



Board Meeting Minutes  
Enterprise City Schools  
Regular Called Board Meeting

Date: August 30, 2023

Time: 5:00 p.m.

Location: Enterprise City School Board of Education, Board Room  
220 Hutchinson Street, Enterprise AL 36330

Attendants:

- Steven Duke, Board President
- Jennifer Boykins, Board Vice President
- Marty Williams, Member
- Marie Harrison, Member
- Keith Wood, Member

The Enterprise City Board of Education held a regular called board meeting, August 29, 2023 at 5:00 p.m. in the Board Room. Also present were Dr. Zel Thomas, Superintendent, Hon. Merrill Shirley, Board Attorney, as well as Chief School Financial Officer, Mrs. Pam Christian. There were several other school employees and community members in attendance for the board meeting. Notice of the meeting was properly posted and provided to the community, as well as media, in accordance with the Alabama Open Meetings Act.

The meeting was called to order at 5:00 p.m. by Board President Duke and the Pledge of Allegiance was led by Superintendent Thomas.

On motion by Mrs. Boykin and seconded by Mrs. Harrison, the Board voted 4-0 to approve the agenda for the August 29, 2023 meeting of Enterprise City Board of Education.

Board minutes from July 18, 2023, August 1, 2023 and August 18, 2023 were reviewed and approved with a vote of 4-0. Mrs. Williams made the motion, Mrs. Boykin seconded and there was no discussion.

A copy of the July 2023 monthly financial reports were reviewed. Mrs. Boykin made a motion to approve the financial reports with Mrs. Harrison giving a second and a vote of 4-0 was placed in favor of approving the monthly financial reports.

Next, President Duke invited CSFO, Mrs. Pam Christian, to the podium to present the FY 2024 proposed budget. Mrs. Christian presented the budget in detail, explaining projected revenues and proposed expenditures. This was the first of two budget hearings that will be held in compliance with state requirements that all school boards conduct two budget hearings. There were also copies of the proposed budget handed out as well as made available to the public. President Duke thanked Mrs. Christian for her presentation and turned the meeting over to Superintendent Thomas.

During business items, Dr. Thomas recommended the approval of the renewal quote from SoftDocs LLC for our 5-year renewal of the purchasing software and system that is used system wide. Mrs. Boykin made a motion to approve with Mrs. Harrison seconding. The Board voted 4-0 in favor of the bid.

Next, a service renewal quote from Level Data was presented. Dr. Thomas explained that Level Data creates our Active Directory and Google Accounts for both students and employees as well as providing real-time reports for data in our student information system. Mrs. Williams made a motion to approve, Mrs. Harrison seconded, and a 4-0 vote was placed in favor of the motion.

Dr. Thomas presented a price quote from AFS for leveling of concrete at various sites throughout the system that present a safety hazard. Mrs. Boykin made a motion and Mrs. Williams gave a second. Mr. Duke asked if this was just for sidewalks to which Dr. Thomas explained that this process is a more efficient way of fixing the issues than what has previously been done to try and fix the issues. A unanimous vote was placed in favor of the bid.

Next, a quote from Amplify was presented for Year 2 Professional Development as well as training for our new teachers that are Year 1 for our CKLA ELA Program for kindergarten – 5<sup>th</sup> grades. Mrs. Boykin made a motion and Mrs. Williams gave a second. A 4-0 vote was placed in favor of the motion.

The Board reviewed and approved our annual renewal quote from Alabama Trust for Boards of Education in partnership with the Alabama Association of School Boards for General Liability/Errors & Omissions Liability Fund participation and coverage. A unanimous vote in favor of the renewal was placed after Mrs. Boykin made the motion and Mrs. Harrison seconded.

Dr. Thomas next presented a quote from BleachersAndSeats.com for the repairs needed at several schools that were found during the recent inspections. Mrs. Williams made the motion and Mrs. Harrison gave a second. Mrs. Boykin asked how often do the inspections occur to which Dr. Thomas replied that they are inspected every year, generally during the summer. Mr. Duke asked if these were in house inspections and Maintenance Director, Matt Routley, explained that we conduct a combination of in-house inspections as well as contracted outside inspections that are a state requirement. A 4-0 vote was placed in favor.

A proposal from Carmichael Engineering was recommended for a Geo Tech Subsurface investigation of the subgrade at EHS. Mrs. Harrison made a motion, Mrs. Boykin seconded, there was no further discussion and a unanimous vote was placed in favor.

Next, the Board reviewed a quote from Premier Entertainment Group for a lighting console at the EHS Performing Arts Center. Dr. Thomas recommended approval which was motioned by Mrs. Williams, seconded by Mrs. Boykin, and approved with 4 to 0 vote. Board President Duke asked if this was an upgrade to the current system and System Technologist, Brad Johnson, explained that the current system is outdated and in need of updated, more current equipment.

The Board reviewed and approved a quote from Playworld for ground work that needs to be completed on the Special Education playground. Mrs. Boykin made the motion with Mrs. Williams seconding and a vote of 4-0 was placed.

Next, Dr. Thomas presented 2 quotes from Presence Learning for Speech Language Pathologist and Occupational Therapy contract services. Mrs. Harrison made a motion, Mrs. Williams seconded and a unanimous vote was placed in favor.

Consent agenda items included several in-state and out of state trip requests, as well as the EHS Swim Meet schedule. Dr. Thomas recommended approval of all consent agenda items. Mrs. Williams gave a motion and Mrs. Boykin seconded with a 4-0 vote and no further discussion.

The following personnel items were displayed on the projector and presented to the Board for their consideration. Dr. Thomas recommended that all personnel action items be approved as presented. Mrs. Boykin made the motion to approve the personnel list, and Mrs. Williams seconded. The personnel list was approved 4-0 in favor.

### **Personnel Action Items, August 29, 2023**

#### **LEAVE**

| Name            | Position           | Location        | Effective Date |
|-----------------|--------------------|-----------------|----------------|
| Ashley McLeod   | 6.5-Hr. CNP Worker | Child Nutrition | 8/18/2023 -    |
|                 |                    |                 | 11/24/2023     |
| Carrie Grantham | 7-Hr. CNP Worker   | Child Nutrition | 9/5/2023 -     |
|                 |                    |                 | 12/1/2023      |

#### **RESIGNATIONS**

| Name              | Position             | Location       | Effective Date |
|-------------------|----------------------|----------------|----------------|
| Kayla Fitzpatrick | Kindergarten Teacher | Harrand Creek  | 9/7/2023       |
| Lisa Applewhite   | Bus Driver           | Transportation | 8/31/2023      |

#### **TRANSFERS**

| Name            | Position/Location      | Position/Location       | Effective Date |
|-----------------|------------------------|-------------------------|----------------|
| Violeta Wilkins | ESL Aide               | ESL Aide                | 8/30/2023      |
|                 | Holly Hill             | Enterprise City Schools |                |
| Christy Hogan   | 205-Day Teacher        | CTE Career Coach        | 8/30/2023      |
|                 | Enterprise High School | Enterprise High School  |                |

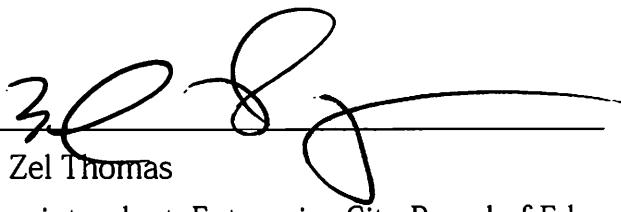
## EMPLOYMENT

| Name             | Position               | Location                | Effective Date |                                       |
|------------------|------------------------|-------------------------|----------------|---------------------------------------|
| Audrey Payne     | Part-time Teacher      | Enterprise City Schools | 9/1/2023       | Pending Background Clearance          |
| Jacquelyn Holley | Part-time Teacher      | Enterprise City Schools | 9/1/2023       |                                       |
| Emily Valenzuela | Kindergarten Teacher   | Harrand Creek           | 9/5/2023       | Pending Background Clearance          |
| Shawna Cox       | Special Education Aide | Rucker Blvd             | 9/4/2023       | Pending Background Clearance          |
| Twana Jones      | 8-Hr. Custodian        | Brookwood               | 8/24/2023      | Amended from previously approved date |
| Jonathan Pullum  | 8-Hr. Custodian        | Coppinville             | 8/25/2023      | Amended from previously approved date |
| Hope Thompson    | ESL Teacher            | Enterprise City Schools | 8/30/2023      |                                       |
| Lisa Applewhite  | Sub Bus Driver         | Transportation          | 9/1/2023       |                                       |

During Superintendent Comments, Dr. Thomas thanked the CSFO, Pam Christian, for the budget presentation and all of the time and effort that goes into getting it prepared. He also recognized several board members that completed required training hours through the Alabama Association of School Boards while presenting them with certificates.

During Board Comments, President Duke thanked CSFO, Pam Christian, for the time and dedication to puts into our system to ensure that we are in good financial standing. He also thanked everyone for their attendance and announced the meeting will be held on September 7th with a work session beginning at 4:00 p.m. and the board meeting following at 5:00 p.m.

The meeting was officially adjourned at 5:37 p.m.

  
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Dr. Zel Thomas  
Superintendent, Enterprise City Board of Education