCracken, Principal
Re: Donations

I am requesting that the Board of Education accept the following donations to Lexington Trails Middle School as part of our Panther Prowl Fundraiser:

William Fletcher: KLM Kansas Land Management - \$1,000
Shelly Lathrom: Great American Bank - \$300
Monica Dear: Dear Wellness Services - \$300
Mark Sanders: Siller's Foundation Repair - \$500
Troy Krentzel: TK Metals - \$300
Ashley Fisher-Noe: Essential Plumbing - \$300
Sophia Mateo: Mateo Chiropractic - \$300
Angie Russell: KSDS - \$300
Richard Copeland: DeSoto Baptist Church - \$300
Sherelle Witt: Oasis Nutrition - \$300
Mitzi Ryburn: State Farm Insurance - \$500

Respectfully submitted for Board approval,

Clark McCracken
Principal

LEXINGTON TRAILS
PANTHERS

DE SOTO HIGH SCHOOL

35000 WEST. 91ST STREET - DE SOTO, KS - 66018

PHONE: 913.667.6250 - FAX: 913.667.6251

WWW.DHS.USD232.ORG - WWW.DHSWILDCATNATION.COM

May 4, 2022

To: USD 232 Board of Education
From: Ryan Johnson, Associate Principal/Activities Director
Re: Donation to Band

I seek the approval from our Board of Education to accept the following donations to the DHS Band Program. These donations will help our directors supplement needs in the program.

Rudy and Wendy Bonnstetter - \$1,000.00

Donna Lynn - \$500.00

Daniel and Kathryn Mills - \$500.00

Spring Hill Parents for Kids - \$1,049.14

Respectfully submitted for Board approval,



Ryan Johnson
Associate Principal/A.D.

Est.
1919

HOME OF THE WILDCATS!

SAM RUFF - PRINCIPAL LEAH VOMHOF - ASSOCIATE PRINCIPAL RYAN JOHNSON - ACTIVITIES DIRECTOR

CRISSY JOHNS - COUNSELOR (A-G) LINDSAY HOTHAN - COUNSELOR (H-N) KRISTY WILKENS - COUNSELOR (O-Z)



May 11, 2022

To: USD 232 Board of Education
From: Gail Holder, Principal, Mill Valley High School
Re: Donation

I seek the approval from our Board of Education to accept a donation to the MVHS Student Council. This donation will help our coach supplement the cost of the Kansas Vision Conference needs.

Menlo Inc.: \$1,000

Respectfully submitted for Board approval,

A handwritten signature in blue ink, appearing to read "Gail Holder". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Gail Holder

Principal, MVHS



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

JULIE STUCKY
Director of Finance

TO: USD 232 Board of Education
FROM: Julie Stucky, Director of Finance
DATE: Wednesday, June 1, 2022
SUBJECT: Approval to Amend Budget (ACTION)

The Business Office is requesting approval to amend the 2021-2022 Budget. This year, we were required to transfer to the Virtual fund and spend associated expenses from that fund. We also are amending the General Fund, Special Ed and Bilingual Funds so that we are able to receive any available additional state funding and have plenty of budget authority for spending for this fiscal year. The required published Notice of Hearing is attached for your review.

None of these changes will affect taxes or mill levies.

If you have any questions, please feel free to call me anytime.

The Legal Record

1701 E. Cedar St., Ste. 111
Olathe, KS 66062-1775
(913) 780-5790

USD #232
35200 W 91ST ST
DE SOTO KS 66018-7102

First published in The Legal Record, Tuesday, May 24, 2022.

NOTICE OF HEARING ON AMENDING THE 2021-22 BUDGET

The governing body of Unified School District 232 will meet on the 6th day of June, 2022 at 6:00 PM, at 35200 W. 91st St, De Soto, KS, 66018 for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds. Detailed budget information is available at District Office and will be available at this hearing.

SUMMARY OF AMENDMENTS

Fund	Adopted Budget 2021-22			Proposed Amendment
	Actual Tax Rate	Amount of Tax to be Levied	Expenditures & Transfers	2021-22 Budget Expenditures & Transfers
General Fund			48,570,626	48,633,628
Bilingual			451,535	505,755
Virtual Fund			0	107,865
Special Ed			13,742,982	14,051,120

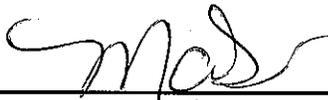

Board Clerk

5/24

Proof of Publication

STATE OF KANSAS, JOHNSON COUNTY, SS;
Maureen Gillespie, of lawful age, being first duly sworn, deposes and says that she is Legal Notices Clerk for The Legal Record which is a newspaper printed in the State of Kansas, published in and of general paid circulation on a weekly, monthly or yearly basis in Johnson County, Kansas, is not a trade, religious or fraternal publication, is published at least weekly fifty (50) times a year, has been so published continuously and uninterrupted in said County and State for a period of more than one year prior to the first publication of the notice attached, and has been entered at the post office as Periodicals Class mail matter. That a notice was published in all editions of the regular and entire issue for the following subject matter (also identified by the following case number, if any) for 1 consecutive week(s), as follows:

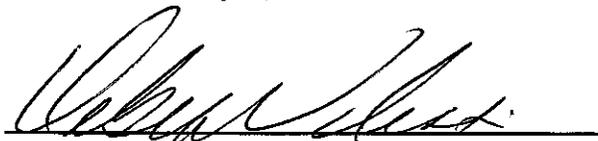
AMENDING THE 2021-22 BUDGET
5/24/22



Maureen Gillespie, Legal Notices Billing Clerk

Subscribed and sworn to before me on this date:

May 24, 2022



Notary Public

DEBRA VALENTI
Notary Public-State of Kansas
My Appt. Expires Aug. 21, 2023

L96934
Publication Fees: \$123.48



Unified School District 232

Operational Technology

www.usd232.org

Brandon Riffel, Director of Technology

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent of Schools

From: Brandon Riffel, Director of Technology

Date: June 1, 2022

Subject: 2022 Technology Managed Services Renewal (ACTION)

We will ask the Board of Education to consider renewal of the district's managed technology service agreement with Menlo, Incorporated (k12itc). The agreement will include technology services that qualify for federal rebates to the district, up to 40 percent, through the Universal Service Administrative Company E-rate program. This written report was included in the May 2, 2022, board meeting packet.

Background

The Board of Education in 2012 entered into an agreement with k12itc for managed technology services. The decision to outsource technology services was in response to increasing financial costs and human resource demands. Staff turnover and the cost of employing highly qualified technicians for the specific needs were some of the challenges at the time. The framework of the agreement allowed the district to better control costs, greatly improve professional services, and upgrade certain technology hardware and equipment.

The managed services model provided by k12itc is a strategic financial model where all expenses are included in the service. This means that all application servers, network equipment, telephone hardware, wireless access points, and network switches are now included in the agreement with k12itc, without unpredictable capital outlay fluctuations. Additionally, the district's technology department decreased from a high of 17 employees down to four current positions (one is unfilled). Some of the services provided to the district by K12itc include:

- onsite technicians to assist with day-to-day technology needs;
- assistance with the management of thousands of student and teacher devices;
- help desk support for students and staff with extended hours;
- increased storage for students and staff;
- self-service portal to select software and resources;
- access to new technologies and software updates; and
- on-demand access to files and applications.

Information Technology Security

While the district cannot guarantee its data systems will never be compromised, it is constantly taking steps to help keep information safe and secure. These high level and expert-driven services are part of the support received through k12itc.

Antivirus and Malware Protection

Antivirus and malicious code protection are deployed and configured to retrieve the updated signatures and definitions available on all client machines and servers. Malicious code protection policies automatically apply updates to these protection mechanisms. Anti-virus tools are configured to run scans, virus detection, real-time file write activity and signature file updates.

Patch Management

K12itc strives to apply the latest security patches and updates to operating systems, applications, and network infrastructure to mitigate exposure to vulnerabilities.

Vulnerability Management

Security assessments are completed to identify vulnerabilities and to determine the effectiveness of the patch management program. Each vulnerability is reviewed to determine if it is applicable, ranked based on risk, and assigned to the appropriate team for remediation.

Data Protection

K12itc continually monitors the changing cryptographic landscape closely and works to upgrade products to respond to new cryptographic weaknesses as they are discovered and implement best practices as they evolve. For encryption in transit, we do this while also balancing the need for compatibility for older clients.

Authentication and Role-Based Access

Role-based access controls are implemented for access to information systems. Processes and procedures are in place to address employees who are voluntarily or involuntarily terminated. Access controls to sensitive data in our databases, systems, and environments are set on a need-to-know / least privilege necessary basis. Access control lists define the behavior of any user within systems, and security policies limit them to authorized behaviors.

Employees are granted access to certain additional resources based on their specific job function. Requests for additional access follow a process that involves a request and approval from a manager. We require that authorized users be provisioned with unique account IDs. Our password policy covers all applicable information systems, applications, and databases. Our password best practices enforce the use of complex passwords that include both alpha and numeric characters, which are deployed to protect against unauthorized use of passwords. Passwords are individually salted, hashed, and rotated.

Auditing and Logging

We maintain audit logs on systems. These logs provide an account of which personnel have accessed which systems. Access to our auditing and logging tool is controlled by limiting access to authorized individuals. Security events are logged, monitored, and addressed by team members. Network components, workstations, applications, and monitoring tools are enabled to monitor user activity.

Network Security

Our infrastructure servers reside behind firewalls that are utilized to help restrict access to systems from external networks and between systems internally. By default, all inbound access is denied and only explicitly allowed ports and protocols are allowed based on need.

Secure Network Connections

HTTPS encryption is configured for web application access where available. This helps to ensure that user data in transit is safe, secure, and available only to intended recipients. The level of encryption is negotiated to either SSL or TLS encryption and is dependent on what the web browser can support.

System Backups

We have backup standards, guidelines, and associated procedures for performing backup and restoration of data in a scheduled and timely manner. Controls are established to help safeguard backed up data. We also work to ensure that data is securely transferred or transported to and from backup locations.

Cost Avoidance

The managed services agreement since 2012 helped the district avoid an estimated \$2.7 million in technology-related costs. Outsourcing as a service model is not a new concept to public school systems. Many districts utilize this model for bus transportation services. USD 232, for example, outsources transportation services to First Student.

Since the initial agreement for managed technology services, the Board approved a one-device-per-learner initiative, expanded both high schools, and constructed Cedar Trails Exploration Center. It also approved upgrades and expansion of the video security system, along with door access systems – greatly increasing the number of devices that require ongoing network support and connectivity.

Past Renewal

In 2016 the Board approved a renewal of the k12itc agreement. The updated contract included many expanded services, which eliminated several large capital outlay technology expenditures that were on the horizon. The effect was a more predictable capital outlay budget which included regular hardware upgrades, management of the equipment, licensing and ongoing technical support without large upfront expenses. Leading up to the 2016 renewal, the district engaged several local service providers to investigate options for alternatives and competitive proposals. The district was unable to secure other vendors that would provide the complete, holistic support model available through k12itc. The alternatives would require a patchwork of services from several vendors, would likely add expenses, and would create multiple challenges in a support structure, including operational overhead/costs to coordinate multiple service providers.

At this point in time, the district is not aware of any other companies that are able to provide the same end-to-end services currently received through k12itc. An example of this was seen during the latest E-Rate bidding process for Managed Internal Broadband (MIB) services. *The Board took action on the E-Rate bidding process at its meeting in April.* MIB services are the installation, management, and support of all wired and wireless network equipment in the district. K12itc was the only bid received that included all requested services. The great news is that the district's MIB services are now eligible for E-rate refunds, up to 40 percent, from the Universal Service Fund. MIB services are included in the 2022 renewal with k12itc.

Proposal

The new proposal bundles all supplemental services that the Board added to the previous k12itc agreement. The Board approved the addition of two (2) additional dedicated building computer

technicians, as well as the Securly web content filtering software and services, to better support the one-device-per learner initiative. This information is represented in the chart below.

The original agreement in 2012 was \$2,058,734.18 annually. When the Board renewed in 2016, the district realized a slight reduction, down to \$1,996,063.20 each year. This was mostly due to some onboarding costs that the first contract included. During the 2016 renewal process, the Board added in the additional services from k12itc with the two technicians and Securly web content filtering. The current annual cost is \$2,014,495.36, which is a decrease of about \$44,239 from the first five years.

Original k12itc Agreement (annual)	2012-2017	\$ 2,058,734.18
Renewal in 2016	2017-2022 <i>Added two technicians (one-device-per learner)</i>	<i>\$ 1,996,063.20</i>
During 2016 Agreement	<i>Added Securly web content filtering and services</i>	<i>\$ 18,432.00</i>
Current Annual Cost		\$2,014,495.36
Proposed Renewal (annual)	2022-2027	\$2,215,800.00

Recommendation

The proposed five-year renewal with k12itc is \$2,215,800, which represents an annual increase of \$201,304.80, or just under ten percent. The district expects to receive annual rebates for MIB services via federal E-Rate funding, which could offset the increase. Just to provide a comparison of how much the district expanded services to students and teachers to support a robust infrastructure, consider the following equipment counts. The new agreement allows for additional capacity as needs arise.

Category	Original Count (2012)	Current Count	% Increase	New Agreement Capacity
Ports (Switches)	4500	7980	77.33%	8500
APs (Wireless)	650	725	11.54%	775
Phones	950	1110	16.84%	1150
Security Cameras	525	856	63.05%	950

When considering the cost of managed services from 2012 through 2027, if the Board approves the renewal, the effective annual increase over that time period would be just over a half percent annually.

It is possible that over the next few years other vendors will adopt similar end-to-end managed technology services. It would be the intent of the district to seek a request for proposals prior to the end of the agreement in 2027.

Budget

The funding for this contract is provided mainly from Capital Outlay because the vast majority of the expense includes services for hardware, maintenance, and support of equipment. Last year about 73% percent was charged back to capital outlay with the remaining coming from the general operating budget. Let us know if you have any questions.

###



Unified School District 232



Facilities Department

Steve Deghand
Assistant Superintendent
Facilities and Operations

To: Dr. Frank Harwood, Superintendent of Schools
USD 232 Board of Education
From: Steve Deghand
Date: June 1, 2022
Subject: Mize Addition (Discussion)

Mize Addition

Mize Elementary is filling up at a swift pace and will need added space to continue serving the children they are currently serving. As you may know, Mize is home to one of the district's three center-based programs. Recently, Mize has accommodated this program with unused classrooms. However, Mize is beginning to use some of those classrooms that will make it very difficult to satisfy the increased enrollment as well as the center-based program.

One of the options we have been looking into is that of adding space to Mize Elementary by using left over bond funds. Projects from the 2018 bond have either been completed or nearly completed at this point and we are in a position of having funds left over. At this time, we are not asking for a project approval but permission to have HTK architects begin the design process. If we were able to begin this process in June, we may be able to have a bid back to the Board for consideration in the fall. Again, we are asking the Board to go out for design, not to approve a project. After looking into this potential project, we learned that Mize was constructed in a way for an addition to take place in the location being proposed. Please contact me with any questions or concerns you may have regarding this potential project.



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
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Frank Harwood Ed. D
Superintendent of Schools

To: Members of the Board of Education
From: Frank Harwood, Superintendent of Schools
Date: June 1, 2022
Subject: **Legislative Update - Discussion**

The Kansas Legislature has adjourned the 2022 session. This update will discuss the legislative actions that will have the most impact on the district.

UNIFIED SCHOOL DISTRICT 232

De Soto – Shawnee – Lenexa - Olathe

BOARD OF EDUCATION
2022-2023 ORGANIZATIONAL ITEMS

To be Approved July 11, 2022

A. ORGANIZE BOARD: ELECT PRESIDENT AND VICE PRESIDENT; DESIGNATE CLERK AND TREASURER

President.....

Vice-President.....

Clerk **Wendy Denham***

Treasurer.....**Julie Stucky***

B. DESIGNATE OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS

Administrative Office, De Soto High School, Lexington Trails Middle School, Starside Elementary:
Great American Bank*

Belmont Elementary, Clear Creek Elementary, Horizon Elementary, Mill Creek Middle School, Mill Valley High School, Mize Elementary, Monticello Trails Middle School, Prairie Ridge Elementary, Riverview Elementary: **Country Club Bank***

C. DESIGNATE OFFICIAL NEWSPAPER FOR USD 232 PUBLICATIONS

The Legal Record*

D. APPOINT AUTHORIZED PL-382 (FORMERLY PL-874) REPRESENTATIVE

Julie Stucky*

Note: This is also required by statute as we are eligible to receive reimbursement for land owned by the federal government.

E. APPOINT OFFICIAL OFFICER FOR ALL STATE AND FEDERAL PROGRAMS

Joe Kelly*

F. APPOINT FOOD SERVICE REPRESENTATIVE / FREE/REDUCED LUNCH PROGRAM ADMINISTRATOR

Jolyn Mortenson*

G. APPOINT DISTRICT KPERS REPRESENTATIVE

Gabriella Philbrook*

H. APPOINT A HEARING OFFICER FOR FREE AND REDUCED PRICE MEAL APPLICATION APPEALS

Alvie Cater*

* served in this capacity last year

I. ADOPT 1116-HOUR CALENDAR

J. APPOINT BUILDING ADMINISTRATORS AS AUTHORITY TO REPORT STUDENTS WHO ARE NOT ATTENDING SCHOOL

K. DESIGNATE SCHOOL ATTORNEY

Michael G. Norris, Norris Keplinger Hicks & Welder LLC*

L. ESTABLISH PETTY CASH FUNDS AND PETTY CASH LIMITS

Administrative Office.....	\$ 1,500.....	Jodie Saultz*
De Soto High School.....	\$ 1,000.....	Sam Ruff*
Mill Valley High School.....	\$ 1,000.....	Gail Holder*
Lexington Trails Middle School.....	\$ 500.....	Clark McCracken*
Mill Creek Middle School.....	\$ 500.....	Andrew Legler
Monticello Trails Middle School.....	\$ 500.....	Jennifer Smith*
Belmont Elementary.....	\$ 400.....	Pam Hargrove*
Clear Creek Elementary.....	\$ 400.....	Kelley Begley-McCall*
Horizon Elementary.....	\$ 400.....	Steve Crutchfield*
Mize Elementary.....	\$ 400.....	Gerri Balthazor*
Prairie Ridge Elementary.....	\$ 400.....	Kristel Fulcher*
Riverview Elementary.....	\$ 400.....	Megan Turpin*
Starside Elementary.....	\$ 400.....	Jan Hicks*

M. RESOLUTION TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES

[See Attachment 1.]

N. RESOLUTION TO ENSURE EQUIVALENCY AMONG SCHOOLS WITHIN THE DISTRICT

[See Attachment 2.]

O. DESIGNATE A HEARING OFFICER FOR SUSPENSION AND EXPULSION HEARINGS

Brian Schwanz* - Secondary & Carrie Handy* - Elementary

P. DESIGNATE HEARING OFFICERS FOR APPEAL OF AN EXTENDED-TERM SUSPENSION OR AN EXPULSION

Rick Amos*, Brandi Jonasson*

Q. DESIGNATE DISTRICT OSHA/ENVIRONMENTAL SAFETY COORDINATOR

Debra Atwell*

R. DESIGNATE DISTRICT COMPLIANCE OFFICER TO RECEIVE DISCRIMINATION COMPLAINTS

Brian Schwanz*

* served in this capacity last year

S. ADOPT GUIDELINES FOR ACTIVITY FUNDS AND GATE RECEIPTS

[See Attachments 3-14.]

T. SET SUBSTITUTE TEACHER PAY SCALE

Recommend that the substitute daily rate be \$140 and that long-term substitutes receive a flat rate of \$175 beginning with the 15th consecutive day in the same classroom.

U. RESOLUTION TO ADOPT WAIVER OF REQUIREMENTS FOR GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

[See Attachment 15.]

V. ANNUAL NOTICE OF STUDENT DIRECTORY INFORMATION

[See Attachment 16.]

W. DESIGNATE DISTRICT FINANCIAL ADVISOR AND BOND ATTORNEY

Financial Advisor..... Stifel Nicolaus & Company, Inc. *
Bond Attorney.....Gilmore & Bell*

X. ESTABLISH MILEAGE RATE FOR REIMBURSEMENT AT THE CURRENT STATE RATE

Y. DESIGNATE DISTRICT FREEDOM OF INFORMATION OFFICER.

Alvie Cater*

Z. DESIGNATE COORDINATOR OF HOMELESS CHILDREN PROGRAMS.

Robert J. Kordalski*

AA. APPROVAL TO MAKE PAYMENTS IN ADVANCE OF BOARD APPROVAL.

[See Attachment 17.]

BB. APPROVE AT EACH REGULAR BOARD MEETING OFFICIAL MEETING MINUTES FROM THE PREVIOUS BOARD MEETING.

Date Approved

Clerk, Board of Education

President, Board of Education

USD232/FH:wsd/06/01/22

* served in this capacity last year



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Brian Schwanz, Ed.S
Executive Director of Secondary Education

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: Brian Schwanz, Executive Director of Secondary Education
Date: June 1, 2022
Re: Addition of Girls Wrestling as a High School Activity **(Alert)**

We will ask the Board of Education at the regularly scheduled meeting in July to consider approving the addition of Girls Wrestling as a sport for USD 232 high school students.

The Kansas State High School Activities Association (KSHSAA) approved girls wrestling as a stand-alone sport beginning in the 2019-2020 wrestling season. Girls in our high schools have wrestled under the umbrella of the boys wrestling program since 2019. This past year we had 12 girls at Mill Valley High School participate in wrestling, with three at De Soto High School.

Of particular interest is the number of female wrestlers at Mill Valley, which increased by ten in just one season. Girls wrestling is becoming one of the fastest growing athletic programs in Kansas and the nation. We had one student athlete qualify for the state tournament as a freshman this year. We are excited to see her continued growth with the sport and the success she will have moving forward.

Many schools across the state have added a head girls coach and an assistant coach to make the girls program its own program. Because of growing interest in the sport in our high schools, we believe it is time to provide a separate head coach for the girls wrestling program at Mill Valley High School and continue to monitor the numbers at De Soto High School. This would keep the wrestling program consistent with other 5A/6A schools and even smaller schools across the state that are growing with this popular sport.

Girls Wrestling will annually begin in Standard Calendar Week #20 (approximately November 15, 2022) and conclude with a state tournament during Standardized Calendar Week #34 (approximately February 23, 2023). The practice location for the USD 232 Girl's Wrestling program would be at each high school. The district will need to hire one head coach and one assistant coach for each team. Also, the district will provide the necessary transportation for the students to/from wrestling events.

Please contact me with any questions or concerns you may have with the addition of Girls Wrestling.



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Human Resources Department
Carrie Handy - Director of Human Resources - Elementary
Brian Schwanz - Director of Human Resources - Secondary

To: USD 232 Board of Education
Dr. Frank Harwood, Superintendent of Schools
From: USD 232 Human Resources Department
Date: June 1, 2022
Re: Revisions for the 2022-2023 Classified Employee Handbook
(Alert)

The recommended changes for the 2022 – 2023 Classified Employee Handbook are outlined below. Pending Board approval, we will post the updated handbook on the USD232 Benefits Intranet and the Human Resources Intranet. Additionally, hard copies will be made available in each building’s main office with individual copies provided to those who so request. All classified employees will be required to sign-off on an acknowledgment form to ensure receipt and understanding of their revised handbook.

Summary of Proposed Revisions **2022-2023 Classified Employee Handbook**

1. Table of Contents

Updated to match updated handbook

2. Page 10 – Employee Benefits

Recommend the following change:

Add “Tuition Reimbursement” under the list of benefits

3. Page 10 – Employee Benefits

Recommend to strike the wording included in the paragraph below:

~~Effective January 1, 2006~~, Pre-tax deduction will be the default election for any applicable benefit premiums. Any employee who prefers post-tax deduction will be required to opt out in writing before their benefit effective date.

4. Page 10 - Employee Benefits

Recommend moving the sentence:

Some benefit programs require contributions from the employee and are not fully covered by USD 232.



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To the beginning of this paragraph:

The table below shows the percentage of district paid health insurance based upon the hours worked by the employee. The employee would be responsible for paying the remainder of the premium plus any buy-up option amount chosen by the employee.

5. Page 11 – Medical, Dental, Vision Insurance and Employee Assistance Plan for Retirees

Recommend to strike the sentence shown below:

As provided by Kansas Statute (K.S.A. 12-5040) retirees may, at their own expense, continue coverage under the District’s employee group medical and/or dental benefits at the same unit rates that apply to active employees. Retirees choosing to continue the medical, dental, vision and/or EAP coverage must notify the Benefits Department, ~~prior to May 1 of the year in which you intend to retire~~. Coverage under the employee group health benefits plan may cease to be made available upon the earliest of the following dates:

6. Page 12 – Worker’s Compensation

Recommend replacing the paragraph below:

Current Language:

USD 232 provides a comprehensive workers’ compensation insurance program at no cost to employees. This program covers any injury or illness sustained in the course of employment that requires medical, surgical, or hospital treatment. Subject to applicable legal requirements, workers’ compensation insurance provides benefits after a short waiting period. Workers’ compensation insurance provides wages for lost time in an amount equal to approximately two-thirds (2/3) of the amount of the employee’s regular daily wage. Other than the first 7 consecutive days of absence, employees cannot utilize work comp benefits and paid time off in conjunction with one another. Employees who sustain work-related injuries or illnesses should inform their supervisor immediately and complete Workers’ Compensation paperwork. Reporting after 48 hours, may impact time off requests. No matter how minor an on-the-job injury may appear, it is important that it be reported immediately. This will enable an eligible employee to qualify for coverage as quickly as possible. 13 Accrual of sick leave, vacation benefits and paid holidays will be suspended after 30 days of workers’ compensation leave. These benefits will



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resume once the employee has returned to work. The Workers' Compensation Law clearly states that compensation is not payable if the injury was caused primarily by the intoxication of the employee or by the influence of any drugs, barbiturates, or other stimulants not prescribed by a physician. Under the law, the employer may require the employee to submit to a test for the presence of any or all drugs or alcohol in his or her system. USD 232 will exercise this right with all workers' compensation incidents. If the injured worker refuses to submit to a drug test,

it shall be presumed in the absence of clear and convincing evidence to the contrary that the injury was caused primarily by the influence of drugs or alcohol.

Recreational and social activities are not compensable unless such recreational or social activities are an expressly required incident of employment and produce a substantial direct benefit to the employer beyond improvement in employee health and morale that is common to all kinds of recreation and social life. An injury suffered while going to or coming from work is not an injury arising out of and in the course of employment. An employee who is injured while deviating from the course of his/her employment is generally not eligible for benefits unless such deviation is expressly approved by the employer. An employee who is injured during horseplay occurring in the course of the workday is not entitled to benefits unless the injured employee is an innocent victim not participating in the activity.

Replace With:

The district will participate in workers compensation as required by current statute. All employees of the district shall be covered by workers compensation. Workers compensation coverage is provided for all employees regardless of assignment, length of assignment, and/or hours worked per day. Benefits are for personal injury from accident or industrial diseases arising out of and in the course of employment in the district. The words, "arising out of and in the course of employment" as used in the workers compensation act shall not be construed to include injuries to employees while engaged in recreational or social events under circumstances where the employee was under no duty to attend and where the injury did not result from the performance of tasks related to the employee's normal job duties or as specifically instructed to be performed by the employer.

An injured employee must notify the designated employer's workers compensation coordinator or, if the coordinator is unavailable, his or her supervisor within 20 days of the injury or within 20 days of repetitive trauma in order to be eligible for



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benefits. The workers compensation plan will provide coverage for medical expenses and wages to the extent required by statute to those employees who qualify. Any employee who is off work and receiving workers compensation benefits shall be required to provide the designated workers compensation coordinator with a written doctor's release before the employee is allowed to return to work. In addition, should the employee be released to return to work by a doctor and fail to do so, those benefits under workers compensation shall be restricted as provided by current statute.

Whenever an employee is absent from work and is receiving workers compensation benefits due to a work-related injury or is receiving district paid disability insurance, the employee may not use available paid leave to supplement the workers compensation or district paid disability insurance

payments. Workers compensation benefits and FMLA benefits provided in a board approved plan shall run concurrently if both are applicable. Testing The board, through its designated workers compensation coordinator, may require a post-injury chemical test as authorized by K.S.A. 44-501 et seq., and, if such test is refused, all workers compensation benefits shall be forfeited by the employee.

The board, through its designated workers compensation coordinator, may require a post-injury agility test upon receiving the doctor's release to return to work. Choice of Physician The board shall have the right to choose a designated health care provider to provide medical assistance to any employee who suffers an injury while performing their job. However, if the injured employee chooses to go to a medical provider other than the designated provider, the recovery for such expenses shall be limited to \$500.00.

7. Page 14 – Vacation Benefits

Recommend to strike the paragraph below:

Upon resignation or non-renewal of employment, employee shall submit a plan to their supervisor outlining their usage of remaining accrued vacation days that have been earned through their last day of work. Such plan must be submitted to the supervisor within 3 business days of notification of resignation or non-renewal. The plan is subject to approval by employee's supervisor and the Director of Human Resources. The district reserves the right to require the employee to use all accrued remaining vacation days prior to the effective date of resignation or non-renewal of employment.



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8. Page 15 – Sick Leave

We are recommending the following changes:

Current Language:

Provided prior approval is granted by the supervisor, a maximum of three (3) **absences** without deduction in pay for those employees who work less than 250 days and four (4) absences without deduction in pay for those employees working a minimum of 250 days during any year may be used for personal leave unless otherwise specified in the terms of employment. Personal leave will be charged to sick leave. Unused personal leave will carry over as sick leave. ~~**For employees who work less than 250 days, the first five and last five days of their work day calendar may not be used for leave without prior approval. Employees must complete a classified blackout request form and submit the form to their supervisor for approval. If leave is denied, the leave will be without pay.**~~

Recommended Change

All Classified employees, who work less than 250 days, and at least half time, may use up to four (4) days of sick leave for personal reasons.

Recommend to move wording below to new section under “Timekeeping and Payroll

For employees who work less than 250 days, the first five and last five days of their work day calendar may not be used for leave without prior approval. Employees must complete a classified blackout request form and submit the form to their supervisor for approval. If leave is denied, the leave will be without pay.

9. Page 16 – Sick Leave

Recommend changes in the chart below:

Chart based on approximately ~~half~~ **three-fourths** the base hourly rate for each job category



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Aide (move to below)	\$6.50
Building Secretary	\$6.75 \$10.12
Custodian	\$6.75 \$10.12
District Level Admin. Assistant	\$9.00 \$13.87
Early Childhood Lead Teacher	\$8.20 \$12.94
Grounds	\$8.13 \$12.19
Maintenance	\$8.50 \$12.75
Resource Paraprofessional/Aide	\$6.50 \$10.50
Center-based Paraprofessional	\$11.25
Student Nutrition	\$6.25 \$10.13

Recommend to add statement under the chart above:

Any employee not listed above would receive three-fourths of the starting pay for the position

10. Page 17 – Sick Leave

Recommended changes to the following:

Current Language:

Unused sick leave will not be paid to employees who work less than 250-days and submit their resignation between June 1st and their first scheduled work day of the new school year. Unused sick leave benefits will also not be paid to employees upon involuntary termination of employment.

Proposed Language:

Unused sick leave will not be paid to employees who work less than 250-days and submit their resignation less than 10 working days remaining in their current work agreement and their first work day of the new school year. Unused sick leave benefits will also not be paid to employees upon involuntary termination of employment.



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11. Add – Tuition Reimbursement (after Bereavement on page 17)

Classified employees shall be entitled to reimbursement in an amount not exceeding \$225.00 per fiscal year (July 1 – June 30) for tuition expense incurred for the purpose of enrolling in courses at an accredited institution. The employee seeking reimbursement for such expenses shall comply with normal District procedures for reimbursement of expenses including presentation of receipts, bills, vouchers, etc.

12. Page 17 – Family and Medical Leaves of Absence (FMLA)

Recommend changes to the following paragraph:

The leave shall normally be unpaid leave. However, if the employee has any vacation or sick leave available, they will be required to take the paid leave concurrently with the FMLA, with the option of reserving 5 days of ~~short-term leave~~ **vacation. Employees who work less than 250 days must exhaust all leave while utilizing FMLA.** Accrual of sick leave, vacation benefits and paid holidays will be suspended after 30 days of FMLA. These benefits will resume once the employee has returned to work. For the purposes of this policy, a 12-month period will be calculated on a rolling forward year beginning with the employee's first day of FMLA.

13. Page 18 – Family and Medical Leaves of Absence (FMLA)

Recommend the following changes:

Current Language:

Employees on maternity leave who are not eligible for FMLA may return to work with physician approval. Those employees who wish to take additional time off for maternity leave will need approval from Human Resources.

Those employees who wish to take paternity leave and are not eligible for FMLA may take ten days for such leave. Additional paternity leave will need approval from Human Resources.

Return to work from FMLA – An employee wishing to return to work from FMLA may be required to provide a fitness for duty clearance from the employee's health care provider prior to returning to work.



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Recommended Language: (Mirrors the PNA with some updates)

New Baby/Adoption Leave (For staff members not eligible for FMLA.)

a. Employees are entitled to unpaid leave during the period of disability due to prenatal care, birth of a child, or recuperation following the birth of a child. A maximum of ~~30 contract days~~ **60 calendar days**, from the date of birth, may be granted. ~~if no medical certification is presented.~~ The leave cannot be taken intermittently.

b. Employees are entitled to unpaid leave for the adoption of a child. A maximum of ~~30 contract days~~ **60 calendar days**, from the date of placement, may be granted. ~~if no medical certification is presented.~~ The leave cannot be taken intermittently.

c. At least 30 calendar days prior to the need for leave (when possible), an eligible employee must submit a written request for leave to the Superintendent or Designee (currently an HR Director). The request must state the number of calendar days the employee is requesting leave, the ~~extended~~ leave start date and a proposed return date. ~~Leave shall conclude upon medical certification that the Professional Employee is able to return to regular employment duties.~~

d. If the employee wishes to continue group health benefits during this leave, the Board will continue to pay the employer's share of the cost of group health benefits in the same manner as paid prior to leave for a maximum of ~~six (6) weeks~~ **(30 60 calendar days)**. Any employee portion of the cost must be paid by the employee.

e. Employees returning from this leave who are able to perform the essential functions of his or her position, with or without accommodations, will be returned to the same or equivalent position held when the leave commenced.

f. Those employees who wish to take additional time off for maternity leave will need approval from Human Resources.

14. Page 18 – Extended Injury/Illness Leave (Extended Leave)

We are recommending the following changes:

e. Extended Leave may ~~not~~ be taken intermittently:

h. If an employee is unable to return to work after the maximum 60 calendar days of Extended Leave the employee's ~~employment will~~ **may** be terminated.



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15. Page 18 – Extended Injury/Illness Leave (Employees Not Eligible for FMLA)

We recommend the following changes:

d. Extended Leave may ~~not~~ be taken intermittently:

g. If an employee is unable to return to work after the maximum 60 calendar days of Extended Leave the employee's ~~employment will~~ **may** be terminated.

16. Add New Section: Blackout Days (Page 20)

Insert language from "Sick Leave"

Except under emergency conditions or extraordinary circumstances, such as a wedding, funeral (see bereavement), high school or post high school graduation and school sponsored graduation related activities, or military deployment of individuals related by blood or affinity whose close association with the employee is the equivalent of a family relationship, leave will not be approved for use during the first five (5) or last five (5) days of the school year, during the day before or the day after a school holiday. Any day described herein that is taken with approval from the Building Principal or his/her Designee will be charged against the employee's sick days (as either sick or personal) (The Blackout Day Leave Request Form can be completed via Skyward Employee Access.)

17. Page 21 – Time Keeping

We are recommending the following changes:

Accurately recording time worked, as well as time off, is the responsibility of every nonexempt employee. Any edits made to timesheets are required to have a comment included prior to approval. If excessive editing is **required occurring**, it may lead to disciplinary ~~consequences~~ **action**. Federal and state laws require USD 232 to keep an accurate record of time worked in order to calculate employee pay and benefits. Time worked is all the time actually spent on the job performing assigned duties. Employees are not to clock in/out on a personal mobile device unless prior approval has been given by the ~~supervisor for special circumstances~~ **district office**. Clocking in/out on a personal mobile device without approval may lead to disciplinary consequences.



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18. Page 22 – Employment Termination

We recommend the following changes:

Current Language:

Resignation is a voluntary act initiated by the employee to terminate employment. USD 232 requests at least two weeks' written resignation notice from all employees.

Proposed Language:

Resignation is a voluntary act initiated by the employee to terminate employment. USD 232 requests at least 10 working days written resignation notice from all employees. Employees may not substitute paid leave for any of the last 10 days of work. With 10 working days' notice of resignation, and if the employee has worked in the district for 12 months, remaining leave will be paid in the employee's last pay check.

19. Page 30 – Emergency Closings

Recommend changes to the following paragraph:

Emergencies such as severe weather, fires, sickness outbreak or power failures, can disrupt certain school district operations. In extreme cases, these circumstances may require the closing of a specific work facility. In the event that such an emergency occurs during non-working hours, local radio and/or television stations will be asked to broadcast notification of the closing.

Assigned supervisory personnel will also notify affected staff working at the specific closed work facility to not report for work; generally, employees with less than 250-day work agreements. Employees with 250-day work agreements, primarily custodians, maintenance and grounds, would be expected to report to work. Employees with less than 250-day work agreements that were scheduled to work on the day operations were closed and are notified to not report for work, will receive regular pay **unless there is a plan to make the days up later in the year.** ~~pay limited to the number of "emergency closing days" built into the district calendar.~~ **The approved district calendar anticipates that the first two emergency closure days will be made up.** In a few cases a supervisor may require certain employees with less than 250-day work agreements to report to work for which they will receive their normal daily rate for the hours worked. Staff at facilities not affected by the closing would report to work as scheduled.

If you have any questions regarding the recommended changes and/or would like additional clarification, please feel free to contact any member of the Human Resources Department.