

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – October 26, 2023

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement
 - Flag Salute
 - Roll Call
 - Win Wil Wri Bas Amo Egb Joh Ski Bom
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATION**
 - 2022-2023 District Testing Report – D. Stark
4. **APPROVAL OF MINUTES**
 - Special Public Meeting 9/11/23
 - Regular Public Meeting 9/26/23
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
 - Report of Violence, Vandalism, and Harassment, Intimidation, and Bullying
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - Personnel
 - Curriculum, Technology & Student Achievement
 - Finance/Transportation/Physical Plant
 - Public Relations
 - Policy
 - Negotiations
 - Travel Report
 - Delegate Reports
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS**A. PERSONNEL****Upon recommendation of the Superintendent, move to:**

1. Ratify the Agreement between the Hanover Township Education Association and the Hanover Township Board of Education dated July 1, 2023 through June 30, 2026.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Approve the Sidebar Agreement between the Hanover Township Board of Education and the Hanover Township Education Association

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Megan Wechsler	Learning Disabilities Teacher-Consultant	10/14/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

4. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Jacob Ziegler	Assistant Principal	10/28/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

5. Extend the leave of absence for Employee ID# 4557, *currently effective 9/7/23 to 10/2/23*, to 10/16/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

6. Extend the leave of absence for Employee ID# 4369, *currently effective 9/12/23 to 9/29/23*, to 10/27/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

7. Appoint Alexis Georgiou to the full time (1.0 FTE) position of temporary long term substitute replacement Elementary (Grade 2) Teacher, Salem Drive School, at the BA Step 1 rate of \$295 per diem, when school is in session, effective 1/8/24, or sooner, to 6/20/23, or the last day of school. Actual 2023-2024 salary to be determined upon the conclusion of negotiations between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

8. Appoint William Hagman to the position of part time (.69 FTE) Special Education Aide, Salem Drive School, at a salary of Step 12, \$18,047, prorated, effective 11/1/23 to 6/30/24, in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law. Actual 2023-2024 salary to be determined upon the conclusion of negotiations between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

9. Appoint Maribella Hamlin to the position of Substitute Coverage Coordinator, to provide district-wide substitute calling services for the 2023-2024 school year, at a yearly stipend of \$10,000, effective 9/1/23 to 6/30/24.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

10. Appoint Maribella Hamlin to the position of Translator, to provide Spanish/English interpretation and translation services for the 2023-2024 school year, at a yearly stipend of \$4,000, effective 9/1/23 to 6/30/24.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

11. Approve the temporary FTE increase for Marie Dilatush, Language Arts Literacy Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

12. Approve the temporary FTE increase for Sandra Lillo, Special Education Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

13. Approve the temporary FTE increase for Aimee Niemysyk, Special Education Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

14. Approve the temporary FTE increase for Jen Pilchman, Special Education Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

15. Approve the temporary FTE increase for Marianne Vetter, Special Education Teacher, Memorial Junior School, from full time (1.04 FTE), to full time (1.24 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

16. Authorize the following graduate course tuition reimbursement applications for the **2023-2024** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Kim Gibbs	3
Nora Czarnomski	15

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

17. Approve the following staff members to serve as home instructors on an as needed basis during the 2023-2024 school year, with payment in accordance with the Agreement between the Board and the HTEA:

Joseph Aquino
Daniel Diaz

Jaime Fittipaldi
Andrew Graepel

10/26/23

Antionette Liberato
Dana Lothian
April McDonough
Melissa Myron
Brenda Talbert

Cori Padavano
Jennifer Pilchman
Gina Rogers
Jessica Sainato

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

18. Approve the following **2023-2024** extra-compensation assignments as **Coaches** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA:

Fall Sports:

Boys Soccer Jonathan Nakonechy Step 3
Girls Soccer.....Jeff McCarthy Step 3
Cross Country.....Kayte Dietrich..... Step 3
Cross Country.....Joe Aquino Step 3
Field Hockey Julia Urso Step 3
Field Hockey Asst. Chris Bartel Step 1

Winter Sports:

Boys Basketball.....Rocco Carnevale Step 2
Girls Basketball.....Chris Becker Step 3
Wrestling.....Marc Muzeni..... Step 2

Spring Sports:

Baseball.....TBD TBD
Softball.....Jeff McCarthy Step 3
Track & Field.....Kayte Dietrich..... Step 3
Track & Field.....Joe Aquino Step 3
Track & Field.....Jennifer Pilchman..... Step 3

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

19. Accept with regret the resignation of Dana Lothian from her **2023-2024** extra-compensation assignment as Student Council Advisor at Memorial Junior School.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

20. Approve **2023-2024** extra-compensation assignments at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Position</u>	<u>Staff Member</u>
Student Council Advisors:	Kathy Keyser

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

21. Approve **2023-2024** extra-compensation assignments **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
After School Study Club	Diana D'Addozio	25
After School Study Club	Marianne Vetter	25

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

22. Approve the following addition(s) to the substitute list for the 2023-2024 school year.

<u>Teacher:</u>
Lynn Kafalas
Seyed Alireza Pourmanouchehri

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

23. Acknowledge that there were no student suspensions reported by the school principals for the month of September 2023.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

24. Acknowledge that there were no Harassment, Intimidation and Bullying incidents to report and affirm the Superintendent's decisions for the period ending October 20, 2023.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of September 2023:

<u>School</u>	<u>Date</u>
Bee Meadow School	9/20/23
Mountview Road School	9/12/23
Salem Drive School	9/14/23
Memorial Junior School	9/20/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of September 2023:

<u>School</u>
Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Approve the Student Safety Data System (SSDS) Incident Report Forms for the 2023-2024 school year, as per **Attachment “A”**.

Fur Win Wil Wri Bas McS Amo Bom Mat Action of the Board

4. Accept the "Annual Report of Violence, Vandalism, and Substance Abuse" for 2022-2023 and approve its submission to the State Department of Education.

Fur Win Wil Wri Bas McS Amo Bom Mat Action of the Board

5. Approve the list of Field Trips for the 2023-2024 school year, as per **Attachment “B”**.

Fur Win Wil Wri Bas McS Amo Bom Mat Action of the Board

6. Approve the Director of Special Education’s recommendation for Student CST #12317 to attend the Mt. Carmel Guild Academy, effective October 2, 2023 through the remainder of the 2023-2024 school year, at a tuition contract not to exceed \$71,878.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

7. Approve the Director of Special Education’s recommendation to accept the terms of the settlement agreement for Student CST #2404032, effective 11/1/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve line item transfers for the 2023-2024 Budget, **Attachment “C”**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Accept the certification of the Business Administrator/Board Secretary that as of 9/30/23, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Accept the report of the Secretary A-148, and the reconciliation report A-149, for the month ended 9/30/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

4. Certify that as of 9/30/23, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 9/29/23	\$ 900,736.26
Payroll 10/13/23	\$ 938,628.98
Bills & Voids 9/27–10/26/23	\$1,253,276.31

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

6. Accept additional funding for Chapter 192/193 as follows:

Chapter 192: Compensatory Education: \$6,294.00

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

7. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, and “E”**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 10/2/23, 10/3/23, and 10/4/23 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until April 2024.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. The Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities. It is requested that the Board of Education approve the submission of the Comprehensive Maintenance Plan, and the M-1, for the years 2022-23, 2023-24, and 2024-25.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

D. PUBLIC RELATIONS

No Items for Board Consideration

E. POLICY

No Items for Board Consideration

F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)