

Guide for Using the Clever App Portal

The Clever app portal is used to assist with managing student access to online apps.

What is Clever?

Clever is a secure pipeline between your district's data and the learning applications that you and your students use. We help your district's IT office provide applications with all the information they need to be seamlessly set up for your school to use.

Clever Instant Login is our single-sign-on solution, allowing users to log into applications with a single set of credentials, configured at the district level. With the ease of only one username and password, Clever can help teachers reclaim valuable class time. Students and teachers can open their devices, sign into the Clever Portal, and click on their connected applications to automatically access the online learning program.

How do I access the Clever portal?

1. Go to [Clever.com/login](https://clever.com/login)
2. Type the name of your campus.

We are in the process of providing a shortcut to the desktop of all computers. Open the shortcut and you will be taken to the KISD Clever portal.

How do I log in to Clever as a teacher?

1. **Go to your district's Clever Portal:**
 - search for your school by going to clever.com/login
2. **Log in with your credentials:** Log in to the Clever Portal with your full KISD email address and the initial password- Welcome14

How do students log in?

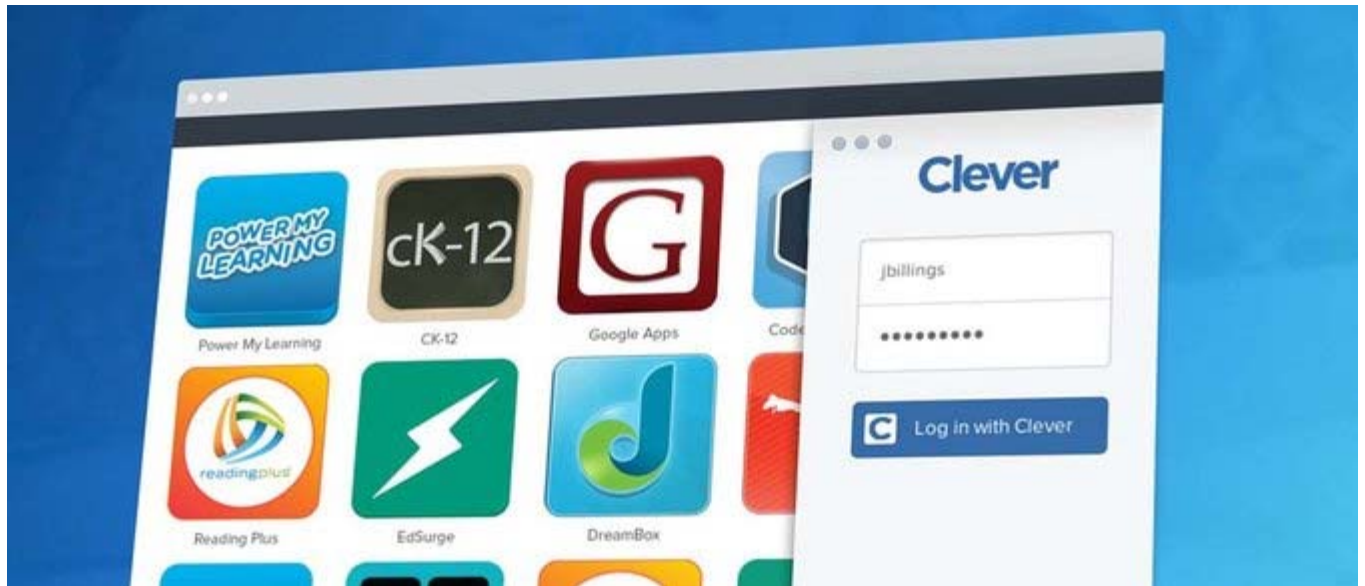
Step 1: Go to your district's Portal URL:

www.clever.com/login and look for your school

Step 2: Log in using your district username and password

Students will use their first name and lunch number to log in. The student password, since some programs requires 4 digits. So for example username would be allen1234 password 1234

Step 3: Click on the application icon you'd like to use



Step 4: Start working!

What apps are available in Clever?

Currently Learning.com and Office 365 are available and several more are in progress. Below is the current list of apps that are or will be available.

- Learning.com
- Office365
- iStation
- Studies Weekly
- Seesaw
- Code.org
- Code Academy
- CK-12
- PBS Learning Media
- Khan Academy
- Typing.com
- Study Island

More Clever information:

1. Social Studies Weekly- This application must be used through Clever only. This is because of the way the SS Weekly password is generated and due to the way the program is designed.
2. iStation and Learning.com- These applications can be accessed in Clever and outside of Clever via the desktop shortcut. Both use the 4 digit lunch number format for the password.
3. We have been asked to add apps to Clever. No textbook resources such as Pearson can be added at this time- they do not support Clever integration. Edmodo and Class Dojo can be added

but they simply hold the credentials for the log in and do not access class rosters. We can only add apps that the campus or district is subscribed to unless the app is free.

4. When using Clever, the student or teacher will log in once and each app they open will open in a separate tab. The Clever window remains open on its own tab and students can go back to the tab and open other apps without having to log in again.
5. We have had to push out a plugin to the Chrome browser for iStation. It has installed in most locations but a few computers still need the plugin installed. We are working on those via the work order system.
6. Computer lab aides were not initially part of the data import for iStation because in Skyward they do not have class rosters. All lab aides have now been scripted in.

We have received some questions about iStation regarding the student logins. Please pass this along as needed.

*Question: When students try to login to Istation, through the Istation icon instead of through Clever, can they all login? At the beginning of the year, many of the students had **Istation passwords that were not their lunch numbers**. Is that still true? If so, we need to make direct login forms for each student, if they are to login through the Clever icon.*

1. **Question: “When students try to login to Istation, through the Istation icon instead of through Clever, can they all login?”**

Answer: Yes, but they will need to use their iStation account, not Clever account. See the next page for the Clever/iStation account creation process.

2. **Question: “At the beginning of the year, many of the students had **Istation passwords that were not their lunch numbers**. Is that still true?”**

Answer: Yes, see the Clever/iStation account creation process below.

3. **Question: “If so, we need to make direct login forms for each student, if they are to login through the Clever icon.”**

Answer: If the students are logging in through Clever, they do not need a direct iStation account as [they are logging in through Clever](#).

Clever/iStation account creation process:

1. Skyward exports students and their schedules. (This process runs every night.)
2. This is imported into Clever.
3. Clever creates any new student accounts and adds them to their classes.
4. Clever syncs this data with iStation (and all other programs subscribed to through Clever).
5. iStation creates any new student accounts and adds them to their classes.
 - a. When iStation creates a *new student* account, it DOES NOT use the Clever password. Instead, it generates a random password.
 - b. The student MUST have a TSDS assigned. If they do not have one, then iStation does not create their account. They can still access Clever, but not iStation. Substituting the TSDS number with zeros is not a work around- the number must be unique (a requirement imposed by iStation).
6. When you log into Clever and click the iStation icon, it sends a 3rd party ID string to iStation that iStation uses to log you in, it does not actually send your user name and password.

Thus, if you want to log into iStation directly without using Clever (such as when using iPads), then you will need to *log into iStation and print out the student login cards* that contain their user name and password for iStation. Any students created by a Clever sync (after September 2017) will have a password that was created by iStation and it will not match their lunch number. Students created *from previous years* will have their password as their lunch number unless changed at some point.

On iPads-

- When using Clever to access iStation on the iPads the process can take from 30 seconds to 1 minute to complete the authentication process. This is because Clever is contacting iStation in the background to complete the authentication process. Since this is happening over wireless it takes longer especially if an entire class is logging in at once.
- The iStation app on the iPad takes less time to log in – the log in is the firstname+lunch number and the password is the lunch number. However, if the student came in after we implemented Clever in September 2017, then their password was generated by iStation via Clever. Campus iStation managers can print class lists of logins with passwords as they have in the past to see student login information.