

## INTERVIEW BY AGENCY OFFICIALS OTHER THAN POLICE

The term interview used herein shall mean any type of face-to-face communication including, but not limited to, interview, interrogate, question or converse.

An Interview of a student should be made under the following conditions:

1. All requests shall be made to the building principal or his/her designee where possible in writing twenty-four hours in advance. In such cases where no designated building personnel is available to whom to make the request and an EMERGENCY SITUATION exists, application may be made to the Superintendent or his/her designee.
2. All decisions for interviews shall be made on the basis of the information supplied by the requester and in conformity with the existing laws, rules and regulations.
3. The request may be denied if it is determined that it is not in the best interest of the student and/or school.
4. Appeals of denied interviews will be considered by the Superintendent or his/her designee.
5. The student, at anytime, has the right to request that an administrator, or designee, be present during the requested interview.

Adopted 1/22/90  
Revised 3/26/91, 2/22/94, 10/27/14, 11/27/23  
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