

**Town of Ellington**

**Board of Assessment Appeals Minutes & Actions**

**Tuesday, November 21, 2023 Meeting, Ellington Town Hall, 55 Main Street, Ellington, CT**

Members and alternates present: Karen Neal (member, Chair), Joseph Malone (alternate, left at 6:35 PM), Norman Perkins (member, arrived at 6:25 PM)

Also Present: John Rainaldi, Assessor

Chair Karen Neal called the meeting to order at 6:05 PM

Several changes to the Board of Assessment Appeals members/alternates were noted:

Board of Assessment Appeals member Sherri Czyz (term ending January 31, 2026) submitted her resignation effective when her letter was received on November 21, 2023.

Board of Assessment Appeals member Kurt Sullivan (term ending January 31, 2023) moved out of Ellington and will need to step down from the Board of Assessment Appeals.

Board of Assessment Appeals Chair Karen Neal (term ending January 31, 2024) is not seeking re-appointment at the end of her term and submitted a letter to that effect.

The Board of Selectmen have been made aware of all three of the changes noted above and replacement members/alternates will hopefully be appointed within the coming months.

Assessor John Rainaldi noted that decisions made in appeals are supposed to note a reason for the decision.

A discussion was held about the Board of Assessment Appeals minutes. Statute requires that the minutes must be posted online within seven days of the Board of Assessment Appeals meetings. To ensure that this requirement is met, the Town has offered to use a recording secretary for Board of Assessment Appeals meetings. The Assessor's Office staff is willing to type the minutes if needed. John Rainaldi provided a template for future minutes.

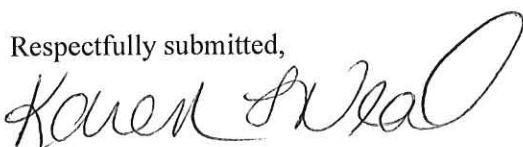
Setting specific hearing times for the September motor vehicle hearings was discussed. This would be more helpful for the taxpayers as they would know the time of their hearing. First come, first served appellants would then be served after the scheduled hearings. The Board of Assessment Appeals agreed by acclamation.

The Board of Assessment Appeals set their meeting calendar dates for calendar year 2024 as follows:

Wednesday, February 21, 2024, starting at 6:00 PM (scheduling meeting)  
Monday, March 11, 2024, starting at 6:00 PM (2024 Grand List hearings)  
Wednesday, March 13, 2024, starting at 6:00 PM (2024 Grand List hearings)  
Monday, March 18, 2024, starting at 6:00 PM (2024 Grand List hearings)  
Monday, September 9, 2024, starting at 6:00 PM (eligible motor vehicle appeals only)  
Tuesday, November 18, 2024, starting at 6:00 PM (organizational meeting)

Karen Neal made a motion to adjourn. Norman Perkins seconded the motion. Motion passed 2-0. The meeting adjourned at 6:39 PM.

Respectfully submitted,



Karen Neal, Board of Assessment Appeals Chair

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