

RECORD OF SITE-BASED DECISION-MAKING COUNCIL PROCEDURES MINUTES

The North Washington Elementary School Site-Based Decision-Making Council met at North Washington Elementary School for a meeting on Tuesday, the fifteenth day of August, 2023 for a regular called meeting, with the following members present:

--Alicia Kelly	--Daralyn Kirkpatrick	--Rhoda Whitaker
--Bart Price	--Pam Nicholas	--Julie Dickerson

Member(s) Absent:

--N/A

Guest(s) Present: N/A

Called meeting to order at 1:00 PM

- Approval of Consent Agenda:
 - Welcome, reviewed agenda, and previous meeting minutes. The updated budget report will be shared at our next meeting. Motion made by J. Dickerson seconded by R. Whitaker to approve.
- NEW BUSINESS
 - a. **Good News Report**
 - i. Kindergarten Camp will be tonight, looking forward to welcoming our newest students and meeting families.
 - ii. Summer feeding was a great success and benefited many families.
 - iii. Waxing is all done aside from the cafeteria- had to wait for summer feeding to wrap before doing this area. Will be finished in plenty of time for school.
 - b. **Public Comment-** N/A

Planning for Student Achievement:

Comprehensive School Improvement Plan: Update on Enrollment/Class Ratios

Mrs. Kelly shared an update on enrollment numbers and class to teacher ratios. Current enrollment is 511. Largest class size is 4th grade with 27 students. Smallest class is 3rd grade with 17-18 students.

New Hires

- Emily Kelly- Special Education
- Mary Jane O'Bryan- Part-Time Interventionist

Motion made by B. Price seconded by P. Nicholas to approve all new hires.

Other Business:

Policy Review/Update

The following policies were reviewed, and updated as needed:

- Assignment of Staff Time
- Assignment of Students
- Determination of the Schedule
- Extracurricular Programs
- Homework Policy
- Wellness Policy

Motion made by R. Whitaker seconded by P. Nicholas to approve.

Executive Session:

Motion was made by J. Dickerson and seconded by B. Price to move into executive session. Emergency Plan for the 2023-2024 was reviewed. Admin met with emergency personnel on August 14th to review. Motion was made by D. Kirkpatrick and seconded by J. Dickerson to approve emergency plan. Council also discussed the joining of NWMS and WCMS girls' basketball teams and hiring Tina Sagrecy as assistant coach if this happened. Motion was made by P. Nicholas and seconded by R. Whitaker to close executive session and adjourn the meeting at 1:47 pm.

The next SBDM meeting will be held on Tuesday, September 19, 2023 at 4:00 pm.